



MARTIN COUNTY

Info Release

www.martin.fl.us

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For immediate release: May 24, 2019

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Martin County to launch new document management system

Improvements for finding documents, public records management

Martin County is committed to delivering a more streamlined and user-friendly online experience, increasing transparency and providing convenient access to county documents. As such, Martin County is pleased to announce the much-anticipated launch of a new document management system, accessible on the Martin County website in June. This new system will support the county's commitment to public records retention and management, digital transparency, as well as enhance the user-experience when searching for documents.

Why is Martin County getting a new document management system?

The county needed to centralize a large number of documents while meeting document retention guidelines. "We were faced with a challenging decision. Our existing system was aging, unsupportable and not delivering the level of service we expected. We created specifications for a new system based on input from users and evaluated replacement products against those specifications," said Michael Merker, Chief Information Officer for Information Technology Services. We expect the new system to be better suited to the needs of the users, and it's less expensive to operate than the previous system," he said.

What is changing?

More than 320,000 documents will be migrated from the existing system. Beginning June 3, website users will access documents from a new "documents" link, conveniently located in the website's top main menu. The new system will support "full text" searches of specific types of documents, including letters and memos, info releases and archived agendas and minutes.

What about new agendas?

In addition to the new document management system, new agendas for all boards and committees will now be published in the county's agenda management system, Legistar, along with the Board of County Commissioners (BOCC) agendas, which were moved to Legistar last July. "As with any change, we recognize that it may take some time for users to get used to the new system and document searching process, but we are confident that our residents can access various types of documents expediently from our website," said George Stokus, Assistant County Administrator.

Residents are encouraged to visit www.martin.fl.us, Martin County's online resource for services, information and news, and follow us on social media to stay current on happenings. Follow us on Facebook at www.facebook.com/MartinCountyBoardofCountyCommissioners, Twitter @MartinCountygov, Instagram @martincountyflorida and YouTube at MartinCountyFL.

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