



MARTIN COUNTY BUILDING DEPARTMENT
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REQUEST FOR BUILDING PERMIT COPIES

PLEASE PROVIDE AS MUCH INFORMATION AS POSSIBLE TO FACILITATE A TIMELY RETRIEVAL OF THE REQUESTED RECORDS.

DATE _____	REQUESTOR'S NAME _____
MAILING ADDRESS _____	CITY _____ ZIP _____
TELEPHONE # _____	E-MAIL _____

PERMIT NO. _____ (If unknown, please complete the following property information):

SITE ADDRESS _____ YEAR BUILT _____

SUBDIVISION _____

PARCEL CONTROL NUMBER _____

LEGAL DESCRIPTION OF PROPERTY _____

Check applicable documents and format required:

Documents: <input type="checkbox"/> Site Plans <input type="checkbox"/> Survey <input type="checkbox"/> Building Plans <input type="checkbox"/> Entire Permit File <input type="checkbox"/> Other _____	Format: <input type="checkbox"/> Paper (<input type="checkbox"/> pick up <input type="checkbox"/> mail) <input type="checkbox"/> E-mail <input type="checkbox"/> Disk
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PRICES:

8 ½ x 11	\$0.15
8½ x 11 (2-sided)	\$0.20
11 x 17	\$1.00 for the first copy; \$0.50 for each copy thereafter
18 x 24	\$4.00 for the first copy; \$2.00 for each copy thereafter
24 x 36	\$4.00 for the first copy; \$2.00 for each copy thereafter
Disk	\$1.00
E-mail	No charge

FOR OFFICE USE ONLY

DATE SUPPLIED _____

_____ # COPIES 8½ x 11	_____ # COPIES 18 x 24	
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TOTAL COST \$ _____ AMOUNT PAID \$ _____

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