## **Equipment Borrowing Agreement**

## Please initial your agreement for each statement.

\_\_\_\_Abide by all parts of this agreement.

\_\_\_\_\_Be responsible for all costs.

\_\_\_\_\_Return the equipment on time and in person.

\_\_\_\_\_Verify which equipment can be taken home and which cannot.

\_\_\_\_\_Not to leave the building with equipment restricted to in-house use.

\_\_\_\_\_Not change the equipment settings or configurations in any way.

\_\_\_\_\_Not to leave the equipment unattended.

\_\_\_\_\_Use the equipment only in accordance with applicable laws and regulations.

I understand that I am responsible for all costs associated with loss, damage or theft until the equipment is returned in person and checked in by staff. I understand that failure to return the equipment on time will result in my account being billed full replacement cost. The replacement cost will include the shell/case and all accessories provided with the equipment. The library will not accept replacement equipment; only cash or check payment will be acceptable.

Print borrower's name

Date of Birth

Borrower's signature

Today's Date

Print parent/guardian name

Parent/guardian signature, if borrower is less than 18 years old.



Take Home Tech



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