

# Martin County Board of County Commissioners



## FY 2017 Adopted Budget



# MARTIN COUNTY BOARD OF COUNTY COMMISSIONERS



From left to right: Ed Fielding (District 2), John Haddox (District 5), Sarah Heard (District 4), Anne Scott (District 3), and Doug Smith (District 1)

# MARTIN COUNTY GOVERNMENT STRUCTURE

## Board of County Commissioners

Doug Smith	District One	Commissioner
Ed Fielding	District Two	Commissioner
Anne Scott	District Three	Chair
Sarah Heard	District Four	Commissioner
John Haddox	District Five	Vice Chairman

## Constitutional Officers

Carolyn Timmann	Clerk of the Circuit Court and Comptroller
Laurel Kelly	Property Appraiser
William Snyder	Sheriff
Vicki Davis	Supervisor of Elections
Ruth Pietruszewski	Tax Collector

## Martin County Management

Taryn Kryzda	County Administrator
Roger Baltz	Assistant County Administrator

## Our Vision



Martin County government is value and service driven.

Martin County will be known locally, regionally, statewide, and nationally as an innovative and progressive leader providing cost-effective county services. Others will benchmark against Martin County service functions as an example of the best in local government. The citizens and the Board of County Commissioners will be proud of the staff and have a firm belief in the reliability, truth and strength of the organization.

# HOW TO USE THE BUDGET DOCUMENT

The Martin County (the County) Board of County Commissioners (BOCC) budget document is divided into the following sections:

## **Overview**

This section opens with a Budget Message letter from the County Administrator summarizing the major aspects of the budget development process: strategic goals, priorities, short-term external and internal factors affecting the budget development, highlights of changes in revenues and expenditures, as well as a brief discussion of the future years' budget planning issues. Included also are: BOCC's organizational chart, long-term and short-term fiscal policies, description of the budget process and basis, budgeting calendar, and explanation of the budget amendment process.

## **Budget Summary**

This part of the book is designed to present the entire County budget in a concise format encompassing various facets of the planning process: budget totals, summary by fund, definitions and levels of revenues and expenditures, millage information, a typical tax bill, personnel data, explanation of fund balance, and description of the Information Technology Investment Plan.

## **Financial Indicators**

This section offers a brief community profile and most significant statistical data for Martin County, as well as an overview of the County's debt obligations and debt ratios.

## **Capital Improvements**

This section outlines capital projects that will be funded during the budget year and the impact of those projects on the current and future operating budgets. Also included is information about the County's capital projects policies, definition of the ten-year Capital Improvement Plan and its relation to the Capital Improvement Element of the Martin County Comprehensive Growth Management Plan.

## **Budget by Department**

The purpose of this section is to present the government activities by department: organizational charts, unit descriptions, key issues, and operating budgets. This section offers an additional level of detail by presenting departmental divisions: mission statements, services provided, goals, benchmarks, performance measure, budget details and changes.

## **Glossary**

Lexicon of commonly used budget terms, acronyms, and phrases.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Martin County Board of County Commissioners  
Florida**

For the Fiscal Year Beginning

**October 1, 2015**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to Martin County for its annual budget for the fiscal year beginning October 1, 2015. This represents the 17th consecutive year Martin County has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting to GFOA to determine its eligibility for another award.

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# MARTIN COUNTY

## BOARD OF COUNTY COMMISSIONERS

2401 S.E. MONTEREY ROAD • STUART, FL 34996

**DOUG SMITH**  
Commissioner, District 1

**ED FIELDING**  
Commissioner, District 2

**ANNE SCOTT**  
Commissioner, District 3

**SARAH HEARD**  
Commissioner, District 4

**JOHN HADDOX**  
Commissioner, District 5

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County Administrator

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October 1, 2016

Honorable Members of the Martin County Board of County Commissioners  
2401 SE Monterey Road  
Stuart, FL 34996

**Subject: Fiscal Year 2017 Adopted Budget Message**

Dear Commissioners:

**Introduction**

As required by Florida Statutes 125.74(d) I am submitting for your consideration and adoption, the Fiscal Year 2016-2017 (FY17) Adopted Budget. This \$399,987,641 budget is balanced and provides a sound financial plan to deliver quality services to our residents.

The FY17 Adopted Budget was developed based upon Board of County Commissioners (BOCC) directives and prior considerations. This budget provides for the implementation of the BOCC's Strategic Goals and other established priorities. The focus this year was primarily on the implementation of a comprehensive program to address the County's deferred maintenance for County infrastructure: roads, bridges, and drainage; and a septic-to-sewer conversion program for those communities and neighborhoods where continued use of septic systems negatively impacts our water quality.

The FY17 Adopted Budget presents a continuation of challenges from prior years: modest increases in the tax base and in major operating fund revenues. Departmental budgets have been prepared to stay, where possible, at current levels of funding; noted are requests for increases which are minimal, but justifiable. The minor increases that cannot be avoided or absorbed within the departments include:

1. Operational supplies cost,
2. Health insurance; and
3. Personnel funding - noted within each department budget as a "Significant Change."

Last year the County increased ad valorem to provide additional funding for stormwater, roads, bridges, drainage, replenishing reserves, St. Lucie Inlet dredging, an overgrown vegetation program, and Constitutional Office requests. A major portion of this year's increase (\$9.7 million) begins the County's response to prudently address the need to maintain existing infrastructure. Required budget reductions between 2007-2013 (a result of tax reform), meeting legislative requirements, the BOCC directive to maintain low millage rates, and reductions in the taxable values in Martin County have greatly impacted service levels in many areas including, but not limited to: library services, roadside maintenance, building maintenance, parks maintenance, technology investment, equipment replacement, and stormwater treatment area maintenance.

**TELEPHONE**  
772-288-5400

**WEB ADDRESS**  
<http://www.martin.fl.us>

The County’s budget was prepared with the following goals and objectives:

- Funding the Sheriff and other constitutional officers’ budgets,
- Maintaining existing service levels for residents,
- Providing additional funding for roads, bridges, and drainage improvements,
- Increased funding for major building maintenance and rehabilitation of existing facilities,
- Consideration of the BOCC’s Strategic Goals,
- Providing a sound self-insured fund for health insurance, and
- Replenishing and maintaining reserves.

This budget message provides:

- The BOCC’s Strategic Goals,
- Priorities and issues influencing the budget,
- Millage rate and impact on taxes,
- An overview of the FY17 Adopted Budget,
- Revenue and expenditure appropriations,
- Personnel services and staffing levels, and
- Other future issues.

**County’s Strategic Goals**

Strategic Planning is a process whereby an organization defines strategies or direction, and then allocates resources to pursue those strategies. Some of the Strategic Goals from FY16 are on-going as reflected below and the BOCC is updated quarterly on these. In addition to the Strategic Goals, during FY16 the BOCC developed a list of priorities which are identified in the next section. The on-going Strategic Goals for FY17 are as follows:

STRATEGIC GOALS	OBJECTIVES
<p><b>Martin County shall work with all governments and across county lines to advocate for projects of regional interest.</b></p>	<ul style="list-style-type: none"> <li>▪ Complete comprehensive research of traffic, economic, environmental, and societal impacts of All Aboard Florida high-speed train on Martin County and join other governments in preventative actions, if necessary</li> <li>▪ Advocate for appropriations benefiting the Indian River Lagoon South: to complete C-44, for additional activities on the C23/24 and C-25 reservoir, and STAs</li> <li>▪ Execute IRL-S Phase 2 Project Partnership Agreement for natural areas component</li> </ul>
<p><b>Martin County shall review its planning and development efforts to ensure that it maintains quality residential and non-residential uses, protects natural resources and enhances economic development in a fiscally conservative manner.</b></p>	<ul style="list-style-type: none"> <li>▪ Amend Land Development Regulations to create regulations governing Planned Unit Developments (Article 3), to update regulations for the Community Redevelopment Areas (CRA) (Articles 3 and 4), and to re-establish minimum standards for land development, specifically for multi-family and zero-lot line development</li> <li>▪ Streamline CRA activities through an in-depth analysis of Neighborhood Advisory Committee (NAC) responsibilities and vision, improvement of interdepartmental coordination of CRA projects, and thorough fiscal analysis of the CRA</li> </ul>

**Priorities and Issues Influencing the Budget**

In FY16, the BOCC examined and prioritized many projects that are now a part of staff work plans. The BOCC is committed to our environment and maintaining the quality of life our residents have come to expect; understanding that the value of such makes Martin County not only unique, but very special. The following list of priorities is not totally inclusive; there may be other priorities that develop from time to time that will take precedence over the others identified below:

MAJOR PRIORITIES	OBJECTIVES
<b>Affordable Housing Workshop</b>	<ul style="list-style-type: none"> <li>▪ Include State Housing Initiatives Partnership (SHIP)</li> <li>▪ Identify Comprehensive Plan requirements</li> </ul>
<b>Employee Pay &amp; Benefits (completed in FY16)</b>	<ul style="list-style-type: none"> <li>▪ Examine turnover rate</li> <li>▪ Evaluate Succession Planning</li> <li>▪ Provide an updated Pay &amp; Classification Study</li> <li>▪ Include benefits comparison</li> </ul>
<b>Evaluation &amp; Appraisal Report Process</b>	<ul style="list-style-type: none"> <li>▪ Need a determination whether Comprehensive Plan amendment(s) is(are) necessary</li> <li>▪ Determination and notification to Department of Economic Opportunity by 12/1/2016</li> </ul>
<b>Reasonable Accommodations Ordinance</b>	<ul style="list-style-type: none"> <li>▪ Evaluate existing ordinance and determine modifications that are necessary given latest history</li> </ul>
<b>Septic to Sewer</b>	<ul style="list-style-type: none"> <li>▪ Continue with septic tank conversion program as one of the top three priorities identified in FY16</li> <li>▪ Pursue grant funding to minimize cost to residents</li> <li>▪ Provide grant or other funding for low-income residents to reduce their impact (when applicable)</li> </ul>
<b>Stormwater Utility</b>	<ul style="list-style-type: none"> <li>▪ Develop a program for the BOCC to determine if such a utility would benefit the residents of Martin County</li> </ul>
<b>Topographical Ordinance</b>	<ul style="list-style-type: none"> <li>▪ Create an ordinance that would establish topographical criteria for land clearing and development (including dunes)</li> </ul>
<b>Tree Ordinance</b>	<ul style="list-style-type: none"> <li>▪ Develop an ordinance to address trees: types, removal and replacement</li> </ul>
<b>Sign Ordinance Revision</b>	<ul style="list-style-type: none"> <li>▪ Update existing code, address use of snipe (temporary) signs; have restrictions similar to the City of Stuart</li> </ul>

Board priorities are fluid in the sense that they can be established and modified given the majority of the BOCC's direction.

**Issues**

In the recent three years there has been a perceptible improvement in a wide range of financial indicators; however, this follows a period of seven years of a very weak and uncertain economy. Economic indicators for the State of Florida and the local region have continued to be favorable as this budget was being drafted. The FY17 Adopted Budget has been prepared with the July 1 certified values as provided by the Martin County Property Appraiser. The July 1 values are reflecting an overall increase to the County's tax base of 5.1%. The County's total taxable values are \$19.57 billion, compared to last year's final values of \$18.63 billion. The increase in the taxable values generates approximately \$8.2 million in new ad valorem revenue when applying the tax rate from FY16. The FY17 Adopted Budget total tax rate is the same as the prior year (FY16) and includes the following allocations: \$4.9 million in new ad valorem toward the Capital Improvement Plan, \$2.1 million to fully fund the constitutional officers' budget requests, \$1.8 million to replenish reserves that were expended for the All Aboard Florida legal challenge, \$179 thousand for operating the Golf Course, \$258 thousand for Grants and Aid, and \$255 thousand for Medicaid hospital, inmate monitoring and catastrophic illness. Reductions were made to offset the increases: Economic Development Fund reduced by \$500 thousand, Community Redevelopment Area (CRA) Tax Increment Financing (TIF) contribution decreased from 75% to 50% equated to \$825 thousand, employee health insurance fund was reduced by \$325 thousand, and \$200 thousand was removed from the budget for the pay and classification study implementation.

The FY17 Adopted Budget was developed to provide adequate funding for capital and operational necessities. Another priority of the BOCC was to examine and, if necessary, address employee salaries and benefits. This budget request includes funding for implementation of recommendations made by consultants on a Classification and Pay Plan, and a modest salary adjustment to ensure all employees are provided with a market adjustment. Providing services to the community is the County's primary role. Martin County continues to have an increase in population; a large percentage of local vacant residential inventories have become occupied.

New residents, along with new housing have placed an additional strain on the County's customer service-delivery performance. Every effort has been made to continue to provide services in the most efficient manner possible. Existing resources cannot absorb the recurring maintenance costs when a new facility or infrastructure is added to the County's inventory, nor can the County continue making reductions to annual maintenance needs. The BOCC last year, and in the FY17 Adopted Budget, is beginning to address major maintenance needs. Health, safety, and services improving the quality of life and welfare of the public are a priority. The requested additions for the FY17 Adopted Budget are based upon prior BOCC direction, state mandates, and departmental assessments of their priorities. There are 13.5 additional positions included in the BOCC's FY17 Adopted Budget request. Even with limited increases, the total budget and staffing levels are very similar to levels in 2007-2008, yet new facilities have been added requiring additional personnel and operating expenditures.

To address the BOCC's directive to fund maintenance of existing infrastructure, the BOCC approved the Florida Power & Light (FP&L) franchise fee. This provides the County with almost \$9.0 million of annual revenue that can be used for a variety of projects. The BOCC made a determination to restrict those monies specifically to: roads, bridges, and drainage. This additional revenue, along with the ad valorem that was added to the Road Maintenance Program last year, provides the County with \$14 million to address maintenance backlog issues. In April of this year, during the BOCC's Capital Improvement Plan (CIP) review, the BOCC made determinations to include funding for: the Courthouse and Constitutional Facility - replacing the roof, restoring the building envelope, and addressing air conditioning support and reconditioning the A/C handlers (\$1.7 million), housing critical infrastructure in a Disaster Recovery Center (\$1.5 million), major renovation and improvements to fire stations (\$1.1 million), replacing the roof at the Holt Correctional Center (\$1.4 million), and increasing the annual contribution to the Fixed Asset Replacement Budgets (FARBs) for County parks and equipment (\$500 thousand).

The County provides a self-insured health insurance program which has seen annual increases due to the rising cost to provide health care. The premiums will be increased 5% for the employer to provide adequate funding for the program. This increase has remained fairly modest over the past five years due to having an employee wellness clinic that has reduced health care costs and prevented major expenditures.

### **Millage Rate and Impact on Taxes**

Millage is the rate used to calculate ad valorem, the amount of property taxes to be levied. One mil equals one dollar for every thousand dollars of taxable property value. The County's taxable value (tax base) is \$19.6 billion - one mil generates \$1.96 million. Florida Statutes provide the mechanism and process by which taxing authorities levy ad valorem. There is a 10-mil cap for the countywide millage rate. Martin County has Municipal Service Taxing Units (MSTUs) which have their own 10-mil cap. With the 5.1% increase in the taxable value and additional requests previously identified, the FY17 adopted combined tax rate is proposed at 9.3936 mils (millage for countywide is 6.2407 and the MSTUs are 3.1529). This adopted combined millage rate is the same as the FY16 adopted combined rate of 9.3936. In Martin County, 71,798 properties are residential. Of that 71,798 properties, roughly 43,927 claim homestead. This is an important factor, since the just value for properties in Martin County is greater than \$28.13 billion, yet the County can only assess taxes on a tax base of \$19.6 billion.

The impact on taxes and the individual taxpayer is dependent upon many factors. The average single family residential taxable value provided by the Property Appraiser is \$214,855 with a \$50K homestead exemption, for an assessed taxable value of \$164,855. Based upon the FY16 adopted millage of 9.3936 and the FY17 adopted millage of 9.3936, a typical taxpayer in Martin County would experience the following for the County's portion of taxes:

FY16 Taxes Paid for Average Single Family Homestead	\$1,548.58
FY17 Proposed Taxes Paid for Average Homestead	\$1,548.58
Difference FY16 to FY17	\$0.00
Percentage change	0.00%

Given the structure of the homestead exemption established by the Save Our Homes Amendment, allowing for an increase in the assessed value when the assessed value is less than market value, indexed by the Consumer Price Index (CPI) or 3%, whichever is less, most homestead residents in Martin County will see an increase in assessed value of 0.7%. This increased rate has been pre-determined by the State and will be used by all Property Appraisers.

**Budget Overview**

The budget must be balanced; revenues are equal to expenditures. The total FY17 Adopted Budget is \$399,987,641. Line item detail is established for revenues and expenditures to conform to Governmental Accounting Standards Board (GASB), General Accepted Accounting Practices (GAAP), and Florida’s Uniform Accounting System (FUAS) for Counties. Adhering to these established standards creates consistency in financial reporting. Governmental entities are required to have proper separation and accountability of resources. The \$29.25 million net budget increase is a combination of changes due mostly to addressing an infrastructure backlog, along with a number of mandated increases, and anticipated revenues:

Increases

- Capital maintenance projects \$20.1 million (including \$9 million from FPL franchise fee, \$4.9 million for CIP, and \$300K signal maintenance which is being funded from external revenues),
- Utilities reserves \$6.3 million and Solid Waste reserves \$1.3 million,
- Increased funding for the constitutional officers \$2.1 million,
- Operational increases \$1.8 million,
- Replenishing restricted reserves \$1.8 million, and providing \$200 thousand to meet the 10% general fund reserve requirement,
- Grants and payments to other agencies: FP&L (guaranteed millage program) \$2 million, Golf Course subsidy \$179 thousand, grants and aid to non-profits \$258 thousand,
- Health care/medical services \$283 thousand;

Decreases

- \$3 million debt service due to GO Bond payoff and Gas Tax Bond refunding
- \$1.3 million reduction in reserves due to completed capital projects
- \$1 million in equipment due to completion of security equipment installation
- \$825 thousand CRA TIF contribution from 75% to 50%

To maintain appropriate separation, the budget is comprised of more than 100 funds. For accounting purposes and to simplify the information, the funds are categorized into eight groups by the type of funding. The General Fund is the major operating fund for countywide operations (Administration, Legal, Information Services, Library, Parks and Recreation, Engineering, Emergency Services, Building Maintenance, and Constitutional Officers).

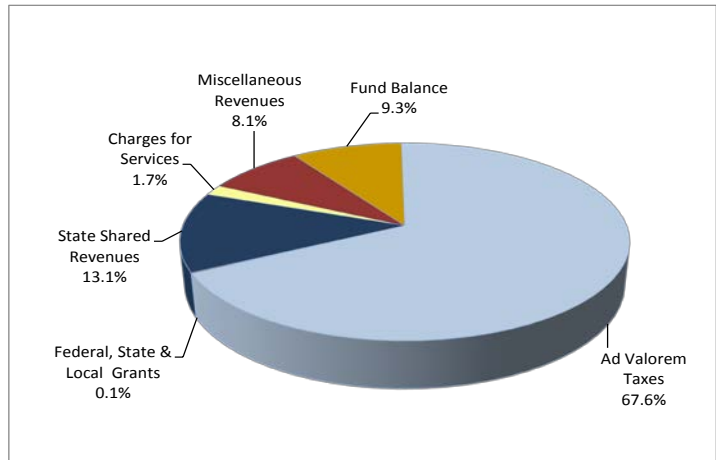
Special Revenue Funds are for a specific purpose that is provided to the unincorporated areas: Fire Rescue, Park Maintenance, Growth Management, Engineering, Building Department, etc. Grant, Debt, and Capital Project Funds are self-explanatory as to their primary purpose. Enterprise Funds are those operations that are funded by a fee that fully supports the services provided; Utilities, Solid Waste, Building and Airport Operations are all enterprise funds. The Internal Service Fund reflects the County’s self-insured activities as well as the internal maintenance activities for vehicles and equipment. Trust and Agency Funds are very specific as to their use with the largest fund in that category being the CRA Trust Fund. Some departments have multiple funding types. Table 1 summarizes the total budget appropriation by the established fund categories.

**Table 1: Summary for All Funds by Type of Fund**

Fund	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
General	\$119,583,646	\$123,678,671	\$127,791,544	\$129,922,520	\$134,383,641
Special Revenue	74,142,247	79,678,664	82,214,820	86,450,543	98,620,820
Grant Revenue	3,046,817	4,299,064	781,608	757,973	698,214
Debt Service	9,759,252	9,750,725	7,823,574	8,220,621	5,179,321
Capital Projects	14,285,170	16,138,599	18,929,036	27,859,853	32,070,238
Enterprise	92,123,180	102,351,878	88,845,629	90,365,261	102,111,006
Internal Service	22,242,323	22,911,976	22,851,112	24,284,877	24,538,753
Trust & Agency	2,003,152	2,288,803	2,569,776	2,871,980	2,385,648
<b>TOTAL</b>	<b>\$337,185,787</b>	<b>\$361,098,380</b>	<b>\$351,807,099</b>	<b>\$370,733,628</b>	<b>\$399,987,641</b>

**General Fund**

The General Fund is the largest countywide fund representing more than one-third (33.6%) of the total budget. The total for FY17 is \$134,383,641. Funding for operating costs related to parks, libraries, courthouse, Sheriff, facilities, information technology, and other County services comes primarily from this fund. The General Fund has numerous sources of revenue, the greatest being from ad valorem taxes. Fund balance in this fund represents the County’s Reserve Policy which requires a 10% reserve for operating expenditures. Figure 1 provides the detail for the various sources of revenue in the General Fund.



**Figure 1**

A more detailed description of each category of revenue is provided in the Budget Summary section of the budget book. Appropriations in the General Fund represent an increase of \$4.5 million from the previous year. The increase is due to full allocation of funding for the Constitutional Officers’ budget requests, replenishing restricted reserves, and anticipated increases in other major revenues contained within the General Fund.

**Special Revenue Funds**

The Special Revenue Funds represent funding from specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The County departments reflected in this category are: Administration, Growth Management, General Services, Building and Permitting, Fire Rescue, Parks and Recreation, Stormwater and Road Maintenance. The total of all the various special revenue funds equates to approximately 24.7% of the total budget. The \$12.2 million increase includes a combination of factors: FP&L franchise fees programmed for roads, bridges and drainage improvements (\$9.0 million); health care/medical services (\$493 thousand) for inmate suicide monitoring and catastrophic illnesses, grant requests, and Medicaid; Tourist Development (\$111 thousand); court facilities (\$128 thousand); emergency service stations 14 & 36 improvements (\$1.0 million); Impact Fees (\$502 thousand); Mack Dairy Road contribution (\$900 thousand); Unincorporated MSTU (\$555 thousand) increase due to Full Time Equivalent (FTE)



request for Development Review, and Reserves. Reduction in the Economic Development Fund of \$500 thousand to offset increases.

### **Grant Revenue Funds**

Staff works diligently to obtain as much grant funding as possible to either replace funding that has been lost, enhance current funding, or to provide a new program that would otherwise not be funded. The total for the grant funds is \$59,759 lower than last year; however, grant funding fluctuates from year to year, as timing of grant awards are not always secure, and; therefore, is not added to the budget until received.

### **Debt Service Funds**

Debt Service Funds are established to provide the required funding source for the County's accounting transactions related to debt that has been incurred. These funds represent the principal, interest, and any other required costs on an annual basis. There is a \$3 million decrease due to a final payoff of the General Obligation Bond and the refunding of the Gas Tax Bond.

### **Capital Project Funds**

Capital Project Funds provide countywide funding for the Capital Improvement Program, Engineering (County transportation expenditures), and Debt Service (gas tax bonds). There is a \$4.2 million increase in capital funds in comparison to the prior year. This increase includes a combination of factors: \$1.7 million for the Courthouse and Constitutional Building Restoration, \$1.5 million for the Disaster Recovery Center, \$500,000 for Golf Course and Parks Fixed Asset Replacement Budget (FARB) increase, \$1.4 million for Holt Facility improvements, and a \$0.8 million decrease in equipment category due to completion of security system installation.

### **Enterprise Funds**

Enterprise Funds are those funds that collect fees and provide a direct service to customers. Utilities, Solid Waste, Airport, and the recently added Golf Course are the departments fully funded by fees and charges for those services provided to residents. In total, the enterprise funds represent 25.5% of the total budget. The \$11.7 million increase consists of: \$9.5 million in Utilities fund balance, \$2.6 million in Solid Waste fund balance, and a \$0.4 million decrease in Golf Course revenues.

### **Internal Service Funds**

Internal Service Funds reflect activities within County operations that are provided internally to other departments and charged to offset the expense. The largest Internal Service Fund is for the County's self-insurance fund for employee health insurance. Each department is charged for the expenditure, per employee, depending upon the type of coverage the employee has (family or single). There is an increase in the health insurance fund based on the addition of employees.

### **Trust and Agency Funds**

Trust and Agency Funds are those funds that have been established under a trust scenario or special agency fund. The source of funding for each fund varies from a donation, contribution, or specific revenue. The Trust and Agency Funds, in total, reflect an increase of \$0.5 million from FY16 to FY17. This is primarily due to the CRA accounting process. There are seven CRAs, each with a separate accounting structure and allocation of funds for various projects causing funding fluctuations from year to year. The CRAs are funded through an established Tax Increment Financing (TIF) at 50% of their taxable value increment.

## Revenues and Expenditures

All fund categories contain line item details for revenues and expenditures. Table 2 is a summary of the revenues reflected in the FY17 Adopted Budget:

**Table 2: Summary of Revenues (in \$ millions)**

Revenue Type:	FY14 ADOPTED BUDGET	FY15 ADOPTED BUDGET	FY16 ADOPTED BUDGET	FY17 ADOPTED BUDGET
Ad Valorem Taxes	\$135.0	\$141.9	\$153.1	\$161.3
Local Sales & Use Taxes	8.8	8.9	9.9	10.0
Grants	3.2	2.9	3.0	2.6
State Shared Revenue	18.2	19.7	21.7	22.3
Charges for Services	81.0	82.3	88.5	90.3
Miscellaneous	39.9	37.8	39.4	38.9
Assessments/Impact Fees	2.2	2.6	3.1	3.3
Franchise Fees	0.0	0.0	0.0	9.8
Fund Balance	72.8	55.7	52.0	61.4
<b>Total</b>	<b>\$361.1</b>	<b>\$351.8</b>	<b>\$370.7</b>	<b>\$400.0</b>

Fluctuations between the FY16 Adopted Budget and the FY17 Adopted Budget are as follows (only significant changes are listed):

- Ad Valorem Taxes – the most significant increases are: \$4.9 million for Capital Improvement Plan, \$2.1 million to fully fund the constitutional officers, \$1.8 million to replenish reserves, \$461 thousand for the CRA, \$340 thousand for Grants and Aid, \$179 thousand for the Golf Course,
- Local Sales & Use Taxes – Increase in bed taxes for an additional one-cent and increase in gas taxes based upon collections,
- Grants – Remaining relatively constant in anticipated collections,
- State Shared Revenue – Anticipated increase in revenue sharing based upon prior collections,
- Charges for Services – Increase is due to a combination of various factors, the most important of which are: increase in garbage fee collections (\$1.2 million), increase for water/sewer fees (\$520 thousand),
- Assessments/Impact Fees – Slight increase in impact fee collections are being projected,
- Fund Balance – Change is due to increases in Utilities and Solid Waste related to funding future projects.

An Expenditure Summary is provided in Table 3, this demonstrates a comparison of the County’s adopted budget from FY15, and FY16 compared to the FY17 Adopted Budget:

**Table 3: Summary of Expenditures**

Expenditure Summary	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Adopted	FY16 to FY17 Increase/(Decrease)
Salary & Wages	\$52,816,903	\$54,174,718	\$54,252,602	\$77,884
Fringes Benefits	21,783,324	23,290,495	23,822,253	\$531,758
Contracted Services	39,036,364	45,143,345	64,083,888	\$18,940,543
Travel	202,228	216,105	232,155	\$16,050
Maintenance, Materials & Other	49,361,796	49,794,719	50,785,180	\$990,461
Supplies	6,549,392	6,339,834	6,892,496	\$552,662
Publications & Tuition	646,084	637,446	759,027	\$121,581
Land & Land Improvements	17,079,771	13,795,442	21,484,726	\$7,689,284
Furniture & Equipment	3,649,788	4,632,871	3,633,716	(\$999,155)
Principal & Interest	17,007,196	16,398,751	15,462,460	(\$936,291)
Grants & Aid	8,654,199	8,799,137	10,267,708	\$1,468,571
Reserves	50,599,782	61,956,981	59,988,123	(\$1,968,858)
Interfund Transfers	84,420,272	85,553,784	88,323,307	\$2,769,523
<b>TOTAL</b>	<b>\$351,807,099</b>	<b>\$370,733,628</b>	<b>\$399,987,641</b>	<b>\$29,254,013</b>

The increases or (decreases) in FY17 compared to FY16 are as follows (only significant changes are listed):

- Salary & Wages – Increase is due to staff changes such as new hires and retirements and transfer of Supervisor of Elections payroll budget to the Clerk of the Court,
- Fringes and Benefits – Increase is due to additional personnel and health insurance for new employees,
- Contracted Services – Increase is due to an additional \$15.5 million CIP funding for roads, bridges, and drainage; \$1.9 million funding for the beaches, \$950 thousand in Utilities’ water and sewer projects, and \$490 thousand for the Solid Waste Transfer Station,
- Travel – Travel and per diem increased primarily for legislative affairs,
- Maintenance, Materials & Other – The change in this category includes increases for the following: \$38 thousand for hardware maintenance, \$95 thousand in building maintenance, \$665 thousand for health insurance, \$89 thousand in other current charges, and \$17 thousand for promotional activities in the Office of Tourism and Marketing,
- Supplies – change is primarily due to the following increases: \$48 thousand in operating supplies (Parks, Utilities, and Substance Abuse), \$77 thousand for chemicals, \$82 thousand for athletic field materials, \$34 thousand for increase in software licenses, \$218 thousand for Building Department software services, \$50 thousand in medical supplies, \$19 thousand for more road materials, \$13 thousand in landscape supplies, and \$10 thousand for additional electrical supplies,
- Publications & Tuition – Increase is \$19 thousand in online database subscriptions, \$50 thousand for the Indian River Lagoon, and \$50 thousand for employee certification requirements,
- Land & Land Improvements – \$4.3 million increase in building improvements and \$3.8 million in improvements other than buildings approved in the CIP,
- Furniture & Equipment – Decrease is due to one-time expenditures to complete the equipment acquisition for the jail security system, and other vehicles,
- Principal & Interest – Decrease is due to the payoff of the General Obligation Bond and refinancing of the Gas Tax Bond,
- Grants & Aid – Increase due to \$2 million for FPL grant, reduction in the Economic Development Fund of \$500 thousand to offset increase.
- Reserves – The net decrease is due to reallocation of funds to capital projects for roads, stormwater, and beaches,
- Interfund Transfers – Increase to fully fund Constitutional Officers’ requests amounts to \$2.1 million and remaining balance is due to a change in the method for funding the Supervisor of Elections.

### **Personnel Services and Staffing**

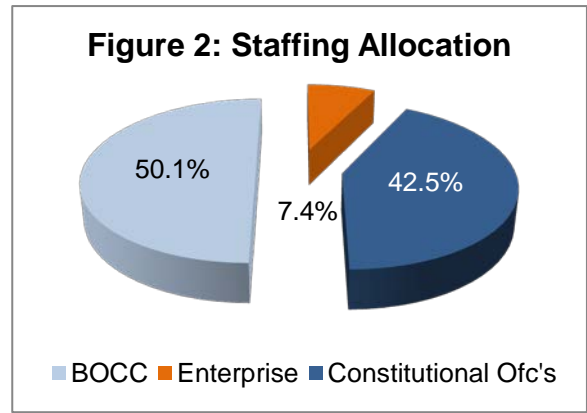
Martin County government is the County’s third largest employer. During tax reform and the economic downturn, more than 100 full time positions and many contracted positions were eliminated from County departments. The FY17 Adopted Budget has 13.5 additional FTE positions. Each of the additional positions are identified within the departmental budget and defined accordingly.

Part of the funding for personnel includes fringe benefits the employer provides to their employees. County employees are required to participate in the Florida Retirement System (FRS) for retirement benefits. Contribution rates are established by the State and vary depending upon the position classification. The County experienced an increase in the employer contribution rate as established by the state to address their Unfunded Actuarial Liability. Employees are required to contribute 3% of their salary toward their retirement annually.

Employee benefits have been modified or eliminated over the past few years to reduce immediate and future costs. The cost to provide health insurance continues to rise. However, for FY17 premiums have not been increased. Without the Employee Wellness Clinic, the County would be facing a much greater increase in health insurance.

Staffing is divided into three major categories: BOCC, Enterprise Funded, and Constitutional Officers.

The BOCC is responsible for 57.5% of Martin County employees; the Constitutional Officers have 42.5%. Prior reductions in personnel were made to meet the decline in revenues by both entities. A detailed personnel summary is provided separately and reflects each department and division change that has been made in staffing levels for five years. Table 4 is a summary of those changes.



**Table 4: Summary of Staffing by Department (in FTEs)**

Department	FY12	FY13	FY14	FY15	FY16	FY17
Administration	45	48	46.75	52	52	52
Building	31	31	33	32	38	38
Office of Community & Strategic Partnerships	5	5	6	5	5	5
County Attorney	7	7	8	10	11	11
Engineering	121.5	120.5	121.5	123.5	140	144
Fire Rescue	349	352	352	352	352	352
General Services	35	35	37	40	40	42
Growth Management	15	15	17	18	19	21
Information Technology Services	34	34	34	34	36	36
Library	41.5	44.5	45.5	46.5	46.5	49
Parks and Recreation	54.5	57.5	62.75	76	75	75
<b>Subtotal BOCC</b>	<b>738.5</b>	<b>749.5</b>	<b>763.5</b>	<b>789</b>	<b>814.5</b>	<b>825</b>
Enterprise Funds:						
Airport	5	6	6	6	6	6
Utilities and Solid Waste	109	110	113	113	113	116
<b>Subtotal Enterprise Funds</b>	<b>114</b>	<b>116</b>	<b>119</b>	<b>119</b>	<b>119</b>	<b>122</b>
<b>Total BOCC</b>	<b>852.5</b>	<b>865.5</b>	<b>882.5</b>	<b>908</b>	<b>933.5</b>	<b>947</b>

Constitutional Officers	FY12	FY13	FY14	FY15	FY16	FY17
Clerk of the Court	14	16	16	16	15	16
Property Appraiser	37	38	40	41	42	42
Sheriff	554	553	559	560	566	567
Supervisor of Elections	8	8	8	8	8	8
Tax Collector	66	66	66	66	66	67
<b>Subtotal Constitutional Officers</b>	<b>679</b>	<b>681</b>	<b>689</b>	<b>691</b>	<b>697</b>	<b>700</b>
<b>TOTAL BOCC and Constitutional Officers</b>	<b>1,531.50</b>	<b>1,546.50</b>	<b>1,571.50</b>	<b>1,599.00</b>	<b>1,630.50</b>	<b>1,647.00</b>

The major increase for BOCC does not necessarily reflect an increase in service but rather a change in how the County provides the service. Following is a synopsis of positions being requested:

Department	Position	Justification/Funding Source	FTE
Engineering	Ecosystem Management Technician	Management of Conservation Lands	1
Engineering	Project Manager	Needed for permitting & development construction activities	1
Engineering	Project Manager - Real Property	Maintain LOS for this Division	1
Engineering	ADA/Mobility Coordinator	Support transit ADA complementary services program	1
General Services	Construction Contracts Administrator	Oversee current and additional projects	1
General Services	Maintenance Worker II	Support increase in countywide workload	1
Growth Management	Zoning Compliance Technician	Increased workload	1
Growth Management	Senior Planner	To review increased development applications	1
Library	Library Specialists	Converting a part time position to full time from the Law Library (.5) and to cover expanded hours at the Blake Library (2.0)	2.5
Utilities & Solid Waste	Utilities Instrumentation Technician	Increased workload funded by utility fees	1
Utilities & Solid Waste	Project Leader I	To manage the Automatic Meter Reading (AMR) meter replacements	1
Utilities & Solid Waste	Bio-solids Treatment Technician	Additional wastewater treatment processes	1
<b>Total:</b>			13.5

### **Future Issues**

There has been a noticeable upward trend in the local economy, but not strong enough to provide significant additional revenue for FY17 except for the growth in the tax base. Due to the age and full-capacity utilization, the County's infrastructure is vulnerable to degradation and major failures. One of the greatest challenges for the County is the ability to timely repair and maintain our roads, drainage systems, bridges, buildings, parks, and technology. The primary reason for the increase in this budget cycle is an effort to robustly address the infrastructure maintenance backlog.

Martin County is surrounded by water, and the health of local rivers and the Indian River Lagoon is a priority. Elected officials work tirelessly with our state and federal partners to develop comprehensive plans for projects to assist with local waterways. Environmental regulations for compliance with Basin Management Plans (BMPs) mandate requirements for the County. Every effort is made to ensure ecosystem projects can assist with those requirements, but it will take dedicated fiscal resources at the federal and state level.

In an effort to do something to address water quality at the local level, a decision the BOCC made in FY16 was to incorporate a comprehensive Septic-to-Sewer Conversion Program. This project started in FY16 and will continue for many years to come. The focus begins on areas where there has been a determination that the septic systems are compromised and effecting water quality in our estuaries and lagoon. Upon completion, most of the existing septic systems will be converted to municipal sewer, which will greatly reduce water pollution. This program will be funded by a combination of special assessments, a contribution from County resources, and grants.

The County's CRAs will be a focus of the Septic-to-Sewer Conversion Program by contributing some funding and organizational assistance in the CRA areas. The County's CRAs went through a restructuring in FY16, realigning their capital plan to be incorporated into other County projects. This holistic approach will provide a concerted County effort in our CRAs and throughout the County.

Intergovernmental cooperation is becoming more of a focus for the BOCC, especially in the realm of local governments in the region. In light of recent major reductions in federal and state commitments to local projects' funding, as evidenced in the St. Lucie Inlet issue and housing program support, Martin County is making an effort to increase intergovernmental cooperation that will foster more effective relations with the community and neighboring local governments.

"All Aboard Florida" passenger rail service will be monitored over the next few years as this project and its impact on the communities of the Treasure Coast continues to develop. Staff has already identified major impacts of the added 32 passenger trains traveling through local communities during the business day as well as

potential costs to the County for intersection upgrades. The BOCC allocated funding in both FY15 and FY16 to pursue a strategic legal challenge and include other entities when deemed appropriate. However, at this stage, the impacts are essentially a moving target; staff will continue to provide updates as they become available. The first year for an on-going operational impact is anticipated to be during FY18.

It is acknowledged that the property values have begun a steady, but very slow, increase in Martin County, hampering government's ability to increase service delivery and infrastructure maintenance in lieu of raising millage rates. Addressing infrastructure maintenance and limiting salary adjustments could begin to impact employee retention as surrounding governments, given additional revenue opportunities through their tax base increases, could have more flexibility with compensation and benefits compared to Martin County.

**Acknowledgements**

This budget would not have been possible without the effort, energy, talent, and commitment of the County's Department Directors, Executive Team, and many dedicated staff members. I also wish to thank the Office of Management and Budget staff for the many diligent hours that they devoted to shaping and developing this budget. I want to particularly express my appreciation to the Board of County Commissioners in providing direction and allowing me the opportunity to lead them through the development of the FY17 Adopted Budget.

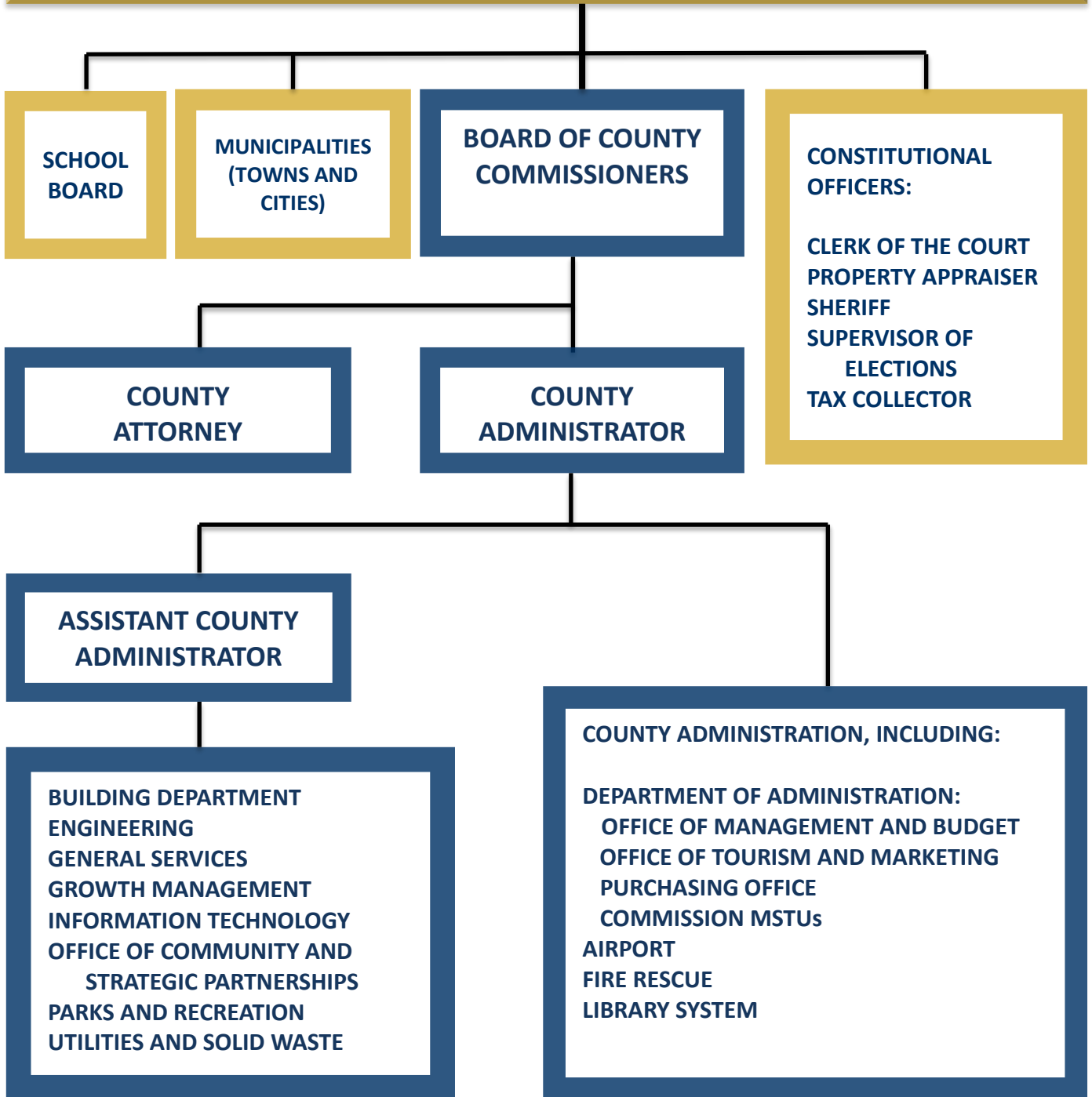
Respectfully submitted,



Taryn G. Kryzda  
County Administrator



# MARTIN COUNTY CITIZENS





# BUDGET PROCESS CALENDAR

## FISCAL YEAR 2017

<b>MARCH</b>	<ul style="list-style-type: none"><li>•1-Mar</li><li>•27-Mar</li></ul>	<ul style="list-style-type: none"><li>Budget Planning Workshop</li><li>Departmental Capital Improvement Plan (CIP) Sheets Due</li></ul>
<b>APRIL</b>	<ul style="list-style-type: none"><li>•12-13 Apr</li><li>•18-Apr</li><li>•18-Apr</li></ul>	<ul style="list-style-type: none"><li>Capital Improvement Plan BOCC workshop</li><li>Departmental budgets due to Budget Office</li><li>Technology Improvement Plan due from ITS to Budget Office</li></ul>
<b>MAY</b>	<ul style="list-style-type: none"><li>•1-May</li><li>•1-May</li></ul>	<ul style="list-style-type: none"><li>Preliminary revenue estimates - Budget Office</li><li>Constitutional Officers' budgets due to Budget Office</li></ul>
<b>JUNE</b>	<ul style="list-style-type: none"><li>•1-Jun</li><li>•17-Jun</li></ul>	<ul style="list-style-type: none"><li>Preliminary taxable values due from Property Appraiser</li><li>Draft of budget due to County Administrator</li></ul>
<b>JULY</b>	<ul style="list-style-type: none"><li>•1-Jul</li><li>•1-Jul</li><li>•18-20 Jul</li><li>•20-Jul</li></ul>	<ul style="list-style-type: none"><li>Final taxable values from Property Appraiser to BOCC</li><li>Tentative Budget due to BOCC</li><li>BOCC budget workshops</li><li>Board approval of tentative millage rate</li></ul>
<b>SEPTEMBER</b>	<ul style="list-style-type: none"><li>•13-Sep</li><li>•20-Sep</li></ul>	<ul style="list-style-type: none"><li>Public hearing for the Tentative Budget</li><li>Public hearing for the Adopted Budget</li></ul>
<b>OCTOBER</b>	<ul style="list-style-type: none"><li>•1-Oct</li></ul>	<ul style="list-style-type: none"><li>Start of the adopted budget</li></ul>



# FISCAL POLICY



*During this time of prudent budget control, of major changes in federal and state policies toward local governments, and of limited growth in the County's tax base, the Board of County Commissioners strives to ensure that it is capable of adequately funding and providing government services desired by the community. To achieve those purposes, the Board of County Commissioners initially adopted the County's first Fiscal Policy on March 7, 1998. These policies are intended to establish guidelines for the continued financial strength and stability of Martin County as reflected in its financial goals. The Board of County Commissioners will review the financial policies contained in this document annually.*

*These policies are amended as of October 18, 2016.*

## BACKGROUND

Fiscal Policy is a document combining written rules and regulations for prudent, efficient, and transparent management of County's financial resources.

Martin County Board of County Commissioners (the Board) is responsible to the residents to account for all public funds, to manage County finances wisely, and to plan for adequate funding of services desired by the public, including the availability and maintenance of public facilities. Board's fiscal policies are designed to establish annual and long-range guidelines for fiscal stability of the County and to provide directions to the County's Chief Executive Officer, the County Administrator.

Martin County's Fiscal Policy consists of several interdependent policies. Its content is organized as follows:

- Policy Goals
- Policy Objectives
- Long-range Fiscal Policies:
  - Decision Making and Analysis Policy
  - Revenue Policy
  - Investment Policy in Brief
  - Capital Projects Policy in Brief
  - Procurement Delegation Policy in Brief
  - Debt Policy
  - Interfund Loan Policy
  - Reserve Policy
  - Risk Management Policy in Brief
  - Financial Planning Policy
  - Division Performance Policy
  - Employees Compensation Policy
  - Tax Increment Financing Policy
  - Economic Development Fund Policy
  - Reimbursement for Legal Costs Policy
  - Funding Outside of Budget Process Policy
- Annual Policies:
  - Division Performance Based Budget Policy
  - Fund Accounting Policy
  - Re-appropriation from Prior Year Policy
  - Financial Monitoring Policy
  - Audit Policy
- Budget Guidelines for Fiscal Year 2016

## POLICY GOALS

Comprehensive fiscal policies are a cornerstone of sound financial management. In order to be effective, the policies have to be followed and regularly reviewed. They are designed to guide the financial management practices of Martin County targeted to accomplish the following goals:

- Enhance short- and long-term financial credit worthiness by striving to achieve high credit and bond ratings through timely payments and maintaining prudent levels of reserves
- Promote long-range financial stability by establishing clear and consistent guidelines
- Direct attention to the total financial picture of the County rather than individual issues
- Link long-range financial planning with daily operations

## POLICY OBJECTIVES

The County strives to be a fiscally responsible and successful organization by adhering to both the short- and long-term fiscal policies and by aiming to achieve eight fundamentally sound objectives requiring consistent effort in monitoring and control of financial resources:

- I. Synchronize the planning system with major capital investments: the Capital Improvement Plan (CIP), Technology Investment Plan (TIP), and the broadband expansion plan
- II. Identify and coordinate operational impacts of major capital investments
- III. Reflect fiscal restraint in the annual budget, maintain a stabilization reserve of not less than ten percent (10%) of combined general fund disbursements
- IV. Keep annual expenditures within revenue forecasts
- V. Maintain a cash management system ensuring legality, security, and liquidity
- VI. Employ a division/performance based budget process
- VII. Evaluate cost-effectiveness of divisions' activities through benchmarking and streamline operations where warranted
- VIII. Continue to facilitate diversification of the County's economic base relative to services and infrastructure

## LONG-RANGE FISCAL POLICIES

Fiscal policies will be presented to the Board and re-adopted annually. Fiscal policies will be coordinated with the Board's strategic objectives as well as those parts of County's budget which have significant commitments for more than one fiscal year.

### Decision Making and Analysis Policy

The County's financial planning and budgeting decisions will be based on a foundation of regular in-depth analysis and data modeling. At minimum, the following tools will be utilized:

#### Financial Forecasting

The County will maintain, and annually update, a mid-range (three-to-five-year) financial forecasting system, which includes projections of revenues, expenditures, and future costs and financing of capital improvements and other projects that are included in the capital and operating budgets.

A multi-year forecast of major funds receipts and disbursements will be maintained and updated periodically. Individual and aggregate revenue categories, as well as expenditures, will be projected by revenue and/or expenditure type. Historical growth rates, inflation assumptions, and County expenditures priorities will be used in developing the forecast. Forecasting will be used as a planning tool for developing the budget guidelines and for evaluating the future impact of current year's decisions.

The County will maintain a financial trend monitoring system. At minimum, the following indicators will be analyzed:

- Revenue - per capita, recurring and non-recurring, ad valorem, and user charges
- Expenditures - per capita, fixed cost, fringe benefits, capital, maintenance, and operations
- Operating positions - deficits, fund balance
- Debt - current liabilities, long-term debt
- Resource indicators - demographics, property values, employment base, business activity, gross sales tax by category

## Revenue Policy

Revenues will be monitored regularly by the Budget Office and compared to prior years' trends to ensure that collections are consistent with the forecasts.

When collections diverge from the established trends, the Board will be notified and asked to amend the budget if necessary.

#### Revenue Forecasting

The County will prepare multi-year projections of major revenues and other incoming resources in order to analyze and understand the level of funding available for services and capital projects. Projections for future budget periods will be designed to determine the likelihood that County services can be sustained, and to identify future financial issues to be addressed. Revenue projections will also serve as a method of managing revenues' sensitivity to changes in budgeting assumptions and controllable factors such as changes to a tax rate or fees.

#### Revenue Optimization and Diversification

The County will strive to maintain a diversified and stable revenue structure to shelter its budget from short-term fluctuations in any one-revenue source. As part of the County's policy on appropriations, nonrecurring revenues will be used for nonrecurring expenditures, capital, or reserves. Recurring revenues will be used primarily for recurring expenditures.

The County will attempt to optimize all appropriate revenue sources to achieve an effective mix of inflow of money, and will continually seek new sources of revenue to broaden its revenue base. At minimum, the County will adhere to the following revenue guidelines:

- The County will estimate its annual revenues by objective and analytical processes.
- The County will periodically recalculate the full cost of activities currently supported by user fees and charges to identify the impact of inflation and other cost increases.
- The County will set fees and user charges for all of its enterprise funds, that fully support the total direct and indirect costs of operations and debt service of those funds.

### Ad Valorem Taxes

Ad valorem tax levies will not exceed statutory millage rates. Ad valorem taxes are used primarily to fund general County operations and the constitutional officers budgets. Ad valorem and millage calculations will be separated between the two to provide relative information for millage rate discussions. This separation will allow both the Board and the constitutional officers to make focused reductions or increases that may impact their millage accordingly. If one should choose to raise their ad valorem, then the other would not be forced to reduce ad valorem to balance the other's increase.

### Municipal Service Taxing Units (MSTUs)

The MSTUs are taxing entities established by ordinance to provide a mechanism to assess ad valorem taxes for specific services or projects benefiting residents in a defined geographic area. Each MSTU will have a budget established and approved by the Board as part of the budget adoption process. Expenditures not defined during the budget adoption process will be brought to the Board for review and approval.

At present, Martin County has the following MSTUs: Fire Rescue MSTU, Parks and Recreation MSTU, Roads and Stormwater MSTU, as well as five District MSTUs corresponding with the geographic areas represented by each County Commissioner.

In fiscal year 2010, the Board elected not to levy taxes in the five Commissioner District MSTUs and is still refraining from taxing these areas; however, some of the MSTUs receive small amounts of money from sources other than ad valorem. Other revenue sources collected in the Commissioner District MSTUs, including contributions and tower rentals, are reallocated to operating accounts for the intended use.

### Use of Current Revenues

It is the Board's policy that nonrecurring revenues should not be used for recurring expenditures. Major capital projects may be funded through the sale of general obligation bonds or other types of external borrowing the County will continue to prioritize the importance of maintaining a balance between pay-as-you-go financing and debt financing for capital projects.

Financing capital projects from current revenues indicates the County's intent to show purposeful restraint in incurring long-term debt. The decision for using current revenues to fund capital projects will be based on the merits of the particular project in relation to an agreed upon set of criteria.

Revenue uses that result in increases to the recurring expenditure base will be carefully reviewed and minimized, e.g., capital expenditures that significantly increase ongoing operating expenses without sustainable and offsetting long-term revenues will be thoroughly evaluated before approval and construction.

### Grants - County as a Grantee

The County's Grant Policy requires that all applications and acceptance of grant funds be approved by the Board. Approval may be given during the annual budget process when the grant is planned and anticipated, or it may be presented as a separate Board agenda item at any time during the fiscal year. Each grant application will be reviewed for the appropriateness and desirability of the program or service, the availability of match dollars, and the projected impact on program continuation and future funding requirements. Upon completion of the grant, programs will be reviewed on a case-by-case basis to determine whether the program should be continued utilizing County matches and staff time. The decision to continue will be made by the Board as a significant change during the budget review process. The County has no obligation to continue either grant-funded positions or grant funded programs. Based upon the Board's Strategic Objectives and preliminary budget guidelines staff will make grant allocation recommendations to the Board.

### County as a Grantor

Requests for County grant funding of \$1,500 or less are considered a donation and once included in the budget, will be disbursed with the detailed documentation or request from the receiving entity.

Requests exceeding \$1,500 will require an application and Board approval. All requests for County grant funding may be considered during future year's budget review with the Board. If awarded, all monies disbursed to non-profits and community groups will be subject to the

requirements of the grant application conditions. Disbursement schedule will be approved by the Board.

The Board will follow its policy for awarding grants and aid to local non-profits in order to provide transparent, efficient, and objective process of funding activities of agencies filling in critical gaps between government programs and urgent community needs.

At minimum, the Board will require that the grants and aid funding process involve the following elements: evaluation of availability of funding in a specific fiscal year, detailed application, timeline, award criteria, disbursement conditions, and contractual post-grant accountability.

#### Fund Balance

Fund balances are residual financial resources not expended in a prior fiscal year. Components of fund balance are categorized as:

- Non-spendable balances such as endowments and inventories of supplies
- Restricted - resources subjected to externally enforceable legal restrictions by law, creditors, grantors, contracts, and other external factors
- Committed - resources with self-imposed limitations set by the governing body
- Assigned - balances marked by the Board for specific purposes
- Unassigned - total fund balance in excess of non-spendable, restricted, committed, and assigned

After the official closing of the prior fiscal year, any remaining fund balance except grant funds, will be placed into reserves. Grant funds will automatically be carried forward. Any reserves above the level established for the fund will be identified and appropriated, when possible, to non-recurring expenditures. Primary consideration will be given to ad valorem reductions and reduced debt when applicable. When both restricted and unrestricted resources are available for the same type of projects, it is the County's policy to use restricted resources first, and then unrestricted resources as needed.

#### Special Assessments

The Board will approve assessable projects either as determined through the Capital Improvement Element/Capital Improvement Plan (CIE/CIP) or as otherwise considered by the Board. Assessments will be collected by the Tax Collector's Office through applicable laws.

#### **Investment Policy in Brief**

The County's Investment Policy was adopted on July 26, 1994 and revised in 2009. Listed below are highlights of that policy:

Maintaining the safety of the principal of County's financial resources will be the highest priority in effective management of the County's cash flow. Secondary priorities will include: liquidity of the investments and optimization of the rate of return within the parameters of the Florida Statutes. Funds held for future capital projects will be invested in accordance with these objectives, and in compliance with U.S. Treasury arbitrage regulations.

The County will invest funds not needed for day-to-day operations into prudent investment instruments, targeting 100% of cash balances for investment. The investment accounts must meet the criteria below, in order of importance:

- Safety of principal
- Liquidity
- Yield

#### **Capital Projects Policy in Brief**

The County will adopt on an annual basis a Capital Improvement Plan (CIP) component of the Capital Improvement Element (CIE) of the Comprehensive Growth Management Plan (MCCGMP). Fiscal aspects of the CIP in brief:

Capital projects included in the plan are those resulting in new or improved assets with a life span at least three (3) years and a total cost of more than \$60,000. Capital projects also includes fixed asset replacement budgets (FARB) and heavy equipment refurbishment and replacement. All capital improvements will be made in accordance with the CIE/CIP as adopted.

Adopted budgets for CIE/CIP projects may be amended upon the adopted CIE/CIP for the year

applicable. The County will coordinate the adoption of capital budgets with the adoption of operating budgets.

Funding issues will be discussed with the Board during review of the CIE/CIP. Increases above the continued level of funding will require identification of additional revenue source(s) needed to fund the projects.

#### Capital Improvement Program

The Board annually reviews a ten-year CIP. The CIP is designed to balance the need for public facilities driven by population projections with the fiscal capability of the County to meet those needs. Projects within the CIP are prioritized in accordance with the criteria in Section 14.4 of the Martin County Comprehensive Growth Management Plan. The CIP serves as the planning guide for the construction of public facilities in the County. The first year of the ten-year CIP is the foundation for the Capital Budget. The remaining nine years in the CIP serve as a plan for the future provision of capital facilities. The first five years of the CIP will be fully funded. In accordance with the MCCGMP Policy 14.1B.2, CIP projects that provide new level of service for growth will normally not be funded with countywide ad valorem taxes.

The CIP is supported partially through long-term borrowing, grants, General Fund revenues, and impact fees on a pay-as-you-go basis. Fiscal Policy restrictions on the issuance of general obligation bonds are designed to keep combined General Fund supported debt service expenditures to not exceed ten percent (10%) of the total disbursements in General Fund. Due to the fact that the debt service expenditures restrict the amount of funds available for other uses, the County will monitor the debt levels and ensure that the ratio of debt service to the total operating budget does not exceed ten percent (10%).

#### Capital Project Sheets

A capital project sheet will be prepared for each project that meets the requirements defined in the CIP. Life Cycle Cost will be determined and reflected for each capital project. Each sheet will clearly state all improvement elements to be included in the project. Amounts included on the CIP sheet are intended to be rounded estimates for planning purposes. CIP sheets will include

amounts spent to date except for annual, recurring capital projects such as road resurfacing. Revisions to a capital project's total cost of 10% or greater, will require Board approval. Expenditure increases of less than 10% of the capital project total cost may be approved by the County Administrator. Budget resolutions related to capital projects, which are approved by the Board, i.e, for grant funds and fund balance forward, may result in an automatic CIP sheet revision. Revisions to the scope of work that alters the intended plan will require Board approval.

#### Capital Project Budget

Once the Board has approved the CIP, the first year on the CIP sheet will represent the budget for the upcoming fiscal year. The project budget allocations for the future years will remain unchanged unless the CIP detail sheet is modified and approved by the Board. This approach will allow for proper re-appropriation of the budget as necessary (allocation of fund balance) from year to year.

#### Capital Program Debt

The County will coordinate capital projects financing with the limitations of its Debt Policy presented in the next section of this document. In case of financing for capital improvements, other projects, or equipment by issuing debt, the County will establish a maximum debt service maturity of the earlier of: (i) the useful life of the capital improvement being financed; or (ii) thirty (30) years; or (iii) in the event they are being issued to refinance outstanding debt obligations, the final maturity of the debt being financed. The County will calculate and monitor a self-imposed restriction to maintain the ratio of net bonded indebtedness to the market value (assessable base) of taxable property in the County at less than three percent (3%). This ratio is a commonly accepted measure of capacity for bonded indebtedness.

#### Evaluate Capital Acquisition Alternatives

The County will evaluate all proposed capital projects or acquisitions in conjunction with a cost/benefit comparison of alternative options capable of meeting the same set of public needs. Additionally, the County will carefully assess the capital proposal's consistency with the financial forecasts, programmatic policies, and long-range strategic goals.

Fixed Asset Capitalization

The implementation of the Governmental Accounting Standards Board (GASB) Statement 34 compelled all governments to capitalize infrastructure assets for financial statements presentation. Martin County has been in reporting compliance with GASB 34 since fiscal year 2002. The following set of guidelines is intended to document the policies and procedures governing how assets will be accounted for on the County's financial statements.

Capital assets will be grouped by category and separated between governmental and enterprise funds. The following categories will apply to governmental funds' fixed assets:

- I. Land
- II. Land Improvements
- III. Rights of Way
- IV. Roads and Related Structures
- V. Bridges and Related Structures
- VI. Sidewalks and Related Structures
- VII. Stormwater Structures
- VIII. Buildings
- IX. Building Improvements
- X. Fixed Equipment
- XI. Major Moveable Equipment
- XII. Minor Moveable Equipment
- XIII. Other Assets
- XIV. Intangible Assets

Governmental Fund Capitalization Guidelines

Florida Statute 274 requires the Chief Financial Officer to establish rules and requirements for the recording of property and for the periodic review of property for inventory purposes. County staff will track fixed assets using the capitalization thresholds listed in this Policy. Assets below the thresholds will be expensed in the year of purchase. Capitalization thresholds will be established as follows:

- I. Land – All purchased land will be capitalized at historical cost. Donated land for specific purposes, which serves a public benefit will be capitalized at fair market value as of the date of the gift. Land/Right Of Way (ROW) donations will be capitalized at estimated fair market value. This will include land for parks, open space, future construction, etc. Estimated fair market value for donations will be determined with assistance from Martin County Property Appraiser's Office and/or the

Surveying and Property Management Department.

The County will maintain an inventory of all of its assets and properties, including ROW.

- II. Land Improvements – Improvements to land costing less than \$50,000 will not be subject to capitalization. Certain land improvements are not subject to depreciation, or to financial reporting under the Modified Approach, and distinctions between types will be necessary.
- III. Right of Way – ROW will be capitalized at historical purchase price for purchases and at estimated fair market value for donations.
- IV. Roads and Related Structures – New construction or improvements to roads and related structures costing less than \$100,000 will not be subject to capitalization.
- V. Bridges and Related Structures – New construction or improvements to bridges and related structures costing less than \$100,000 will not be subject to capitalization.
- VI. Sidewalks and Related Structures – New construction or improvements to sidewalks and related structures costing less than \$25,000 will not be subject to capitalization.
- VII. Stormwater Structures – Prior to the implementation of the Stormwater Program in 1996, stormwater structures were primarily constructed as part of another project. These were usually associated with the construction of a road. New construction or improvements to stormwater structures costing less than \$100,000 will not be subject to capitalization.
- VIII. Buildings – New construction of buildings costing less than \$25,000 will not be subject to capitalization.
- IX. Building Improvements – New construction or improvements within an existing building costing less than \$25,000 will not be subject to capitalization. Improvements to buildings which are leased and meet this threshold will be capitalized in this category.
- X. Fixed Equipment – Fixed equipment purchased costing less than \$5,000 will not be subject to capitalization.

- XI. Major Moveable Equipment – Major moveable equipment purchased costing less than \$5,000 will not be subject to capitalization.
- XII. Minor Moveable Equipment – Minor moveable equipment purchased for less than \$5,000 will not be subject to capitalization.
- XIII. Other Assets – Other assets purchased for less than \$5,000 will not be subject to capitalization. Intangible Assets – Intangible assets purchased or internally generated for less than \$25,000 will not be subject to capitalization.
- XIV. Intangible assets are non-physical valuables such as intellectual property (computer software) or claims and rights to other assets (easements). For capitalization purposes, internal labor and other internal expenses may be capitalized for intangible assets.
- III. Sewer Collection Systems –include sewer collection lines, lift stations, sewage pumps, control panels, infill and infiltration rehabilitation of sewer lines, lift station telemetry, and any improvements or refurbishment of these assets that significantly extend the life of the asset. Life of assets in this category range from 3 to 40 years. Capitalization requirement - \$5,000.
- IV. Wells –include all wells, refurbishment of wells, wellfield telemetry, meters on wells, pumps, etc. Life of assets in the category range from 5 to 20 years. Capitalization requirement - \$5,000.
- V. Equipment – Includes all tagged equipment such as vehicles, computer equipment, field equipment, office equipment, etc., as specified by Florida Statute 274. Life of assets range from 3 to 15 years.

The following categories will apply to enterprise funds' fixed assets:

- I. Buildings
- II. Water Distribution Systems
- III. Sewer Collection Systems
- IV. Wells
- V. Equipment
- VI. Leasehold Improvements
- VII. Landfill Improvements
- VIII. Land
- IX. Land Improvements

Enterprise Fund Capitalization Guidelines

- I. Buildings – include *water* and sewer plants, scalehouse, transfer stations, sheds, and all improvements made to buildings. Also included are structures inside buildings including but not limited to Reverse Osmosis (RO) Trains, plant automation, filters, control panels, pumps, etc. Life of the assets in this category range from 5 to 40 years depending on the asset. Capitalization requirement - \$5,000.
- II. Water Distribution Systems – include water lines and infrastructure related to water lines such as pumps, large water meters, valves, and any improvements and refurbishment to these assets that significantly extend the life of the asset. Life of assets in this category range from 3 to 40 years depending upon the asset. Capitalization requirement - \$5,000.

- VI. Leasehold Improvements – Improvements made to leased office space – walls, electrical, and any improvements that become a permanent part of the building structure. Life of the asset is based on the length of the lease. Capitalization requirement - \$5,000.
- VII. Landfill Improvements – Include all new cell construction, buffers, test wells, etc. Life of these improvements is determined by the estimated capacity of the cell. Capitalization requirement - \$5,000.
- VIII. Land is capitalized at cost and is not depreciated.
- IX. Land Improvements - Improvements to land costing less than \$50,000 will not be subject to capitalization.

Donated infrastructure will be capitalized based on documents provided by the individual developer. These assets are most frequently supported by a “bill of sale” from the developer that evidences the developers’ cost for the assets, which also represents Fair Market Value.

**Procurement Delegation Policy in Brief**

Specifics of construction and CCNA procurement rules are detailed in the County’s Purchasing Manual. Listed below are fiscal aspects of those rules:



The Board has delegated certain approval authority to the County Administrator to insure effective and efficient management of CCNA contracts and construction contracts. Approval thresholds are established for the following: CCNA contracts, CCNA change orders, construction contracts, and construction change orders.

Both CCNA contracts and construction contracts can be either single project contracts or task order contracts. Task order contracts anticipate the award of incremental work assignments and will be awarded in the total value of all anticipated work assignments. The total award value of the contract will constitute the total amount that can be awarded under the contract throughout the contract's life.

Continuing services contracts are considered task order contracts. Task orders are defined as anticipated incremental work assignments, under a single contract, that are awarded across the life of the contract.

Change orders are defined as unanticipated contract modifications that increase the value of the contract award and are required due to unforeseen conditions or scope changes.

These thresholds apply to all CCNA and construction contracts approved in the CIP. These thresholds do not supersede the Florida Statutes guidelines for continuing contracts. A report of CCNA Task Orders will be provided to the Board on a monthly basis.

Contract and contract change order award policy is as follows:

#### CCNA Contracts

The Board will award single project or task order CCNA contracts valued at \$200,000 or more.

#### Construction Contracts

The Board will award single project or task order construction contracts valued at \$1,000,000 or more.

#### CCNA and Construction Contract Change Orders

The Board will award CCNA and construction change orders for contracts that meet the thresholds that cumulatively increase the total contract award value by ten percent (10%) or more. Contracts and change orders that are to

be awarded by the Board will be presented to the Board on the consent agenda of their regularly scheduled meetings. Communication with the Board on any contract subject to Board award, other than with County staff, is prohibited. Violations by Vendors will result in disqualification.

The County Administrator will award all other contracts by delegation.

### **Debt Policy**

- The County will calculate debt service requirements on a five-year basis and coordinate with adoption of the CIP to facilitate short-term decisions, to sort out other priorities, and to examine the long-range implications and effects of debt issuance.
- The County may limit long-term borrowing and capital leases to capital improvements, projects, or equipment that cannot be financed from current financial resources.
- The County will not issue long-term debt with maturity longer than the useful life of the project or item funded.
- The County will not fund current operations or normal maintenance from the proceeds of long-term financing.
- In an effort to conserve debt capacity, the County will borrow only when necessary and utilize pay-as-you-go financing to the extent possible.
- The County will strive to achieve and maintain an underlying bond rating of at least A (Moody Rating Service) for its obligations, which will facilitate favorable interest costs.
- The County's debt capacity will be maintained within the following parameters:
  - Net debt per capita will remain under nine hundred dollars (\$900).
  - Net debt as a percentage of estimated market value of taxable property will not exceed three percent (3%).
  - The ratio of debt service expenditures as a percent of governmental fund expenditures will not exceed ten percent (10%).

– The debt per capita as a percentage of income per capita will not exceed five percent (5%).

- The County may use voted general obligation debt to fund general purpose public improvements, which are necessary but cannot be financed from current revenues or the unreserved portion of the non-voted debt capacity.
- Every effort will be made to limit the amount of general obligation debt. All general obligation debt will be used only for public purposes.
- The County will strive to keep the average maturity of general obligation bonds at or below fifteen (15) years.
- The County will maintain a minimum debt service coverage ratio of 110% in the Water and Wastewater Funds.
- The County will review its outstanding debt annually to determine if the conditions in financial marketplace would allow the County the opportunity to refund an issue and reduce its debt service costs. In order to consider the possible refunding of an issue, a Present Value (PV) savings of three percent (3%) over the life of the respective issue, at a minimum, must be attained.
- When appropriate, the County will use special assessment or self-supporting bonds instead of general obligation bonds, so that residents benefiting from the improvements absorb all or part of the cost of the project financed.
- Martin County will maintain solid relationships with bond rating agencies, and will keep them updated about its financial condition or other relevant information.

#### Types of Borrowing

- General obligation bonds are secured by the County's ability to levy ad valorem taxes on real and personal property within the County.
- Assessment bonds are secured by special assessment upon the property benefiting from specific improvements.
- Revenue bonds are secured by dedicated revenue streams arising from sales taxes,

specialized types of taxes, and charges for services, such as water, sewer, and solid waste collection and disposal.

- Short-term bank notes and tax-exempt commercial paper are secured by covenant to budget and appropriate legally available non-ad valorem revenues.
- Other types of debt subject to this Debt Policy include:
  - State Revolving Fund Loans (“SRF Loans”)
  - Revenue anticipation notes and promissory notes
  - Lease purchase
  - Line of credit

#### Financial Disclosure

The County is required to provide a full and complete financial disclosure annually.

- Cooperate fully with rating agencies, institutional and individual investors, agencies, other levels of government, and the general public to share clear, comprehensive, and accurate financial and other relevant information.
- The County is committed to meeting secondary disclosure requirements on a timely and comprehensive basis.
- The Office of Management and Budget is responsible for ongoing disclosure to established national information repositories and for maintaining compliance with disclosure standards promulgated by state and national regulatory bodies, and may carry out such responsibility through the engagement of an outside dissemination agent. The Clerk of Circuit Court and Comptroller's Financial Services Division will review disclosure information that is sent to Municipal Securities Ruling Board (MSRB), and posted to the Electronic Municipal Market Access System (EMMA) to ensure compliance.

#### **Interfund Loan Policy**

The Board may resolve to fund certain projects through internal financing. An interfund loan is defined as a loan from one specific fund to another, as identified within the loan resolution. The following rules will guide internal borrowing:

- The loan will be approved by the Board via resolution identifying the fund from which the loan is being made, the impact on that fund, and the terms of the loan.
- The initial expenditures will be made from the fund where the monies are available, and in the next fiscal year, the interfund transfers will be established to begin repayment of the loan. The term of the loan will be defined within the resolution, and may be for a period of more than one year when approved by the Board.
- If a project funded by an interfund loan is not completed prior to the budget preparation for the next fiscal year, then the first year of repayment will be calculated on the estimated cost of the project. Once the project is completed, and an actual total cost available, repayments will be calculated for the future years when applicable to cover the total cost incurred. Any interfund loan may be paid in advance without any additional accrual of interest, or any other penalties.
- The interest will be based on the County's investment portfolio rates, but not to exceed the current market rate when applicable.
- Money advance will be in accordance with the Board's adopted Reserve Policy as defined in the next section of this Policy document.

### **Conduit Financing Policy in Brief**

The Board may facilitate conduit financing, such as bonds, for private project activities within the County that have a specific public purpose and are consistent with the County service needs and strategic objectives.

The authority of the County to issue or approve conduit bonds shall be derived from state or federal law and/or ordinances and resolutions of the County. The County will not be responsible for any cost related to the issuance or debt repayment of conduit financing or any aspects of the project constructed as a result of the financing.

The County will follow specific financial guidelines to issue or approve conduit bonds. At minimum, these guidelines will include the following elements: a detailed application,

application fees/ processing cost, and requirements for supplementary information; criteria for approval including community need, financial feasibility, security, risk, project management, and commitment to the County; statements regarding the County's role in the conduit financing process and applicant's responsibilities related to the project, financing, and debt repayment.

### **Reserve Policy**

The Reserve Policy, implemented in 1999, is adopted annually. The County will set aside reserves to mitigate unforeseen and unexpected events and to offset unanticipated downturns in revenues. Sufficient levels of reserves can ensure continued and orderly operations and tax-structure stability. It is an objective of the Board to maintain a managed reserve in the various operating funds at a level sufficient for temporary financing of unforeseen emergency needs, and to allow for orderly adjustment to changes resulting from termination of revenue sources through actions of other governmental bodies. Use of reserves through budget transfers will require that available balances be disclosed.

#### Designated Reserves

The stabilization reserve in the General Fund will be maintained in an amount not less than ten percent (10%) of the annual General Fund budget (less reserve totals). This amount approximates sixty (60) days of working capital. Other operating funds will strive to maintain similar designated reserves.

In order to provide the resources necessary to ensure continued operations of the County's water and wastewater systems should a natural disaster occur, the County will establish a working operating reserve equal to a minimum of three (3) months of the water and wastewater operating budget, less depreciation, annual debt service, and capital expenditures. This level of reserves is established by the industry standards.

Capital and special revenue funds will be allowed to accumulate in designated reserves for future capital projects. There is no percentage restriction on the amount of these reserves.

Funding for medical services will include in the adopted budget, an established reserve that represents two percent (2%) of the total medical services expenditure line items.

The Building Fund, which is operated solely on fees, will have a reserve for operating expenditures equivalent to six (6) months of operating expenditures. Any additional funds will be placed into a reserve for future capital. The reserves necessary for each operating fund will be identified and updated annually in the operating budget, and revised and reported with every related budget amendment during the year.

Undesignated reserves will be limited to an amount that is consistent with previous years, except where otherwise defined. These reserves are to be used for any unforeseen expenditures for either operations or minor capital projects.

#### Replenishment of Reserves

When the undesignated reserves are to be utilized, due to unforeseen circumstances, staff will prepare a plan for the Board to begin to replenish these reserves as part of the budget adoption process. The plan may span from one to five years depending upon the magnitude of the expenditure. Each year the necessary funds to replenish the reserves will be reflected in the budget, approved and levied accordingly.

#### Self-Insurance Fund

Martin County has a self-insured health plan for employees. This plan will have a reserve established within the self-insurance fund as required by the Department of Insurance: the costs incurred but not reported (IBNR) plus two months' equivalent of claims expected to be incurred. The County provides employees with a wellness clinic. In order to provide adequate funding for this program, each operating fund will pay a proportionate share based upon cost of the number of employees. Enterprise funds calculation will be included in their indirect cost.

### **Risk Management Policy in Brief**

The County will protect its assets by maintaining adequate insurance coverage. The County will strive to reduce accidental losses that would endanger personnel and property. The County will continue to analyze all insurance alternatives

and periodically assess each to ensure that the best coverage overall is maintained. Additionally, the County will continue to maintain a business interruption insurance to cover natural disasters and minimize impact on businesses.

### **Financial Planning Policy**

The County will use financial planning to expand awareness of governing options of its resources and assets, potential problems, and opportunities. Financial planning will be used as a tool to identify long-range revenue, expenditure, service implications of continuing or ending existing programs, or adding new programs and debt. Financial planning process will be used to shape prudent decisions and to mitigate the severity of potential problems before they arise.

### **Division Performance Policy**

The County will regularly evaluate the departmental divisions and services they provide, as well as external factors that could affect their operations and their intended purpose in the future.

Divisions will use performance measures to review their effectiveness on quarterly basis. During the budget preparation process, each division will use benchmarks to compare its performance to others in the same line of public services.

Changes in County's fiscal condition, operational environment, and other organizational factors may result in redesigning of the primary functions, purposes, and types and scope of services provided by a division.

### **Employees Compensation Policy**

In order to maintain fair and equitable compensation for all employees, the County will strive to maintain salary levels, which represent the fiftieth (50<sup>th</sup>) percentile of the comparable market basket. In extenuating situations, positions considered Market Impact Positions, may be held to criteria different from the salary structure.

At least every four years, the County will review all employees' classifications as well as the total

payroll and benefits package for competitiveness with the market, including the private sector where applicable, and make adjustments as necessary.

It is a goal of the Board to treat employees equally with respect to pay, benefits, and advancement opportunities. The County will strive to bring collective bargaining agreements into conformance with these policies as the contracts are renewed. Any wage adjustments resulting from renewal of collective bargaining agreements will also be applied to the non-bargaining employees.

Other Postemployment Benefits (OPEB)  
GASB Statement (45), *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, addresses how state and local governments should account for and report their costs and obligations related to post-employment healthcare and other non-pension benefits. Collectively, these benefits are commonly referred to as OPEB.

In general, the statement requires that state and local governmental employers account for and report the annual cost of OPEB and the outstanding obligations and commitments related to OPEB in essentially the same manner as they currently do for pensions. Annual OPEB cost for most employers will be based on actuarially determined amounts that, if paid on an ongoing basis, generally would provide sufficient resources to pay benefits as they come due. During budget preparation, the Board will determine a contribution amount to be placed toward the OPEB liability. In addition, funds remaining at the end of each fiscal year from the retirement and benefits account will be allocated toward the liability during fund balance adjustments. These funds will accrue each year and will be available when retirement benefits are to be paid. The County will strive to accumulate the necessary funds to fully fund the program over time.

### **Tax Increment Financing Policy**

The Board has established seven Community Redevelopment Areas (CRAs) per Florida State Statutes (FSS) Chapter 163, Part III (FSS 163.330-163.463). Funding for the CRAs is based upon an annual allotment through Tax Increment Financing (TIF) per FSS 163.387(1),

and through a trust fund as defined in FSS 163.353. The CRAs will maintain separate trust funds and will not be co-mingled unless the Board has approved accordingly.

The Board will approve the allocation of CRA funds through the adoption of the CIP and the County budget. Modifications to the allocations may be necessary from time to time and will be communicated to the Board via existing policy and procedures. All expenditures will be made in accordance with Board policies and procedures. The Board will serve as members of the agency. The Community Development Department (CDD) will be a Board department established under the direction of the County Administrator. All employees in CDD will be County employees and will abide by all County policies and regulations. A Memorandum Of Understanding (MOU) may be executed between the BOCC and the CRA.

### **Economic Development Fund Policy**

The Economic Fund was set up to boost economic activities by promoting and fostering economic development to targeted industries based upon job creation, wage levels, and capital improvements. The fund is created by Chapter 71, Article 2, General Ordinances, Martin County Code. In addition, Section 125.045, Florida Statutes authorizes the Board to extend public funds to attract and retain business enterprises.

The Economic Development Fund includes the following policy statements:

- Martin County Opportunity Fund, established by Resolution No. 10-6.9, is a deal closure program using a performance agreement to attract qualified targeted industries as defined in the Economic Element of the County's Comprehensive Plan in accordance with adopted guidelines.
- Martin County Job Creation Grant Program established by Resolution No. 10-6.10 is a reward program for job creation using a performance agreement, paid out over a number of years following creation and verification of jobs in accordance with adopted guidelines.

- Economic Development Impact and Building Permit Fee Mitigation established by Chapter 71, Article 2, General Ordinances, Martin County Code, uses an agreement with a Qualified Targeted Industry or business which provides that building permit and impact fees be paid from the Economic Development Fund and are replenished by the County from available funds, including impact and building permit fees.
- Funds for Economic Development are dedicated from collections of the new Florida Power and Light Solar Array facility. These funds will not exceed 50% or \$1,000,000 annually. Additionally, a cap of 5% of the General Fund operating balance will be imposed with any excess monies going directly into the General Fund.

These policies will be reviewed and revised annually to incorporate any policy or strategic objectives developed and approved by the Board.

#### **Reimbursement for Legal Costs Policy**

A commissioner or employee may request that the County reimburse attorney's fees and court costs incurred by a commissioner or an employee in the defense of a claim in a lawsuit or administrative action or in any other litigation-related matter, if the substance of the claim or matter involved, or arose from, the performance of the official duties of the commissioner or employee while serving a public purpose and the County has declined a request from the commissioner or employee to provide an attorney employed by the County to advise and represent the commissioner or employee.

If the request for reimbursement involves the defense of a civil action arising from a complaint for damages or injury suffered as a result of any act or omission of action arising out of and in the scope of the employment or function of the commissioner or employee, pursuant to section 111.07 of Florida Statutes, the commissioner or employee must have prevailed in the civil action in order to obtain reimbursement by the County.

The amount of reimbursement may be determined and approved by the County Administrator if the requested amount is less than or equal to \$7,500.00 per case and greater amounts will be approved by the Board.

The determination of the amount of attorney's fees will be based upon a reasonable hourly rate for the jurisdiction in which the claim or matter arose times a reasonable number of hours actually devoted to the defense of the claim or matter, but will not include any multiplier or other contingency-based modification. The determination of the amount of court costs will be based upon the current Statewide Uniform Guidelines for Taxation of Costs in Civil Actions, as published at Appendix II to the Florida Rules of Civil Procedure.

#### **Funding Outside of the Budget Process**

Once the budget has been either tentatively approved or adopted, any requests for funding that are not included in the tentatively approved or adopted budget will be brought to the Board as an agenda item during one of the Board's scheduled meetings. The agenda item will detail the nature of the request, public purpose, operational expense, relationship with similar organization and other funding alternatives. Funding will be dependent upon Board action.

### **ANNUAL POLICIES**

The Board will annually adopt a balanced budget as their operating and capital plan for the fiscal year starting on October 1 and ending on September 30. The budget will balance expenditures with revenues and will be adopted as per the established timetable of the Truth in Millage Act (TRIM).

The annual budget will reflect revenue sources and expenditures by division within each department. The County's goal will be to pay for all recurring expenditures with recurring revenues and use nonrecurring revenues for nonrecurring expenditures. If a budget deficit is inevitable, the Board will reduce appropriations or identify revenues, which could be increased. The budget will be developed based upon guidelines that are established by the Board during an annual review of the budget preparation process.

#### **Division Performance Based Budget Policy**

Martin County's budget development process will be division and performance based. In order

to improve the effectiveness of governmental programs, the County will integrate performance measures and productivity indicators within the divisions' budgets, whenever possible and feasible.

The County will conduct all fiscal activities in accordance with the highest level of statutory and ethical standards.

The budget will be reviewed with the Board and will focus on the following:

- Division Changes - increases or decreases in the service level will be detailed, and defined by division.
- New Divisions - proposed new divisions will be identified as a budget issue and will require detailed justification and analysis of the long-term fiscal impacts.
- Staffing - staff increases will be limited to cases mandated by the Comprehensive Plan level of service, or supporting a Board strategic objectives. Reductions of staff will be done when there is no adverse effect on approved service levels. Reallocation of staff resources to improve efficiency and effectiveness will be at the discretion of the County Administrator and in accordance with the Human Resources Manual.

#### Division

All County divisions will develop spending patterns to keep costs to their absolute minimum necessary to deliver public services without substantially increasing the local tax burden.

- The budget will provide for adequate maintenance of capital infrastructure and equipment, and for required replacement of equipment as established by County's replacement standards.
- The County will maintain budgetary controls at the division level within each department.
- The County will develop and annually update a long-range financial forecasting system, which will include revenue, expenditure, and future cost projections. Financing of capital improvements as defined within the CIE/CIP and capital within the operating budgets will also be included.

- The County will periodically update their growth projections and capital needs assessments.

#### **Fund Accounting Policy**

The Board will account for all revenues and expenditures within the established funds as outlined in the Uniform Accounting System Manual developed by the State of Florida Department of Financial Services.

#### **Re-appropriation from Prior Year Policy**

The Board will allow for automatic carry forward of the following types of encumbrances not completed in the prior fiscal year: contracted, professional services, maintenance contracts, grant allocations, and capital equipment and projects. Approved capital projects, will be re-appropriated and may be modified according to the CIP detail sheet adopted by the Board. Funds remaining within the Supervisor of Elections' equipment account will be placed into a reserve for future equipment replacement.

#### **Financial Monitoring Policy**

Monthly budget status reports will be provided to each division within the County. Each division's management will review the reports to analyze expenditures for accuracy and budget limitations. An executive summary report will be provided to the County Administrator. In addition to the monthly reports, all revenue resources will be reviewed periodically.

#### **Audit Policy**

The Board will provide for an annual independent audit of its financial statements. In addition to regular financial audits, the County may conduct internal audits of operational practices and financial activities as determined by the Internal Audit Committee.

### **BUDGET GUIDELINES FOR FISCAL YEAR 2016**

Budget Guidelines will be presented to the Board annually as part of the budget preparation process. These guidelines are the basis of Board direction for development of the next fiscal year's budget and are to be considered

during future budget deliberations. These guidelines are specific to the next budget year only, and will be amended annually, if necessary.

- Budgets will include benchmarks. Reviews of benchmarks may result in revision of performance measures.
- Departments will be benchmarking their cost of services by division to provide comparative analysis between the public and private sector when applicable.
- The County budget document will include elements required by the Government Finance Officers Association Distinguished Budget Award criteria.
- Ad valorem distributions will be separated between departments that are under the purview of the Board and those that are for constitutional officers budget requests.
- Program Change Requests will be identified as separate budget requests with information detailing the nature of the request, full time equivalent (FTE), funding source, etc. These requests will represent any shifts in funding from the State or County, any Board directed requests, or directives by the County Administrator.
- Departments will provide cost reduction options, which may be included in the County Administrator's proposed budget. Such reductions will be prioritized and will clearly identify the impact to residents.
- New positions will be requested only when there is a change in service level relative to a Board strategic objective or Comprehensive Plan mandated level of service.
- The disclosure of all millages will be in compliance with Truth in Millage (TRIM).
- The Board will reflect all health care services for qualified Martin County residents collectively in accordance with Chapter 163, Article 2, General Ordinances, Martin County Code.
- The Board will strive to assure continuance of existing levels of funding for the CIE/CIP to

provide for fire rescue infrastructure and equipment, to maintain and develop parks and public beaches access, to maintain buildings, and to expand the library book and electronic media collections. The level of funding for these purposes depends on the portion of ad valorem allocation by the Board; therefore, it is subject to change.

- The Board will review the CIE/CIP and tentatively approve it in a workshop setting. Final adoption will occur simultaneously with the adoption of the budget.
- Road resurfacing, sidewalk, bike path construction and maintenance will be performed based upon a priority schedule approved annually during the budget process. Funding for these projects will be identified and budgeted accordingly in the Road Maintenance Unincorporated Area MSTU or gas tax funds.
- The Unincorporated MSTU Fund will include general revenue source of funding for divisions that are not fully fee supported.
- Wage increases for all employees will require a reserve consistent with the negotiated union contracts and the Employees Performance Appraisals.
- In an effort to maintain existing levels of service, fund balance from the Stormwater Maintenance Program may be utilized to purchase replacement of heavy equipment each as needed.
- Funding for replacement of voting equipment for the Supervisor of Elections will be accomplished by accumulating \$25,000 annually. In addition, any remaining dollars in the General Elections division will be added to increase funding for this purpose.
- Road, landscaping, and other maintenance activities for projects completed by the Community Redevelopment Area (CRA) will be funded in the same manner as for other County assets: Road Maintenance MSTU, gas tax funds, or other sources appropriate for the specific type of assets.



## **BASIS OF BUDGETING**

The County adopts budgets for all governmental funds and expendable trust funds on a modified accrual basis. The budgets for proprietary funds are adopted on an accrual basis. Depreciation expense is not budgeted, but expenditures for capital outlays are budgeted.

Governmental funds include: General Fund, special revenue, debt service, and capital projects funds. Revenues are recognized when they are both measurable and available. Expenditures are recognized when the liability is incurred. Exceptions to this general rule include: (1) accumulated sick and vacation pay, which are not recorded as expenditures because these amounts will not be paid from expendable available resources and (2) principle and interest on general long-term debt, which are recognized when due.

Martin County's proprietary operations consist of enterprise funds (Airport, Utilities) and internal service funds (Health Insurance, General Services). Revenues are recognized when they are earned and become measurable, i.e. when the County has provided service. Expenses are recognized when they are incurred.

As explained in Martin County's Comprehensive Annual Financial Report (CAFR), budgets for all funds are prepared on a basis consistent with Generally Accepted Accounting Principles (GAAP) with the exception of the budgeting of fixed assets and contributed capital in the enterprise funds, which are budgeted as capital outlay expenditures and revenues, respectively.

## **BUDGET PROCESS**

During the first quarter of the fiscal year, the Office of Management and Budget reviews and develops data useful in preparing revenue and expenditure forecasts. This data is compiled and analyzed and used in preliminary budget discussions for the upcoming year with the Board of County Commissioners and the County Administrator.

In March, prior to budgets being submitted, departments meet with the County Administrator. These staff meetings provide each department head with the opportunity to discuss and clarify the requested amounts for the individual departmental budget as submitted.

In April, departmental budgets are submitted to the Office of Management and Budget staff for review. Staff analyzes these budgets for accuracy and content to make sure budget guidelines have been followed.

The Constitutional Officers submit to the Board their proposed operating budgets on May 1. Although Florida Statute allows most Constitutional Officers to submit their budgets on June 1, most are able to supply preliminary budget information in the requested time.

In late May, the Office of Management and Budget staff prepares the final tentative budget document and submits to the Board for review. The final budget workshops are held in July. These workshops provide the opportunity to establish millage rates, finalize department budgets, etc. Copies of the tentative budget are distributed to departments and made available for review by the public prior to the final public hearings held in September.

Two public hearings are held in September. The first public hearing is held to adopt tentative millage and the budget. The second public hearing is held to adopt final millage and the budget. The CIP (Capital Improvement Plan) is adopted at the same time as the operating budget. Following Board approval of the budget, the Office of Management and Budget staff prepares the adopted budget document for distribution to departments and other interested parties. The adopted budget becomes effective October 1 through September 30.

The dates for the budget cycle are listed in the Budget Calendar.

## **AMENDMENTS TO THE ADOPTED BUDGET**

Amendments to the adopted budget can occur at any time during the fiscal year through action of the Board or County Administrator.

During the fiscal year, the Office of Management and Budget acts on departmental budget changes that do not alter the total revenue or expenditures budgeted. All other budget changes, whether they are transfers between departments or alterations of total revenues or expenditures in a fund, must be approved by the Board. The steps of adjustments to the adopted budget are detailed in a flowchart following this section.

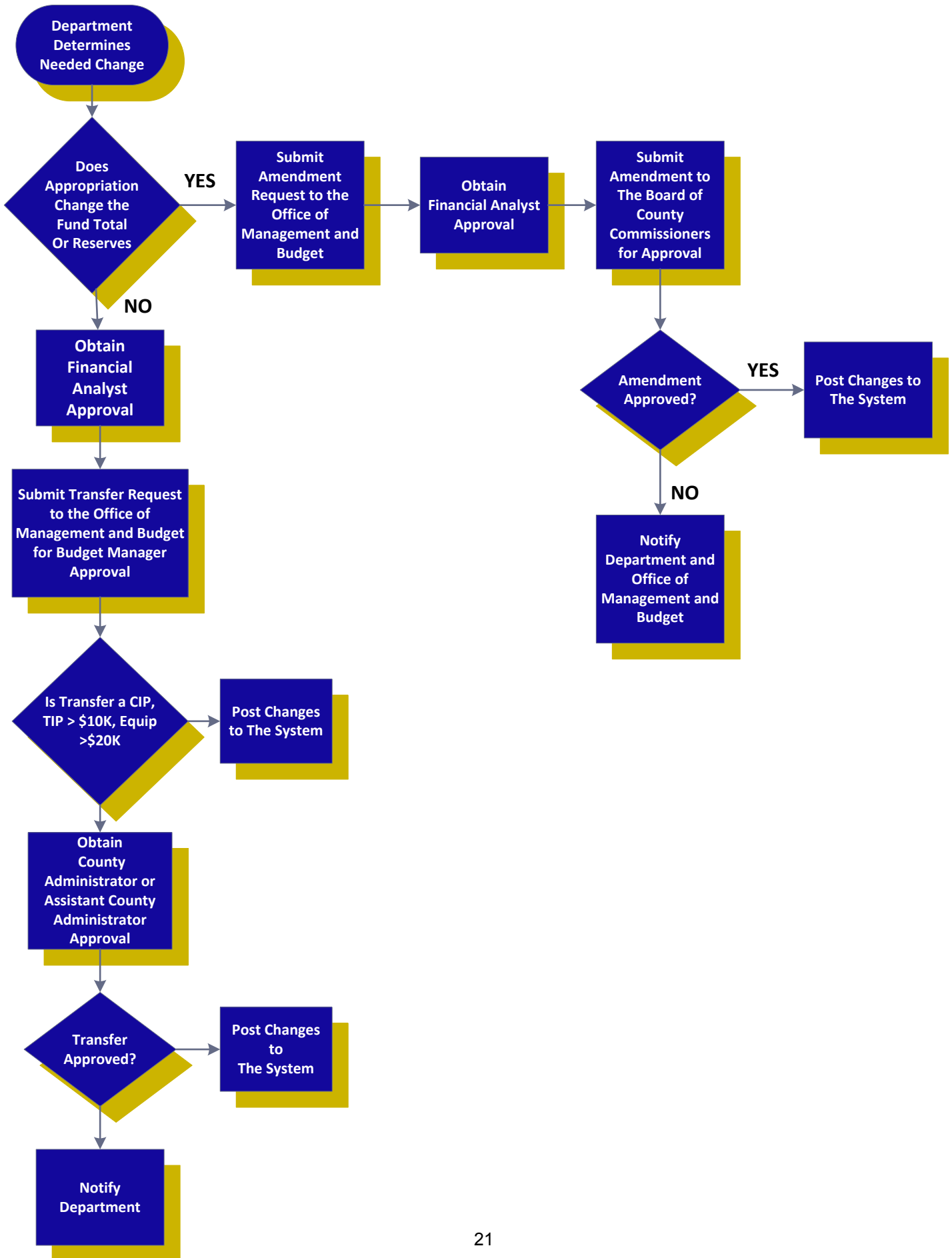
### **BUDGET AMENDMENT**

The purpose of the amendment process is to adjust fund amounts to reflect revenues anticipated to be received and to balance expenditures to these revenues in accordance with state law and sound fiscal practices.

### **BUDGET TRANSFER**

Departmental budgets may be amended by transfer action, but must be approved by the County Administrator. Budget transfers, which involve reserves, must be reviewed and formally approved by the Board prior to execution.

# BUDGET AMENDMENTS/TRANSFER PROCESS



## FY17 ADOPTED COUNTY BUDGET TOTALS

	ACTUAL FY15	ADOPTED BUDGET FY16	ADOPTED BUDGET FY17	PERCENT CHANGE
<b>TOTAL REVENUES</b>				
Ad Valorem Taxes	144,119,158	153,085,054	161,293,342	5.36%
Ad Valorem - Delinquent	169,049	210,150	201,150	-4.28%
Local Sales & Use Taxes	9,874,910	9,924,000	10,044,000	1.21%
Other Taxes	2,167,514	2,060,000	2,064,000	0.19%
Franchise Fees	830,391	800,000	9,850,000	1131.25%
Permits and Fees	4,370,502	4,021,000	4,695,000	16.76%
Federal, State, & Local Grants	8,962,342	1,002,370	907,614	-9.45%
State Shared Revenues	21,977,312	21,699,473	22,341,880	2.96%
Local Shared Revenue	1,801,711	2,033,191	1,650,745	-18.81%
Charges for Services	86,997,417	88,499,553	90,297,611	2.03%
Fines and Forfeits	774,312	634,100	708,500	11.73%
Interest Earnings	2,598,164	1,326,951	1,268,851	-4.38%
Miscellaneous Revenue	11,286,295	10,001,774	9,835,942	-1.66%
Assess./Impact Fees	3,878,709	3,117,602	3,316,229	6.37%
Transfers	3,663,256	3,370,000	3,447,308	2.29%
Other Sources	27,263,010	2,270,890	2,156,890	-5.02%
Other Non-Operating Revenue	4,427,333	-372,844	-156,964	-57.90%
<b>SUB-TOTAL:</b>	<b>335,161,385</b>	<b>303,683,264</b>	<b>323,922,098</b>	<b>6.66%</b>
Fund Balance	0	52,010,200	61,417,416	18.09%
Interfund Transfers	18,486,977	15,040,164	14,648,127	-2.61%
<b>TOTAL:</b>	<b>353,648,362</b>	<b>370,733,628</b>	<b>399,987,641</b>	<b>7.89%</b>
<b>TOTAL EXPENDITURES</b>				
Personal Services	73,295,439	77,465,213	78,074,855	0.79%
Operating Expenses	122,220,478	110,930,586	133,020,454	19.91%
Capital Expenses	19,066,035	18,428,313	25,118,442	36.30%
Debt	14,789,774	16,398,751	15,462,460	-5.71%
Transfers-Constitutional Officers	70,751,887	70,513,620	73,675,180	4.48%
Transfers and Reserves	18,486,977	76,997,145	74,636,250	-3.07%
<b>TOTAL:</b>	<b>318,610,590</b>	<b>370,733,628</b>	<b>399,987,641</b>	<b>7.89%</b>
<b>PERCENT OF EXPENDITURES TO BUDGET</b>				
Personal Services	23.00%	20.90%	19.52%	-1.38%
Operating Expenses	38.36%	29.92%	33.26%	3.33%
Capital Expenses	5.98%	4.97%	6.28%	1.31%
Debt	4.64%	4.42%	3.87%	-0.56%
Transfers-Constitutional Officers	22.21%	19.02%	18.42%	-0.60%
Transfers & Reserves	5.80%	20.77%	18.66%	-2.11%
<b>TOTAL BUDGET:</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>0.00%</b>

## REVENUE DESCRIPTION FOR COUNTY BUDGET TOTALS

**Ad Valorem** taxes are collected as a percentage of the value of real and personal property in the County. Ad Valorem taxes support various operating, capital, and debt funds of the local government. Ad Valorem – Delinquent are taxes not paid by the April 1 deadline. The budget is based on historical collections.

**Local Sales and Use Taxes** consist of fuel taxes, local sales and use tax, and Tourist Development Tax.

**Other Taxes** consist of local communications services and occupational licenses.

**Franchise Fees** consist of Florida Power and Light utility fees and solid waste franchise fees.

**Permits and Fees** include primarily building permits and franchise fees. Increase in building permits is due to the increase in new construction of single-family homes and other residential permits.

**Grants** revenues consist of federal, state, and local dollars awarded to the County in competitive process. Changes are triggered by the funding availability in the grantors' budgets.

**State Shared Revenues** include several types of revenue from the State of Florida: local government half-cent sales tax, state revenue sharing, constitutional fuel tax, county fuel tax, as well as smaller revenues for insurance agent licenses, alcoholic beverage licenses, racing tax, and mobile home licenses.

**Local Shared Revenues** are calculated based on taxable values and millage rates for Community Development Area (CRA) funding.

**Charges for Services** include revenues from services provided to residents: water and sewer operations revenue, garbage collection revenues, library charges, public safety fees, protective inspection fees, ambulance fees, development review fees, parks and recreation fees, and internal service fund fees.

**Fines and Forfeitures** are revenues such as library fines, violations of local ordinance fines, and judgments.

**Interest Earnings** accrue on investments of County's daily cash deposits and fluctuate with changes in rates and investment terms.

**Miscellaneous Revenues** come from rents and royalties, disposition of fixed assets, sale of surplus materials, and contributions. This category also includes one-time revenues, such as insurance reimbursements. Non-recurring receipts are the principal cause of significant variations for this revenue category from year to year.

**Assessment/Impact Fees** are assessed for public buildings, public safety, fire prevention, transportation, and culture/recreation impact fees. Increase is based on collections forecast.

**Transfers In** are funds transferred from the constitutional officers. Increase is based on estimated unused commission from the Tax Collector.

**Other Sources** of revenues are comprised primarily of payments of indirect cost allocation and post-employment dues from enterprise funds to the general government.

**Other Non-Operating Revenues** are mostly grants from federal and state agencies to County's enterprise funds, as well as developer contributions to the Water and Sewer System. Most of these revenue streams are non-recurring; therefore, there are significant variances in this category from year to year.

**Fund Balance** is a term used in governmental accounting referring to the difference between assets and liabilities. In practical terms, fund balance is the unused portion of financial resources from the prior fiscal year due to accumulation of emergency, capital, and project reserves; encumbrances carried forward from prior fiscal year; as well as revenues collected in excess of budgeted amounts.

**Interfund Transfers** are budgeted transfers between different funds.

## FY17 ADOPTED BUDGET SUMMARY BY FUND

	GENERAL	SPECIAL REVENUE	GRANT REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	INTERNAL SERVICE	TRUST AND AGENCY	TOTAL
<b>TOTAL REVENUES</b>									
Ad Valorem Taxes	90,744,000	52,644,811	0	0	17,904,531	0	0	0	161,293,342
Ad Valorem - Delinquent	145,000	53,400	0	0	2,750	0	0	0	201,150
Local Sales & Use Taxes	0	1,800,000	0	0	8,244,000	0	0	0	10,044,000
Other Taxes	727,161	1,336,839	0	0	0	0	0	0	2,064,000
Franchise Fees	850,000	9,000,000	0	0	0	0	0	0	9,850,000
Permits & Fees	0	4,375,000	0	0	290,000	30,000	0	0	4,695,000
Fed, State, & Local Grants	180,000	29,400	698,214	0	0	0	0	0	907,614
State Shared Revenues	17,584,952	931,428	0	1,000,500	2,825,000	0	0	0	22,341,880
Local Shared Revenues	0	0	0	0	0	0	0	1,650,745	1,650,745
Charges for Services	2,328,593	10,151,638	0	0	409,201	55,009,456	22,398,723	0	90,297,611
Fines and Forfeits	204,000	244,500	0	0	160,000	0	0	100,000	708,500
Interest Earnings	300,000	271,125	0	5,800	121,000	535,896	25,030	10,000	1,268,851
Miscellaneous Revenues	3,628,287	2,027,839	0	0	480,816	1,984,000	1,715,000	0	9,835,942
Other Sources	2,156,890	0	0	0	0	0	0	0	2,156,890
Assessments/Impact Fees	0	2,345,000	0	0	310,000	661,229	0	0	3,316,229
Transfers	3,327,308	0	0	0	0	0	0	120,000	3,447,308
Non Operating Utilities/SW	0	0	0	0	0	862,406	0	0	862,406
Other Non-Operating	(500,000)	(291,000)	0	0	(228,370)	0	0	0	(1,019,370)
Sub - Total	121,676,191	84,919,980	698,214	1,006,300	30,518,928	59,082,987	24,138,753	1,880,745	323,922,098
Fund Balance	12,457,450	9,621,372	0	58,704	1,421,310	37,848,580	0	10,000	61,417,416
Interfund Transfer	250,000	4,079,468	0	4,114,317	130,000	5,179,439	400,000	494,903	14,648,127
<b>TOTAL</b>	<b>134,383,641</b>	<b>98,620,820</b>	<b>698,214</b>	<b>5,179,321</b>	<b>32,070,238</b>	<b>102,111,006</b>	<b>24,538,753</b>	<b>2,385,648</b>	<b>399,987,641</b>
<b>TOTAL EXPENDITURES</b>									
Personal Services	19,722,021	41,969,811	695,614	0	5,174,440	9,342,367	901,114	269,488	<b>78,074,855</b>
Operating Expenses	25,813,203	35,327,805	2,600	0	13,837,888	34,624,425	23,087,117	327,416	<b>133,020,454</b>
Capital Expenses	653,101	2,587,893	0	0	9,666,524	11,598,217	425,000	187,707	<b>25,118,442</b>
Debt Service	1,263,841	911,185	0	5,095,286	604,759	7,587,389	0	0	<b>15,462,460</b>
Transfers - Constitutional	69,119,428	4,435,752	0	-	0	0	0	120,000	<b>73,675,180</b>
Transfers & Reserves	17,812,047	13,388,374	0	84,035	2,786,627	38,958,608	125,522	1,481,037	<b>74,636,250</b>
<b>TOTAL</b>	<b>134,383,641</b>	<b>98,620,820</b>	<b>698,214</b>	<b>5,179,321</b>	<b>32,070,238</b>	<b>102,111,006</b>	<b>24,538,753</b>	<b>2,385,648</b>	<b>399,987,641</b>

## FUND BALANCE

Martin County Fiscal Policies state that fund balances are monies which are not expended in a previous fiscal year. The components of fund balance are classified as:

- Non-spendable – Inherently non-spendable (e.g., endowments, inventories of supplies);
- Restricted – Resources subjected to externally enforceable legal restriction, (e.g., Creditors, Grantors);
- Committed – Self-imposed limitations set by governing body;
- Assigned – Intended use of resources;
- Unassigned – Fund balance in excess of non-spendable, restricted, committed and assigned.

Martin County Fiscal Policies state that the fund balances from the previous year will be estimated and budgeted in the next fiscal year. Fund balances that are the result of an encumbrance for contracted/professional services, maintenance contracts, and capital (equipment and projects) or within a grant fund will be carried forward.

Any additional fund balance recognized (the difference between the budget and actual), will be placed into Reserves in all funds other than grants. When the Reserves are at the level established for the fund, the excess funds will be identified and appropriated in the next fiscal year to offset other revenue sources. Primary consideration will be for Ad Valorem reductions and reduced debt when applicable.

The ending balance in any fund is a measure of the degree to which revenues in a given fiscal year exceed expenditures. Ending fund balance in one fiscal year is shown as revenue (beginning balance) in the budget of the following fiscal year.

Each year staff reviews fund balance and amends the budget accordingly. During the budget process, fund balance estimates are made prior to the month of June. These estimates are only adjusted further when there has been a significant change in a fund, which would warrant such an adjustment. Once the fiscal year has begun, and the previous year fully closed, fund balances for the previous fiscal year are then calculated and variances with the estimates are adjusted accordingly.

The fund balance adjustments are made for various reasons: to reallocate monies for those projects which were planned but not completed, for housekeeping to correctly reflect the budget amounts, increasing reserves, or an allocation to a non-recurring expense. Based on these determinations, the category of allocation is identified with each expense in the budget resolution.

The following table reflects FY16 changes in fund balance (unaudited) in Martin County's major and non-major funds as determined for the purposes of CAFR preparation. None of the major funds projected changes exceeds 10%. Non-major governmental funds will see a decrease in their total fund balance primarily due to expenditures related to completion of capital projects.

	MAJOR FUNDS			NON-MAJOR GOV FUNDS	TOTAL
	GENERAL FUND	FIRE RESCUE MSTU	CRA		
Beginning Fund Balance 10/1/15	35,037,122	4,405,980	5,729,651	62,758,849	107,931,602
FY16 revenues (unaudited)	117,698,505	39,764,316	2,631,980	71,157,169	231,251,970
FY16 expenditures (unaudited)	(117,074,819)	(39,674,120)	(2,618,481)	(78,802,648)	(238,170,068)
Ending Balance 9/30/16	35,660,808	4,496,176	5,743,150	55,113,370	101,013,504
Projected Change in Fund Balance	623,686	90,196	13,499	(7,645,479)	(6,918,098)
% CHANGE:	2%	2%	0.2%	-12%	-6%

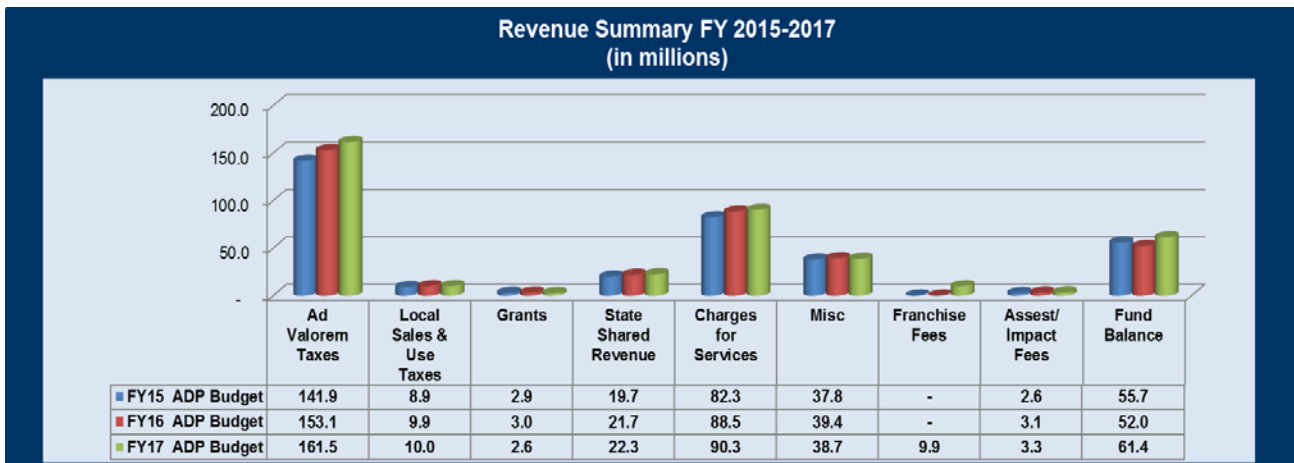
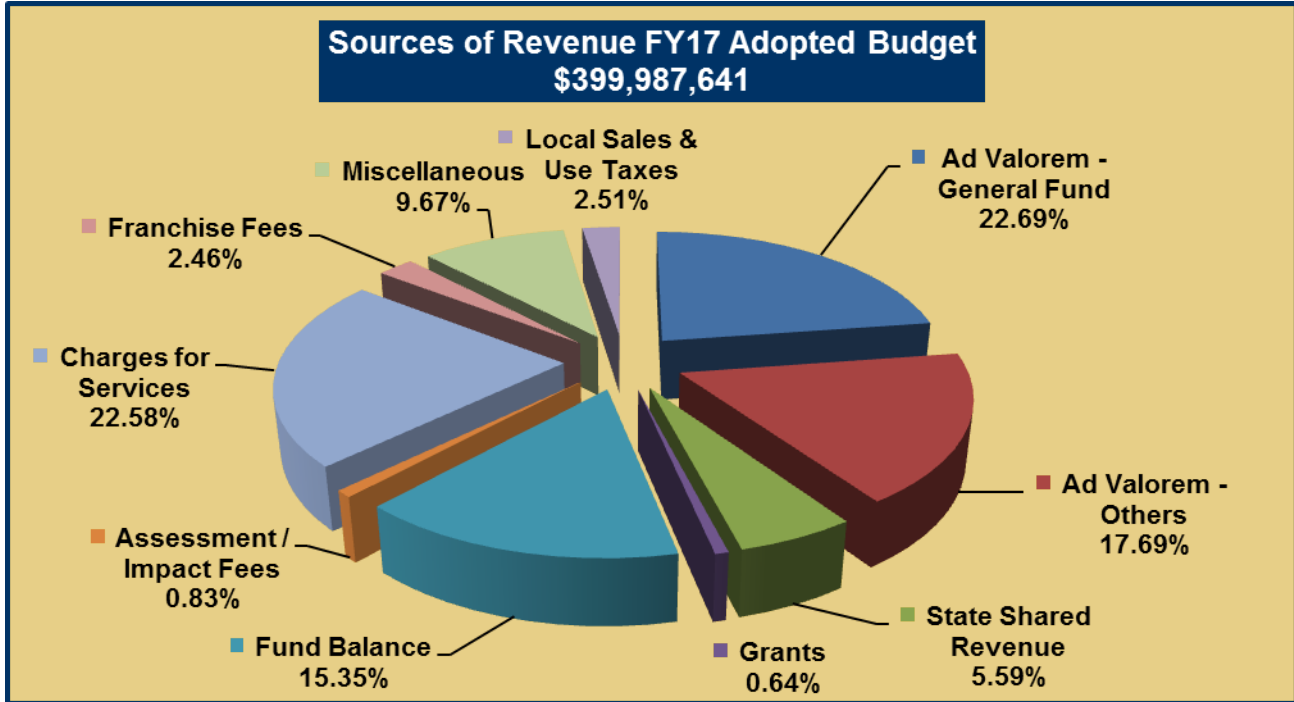
	MAJOR GOVERNMENTAL FUND GENERAL FUND			MAJOR GOVERNMENTAL FUND CONSOLIDATED FIRE / EMS FUND			MAJOR GOVERNMENTAL FUND CRA TRUST FUND		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
<b>REVENUES:</b>									
Taxes	\$ 84,635,460	\$ 86,837,336	\$ 88,736,327	\$31,324,268	\$32,818,849	\$34,464,591	\$0	\$0	\$0
Licenses and permits	896,624	819,108	830,391	0	0	0	0	0	0
Intergovernmental revenues	16,080,242	17,586,225	18,843,340	129,261	133,451	129,172	0	1,573,026	1,801,712
Charges for services	10,484,420	9,558,866	10,514,808	4,933,962	5,211,679	5,709,131	0	18	1
Fines and forfeitures	636,554	1,499,000	1,774,730	1,092	0	0	0	0	0
Interest income	113,046	354,088	421,216	26,512	99,370	96,968	0	63,668	64,841
Miscellaneous revenues	5,112,854	1,908,952	5,002,308	196,078	58,975	16,425	0	76	15,000
<b>Total Revenues</b>	<b>117,959,200</b>	<b>118,563,575</b>	<b>126,123,120</b>	<b>36,611,173</b>	<b>38,322,324</b>	<b>40,416,287</b>	<b>0</b>	<b>1,636,788</b>	<b>1,881,554</b>
<b>EXPENDITURES:</b>									
Current:									
General government	41,324,155	40,557,862	40,992,615	1,631,588	1,559,538	1,666,806	0	0	26,533
Public safety	56,469,398	57,501,597	60,972,243	31,568,528	34,927,689	36,684,741	0	0	0
Physical environment	877,006	6,016,797	927,395	0	0	50	0	992	0
Transportation	318,361	416,261	498,364	0	0	0	0	0	0
Economic environment	357,037	353,098	263,338	0	0	0	0	630,402	737,423
Human services	1,746,039	1,981,310	1,786,160	0	0	0	0	0	0
Culture and recreation	8,716,039	9,255,498	9,834,279	0	0	0	0	0	0
Capital Outlay	1,938,580	4,127,933	5,672,225	2,802,442	513,694	2,239,571	0	643,018	296,537
Debt Service	5,902,183	1,818,911	2,276,482	618,598	502,922	545,399	0	0	0
<b>Total Expenditures</b>	<b>117,648,798</b>	<b>122,029,267</b>	<b>123,223,101</b>	<b>36,621,156</b>	<b>37,503,843</b>	<b>41,136,567</b>	<b>0</b>	<b>1,274,412</b>	<b>1,060,493</b>
Excess (deficiency) of revenues over (under) expenditures	310,402	(3,465,692)	2,900,019	(9,983)	818,481	(720,280)	0	362,376	821,061
<b>OTHER FINANCING SOURCES (USES)</b>									
Capital Lease Proceeds	0	644,885	384,215	1,320,893	0	2,074,807	0	0	0
Issuance of debt/Lease Proceeds	4,094,148	0	0	0	0	0	0	0	0
Refunding bond proceeds	0	0	0	0	0	0	0	0	0
Capital Contributions	0	0	0	0	0	0	0	0	0
Pmt to refunded bond escrow agent	0	0	0	0	0	0	0	0	0
Transfers in	1,413,223	1,150,471	4,315,236	0	0	0	0	0	0
Transfers out	(2,875,953)	(2,894,974)	(2,510,155)	(2,998,243)	(430,449)	(1,333,778)	0	0	(141,741)
Contributions from Enterprise funds	0	0	0	0	0	0	0	0	0
<b>Total Other Financing Sources (Uses)</b>	<b>2,631,418</b>	<b>(1,099,618)</b>	<b>2,189,296</b>	<b>(1,677,350)</b>	<b>(430,449)</b>	<b>741,029</b>	<b>0</b>	<b>0</b>	<b>(141,741)</b>
Net change in fund balance	2,941,820	(4,565,310)	5,089,315	(1,687,333)	388,032	20,749	0	362,376	679,320
Fund Balances - beginning	31,571,297	34,513,117	29,947,807	5,684,532	3,997,199	4,385,231	0	4,687,955	5,050,331
Fund Balances - ending	<b>\$34,513,117</b>	<b>\$29,947,807</b>	<b>\$35,037,122</b>	<b>\$3,997,199</b>	<b>\$4,385,231</b>	<b>\$4,405,980</b>	<b>\$0</b>	<b>\$5,050,331</b>	<b>\$5,729,651</b>



	OTHER GOVERNMENTAL FUNDS			TOTAL GOVERNMENTAL FUNDS		
	2013 <u>ACTUAL</u>	2014 <u>ACTUAL</u>	2015 <u>ACTUAL</u>	2013 <u>ACTUAL</u>	2014 <u>ACTUAL</u>	2015 <u>ACTUAL</u>
<b>REVENUES:</b>						
Taxes	\$26,690,298	\$29,774,825	\$33,129,713	\$142,650,026	\$149,431,010	\$156,330,631
Licenses and permits	6,610,076	6,063,937	8,213,211	7,506,700	6,883,045	9,043,602
Intergovernmental revenues	20,570,465	14,007,206	12,796,424	36,779,968	33,299,908	33,570,648
Charges for services	4,368,158	4,423,532	4,664,330	19,786,540	19,194,095	20,888,270
Fines and forfeitures	674,142	842,530	835,331	1,311,788	2,341,530	2,610,061
Interest income	203,331	399,137	779,151	342,889	916,263	1,362,176
Miscellaneous revenues	1,589,101	1,946,588	2,564,205	6,898,033	3,914,591	7,597,938
Total Revenues	<u>60,705,571</u>	<u>57,457,755</u>	<u>62,982,365</u>	<u>215,275,944</u>	<u>215,980,442</u>	<u>231,403,326</u>
<b>EXPENDITURES:</b>						
Current:						
General government	7,520,930	6,783,286	7,290,865	50,476,673	48,900,686	49,976,819
Public safety	10,074,691	7,836,023	7,894,253	98,112,617	100,265,309	105,551,237
Physical environment	6,215,977	5,134,995	5,176,645	7,092,983	11,152,784	6,104,090
Transportation	9,768,836	10,470,900	10,276,434	10,087,197	10,887,161	10,774,798
Economic environment	3,192,018	1,220,724	1,535,856	3,549,055	2,204,224	2,536,617
Human services	3,762,687	4,345,506	4,200,068	5,508,726	6,326,816	5,986,228
Culture and recreation	3,179,725	1,716,677	3,412,122	11,895,764	10,972,175	13,246,401
Capital Outlay	16,396,197	14,826,008	13,743,694	21,137,219	20,110,653	21,952,027
Debt Service	12,406,922	10,169,277	9,795,353	18,927,703	12,491,110	12,617,234
Total Expenditures	<u>72,517,983</u>	<u>62,503,396</u>	<u>63,325,290</u>	<u>226,787,937</u>	<u>223,310,918</u>	<u>228,745,451</u>
Excess (deficiency) of revenues over (under) expenditures	(11,812,412)	(5,045,641)	(342,925)	(11,511,993)	(7,330,476)	2,657,875
<b>OTHER FINANCING SOURCES (USES)</b>						
Capital Lease Proceeds	-	-	229,863	1,320,893	644,885	2,688,885
Issuance of debt /Lease Proceeds	30,000	-	-	4,124,148	-	-
Refunding bond proceeds	-	-	23,135,000	-	-	23,135,000
Capital Contributions	-	-	-	-	-	-
Pmt to refunded bond escrow agent	-	-	(22,779,999)	-	-	(22,779,999)
Transfers in	12,087,371	8,886,699	8,386,724	13,500,594	10,037,170	12,701,960
Transfers out	(7,576,398)	(6,661,747)	(9,542,516)	(13,450,594)	(9,987,170)	(13,528,190)
Contributions from Enterprise funds	-	-	-	-	-	-
Total Other Financing Sources (Uses)	<u>4,540,973</u>	<u>2,224,952</u>	<u>(570,928)</u>	<u>5,495,041</u>	<u>694,885</u>	<u>2,217,656</u>
Net change in fund balance	(7,271,439)	(2,820,689)	(913,853)	(6,016,952)	(6,635,591)	4,875,531
Fund Balances - beginning	<u>73,764,830</u>	<u>66,493,391</u>	<u>63,672,702</u>	<u>115,708,615</u>	<u>109,691,663</u>	<u>103,056,072</u>
Fund Balances - ending	<u>\$66,493,391</u>	<u>\$63,672,702</u>	<u>\$62,758,849</u>	<u>\$109,691,663</u>	<u>\$103,056,072</u>	<u>\$107,931,603</u>

# REVENUES

Martin County receives a wide range of revenue to fund its operations and capital projects. The inflow of financial resources include: taxes, fees, special assessments, intergovernmental revenues, charges for services, and other miscellaneous revenues. At any given time, Martin County has over one hundred distinct revenue accounts; however, for reporting purposes they are often bundled into the following categories:

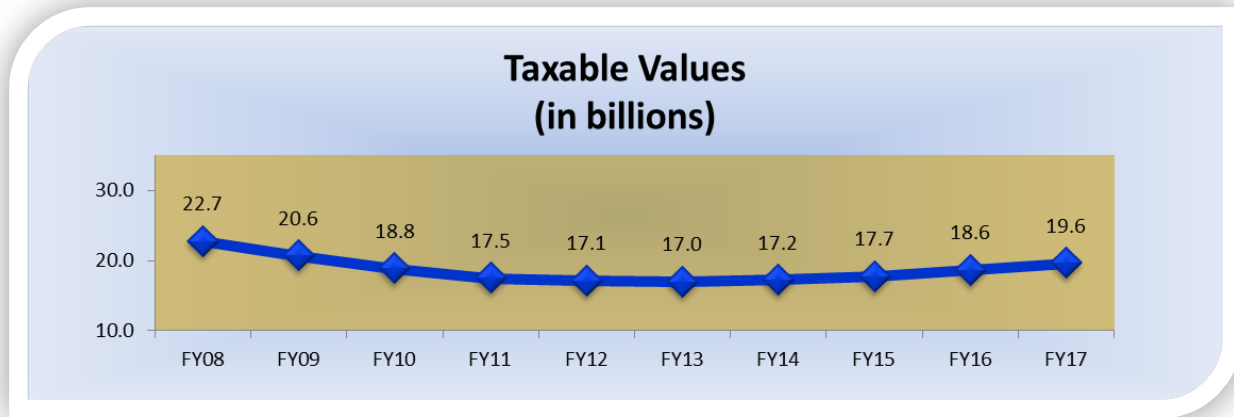


Revenue estimates for budget purposes are based on historical trends, current economic conditions, future financial forecasts, legislative actions, departmental operations, constitutional officers revenue estimates from program-related fees, grants, and other sources. The Florida Department of Revenue provides estimates for gas tax revenue, local half cent sales tax revenue, communications services tax revenue, and state revenue sharing, partially based on sales/use tax and cigarette tax. Ad valorem tax is estimated based on taxable property values provided by the Property Appraiser by July 1 of each year.

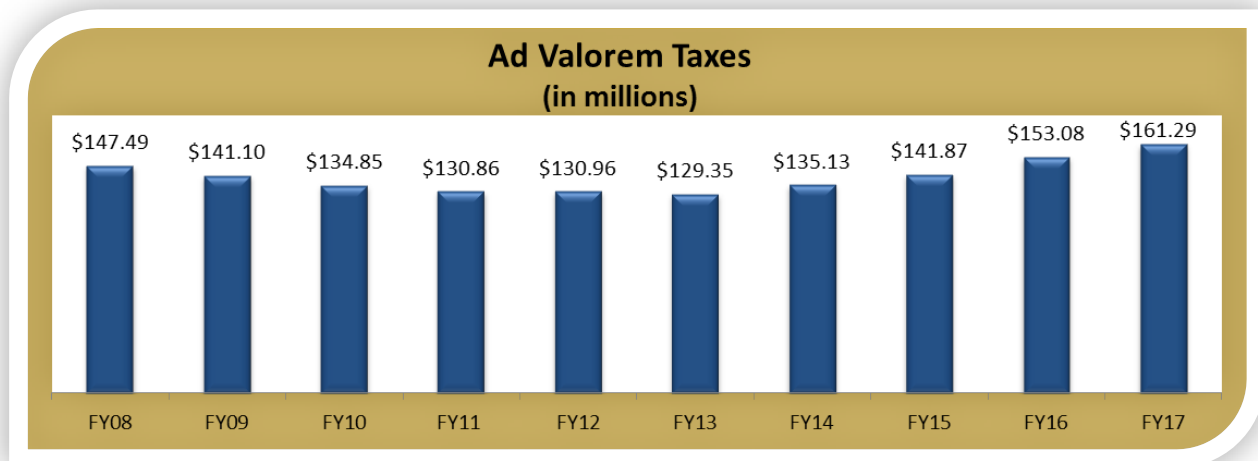
The following section is designed to review major revenues and how they compare from year to year.

## Ad Valorem Taxes

Ad valorem tax (property tax) is defined as a tax based upon the assessed value of real and personal property. Ad valorem tax rates are expressed in mills. A mill is defined as 1/1000 of a dollar, or \$1 per \$1,000 of taxable value. Property tax revenues depend upon the taxable value of real and personal property determined by the Property Appraiser.



Martin County levies taxes on all real and personal property within its borders, including municipalities for services provided throughout the county. Ad valorem taxes account for 40% of all revenue proposed in the Adopted FY17 Budget. Growth in the tax base increases the County's ad valorem tax revenues without major increases in the tax rate. Taxable values increased slightly in the last three years, following several years of decreasing trends caused by legislatively mandated rollback of property taxes in FY08 and recession in the national economy.



## Property Tax - Municipal Services Taxing Unit

In addition to Countywide millage, Martin County also has the authority to levy taxes in Municipal Service Taxing Units (MSTUs): Fire Rescue, Parks and Recreation, Stormwater, Road Maintenance, and five Commissioner District MSTUs. MSTUs provide specialized services within legally specified geographic boundaries. Currently there are no millages levied for the Commissioners District MSTUs.

This tax is assessed only on property in the unincorporated areas of the County, and it is reserved to provide operating funds for County services that are comparable to certain activities provided by municipalities, hence the term Municipal Services Taxing Unit. MSTU revenues are kept in separate accounting funds to ensure that the money is spent only in the areas from which this tax was collected, and only for specific purposes: fire rescue, parks, stormwater, and road infrastructure maintenance. Property owners within the City of Stuart, Town of Sewalls Point, Town of Ocean Breeze, and Town of Jupiter Island do not pay this property tax.

### Millage Overview

The following terms are commonly used in budget documentation pertaining to millage:

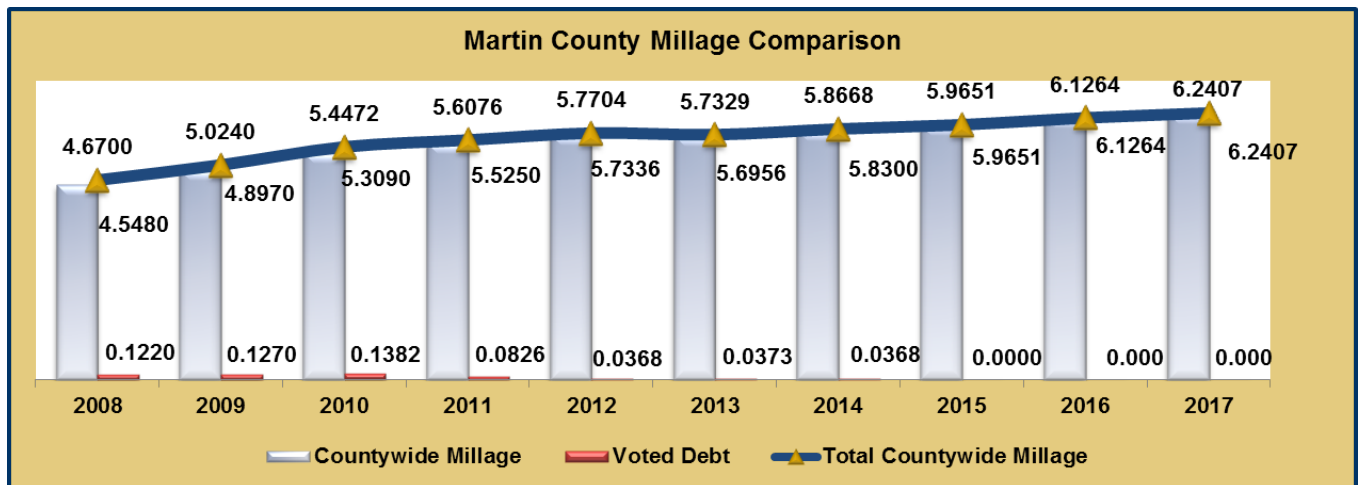
**Millage:** The rate charged per thousand of taxable value. For example, on a home with a taxable value of \$100,000 assessed, taxes would equal \$100 (\$1 for each \$1,000 of taxable value). The millage rate is calculated by dividing the amount of the proposed ad valorem into the total taxable value (less 5%).

**Aggregate Millage Rate:** A rate obtained by dividing the sum of all ad valorem taxes levied by the Martin County Board of County Commissioners by the taxable value of the County. This rate expresses an average tax rate.

**Total Millage:** A rate that is the aggregate millage plus the voted debt service millage.

**Rolled Back Rate:** a millage rate that will bring in ad valorem revenues equal to the prior year's dollar amount. The value of new construction is excluded from the calculation of the roll back rate.

The millage comparison chart below does not include Martin County unincorporated MSTUs, other taxing authorities (Martin County School District, Children's Services, South Florida Water Management, Florida Inland Navigation District), or the various municipalities (City of Stuart, Town of Sewall's Point, Town of Jupiter, Town of Ocean Breeze).



**MILLAGE ANALYSIS FY17 ADOPTED BUDGET**  
**MARTIN COUNTY, BOARD OF COUNTY COMMISSIONERS**

	FY16 Adopted Millage	FY16 Adopted Ad Valorem	FY17 Adopted Millage	FY17 Adopted Ad Valorem	Incr/Decr FY16 to FY17
<b>TAXING AUTHORITY</b>					
<b><u>Countywide Revenue</u></b>					
BOARD OF COUNTY COMMISSIONERS:					
General Revenue	4.9015	86,753,472	4.8765	90,744,000	-0.51%
Capital Improvements	0.5283	9,351,041	0.6790	12,635,881	28.53%
Coastal Management	0.3034	5,369,932	0.2831	5,268,650	-6.69%
Health Care/Medical Services	0.3932	6,958,859	0.4021	7,482,465	2.26%
<b>Total Countywide</b>	<b>6.1264</b>	<b>108,433,304</b>	<b>6.2407</b>	<b>116,130,996</b>	<b>1.87%</b>
<b><u>Municipal Service Taxing Unit</u></b>					
Fire Rescue MSTU					
Operations	2.4305	32,978,843	2.3675	33,671,709	-2.59%
Capital	0.0958	1,300,000	0.0914	1,300,000	-4.59%
Total Fire Rescue MSTU	2.5263	34,278,843	2.4589	34,971,709	-2.67%
Parks & Recreation MSTU	0.1488	2,018,589	0.1487	2,114,432	-0.07%
Stormwater MSTU	0.2667	3,618,468	0.2503	3,559,838	-6.15%
Road Maintenance MSTU	0.3254	4,415,000	0.2950	4,195,517	-9.34%
<b>Total Municipal Service Taxing Unit (MSTU)</b>	<b>3.2672</b>	<b>44,330,900</b>	<b>3.1529</b>	<b>44,841,496</b>	<b>-3.50%</b>
<b>Total Millage Countywide and MSTU (excluding Special District)</b>					
	<b>9.3936</b>	<b>152,764,204</b>	<b>9.3936</b>	<b>160,972,492</b>	<b>0.0000%</b>
<b>Special District A-61 (Hutch. Isl)</b>					
Special District A-61 (Hutch. Isl.)	0.2721	320,850	0.2617	320,850	-3.82%
<b>Total Special District A-61 (Hutch. Isl.)</b>	<b>0.2721</b>	<b>320,850</b>	<b>0.2617</b>	<b>320,850</b>	<b>-3.82%</b>
<b>Total Ad Valorem (Including Special District A-61)</b>					
		<b>153,085,054</b>		<b>161,293,342</b>	

**MILLAGE ANALYSIS FY17 ADOPTED BUDGET  
MARTIN COUNTY, ALL TAXING AUTHORITIES**

	FY14 Adopted Millage	FY15 Adopted Millage	FY16 Adopted Millage	FY17 Adopted Millage
<b>TAXING AUTHORITY</b>				
<b>Countywide Revenue</b>				
BOARD OF COUNTY COMMISSIONERS:				
General Revenue	5.1564	5.1367	4.9015	4.8765
Capital Improvements	0.1496	0.2921	0.5283	0.6790
Coastal Management	0.1016	0.1374	0.3034	0.2831
Health Care/Medical Services	0.4224	0.3989	0.3932	0.4021
<b>Sub-Total BOCC Countywide</b>	<b>5.8300</b>	<b>5.9651</b>	<b>6.1264</b>	<b>6.2407</b>
<b>Debt Service (Voter Approved)</b>				
Countywide:				
Indian RiverSide Park	0.0368	-	-	-
<b>Subtotal Debt</b>	<b>0.0368</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Countywide</b>	<b>5.8668</b>	<b>5.9651</b>	<b>6.1264</b>	<b>6.2407</b>
<b>Municipal Service Taxing Unit</b>				
Fire Rescue MSTU				
Operations	2.4994	2.5322	2.4305	2.3675
Capital	0.0799	0.1011	0.0958	0.0914
Total Fire Rescue MSTU	2.5793	2.6333	2.5263	2.4589
Parks & Recreation MSTU	0.1439	0.1446	0.1488	0.1487
Stormwater MSTU	0.2904	0.2813	0.2667	0.2503
Road Maintenance MSTU	0.1276	0.1575	0.3254	0.2950
<b>Total Municipal Service Taxing Unit (MSTU)</b>	<b>3.1412</b>	<b>3.2167</b>	<b>3.2672</b>	<b>3.1529</b>
<b>Total Millage Countywide and MSTU (excluding Special District)</b>	<b>9.0080</b>	<b>9.1818</b>	<b>9.3936</b>	<b>9.3936</b>
<b>Special District A-61 (Hutch. Isl)</b>				
Special District A-61 (Hutch. Isl.)	0.2345	0.2401	0.2721	0.2617
<b>Total Special District A-61 (Hutch. Isl.)</b>	<b>0.2345</b>	<b>0.2401</b>	<b>0.2721</b>	<b>0.2617</b>
<b>School District</b>				
Schools, by State Law	5.0300	4.8900	4.8500	4.6330
Schools, Local Discretionary	0.7480	0.7480	0.7480	0.7480
Schools, Capital Outlay	1.5000	1.5000	1.5000	1.5000
<b>Total School Board District Millage</b>	<b>7.2780</b>	<b>7.1380</b>	<b>7.0980</b>	<b>6.8810</b>
<b>Other Taxing Agencies</b>				
Children Services	0.3693	0.3618	0.3618	0.3618
SFWMMD	0.4110	0.3842	0.3551	0.3307
FIND	0.0345	0.0345	0.0320	0.0320
<b>Total Other Taxing Agencies</b>	<b>0.8148</b>	<b>0.7805</b>	<b>0.7489</b>	<b>0.7245</b>
<b>Total All Tax Authorities (Excluding Special District)</b>	<b>17.1008</b>	<b>17.1003</b>	<b>17.2405</b>	<b>16.9991</b>
<b>Municipalities</b>				
City of Stuart	5.1601	4.8540	4.8327	4.8224
Town of Sewalls Point	2.3500	2.6000	2.8700	2.8700
Town of Jupiter	4.7047	4.5813	4.4270	4.3087
Town of Ocean Breeze	5.0619	4.9472	3.9814	5.2177

**A typical tax bill:**

The average single family residential taxable value provided by the Martin County Property Appraiser is \$214,855 with a \$50,000 homestead exemption, resulting in an assessed taxable value of \$164,855. Based on the FY17 adopted millage of 9.3936, a typical County portion of a tax bill would be \$1,548.58 as shown on the example below. This amount includes only County's government millage. Each individual tax bill would be broken down by various rates that apply to the specific area where the home is located.

<b>Typical tax bill</b>	<b>FY17 Adopted millage</b>	<b>FY17 Tax amount</b>
General Fund	6.2407	\$1,028.81
<b>Subtotal County</b>	<b>6.2407</b>	<b>\$1,028.81</b>
Fire Rescue MSTU	2.4589	\$405.36
Parks & Recreation MSTU	0.1487	\$24.51
Stormwater MSTU	0.2503	\$41.26
Roads MSTU	0.295	\$48.63
<b>Total Including Unincorporated Areas</b>	<b>9.3936</b>	<b>\$1,548.58</b>
(Based on a \$214,855 assessed value less \$50,000 homestead exemption)		

Below is a table that compares the taxes on this hypothetical house for FY17 compared to FY16:

<b>Typical tax bill Compared to prior year</b>	<b>FY16 Adopted Tax amount</b>	<b>FY17 Adopted Tax amount</b>	<b>Change</b>	<b>% Change</b>
General Fund	\$1,009.97	\$1,028.81	\$18.84	1.87%
<b>Subtotal County</b>	<b>\$1,009.97</b>	<b>\$1,028.81</b>	<b>\$18.84</b>	<b>1.87%</b>
Fire Rescue MSTU	\$416.47	\$405.36	-\$11.11	-2.67%
Parks & Recreation MSTU	\$24.53	\$24.51	-\$0.02	-0.07%
Stormwater MSTU	\$43.97	\$41.26	-\$2.70	-6.15%
Roads MSTU	\$53.64	\$48.63	-\$5.01	-9.34%
<b>Total including unincorporated areas</b>	<b>\$1,548.58</b>	<b>\$1,548.58</b>	<b>\$0.00</b>	<b>0.00%</b>

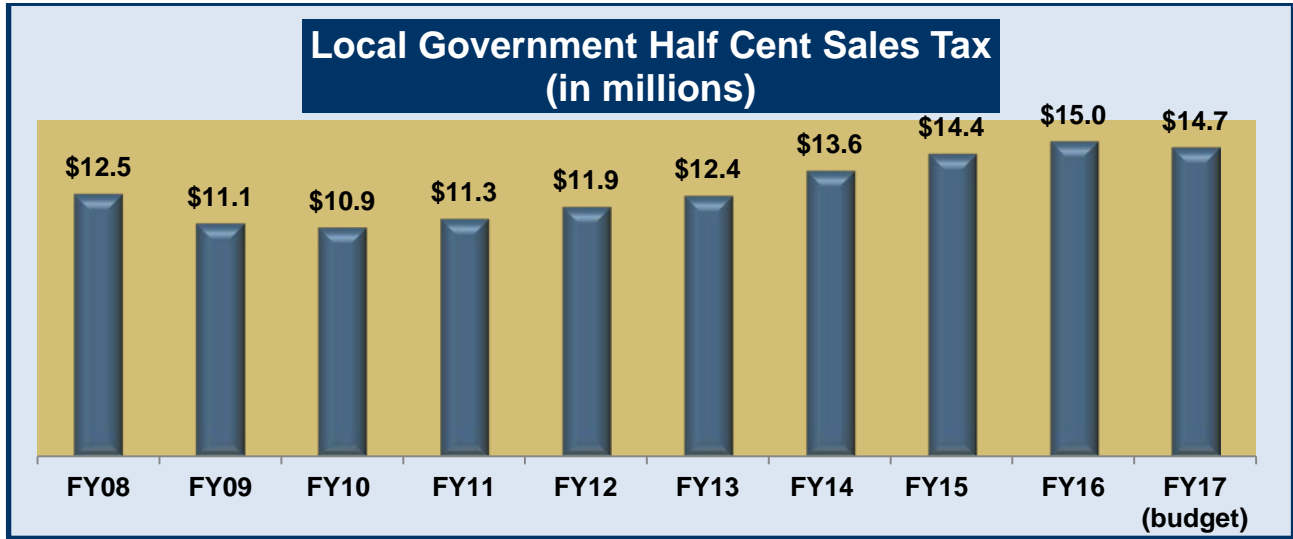
Actual tax bills contain taxes levied for taxing authorities other than the County government: Special Districts, Children's Services Council, South Florida Water Management District (SFWMD), Florida Inland Navigational District (FIND), School Board, and, when applicable, municipalities. Each of these authorities assesses their own millage and adopts their own annual budgets. The County does not exercise control over the budgets and millage rates of other taxing districts; therefore, their budgets and millage rates are not reflected in the County's budget document.

In addition to the tax levies already mentioned, the County is required to levy a separate property tax to meet annual debt service requirements for the payment of voter approved general obligation bonds. At present, the voted debt fund has accumulated sufficient resources to satisfy the remaining debt obligation.

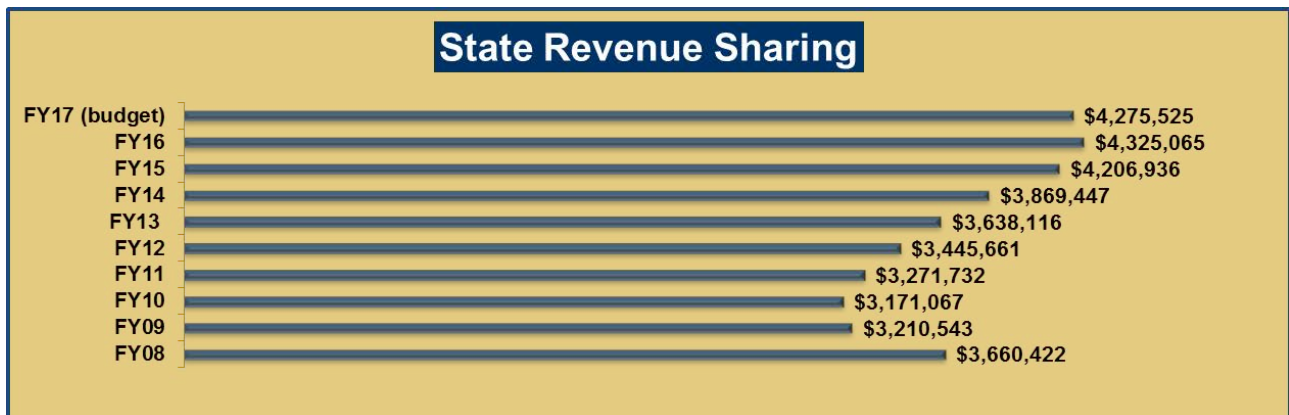
## State Shared Revenue

Major revenue types in this category are: local government half-cent sales tax, state revenue sharing, as well as the constitutional and county fuel tax. In addition, Martin County receives smaller amounts of money for insurance agent county licenses, mobile home license tax, alcoholic beverage license tax, and other minor revenue inflows.

The local government half-cent sales tax has been an important source of revenue for the County since 1981. This revenue stream has recovered from a period of economic downturn that affected collections since 2007.

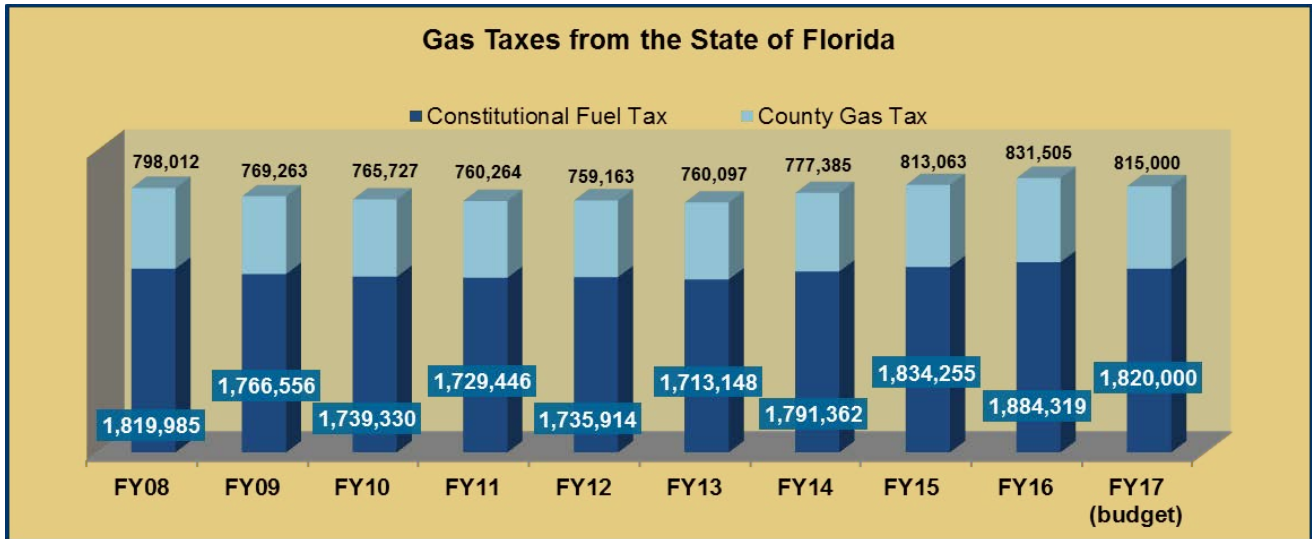


The state revenue sharing is allocated from the State to the County as a portion of the state sales tax and the cigarette tax.





Additionally, the County receives two types of fuel taxes based on State law and distributed to the counties by a State-calculated formula. The constitutional fuel tax is a 2 cent/gallon levy shared with counties only. The county fuel tax, contrary to its name, is considered a state shared revenue since its distribution is based on state set of formulas, not necessarily on collections within the county. The chart below show comparisons of revenues received from these sources in the recent years:



### Local Sales And Use Taxes

Florida law allows local governments to impose a wide range of local taxes, which in most cases are collected locally, remitted to the State, and redistributed back to counties. The major revenues in this category are Fuel Tax Local Option 1, Fuel Tax Local Option 2, Ninth Cent Fuel Tax, Communications Tax, and Tourist Development Tax.

#### Fuel Tax Local Option 1:

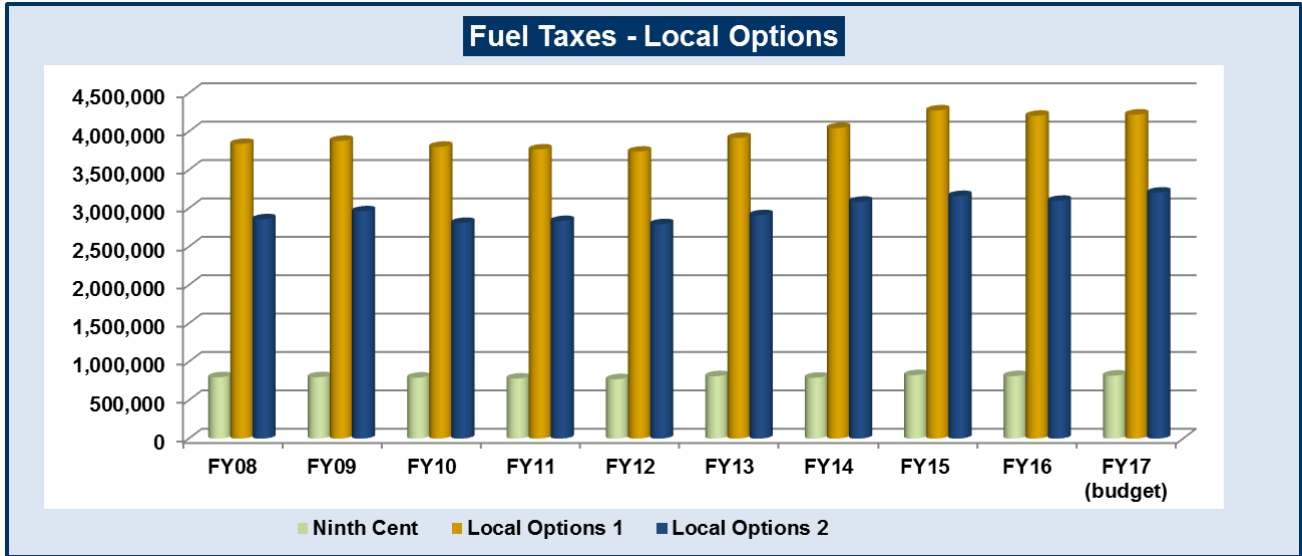
1 to 6 cents/gal of motor and diesel fuel tax intended for a variety of transportation expenditures (defined in § 336.025(7) Fla. Stat. (2014)) including sidewalks. This tax cannot be used for operating expenses other than the ones defined in the above-mentioned Statute and it cannot be pledged for debt exceeding 10 years. This tax started in 1985 (4 cents) and 1986 (2 cents) and it will expire on August 31, 2036. Martin County currently levies the maximum 6 cents for this option.

#### Fuel Tax Local Option 2:

1 to 5 cents /gal tax on motor fuel authorized by § 206.41(1)(e) and 336.025 Fla. Stat. (2014). It can be used for transportation requirements of the CIE Element of the Comprehensive Plan, and related capital outlay in the adopted Capital Improvement Plan, but not for routine maintenance. This tax will expire on August 31, 2036. Martin County currently levies the maximum 5 cents for this option.

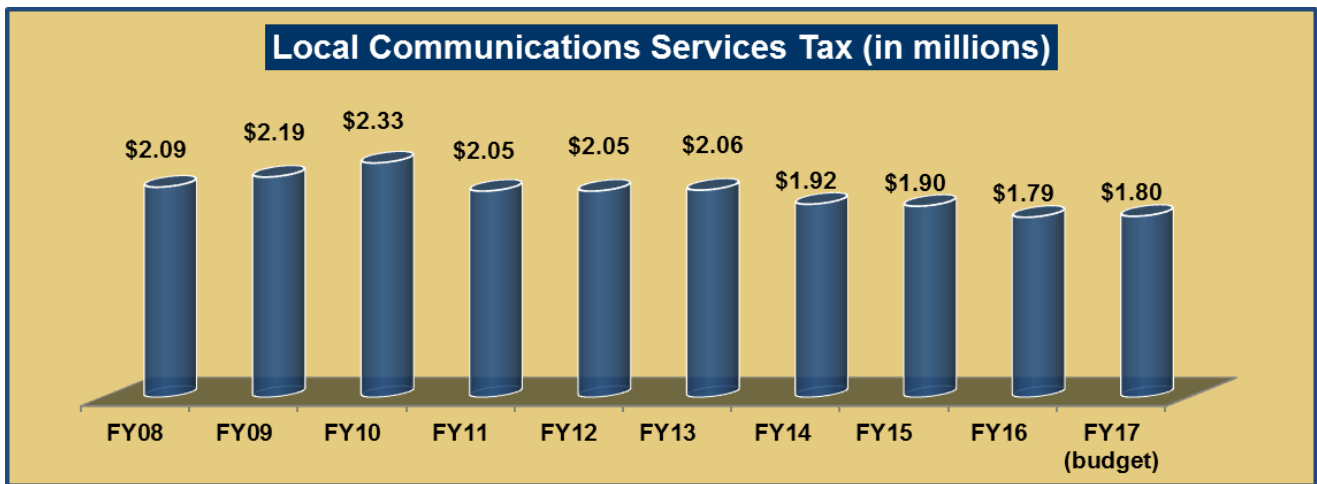
#### Ninth Cent Fuel Tax:

1 cent/gal on motor and diesel fuel tax intended for multitude of transportation expenditures (defined in § 336.025(7) Fla. Stat. (2014)) including sidewalks in both incorporated and unincorporated areas. This tax will expire on August 31, 2036.



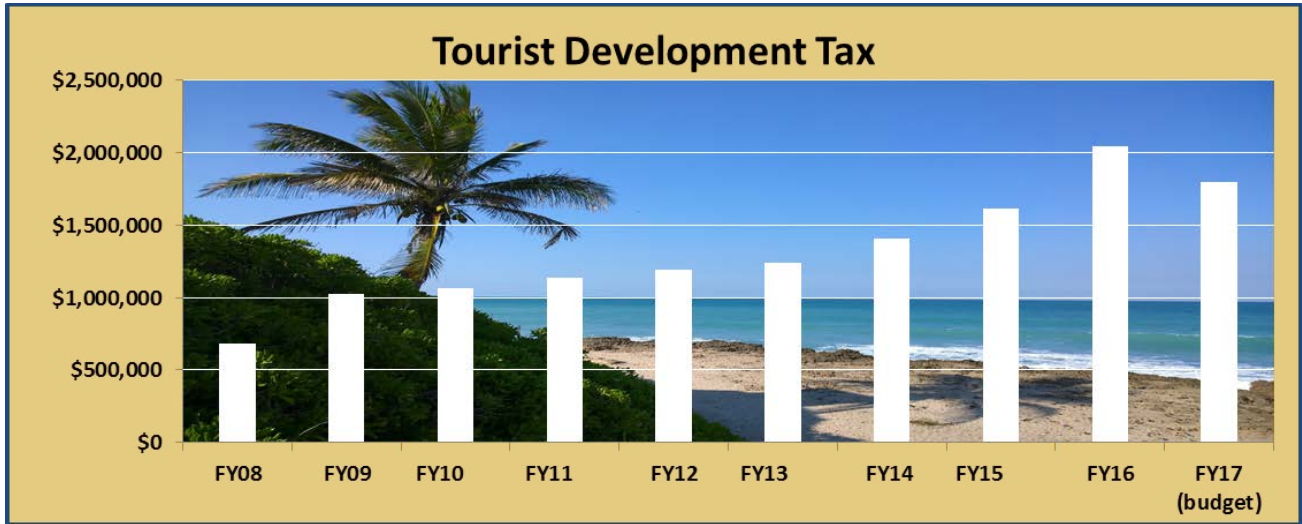
Communications Tax:

§ 202 Fla. Stat. (2014) gives the County the power to levy communication fees on private broadcasting providers. Martin County established this tax in lieu of franchise fees for the privilege of using county's municipal rights-of-way. There are no major limitations on the use of proceeds from this tax. The chart below shows the local communications tax revenues received from FY08 through FY16. Local Communications Services Tax is collected by the State and returned to counties as part of fees paid by individuals for television cable usage.



Tourist Development Tax:

§ 125.0104 Fla. Stat. allows the local governments to levy a "bed tax", also known as "resort tax" on transient rentals less than six months. On July 1, 2015, the Tourist Development Tax in Martin County increased from 4% to 5%. This tax can be used for capital construction of tourist-related facilities, tourism and sports promotions, and beach and inlet maintenance.



**Grants**

Martin County participates in a wide range of grant programs offered by the federal, state, and local governments and organizations. If planned wisely, grants can contribute invaluable financial resources to County programs, especially the ones related to environment, quality of life, and improved economic conditions. Department directors and project managers are responsible for identifying grant opportunities and administering grant programs if awarded. This budget includes salary and fringe benefits for recurring grants. Additional grant revenues that are awarded, and the corresponding appropriations, are included in the budget through resolutions approved by the Board during the fiscal year. The type and dollar value of grants vary significantly from year to year due to availability of grant funding and the competitive nature of grant awards.

**Fund Balance**

Fund balance is a term used in governmental accounting referring to the difference between assets and liabilities. In practical terms, fund balance is the unused portion of financial resources from the prior fiscal year due to accumulation of emergency, capital, and project reserves; encumbrances carried forward from prior fiscal year; as well as revenues collected in excess of budgeted amounts.

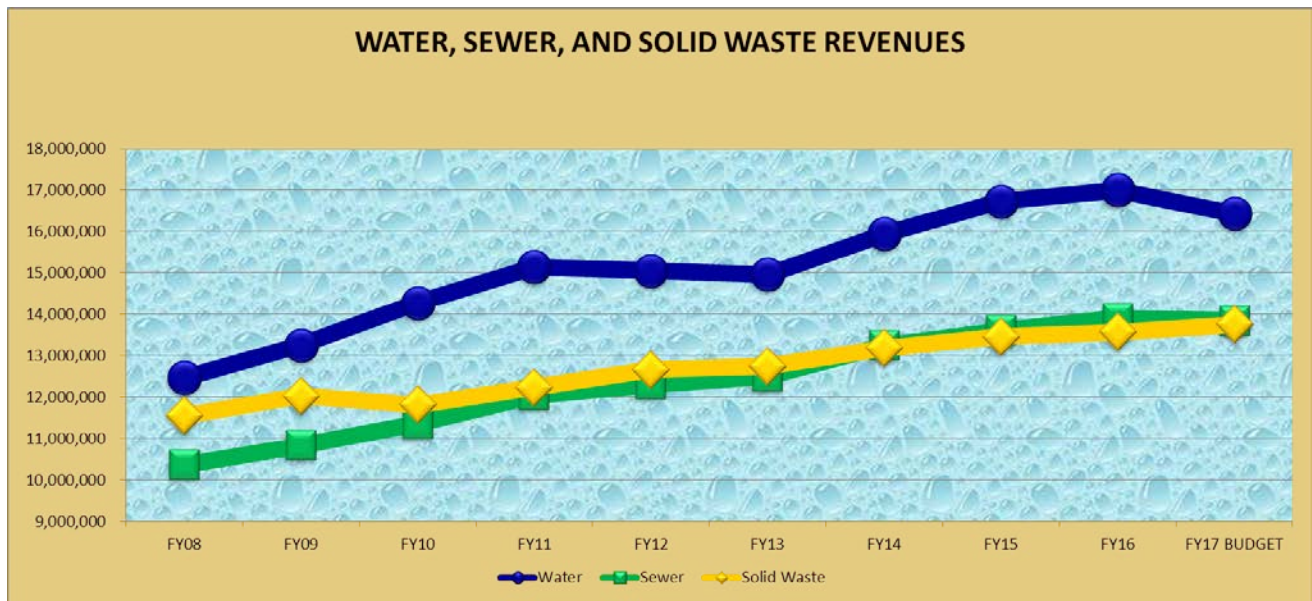
**Assessments and Fees**

Included in this category are the following: building permits, inspection fees, franchise fees, impact fees, and special assessments. Special assessments are charged for specific benefits derived from County services or projects in specific areas. Impact fees are charged at the time of development for construction of facilities.

## Charges for Services

Charges for services include all revenues for County services delivered to either residents, businesses, or other governmental units. Martin County has the home rule authority to impose user fees and charges to recover the cost of providing a service or facility or regulating an activity. In contrast to taxes, user fees and charges have a direct relationship between the services received and the compensation paid for the service. Charges for Services include revenues from such categories as: ambulance transports, water and sewer charges, solid waste disposal charges, internal service charges, parks and recreational fees, library fees, and court related fees. In preparing the County's annual budget, the departments whose operations are supported by these fees provide the estimates of anticipated revenue. Over the past several years, the County has focused more on this type of revenue in efforts to ensure the benefits received match the cost of the services.

The most significant revenues derived from charges for services are collected in the Utilities Departments for water, sewer, and solid waste services provided to residents.

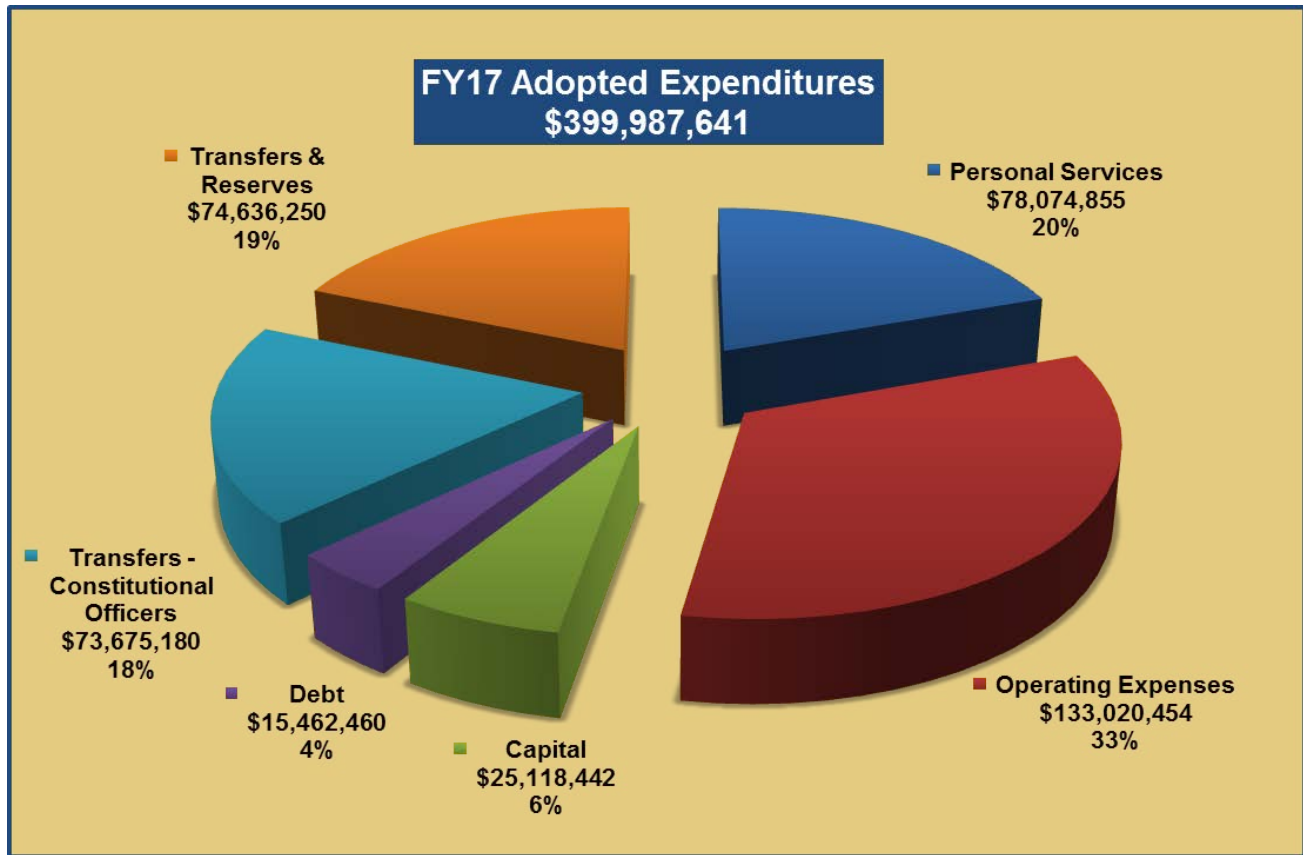


## Miscellaneous Revenues

Miscellaneous revenues account for 9.67% of total revenues. Interfund transfers account for the majority of revenues in this category. Other revenues in this category include local communications services tax, permits and fees, fines and forfeitures, interest earnings, transfers from constitutional officers, rents and royalties, sale of surplus equipment, contributions and donations, and indirect cost from departments.

# TOTAL EXPENDITURES

The most universal format used by local governments to summarize their budget information is a rollup of planned expenditures into personal, operating, capital, debt service, transfers to constitutional officers, internal transfers, and reserves:



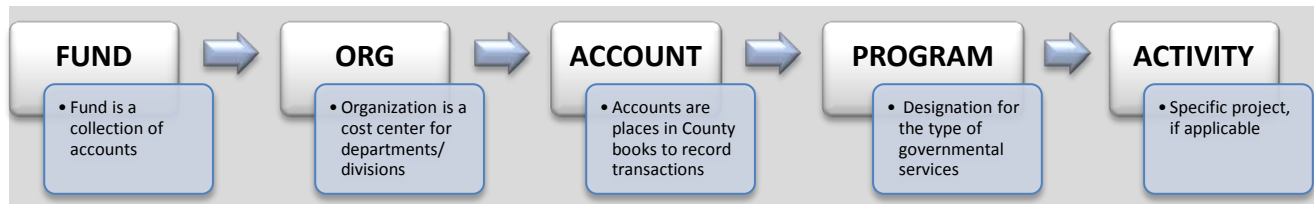
Personal Services consist of salaries and fringe benefits. Operating expenditures cover a vast array of day-to-day governmental activities ranging from road repairs, parks maintenance, to office supplies, printing, and utility payments. Capital expenditures are related to acquisition or construction of fixed assets, and intellectual property, such as software. Debt service includes County short and long-term financial obligations. Transfers to constitutional officers are resources that the County is obligated by law to fund for work or services performed by the Clerk of Courts, Property Appraiser, Sheriff, Supervisor of Elections, Tax Collector, and judicial agencies. Internal transfers are designed to move resources within the County's fund structure to either contribute funding to specific projects and programs or to reimburse departments for work performed. Reserves are set up to save funds for a variety of governmental purposes: emergency and disaster relief, capital projects, equipment replacement, debt service, and others.

To provide a greater degree of detail, the same information is often expanded and re-sorted into charts and reports by various parameters available in the County's accounting system. The table following this section shows the same data as the chart above, but presented by departmental budgets cross-referenced with their funding sources.

## FY17 ADOPTED DEPARTMENT EXPENDITURES

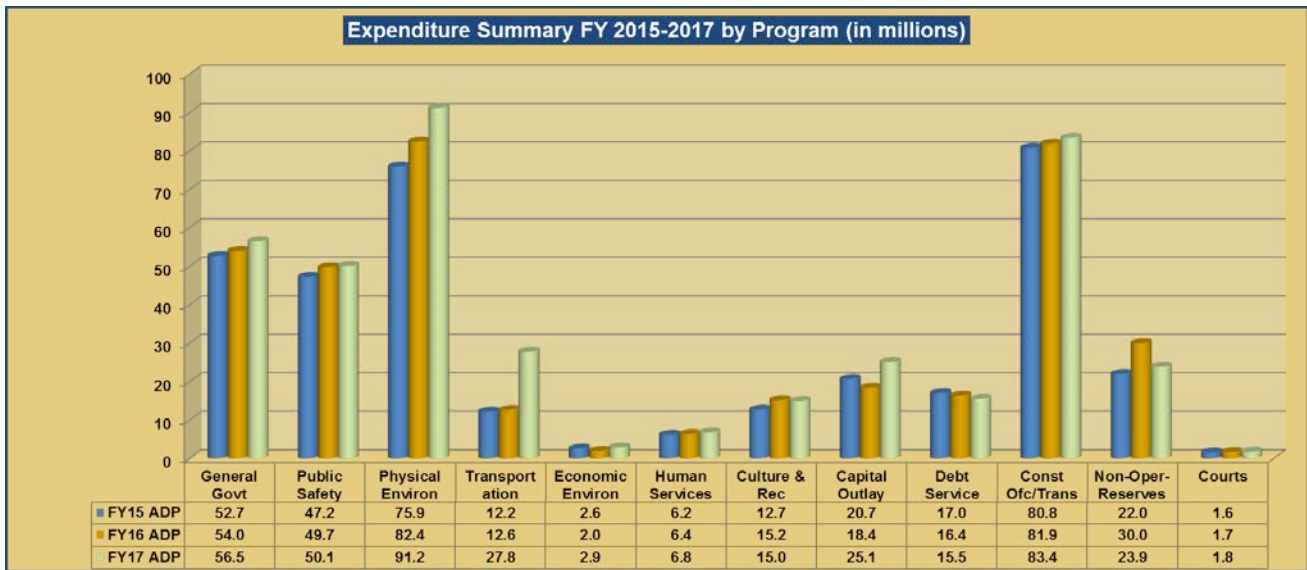
DEPARTMENT	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	INTERNAL SERVICE	TRUST & AGENCY	TOTAL
Administration	3,838,382	4,210,466	-	100,476	185,286	-	-	8,334,610
Airport	-	-	-	-	1,153,460	-	-	1,153,460
Building	-	4,146,573	-	-	-	-	-	4,146,573
Capital Improvement Plan	-	16,250,536	-	20,040,541	10,378,517	-	716,299	47,385,893
Community & Strategic Partnerships	166,992	-	-	-	-	-	302,671	469,663
County Attorney	1,251,206	51,720	-	-	-	-	-	1,302,926
Fire Rescue	4,719,990	34,941,982	-	-	-	-	-	39,661,972
Engineering	2,550,214	5,236,604	-	7,636,634	-	-	-	15,423,452
General Services	5,283,917	951,895	-	-	-	1,541,998	-	7,777,810
Growth Management	-	1,818,991	-	-	-	-	-	1,818,991
Info Technology Services	2,812,514	84,046	-	-	152,455	-	-	3,049,015
Library	3,517,403	44,917	-	-	-	-	-	3,562,320
Parks and Recreation	5,511,886	2,826,269	-	-	1,915,322	-	-	10,253,477
Technology Invest Plan	3,436,179	932,877	-	224,446	506,452	2,955	4,245	5,107,154
Utilities & Solid Waste	-	-	-	-	41,044,282	-	-	41,044,282
Clerk	1,329,430	-	-	-	-	-	-	1,329,430
Property Appraiser	3,535,843	-	-	-	-	-	-	3,535,843
Sheriff	58,473,505	2,909,255	-	-	-	-	-	61,382,760
Sheriff Non-departmental	467,855	1,007,686	-	-	-	-	-	1,475,541
State Judicial/Agencies	928,558	912,637	-	-	-	-	-	1,841,195
Supervisor of Elections	1,199,512	-	-	-	-	-	-	1,199,512
Tax Collector	4,390,183	904,000	-	-	-	-	-	5,294,183
Non-departmental	10,392,873	4,079,493	-	768,155	123,635	7,486	613,931	15,985,573
Risk Management	712,500	-	-	-	-	22,861,792	-	23,574,292
Economic Development	-	272,000	-	-	-	-	-	272,000
Grants & Aid/Service Contracts	962,075	4,397,612	-	-	-	-	110,000	5,469,687
Debt Service	1,263,841	911,185	5,095,286	604,759	7,694,389	-	-	15,569,460
Budgeted Transfers	4,513,783	2,589,441	-	2,050,000	5,000,000	-	614,903	14,768,127
Reserves	13,125,000	9,838,849	84,035	645,227	33,957,208	124,522	23,599	57,798,440
<b>FUND TOTALS:</b>	<b>134,383,641</b>	<b>99,319,034</b>	<b>5,179,321</b>	<b>32,070,238</b>	<b>102,111,006</b>	<b>24,538,753</b>	<b>2,385,648</b>	<b>399,987,641</b>

Financial information in this section of the budget document is intended to summarize hundreds of individual accounts that Martin County utilizes to track its financial transactions. These accounts appear in detail in the budget presentations by department. To facilitate the reading process of this document, it is important to note that Martin County codifies all of its revenues and expenditures according to the Generally Accepted Accounting Principles, and follows a chart of accounts established by the State of Florida's Uniform Accounting System Manual. As a result, each financial transaction is coded with several accounting designators: fund, organization, account, program, and sometimes an activity number. This terminology is used throughout the budget document, and definitions are included below to facilitate the interpretation of the data:



The most commonly used compartmentalization of governmental financial data is based on methodology used in the preparation of annual financial reports where the expenditures are grouped by programs: general government, public safety, physical environment, transportation, economic environment, human resources, culture and recreation, capital outlay, debt service, and transfers out.

Information re-sorted by program allows the users of financial reports to compare the County's major categories of spending to prior years as well as to other county governments of similar size and operations. Presented next are the total Martin County tentative expenditures planned for the next year, by program:



**General Government Services** – Non-court related services provided by the legislative and administrative branches of the County for the benefit of the public and the governmental body as a whole. This does not include administrative services provided by a specific department in support of services included in another major classification as listed above. These include: Legislative, Executive, Financial and Administrative, Legal Counsel, Comprehensive Planning, Debt Service and Other General Government.

**Public Safety** – Services for the security of persons and property. This major category includes: Fire Rescue (fire control and ambulance and rescue services), Emergency & Protective Inspections, Disaster Relief Services, and Law Enforcement (Sheriff, Police, and other Law Agencies). **Note:** The Sheriff’s budget is included in the Constitutional Officers/Transfer and Court Related section on the above chart.

**Physical Environment** – Costs of services provided for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Included in this category are the following: Electric, Gas, and Water Utility Services, Garbage/Solid Waste Control Services, Sewer/Wastewater Services, Water-Sewer Combination Services, Conservation and Resource Management, Flood Control/Stormwater Management, and Other Physical Environment.

**Transportation** – Cost of services for the safe and adequate flow of vehicles, travelers, and pedestrians. Does not include expenditures incidental to transportation, but directly related to public safety, such as traffic control, law enforcement, and highway safety projects. This major category includes: Road and Street Facilities, Airports, Water Transportation Systems, Mass Transit Systems, Parking Facilities, and Other Transportation Systems/Services.

**Economic Environment** – Cost of providing services which develop and improve the economic condition of the community and its citizens. This excludes welfare, which is classified under the function “Human Services”. This category includes Employment Opportunity and Development, Industry Development, Veteran’s Services and Housing and Urban Development.

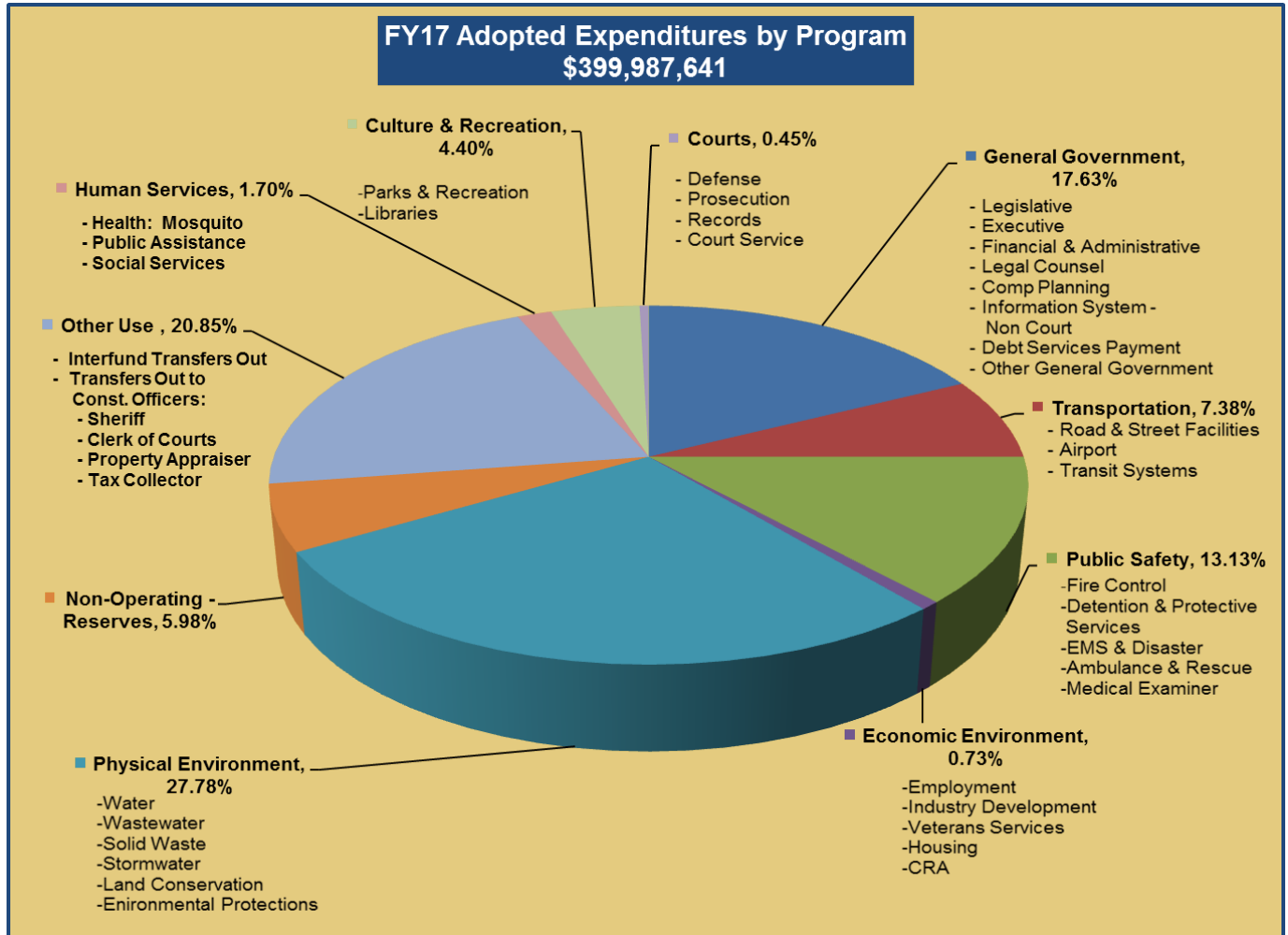
**Human Services** – Cost of providing services for the care, treatment and control of human illness, injury or handicap; and for the welfare of the community as a whole and its individuals. This includes Hospital Services, Health Services, Mental Health Services, Public Assistance Services, Developmental Disabilities Services, and Other Human Services.

**Culture / Recreation** – Cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors. Libraries, Parks and Recreation, Cultural Services, Special Events, Special Recreation Facilities, and Charter Schools are all included in this category.

**Other Uses** - This category includes Inter-Fund Group Transfers Out, Installment Purchase Acquisitions, Capital Lease Acquisitions, Payment to Refund Bond Escrow Agent, Intragovernmental Transfers out from Constitutional Fee Officers, Clerk of Court Excess Remittance, and Non-Cash Transfers Out from General Fixed Asset Account Group.

**Other Non-operating** – Use of funds that do not represent expenditures for operating or capital purposes. This category includes Reserves.

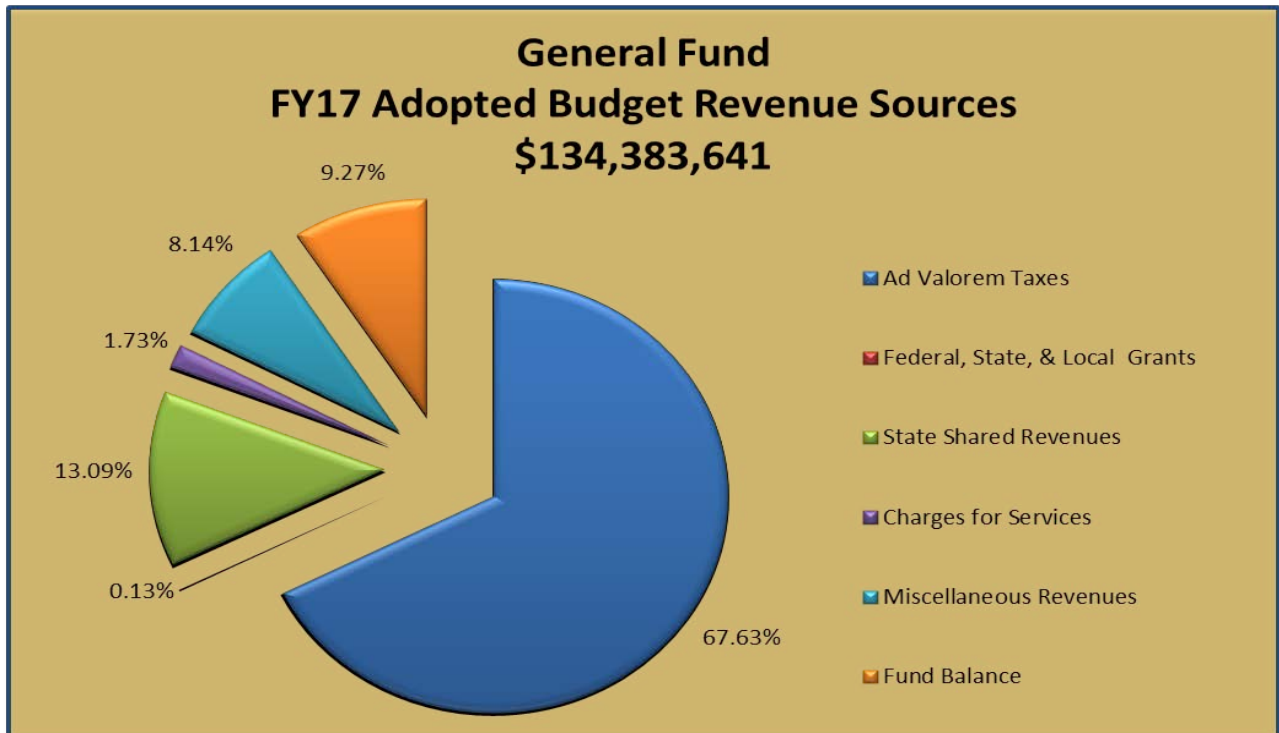
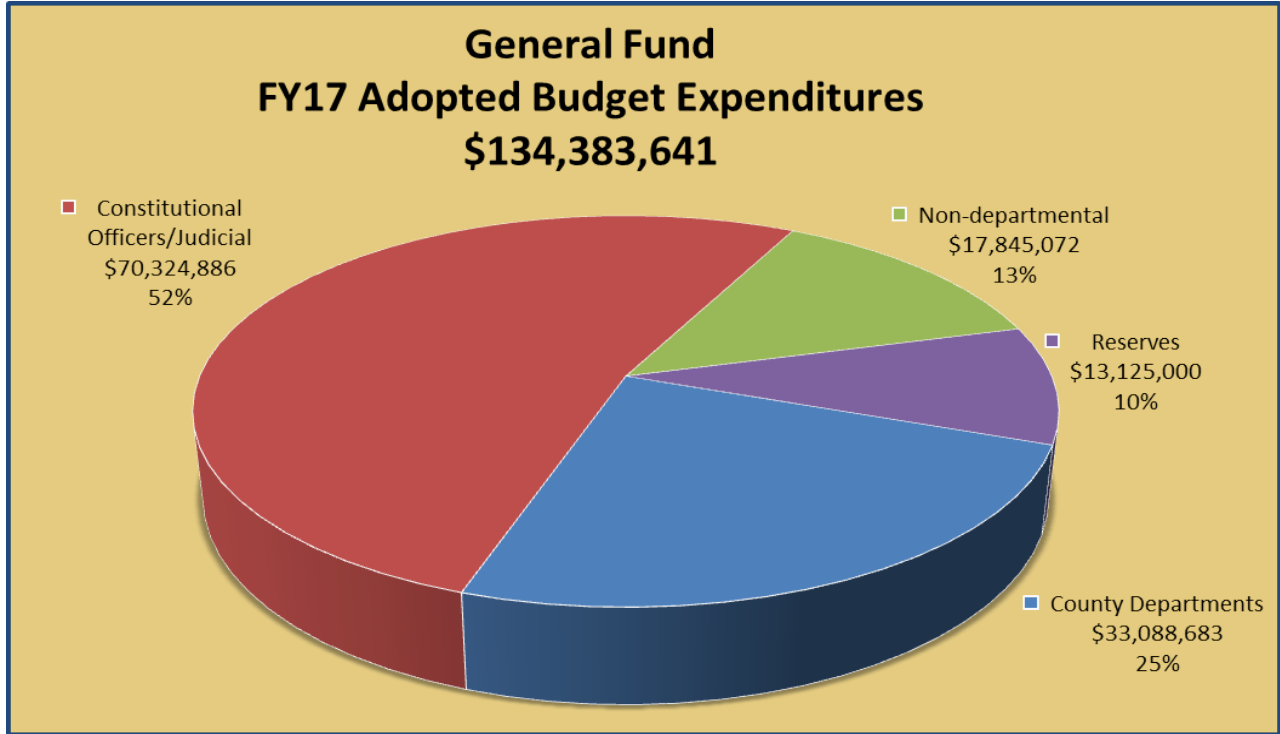
**Court-related Expenditures** – Includes General Court Administration for criminal and civil court costs.



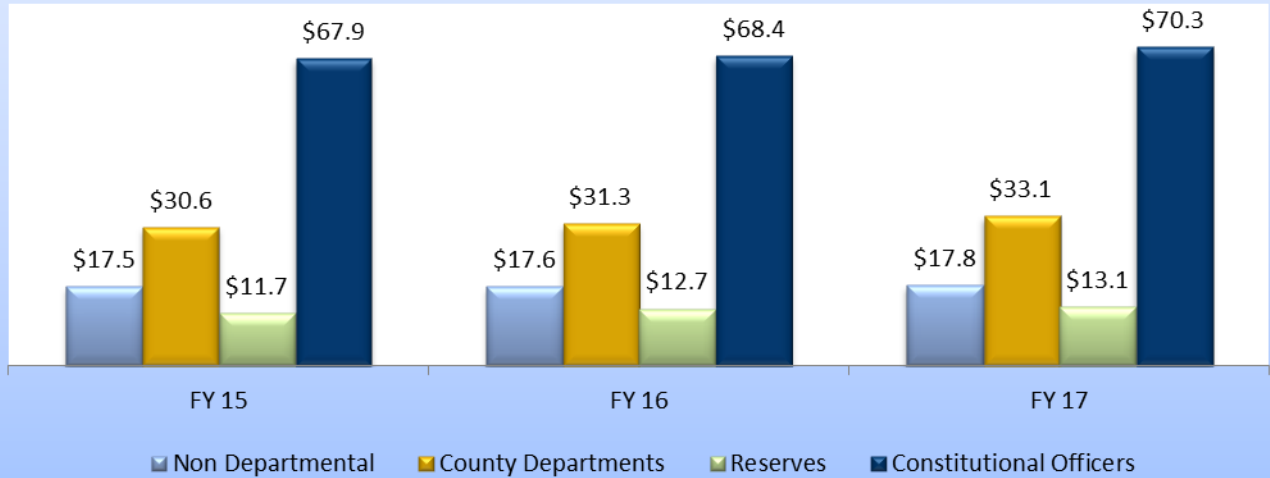


## GENERAL FUND

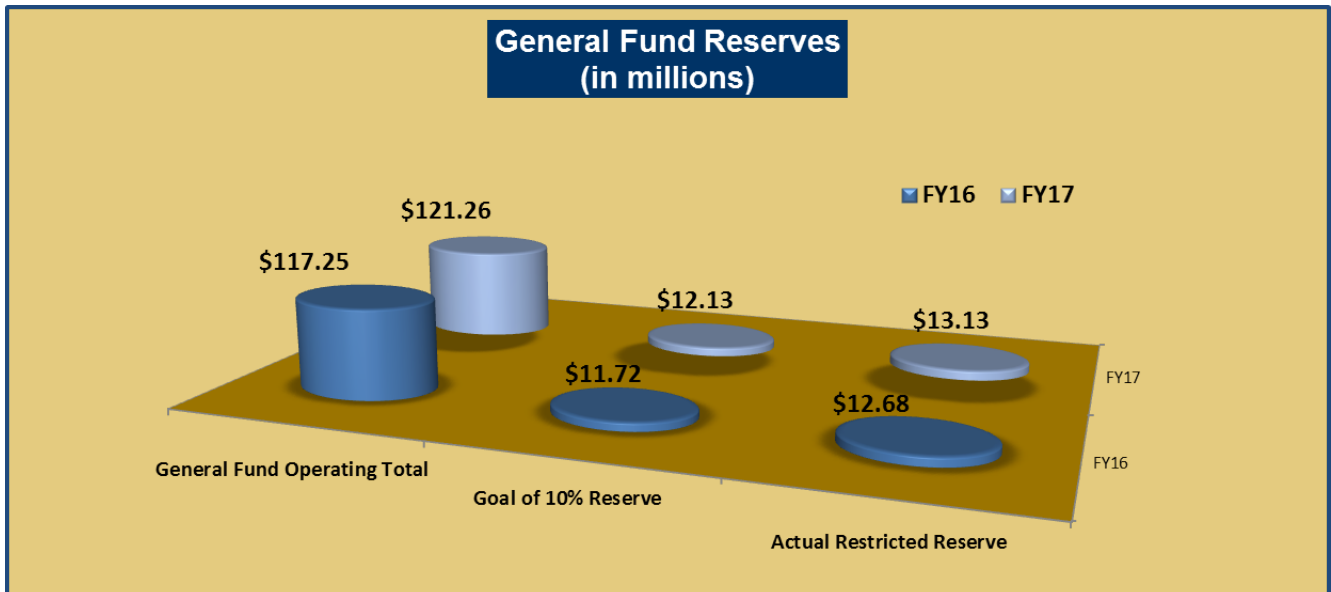
The General Fund is the largest and most comprehensive countywide fund. Funding for operating costs related to parks, libraries, courthouse, Sheriff, facilities, information technology, and other County services come primarily from this fund. The General Fund has a wide range of sources of revenue, however, the primary funding comes from ad valorem taxes.



## General Fund Ad Valorem Expenditures FY15 through FY17



Percentage Change from FY16 to FY17	
Non Departmental	7.6%
County Departments	5.9%
Reserves	5.1%
Constitutional Officers	2.9%



This graph shows that the General Fund Reserves does meet the goal of at least 10% of the General Fund operating total, which is the desired level established by the County's Fiscal Policy.

**DEPARTMENT/DIVISION PERSONNEL SUMMARY**

<b>BOARD OF COUNTY COMMISSIONERS DEPARTMENTS</b>	<b>FY13 ADJ'D</b>	<b>FY14 ADJ'D</b>	<b>FY15 ADJ'D</b>	<b>FY16 ADJ'D</b>	<b>FY17 ADP</b>
<b>ADMINISTRATION</b>					
ADMINISTRATION	8.00	8.00	9.00	8.00	8.00
OFFICE OF MANAGEMENT & BUDGET	10.00	11.00	10.00	10.00	10.00
COMMISSION	10.00	10.00	10.00	10.00	10.00
ADMINISTRATIVE SERVICES	0.00	0.00	0.00	0.00	0.00
HUMAN RESOURCES & RISK MANAGEMENT	6.00	6.00	6.00	6.00	6.00
PURCHASING	3.00	3.00	3.00	3.00	3.00
MULTI-MEDIA SERVICES	2.00	2.75	2.50	2.50	2.50
COMMUNITY SERVICES	0.90	1.10	1.10	1.10	1.10
VETERANS	2.05	2.05	2.05	2.05	2.05
SOCIAL SERVICES	0.65	0.65	1.65	1.65	1.65
SUBSTANCE ABUSE TREATMENT ASSISTANCE	0.55	0.55	2.55	2.55	2.55
OFFICE OF TOURISM	0.00	0.00	2.50	2.50	2.50
MEDICAL SERVICES	1.65	1.65	1.65	1.65	1.65
HOUSING	3.20	0.00	0.00	1.00	1.00
TOTAL ADMINISTRATION	48.00	46.75	52.00	52.00	52.00
<b>BUILDING</b>					
ADMINISTRATION	4.00	4.00	4.00	4.00	4.00
PERMITTING/INSPECTIONS	19.00	21.00	20.00	24.00	24.00
LICENSING	1.00	1.00	1.00	1.00	1.00
CODE ENFORCEMENT	7.00	7.00	7.00	9.00	9.00
TOTAL BUILDING SERVICES	31.00	33.00	32.00	38.00	38.00
<b>COMMUNITY DEVELOPMENT</b>					
COMMUNITY DEVELOPMENT ADMINISTRATION	5.00	5.00	4.00	3.30	3.30
LEGISLATIVE DIVISION	0.00	0.00	0.00	1.70	1.70
COMMUNITY HOUSING PROGRAM	0.00	1.00	1.00	0.00	0.00
TOTAL COMMUNITY DEVELOPMENT	5.00	6.00	5.00	5.00	5.00
<b>COUNTY ATTORNEY</b>					
COUNTY ATTORNEY OPERATIONS	7.00	8.00	10.00	11.00	11.00
TOTAL COUNTY ATTORNEY	7.00	8.00	10.00	11.00	11.00
<b>ENGINEERING</b>					
ADMINISTRATION	4.00	5.00	4.00	4.00	4.00
TRAFFIC ENGINEERING	15.00	14.00	16.00	18.00	18.00
TRANSPORTATION PLANNING (MPO)	5.00	5.00	5.00	5.00	5.00
TRANSIT	1.00	1.00	2.00	2.00	3.00
SURVEYING & PROPERTY MANAGEMENT	10.50	11.50	11.50	11.50	0.00
CAPITAL PROJECTS	8.50	8.50	8.50	11.00	11.00
ECOSYSTEM RESTORATION & MANAGEMENT	6.00	6.00	6.00	6.00	7.00
DEVELOPMENT REVIEW	5.00	5.00	5.00	5.00	6.00
STORMWATER MAINTENANCE	21.50	21.50	19.50	19.50	19.50
FIELD OPERATIONS	36.50	36.50	36.50	46.50	46.50
MOSQUITO CONTROL	5.00	5.00	7.00	9.00	9.00
COASTAL MANAGEMENT	2.50	2.50	2.50	2.50	2.50
SURVEYING	0.00	0.00	0.00	0.00	8.25
REAL PROPERTY	0.00	0.00	0.00	0.00	4.25
TOTAL ENGINEERING	120.50	121.50	123.50	140.00	144.00
<b>FIRE RESCUE</b>					
EMERGENCY MANAGEMENT	1.75	1.75	1.75	1.75	1.75
NUCLEAR PLANNING	2.25	2.25	2.25	2.25	2.25
FIRE RESCUE COMMUNICATIONS	15.00	15.00	15.00	15.00	15.00
OCEAN LIFEGUARDING/BEACH PATROL	19.00	19.00	19.00	19.00	19.00
FIRE PREVENTION	4.00	4.00	4.00	4.00	4.00
FIRE RESCUE ADMINISTRATION	7.00	7.00	7.00	7.00	7.00
OPERATIONS	291.00	291.00	291.00	291.00	291.00
FLEET SERVICES & LOGISTICS	6.00	6.00	6.00	6.00	6.00
SPECIAL OPERATIONS	6.00	6.00	6.00	6.00	6.00
TOTAL FIRE RESCUE	352.00	352.00	352.00	352.00	352.00

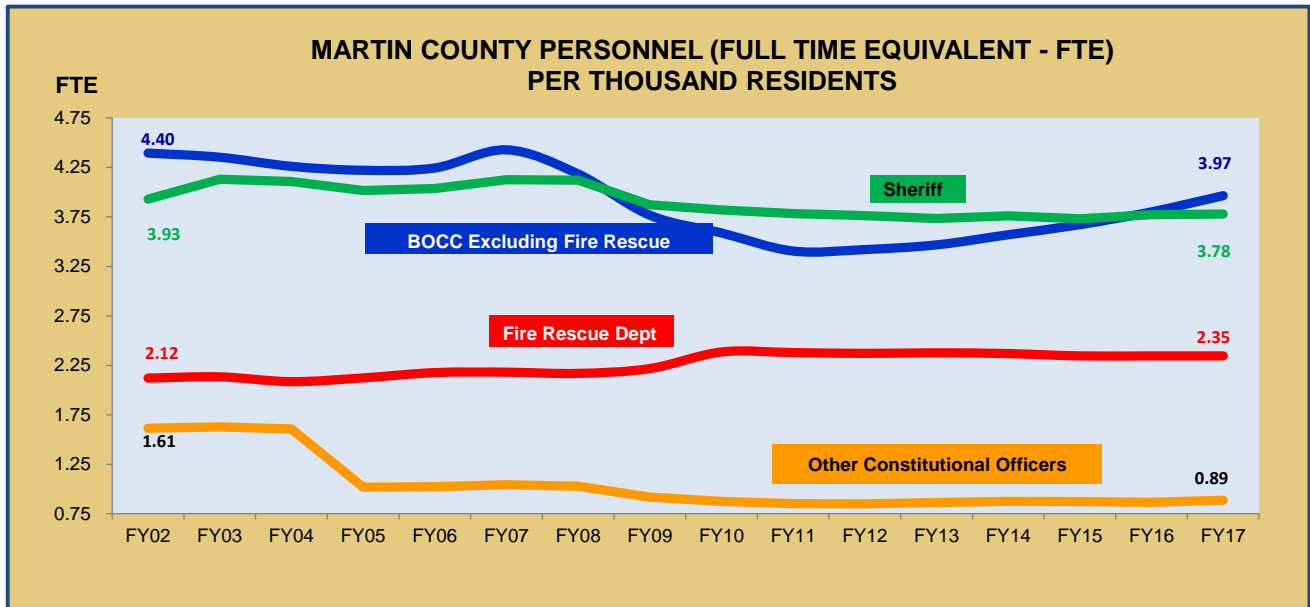
**DEPARTMENT/DIVISION PERSONNEL SUMMARY (cont.)**

BOARD OF COUNTY COMMISSIONERS DEPARTMENTS	FY13 ADJ'D	FY14 ADJ'D	FY15 ADJ'D	FY16 ADJ'D	FY17 ADP
<b>GENERAL SERVICES</b>					
ADMINISTRATION	3.00	3.00	3.00	3.00	4.00
COUNTYWIDE BUILDING REPAIRS & MAINTENANCE	16.50	18.50	19.50	19.50	19.50
COUNTYWIDE UTILITY & CONTRACT MANAGEMENT	2.00	2.00	2.00	2.00	3.00
SHERIFF BUILDINGS REPAIRS & MAINTENANCE	5.00	5.00	6.50	6.50	6.50
SHERIFF UTILITY & CONTRACT MANAGEMENT	0.50	0.50	1.00	1.00	1.00
VEHICLE & EQUIPMENT REPAIRS	7.00	7.60	7.60	7.60	7.60
LIGHT VEHICLE REPLACEMENT	1.00	0.40	0.40	0.40	0.40
TOTAL GENERAL SERVICES	35.00	37.00	40.00	40.00	42.00
<b>GROWTH MANAGEMENT</b>					
ADMINISTRATION	2.75	2.75	2.75	2.75	2.75
COMPREHENSIVE PLAN MANAGEMENT	3.50	4.50	4.50	4.50	4.50
DEVELOPMENT REVIEW	5.25	5.75	6.75	7.75	9.75
ENVIRONMENTAL COMPLIANCE	3.50	4.00	4.00	4.00	4.00
TOTAL GROWTH MANAGEMENT	15.00	17.00	18.00	19.00	21.00
<b>INFORMATION TECHNOLOGY SERVICES</b>					
ADMINISTRATION	3.00	3.00	3.00	3.00	3.00
DATA CENTER SERVICES	5.00	5.00	5.00	6.00	6.00
APPLICATION MANAGEMENT SERVICES	10.00	10.00	11.00	12.00	12.00
DESKTOP SUPPORT SERVICES	8.00	8.00	8.00	8.00	8.00
COMMUNICATION SERVICES	4.00	4.00	3.00	3.00	3.00
DOCUMENT MANAGEMENT SERVICES	1.00	1.00	1.00	1.00	1.00
RADIO SERVICES	3.00	3.00	3.00	3.00	3.00
TOTAL INFORMATION SERVICES	34.00	34.00	34.00	36.00	36.00
<b>LIBRARY</b>					
ADMINISTRATION	2.00	2.00	2.00	3.00	3.00
ACCESS SERVICES	3.00	3.00	3.00	0.00	0.00
COLLECTION MANAGEMENT	2.50	2.50	2.50	0.00	0.00
PUBLIC SERVICES	37.00	38.00	39.00	43.50	46.00
TOTAL LIBRARY	44.50	45.50	46.50	46.50	49.00
<b>PARKS &amp; RECREATION</b>					
PARKS ADMINISTRATION	3.00	3.00	3.83	3.83	3.33
PARKS OPERATIONS	38.50	44.50	46.90	46.90	48.60
RECREATION PROGRAM SUPPORT	0.00	0.00	0.00	0.00	0.00
INDIAN RIVERSIDE PARK ADMINISTRATION	1.80	1.80	1.95	1.95	1.65
RECREATION PROGRAMS	3.70	3.10	5.18	5.18	5.73
RECREATION GRANTS	1.70	2.30	7.30	7.30	6.30
EXTENSION SERVICE	4.00	2.00	2.00	1.00	1.00
TOURIST DEVELOPMENT COUNCIL	0.60	0.85	0.00	0.00	0.00
PHIPPS PARK	1.20	1.20	1.40	1.40	1.40
SAILFISH SPLASH WATERPARK/POOL	3.00	4.00	3.84	3.84	3.99
GOLF COURSE OPERATIONS	0.00	0.00	3.60	3.60	3.00
TOTAL PARKS & RECREATION	57.50	62.75	76.00	75.00	75.00
<b>TOTAL PERSONNEL FOR OPERATING FUNDS</b>	<b>749.50</b>	<b>763.50</b>	<b>789.00</b>	<b>814.50</b>	<b>825.00</b>

**DEPARTMENT/DIVISION PERSONNEL SUMMARY (cont.)**

BOARD OF COUNTY COMMISSIONERS DEPARTMENTS	FY13 ADJ'D	FY14 ADJ'D	FY15 ADJ'D	FY16 ADJ'D	FY17 ADP
<b>ENTERPRISE FUNDS</b>					
<b>AIRPORT</b>					
ADMINISTRATION	3.00	3.00	3.00	3.00	3.00
OPERATIONS	2.00	2.00	3.00	3.00	3.00
CUSTOMS	1.00	1.00	0.00	0.00	0.00
TOTAL AIRPORT	6.00	6.00	6.00	6.00	6.00
<b>UTILITIES AND SOLID WASTE</b>					
ADMINISTRATION	5.60	5.60	5.60	6.60	6.60
TRANSFER STATION OPERATIONS	5.34	5.34	5.34	5.34	5.34
PUMP OUT BOAT	1.00	1.00	1.00	1.00	1.00
CONSTRUCTION AND DEBRIS	5.83	5.83	5.83	5.83	5.83
TECHNICAL SERVICES	13.40	13.40	13.40	13.40	13.40
CUSTOMER SERVICE	13.00	15.00	15.00	15.00	15.00
MAINTENANCE - WATER	9.10	9.10	8.60	14.90	16.90
MAINTENANCE - SEWER	12.90	12.90	13.40	20.10	20.10
TREATMENT WATER	15.00	15.00	15.00	15.00	15.00
TREATMENT SEWER	12.00	12.00	12.00	12.00	13.00
LONG-TERM CARE	1.83	1.83	1.83	1.83	1.83
PLANT MAINTENANCE WATER	7.00	7.50	7.00	0.00	0.00
PLANT MAINTENANCE SEWER	7.00	7.50	7.00	0.00	0.00
HAZARDOUS WASTE	1.00	1.00	2.00	2.00	2.00
TOTAL UTILITIES AND SOLID WASTE	110.00	113.00	113.00	113.00	116.00
<b>TOTAL PERSONNEL FOR ENTERPRISE FUNDS</b>	<b>116.00</b>	<b>119.00</b>	<b>119.00</b>	<b>119.00</b>	<b>122.00</b>
<b>SUMMARY</b>					
BOARD OF COUNTY COMMISSIONERS					
OPERATING FUNDS	749.50	763.50	789.00	814.50	825.00
ENTERPRISE FUNDS	116.00	119.00	119.00	119.00	122.00
<b>TOTAL BOCC PERSONNEL</b>	<b>865.50</b>	<b>882.50</b>	<b>908.00</b>	<b>933.50</b>	<b>947.00</b>
<b>CONSTITUTIONAL OFFICERS</b>					
CLERK OF THE COURT	16.00	16.00	16.00	15.00	16.00
PROPERTY APPRAISER	38.00	40.00	41.00	42.00	42.00
SHERIFF	553.00	559.00	560.00	566.00	567.00
SUPERVISOR OF ELECTIONS	8.00	8.00	8.00	8.00	8.00
TAX COLLECTOR	66.00	66.00	66.00	66.00	67.00
<b>TOTAL FTE'S FOR CONSTITUTIONAL OFFICERS</b>	<b>681.00</b>	<b>689.00</b>	<b>691.00</b>	<b>697.00</b>	<b>700.00</b>
<b>TOTAL FTE'S FOR BOCC &amp; CONST. OFFICERS</b>	<b>1546.50</b>	<b>1571.50</b>	<b>1599.00</b>	<b>1630.50</b>	<b>1647.00</b>

The chart below illustrates County's historical staff levels per thousands of residents. The beginning and ending values are actual number of employees. The most significant event in this data set was the Clerk of the Court's re-classification of court employees from County to State in 2005 based on Article V requirements. Noteworthy variations include: reductions in overall staffing levels in fiscal year 2009 due to economic downturn, and an increase in Fire Rescue staff in fiscal year 2010 funded by the SAFER grant.



# INFORMATION TECHNOLOGY INVESTMENT PLAN

Martin County recognizes the strategic importance of technology investments to deliver services to the citizens and staff. In May 2000 the Board of County Commissioners adopted a strategic framework for reviewing and considering the entire lifecycle of technology acquisitions. That strategy is implemented by way of the Technology Investment Plan (TIP). The purpose of the plan is to consolidate all technology investments into one document for review and consideration of the acquisition costs across the entire organization from a holistic, Total Cost of Ownership (TCO) perspective.

Accordingly, Martin County's Technology Investment Plan budgeting process includes documentation of each departmental need for technology, funding sources, and ongoing operational impacts.

The Assistant County Administrator, in conjunction with the Chief Information Officer has the responsibility for management of the technology investment planning and budgeting process. Martin County Board of County Commissioners recognizes the need for a technology investment planning process that is fully integrated with county financial planning and debt management. The plan and the budget are updated each year due to the fact that technology changes frequently and a dynamic IT marketplace impacts annual planning.

## **Purpose of the Technology Investment Plan Budget and Program**

The Technology Investment Plan Budget and Program provides the means through which Martin County Government takes a planned and programmed approach to utilizing its financial resources in the most responsive and efficient manner to meet all technology needs effectively. The Technology Investment Plan budgeting process is developed to achieve the following results:

1. Net enhancement funding requests to identify any new priorities to be funded;
2. Establishes a system of procedures and priorities by which each project can be evaluated in terms of the public need, the interrelationship of projects, and cost requirements;
3. Operational investments reflect a strategic position of maintaining the current infrastructure and investment, and represent replacement of obsolete or outdated equipment;
4. Provides an important implementation device for information services and helps provide an equitable distribution of technology investment improvements throughout the County
5. Provides a consolidated IT portfolio management tool to transparently manage technology investments and operating costs throughout the County. Coordinates physical with financial planning, allowing maximum benefit from available public funds;

## **Annual Technology Investment Plan Budget**

The program recommended by the County Administrator is used by the Board of County Commissioners to develop the annual budget, which becomes effective October 1st of each year. The TIP is an integral element of the County's budgeting process. The County's TIP shall address the long-term and recurring technology needs of all county government agencies incorporated within and shall include all information technology projects, however financed, proposed to meet those needs.

## **Technology Investment Plan (TIP)**

The Technology Investment Plan identifies all costs associated with the investment and support of IT in major programs and include the following;

1. Infrastructure for data and voice communication including 800MHz radio services for the entire county. Customers include the School Board, the constitutional offices as well as other cities and municipalities.
2. Data center hardware and software at data centers located in the County Administration Complex and the Public Safety Complex are required to support numerous county wide enterprise software applications as well as departmental and workgroup software systems that automate the County's business operations.
3. Capital, operating costs and services required to keep all these systems operating and meeting the needs of the customers. This includes all contractual obligations related to the reliable and successful delivery of the services these systems provide to all the agencies and departments served.

The FY17 Technology Investment Plan, totaling \$5,107,154 is funded through a variety of sources including: General Fund, Municipal Services Taxing Units, Building Fees, Capital Projects, Utility Fees, and State Grants. The department tab labeled "Technology Investment Plan" provides detailed information on line items budgeted.

These TIP programs can be viewed in the FY17 Expenditure Summary shown below.

**FY17 EXPENDITURE SUMMARY**

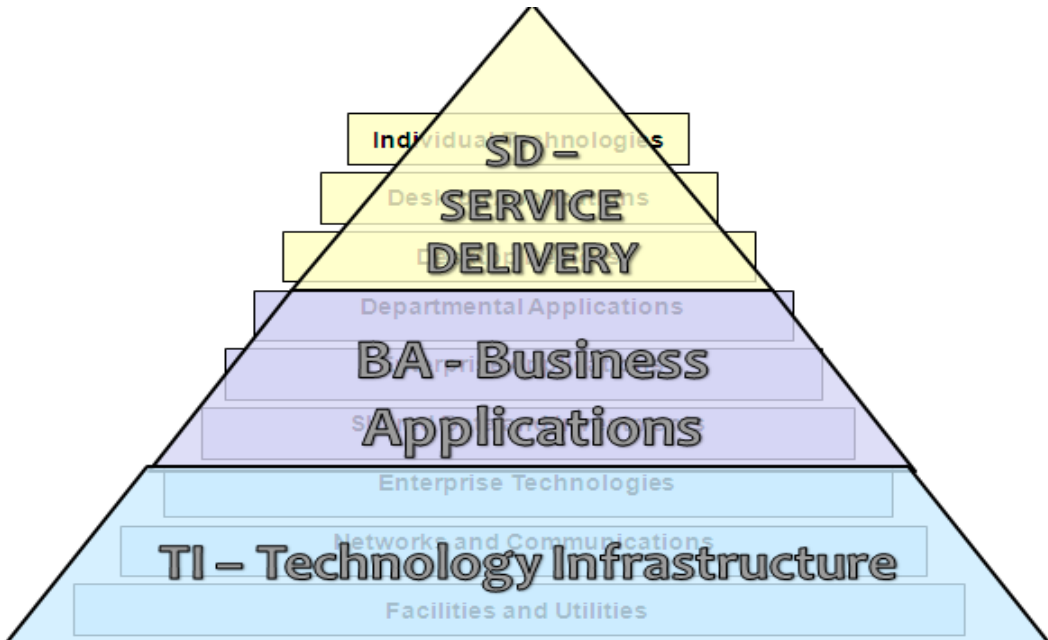
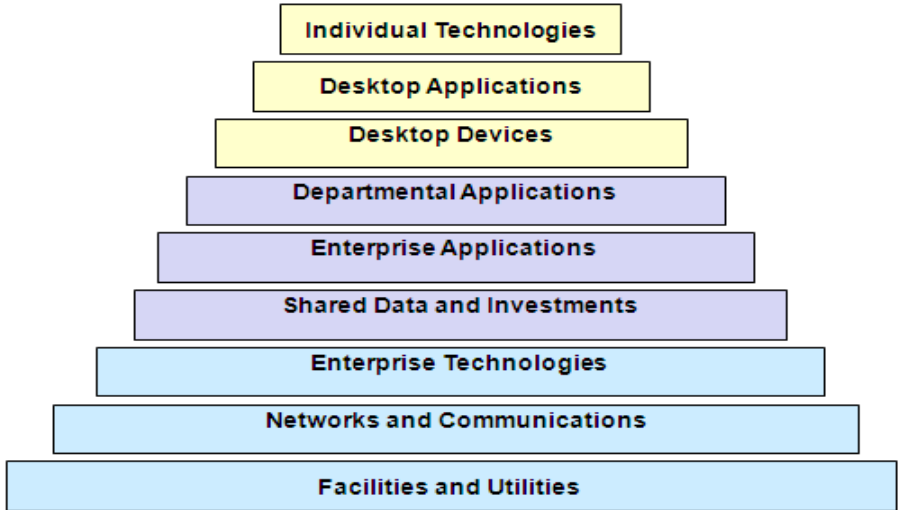
TIP PROGRAM	BUDGET
T01005 - GOVERNMENT ACCESS TV	5,200
T01006 - INFRASTRUCTURE MGMT SYSTEM - HANSEN	190,750
T01007 - DEPARTMENTAL HARDWARE & SOFTWARE	26,000
T01008 - GEOGRAPHIC INFORMATION SYSTEM - GIS	303,095
T01011 - AERIAL PHOTOGRAMMETRY	87,500
T02001 - UTILITY BILLING SYSTEM - CIS	180,815
T02002 - FINANCIAL MGMT SYSTEM - BANNER	109,760
T02004 - LAND MANAGEMENT SYSTEM - KIVA	67,200
T02005 - DATA NETWORK & WIRELESS SERVICES	427,689
T02007 - INTERNET/INTRANET WEB SERVICES	219,463
T02009 - 800 MHZ TRUNK SYSTEM	348,940
T02010 - COUNTYWIDE TELEPHONE SYSTEM	675,817
T02011 - IT DATA CENTER SERVICES	789,300
T04002 - DEPARTMENT SPECIFIC APPLICATIONS	283,305
T04004 - COMPUTER DESKTOP FLEET REPLACEMENT	379,850
T04005 - LIBRARY SYSTEMS	221,662
T04006 - FIRE RESCUE	126,700
T04007 - DOCUMENT MANAGEMENT SYSTEMS	72,415
T12001 - COMMUNITY BROADBAND NETWORK	79,700
T13001 - HOSTED SERVICES	74,078
T14001 - LAND MGMT, PERMITTING & LICENSING	437,915
<b>TOTALS</b>	<b>\$5,107,154</b>



**Shared Services**

The Technology Investment Plan can be viewed in various ways due to the complex inter-relationships of the technology deployed in the county. Numerous shared services are now provided not only to departments of the Board of County Commissioners but also to other groups and organizations throughout the county. For example; ITS provides hosting of the Property Appraisers applications on the county data center infrastructure as well as their inclusion in the desktop replacement program. This means that to support their IT environment, they require the use of most of the underlying technology components that is best represented in the following IT Component chart. These relationships are not readily apparent when viewing the TIP budget from the perspective of the organization view as presented in the budget book. Other such organizations include the Sheriff, the Town of Jupiter Island and others, who are served by this framework.

**Enterprise IT Component Pyramid**



# COMMUNITY PROFILE

## Government

Martin County was established by an Act of Florida Legislature in 1925. By the authority of General Law, as found in the Constitution of the State of Florida, the Board of County Commissioners shares the functions of government with Martin County's Constitutional Officers including the Clerk of the Circuit Court and Comptroller, Property Appraiser, Tax Collector, Supervisor of Elections and Sheriff. This provides a system of checks and balances with each office fulfilling a distinct role in the local government.

Martin County's five commissioners are elected to serve four-year staggered terms. The commissioners are each elected at-large, but represent a geographic district within the County. The Chairperson of the Commission is elected annually by the other Board Members and presides over all meetings of the Board.

The Board of County Commissioners has a responsibility to provide general government services (fire/rescue, library services, and building inspections), to oversee the development of infrastructure (roads, utility systems, parks, government buildings), and to determine regulations regarding zoning and land use provisions. The Board of County Commissioners is also responsible for determining the millage rate (tax on real property) to fund functions of County government with the exception of the Tax Collector (a fee officer) and some court-related functions.

The Board of County Commissioners is a policy-making board similar in nature to a board of directors of a major corporation. The Board approves the County's operating and capital budgets, passes ordinances, and takes actions, which provide for the health, safety and welfare of the citizens of Martin County. The daily responsibilities for running Martin County Government are vested in the County Administrator, who is appointed by the Board.

## Geographic Data

Martin County is one of the 67 Florida counties, and it is situated in the part of the eastern seaboard called the Treasure Coast. The County is bordered by St. Lucie County to the north, Palm Beach County to the south, the Atlantic Ocean to the east and Lake Okeechobee to the west. Martin County is approximately 100 miles north of Miami, 110 miles from Orlando and 250 miles south of Jacksonville.

## CHARACTERISTICS OF MARTIN COUNTY

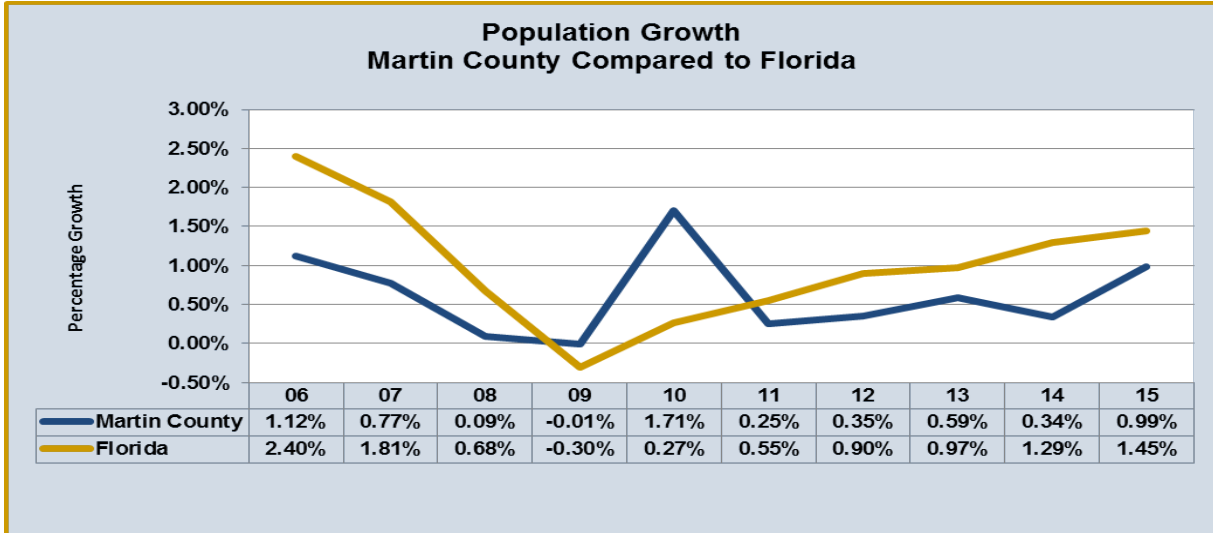
	Land Area	Climate	Topography
Square miles	706		
Number of conservation acres	32,568		
Number of libraries	7		
Number of parks	124		
Number of boat ramps	23		
Linear footage of publicly owned beaches	50,936		
Mean average temperature		74°	
Average July high temperature		90°	
Average annual rainfall		58"	
Average sunny days per year		236	
Elevation range			0'-85'

Source: Martin County Growth Management Department

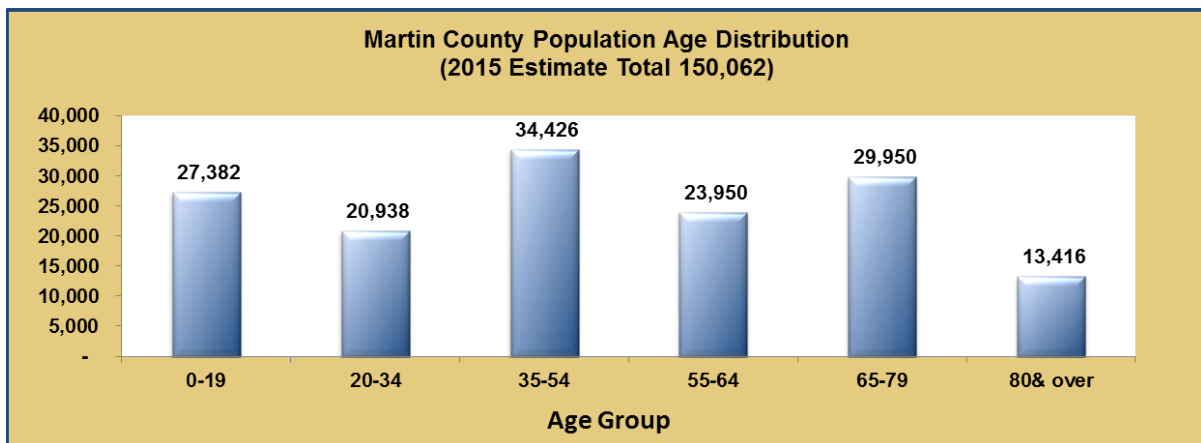
## MARTIN COUNTY POPULATION DATA



Source: Bureau of Economic and Business Research



Source: Bureau of Economic and Business Research



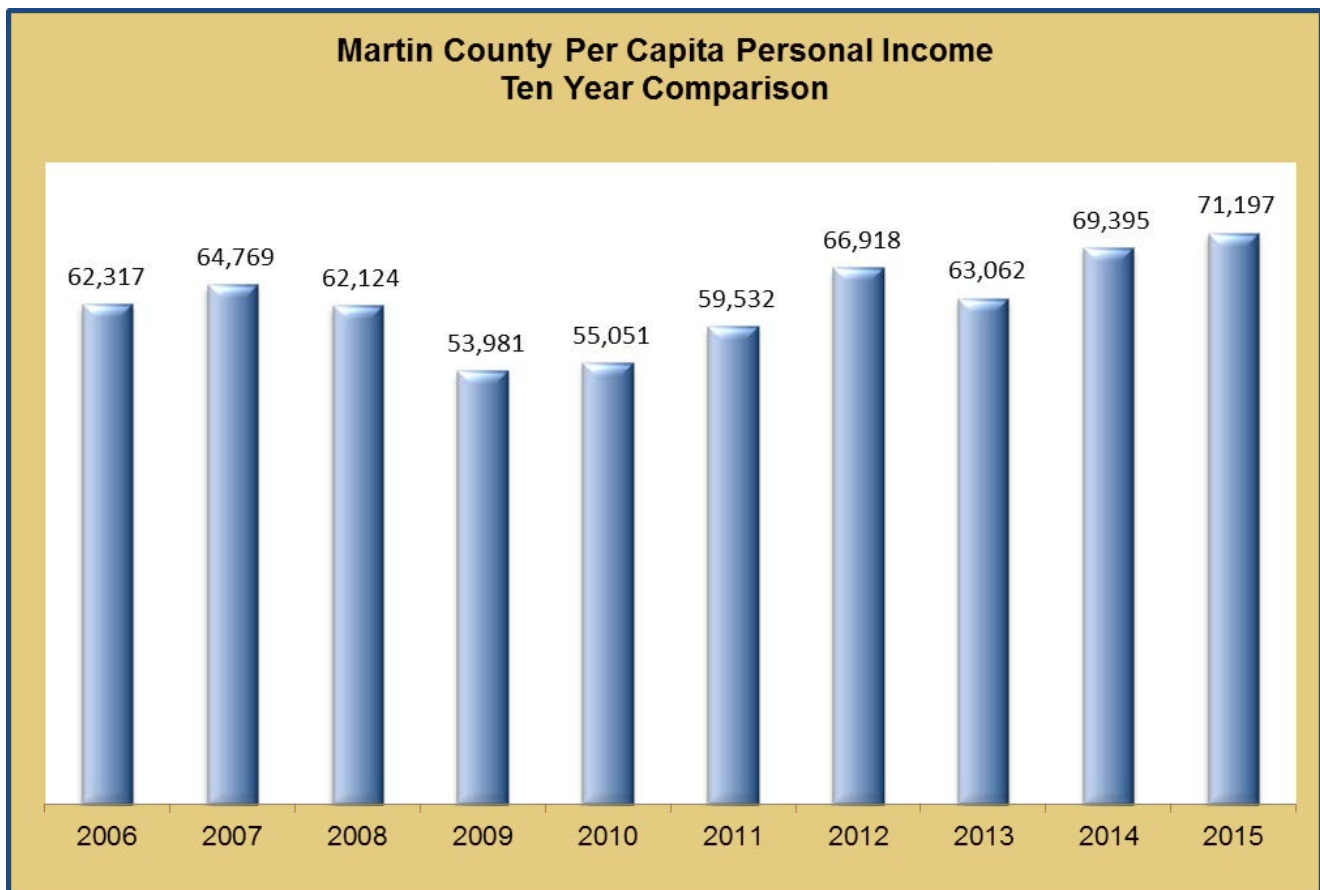
Source: Bureau of Economic and Business Research, Florida Population Studies, Bulletin 169

## Per Capita Personal Income Ten-Year Comparison

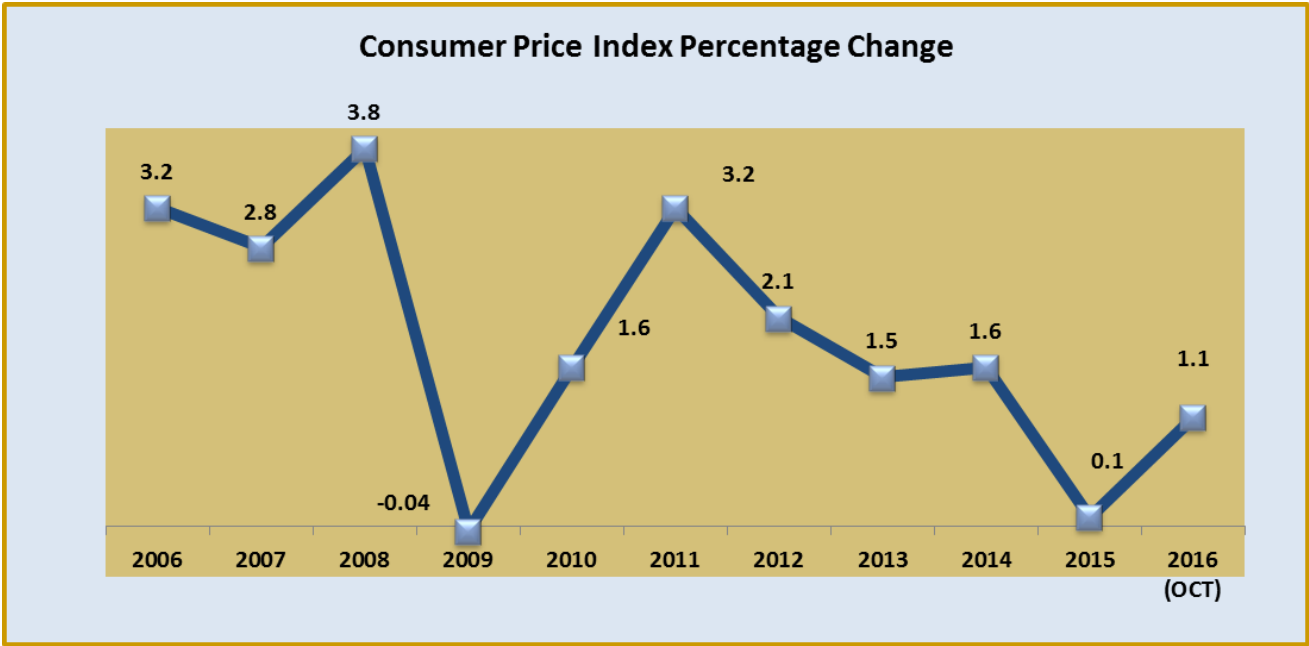
Year	Martin County	Percentage of FL	Percentage of U.S.	Florida	United States
2006	\$62,317	160.9%	163.4%	\$38,738	\$38,144
2007	\$64,769	162.8%	162.7%	\$39,788	\$39,821
2008	\$62,124	156.7%	151.2%	\$39,655	\$41,082
2009	\$53,981	145.6%	137.1%	\$37,065	\$39,376
2010	\$55,051	142.5%	136.7%	\$38,624	\$40,277
2011	\$59,532	147.1%	140.2%	\$40,476	\$42,453
2012	\$66,918	163.3%	151.2%	\$40,983	\$44,267
2013	\$63,062	154.7%	141.8%	\$40,771	\$44,462
2014	\$69,395	161.9%	149.5%	\$42,868	\$46,414
2015	\$71,197	160.2%	148.0%	\$44,429	\$48,112

Source: U.S. Department of Commerce Bureau of Economic Analysis

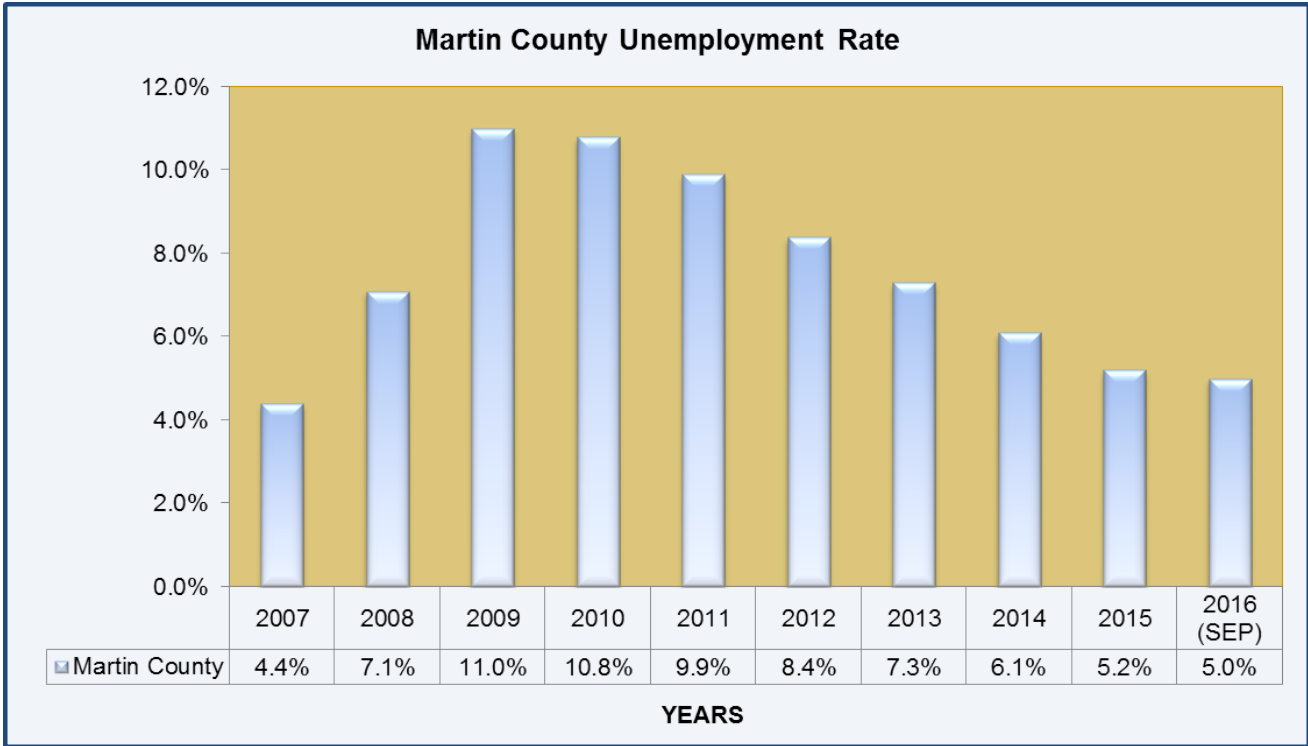
Updated November 17, 2016 - new estimates for 2015; revised estimates for 1998-2014



Source: U.S. Department of Commerce Bureau of Economic Analysis - [www.bea.gov/regional](http://www.bea.gov/regional) November 2016



Source: Bureau of Labor Statistics



Source: Bureau of Labor Statistics

## EMPLOYMENT DATA

Top 10 Taxpayers 2015	Top 10 Employers 2014
Florida Power & Light Company	Martin Memorial Health System 3,120
Indiantown Cogeneration, LP	Martin County School District 2,528
Treasure Coast-JCP Associates LTD	Martin County Government 1,634
Christopher J. Hubman	State of Florida 506
Florida Gas Transmission	Paradigm Precision 369
Gulfstream Natural Gas	Triumph Group – Vought Aircraft Division 324
Edward H. Hamm	Liberator Medical Supply 316
Sandhill Cove Properties	Florida Power & Light Company 302
Louis Dreyfus Citrus Inc.	Seacoast National Bank 302
Bre Throne Martin Downs	City of Stuart 254

Source: Martin County CAFR 2015

Source: Martin County CAFR Sept 2015 – This data is Business Development Board’s targeted industries only. Updated information not available.

## HOUSING DATA

Median Home Value (1)	\$214,855
Personal Income (per capita) (2)	\$71,197
Housing Units (3)	79,239
Persons per Household (4)	2.40

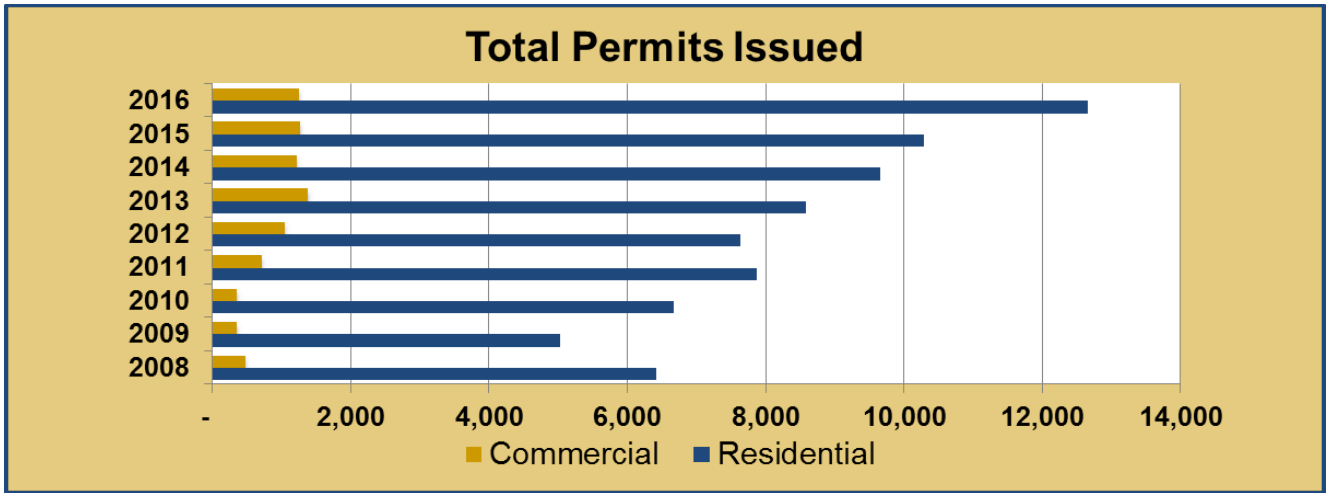
Source: (1) Martin County Property Appraiser (July 2016)  
(2) Bureau of Economic Analysis  
(3) 2015 U.S. Census  
(4) 2014 U.S. Census

### Total Taxable Value Last Ten Fiscal Years

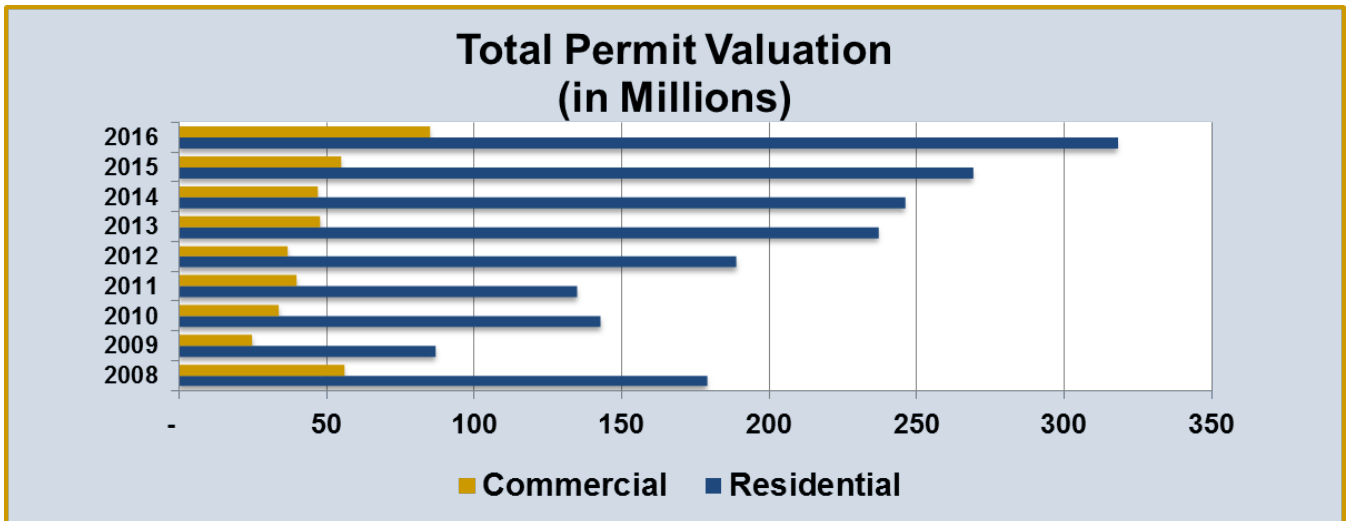
Fiscal Year	Total Taxable Value
2007	21,372,323,817
2008	22,700,625,915
2009	20,626,638,496
2010	18,790,432,567
2011	17,492,910,077
2012	17,143,224,652
2013	16,953,809,876
2014	17,204,145,938
2015	17,713,775,850
2016	18,633,364,511
2017	19,572,457,910

Source: Martin County Property Appraiser

## Building Permit Information Fiscal Years 2008-2016 (YTD)



Source: Martin County Building Department



Source: Martin County Building Department

## Debt Management in Martin County

Martin County finances certain capital projects and equipment with funds borrowed in the form of bonds, revenue notes, and lease purchase agreements. Martin County does not borrow money for day-to-day operations. Debt-related limitations and procedures are detailed in Martin County's Fiscal Policy included in this document. The Constitution of the State of Florida, Florida Statute 200.181, and Martin County set no legal debt limit.

This section provides information regarding Martin County's outstanding bonded debt and principal debt service as of September 30, 2016. A more detailed analysis can be found in the Martin County, Florida Comprehensive Annual Financial Report (CAFR), fiscal year ending September 2016.

The following table shows a breakdown of the County debt including outstanding balances:

ISSUE	PURPOSE	AMOUNT ISSUED	ISSUE DATE	MATURITY DATE	AMOUNT OUTSTANDING
<b>Revenue Bonds / Notes / Leases</b>					
Series 2004 Revenue Note	Sheriff/EOC campus & boat ramp	\$9,000,000	06/15/04	03/01/24	\$3,375,000
Series 2005 Revenue Bonds	Fire Rescue, Sheriff EOC, Equip, Maint Shop, and MacArthur Dune Restoration	\$8,200,000	09/01/05	09/01/25	\$3,485,000
Series 2010 Revenue Note	Community Broadband Network	\$3,045,000	10/27/10	10/01/25	\$2,014,000
Series 2011 Revenue Note	Constitutional Officers Space	\$5,750,000	03/01/11	10/01/25	\$3,885,000
Series 2013 Refunding Note	Lease Purchase US Bancorp Trane A/C	\$4,124,147	09/17/13	12/19/24	\$3,410,760
Series 2014 Refunding Note	Gas Tax Refunding Revenue Note	\$23,135,000	04/01/14	04/01/26	\$23,135,000
Capital Lease Purchase	Parks Sports Lighting Project	\$8,318,628	03/18/11	09/30/21	\$4,537,063
Capital Lease Purchase	EMS Project/FPL Jail Upgrade	\$2,450,798	09/25/06	09/30/17	\$243,952
Capital Lease Purchase	Ambulance & Fire Equipment	\$2,952,767	06/27/07	09/30/17	\$335,897
Capital Lease Purchase	Pumper Truck	\$600,000	12/19/12	09/30/22	\$366,502
Capital Lease Purchase	Ladder Truck & Equipment	\$720,893	05/09/12	09/30/21	\$458,628
Capital Lease Purchase	Ambulances (3)	\$754,436	05/01/15	04/01/18	\$505,495
Capital Lease Purchase	Fire Pumpers (2)	\$1,320,371	05/01/15	04/01/25	\$1,198,139
Capital Lease Purchase	Public Radio System	\$5,355,323	12/31/15	01/01/26	\$5,355,323
State Revolving Loan	Various Projects	\$11,009,809	N/A	N/A	\$1,317,605
<b>Total Revenue Bonds / Notes / Leases</b>		<b>\$86,737,172</b>			<b>\$53,623,364</b>
<b>Utility Enterprise Revenue Bonds / Notes</b>					
Series 2009A Revenue Bonds	Acquisition of two systems	\$7,990,000	10/01/09	10/01/39	\$7,990,000
Series 2009B Revenue Bonds	Advance refunding of 1998 Bonds (partial)	\$28,675,000	10/01/09	10/01/39	\$22,655,000
Series 2010 Revenue Note	Advance refunding of 2001 Bonds	\$16,900,000	11/17/10	10/01/26	\$11,915,000
Series 2012 Revenue Note	Advance refunding of 2003 Bonds (partial)	\$34,260,000	06/19/12	10/01/33	\$30,025,000
State Revolving Loan	Seagate Harbor Wastewater	\$2,846,853	04/15/05	04/15/25	\$1,375,486
Interfund Loan	Loan from Solid Waste	\$6,716,490	10/01/13	10/01/28	\$5,763,447
<b>Total Utility Revenue Bonds / Notes</b>		<b>\$97,388,343</b>			<b>\$79,723,933</b>
<b>TOTAL ALL ISSUES</b>		<b>\$184,125,515</b>			<b>\$133,347,297</b>



The annual debt service requirements to maturity for long-term debt (Governmental Funds) are as follows:

### Governmental Activities

Year Ended September 30	Bonds and Notes		Capital Leases	
	Principal	Interest	Principal	Interest
2017	3,993,145	1,085,145	2,410,920	354,360
2018	4,071,427	971,549	1,881,373	284,839
2019	4,153,029	855,886	1,675,847	233,956
2020	4,234,959	738,088	1,726,175	183,047
2021	4,321,224	618,127	1,778,130	130,506
2022-2026	19,848,581	1,268,495	3,528,554	217,104
	<b>\$40,622,365</b>	<b>\$5,537,290</b>	<b>\$13,000,999</b>	<b>\$1,403,812</b>

The annual debt service requirements to maturity for long-term bonds payable outstanding (Water & Sewer Utilities Bonds) are as follows:

### Business Type Activities Water & Sewer Utilities Bonds

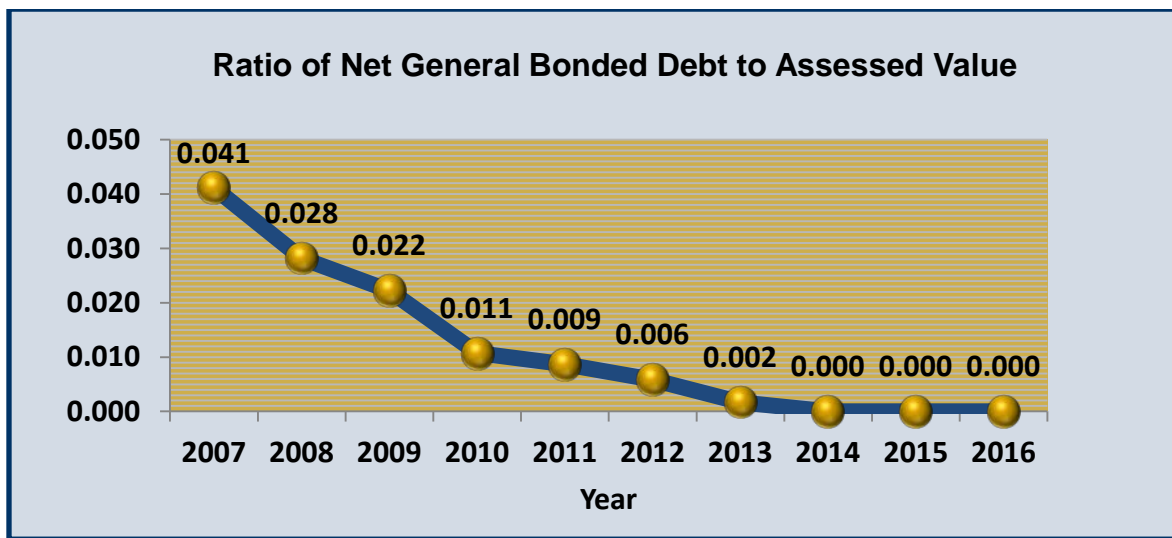
Year Ended September 30	Principal	Interest	Sinking Fund Requirements
2017	4,670,533	2,782,437	7,452,970
2018	4,935,956	2,615,679	7,551,635
2019	5,135,289	2,417,497	7,552,787
2020	5,324,993	2,223,244	7,548,237
2021-2025	29,759,166	8,114,045	37,873,212
2026-2030	17,437,995	3,844,664	21,282,660
2031-2035	9,445,000	1,598,445	11,043,445
2036-2039	3,015,000	386,000	3,401,000
	<b>\$79,723,933</b>	<b>\$23,982,012</b>	<b>\$103,705,945</b>
Less: unamortized discount			(115,706)
Deferred accounting loss on refunding			(3,017,352)
Amounts representing interest			(26,971,485)
Plus: unamortized premium			369,817
<b>Total long-term debt:</b>			<b>\$73,971,219</b>

## RATIOS

Martin County's Fiscal Policy established the debt ratios to set quantitative indicators of its borrowing activities. These ratios are intended to monitor County's adherence to financing limitations set up in the Fiscal Policy and to allow for transparent and detailed reporting of debt levels to the public. These indicators also provide a comparison basis of the County's debt against similar organizations.

### Net Direct Debt to Assessed Property Value

The most widely used indicator is the ratio of net tax supported debt to assessed taxable property values. This ratio indicates the proportion of tax-supported debt (general obligation or voted debt), net of any debt service. Net direct debt is borrowing of funds for which the County has pledged its "full faith and credit" less self-supporting (enterprise) debt and debt of overlapping jurisdictions. The taxable value is the most generally accepted and available measure of community wealth. Martin County's only general obligation bond is scheduled to be fully paid off in fiscal year 2016. The County has had sufficient reserves in fiscal years 2015 and 2016, not to impose taxes for this bond: therefore, the ratio for these years is zero. The chart below is shown for historical purposes only:

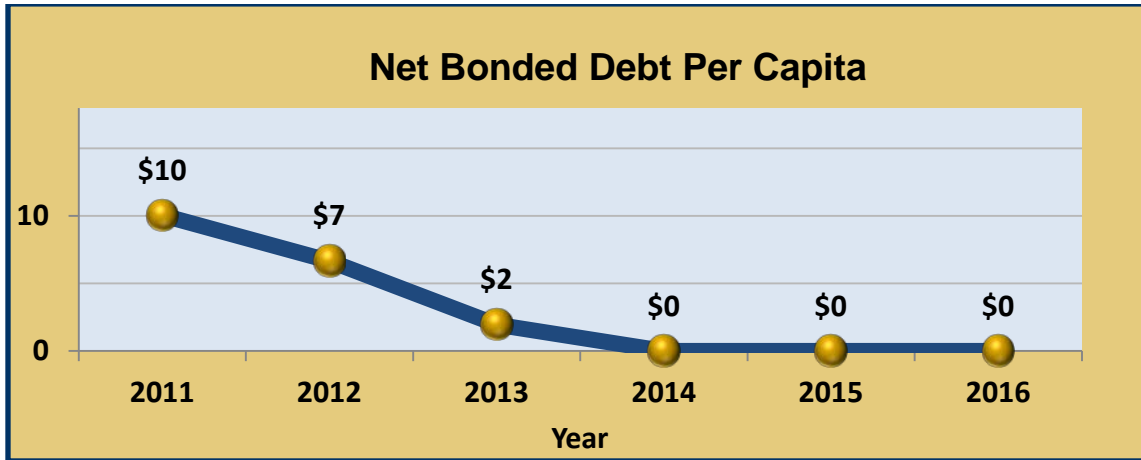


The ratio of net direct long-term debt as a percent of assessed taxable valuation over the measurement period has been decreasing due to a conscious effort to maintain a strong pay-as-you-go financing philosophy. Martin County's Fiscal Policy recommends a self-imposed debt ratio to assessed taxable value of 3%. Ratios in the range of 3% to 5% are considered acceptable. Martin County has experienced a favorable ratio over the last ten years. Based on the assessed value capacity standards, the County will have approximately \$583,538,834 remaining in unused debt capacity for fiscal year 2017.

Assessed Value (net of exemptions)	\$19,572,457,910
3% of Assessed Value	\$587,173,737
GO Bonds	\$0
Unused Borrowing	\$587,173,737

## Net Tax Supported Debt Per Capita

Another significant ratio is bonded debt per capita. This benchmark indicates the amount of outstanding net debt divided by the population of the County. This indicator neither adjusts for inflation nor reflects the ability of each County resident to repay the debt. The most recent years show zero values in this ratio due to the fact that the County had sufficient reserves from prior years to pay off the general obligation debt. This chart is shown for historical purposes only.



The per capita net debt ratio shows how the growth in debt is changing relative to changes in population. Generally, net debt per capita of \$300 to \$500 is considered acceptable. Martin County Fiscal Policy recommends a debt level of less than \$900 per County resident.

## Bond Ratings

As of September 30, 2016	Moody's	Standard & Poor's	Fitch
<u>Water and Sewer Rating:</u>	NR	AA	AA

In summary, Martin County continues to be in a strong debt capacity position and appears to have untapped borrowing power for future capital priorities.

## BUDGET BY DEPARTMENT

The first sheet under each tab is for the entire department. For comparison purposes there are four columns representing three fiscal years as indicated. The programs under each department follow. The sheets that correlate to each program also have four columns of information.

In order to provide a written budget for the public in a timely manner, the "FY2016 ACTUAL" columns contain unaudited amounts. The audit will not be completed until early in 2017. It is not anticipated that any major changes will occur with these numbers.

Following each program will be an analysis of Accounts of Interest, followed by a description of Significant Changes vs. the prior year.

Questions can be addressed to the Martin County Office of Management & Budget at 772-288-5504.

### Departments:

Administration

Airport

Building

Capital Improvements Plan

Commission MSTU

County Attorney

Engineering

Fire Rescue

General Services

Growth Management

Information Technology Services

Library

Non-Departmental

Office of Community & Strategic Partnerships

Parks and Recreation

Technology Investment Plan

Utilities and Solid Waste

**Administration**

<b>Administration Program Chart</b> Total Full-Time Equivalents (FTE) = 52.00
--

<b>Administration Division</b> Total Full Time Equivalents (FTE) = 8
<b>Office of Management &amp; Budget</b> Total Full Time Equivalents (FTE) = 10
<b>Commission</b> Total Full Time Equivalents (FTE) = 10
<b>Human Resources &amp; Risk Mgmt</b> Total Full Time Equivalents (FTE) = 6
<b>Purchasing</b> Total Full Time Equivalents (FTE) = 3
<b>Multimedia Services</b> Total Full Time Equivalents (FTE) = 2.5
<b>Community Services</b> Total Full Time Equivalents (FTE) = 1.1
<b>Veterans Services</b> Total Full Time Equivalents (FTE) = 2.05
<b>Social Services</b> Total Full Time Equivalents (FTE) = 1.65
<b>Substance Abuse Treatment Assist</b> Total Full Time Equivalents (FTE) = 2.55
<b>Office of Tourism and Marketing</b> Total Full Time Equivalents (FTE) = 2.5
<b>Medical Services</b> Total Full Time Equivalents (FTE) = 1.65
<b>Housing</b> Total Full Time Equivalents (FTE) = 1

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
Total FTE	52.00	52.00	52.00	.00	0 %
Total Budget Dollars	7,856,010	8,095,901	8,334,610	238,709	2.95 %

**Administration**

**Introduction**

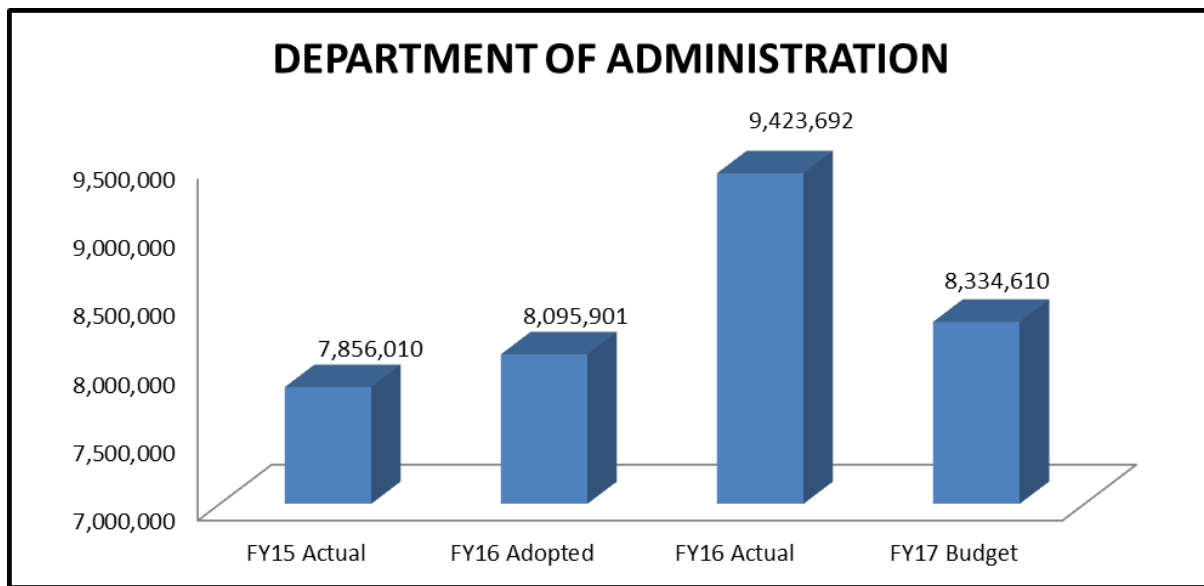
The County Administrator serves as the Chief Executive Officer of Martin County government, whose primary responsibility is to efficiently and effectively provide a high level of service and implement the goals and policies of the Board to meet the needs of Martin County citizens. The Office of the Administrator provides primary staff support to the Board and guides the use of County staff and resources in implementing policy decisions. A key objective is to increase community awareness about County objectives and the successes of the services provided by the County. Another area of interest is the maintenance of a strong leadership and management framework that will support the departments in the daily operations and accomplishment of both County and departmental goals and objectives. Administration encourages the training and career development of employees in order to deliver quality services to the residents of Martin County. Administration aims to protect the quality of life for Martin County residents by developing a high performing organization that focuses on the citizens of Martin County, recognizing the importance of fiscal accountability, providing efficient and effective services and supporting a professional workforce.

**Key Issues and Trends**

Key issues and trends are addressed within the Budget Overview preceding this section.

**Program Summary**

Program	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
Administration Division	1,098,307	1,108,278	992,860	1,008,948
Office of Management & Budget	814,974	829,163	824,747	816,928
Commission	787,790	786,991	798,372	807,791
Human Resources & Risk Mgmt	502,121	498,135	462,763	474,021
Purchasing	229,883	232,605	231,827	233,960
Multimedia Services	231,338	226,116	207,521	239,426
Community Services	64,474	85,228	79,456	82,841
Veterans Services	169,265	171,057	178,679	199,836
Social Services	511,548	109,485	460,861	109,644
Substance Abuse Treatment Assist	254,286	290,082	297,265	299,550
Office of Tourism and Marketing	312,650	852,509	1,023,589	802,910
Medical Services	2,879,374	2,906,252	3,073,206	3,163,524
Housing	0	0	792,547	95,231
<b>Total Expenses</b>	<b>7,856,010</b>	<b>8,095,901</b>	<b>9,423,692</b>	<b>8,334,610</b>



Martin County  
Fiscal Year 2017 Adopted Budget

**Administration**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01100 Executive Salaries	600,579	601,666	601,728	610,744
01200 Regular Salaries	2,306,981	2,447,077	2,377,644	2,415,032
01202 PTO Payout	17,460	0	1,479	0
01300 Other Salaries	10,229	10,111	10,488	10,111
01501 Cell Phone Stipend	5,370	5,189	4,917	4,769
02101 FICA	169,687	186,048	171,455	183,089
02102 Medicare	40,724	44,629	41,333	44,060
02200 Retirement Contributions	352,477	380,047	366,092	382,855
02300 Life and Health Insurance	461,002	483,848	501,703	518,011
02600 Salary/Fringe Chargebacks	0	0	0	0
03100 Professional Services	0	0	11,500	0
03103 Prof Serv-Outside Counsel-Non-Lit	52,378	40,000	0	0
03400 Other Contractual Services	2,880,154	3,048,040	3,403,797	3,120,209
03405 IT Services	23,445	37,571	23,446	37,571
03409 Mowing & Landscaping Services	0	0	300	0
03410 Other Contractual Svcs - Staffing	146,119	65,827	131,428	81,209
04000 Travel and Per Diem	38,439	49,725	31,677	42,475
04001 Travel and Per Diem/Mandatory	1,222	3,000	2,823	3,000
04002 Travel and Per Diem/Educational	11,017	8,140	9,079	9,940
04100 Communications	2,152	0	4,223	0
04101 Communications - Cell Phones	1,946	1,300	1,948	1,300
04102 Communications - Two Way Radios	270	0	0	0
04200 Freight and Postage	2,916	14,413	33,309	14,513
04303 Water/Sewer Services	0	0	190	0
04400 Rentals and Leases	3,848	2,130	3,501	3,121
04401 Rentals and Leases/Pool Vehicles	6,895	2,210	6,755	5,210
04402 Rentals and Leases/Copier Leases	20,862	17,117	18,081	18,587
04500 Insurance	42,795	47,168	47,195	50,000
04600 Repairs and Maintenance	873	1,200	954	1,200
04610 Vehicle Repair and Maintenance	9,924	1,300	3,554	1,300
04611 Building Repair and Maintenance	7,459	0	0	0
04612 Software Maintenance	0	0	4	0
04700 Printing and Binding	7,666	23,245	35,112	23,895
04800 Promotional Activities	43,224	214,869	341,818	358,039
04900 Other Current Charges	4,280	3,075	2,242	4,725
04910 Fleet Replacement Charge	0	2,500	0	2,800
05100 Office Supplies	17,579	17,968	17,552	18,468
05175 Computer Equipment \$1,000-\$4999.99	4,402	1,000	3,468	1,000
05195 Non-Capital Computer Equipment	1,983	500	1,322	500
05199 Other Non-Capital Equipment	19,530	3,250	13,323	3,600
05200 Operating Supplies	6,289	8,300	8,721	8,800
05204 Fuel	764	3,000	921	3,100
05207 Computer Supplies	0	450	401	450
05208 Software Licenses	1,204	0	311	1,000
05211 Software Services	474	0	0	0
05213 Medical Supplies	92,049	85,016	122,150	90,016
05400 Publications and Memberships	14,251	14,463	9,931	14,468
05402 Publications/Subscriptions	581	1,059	63	1,059
05500 Training	9,956	10,444	11,920	11,624
06402 Vehicles /Rolling Stock/Equip>\$30k	0	0	0	19,000
08201 Ship Downpayment Assistance	0	0	301,835	0

Martin County  
Fiscal Year 2017 Adopted Budget

**Administration**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
08202 SHIP Rehabilitation	0	0	312,986	0
08203 SHIP Emergency Assistance	0	0	25,700	0
08215 Project Delivery Services	0	0	38,570	0
08300 Other Grants and Aids	414,553	23,000	364,743	23,000
09901 Budget Reserves For Contingencies	0	186,006	0	190,760
<b>Total Expenses</b>	<b>7,856,010</b>	<b>8,095,901</b>	<b>9,423,692</b>	<b>8,334,610</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	3,450,857	3,601,110	3,441,556	3,633,882
1120 Consolidated Fire/Ems	84,984	85,179	72,020	73,807
120301 HUD S+C FI0118I4h091407	0	0	0	7,074
13322 SHIP-FL FY14	0	0	24,912	0
13324 SHIP-FL FY16	0	0	-186,005	0
13324 SHIP-FL FY17	0	0	-17,595	0
1525 Health Care/Medical Services	2,848,086	2,887,252	3,039,503	3,138,524
1552 Tourist Development	312,650	852,509	1,023,589	802,910
1576 Art In Public Places	25,000	25,000	25,000	25,000
1585 \$65 LCL Ord-Ct Innovation Fs939.185	9,481	0	0	0
1588 \$65 LCL Ord-Alt Juv Prog Fs939.185	-10,636	45,000	-2,120	50,000
3102 Other County Capital Projects	35,617	34,802	36,411	37,997
3301 Road Projects	61,877	62,224	62,348	62,479
4102 Consolidated - Operating	124,339	113,519	115,322	113,826
4200 Solid Waste	76,375	71,245	72,714	71,460
33110 Federal Grants/General Government	63,834	65,082	56,648	50,081
33150 Federal Grants/Economic Environment	0	0	0	0
33169 Federal Grants/Other Human Services	412,530	44,979	354,698	38,070
33450 State Grants/Economic Environment	0	0	707,348	0
33760 Local Grants/Human Services	47,669	0	83,736	0
34193 Mctv Production Services	10,483	9,000	6,214	4,500
348924 Juvenile Alternative Programs	54,165	0	56,311	0
34900 Other Charges For Services	206,623	180,000	209,043	200,000
36600 Contributions/Private Sources	6,679	0	0	0
36900 Other Miscellaneous Revenues	21,732	19,000	226,490	25,000
36910 Insurance Proceeds/Refunds	13,665	0	15,552	0
<b>Total Revenues</b>	<b>7,856,010</b>	<b>8,095,901</b>	<b>9,423,692</b>	<b>8,334,610</b>



**Administration  
Administration Division**

**Mission Statement**

To meet the needs of Martin County citizens by implementing Board policies, leading departments in attaining Board goals and objectives, and enabling community awareness through open communication.

**Services Provided**

Administration provides key services to the Board of County Commissioners, citizen boards and committees, departments, private and non-profit groups and individual citizens of Martin County. Specifically, Administration responds to information and service requests by the Commission and represents the Board as directed. Citizen boards and committees receive records maintenance and member selection assistance from Administration. By providing quality leadership, encouraging professional development and aiding in the management of operations, Administration maintains a strong framework for department success. To provide public awareness, Administration communicates with groups, organizations and individual citizens through the Board-adopted Communications Strategic Plan.

**Goals and Objectives**

- Provide oversight of the Martin County website.
- Implement the adopted Martin County Communications Strategic Plan.
- Continue to provide oversight of the Board's Strategic Planning process; report to the Board quarterly on work plan progress.
- Strengthen the quality, reliability, and usefulness of performance measures in all departments.
- Release the agenda in accordance with policy guidelines at least 90% of the time.
- Fill vacancies on Commission-appointed Boards and Committees within 60 days of a vacancy occurring.
- Improve performance with the successful Request for Service system in regards to request completion within set deadlines.
- Implement the 2015 Martin County Legislative Program.
- Assist departments in advocating concepts and strategies to maximize funding awards, such as grant stacking and adjustment to the Comprehensive Plan which may positively impact potential of awards.

**Benchmarks**

In light of mandated reductions in ad valorem, Administration will conduct research to identify the "best management practices" being used for program(s) management in other Florida local governments and determine where improvement in current methodologies may be embraced.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Agenda process time	%	52.00	90.00	45.00	90.00
Public records acknowledged in 24 hrs	%	100.00	80.00	100.00	80.00
Public records Non-Dept done in 48hrs	%	46.00	80.00	87.00	80.00

**Outcomes**

Meet all established guidelines with regard to Board requests, initiatives and programs.

**Administration  
Administration Division**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
County Administrator	1	1
Director of Administration	1	1
Special Projects Coordinator	1	1
Assistant County Administrator	1	1
Communications/Outreach Coordinator	1	1
Public Records Request Liaison	1	1
Executive Aide	2	2
<b>Total FTE</b>	<b>8</b>	<b>8</b>

**Equipment Expenditures**

None

**Administration  
Administration Division**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01100 Executive Salaries	295,268	294,166	297,113	302,409
01200 Regular Salaries	467,416	464,001	386,689	389,391
01300 Other Salaries	10,229	10,111	10,488	10,111
01501 Cell Phone Stipend	3,282	3,269	2,498	2,369
02101 FICA	41,875	44,754	36,466	38,611
02102 Medicare	10,833	11,580	9,764	10,268
02200 Retirement Contributions	103,710	119,234	105,705	116,083
02300 Life and Health Insurance	106,688	106,324	88,388	92,367
03400 Other Contractual Services	25,000	25,000	25,000	25,000
03410 Other Contractual Svcs - Staffing	112	0	5,610	0
04000 Travel and Per Diem	11,753	13,100	7,387	5,600
04002 Travel and Per Diem/Educational	1,287	1,500	668	1,500
04100 Communications	810	0	1,589	0
04102 Communications - Two Way Radios	270	0	0	0
04200 Freight and Postage	972	1,000	844	1,000
04401 Rentals and Leases/Pool Vehicles	2,995	525	1,850	525
04402 Rentals and Leases/Copier Leases	5,138	3,250	4,234	3,250
04700 Printing and Binding	1,592	3,000	1,732	3,000
04800 Promotional Activities	0	0	399	0
04900 Other Current Charges	205	0	100	0
05100 Office Supplies	2,732	2,100	1,930	2,100
05195 Non-Capital Computer Equipment	891	0	0	0
05199 Other Non-Capital Equipment	606	750	543	750
05200 Operating Supplies	1,106	2,000	1,059	2,000
05207 Computer Supplies	0	0	90	0
05400 Publications and Memberships	1,443	1,675	1,517	1,675
05402 Publications/Subscriptions	561	739	63	739
05500 Training	1,534	200	1,135	200
<b>Total Expenses</b>	<b>1,098,307</b>	<b>1,108,278</b>	<b>992,860</b>	<b>1,008,948</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,069,332	1,083,278	963,122	983,948
1576 Art in Public Places	25,000	25,000	25,000	25,000
36900 Other Miscellaneous Revenues	3,975	0	4,738	0
<b>Total Revenues</b>	<b>1,098,307</b>	<b>1,108,278</b>	<b>992,860</b>	<b>1,008,948</b>

**Accounts of Interest**

03400 - Consultant for Art in Public Places.

04000 - Transferred \$7500 for legislative travel from Administration to Office of Community and Strategic Planning for the Legislative.

**Significant Changes**

During FY16, two positions (Executive Aide & Inter-government Relations & Grant Coordinator renamed Legislative Coordinator) were transferred from Administration to the Office of Community and Strategic Partnerships. In addition, the BOCC approved (1) FTE for a Public Records Request Liaison position.

**Administration  
Office of Management & Budget**

**Mission Statement**

Provide fiscally sound financial support to all internal and external customers while ensuring compliance with financial procedures. The Office of Management and Budget utilizes short and long-term planning to facilitate a high performance organization.

**Services Provided**

- Provide financial management assistance to the Board, County Administrator, and departments
- Develop, monitor, and control the County's annual operating budget
- Forecast and monitor County revenues
- Assist departments in the development of effective performance measures
- Conduct research and analysis for special projects as requested by the Board and the County Administrator
- Update the fiscal policies annually
- Ensure compliance with the Truth In Millage (TRIM) process
- Administer Grant Management Policy

**Goals and Objectives**

- Produce high quality tentative and adopted budget books within required timeframes
- Provide direction to County departments and ensure that expenditures are recorded accurately and within the approved budget
- Provide accurate financial information to internal and external customers in a timely manner
- Ensure Truth-in-Millage (TRIM) processes, responsibilities and requirements are met
- Administer and promote compliance with Martin County Grant Management Policy
- Enhance employee competencies through continued training and education
- Reduce operational expenditures through increased use of technology

**Benchmarks**

- Continue to be recognized by Government Financial Officers Association (GFOA) by receiving the Distinguished Budget Presentation Award annually
- Grants are in compliance with Federal and State rules and regulations and Martin County Grant Management Policy

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Audit Findings - Grants	%	100.00	100.00	100.00	100.00
GFOA Award	Y	Yes	Yes	Yes	Yes
Active Grants	#	90.00	90.00	85.00	90.00
DOR TRIM Compliance	%	100.00	100.00	100.00	100.00

**Outcomes**

- Public funds are effectively monitored to meet budgetary policy as approved by the Board
- The integrity of financial records is preserved

**Administration  
Office of Management & Budget**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Senior Financial Analyst	4	4
Utilities Financial Coordinator	1	1
Financial Analyst	4	4
Budget MGR/Grants Compliance	1	1
<b>Total FTE</b>	<b>10</b>	<b>10</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Administration  
Office of Management & Budget**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	574,640	589,535	585,350	572,055
01202 PTO Payout	17,460	0	1,479	0
02101 FICA	33,861	36,550	33,439	35,466
02102 Medicare	7,919	8,550	7,820	8,296
02200 Retirement Contributions	59,775	63,957	62,096	60,287
02300 Life and Health Insurance	114,957	115,286	124,803	125,539
04000 Travel and Per Diem	96	925	0	925
04002 Travel and Per Diem/Educational	153	1,610	189	1,610
04200 Freight and Postage	66	250	72	250
04401 Rentals and Leases/Pool Vehicles	60	200	150	200
04402 Rentals and Leases/Copier Leases	1,030	1,350	1,241	1,350
04600 Repairs and Maintenance	173	0	0	0
04700 Printing and Binding	2,098	4,450	2,406	4,450
04900 Other Current Charges	635	700	635	700
05100 Office Supplies	636	2,000	857	2,000
05200 Operating Supplies	0	600	30	600
05207 Computer Supplies	0	200	0	200
05400 Publications and Memberships	705	1,000	509	1,000
05500 Training	710	2,000	3,672	2,000
<b>Total Expenses</b>	<b>814,974</b>	<b>829,163</b>	<b>824,747</b>	<b>816,928</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	445,281	475,694	465,932	457,359
1120 Consolidated Fire/Ems	71,484	71,679	72,020	73,807
3102 Other County Capital Projects	35,617	34,802	36,411	37,997
3301 Road Projects	61,877	62,224	62,348	62,479
4102 Consolidated - Operating	124,339	113,519	115,322	113,826
4200 Solid Waste	76,375	71,245	72,714	71,460
<b>Total Revenues</b>	<b>814,974</b>	<b>829,163</b>	<b>824,747</b>	<b>816,928</b>

**Accounts of Interest**

None

**Significant Changes**

There are no significant program changes.

**Administration  
Commission**

**Mission Statement**

The Board of County Commissioners is the legislative branch of Martin County government. The primary responsibility of the Commission is to set policies and goals for the County Administration to implement programs and governmental services aimed at providing for the high quality of life, health, safety, and welfare of the general public.

**Services Provided**

The Martin County Board of County Commissioners provides policy direction which results in the implementation of programs that provide for the health, safety and welfare of the general public:

- Protect and enhance the county's natural environmental resources
- Maintain a strong urban services boundary
- Fully fund or mitigate major budget issues to deliver the highest quality county services
- Achieve economic development among existing and new companies
- Promote/encourage countywide green initiatives/policies in the built and natural environments

**Goals and Objectives**

- Participate on Advisory Boards and Committees that determine multi-jurisdictional policies applicable to the region
- Update the Comprehensive Growth Management Plan as applicable by law
- Set policies and, through County Administration, implement procedures that provide for the health, safety, and welfare of the citizens of Martin County
- Review and revise strategic objectives for the County

**Benchmarks**

Not applicable.

**Outcomes**

Not applicable.

**Staffing Summary**

Job Title	FY2016	FY2017
County Commissioner District 1	1	1
County Commissioner District 2	1	1
County Commissioner District 3	1	1
County Commissioner District 4	1	1
County Commissioner District 5	1	1
Executive Aide	5	5
<b>Total FTE</b>	<b>10</b>	<b>10</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Administration  
Commission**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01100 Executive Salaries	305,312	307,500	304,616	308,335
01200 Regular Salaries	220,167	222,133	236,345	238,134
02101 FICA	31,939	32,837	32,568	33,880
02102 Medicare	7,470	7,681	7,617	7,922
02200 Retirement Contributions	101,003	101,089	101,628	103,471
02300 Life and Health Insurance	71,134	73,601	75,662	73,899
03400 Other Contractual Services	203	50	2,990	50
04000 Travel and Per Diem	24,296	28,300	19,355	28,300
04002 Travel and Per Diem/Educational	7,221	1,800	4,231	1,800
04100 Communications	1,342	0	866	0
04101 Communications - Cell Phones	1,946	1,300	1,948	1,300
04200 Freight and Postage	218	700	96	700
04401 Rentals and Leases/Pool Vehicles	180	0	705	0
04402 Rentals and Leases/Copier Leases	3,993	3,250	4,233	3,250
04700 Printing and Binding	466	500	627	500
04800 Promotional Activities	75	0	0	0
04900 Other Current Charges	436	1,000	615	1,000
05100 Office Supplies	2,133	3,000	1,363	3,000
05195 Non-Capital Computer Equipment	0	0	163	0
05199 Other Non-Capital Equipment	2,065	500	0	500
05200 Operating Supplies	338	1,000	30	1,000
05207 Computer Supplies	0	0	311	0
05400 Publications and Memberships	1,697	250	0	250
05402 Publications/Subscriptions	20	0	0	0
05500 Training	4,136	500	2,403	500
<b>Total Expenses</b>	<b>787,790</b>	<b>786,991</b>	<b>798,372</b>	<b>807,791</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	787,790	786,991	798,372	807,791
<b>Total Revenues</b>	<b>787,790</b>	<b>786,991</b>	<b>798,372</b>	<b>807,791</b>

**Accounts of Interest**

03400 - Archives Management file storage \$50.

**Significant Changes**

There are no significant program changes.



**Administration  
Human Resources & Risk Mgmt**

**Mission Statement**

Through strategic business partnerships with all County departments, the Division provides human resources and risk management services in areas of: recruitment, selection, compensation and rewards, employee/labor relations, training/development, risk management, and benefit programs.

**Services Provided**

- Technical and advisory assistance to managers and employees within the organization regarding staffing and employee and labor relations issues
- Conduct labor negotiations with employee groups represented by labor unions
- Provide training to staff to ensure compliance with all applicable federal, state and local regulations
- Communicate health insurance plans and assist employees with insurance issues
- Develop and maintain a competitive and cost effective benefits package
- Create and conduct safety training to educate employees on safety initiatives in an effort to reduce exposure to loss in the workplace
- Manage the County's Risk Management Programs including Workers' Compensation, Property, Casualty and Liability insurance

**Goals and Objectives**

- Provide technical and advisory assistance to managers and employees within the organization regarding staffing, employee and labor relations issues
- Establish staffing and retention strategies and initiatives that meet organizational objectives by attracting and retaining a well-qualified, high performance, diverse workforce
- Establish and maintain a systematic, cost-effective program of training and development for managers, supervisors, and employees
- Reduce lost time accidents in the work place through effective safety training programs
- Communicate the County's benefits package
- Ensure the County is in compliance with applicable labor and employment laws and regulations
- Develop, maintain, and communicate a competitive wage and classification program
- Provide effective leadership role in contract negotiations with two (2) County labor unions to achieve equitable labor agreements
- Educate employees on the use of the Employee Health Center to increase utilization and drive down expense to the County health insurance program
- Develop performance management programs that drive organizational performance and align with strategic objectives

**Benchmarks**

- Martin County's performance management system is a benchmark for other agencies. It is an effective management tool which measures and rewards employee performance and links employee performance objectives to organizational goals.
- Martin County's Institute for Lifelong Education and Learning (MILE) is a benchmark for other agencies due to its innovative and cost-effective structure.
- Number of reportable Workers' Compensation claims in Martin County compared to applicable benchmarks are continually monitored.
- Number of Workers' Compensation claims which resulted in lost time in Martin County compared to applicable benchmarks.
- Time to fill open positions compared to statistics from SHRM (Society for Human Resource Management).

**Administration  
Human Resources & Risk Mgmt**

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Countywide Turnover Rate	%	10.50	8.50	14.79	8.50
Lost Time Accidents	#	13.00	11.00	13.00	11.00
Employee Training Hours	#	5,730.00	8,700.00	6,176.00	8,700.00
Cost per Hire	\$	768.00	900.00	870.00	900.00

**Outcomes**

- The Human Resources function will focus on a business team partnership to successfully implement policies and structures that will address the goals and objectives of departments. This will enable a successful contribution of Human Resources' products and services to fulfill customers' evolving needs and demonstrate both value and cost-effectiveness.
- Administration of employee benefits programs will identify maintenance areas which will be addressed to produce further cost effectiveness and greater customer satisfaction, be innovative, cost effective and result in customer satisfaction. A proactive safety program will result in a reduction in Workers' Compensation claims.
- Conduct labor negotiations to ensure a competitive labor agreement that will facilitate harmonious relations between labor and management.

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Risk Management Specialist	1	1
Human Resources Analyst	2	2
Administrative Specialist III	1	1
Human Resources Administrator	1	1
Reception & Inform. Specialist	1	1
<b>Total FTE</b>	<b>6</b>	<b>6</b>

**Equipment Expenditures**

None

**Administration  
Human Resources & Risk Mgmt**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	337,033	337,322	323,151	342,037
02101 FICA	20,099	20,914	19,210	21,206
02102 Medicare	4,701	4,891	4,493	4,960
02200 Retirement Contributions	24,728	24,489	23,687	25,722
02300 Life and Health Insurance	46,101	47,096	51,347	56,673
03103 Prof Serv-Outside Counsel-Non-Lit	52,378	40,000	0	0
03400 Other Contractual Services	1,039	5,400	1,033	5,400
03410 Other Contractual Svcs - Staffing	2,407	0	28,845	0
04000 Travel and Per Diem	0	750	0	750
04002 Travel and Per Diem/Educational	673	1,200	639	1,200
04100 Communications	0	0	1,089	0
04200 Freight and Postage	384	1,620	328	1,620
04401 Rentals and Leases/Pool Vehicles	420	160	600	160
04402 Rentals and Leases/Copier Leases	3,604	5,310	1,963	5,310
04700 Printing and Binding	727	2,700	153	2,700
04800 Promotional Activities	794	0	0	0
05100 Office Supplies	3,379	2,018	3,130	2,018
05195 Non-Capital Computer Equipment	1,092	0	461	0
05200 Operating Supplies	252	600	777	600
05400 Publications and Memberships	1,090	2,445	1,113	2,445
05402 Publications/Subscriptions	0	320	0	320
05500 Training	1,220	900	745	900
<b>Total Expenses</b>	<b>502,121</b>	<b>498,135</b>	<b>462,763</b>	<b>474,021</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	488,480	484,635	462,763	474,021
1120 Consolidated Fire/Ems	13,500	13,500	0	0
36900 Other Miscellaneous Revenues	141	0	0	0
<b>Total Revenues</b>	<b>502,121</b>	<b>498,135</b>	<b>462,763</b>	<b>474,021</b>

**Accounts of Interest**

03103 - Outside Counsel now budgeted in Non-Departmental.

03400 - Archiving.

**Significant Changes**

There are no significant program changes.

**Administration  
Purchasing**

**Mission Statement**

The mission of the Purchasing Division is to procure goods and services for Martin County in order to provide the "best value" for the citizens of our community in an ethical, impartial customer-friendly environment assuring compliance with policies, statutes, rules and regulations.

**Services Provided**

- Procurement assistance to staff
- Contract administration
- Community outreach
- Revenue resource
- Cost savings
- Fixed Asset Inventory
- Interoffice mail courier & US mail processing

**Goals and Objectives**

- Maintenance and on-going development of the purchasing card program to generate revenue from purchases for Martin County
- Maintenance and on-going development of electronic payables program to generate revenue from paying for purchases for Martin County
- Review and revise purchasing templates as needed
- Revise the Purchasing Manual to reflect current needs
- Work with County staff to pre-qualify vendors for specific projects/services
- Enhance Purchasing staff skills with continuing education
- Develop countywide purchasing training program for staff and vendors

**Benchmarks**

- Review and revise the Purchasing Manual to provide best value and customer service
- Inventory tracking 100% of countywide fixed assets

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Procurement Division - Transactions	#	5,721.00	5,000.00	6,113.00	5,000.00
# of Bids Processed	#	81.00	100.00	63.00	100.00
Revenue Generation - E-payables	\$	293,000.00	350,000.00	356,154.00	350,000.00
Rev Generation - Surplus Inventory Sales	\$	301,000.00	300,000.00	412,500.00	300,000.00

**Outcomes**

The Purchasing Division will continue to be a cost reduction and revenue generating function through effective and ethical price negotiation with vendors and the continued expansion of e-payables resulting in significant rebates to the County.

**Staffing Summary**

Job Title	FY2016	FY2017
Procurement Specialist	1	1
Contract Coordinator	1	1
Purchasing Manager	1	1
<b>Total FTE</b>	<b>3</b>	<b>3</b>

**Equipment Expenditures**

None

**Administration  
Purchasing**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	167,798	166,457	167,738	166,457
02101 FICA	10,125	10,321	10,126	10,321
02102 Medicare	2,368	2,413	2,368	2,413
02200 Retirement Contributions	23,685	23,647	23,840	24,146
02300 Life and Health Insurance	17,297	17,362	17,762	17,533
03400 Other Contractual Services	1,039	1,500	1,033	1,200
04002 Travel and Per Diem/Educational	679	1,200	1,612	2,000
04100 Communications	0	0	679	0
04200 Freight and Postage	39	100	89	100
04401 Rentals and Leases/Pool Vehicles	320	0	80	0
04402 Rentals and Leases/Copier Leases	3,604	2,000	1,963	2,000
04610 Vehicle Repair and Maintenance	234	300	1,471	300
04612 Software Maintenance	0	0	4	0
04700 Printing and Binding	33	100	0	100
04910 Fleet Replacement Charge	0	2,500	0	2,800
05100 Office Supplies	938	1,200	577	1,200
05200 Operating Supplies	295	0	0	0
05204 Fuel	525	2,000	870	1,800
05400 Publications and Memberships	259	185	190	190
05500 Training	645	1,320	1,425	1,400
<b>Total Expenses</b>	<b>229,883</b>	<b>232,605</b>	<b>231,827</b>	<b>233,960</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	229,883	232,605	231,827	233,960
<b>Total Revenues</b>	<b>229,883</b>	<b>232,605</b>	<b>231,827</b>	<b>233,960</b>

**Accounts of Interest**

03400 - Archiving.

04002 - Increase for travel expenses for Procurement Specialist to receive Certified Public Buyer Certification.

04910 - Increase due to Replacement Cost Estimates.

05500 - Increase for registration fees for Procurement Specialist to receive Certified Public Buyer Certification.

**Significant Changes**

There are no significant program changes.

**Administration  
Multimedia Services**

**Mission Statement**

To plan, create, develop, and implement the Board of County Commissioners adopted Communications Strategic Plan including, but not limited to, Martin County Television (MCTV) operations, and all plan elements related to effective communications from government to the citizens of Martin County.

**Services Provided**

Implementation of the Board of County Commissioners adopted Communications Strategic Plan. These services include those communications tactics found in the Plan:

- Martin County Annual Report
- Martin County Connection (electronic only)
- Martin County Television
- ANSWERS Guide -- Directory of Services (electronic and printed version)
- Social Media (Twitter, Facebook, You Tube)
- Website Management

**Goals and Objectives**

- Implement the objectives contained in the MCTV Government Access Channel Policy
- Effectively utilize multiple methods of delivering the same message to the public recognizing the diversity of methods by which the public receives information
- Continue development of revenue generating programs to offset total reliance on ad valorem for government access cable programming

**Benchmarks**

Successfully implement those Guiding Principles of the Communications Strategic Plan relevant to Multimedia Services which are:

- Telling our own story vs. expecting someone else to do it
- Pro-active vs. reactive
- Inclusive vs. exclusive

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Annual Report Delivery to the Commission	#	1.00	1.00	1.00	1.00
Board-mandated MCTV programs produced	#	10.00	18.00	5.00	18.00
Publish "County Connection" e-newsletter	#	48.00	48.00	49.00	48.00

**Outcomes**

The MCTV Government Access Channel and other delivery systems will provide public information consistent with the Communications Strategic Plan.

**Staffing Summary**

Job Title	FY2016	FY2017
Multi-Media Specialist	2	2
MCTV Information Producer	.5	
MCTV Operations Manager		.5
<b>Total FTE</b>	<b>2.5</b>	<b>2.5</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Administration  
Multimedia Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	119,841	121,367	122,313	119,286
01501 Cell Phone Stipend	967	720	968	960
02101 FICA	7,027	7,382	7,131	7,395
02102 Medicare	1,643	1,727	1,668	1,730
02200 Retirement Contributions	8,792	8,644	8,806	8,970
02300 Life and Health Insurance	24,058	27,905	28,752	28,214
03400 Other Contractual Services	11,879	10,000	2,930	5,500
03405 IT Services	23,445	37,571	23,446	37,571
04000 Travel and Per Diem	35	0	0	0
04200 Freight and Postage	126	100	261	100
04401 Rentals and Leases/Pool Vehicles	1,095	1,200	1,090	1,200
04600 Repairs and Maintenance	0	500	0	500
04610 Vehicle Repair and Maintenance	9,690	1,000	2,083	1,000
04611 Building Repair and Maintenance	3,429	0	0	0
04700 Printing and Binding	0	250	0	250
05100 Office Supplies	2,169	1,000	1,576	1,000
05175 Computer Equipment \$1,000-\$4999.99	3,245	1,000	0	1,000
05195 Non-Capital Computer Equipment	0	500	260	500
05199 Other Non-Capital Equipment	9,551	2,000	780	2,000
05200 Operating Supplies	3,653	2,000	5,406	2,000
05204 Fuel	142	1,000	51	1,000
05207 Computer Supplies	0	250	0	250
05211 Software Services	50	0	0	0
05400 Publications and Memberships	499	0	0	0
06402 Vehicles /Rolling Stock/Equip>\$30k	0	0	0	19,000
<b>Total Expenses</b>	<b>231,338</b>	<b>226,116</b>	<b>207,521</b>	<b>239,426</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	220,855	217,116	201,307	234,926
34193 MCTV Production Services	10,483	9,000	6,214	4,500
<b>Total Revenues</b>	<b>231,338</b>	<b>226,116</b>	<b>207,521</b>	<b>239,426</b>

**Accounts of Interest**

03400 - Multimedia Contractor to provide production services for other entity-funded video projects (School Board and not-for-profits) in order to increase productivity on County Commission programming. Budget was decreased due to the amount of televised School Board meetings decreasing.

03405 - Closed captioning of BCC meetings \$36,000; Muzak on electronic billboard \$1,571.

06402 - Replacement of MCTV Truck due to extensive repairs and liability.

**Significant Changes**

There are no significant program changes.

**Administration  
Community Services**

**Mission Statement**

Enhance the quality of life for Martin County residents and visitors by collaborating with public and private sector organizations and coalitions, assisting with community capacity-building, and by planning, problem-solving and customer service provision.

**Services Provided**

- Engage in community planning for a wide variety of issues; including health care, affordable housing, and homelessness prevention
- Participate in disaster preparation, response, and resident individual recovery/unmet needs

**Goals and Objectives**

- Enhance partnership with Martin County Health Department and assist with development of Community Health Improvement Plan
- Participate in Comprehensive Emergency Management Plan revision and Post Disaster Redevelopment Plan
- Work with community and schools in reducing youth substance abuse
- Partner with community agencies and funders to leverage additional dollars for Martin County residents with a focus on its most vulnerable citizens
- Work with 211 to provide residents with appropriate referral information

**Benchmarks**

- Facilitate safety net for residents in need
- Youth substance use rates at Florida levels

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Grant Amendments and Agenda Item Prep	#	14.00	15.00	15.00	15.00

**Outcomes**

- Cohesive Community Services division
- Ongoing policy recommendations regarding County role in health care
- Effective collaboration and relationships with grantee business and community organizations

**Staffing Summary**

Job Title	FY2016	FY2017
Health & Human Service Manager	.3	.3
Health & Human Service Specialist	.8	.8
<b>Total FTE</b>	<b>1.1</b>	<b>1.1</b>

**Equipment Expenditures**

None



**Administration  
Community Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	43,154	60,651	55,852	57,959
01501 Cell Phone Stipend	108	108	109	108
02101 FICA	2,469	3,414	3,207	3,414
02102 Medicare	577	799	750	799
02200 Retirement Contributions	3,160	3,999	4,093	4,142
02300 Life and Health Insurance	14,312	16,257	15,277	16,419
04200 Freight and Postage	0	0	8	0
04401 Rentals and Leases/Pool Vehicles	30	0	160	0
05100 Office Supplies	338	0	0	0
05208 Software Licenses	325	0	0	0
<b>Total Expenses</b>	<b>64,474</b>	<b>85,228</b>	<b>79,456</b>	<b>82,841</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	64,474	85,228	79,456	82,841
<b>Total Revenues</b>	<b>64,474</b>	<b>85,228</b>	<b>79,456</b>	<b>82,841</b>

**Accounts of Interest**

None

**Significant Changes**

There are no significant program changes.

**Administration  
Veterans Services**

**Mission Statement**

Enhance the quality of life for Martin County veterans by forging partnerships with public and private sector organizations and coalitions, by community capacity-building, and by planning, problem-solving and customer service.

**Services Provided**

- Counsel veterans and their dependents on available resources and assist in preparing and submitting claims.
- Coordinate transportation in conjunction with the Department of Veterans Affairs Medical Center to ensure that transportation-disadvantaged veterans have access to medical appointments.
- Conduct financial assistance case management and administer the disbursement of funds to the homeless/needy veteran population.
- Keep the veteran community abreast of information regarding benefits availability and changes to benefits.
- Support the Veterans Council and Veterans Service Organizations' activities and events.

**Goals and Objectives**

- Counsel veterans and/or their dependents on available benefits
- Prepare and submit claims for benefits
- Ensure compliance to applicable regulations
- Coordinate with the Department of Veterans Affairs Medical Center (VAMC) to ensure transportation needs are met for veterans' medical appointments
- Keep the veteran community informed of available benefits and changes to benefits by local newspaper articles, benefits presentations, letters to veterans' service organizations, and visits to posts

**Benchmarks**

- To provide safe and cost effective access to health care for all transportation-disadvantaged veterans to the VA hospital
- To ensure that 100% of the claims for veteran and dependent clients are submitted accurately and are in compliance with applicable regulations
- To ensure that 95% or higher of clients served are satisfied with the services provided

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Annual Benefit Income (rptd every 2 yrs)	\$	6,542.00	2,820.00	2,934.00	2,820.00
VA Compensation/Pension Dollars Returned	\$	21.42	23.00	21.38	23.00
# of Client Contacts per FTE	#	11,140.00	6,840.00	5,325.00	6,840.00
Veterans Transported	#	3,857.00	4,600.00	2,936.00	4,600.00
Client Contacts	#	16,711.00	19,000.00	15,977.00	19,000.00

**Outcomes**

- Martin County veteran's population will be satisfied with service and performance as demonstrated by lack of any significant complaints or significant amount of complaints
- All transportation-disadvantaged veterans will be provided access to VAMC medical appointments

**Staffing Summary**

Job Title	FY2016	FY2017
Veterans Services Supervisor	1	1
Veterans Services Officer I	1	1
Health & Human Service Specialist	.05	.05
<b>Total FTE</b>	<b>2.05</b>	<b>2.05</b>

**Equipment Expenditures**

None

**Administration  
Veterans Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	84,843	90,095	75,555	87,426
02101 FICA	5,253	5,564	4,565	5,409
02102 Medicare	1,229	1,301	1,068	1,265
02200 Retirement Contributions	6,225	6,516	5,555	6,561
02300 Life and Health Insurance	636	798	8,948	15,699
03400 Other Contractual Services	4,325	0	0	0
03410 Other Contractual Svcs - Staffing	57,474	55,827	71,182	71,209
04000 Travel and Per Diem	0	500	0	500
04001 Travel and Per Diem/Mandatory	1,222	3,000	2,823	3,000
04200 Freight and Postage	271	500	395	500
04400 Rentals and Leases	3,121	2,130	3,121	3,121
04401 Rentals and Leases/Pool Vehicles	300	0	410	0
04402 Rentals and Leases/Copier Leases	1,156	991	1,158	1,161
04600 Repairs and Maintenance	700	700	700	700
04700 Printing and Binding	1,116	1,200	1,436	1,350
04900 Other Current Charges	55	75	173	75
05100 Office Supplies	883	1,000	650	1,000
05200 Operating Supplies	96	100	220	100
05400 Publications and Memberships	40	130	80	130
05500 Training	320	630	640	630
<b>Total Expenses</b>	<b>169,265</b>	<b>171,057</b>	<b>178,679</b>	<b>199,836</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	169,265	171,057	178,679	199,836
<b>Total Revenues</b>	<b>169,265</b>	<b>171,057</b>	<b>178,679</b>	<b>199,836</b>

**Accounts of Interest**

- 03410 - Cost for three part time drivers and a part time Administrative Assistant. Increase in Contracted services rates and additional hours/trips.
- 04400 - Increase due to increase in tent rentals for Veterans/Memorial Days.
- 04402 - Increase in copier lease.
- 04700 - Increase for printing of bus schedule brochures.

**Significant Changes**

There are no significant program changes.

**Administration  
Social Services**

**Mission Statement**

Collaborate with community organizations to improve the quality of life in Martin County by assisting residents who need help in obtaining resources/entitlements to achieve sustainability.

**Services Provided**

Social Services staff provides case management services to enable eligible Martin County residents to receive housing and utility assistance. Cremation and burial services for the indigent/unclaimed are processed by staff. Referral and case management services assist eligible residents in locating available food, shelter, clothing, and employment resources. When disaster situations occur, Social Services is designated as the program responsible for Individual Recovery in the Martin County Comprehensive Emergency Management Plan as well as organizing volunteers and donations (Emergency Support Function, ESF15).

**Goals and Objectives**

- Provide residents in need with advocacy, information, and referral to appropriate area social services agencies for the provision of food, shelter, clothing, medical treatment, and employment
- Facilitate burial/cremation of indigent residents
- Administer multiple grants for homelessness prevention wherein payment is made for rent/mortgage or utility assistance
- Provide grant funded assistance to residents in need of rental/utility assistance to prevent homelessness

**Benchmarks**

- Burial/cremations of indigents will be facilitated in an expeditious and cost-effective manner. The expected annual estimated savings the County will realize is \$30,000
- Monitoring reports for Grant Funding received will reflect zero findings or concerns for the Martin County component
- The County is estimated to provide approximately \$200,000 in annual rental space to Shelter Plus Care Clients at an average savings of 36% and provides significant income for Martin County landlords

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Cremations/Burials	\$	14,089.00	20,000.00	21,729.00	18,000.00
Shelter Plus Care	\$	310,582.00	315,372.00	312,444.00	200,000.00
Grants - Social Services	\$	599,491.00	450,000.00	437,377.18	400,000.00

**Outcomes**

Effective Community Partnerships

**Staffing Summary**

Job Title	FY2016	FY2017
Health & Human Service Specialist	.05	.05
Case Manager II Social Services	1	1
Administrative Specialist II	.5	.5
Health & Human Service Manager	.1	.1
<b>Total FTE</b>	<b>1.65</b>	<b>1.65</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Administration  
Social Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	41,870	65,837	62,100	65,668
01501 Cell Phone Stipend	36	36	36	36
02101 FICA	2,379	4,059	3,618	4,059
02102 Medicare	556	950	846	950
02200 Retirement Contributions	3,065	4,754	4,550	4,924
02300 Life and Health Insurance	14,043	9,628	14,658	9,786
03400 Other Contractual Services	162	0	-5,754	0
03410 Other Contractual Svcs - Staffing	28,461	0	17,005	0
04000 Travel and Per Diem	818	0	0	0
04002 Travel and Per Diem/Educational	372	0	0	0
04200 Freight and Postage	137	150	148	150
04401 Rentals and Leases/Pool Vehicles	0	50	240	50
04402 Rentals and Leases/Copier Leases	552	471	725	471
04700 Printing and Binding	456	0	370	0
04900 Other Current Charges	2,070	300	71	300
05100 Office Supplies	1,239	250	306	250
05200 Operating Supplies	30	0	30	0
05500 Training	750	0	0	0
08300 Other Grants and Aids	414,553	23,000	361,912	23,000
<b>Total Expenses</b>	<b>511,548</b>	<b>109,485</b>	<b>460,861</b>	<b>109,644</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	45,170	64,506	57,928	64,500
120301 HUD S+C FI011814h091407	0	0	0	7,074
33169 Federal Grants/Other Human Services	412,530	44,979	354,698	38,070
33760 Local Grants/Human Services	47,669	0	48,236	0
36600 Contributions/Private Sources	6,179	0	0	0
<b>Total Revenues</b>	<b>511,548</b>	<b>109,485</b>	<b>460,861</b>	<b>109,644</b>

**Accounts of Interest**

08300 - Indigent cremation and burials.

**Significant Changes**

There are no significant program changes.

**Administration  
Substance Abuse Treatment Assist**

**Mission Statement**

To intervene with first time substance abuse offenders who are committed to becoming healthy responsible citizens.

**Services Provided**

Substance Abuse provides Drug Court services to targeted offenders who have impacted the Criminal Justice System and consists of five primary focus areas: Juvenile, Adult, Dependency, Mental Health and School Diversion. Program management includes grant administration, contract management and provision of direct client services including counseling, evaluation, drug testing and court liaison services, Civil Citation and Delinquency Diversion for juvenile offenders.

**Goals and Objectives**

- Provide referral for treatment services through various treatment modalities to Martin County targeted individuals
- Assist clients in successfully completing their treatment plan
- Author annual grant for Federal funding of program operation
- Budget preparation/oversight for program operations
- Manage contracts for treatment services providers
- Continue to make drug testing services self-sustaining

**Benchmarks**

The success of Drug Court is predicated on the participant's ability to achieve and maintain abstinence from mood altering substances. To this end, Drug Court participants are regularly and randomly drug tested to ensure compliance with this goal.

- Drug testing will occur on each Drug Court participant with an average estimated revenue of \$10.00 per test. Results will be measured by the number of participants drug tested quarterly.
- An average estimated savings of \$28,000 per individual is expected to be realized when individuals are placed in the Drug Court Program versus incarceration (an estimated \$94.00/day).

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Drug Court Participant Drug Screens Perf	#	100,138.00	65,000.00	131,361.00	65,000.00

**Outcomes**

- Successful completion of drug court program by participants
- Reduced rate of recidivism
- Revenue for program operations

**Staffing Summary**

Job Title	FY2016	FY2017
Health & Human Service Manager	.5	.5
Case Manager II Treatment Court	1	1
Drug Lab Technician - HHS	1	1
Health & Human Service Specialist	.05	.05
<b>Total FTE</b>	<b>2.55</b>	<b>2.55</b>

**Equipment Expenditures**

None

**Administration  
Substance Abuse Treatment Assist**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	74,561	118,251	118,831	118,081
01501 Cell Phone Stipend	181	180	181	180
02101 FICA	4,400	7,309	7,004	7,310
02102 Medicare	1,029	1,709	1,638	1,710
02200 Retirement Contributions	5,457	8,560	8,721	9,121
02300 Life and Health Insurance	11,570	8,171	20,111	19,819
02600 Salary/Fringe Chargebacks	0	0	0	0
03400 Other Contractual Services	1,233	0	1,745	0
03410 Other Contractual Svcs - Staffing	57,666	10,000	8,786	10,000
04000 Travel and Per Diem	276	300	334	300
04002 Travel and Per Diem/Educational	278	500	166	500
04200 Freight and Postage	92	743	108	743
04401 Rentals and Leases/Pool Vehicles	1,385	0	830	0
04600 Repairs and Maintenance	0	0	254	0
04700 Printing and Binding	199	0	2,728	0
04900 Other Current Charges	830	0	100	0
05100 Office Supplies	524	1,000	1,157	1,000
05200 Operating Supplies	0	2,000	1,139	2,000
05213 Medical Supplies	92,049	85,016	122,150	90,016
05400 Publications and Memberships	2,145	440	1,052	440
05500 Training	412	594	230	594
09901 Budget Reserves For Contingencies	0	45,309	0	37,736
<b>Total Expenses</b>	<b>254,286</b>	<b>290,082</b>	<b>297,265</b>	<b>299,550</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	-69,681	0	-58,117	-531
1585 \$65 LCL Ord-Ct Innovation Fs939.185	9,481	0	0	0
1588 \$65 LCL Ord-Alt Juv Prog Fs939.185	-10,636	45,000	-2,120	50,000
33110 Federal Grants/General Government	63,834	65,082	56,648	50,081
33760 Local Grants/Human Services	0	0	35,500	0
348924 Juvenile Alternative Programs	54,165	0	56,311	0
34900 Other Charges for Services	206,623	180,000	209,043	200,000
36600 Contributions/Private Sources	500	0	0	0
<b>Total Revenues</b>	<b>254,286</b>	<b>290,082</b>	<b>297,265</b>	<b>299,550</b>

**Accounts of Interest**

03410 - Temporary Staffing for a Administrative Assistant.

05213 - Increase for the Civil Citation/Delinquent Diversion Program. Costs are offset by local ordinance fee collections.

09901 - Revenues from collected fees.

**Significant Changes**

There are no significant program changes.

**Administration  
Office of Tourism and Marketing**

**Mission Statement**

The Martin County Office of Tourism and Marketing (OTM) strives to work as a proactive, effective and efficient division within the Department of Administration. The Martin County Office of Tourism and Marketing creates marketing collateral, programs, services, and promotions that inspire travelers to visit Martin County. This mission is accomplished by promoting and showcasing the unique values, heritage, culture, and natural beauty of Martin County. The office is focused on working with the Tourism Development Council (TDC), as well as internal and external stakeholders to increase the economic impact of tourism to the area.

**Services Provided**

**Marketing:**

- Increase awareness of tourism among target markets
- Drive incremental trips/tourist spending and increase annual tourism revenue
- Increase impressions and engagement across owned channels - web, social, newsletter, etc

**Administration:**

- Work closely with the TDC on development of key programs and services
- Provide direction, oversight and budget management to TDC programs and grants

**Goals and Objectives**

- Develop a strategic plan and metrics to include innovative achievable objectives to market Martin County
- Develop strong Tourism data mechanisms
- Increase the number of partners that participate in the programs and services offered by the Martin County Office of Tourism and Marketing
- Increase the economic contribution of tourism to Martin County by growing visitation and spending
- Leverage assets that are distinct to Martin County

**Benchmarks**

The Martin County Office of Tourism and Marketing is utilizing traditional tourism metrics to measure the success of the division. Future measurements will be based upon the performance goals listed below:

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Increase audience using social media	%	N/A	10.00	63.00	10.00
Increase unique visitors to website	%	N/A	10.00	268.00	10.00
Increase number program partners of OTM	%	N/A	5.00	336.00	10.00
Increase number of impressions	%	N/A	10.00	N/A	10.00
New developed responsive design website	Y	No	Yes	Yes	Yes
Create new marketing strategy materials	Y	No	No	Yes	Yes
Increase leads to newsletter database	%	N/A	10.00	225.00	10.00
Create new collateral & mktg material	Y	No	No	Yes	Yes

**Outcomes**

- Increased knowledge within targeted audiences of the available options in attractions, venues, dining and lodging opportunities, as well as appreciation for the natural beauty of Martin County
- Increased number of partners that participate in the programs and services offered by the Martin County OTM
- Increased knowledge and exposure of Martin County as a destination for sports competition, training, sports-related business and activities opportunities on the state, regional, national, and international level
- Increased use of owned assets including "Destination: Treasure Coast," to promote Martin County and increase visitation
- Creation of complete range of performance metrics that include new innovative and achievable objectives to market Martin County
- Increase in the economic contribution of tourism to Martin County by growth in visitation and spending
- Newly developed brand and creative strategy to be used in the marketing and promotion of Martin County



**Administration  
Office of Tourism and Marketing**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
MCTV Information Producer	.5	
MCTV Operations Manager		.5
Executive Aide	1	1
Tourism & Marketing Manager	1	1
<b>Total FTE</b>	<b>2.5</b>	<b>2.5</b>

**Equipment Expenditures**

None

**Administration  
Office of Tourism and Marketing**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	113,157	140,172	144,144	141,174
01501 Cell Phone Stipend	760	840	1,088	1,080
02101 FICA	6,651	8,548	8,225	8,753
02102 Medicare	1,555	2,000	1,923	2,048
02200 Retirement Contributions	8,293	10,010	10,421	10,616
02300 Life and Health Insurance	23,773	37,047	38,149	37,447
03100 Professional Services	0	0	11,500	0
03400 Other Contractual Services	89,901	397,840	377,512	198,720
04000 Travel and Per Diem	886	5,550	4,602	5,800
04002 Travel and Per Diem/Educational	77	0	0	0
04200 Freight and Postage	462	9,000	30,750	9,000
04401 Rentals and Leases/Pool Vehicles	110	0	400	500
04402 Rentals and Leases/Copier Leases	1,026	0	1,840	1,300
04611 Building Repair and Maintenance	4,029	0	0	0
04700 Printing and Binding	639	10,945	24,790	10,945
04800 Promotional Activities	42,355	214,869	341,419	358,039
05100 Office Supplies	2,249	3,600	5,053	3,600
05175 Computer Equipment \$1,000-\$4999.99	1,157	0	3,468	0
05199 Other Non-Capital Equipment	7,308	0	12,000	0
05200 Operating Supplies	519	0	0	500
05204 Fuel	97	0	0	300
05208 Software Licenses	879	0	0	1,000
05211 Software Services	424	0	0	0
05400 Publications and Memberships	6,313	8,088	5,410	8,088
05500 Training	30	4,000	895	4,000
<b>Total Expenses</b>	<b>312,650</b>	<b>852,509</b>	<b>1,023,589</b>	<b>802,910</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1552 Tourist Development	312,650	852,509	1,023,589	802,910
<b>Total Revenues</b>	<b>312,650</b>	<b>852,509</b>	<b>1,023,589</b>	<b>802,910</b>

**Accounts of Interest**

- 03400 - Funding for sports promotions including the Treasure Coast Sports Commission. Budget for cultural capital has been moved from the operational line items presented above to capital org 1371 reserves. Other promotion related items were moved to the Promotional Activities account.
- 04401 - 04402 Funding for rentals was previously included in Other Contractual Services
- 04800 - Funding for marketing activities: Tradeshow Consumer Domestic Sales \$13,000, Public Relations \$22,500, Tourism Research \$22,500, \$50,000 Web Design, Creative Ads \$15,000, Digital Marketing \$50,000, Visit Florida Advertising \$69,000, Print Advertising \$35,000, Social Media Marketing \$10,000, Marketing Grant \$40,000, Content Development \$15,000. Video/TV \$10,000, and \$4,564 for other minor marketing related expenditures.
- 05200 - 05208 Allocations for operating supplies, fuel, and software licenses were previously budgeted in the Promotional Activities account.

**Significant Changes**

The most significant reason for the difference between FY16 and FY17 budget is due to the implementation of new spending categories pursuant to the 2015 changes in Tourist Development Tax Ordinance: \$99K budget for tourism capital was moved from Other Contractual Services presented above to capital org 1371, while the forecasted funding for promotional activities has been increased by approximately \$40K.

**Administration  
Medical Services**

**Mission Statement**

Provide eligible residents with financial guidance/assistance for medical related services/needs.

**Services Provided**

Financial assistance is available for inpatient hospitalization and related physician services, out-of-county emergency hospital care, and emergency prescriptions for eligible clients. Budget resources are available in Medical Services for organizations to provide mandated and discretionary health services; these funds are managed by the Administration Department.

**Goals and Objectives**

- Assist eligible residents in obtaining health care services.
- Ensure access to health care for all residents in accordance with Federal, State, and local mandates and policies.
- Assist local nonprofit organizations and residents in accessing available health-related services.
- Ensure that County-provided or funded health care programs remain in compliance with established Federal, State, and local standards.
- Ensure the effective use of County Health Care Fund dollars and maintain an accurate accounting of fund expenditures.

**Benchmarks**

- The Health and Human Services (HHS) Medical Services Program will leverage County dollars in keeping with the mandate to provide health care as outlined in the above stated objectives for the Indigent Hospitalization Program. It is expected that an annual average savings of \$7.00 will be realized for every dollar spent. In addition, the program will save an annual average of \$9.00 for every dollar spent for the out of county (HCRA) hospital billings. Results will be measured by subtracting County payments from approved hospital account total charges.
- Using generic versus brand medications is anticipated to yield an annual savings of \$11,000. Results will be measured by the difference between the costs of generic medications versus brand medications.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Generic Drug Savings	\$	1,793.00	3,500.00	1,014.98	7,000.00
Indigent Hospitalization Program Savings	\$	5,951,628.00	13,000,000.00	12,869,093.28	10,000,000.00
# Individuals liened at a lower Co. rate	#	7.00	14.00	8.00	14.00
# of residents served	#	188.00	500.00	264.00	500.00

**Outcomes**

- The Board of County Commissioners will adopt guidelines for health care funding and participation.
- Staff will actively participate in community health care planning.

**Staffing Summary**

Job Title	FY2016	FY2017
HHS Business Coordinator		1
Health & Human Services Supervisor	1	
Health & Human Service Specialist	.05	.05
Administrative Specialist II	.5	.5
Health & Human Service Manager	.1	.1
<b>Total FTE</b>	<b>1.65</b>	<b>1.65</b>

**Equipment Expenditures**

None

**Administration  
Medical Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	62,500	71,256	55,802	73,923
01501 Cell Phone Stipend	36	36	36	36
02101 FICA	3,609	4,396	3,181	4,572
02102 Medicare	844	1,028	744	1,069
02200 Retirement Contributions	4,583	5,148	3,938	5,545
02300 Life and Health Insurance	16,432	24,373	17,845	24,616
03400 Other Contractual Services	2,745,373	2,608,250	2,941,518	2,846,839
04000 Travel and Per Diem	280	300	0	300
04002 Travel and Per Diem/Educational	278	330	671	330
04200 Freight and Postage	147	250	57	250
04400 Rentals and Leases	727	0	380	0
04401 Rentals and Leases/Pool Vehicles	0	75	0	75
04402 Rentals and Leases/Copier Leases	757	495	725	495
04500 Insurance	42,795	47,168	47,195	50,000
04700 Printing and Binding	342	100	370	100
04900 Other Current Charges	50	1,000	114	1,000
05100 Office Supplies	362	800	0	800
05200 Operating Supplies	0	0	30	0
05208 Software Licenses	0	0	311	0
05400 Publications and Memberships	60	250	60	250
05500 Training	199	300	230	300
09901 Budget Reserves For Contingencies	0	140,697	0	153,024
<b>Total Expenses</b>	<b>2,879,374</b>	<b>2,906,252</b>	<b>3,073,206</b>	<b>3,163,524</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	7	0	0	0
1525 Health Care/Medical Services	2,848,086	2,887,252	3,039,503	3,138,524
36900 Other Miscellaneous Revenues	17,616	19,000	18,151	25,000
36910 Insurance Proceeds/Refunds	13,665	0	15,552	0
<b>Total Revenues</b>	<b>2,879,374</b>	<b>2,906,252</b>	<b>3,073,206</b>	<b>3,163,524</b>

**Accounts of Interest**

03400 - Increase due to suicide monitoring and catastrophic cost; inmate medical over \$25,000.

**Significant Changes**

During FY16, the Health & Human Services Supervisor position was reclassified to HHS Business Coordinator position.

**Administration  
Housing**

**Mission Statement**

Provide Martin County targeted residents with safe and affordable rental homes, repairs and home ownership opportunities.

**Services Provided**

- State Housing Initiative Partnership (SHIP) grants program implementation and management.
- Neighborhood Stabilization Program 1 (NSP1) grants program implementation and management.

**Goals and Objectives**

- Implement the SHIP, NSP1, and other Housing Program opportunities by providing direct assistance to eligible individual residents in the form of down payment assistance to purchase a home, financial and construction oversight guidance and assistance to rehabilitate homes and emergency repair assistance to homes for health and safety reasons.
- Provide guidance and oversight to non-profit developers to acquire and rehabilitate homes that will be offered for rent to income-eligible citizens.
- Provide planning and technical assistance to local organizations that provide housing assistance.
- Provide affordable housing information to the public through publications, outreach, media, realtors and lending institutions.
- Provide a contact and resource for housing discrimination complaints.

**Benchmarks**

- 95% of public inquires will be answered within 24 hrs.
- SHIP funds will be utilized for construction related activities with completion within 6 months of start date. Rehabilitation Assistance will be provided to residents on a first come, first served basis with an estimated 14 individuals/families serviced.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Grant Audit Compliance	Y	No	Yes	Yes	Yes
Clients receiving assistance w/in 6 mos.	%	100.00	100.00	100.00	100.00
Housing Information Requests w/in 24 hrs	%	N/A	100.00	100.00	100.00
Rehabilitation assistance	#	N/A	14.00	20.00	15.00

**Outcomes**

Provide safe, affordable housing and home ownership opportunities; home rehabilitation or repair to targeted families/individuals in Martin County.

**Staffing Summary**

Job Title	FY2016	FY2017
Housing Program Coordinator	1	1
<b>Total FTE</b>	<b>1</b>	<b>1</b>

**Equipment Expenditures**

None  
8

**Administration  
Housing**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	0	0	43,775	43,441
02101 FICA	0	0	2,714	2,693
02102 Medicare	0	0	635	630
02200 Retirement Contributions	0	0	3,053	3,267
03400 Other Contractual Services	0	0	55,791	37,500
03409 Mowing & Landscaping Services	0	0	300	0
04002 Travel and Per Diem/Educational	0	0	902	1,000
04200 Freight and Postage	0	0	153	100
04303 Water/Sewer Services	0	0	190	0
04401 Rentals and Leases/Pool Vehicles	0	0	240	2,500
04700 Printing and Binding	0	0	501	500
04900 Other Current Charges	0	0	434	1,650
05100 Office Supplies	0	0	954	500
05195 Non-Capital Computer Equipment	0	0	438	0
05199 Other Non-Capital Equipment	0	0	0	350
05500 Training	0	0	545	1,100
08201 Ship Down-payment Assistance	0	0	301,835	0
08202 SHIP Rehabilitation	0	0	312,986	0
08203 SHIP Emergency Assistance	0	0	25,700	0
08215 Project Delivery Services	0	0	38,570	0
08300 Other Grants and Aids	0	0	2,831	0
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>792,547</b>	<b>95,231</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	0	0	60,287	95,231
13322 SHIP-FL FY14	0	0	24,912	0
13324 SHIP-FL FY16	0	0	-186,005	0
13324 SHIP-FL FY17	0	0	-17,595	0
33150 Federal Grants/Economic Environment	0	0	0	0
33450 State Grants/Economic Environment	0	0	707,348	0
36900 Other Miscellaneous Revenues	0	0	203,600	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>792,547</b>	<b>95,231</b>

**Accounts of Interest**

- 03400 - SHIP program management and housing specialist services.
- 04002 - Annual Statewide Affordable Housing Conference.
- 04900 - Advertisements for public hearings.
- 05500 - Florida Housing Coalition Conference registration.

**Significant Changes**

During FY16, this division was moved from Community Development now Office of Strategic & Community Planning to Administration.

**Airport**

<b>Airport Program Chart</b> Total Full-Time Equivalents (FTE) = 6.00
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<b>Airport Administration</b> Total Full Time Equivalents (FTE) = 3
<b>Airport Operations</b> Total Full Time Equivalents (FTE) = 3

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
<b>Total FTE</b>	6.00	6.00	6.00	.00	0 %
<b>Total Budget Dollars</b>	2,385,946	1,091,840	1,153,460	61,620	5.64 %

## Airport

### Introduction

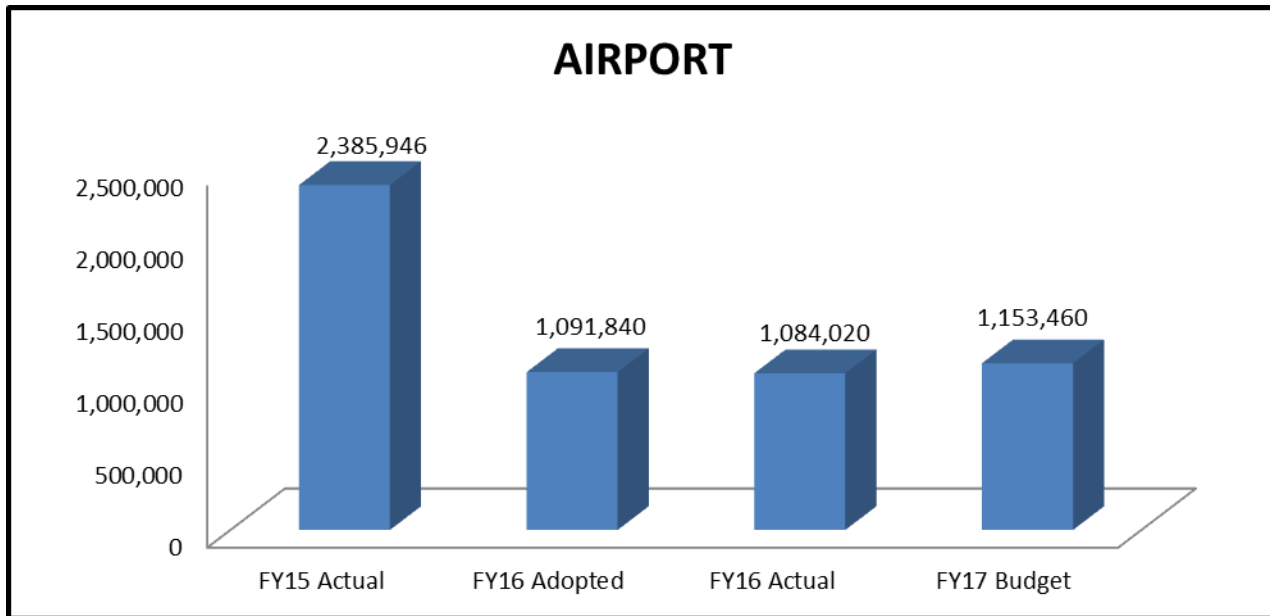
Martin County Airport operates as an enterprise fund. The goal of the airport is to provide a safe and secure operating environment for airport users, without requiring funding from ad valorem taxes, and while working to reduce aircraft noise impacts upon the citizens.

### Key Issues and Trends

Airport revenues for fuel flowage and land leases continue to remain at a steady level similar to last year. Congress is considering the adoption of the Federal Aviation Administration Reauthorization Bill which has provisions to privatize the National Air Traffic Control System. The bill also has provisions for user fees for all aviation users which could adversely affect airport operations in the future. Witham Field continues to record a ninety-nine percent compliance rate for the voluntary curfew, despite the increase in flight training activity at surrounding Treasure Coast airports.

### Program Summary

Program	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
Airport Administration	1,878,961	598,020	556,232	597,395
Airport Operations	506,985	493,820	527,788	556,065
<b>Total Expenses</b>	<b>2,385,946</b>	<b>1,091,840</b>	<b>1,084,020</b>	<b>1,153,460</b>





Martin County  
Fiscal Year 2017 Adopted Budget

**Airport**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	255,808	275,914	280,819	275,914
01203 Standby Pay	1,260	2,000	1,365	2,000
01400 Overtime	2,951	3,000	4,838	3,000
01501 Cell Phone Stipend	1,663	1,920	1,935	1,920
02101 FICA	15,328	17,417	16,762	17,417
02102 Medicare	3,585	4,074	3,920	4,074
02200 Retirement Contributions	29,127	31,022	31,561	31,812
02300 Life and Health Insurance	49,422	50,205	56,622	56,489
02610 Other Postemployment Benefits	3,265	3,630	3,630	3,630
03100 Professional Services	36,786	40,000	20,078	40,000
03102 Prof Serv-Outside Counsel-Lit	0	10,000	0	10,000
03103 Prof Serv-Outside Counsel-Non-Lit	3,219	10,000	6,395	10,000
03400 Other Contractual Services	211,366	142,504	130,212	177,000
03404 Janitorial Services	2,699	5,000	2,664	5,000
03409 Mowing & Landscaping Services	50,844	38,000	32,647	50,000
04000 Travel and Per Diem	676	500	1,400	3,450
04001 Travel and Per Diem/Mandatory	0	250	0	0
04002 Travel and Per Diem/Educational	2,969	2,000	425	0
04100 Communications	6,947	6,500	7,961	7,000
04200 Freight and Postage	680	1,000	777	700
04300 Utility Services	1,600	0	17	500
04301 Electricity	21,613	22,000	20,022	23,000
04302 Streetlights	396	2,500	2,113	1,000
04303 Water/Sewer Services	15,008	20,000	15,680	20,000
04304 Garbage/Solid Waste Services	871	3,000	2,249	3,000
04400 Rentals and Leases	0	1,350	0	1,350
04401 Rentals and Leases/Pool Vehicles	0	300	0	300
04402 Rentals and Leases/Copier Leases	1,399	1,800	1,523	1,800
04500 Insurance	6,179	8,000	6,148	8,000
04600 Repairs and Maintenance	68,132	71,600	102,759	71,600
04610 Vehicle Repair and Maintenance	3,024	11,000	16,089	11,000
04611 Building Repair and Maintenance	32,759	26,500	26,476	26,500
04700 Printing and Binding	923	1,000	540	1,000
04800 Promotional Activities	0	250	965	250
04900 Other Current Charges	1,439	0	294	0
04901 Indirect Costs	253,407	222,494	222,494	222,494
04910 Fleet Replacement Charge	3,380	6,950	6,950	9,800
05100 Office Supplies	1,826	2,700	3,057	2,700
05175 Computer Equipment \$1,000-\$4999.99	2,257	3,500	0	3,500
05179 Other Equipment \$1000-\$4999.99	1,065	2,000	95	2,000
05195 Non-Capital Computer Equipment	3,291	500	1,364	500
05199 Other Non-Capital Equipment	120	1,500	0	1,500
05200 Operating Supplies	8,327	9,000	9,516	9,000
05204 Fuel	8,287	12,000	6,604	12,000
05205 Electrical Supplies	13,015	10,000	8,426	15,000
05207 Computer Supplies	0	500	0	500
05400 Publications and Memberships	2,605	2,000	970	2,000
05402 Publications/Subscriptions	1,290	1,100	1,679	3,260
05403 On Line Database/Subscriptions	0	2,160	0	0
05500 Training	0	1,200	200	500
05900 Depreciation	1,255,136	0	0	0

Martin County  
Fiscal Year 2017 Adopted Budget

**Airport**

**Expenditures and Revenues (cont)**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
06410 Vehicles - Fleet Maintenance	0	0	23,778	0
<b>Total Expenses</b>	<b>2,385,946</b>	<b>1,091,840</b>	<b>1,084,020</b>	<b>1,153,460</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4300 Airport	2,385,946	1,091,840	1,084,020	1,153,460
<b>Total Revenues</b>	<b>2,385,946</b>	<b>1,091,840</b>	<b>1,084,020</b>	<b>1,153,460</b>

**Airport  
Airport Administration**

**Mission Statement**

Provide direction, leadership, managerial, and administrative support to all of the programs within the County Airport ensuring that the citizens of Martin County and the airport patrons receive the highest possible standard of service related to aeronautical activities.

**Services Provided**

Airport Administration is the support for all County Airport programs to ensure that the highest level of services to Martin County citizens and airport patrons for aeronautical activities are achieved by providing:

- Direction
- Leadership
- Management
- Administrative Support
- Oversight
- Public Relations

**Goals and Objectives**

- Airport administration will monitor and respond to all noise and traffic reports made by Martin County residents.
- Airport Administration will annually determine the number of based aircraft on the airport.
- Airport Administration will annually determine the number of aircraft operations versus fuel flowage.
- Airport Administration will monitor the airport security cameras and logs to determine access authorizations and operations.
- Airport Administration will manage the airport in a manner that supports local and regional economic goals and objectives.

**Benchmarks**

Martin County Airport has 6 FTE's as compared to Boca Raton with 8 FTE's, Paige Field with 13 FTE's and Kissimmee with 8 FTE's.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Fuel Flowage Fees	\$	282,750.00	260,000.00	296,926.00	290,000.00
Airport Noise Reports	#	179.00	100.00	238.00	100.00
Grant Audit Findings	%	100.00	90.00	100.00	90.00
Based Aircraft	#	198.00	192.00	300.00	200.00

**Outcomes**

The Airport successfully operates as an enterprise fund in County government meeting all federal, state and local laws and regulations, and provides a positive impact to the community.

**Staffing Summary**

Job Title	FY2016	FY2017
Airport Operations Coordinator	1	1
Executive Aide	1	1
Airport Manager	1	1
<b>Total FTE</b>	<b>3</b>	<b>3</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Airport  
Airport Administration**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	147,994	163,958	168,366	163,958
01203 Standby Pay	70	0	175	0
01400 Overtime	949	0	1,049	0
01501 Cell Phone Stipend	700	960	967	960
02101 FICA	8,874	10,166	9,927	10,166
02102 Medicare	2,075	2,378	2,322	2,378
02200 Retirement Contributions	20,983	22,531	22,943	23,018
02300 Life and Health Insurance	21,442	20,593	26,150	26,581
02610 Other Postemployment Benefits	3,265	3,630	3,630	3,630
03100 Professional Services	33,993	40,000	18,030	40,000
03102 Prof Serv-Outside Counsel-Lit	0	10,000	0	10,000
03103 Prof Serv-Outside Counsel-Non-Lit	2,738	10,000	6,395	10,000
03400 Other Contractual Services	50,289	25,000	13,512	25,000
03409 Mowing & Landscaping Services	3,175	0	125	0
04000 Travel and Per Diem	676	500	1,400	3,450
04001 Travel and Per Diem/Mandatory	0	250	0	0
04002 Travel and Per Diem/Educational	2,969	2,000	425	0
04100 Communications	0	0	679	0
04200 Freight and Postage	415	500	689	700
04300 Utility Services	1,145	0	0	0
04301 Electricity	5,999	7,000	6,941	7,000
04303 Water/Sewer Services	11,346	15,000	15,098	15,000
04400 Rentals and Leases	0	1,000	0	1,000
04401 Rentals and Leases/Pool Vehicles	0	300	0	300
04402 Rentals and Leases/Copier Leases	1,399	1,800	1,523	1,800
04500 Insurance	6,179	8,000	6,148	8,000
04600 Repairs and Maintenance	16,972	6,000	10,180	0
04610 Vehicle Repair and Maintenance	837	1,000	71	1,000
04611 Building Repair and Maintenance	8,645	1,500	0	0
04700 Printing and Binding	923	1,000	540	1,000
04800 Promotional Activities	0	250	965	250
04900 Other Current Charges	463	0	101	0
04901 Indirect Costs	253,407	222,494	222,494	222,494
04910 Fleet Replacement Charge	0	3,750	3,750	3,750
05100 Office Supplies	1,706	2,500	3,057	2,700
05175 Computer Equipment \$1,000-\$4999.99	2,257	0	0	0
05179 Other Equipment \$1000-\$4999.99	0	0	95	0
05195 Non-Capital Computer Equipment	3,291	500	1,364	500
05199 Other Non-Capital Equipment	0	500	0	500
05200 Operating Supplies	3,830	4,000	3,189	4,000
05204 Fuel	926	2,000	1,083	2,000
05207 Computer Supplies	0	500	0	500
05400 Publications and Memberships	2,605	2,000	970	2,000
05402 Publications/Subscriptions	1,290	1,100	1,679	3,260
05403 On Line Database/Subscriptions	0	2,160	0	0
05500 Training	0	1,200	200	500
05900 Depreciation	1,255,136	0	0	0
<b>Total Expenses</b>	<b>1,878,961</b>	<b>598,020</b>	<b>556,232</b>	<b>597,395</b>

**Airport  
Airport Administration**

**Expenditures and Revenues (cont)**

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4300 Airport	1,878,961	598,020	556,232	597,395
<b>Total Revenues</b>	<b>1,878,961</b>	<b>598,020</b>	<b>556,232</b>	<b>597,395</b>

**Accounts of Interest**

03100 - Legal services \$20,000; environmental, land appraisals, general consulting \$20,000.

03102 - Outside counsel for litigation cases for Airport issues.

03103 - Outside counsel for non-litigation cases for Airport issues.

03400 - Life safety \$5,000, Air Show expense \$20,000.

04000 - Change in this account is due to reallocation from related travel accounts: 04001, 04002, and 05500

04200 - 05100 Change in these accounts is due to reallocation of funding to Administration from the Operations freight and postage account.

04600 - 04611 Decrease in these accounts is due to reallocation of budget funding from Airport Administration to Operations cost center.

05402 - 05403 Funding in these accounts has been combined.

05500 - \$700 has been moved to Travel account 04000.

**Significant Changes**

There are no significant program changes.

**Airport  
Airport Operations**

**Mission Statement**

To maintain the Airport in accordance with all applicable federal, state, and local laws and regulations to ensure legal and safe operation.

**Services Provided**

Airport Operations has the responsibility to ensure that the Airport property and facilities are operated and maintained in a legal, safe and aesthetically pleasing manner. It provides:

- Continuous maintenance/repair of all airfield areas
- Assurance that all inspections/safety measure requirements are met in accordance with Federal, State and local agencies
- 100% operational safety and readiness of a general aviation airport.

**Goals and Objectives**

- Airport Operations will strive to provide a safe and secure operating environment for airport users.
- Airport Operations will conduct airport inspections daily to ensure unsafe conditions do not exist.
- Airport Operations will remove all hazards to aircraft operations in a timely manner once the condition is reported or discovered.
- Airport Operations will maintain the airport in accordance with all federal and state regulations and certification requirements.

**Benchmarks**

Compare the number of preventable incidents with other general aviation airports of similar size. Airport Operations has the responsibility to ensure that airport property and facilities are operated and maintained to meet the highest standards of operations, security, safety and readiness procedures for a general aviation airport, abiding by all federal, state, and local laws and regulations.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Daily Airfield Safety Inspections	%	100.00	98.00	100.00	98.00
FDOT Airport Certifications	#	100.00	100.00	100.00	100.00

**Outcomes**

Airport property and facilities are operated and maintained in a legal, safe and aesthetically pleasing manner, ensuring the safe operation and transportation of aircraft and passengers.

**Staffing Summary**

Job Title	FY2016	FY2017
Accounts Assistant	1	1
Airport Maintenance Technician	1	1
Lead Airport Maintenance Tech	1	1
<b>Total FTE</b>	<b>3</b>	<b>3</b>

**Equipment Expenditures**

None

Martin County  
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**Airport  
Airport Operations**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	107,815	111,956	112,453	111,956
01203 Standby Pay	1,190	2,000	1,190	2,000
01400 Overtime	2,002	3,000	3,789	3,000
01501 Cell Phone Stipend	964	960	967	960
02101 FICA	6,454	7,251	6,835	7,251
02102 Medicare	1,510	1,696	1,599	1,696
02200 Retirement Contributions	8,145	8,491	8,618	8,794
02300 Life and Health Insurance	27,980	29,612	30,472	29,908
03100 Professional Services	2,794	0	2,048	0
03103 Prof Serv-Outside Counsel-Non-Lit	481	0	0	0
03400 Other Contractual Services	161,077	117,504	116,701	152,000
03404 Janitorial Services	2,699	5,000	2,664	5,000
03409 Mowing & Landscaping Services	47,669	38,000	32,522	50,000
04100 Communications	6,947	6,500	7,281	7,000
04200 Freight and Postage	265	500	87	0
04300 Utility Services	456	0	17	500
04301 Electricity	15,614	15,000	13,081	16,000
04302 Streetlights	396	2,500	2,113	1,000
04303 Water/Sewer Services	3,662	5,000	583	5,000
04304 Garbage/Solid Waste Services	871	3,000	2,249	3,000
04400 Rentals and Leases	0	350	0	350
04600 Repairs and Maintenance	51,160	65,600	92,579	71,600
04610 Vehicle Repair and Maintenance	2,187	10,000	16,019	10,000
04611 Building Repair and Maintenance	24,114	25,000	26,476	26,500
04900 Other Current Charges	977	0	193	0
04910 Fleet Replacement Charge	3,380	3,200	3,200	6,050
05100 Office Supplies	120	200	0	0
05175 Computer Equipment \$1,000-\$4999.99	0	3,500	0	3,500
05179 Other Equipment \$1000-\$4999.99	1,065	2,000	0	2,000
05199 Other Non-Capital Equipment	120	1,000	0	1,000
05200 Operating Supplies	4,497	5,000	6,327	5,000
05204 Fuel	7,361	10,000	5,521	10,000
05205 Electrical Supplies	13,015	10,000	8,426	15,000
06410 Vehicles - Fleet Maintenance	0	0	23,778	0
<b>Total Expenses</b>	<b>506,985</b>	<b>493,820</b>	<b>527,788</b>	<b>556,065</b>
<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4300 Airport	506,985	493,820	527,788	556,065
<b>Total Revenues</b>	<b>506,985</b>	<b>493,820</b>	<b>527,788</b>	<b>556,065</b>

**Airport  
Airport Operations**

**Accounts of Interest**

- 03400 - Funding includes continuing services from the current year: \$70,000 Traffic Monitoring Program, \$9,000 airfield electrical services, \$8,000 janitorial, \$1,000 ATCT window cleaning, \$4,000 alarm monitoring, \$7,000 ATCT equipment maintenance, \$5,000 ATIS maintenance, \$15,000 gates and access maintenance, \$1,000 pest control. New services include added in FY17: \$5,000 ATCT facility maintenance, \$10,000 fences maintenance, \$5,000 fiber optic maintenance, and \$12,000 for aircraft identification system. Increase in this account is due to \$32,000 in new services and a \$2,496 increase in prices for services continuing from FY16.
- 03404 - Cost of janitorial services for building maintenance.
- 03409 - Continuing landscape maintenance services for: building No. 30 \$7,500, Building No. 29 \$5,500, HAP houses \$10,000, and combination of other minor sites \$15,000. A \$12,000 increase is due to additional sites added to maintenance schedule: Aviation Way, Aviation Way ditch, flat parcel on Aviation Way, Triumph turn-over property, and landscape improvements to all Airport entrances.
- 04100 - \$500 increase is due to additional communication lines for gates, security, and monitoring stations.
- 04300 - 04301 Increase due to reallocation \$1,500 from streetlights account.
- 04600 - 04611 Increase is due to reallocation of \$7,500 from Airport Administration to Operations.
- 04910 - Increase is based on numbers provided by Vehicle Maintenance.
- 05205 - \$5,000 requested increase in this account for FY17 is due to increased quantity, complexity, and cost of airfield electrical infrastructure.

**Significant Changes**

A number of maintenance and operational budgetary items were moved from Airport Administration to Airport Operations.



**Building**

<b>Building Program Chart</b> Total Full-Time Equivalents (FTE) = 38.00
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<b>Building Administration</b> Total Full Time Equivalents (FTE) = 4
<b>Permitting/Inspections</b> Total Full Time Equivalents (FTE) = 24
<b>Licensing</b> Total Full Time Equivalents (FTE) = 1
<b>Code Enforcement</b> Total Full Time Equivalents (FTE) = 9

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
<b>Total FTE</b>	32.00	34.00	38.00	4.00	12 %
<b>Total Budget Dollars</b>	3,046,898	3,788,916	4,146,573	357,657	9.44 %

## Building

### **Introduction**

The mission of the Building Department is to administer and enforce all building and licensing related laws along with local codes and regulations intended to protect the health, safety and welfare of the public.

The Department strives to balance and maintain the level of service that the public expects and deserves, given reduced resources and the ever increasing demand on existing resources. Recognizing that the Department's mission is regulatory by its very nature, it requires consistent monitoring of the service delivery system in order to optimize customer service while maintaining final outcome times. One of the Department's prime objective is to improve the processes and the staff's productivity with technology solutions, whenever possible.

Key projects include:

- Expansion of digital field capabilities utilizing Tablet technology, which includes continued participation in the development and implementation of a digital Post Disaster Damage Assessment solution.
- Rewriting Contractor's Licensing Ordinance to facilitate the re-assignment of unlicensed contracting citation appeals from the Construction Industry Licensing Board to the Code Enforcement Magistrate to be consistent with current Code Enforcement procedures.
- Continued participation in the planning associated with the future replacement of the existing Land Management software (KIVA) which presently facilitates the processing and issuance of Building Permits, Building Permit Plan Reviews, Construction Compliance Inspections, Code Enforcement Investigations and Prosecution and Contractor's Licensing Investigations and prosecution.

### **Key Issues and Trends**

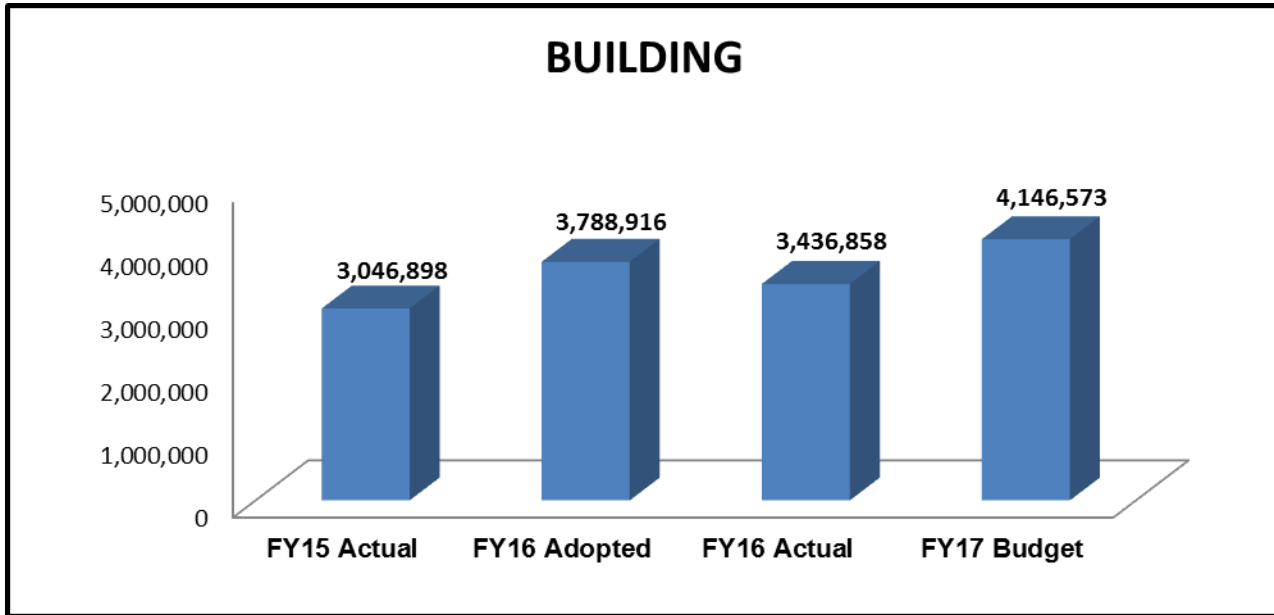
Consistent upturn in economy, impacting construction activity

- Demand for services outpacing current resources, including digital document conversions, building permit submissions, review and inspections
- Cross utilization of department resources across divisions
- Alternative funding of the Code Enforcement Division resulting from General Fund reduction mandates

**Building**

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
Building Administration	889,585	993,032	970,991	1,056,923
Permitting/Inspections	1,603,831	2,044,431	1,827,679	2,228,084
Licensing	105,618	118,458	105,977	118,788
Code Enforcement	447,863	632,995	532,212	742,778
Building Permit Disaster Waiver	0	0	0	0
<b>Total Expenses</b>	<b>3,046,898</b>	<b>3,788,916</b>	<b>3,436,858</b>	<b>4,146,573</b>



Martin County  
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**Building**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	1,565,306	1,802,380	1,664,026	1,897,151
01400 Overtime	0	40,500	0	40,500
02101 FICA	90,749	115,308	96,257	120,133
02102 Medicare	21,334	26,968	22,714	28,096
02200 Retirement Contributions	123,373	137,218	132,779	155,663
02300 Life and Health Insurance	354,808	453,007	389,746	498,830
03100 Professional Services	1,880	0	23	0
03103 Prof Serv-Outside Counsel-Non-Lit	0	0	4,330	75,000
03400 Other Contractual Services	119,136	413,100	255,456	576,318
03404 Janitorial Services	3,734	9,000	3,463	3,484
03409 Mowing & Landscaping Services	10,867	12,000	12,635	10,799
03410 Other Contractual Svcs - Staffing	169,393	29,036	170,007	0
04000 Travel and Per Diem	0	2,700	0	2,700
04001 Travel and Per Diem/Mandatory	0	5,000	602	5,000
04002 Travel and Per Diem/Educational	1,466	4,650	1,050	4,650
04100 Communications	469	0	0	0
04101 Communications - Cell Phones	16,921	20,250	18,579	24,000
04200 Freight and Postage	8,539	8,900	8,083	8,900
04301 Electricity	14,096	18,000	16,844	18,000
04303 Water/Sewer Services	17,842	18,000	17,705	18,000
04304 Garbage/Solid Waste Services	1,731	1,800	1,764	1,800
04402 Rentals and Leases/Copier Leases	7,436	6,500	3,173	16,700
04600 Repairs and Maintenance	3,556	14,100	3,243	14,100
04610 Vehicle Repair and Maintenance	10,269	17,250	17,053	17,250
04611 Building Repair and Maintenance	5,068	10,000	12,143	11,600
04612 Software Maintenance	350	0	350	0
04700 Printing and Binding	870	2,300	1,341	4,200
04800 Promotional Activities	0	0	149	0
04900 Other Current Charges	5,404	3,200	4,208	3,200
04901 Indirect Costs	352,079	411,678	411,678	411,678
04910 Fleet Replacement Charge	45,409	50,756	50,756	53,356
05100 Office Supplies	3,332	23,400	2,908	23,400
05175 Computer Equipment \$1,000-\$4999.99	2,262	0	0	0
05179 Other Equipment \$1000-\$4999.99	0	0	3,010	0
05195 Non-Capital Computer Equipment	921	0	6,153	0
05199 Other Non-Capital Equipment	3,082	4,300	2,072	4,300
05200 Operating Supplies	11,657	24,100	9,855	18,750
05204 Fuel	37,805	51,500	30,581	51,500
05207 Computer Supplies	0	240	0	240
05208 Software Licenses	578	0	0	0
05400 Publications and Memberships	5,527	8,225	2,980	8,225
05402 Publications/Subscriptions	875	4,750	150	4,750
05500 Training	6,684	14,300	2,440	14,300
06402 Vehicles /Rolling Stock/Equip>\$30k	0	24,500	0	0
06410 Vehicles - Fleet Maintenance	22,093	0	56,552	0
<b>Total Expenses</b>	<b>3,046,898</b>	<b>3,788,916</b>	<b>3,436,858</b>	<b>4,146,573</b>

**Building**

**Expenditures and Revenues (cont)**

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1110 Unincorporated MSTU	220,031	751,453	638,188	861,566
1111 Building and Permitting	2,826,409	2,987,463	2,798,197	3,282,007
1401 Administrative Fee Impact Fee	458	50,000	473	3,000
<b>Total Revenues</b>	<b>3,046,898</b>	<b>3,788,916</b>	<b>3,436,858</b>	<b>4,146,573</b>

**Building Department  
Building Administration**

**Mission Statement**

Protecting and improving the health, safety and welfare of Martin County citizens by creating a sound organizational framework for the Building Department.

**Services Provided**

Building Administration provides leadership, coordination and fiscal support to Permitting/Inspections, Code Enforcement and Contractors' Licensing Divisions; manages daily operations of the Department; and updates and monitors operating policies and procedures to streamline operations. Building Administration also conducts community outreach programs, which include meetings with industry representatives or open house sessions to disseminate information on new codes and current policy. Outreach is not limited to only the community, but also includes internal training and development for staff to ensure quality service delivery to our customers.

**Goals and Objectives**

- Improve public safety and welfare
- Monitor revenue diversification
- Maximize asset utilization
- Focus on innovation
- Responsible operations management
- Encourage a positive workplace
- Widespread public utilization of departmental technology in order to achieve paperless processes throughout the Department

**Benchmarks**

Increase community educational forums and training by 5% over previous fiscal year.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Employee Training	#	112.50	100.00	100.00	100.00
Community Outreach	#	13.00	100.00	100.00	100.00

**Outcomes**

Provide a service to the contractors/customers that reflect value, integrity, and efficiency in the Building Department operations.

**Staffing Summary**

Job Title	FY2016	FY2017
Building Official/Director	1	1
Assistant Building Official	1	1
Building Operations Administrator	1	1
Business Operations Manager	1	1
<b>Total FTE</b>	<b>4</b>	<b>4</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Building Department  
Building Administration**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	344,999	363,550	357,097	352,706
02101 FICA	20,065	22,009	20,432	21,868
02102 Medicare	4,803	5,148	4,980	5,114
02200 Retirement Contributions	25,752	26,297	26,656	26,841
02300 Life and Health Insurance	56,853	59,410	60,998	60,063
03103 Prof Serv-Outside Counsel-Non-Lit	0	0	4,330	75,000
03400 Other Contractual Services	5,485	5,600	5,614	8,030
03404 Janitorial Services	3,734	9,000	3,463	3,484
03409 Mowing & Landscaping Services	10,867	12,000	12,635	10,799
04000 Travel and Per Diem	0	900	0	900
04001 Travel and Per Diem/Mandatory	0	2,000	0	2,000
04002 Travel and Per Diem/Educational	0	1,350	0	1,350
04101 Communications - Cell Phones	2,883	4,550	2,992	4,500
04200 Freight and Postage	48	200	11	200
04301 Electricity	14,096	18,000	16,844	18,000
04303 Water/Sewer Services	17,842	18,000	17,705	18,000
04304 Garbage/Solid Waste Services	1,731	1,800	1,764	1,800
04402 Rentals and Leases/Copier Leases	5,241	0	0	0
04600 Repairs and Maintenance	415	0	0	0
04610 Vehicle Repair and Maintenance	2,012	2,000	1,660	2,000
04611 Building Repair and Maintenance	5,068	10,000	12,143	11,600
04700 Printing and Binding	28	200	0	200
04901 Indirect Costs	352,079	411,678	411,678	411,678
04910 Fleet Replacement Charge	6,129	5,450	5,450	6,750
05100 Office Supplies	446	2,000	395	2,000
05199 Other Non-Capital Equipment	1,300	200	0	200
05200 Operating Supplies	853	600	529	750
05204 Fuel	6,228	7,700	3,485	7,700
05208 Software Licenses	578	0	0	0
05400 Publications and Memberships	43	490	129	490
05402 Publications/Subscriptions	0	900	0	900
05500 Training	10	2,000	0	2,000
<b>Total Expenses</b>	<b>889,585</b>	<b>993,032</b>	<b>970,991</b>	<b>1,056,923</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1111 Building and Permitting	889,585	993,032	970,991	1,056,923
<b>Total Revenues</b>	<b>889,585</b>	<b>993,032</b>	<b>970,991</b>	<b>1,056,923</b>

**Building Department  
Building Administration**

**Accounts of Interest**

03103 - Legal fees to cover building related issues.

03400 - Alarm monitoring \$3,209; quarterly maintenance on generator \$900; Accurint People Search \$3,709; exterminating \$212.

03404 - Cleaning services for the office building has been reduced.

03409 - Landscaping services have been reduced and the budget moved to building repair and maintenance.

04611 - Maintenance of the generator has increased. Increase in budget was moved from mowing and landscaping services.

04910 - Two additional vehicles have been added to the fleet replacement program.

**Significant Changes**

There are no significant program changes.



**Building Department  
Permitting/Inspections**

**Mission Statement**

Protect the health, safety and welfare of residents by consistent and fair enforcement of the Martin County Building Code; as well as customer-friendly, timely, and reliable plan reviews and high quality permitting services.

**Services Provided**

- Submittal and issuance of permit applications
- Review of permit applications for compliance with current building codes and zoning restrictions
- Performance of inspections and complaint investigations to ensure adherence to the Building Code
- Issuance of Certificate of Occupancies
- Permitting records research and maintenance

**Goals and Objectives**

- Improve public welfare
- Quality customer relationships
- Maximize productivity, minimize costs
- Maximize asset utilization
- Quality management and governance
- Enhancement of skills and knowledge
- Incentivize digital permit submissions to achieve a paperless system (Green Goals).

**Benchmarks**

- Improve the timeliness of the review and processing of plan submittals by 3% over previous fiscal year.
- Perform 95% of all daily building inspections.
- Minimum of 25% of total permit applications by digital submissions through the ProjectDox system.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Accessory Structure Review	#	6,129.00	5,000.00	5,712.00	6,000.00
Single Family Review	#	388.00	500.00	245.00	500.00
Digital/Record Creation & Retention	#	58,774.00	35,000.00	40,000.00	55,000.00
Employee Training-Educational Training	#	262.00	70.00	70.00	70.00
Commercial Review	#	991.00	1,200.00	634.00	1,200.00
Daily Inspections	%	99.54	99.99	98.28	99.99
Accessory Structure Review - Efficiency	#	1.60	3.00	3.50	4.00
Commercial Review - Efficiency	#	7.23	7.00	8.06	7.00
Electronic Permit Submissions	#	4,914.00	4,000.00	4,133.00	4,000.00
Inspections	#	30,098.00	30,000.00	27,094.00	30,000.00
Permits Issued	#	8,751.00	9,000.00	7,667.00	9,000.00
Single Family Review - Efficiency	#	3.80	7.00	4.00	7.00
Record Research Requests	#	2,390.00	1,800.00	2,168.00	2,500.00

**Outcomes**

- Assurance that all structures will be built according to permitted plans and current building codes.
- Increased level of customer service and productivity.
- An internet accessible and timely, customer-friendly, building permitting/inspection experience which incorporates computer scheduling and automated results for information access via cellular technology.

**Building Department  
Permitting/Inspections**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Construction Project Inspector	1	1
Chief Inspector/Plans Examiner	3	3
Customer Service Representative	1	1
Construction Inspector	5	5
Customer Service Representative		2
Administrative Specialist II	3	3
Building Dept Support Tech	5	5
Building Technician Admin	1	1
Plans Examiner	3	3
<b>Total FTE</b>	<b>22</b>	<b>24</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Building Department  
Permitting/Inspections**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	890,180	1,069,807	961,314	1,110,240
01400 Overtime	0	35,100	0	35,100
02101 FICA	51,762	70,420	56,018	71,011
02102 Medicare	12,106	16,469	13,101	16,607
02200 Retirement Contributions	73,399	84,129	80,875	95,764
02300 Life and Health Insurance	210,289	284,166	232,891	307,384
03100 Professional Services	1,880	0	23	0
03400 Other Contractual Services	113,651	287,500	196,072	418,288
03410 Other Contractual Svcs - Staffing	128,421	0	125,021	0
04000 Travel and Per Diem	0	1,800	0	1,800
04001 Travel and Per Diem/Mandatory	0	2,000	0	2,000
04002 Travel and Per Diem/Educational	0	1,800	0	1,800
04100 Communications	469	0	0	0
04101 Communications - Cell Phones	8,759	8,700	9,755	10,500
04200 Freight and Postage	817	2,100	379	2,100
04402 Rentals and Leases/Copier Leases	2,195	4,800	3,173	15,000
04600 Repairs and Maintenance	3,141	13,400	3,243	13,400
04610 Vehicle Repair and Maintenance	5,763	10,000	12,148	10,000
04612 Software Maintenance	350	0	350	0
04700 Printing and Binding	240	1,200	323	1,200
04900 Other Current Charges	36	600	86	600
04910 Fleet Replacement Charge	27,680	33,075	33,075	27,925
05100 Office Supplies	2,027	17,800	1,467	17,800
05175 Computer Equipment \$1,000-\$4999.99	2,262	0	0	0
05179 Other Equipment \$1000-\$4999.99	0	0	3,010	0
05195 Non-Capital Computer Equipment	921	0	6,153	0
05199 Other Non-Capital Equipment	1,503	3,300	1,765	3,300
05200 Operating Supplies	7,646	20,500	6,327	15,000
05204 Fuel	25,519	30,800	22,006	30,800
05400 Publications and Memberships	4,193	6,885	1,851	6,885
05402 Publications/Subscriptions	875	3,580	0	3,580
05500 Training	5,655	10,000	700	10,000
06402 Vehicles /Rolling Stock/Equip>\$30k	0	24,500	0	0
06410 Vehicles - Fleet Maintenance	22,093	0	56,552	0
<b>Total Expenses</b>	<b>1,603,831</b>	<b>2,044,431</b>	<b>1,827,679</b>	<b>2,228,084</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1111 Building and Permitting	1,603,373	1,994,431	1,827,206	2,225,084
1401 Administrative Fee Impact Fee	458	50,000	473	3,000
<b>Total Revenues</b>	<b>1,603,831</b>	<b>2,044,431</b>	<b>1,827,679</b>	<b>2,228,084</b>

**Building Department  
Permitting/Inspections**

**Accounts of Interest**

03400 - Credit card charges for impact fee payments \$3,000 Demolitions \$125,000; title searches \$5,000; credit card service fees \$135,000; scanning services \$20,000; recording fees \$2,500; roofing inspector services \$127,788. Increase due to credit card service fees and roofing inspection services.

04101 - Increase based on fiscal year 2016 usage.

04402 - Increased \$10,200 to lease a large format scanner.

04910 - Light Fleet budget amount reduced based on needs.

05200 - Line item reduced to cover the increase in cell phone communications.

**Significant Changes**

Due to the increased permitting workload, the division is increasing staff with two Customer Service Representatives to perform the front desk operations.

**Building Department  
Licensing**

**Mission Statement**

To protect and improve the health, safety and welfare of Martin County citizens by minimizing risk to the public due to unlawful conduct of both licensed and unlicensed contractors.

**Services Provided**

The Licensing program maintains a contractor regulation system to assure compliance with State and County licensing regulations and protect the community from harm that may be caused by incompetent and dishonest contractors. Licensing processes new license applications, investigates complaints by consumers, and checks on sub-contractor licensure during construction.

**Goals and Objectives**

- Minimize consumer harm
- Quality customer relationships
- Maximize productivity, minimize costs
- Responsible operations management
- Enhance skills and knowledge

**Benchmarks**

- Florida Department of Business and Professional Regulation total processing time, from intake of complaints to completing an investigation, averages 90 days.
- Florida Department of Business and Professional Regulation total processing time, from intake of complaints to the time of final adjudication, averages 180 days.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Licensure Due to Citations	%	8.60	2.00	11.35	2.00
Consumer Complaint Resolution - Effectiv	#	12.00	10.00	10.00	10.00
License Applications	#	157.00	100.00	74.00	100.00
Expenditure - Revenue Variance	%	92.73	100.00	116.17	100.00

**Outcomes**

Effectively and efficiently reduce the number of unlicensed contractors and unlawful acts by licensed contractors in Martin County which will result in a reduced number of complaints, and increased public safety and welfare.

**Staffing Summary**

Job Title	FY2016	FY2017
Building Permits Administrator	1	1
<b>Total FTE</b>	<b>1</b>	<b>1</b>

**Equipment Expenditures**

None

Martin County  
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**Building Department  
Licensing**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	70,291	70,037	70,576	70,037
02101 FICA	4,137	4,342	4,160	4,342
02102 Medicare	968	1,016	973	1,016
02200 Retirement Contributions	5,157	5,085	5,180	5,267
02300 Life and Health Insurance	14,955	14,868	15,295	15,016
04002 Travel and Per Diem/Educational	0	500	0	500
04101 Communications - Cell Phones	0	2,000	0	2,000
04200 Freight and Postage	1,342	3,500	928	3,500
04402 Rentals and Leases/Copier Leases	0	1,700	0	1,700
04610 Vehicle Repair and Maintenance	1,001	1,250	1,215	1,250
04700 Printing and Binding	392	200	181	200
04900 Other Current Charges	0	0	30	0
04910 Fleet Replacement Charge	4,650	4,850	4,850	4,850
05100 Office Supplies	367	1,600	372	1,600
05199 Other Non-Capital Equipment	0	400	0	400
05200 Operating Supplies	11	0	19	0
05204 Fuel	2,346	6,500	2,027	6,500
05400 Publications and Memberships	0	110	0	110
05500 Training	0	500	170	500
<b>Total Expenses</b>	<b>105,618</b>	<b>118,458</b>	<b>105,977</b>	<b>118,788</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1110 Unincorporated MSTU	105,618	118,458	105,977	118,788
<b>Total Revenues</b>	<b>105,618</b>	<b>118,458</b>	<b>105,977</b>	<b>118,788</b>

**Accounts of Interest**

None

**Significant Changes**

There are no significant program changes.

**Building Department  
Code Enforcement**

**Mission Statement**

Improve the living and working environment of Martin County's citizens by enforcing codes enacted to promote safe and healthy conditions and maintain the quality of life.

**Services Provided**

Code Enforcement provides enforcement of all County codes and ordinances by investigating complaints and conducting neighborhood sweeps, working with alleged violators to correct violations, and providing educational activities to homeowners' associations and other entities.

**Goals and Objectives**

- Increase the effectiveness of Code Enforcement by working closely with citizens' and homeowners' organizations
- Continue to provide fair and impartial treatment to the citizens of Martin County in the enforcement of County codes, keeping compliance as the main objective
- Improve the timeliness and efficiency of staff investigations and case management by the utilization of the remote inspection program, strict adherence to the Code Enforcement procedure policy, the automation of the Magistrate's docket and case presentation, and the training and certification of staff
- Effectively & efficiently reduce the number of unlicensed contractors in Martin County, which will result in a reduced number of complaints, and increased public safety and welfare

**Benchmarks**

- Eighty-five percent of all Code Enforcement cases obtain compliance or are presented to the Code Enforcement magistrate within 120 business days.
- Ninety percent of complaints received are investigated within four business days.
- Seventy-five percent of Code Enforcement Officers to obtain Code Enforcement Certification.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
After-the-Fact Violations	#	430.00	600.00	435.00	600.00
After-the-Fact Complaints	#	555.00	700.00	862.00	700.00
Noncompliant properties resolved	#	9,469.00	7,600.00	4,330.00	7,600.00
Code Enforcement Complaints	#	8,934.00	5,800.00	4,693.00	5,800.00
New Code Enforcement Cases	#	4,251.00	4,700.00	2,500.00	4,700.00
Code Enforcement-Case processing per FTE	#	664.33	700.00	377.98	700.00
Training Hours	#	147.00	35.00	21.00	35.00
Citations Issued for Total Inspections	%	2.36	2.00	.82	2.00
After-the-Fact Violations - Efficiency	%	57.83	85.00	55.19	85.00

**Outcomes**

Overall code enforcement efforts will increase with a more thorough, timely and efficient case management.

**Staffing Summary**

Job Title	FY2016	FY2017
Administrative Specialist II		1
Nuisance Abatement Coordinator		1
Code Compliance Investigator	6	6
Code Compliance Administrator	1	1
<b>Total FTE</b>	<b>7</b>	<b>9</b>

**Equipment Expenditures**

None

**Building Department  
Code Enforcement**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	259,836	298,986	275,038	364,168
01400 Overtime	0	5,400	0	5,400
02101 FICA	14,785	18,537	15,647	22,912
02102 Medicare	3,458	4,335	3,659	5,359
02200 Retirement Contributions	19,064	21,707	20,068	27,791
02300 Life and Health Insurance	72,711	94,563	80,562	116,367
03400 Other Contractual Services	0	120,000	53,770	150,000
03410 Other Contractual Svcs - Staffing	40,972	29,036	44,986	0
04001 Travel and Per Diem/Mandatory	0	1,000	602	1,000
04002 Travel and Per Diem/Educational	1,466	1,000	1,050	1,000
04101 Communications - Cell Phones	5,279	5,000	5,832	7,000
04200 Freight and Postage	6,331	3,100	6,765	3,100
04600 Repairs and Maintenance	0	700	0	700
04610 Vehicle Repair and Maintenance	1,493	4,000	2,030	4,000
04700 Printing and Binding	209	700	837	2,600
04800 Promotional Activities	0	0	149	0
04900 Other Current Charges	5,368	2,600	4,093	2,600
04910 Fleet Replacement Charge	6,950	7,381	7,381	13,831
05100 Office Supplies	492	2,000	675	2,000
05199 Other Non-Capital Equipment	278	400	307	400
05200 Operating Supplies	3,147	3,000	2,981	3,000
05204 Fuel	3,713	6,500	3,063	6,500
05207 Computer Supplies	0	240	0	240
05400 Publications and Memberships	1,291	740	1,000	740
05402 Publications/Subscriptions	0	270	150	270
05500 Training	1,019	1,800	1,570	1,800
<b>Total Expenses</b>	<b>447,863</b>	<b>632,995</b>	<b>532,212</b>	<b>742,778</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1110 Unincorporated MSTU	341,254	632,995	532,212	742,778
1111 Building and Permitting	106,609	0	0	0
<b>Total Revenues</b>	<b>447,863</b>	<b>632,995</b>	<b>532,212</b>	<b>742,778</b>

**Accounts of Interest**

03400 - Magistrate services \$5,000; recording secretary \$5,000; collection and towing services \$5,000; collection agency \$45,000; Abatement and Noise control \$15,000 approved by BOCC on agenda item 80775d7a on 04/20/16. The increase is for the abatement program. Derelict Vessel Removal \$75,000.

03410 - This line item was reduced as a permanent FTE is included in this budget.

04101 - Wireless service was added to staffs' communication devices.

04700 - An increase is needed for citation books and placards for derelict vessels.

04910 - Replacement costs increased because an additional vehicle was added to this division.

**Significant Changes**

Code Enforcement was tasked with nuisance/noise complaints and enforcement. A Nuisance Abatement Coordinator was added to staff to help with this additional service. The Division also added an Administrative Specialist II to assist staff of Code Enforcement with the paperwork involved in their daily tasks.



**Capital Improvement Plan**

**Capital Improvement Plan  
Program Chart**  
Total Full-Time Equivalents (FTE) = 0.0

<b>Public Buildings</b>
<b>Coastal</b>
<b>Libraries</b>
<b>Parks</b>
<b>Public Transportation</b>
<b>Ecosystem Mgmt Capital Projects</b>
<b>Roads</b>
<b>Community &amp; Strategic Partnerships</b>
<b>Solid Waste</b>
<b>Airport</b>
<b>Utilities</b>
<b>Fire Rescue</b>
<b>Corrections</b>
<b>Golf</b>
<b>Miscellaneous</b>

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
<b>Total FTE</b>	0.0	0.0	0.0	0.0	0 %
<b>Total Budget Dollars</b>	23,248,539	26,806,031	47,385,893	20,579,862	76.77 %
Fiscal Year 2017			D-1	Capital Improvement Plan	

### Capital Improvement Plan

**Introduction**

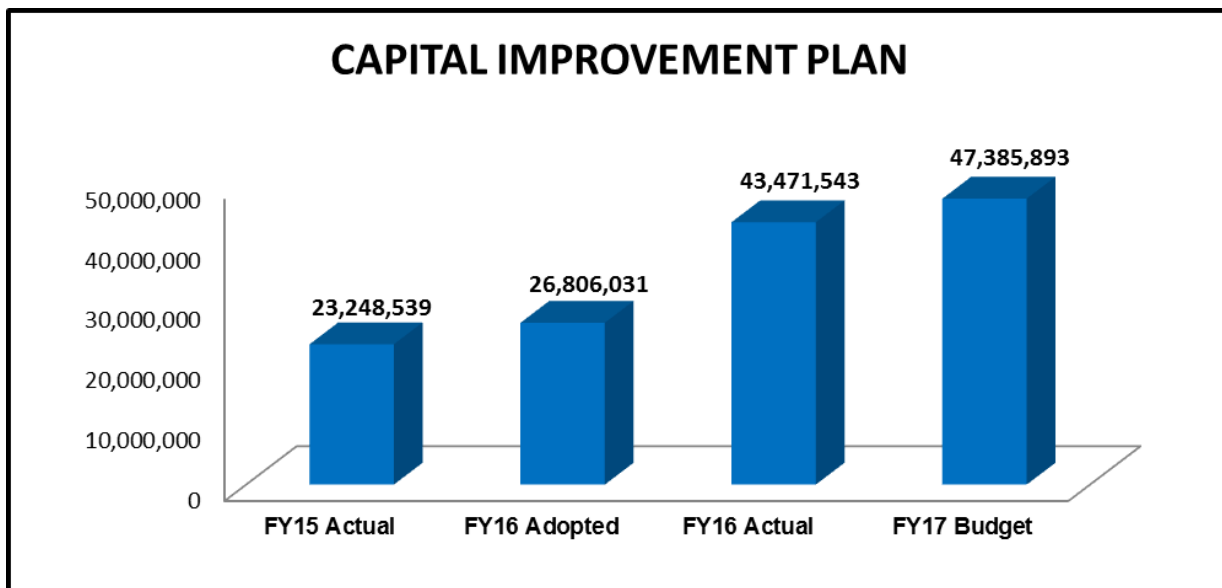
The Capital Improvements Element (CIE) identifies capital public facilities that will be required to accommodate the County's projected population during the next ten years. The CIE consists of standards for public facilities expressed as levels of service (LOS), a schedule of required projects, and a schedule of revenues to fund required projects. The Capital Improvements Plan (CIP) is the ten year planning document which addresses these CIE requirements.

**Key Issues and Trends**

The CIP is updated annually and is incorporated in the Comprehensive Growth Management Plan (CGMP) by amendment .

**Program Summary**

Program	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
Public Buildings	1,678,447	1,857,388	2,033,283	5,519,136
Coastal	2,214,972	6,872,125	12,761,248	6,130,000
Libraries	337,982	293,000	299,780	217,000
Parks	3,033,267	1,506,998	1,429,162	1,685,028
Roads State	0	0	0	0
Public Transportation	129,396	0	0	0
Ecosystem Mgmt Capital Projects	5,308,948	1,500,000	1,320,754	2,180,000
Roads	4,313,733	3,100,850	18,950,223	17,752,850
Community & Strategic Partnerships	513,649	1,414,602	353,277	528,592
Solid Waste	0	815,000	0	1,030,000
Airport	498,331	175,069	4,010,865	450,000
Utilities	0	6,888,932	0	9,084,707
Fire Rescue	2,550,628	1,191,884	457,821	388,815
Corrections	2,072,202	1,090,183	1,395,139	2,007,888
Golf	587,768	100,000	429,853	312,517
Miscellaneous	9,217	0	30,137	99,360
<b>Total Expenses</b>	<b>23,248,539</b>	<b>26,806,031</b>	<b>43,471,543</b>	<b>47,385,893</b>



Martin County  
Fiscal Year 2017 Adopted Budget

**Capital Improvement Plan**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	2,027	0	62,630	0
02101 FICA	119	0	3,793	0
02102 Medicare	28	0	887	0
02200 Retirement Contributions	149	0	4,652	0
02300 Life and Health Insurance	407	0	6,188	0
03100 Professional Services	1,602,838	0	1,661,801	0
03101 Professional Services - IT	54,095	0	1,215	0
03103 Prof Serv-Outside Counsel-Non-Lit	7,820	0	2,700	0
03400 Other Contractual Services	3,585,876	5,747,925	12,608,030	23,284,000
03409 Mowing & Landscaping Services	40,388	0	17,182	0
03410 Other Contractual Svcs - Staffing	0	0	1,215	0
04000 Travel and Per Diem	607	0	2,084	0
04002 Travel and Per Diem/Educational	2,027	0	0	0
04100 Communications	20,886	0	800	0
04200 Freight and Postage	6,000	0	21,273	0
04300 Utility Services	10	0	0	0
04303 Water/Sewer Services	2,103	0	2,055	0
04304 Garbage/Solid Waste Services	0	0	288	0
04400 Rentals and Leases	43,947	0	244,629	0
04600 Repairs and Maintenance	21,492	0	53,437	0
04611 Building Repair and Maintenance	270,753	0	806,020	0
04613 Maintenance Material	4,384	0	0	0
04614 Hardware Maintenance	0	0	183	0
04700 Printing and Binding	3,150	0	935	0
04800 Promotional Activities	0	0	5	0
04900 Other Current Charges	96,213	0	4,924	0
05175 Computer Equipment \$1,000-\$4999.99	68,643	0	41,844	0
05179 Other Equipment \$1000-\$4999.99	476,638	0	86,167	0
05195 Non-Capital Computer Equipment	29,153	0	12,284	0
05199 Other Non-Capital Equipment	61,150	0	65,989	0
05200 Operating Supplies	272,718	0	296,179	0
05207 Computer Supplies	4,715	0	1,071	0
05208 Software Licenses	0	0	1,699	0
05209 Landscape Materials	0	0	10,822	0
05211 Software Services	0	0	1,050	0
05400 Publications and Memberships	7,504	0	6,000	0
05403 On Line Database/Subscriptions	60,550	0	75,617	0
05500 Training	1,025	0	135	0
06100 Land	3,650,181	0	80,322	0
06200 Buildings	1,741,645	1,559,247	631,667	5,906,024
06201 Buildings - Professional Services	0	0	332	0
06300 Improvements Other Than Bldgs	7,844,161	11,441,182	19,284,199	14,818,702
06301 Improve Other Than Bldgs Prof Serv	5,573	0	25,286	0
06400 Furniture and Equipment	149,259	1,892,393	602,115	1,280,000
06401 Computer Equipment	39,375	0	94,694	0
06402 Vehicles /Roll Stock/Equip>\$30k	2,582,727	1,136,884	212,068	645,815
06410 Vehicles - Fleet Maintenance	29,752	0	98,391	0
06600 Library Books and Publications	75,809	85,000	55,054	100,000

Martin County  
Fiscal Year 2017 Adopted Budget

**Capital Improvement Plan**

**Expenditures and Revenues (cont)**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
07100 Principal	382,639	0	0	0
08100 Aid to Governmental Agencies	0	0	6,275,000	0
09902 Budget Reserves/ Capital Outlay	0	4,943,400	6,628	1,351,352
<b>Total Expenses</b>	<b>23,248,539</b>	<b>26,806,031</b>	<b>43,471,543</b>	<b>47,385,893</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	-446,982	0	2,276,250	0
1102 District Two MSTU	5,688	0	144,563	0
1104 District Four MSTU	0	0	19,150	0
1106 District Five MSTU	0	0	29,319	0
1111 Building and Permitting	2,600	0	0	0
1120 Consolidated Fire/EMS	2,550,628	0	416,769	0
1121 Hutchinson Island MSTU	258,771	1,200	294,078	0
1131 Sailfish Splash Waterpark	5,066	0	122,910	12,828
1140 Stormwater MSTU	-302,446	0	104,684	0
1150 Countywide Road Maint MSTU	-232,562	0	799,810	0
12609 Noise Mitig Ph2-31200760152009	209,335	0	-785	0
12613 FAA 12-30 Rehab/Light #312007601-209,997	0	0	0	0
133772 MC Shore Protection FY12-FDEP	-208,603	0	0	0
13637 FDOT Noise Mitigation Ph2-420577	5,555	0	536	0
13644 FDOT Apron Rehabilitation #431215	-16,154	0	0	0
13645 FDOT Runway 12-30 Lighting	-15,383	0	0	0
13648 FDOT Non-Movement Area Rehab Ph-89,281	0	0	0	0
13649 FDOT Runway 7-25 Lighting	-70,000	0	0	0
13650 FDOT Runway 12-30 Resurfacing	-7,950	0	0	0
13653 FDOT Mill/Resurface Runway 16/34	-118,000	0	0	0
1435 Corrections Impact Fees	49,289	0	70,578	0
1436 Law Enforcement Impact Fees - 1a	0	0	5,202	0
1457 Rural Road Impact Fees	0	45,200	0	50,200
1458 Urban Road Impact Fees	43,946	0	383,242	0
1461 Beach Impact	0	0	30,325	0
1475 Library Building Impact Fees	0	0	32,404	0
1476 Library Materials Impact Fees	136,359	0	130,671	0
1487 Regional Park Impact Fee	71,926	0	66,576	0
1491 Open Space/Conservation Land Impact	14,157	0	19,236	0
1492 Active Parkland	0	250,000	18,867	250,000
1552 Tourist Development	0	620,000	546,301	764,560
1576 Art In Public Places	9,217	0	30,137	0
1601 Franchise Fees - Electric	0	0	212,238	0
3102 Other County Capital Projects	-1,104,143	10,000	1,712,199	0
3104 Capital Projects-2011 Cap Rev Imprv	76,921	0	0	0
3201 Beaches	-1,004,225	0	443,838	0
3206 Conserv Lands-1/2 Disc Sales Tax	3,438,287	0	216,992	0
3207 Pks Dev Prog-1/2 Disc Sales Tax	2,114,155	0	24,422	0
3301 Road Projects	424,926	0	493,431	0
3302 Gas Tax 7/8 - Roads	479,699	0	-1,633	0
4102 Consolidated - Operating	0	150,000	0	4,515,000
4103 Consolidated Water - CFC	0	200,000	0	200,000
4104 Consolidated Sewer - CFC	0	300,000	0	50,000

Martin County  
Fiscal Year 2017 Adopted Budget

**Capital Improvement Plan**

**Expenditures and Revenues (cont)**

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4105 Consolidated R & R	0	6,238,932	0	4,132,000
4200 Solid Waste	0	815,000	0	1,030,000
4300 Airport	128,171	0	114,979	0
4501 Martin County Golf Course	587,768	0	195,694	1,517
6202 Jensen Beach CRA Trust Fund	94,819	0	16,994	0
62021 Rio CRA Trust Fund	68,050	0	142,351	0
62022 Hobe Sound CRA Trust Fund	69,017	0	12,621	0
62023 Port Salerno CRA Trust Fund	107,841	0	13,458	0
62024 Golden Gate CRA Fund	68,312	0	270	0
62025 Indiantown District 3 CRA Fund	2,871	0	0	0
62026 Palm City CRA Fund	87,739	0	47,582	0
31100 Ad Valorem Taxes	9,351,879	12,346,505	11,805,670	22,680,089
31101 Ad Valorem Taxes-Delinquent	10,421	0	18,118	0
31241 First Local Option Fuel Tax	204,000	524,000	447,777	504,000
31242 Second Local Option Fuel Tax	520,931	1,225,000	1,014,121	1,225,000
32310 Franchise Fee - Electric	0	0	0	9,000,000
32411 Impact Fees/Residential-Publ Safety	0	400,000	0	150,000
32431 Impact Fees/Residential-Transportat	0	20,000	0	45,000
32461 Impact Fees/Resi-Culture/Recreation	0	270,000	0	265,000
32900 Other Permits and Fees	57,614	160,000	72,830	170,000
33139 Federal Grants/Other Physical Env	1,324,427	0	204,009	0
33142 Federal Grants/Mass Transit	129,396	0	0	0
33149 Federal Grants/Other Transportation	725,119	0	3,511,112	0
33170 Federal Grants/Culture & Recreation	0	0	16,007	0
33436 State Grants/Stormwater Mgmt	66,986	0	166,199	0
33439 State Grants/Other Physical Envir	1,855,708	0	2,673,066	0
33449 State Grants/Other Transportation	509,421	0	4,923,036	0
33470 State Grants/Culture & Recreation	0	0	19,386	0
33730 Local Grants/Physical Environment	71,651	0	262,349	0
33770 Local Grants/Culture-Recreation	0	0	60,000	0
33800 Local Shared Revenue	0	1,414,602	0	716,299
34260 Ambulance Fees	0	400,000	0	0
34750 Special Rec Facilities Fees	0	266,998	0	0
36100 Interest Earnings	277	0	301	0
36130 Net Incr(Decr) In Fv of Investments	-3,182	0	0	0
36140 Gain/Loss On Sale of Investments	-26,224	0	0	0
36200 Rents and Royalties	0	175,069	0	450,000
36600 Contributions/Private Sources	198,448	973,525	1,768,964	1,149,400
38920 Grants and Donations	302,209	0	1,216,865	0
38930 Grants & Donations - State	326,099	0	2,102,848	0
39900 Fund Balance Forward	0	0	0	25,000
811150 Transfer From Fund 1150	71,868	0	528,053	0
811458 Transfer From Fund 1458	29,957	0	964,422	0
811459 Transfer From Fund 1459	7,379	0	237,560	0
813102 Transfer From Fund 3102	27,664	0	890,628	0
813201 Transfer From Fund 3201	0	0	237,605	0
813301 Transfer From Fund 3301	3,834	0	126,688	0
813302 Transfer From Fund 3302	114,137	0	381,246	0
814300 Transfer From Fund 4300	83,132	0	576,421	0
819026 Transfer From Fund 62026	0	0	60,000	0
<b>Total Revenues</b>	<b>23,248,539</b>	<b>26,806,031</b>	<b>43,471,543</b>	<b>47,385,893</b>

Martin County  
Fiscal Year 2017 Adopted Budget

**Capital Improvement Plan  
Public Buildings**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03100 Professional Services	25,484	0	33,652	0
03400 Other Contractual Services	164,852	0	33,482	0
03409 Mowing & Landscaping Services	0	0	17,182	0
04400 Rentals and Leases	0	0	575	0
04600 Repairs and Maintenance	3,320	0	8,542	0
04611 Building Repair and Maintenance	176,339	0	610,530	0
04900 Other Current Charges	0	0	420	0
05175 Computer Equipment \$1,000-\$4999.99	0	0	24,237	0
05179 Other Equipment \$1000-\$4999.99	8,933	0	7,520	0
05195 Non-Capital Computer Equipment	0	0	4,346	0
05199 Other Non-Capital Equipment	959	0	1,436	0
06200 Buildings	1,164,021	969,064	292,233	3,898,136
06300 Improvements Other Than Bldgs	134,539	0	896,457	1,621,000
06400 Furniture and Equipment	0	888,324	7,976	0
06401 Computer Equipment	0	0	94,694	0
<b>Total Expenses</b>	<b>1,678,447</b>	<b>1,857,388</b>	<b>2,033,283</b>	<b>5,519,136</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	12,203	0	19,968	0
1111 Building and Permitting	2,600	0	0	0
3102 Other County Capital Projects	-102,417	10,000	138,019	0
3104 Capital Projects-2011 Cap Rev Imprv	76,921	0	0	0
31100 Ad Valorem Taxes	1,687,244	1,847,388	1,872,264	5,248,136
31101 Ad Valorem Taxes-Delinquent	1,845	0	2,984	0
32411 Impact Fees/Residential-Publ Safety	0	0	0	150,000
32461 Impact Fees/Resi-Culture/Recreation	0	0	0	75,000
36100 Interest Earnings	50	0	48	0
36600 Contributions/Private Sources	0	0	0	21,000
39900 Fund Balance Forward	0	0	0	25,000
<b>Total Revenues</b>	<b>1,678,447</b>	<b>1,857,388</b>	<b>2,033,283</b>	<b>5,519,136</b>

**Expenditure Line Item Summation**

06200 - Ridgeway Fire Station #33 (\$150,000) Countyline Fire Station #36 (\$900,000) Fixed Asset Replacement Budget (\$998,136) Hutchinson Island Fire Station #14 (\$150,000) Courthouse and Constitutional Officers Building Renovations (\$1,700,000)

06300 - Library Outdoor Spaces (\$46,000) Lahti Library Parking Lot (\$75,000) Disaster Recovery Center (\$1,500,000)

Martin County  
Fiscal Year 2017 Adopted Budget

**Capital Improvement Plan  
Coastal**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03100 Professional Services	1,033,348	0	1,391,779	0
03101 Professional Services - IT	1,233	0	0	0
03103 Prof Serv-Outside Counsel-Non-Lit	7,820	0	0	0
03400 Other Contractual Services	752,951	4,170,925	5,083,074	6,030,000
04000 Travel and Per Diem	607	0	2,084	0
04002 Travel and Per Diem/Educational	1,176	0	0	0
04100 Communications	20,191	0	433	0
04200 Freight and Postage	286	0	20	0
04900 Other Current Charges	5,861	0	2,723	0
05200 Operating Supplies	2,049	0	0	0
05400 Publications and Memberships	6,161	0	6,000	0
05500 Training	650	0	135	0
07100 Principal	382,639	0	0	0
08100 Aid to Governmental Agencies	0	0	6,275,000	0
09902 Budget Reserves/ Capital Outlay	0	2,701,200	0	100,000
<b>Total Expenses</b>	<b>2,214,972</b>	<b>6,872,125</b>	<b>12,761,248</b>	<b>6,130,000</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	-1,919,480	0	1,222,761	0
1121 Hutchinson Island MSTU	114,271	1,200	292,863	0
133772 MC Shore Protection FY12-FDEP	-208,603	0	0	0
1552 Tourist Development	0	500,000	500,000	500,000
3102 Other County Capital Projects	2,084	0	219,776	0
3201 Beaches	-1,004,225	0	443,838	0
31100 Ad Valorem Taxes	3,250,435	5,255,000	5,123,068	5,255,000
31101 Ad Valorem Taxes-Delinquent	3,555	0	8,164	0
32900 Other Permits and Fees	0	160,000	0	170,000
33139 Federal Grants/Other Physical Env	190,654	0	93,804	0
33439 State Grants/Other Physical Envir	1,714,534	0	2,664,240	0
33730 Local Grants/Physical Environment	71,651	0	262,349	0
36100 Interest Earnings	96	0	130	0
36600 Contributions/Private Sources	0	955,925	1,692,650	205,000
813201 Transfer From Fund 3201	0	0	237,605	0
<b>Total Revenues</b>	<b>2,214,972</b>	<b>6,872,125</b>	<b>12,761,248</b>	<b>6,130,000</b>

**Expenditure Line Item Summation**

03400 - Beach Renourishment (\$450,000) Bathtub Beach & Sailfish Point Beach Restoration (\$410,000) St. Lucie Inlet Management (\$5,110,000) Artificial Reef Program (\$60,000)  
09902 - Beach Renourishment (\$100,000)

Martin County  
Fiscal Year 2017 Adopted Budget

**Capital Improvement Plan  
Libraries**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03100 Professional Services	8,450	0	0	0
03101 Professional Services - IT	255	0	0	0
03400 Other Contractual Services	13,398	0	34,994	0
04200 Freight and Postage	625	0	2,191	0
04600 Repairs and Maintenance	0	0	2,135	0
04611 Building Repair and Maintenance	0	0	228	0
04614 Hardware Maintenance	0	0	183	0
05175 Computer Equipment \$1,000-\$4999.99	6,596	0	15,864	0
05179 Other Equipment \$1000-\$4999.99	2,000	0	3,952	0
05195 Non-Capital Computer Equipment	9,035	0	6,888	0
05199 Other Non-Capital Equipment	0	0	22,654	0
05200 Operating Supplies	9,380	0	809	0
05207 Computer Supplies	0	0	1,071	0
05208 Software Licenses	0	0	1,699	0
05211 Software Services	0	0	1,050	0
05403 On Line Database/Subscriptions	60,550	0	75,617	0
06400 Furniture and Equipment	118,189	88,000	75,392	117,000
06401 Computer Equipment	33,695	0	0	0
06600 Library Books and Publications	75,809	85,000	55,054	100,000
09902 Budget Reserves/ Capital Outlay	0	120,000	0	0
<b>Total Expenses</b>	<b>337,982</b>	<b>293,000</b>	<b>299,780</b>	<b>217,000</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,800	0	0	0
1106 District Five MSTU	0	0	29,319	0
1475 Library Building Impact Fees	0	0	32,404	0
1476 Library Materials Impact Fees	136,359	0	130,671	0
3102 Other County Capital Projects	-2,881	0	-1,063	0
31100 Ad Valorem Taxes	162,522	70,400	71,348	93,600
31101 Ad Valorem Taxes-Delinquent	178	0	114	0
32461 Impact Fees/Resi-Culture/Recreation	0	205,000	0	100,000
33470 State Grants/Culture & Recreation	0	0	19,386	0
36100 Interest Earnings	5	0	2	0
36600 Contributions/Private Sources	40,000	17,600	17,600	23,400
<b>Total Revenues</b>	<b>337,982</b>	<b>293,000</b>	<b>299,780</b>	<b>217,000</b>

**Expenditure Line Item Summation**

06400 - RFID Conversion (\$117,000)  
06600 - Library Materials (\$100,000)



Martin County  
Fiscal Year 2017 Adopted Budget

**Capital Improvement Plan  
Parks**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03100 Professional Services	8,845	0	37,434	0
03400 Other Contractual Services	274,062	0	515,916	0
04200 Freight and Postage	4,742	0	17,233	0
04600 Repairs and Maintenance	700	0	13,540	0
04611 Building Repair and Maintenance	4,208	0	47,442	0
04613 Maintenance Material	4,384	0	0	0
04900 Other Current Charges	0	0	200	0
05179 Other Equipment \$1000-\$4999.99	23,933	0	31,075	0
05199 Other Non-Capital Equipment	16,910	0	17,656	0
05200 Operating Supplies	0	0	4,840	0
06200 Buildings	63,372	0	0	0
06300 Improvements Other Than Bldgs	2,568,013	1,346,998	550,540	1,551,828
06301 Improve Other Than Bldgs Prof Serv	3,275	0	2,752	0
06400 Furniture and Equipment	31,070	105,000	9,389	92,000
06402 Vehicles /Roll Stock/Equip>\$30k	0	0	99,568	0
06410 Vehicles - Fleet Maintenance	29,752	0	81,576	0
09902 Budget Reserves/ Capital Outlay	0	55,000	0	41,200
<b>Total Expenses</b>	<b>3,033,267</b>	<b>1,506,998</b>	<b>1,429,162</b>	<b>1,685,028</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	0	0	54,242	0
1131 Sailfish Splash Waterpark	5,066	0	122,910	12,828
1461 Beach Impact	0	0	30,325	0
1487 Regional Park Impact Fee	71,926	0	66,576	0
1492 Active Parkland	0	250,000	18,867	250,000
1552 Tourist Development	0	120,000	46,301	165,200
3102 Other County Capital Projects	-78,176	0	130,842	0
3207 Pks Dev Prog-1/2 Disc Sales Tax	2,114,155	0	24,422	0
31100 Ad Valorem Taxes	919,264	905,000	917,186	1,167,000
31101 Ad Valorem Taxes-Delinquent	1,005	0	1,462	0
32461 Impact Fees/Resi-Culture/Recreation	0	65,000	0	90,000
33170 Federal Grants/Culture & Recreation	0	0	16,007	0
34750 Special Rec Facilities Fees	0	166,998	0	0
36100 Interest Earnings	27	0	23	0
<b>Total Revenues</b>	<b>3,033,267</b>	<b>1,506,998</b>	<b>1,429,162</b>	<b>1,685,028</b>

**Expenditure Line Item Summation**

06300 - Fixed Asset Replacement Budget (\$1,000,000); Sailfish Splash FARB (\$12,828) Phipps Park (\$250,000) Stuart Public Beach Parking Lot Expansion (\$289,000)  
 06400 - Countywide Parks Capital Equipment Replacement (\$92,000)  
 09902 - Untagged Bed Tax reserves for future unknown projects (\$41,200)

**Capital Improvement Plan  
Public Transportation**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
06300 Improvements Other Than Bldgs	129,396	0	0	0
<b>Total Expenses</b>	<b>129,396</b>		<b>0</b>	

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
33142 Federal Grants/Mass Transit	129,396	0	0	0
<b>Total Revenues</b>	<b>129,396</b>		<b>0</b>	

**Expenditure Line Item Summation**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Capital Improvement Plan  
Ecosystem Mgmt Capital Projects**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	2,027	0	0	0
02101 FICA	119	0	0	0
02102 Medicare	28	0	0	0
02200 Retirement Contributions	149	0	0	0
02300 Life and Health Insurance	407	0	0	0
03100 Professional Services	17,296	0	39,095	0
03103 Prof Serv-Outside Counsel-Non-Lit	0	0	2,700	0
03400 Other Contractual Services	478,814	220,000	416,234	1,285,000
04200 Freight and Postage	235	0	726	0
04400 Rentals and Leases	0	0	576	0
04900 Other Current Charges	1,087	0	6	0
05179 Other Equipment \$1000-\$4999.99	0	0	2,312	0
05200 Operating Supplies	0	0	164	0
06100 Land	3,501,059	0	80,022	0
06300 Improvements Other Than Bldgs	1,307,727	280,000	778,919	895,000
09902 Budget Reserves/ Capital Outlay	0	1,000,000	0	0
<b>Total Expenses</b>	<b>5,308,948</b>	<b>1,500,000</b>	<b>1,320,754</b>	<b>2,180,000</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	210,000	0	0	0
1102 District Two MSTU	5,688	0	144,563	0
1104 District Four MSTU	0	0	19,150	0
1140 Stormwater MSTU	-302,446	0	104,684	0
1491 Open Space/Conservation Land Impact	14,157	0	19,236	0
3102 Other County Capital Projects	-8,926	0	-991,477	0
3206 Conserv Lands-1/2 Disc Sales Tax	3,438,287	0	216,992	0
3301 Road Projects	0	0	4,505	0
31100 Ad Valorem Taxes	487,670	1,480,000	1,500,091	1,505,000
31101 Ad Valorem Taxes-Delinquent	571	0	2,259	0
31241 First Local Option Fuel Tax	0	20,000	15,483	0
32310 Franchise Fee - Electric	0	0	0	675,000
33139 Federal Grants/Other Physical Env	1,133,773	0	110,205	0
33436 State Grants/Stormwater Mgmt	66,986	0	166,199	0
33439 State Grants/Other Physical Envir	141,174	0	8,826	0
36100 Interest Earnings	14	0	38	0
36600 Contributions/Private Sources	122,000	0	0	0
<b>Total Revenues</b>	<b>5,308,948</b>	<b>1,500,000</b>	<b>1,320,754</b>	<b>2,180,000</b>

**Expenditure Line Item Summation**

03400 - Crooked Creek Weir Rehabilitation (\$175,000) Environmentally Sensitive Lands Management (\$225,000) Stormwater Infrastructure Rehabilitation (\$500,000) Cypress Creek Weir (\$85,000) Hilltop Water Quality Improvement (\$250,000) Ranch Colony Berm Phase II (\$50,000)  
06300 - Hogg Creek Alternative Treatment Technology (\$895,000)

Martin County  
Fiscal Year 2017 Adopted Budget

**Capital Improvement Plan  
Roads**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	0	0	62,630	0
02101 FICA	0	0	3,793	0
02102 Medicare	0	0	887	0
02200 Retirement Contributions	0	0	4,652	0
02300 Life and Health Insurance	0	0	6,188	0
03100 Professional Services	2,632	0	10,657	0
03400 Other Contractual Services	1,558,364	1,357,000	6,302,058	15,969,000
03410 Other Contractual Svcs - Staffing	0	0	1,215	0
04002 Travel and Per Diem/Educational	851	0	0	0
04200 Freight and Postage	57	0	235	0
04300 Utility Services	10	0	0	0
04400 Rentals and Leases	43,543	0	243,478	0
04800 Promotional Activities	0	0	5	0
04900 Other Current Charges	5,325	0	1,058	0
05179 Other Equipment \$1000-\$4999.99	5,727	0	2,360	0
05500 Training	375	0	0	0
06100 Land	149,123	0	0	0
06200 Buildings	7,644	0	0	0
06300 Improvements Other Than Bldgs	2,168,518	726,650	12,169,344	751,650
06301 Improve Other than Bldgs Prof Serv	2,298	0	22,534	0
06400 Furniture and Equipment	0	450,000	0	450,000
06402 Vehicles /Roll Stock/Equip>\$30k	369,267	0	112,500	0
09902 Budget Reserves/ Capital Outlay	0	567,200	6,628	582,200
<b>Total Expenses</b>	<b>4,313,733</b>	<b>3,100,850</b>	<b>18,950,223</b>	<b>17,752,850</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1121 Hutchinson Island MSTU	144,500	0	1,215	0
1150 Countywide Road Maint MSTU	-232,562	0	799,810	0
1457 Rural Road Impact Fees	0	45,200	0	50,200
1458 Urban Road Impact Fees	43,946	0	383,242	0
1601 Franchise Fees - Electric	0	0	212,238	0
3102 Other County Capital Projects	0	0	2,707,463	0
3301 Road Projects	424,926	0	488,926	0
3302 Gas Tax 7/8 - Roads	479,699	0	-1,633	0
31100 Ad Valorem Taxes	1,158,395	1,306,650	1,216,852	6,703,650
31101 Ad Valorem Taxes-Delinquent	1,421	0	1,376	0
31241 First Local Option Fuel Tax	204,000	504,000	432,294	504,000
31242 Second Local Option Fuel Tax	520,931	1,225,000	1,014,121	1,225,000
32310 Franchise Fee - Electric	0	0	0	8,325,000
32431 Impact Fees/Residential-Transportat	0	20,000	0	45,000
32900 Other Permits and Fees	57,614	0	72,830	0
33149 Federal Grants/Other Transportation	725,119	0	3,511,112	0
33449 State Grants/Other Transportation	509,421	0	4,923,036	0
36100 Interest Earnings	34	0	31	0
36600 Contributions/Private Sources	21,448	0	58,714	900,000
811150 Transfer From Fund 1150	71,868	0	528,053	0
811458 Transfer From Fund 1458	29,957	0	964,422	0
811459 Transfer From Fund 1459	7,379	0	237,560	0
813102 Transfer From Fund 3102	27,664	0	890,628	0

**Capital Improvement Plan  
Roads**

**Expenditures and Revenues (cont)**

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
813301 Transfer From Fund 3301	3,834	0	126,688	0
813302 Transfer From Fund 3302	114,137	0	381,246	0
<b>Total Revenues</b>	<b>4,313,733</b>	<b>3,100,850</b>	<b>18,950,223</b>	<b>17,752,850</b>

**Expenditure Line Item Summation**

03400 - Britt Road Restoration (\$479,000) Annual Resurfacing/Draining/Striping and Maintenance (\$3,056,620) Indian Street Resurfacing (US1 to Railroad) (\$15,000) Pincrest Lakes/Warner Creek Culvert Replacement (\$810,000) Palm City Farms Neighborhood Restoration (\$896,000) Savannah Road Resurfacing and Bike Lanes (\$20,000) Mack Dairy Road Improvements (\$950,000) Golden Gate Neighborhood Restoration (\$105,000) Turtle Creek Neighborhood Restoration (\$759,000) North River Shores Neighborhood Restoration (\$2,282,000) Bridge Road Sidewalk (\$10,000) Seabranh Blvd. Resurfacing (\$164,380) St. Lucie Shores/Palm City Gardens Neighborhood Restoration (\$1,006,000) Southwood Neighborhood Restoration (\$637,000) Annual Commitments (\$600,000) Northwood Neighborhood Restoration (\$363,000) Jensen Park Estates Neighborhood Restoration (\$814,000) Farm Road Restoration (\$1,777,000) Goldenrod Road/Westmoreland Ave. Restoration (\$647,000) Fisherman's Cove Neighborhood Restoration (\$103,000) Hobe Heights/East Ridge Estates Neighborhood Restoration (\$105,000) Cove Road Box Culvert Replacement (\$55,000) Dixie Highway Box Culvert Replacement (\$75,000) CRA1A (SE Dixie Highway) Streetlights (\$225,000) CR609 Guardrail (\$15,000)

06300 - Multi-modal pathways (\$45,000) Signal and Intersection Improvements (\$375,000) Bridge replacements/renovations (\$225,000) Hutchinson Island Beautification (\$106,650)

06400 - Heavy Equipment Replacement (\$450,000)

09902 - High Meadow Avenue Resurfacing (\$62,000) S.E. Cove Rd. Resurfacing (\$170,000) SW Murphy Road Resurfacing (\$75,000) Untagged impact fee reserves for future projects (\$50,200) Murphy Road Bridge Replacement (\$75,000) Mapp Road Resurfacing (\$150,000)

Martin County  
Fiscal Year 2017 Adopted Budget

**Capital Improvement Plan  
Community & Strategic Partnerships**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03100 Professional Services	13,872	0	0	0
03400 Other Contractual Services	197,372	0	93,517	0
03409 Mowing & Landscaping Services	400	0	0	0
04100 Communications	598	0	270	0
04200 Freight and Postage	55	0	0	0
04303 Water/Sewer Services	2,103	0	2,055	0
04700 Printing and Binding	3,150	0	0	0
05199 Other Non-Capital Equipment	412	0	0	0
06100 Land	0	0	300	0
06300 Improvements Other Than Bldgs	295,687	1,414,602	257,134	0
09902 Budget Reserves/ Capital Outlay	0	0	0	528,592
<b>Total Expenses</b>	<b>513,649</b>	<b>1,414,602</b>	<b>353,277</b>	<b>528,592</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
6202 Jensen Beach CRA Trust Fund	94,819	0	16,994	0
62021 Rio CRA Trust Fund	68,050	0	142,351	0
62022 Hobe Sound CRA Trust Fund	69,017	0	12,621	0
62023 Port Salerno CRA Trust Fund	107,841	0	13,458	0
62024 Golden Gate CRA Fund	68,312	0	270	0
62025 Indiantown District 3 CRA Fund	2,871	0	0	0
62026 Palm City CRA Fund	87,739	0	47,582	0
33770 Local Grants/Culture-Recreation	0	0	60,000	0
33800 Local Shared Revenue	0	1,414,602	0	528,592
36600 Contributions/Private Sources	15,000	0	0	0
819026 Transfer From Fund 62026	0	0	60,000	0
<b>Total Revenues</b>	<b>513,649</b>	<b>1,414,602</b>	<b>353,277</b>	<b>528,592</b>

**Expenditure Line Item Summation**

09902 - Hobe Sound CRA Gomez Micro Action Plan (\$274,028) Port Salerno CRA untagged reserves for future projects (\$193,430) Jensen Beach CRA Infill Sewer (\$61,134)

**Capital Improvement Plan  
Solid Waste**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
06300 Improvements Other Than Bldgs	0	250,000	0	655,000
06402 Vehicles /Roll Stock/Equip>\$30k	0	565,000	0	375,000
<b>Total Expenses</b>	<b>0</b>	<b>815,000</b>	<b>0</b>	<b>1,030,000</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4200 Solid Waste	0	815,000	0	1,030,000
<b>Total Revenues</b>	<b>0</b>	<b>815,000</b>	<b>0</b>	<b>1,030,000</b>

**Expenditure Line Item Summation**

06300 - \$150,000 tipping floor replacement, \$80,000 scale replacement, \$250,000 rehabilitation of the leachate facility and \$175,000 construction of the equipment washdown facility.  
06402 - Replacement of a loader at the landfill site.

Martin County  
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**Capital Improvement Plan  
Airport**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03100 Professional Services	339,663	0	33,050	0
03400 Other Contractual Services	32,778	0	57,882	0
03409 Mowing & Landscaping Services	39,988	0	0	0
04100 Communications	98	0	97	0
04304 Garbage/Solid Waste Services	0	0	288	0
04611 Building Repair and Maintenance	520	0	0	0
04900 Other Current Charges	83,940	0	0	0
05179 Other Equipment \$1000-\$4999.99	0	0	2,000	0
05199 Other Non-Capital Equipment	0	0	13,568	0
05400 Publications and Memberships	1,343	0	0	0
06300 Improvements Other Than Bldgs	0	124,000	3,836,375	450,000
06400 Furniture and Equipment	0	51,069	67,606	0
<b>Total Expenses</b>	<b>498,331</b>	<b>175,069</b>	<b>4,010,865</b>	<b>450,000</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
12609 Noise Mitig Ph2-31200760152009	209,335	0	-785	0
12613 FAA 12-30 Rehab/Light #312007601	-209,997	0	0	0
13637 FDOT Noise Mitigation Ph2-420577	5,555	0	536	0
13644 FDOT Apron Rehabilitation #431215	-16,154	0	0	0
13645 FDOT Runway 12-30 Lighting	-15,383	0	0	0
13648 FDOT Non-Movement Area Rehab Ph	-89,281	0	0	0
13649 FDOT Runway 7-25 Lighting	-70,000	0	0	0
13650 FDOT Runway 12-30 Resurfacing	-7,950	0	0	0
13653 FDOT Mill/Resurface Runway 16/34	-118,000	0	0	0
4300 Airport	128,171	0	114,979	0
36130 Net Incr(Decr) In Fv of Investments	-3,182	0	0	0
36140 Gain/Loss On Sale of Investments	-26,224	0	0	0
36200 Rents and Royalties	0	175,069	0	450,000
38920 Grants and Donations	302,209	0	1,216,865	0
38930 Grants & Donations - State	326,099	0	2,102,848	0
814300 Transfer From Fund 4300	83,132	0	576,421	0
<b>Total Revenues</b>	<b>498,331</b>	<b>175,069</b>	<b>4,010,865</b>	<b>450,000</b>

**Expenditure Line Item Summation**

06300 - Pavement rehabilitation (\$340,000) Environmental and Planning projects (\$25,000) Airport Facility Improvements (\$85,000)



Martin County  
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**Capital Improvement Plan  
Utilities**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
06300 Improvements Other Than Bldgs	0	6,398,932	0	8,892,707
06402 Vehicles /Roll Stock/Equip>\$30k	0	490,000	0	192,000
<b>Total Expenses</b>	<b>0</b>	<b>6,888,932</b>	<b>0</b>	<b>9,084,707</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4102 Consolidated - Operating	0	150,000	0	4,515,000
4103 Consolidated Water - CFC	0	200,000	0	200,000
4104 Consolidated Sewer - CFC	0	300,000	0	50,000
4105 Consolidated R & R	0	6,238,932	0	4,132,000
33800 Local Shared Revenue	0	0	0	187,707
<b>Total Revenues</b>	<b>0</b>	<b>6,888,932</b>	<b>0</b>	<b>9,084,707</b>

**Expenditure Line Item Summation**

06300 - Golden Gate Septic to Sewer (\$50,300), Old Palm City Septic to Sewer (\$137,407), (\$1,850,000) Membrane & Filter Replacement, (\$150,000) Fire Hydrant Replacement, (\$1,000,000) Plant Line Rehabilitation; (\$680,000) Bulk Storage Tank Replacement; (\$420,000) Building Improvements, (\$200,000) Miscellaneous Loop Tie Ins, (\$1,150,000) Water mains, (\$750,000) sanitary sewer linings; (\$50,000) Miscellaneous improvements to Force mains, (\$480,000) Lift Station Area Improvements, (\$650,000) Plant Improvements, (\$725,000) Well and pump improvements,(\$250,000) Automated meter reading program, (\$350,000) Lift station pump replacements.

06402 - Replace x3 generators and x1 pump.

Martin County  
Fiscal Year 2017 Adopted Budget

**Capital Improvement Plan  
Fire Rescue**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03100 Professional Services	0	0	41,052	0
03400 Other Contractual Services	0	0	59	0
04200 Freight and Postage	0	0	698	0
04600 Repairs and Maintenance	0	0	4,800	0
04900 Other Current Charges	0	0	518	0
05175 Computer Equipment \$1,000-\$4999.99	0	0	414	0
05179 Other Equipment \$1000-\$4999.99	33,010	0	11,324	0
05199 Other Non-Capital Equipment	42,869	0	1,231	0
05200 Operating Supplies	261,289	0	285,737	0
06300 Improvements Other Than Bldgs	0	300,000	0	0
06400 Furniture and Equipment	0	310,000	95,174	310,000
06402 Vehicles /Roll Stock/Equip>\$30k	2,213,460	81,884	0	78,815
06410 Vehicles - Fleet Maintenance	0	0	16,815	0
09902 Budget Reserves/ Capital Outlay	0	500,000	0	0
<b>Total Expenses</b>	<b>2,550,628</b>	<b>1,191,884</b>	<b>457,821</b>	<b>388,815</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1120 Consolidated Fire/EMS	2,550,628	0	416,769	0
3102 Other County Capital Projects	-269,479	0	-263,480	0
31100 Ad Valorem Taxes	269,177	691,884	304,040	388,815
31101 Ad Valorem Taxes-Delinquent	294	0	485	0
32411 Impact Fees/Residential-Publ Safety	0	100,000	0	0
34260 Ambulance Fees	0	400,000	0	0
36100 Interest Earnings	8	0	8	0
<b>Total Revenues</b>	<b>2,550,628</b>	<b>1,191,884</b>	<b>457,821</b>	<b>388,815</b>

**Expenditure Line Item Summation**

06400 - Capital Equipment and cardiac monitors (\$310,000)  
06402 - Capital Equipment (\$78,815)

Martin County  
Fiscal Year 2017 Adopted Budget

**Capital Improvement Plan  
Corrections**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03100 Professional Services	43,216	0	75,081	0
03400 Other Contractual Services	99,802	0	9,450	0
04400 Rentals and Leases	405	0	0	0
04600 Repairs and Maintenance	13,652	0	24,420	0
04611 Building Repair and Maintenance	89,686	0	147,819	0
04700 Printing and Binding	0	0	935	0
05175 Computer Equipment \$1,000-\$4999.99	60,670	0	0	0
05179 Other Equipment \$1000-\$4999.99	0	0	9,198	0
05195 Non-Capital Computer Equipment	7,487	0	0	0
05199 Other Non-Capital Equipment	0	0	1,337	0
05207 Computer Supplies	4,715	0	0	0
06200 Buildings	506,609	590,183	257,556	2,007,888
06201 Buildings - Professional Services	0	0	332	0
06300 Improvements Other Than Bldgs	1,240,281	500,000	745,120	0
06400 Furniture and Equipment	0	0	123,891	0
06401 Computer Equipment	5,680	0	0	0
<b>Total Expenses</b>	<b>2,072,202</b>	<b>1,090,183</b>	<b>1,395,139</b>	<b>2,007,888</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,248,495	0	745,120	0
1435 Corrections Impact Fees	49,289	0	70,578	0
1436 Law Enforcement Impact Fees - 1a	0	0	5,202	0
3102 Other County Capital Projects	-644,346	0	-227,881	0
31100 Ad Valorem Taxes	1,417,172	790,183	800,823	2,007,888
31101 Ad Valorem Taxes-Delinquent	1,550	0	1,276	0
32411 Impact Fees/Residential-Publ Safety	0	300,000	0	0
36100 Interest Earnings	42	0	20	0
<b>Total Revenues</b>	<b>2,072,202</b>	<b>1,090,183</b>	<b>1,395,139</b>	<b>2,007,888</b>

**Expenditure Line Item Summation**

06200 - Holt Correctional Roof (\$1,400,000) Sheriff FARB (\$607,888)

**Capital Improvement Plan  
Golf**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03100 Professional Services	110,033	0	0	0
03101 Professional Services - IT	52,607	0	1,215	0
03400 Other Contractual Services	8,086	0	59,240	0
04200 Freight and Postage	0	0	159	0
05175 Computer Equipment \$1,000-\$4999.99	1,377	0	1,329	0
05179 Other Equipment \$1000-\$4999.99	403,035	0	16,427	0
05195 Non-Capital Computer Equipment	12,631	0	1,050	0
05199 Other Non-Capital Equipment	0	0	8,107	0
05200 Operating Supplies	0	0	4,629	0
05209 Landscape Materials	0	0	10,822	0
06200 Buildings	0	0	81,878	0
06300 Improvements Other Than Bldgs	0	100,000	22,309	1,517
06400 Furniture and Equipment	0	0	222,687	311,000
<b>Total Expenses</b>	<b>587,768</b>	<b>100,000</b>	<b>429,853</b>	<b>312,517</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	0	0	234,160	0
4501 Martin County Golf Course	587,768	0	195,694	1,517
31100 Ad Valorem Taxes	0	0	0	311,000
34750 Special Rec Facilities Fees	0	100,000	0	0
<b>Total Revenues</b>	<b>587,768</b>	<b>100,000</b>	<b>429,853</b>	<b>312,517</b>

**Expenditure Line Item Summation**

06300 - Golf Course FARB (\$1,517)  
06400 - Golf Course Equipment FARB (\$311,000)

Martin County  
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**Capital Improvement Plan  
Miscellaneous**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03400 Other Contractual Services	5,397	0	2,125	0
04200 Freight and Postage	0	0	12	0
04600 Repairs and Maintenance	3,820	0	0	0
06300 Improvements Other Than Bldgs	0	0	28,000	0
09902 Budget Reserves/ Capital Outlay	0	0	0	99,360
<b>Total Expenses</b>	<b>9,217</b>		<b>30,137</b>	<b>99,360</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1552 Tourist Development	0	0	0	99,360
1576 Art In Public Places	9,217	0	30,137	0
<b>Total Revenues</b>	<b>9,217</b>		<b>30,137</b>	<b>99,360</b>

**Expenditure Line Item Summation**

09902 - Cultural capital from the Tourist Development Tax moved from org 0211 to capital org 1371 reserves.

**Commission MSTU**

<b>Commission MSTU Program Chart</b> Total Full-Time Equivalents (FTE) = 0.0
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District One MSTU
District Two MSTU
District Three MSTU
District Four MSTU
District Five MSTU

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
Total FTE	0.0	0.0	0.0	0.0	0 %
Total Budget Dollars	19,548	8,013	0.0	0.0	0 %

**Commission MSTU**

**Introduction**

Under Florida State Statute 125.01(q), the Board of County Commissioners has the power to establish Municipal Service Taxing Units (MSTU), which are adopted by ordinance for specific areas, encompassing the boundaries which the Commissioners represent. The revenues collected within the Commission MSTUs are used for projects which are not captured within the other departments of the County. They are localized by design and primarily benefit the taxpayers within a specific MSTU.

**Key Issues and Trends**

As a result of the economic downturn, beginning in FY 2010, the Board of County Commissioners elected not to levy taxes in the Commissioner District MSTUs and is still refraining from taxing these areas.

As per the County Fiscal Policy adopted October 5, 2015 the other revenue sources collected in the Commissioner District MSTUs have been reallocated to the operating accounts for the intended use. Therefore no Commission District MSTUs have a Adopted FY 2017 budget.

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
District One MSTU	0	8,013	0	0
District Two MSTU	0	0	0	0
District Three MSTU	0	0	0	0
District Four MSTU	19,548	0	171,835	0
District Five MSTU	0	0	35,295	0
<b>Total Expenses</b>	<b>19,548</b>	<b>8,013</b>	<b>207,130</b>	<b>0</b>

Martin County  
Fiscal Year 2017 Adopted Budget

**Commission MSTU**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
04200 Freight and Postage	122	0	0	0
04600 Repairs and Maintenance	0	0	4,890	0
05175 Computer Equipment \$1,000-\$4999.99	2,854	0	0	0
05179 Other Equipment \$1000-\$4999.99	1,816	0	0	0
05195 Non-Capital Computer Equipment	6,506	0	0	0
05199 Other Non-Capital Equipment	5,817	0	0	0
05208 Software Licenses	934	0	0	0
06100 Land	0	0	65,781	0
06300 Improvements Other Than Buildings	0	8,013	104,554	0
08200 Aid To Private Organizations	1,500	0	31,905	0
<b>Total Expenses</b>	<b>19,548</b>	<b>8,013</b>	<b>207,130</b>	<b>0</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1101 District One MSTU	0	8,013	0	0
1104 District Four MSTU	19,548	0	171,835	0
1106 District Five MSTU	0	0	35,295	0
<b>Total Revenues</b>	<b>19,548</b>	<b>8,013</b>	<b>207,130</b>	<b>0</b>



**Commission MSTU  
District Four MSTU**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
04200 Freight and Postage	122	0	0	0
05175 Computer Equipment \$1,000-\$4999.99	2,854	0	0	0
05179 Other Equipment \$1000-\$4999.99	1,816	0	0	0
05195 Non-Capital Computer Equipment	6,506	0	0	0
05199 Other Non-Capital Equipment	5,817	0	0	0
05208 Software Licenses	934	0	0	0
06100 Land	0	0	65,781	0
06300 Improvements Other Than Buildings	0	0	104,554	0
08200 Aid To Private Organizations	1,500	0	1,500	0
<b>Total Expenses</b>	<b>19,548</b>	<b>0</b>	<b>171,835</b>	<b>0</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1104 District Four MSTU	19,548	0	171,835	0
<b>Total Revenues</b>	<b>19,548</b>	<b>0</b>	<b>171,835</b>	<b>0</b>

**Accounts of Interest**

None

**Significant Changes**

None

**Commission MSTU  
District Five MSTU**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
04600 Repairs and Maintenance	0	0	4,890	0
08200 Aid to Private Organizations	0	0	30,405	0
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>35,295</b>	<b>0</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1106 District Five MSTU	0	0	35,295	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>35,295</b>	<b>0</b>

**Accounts of Interest**

None

**Significant Changes**

None

**County Attorney**

<p><b>County Attorney Program Chart</b> Total Full-Time Equivalents (FTE) = 11.00</p>
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<p><b>County Attorney Operations</b> Total Full Time Equivalents (FTE) = 11</p>
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	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
Total FTE	10.00	10.00	11.00	1.00	10 %
Total Budget Dollars	1,062,701	1,407,984	1,302,926	-105,058	-7.46 %

## County Attorney

### Introduction

The Office of the County Attorney provides legal services and legal advice to the Board of County Commissioners and represents Martin County in a wide variety of settings and proceedings where legal representation is necessary or advisable. The Office of the County Attorney also provides legal services and legal advice to County departments and staff, to the various County Constitutional Officers, the Metropolitan Planning Organization, and to many of the Boards and Committees established by the Board of County Commissioners.

The amount and variety of legal matters handled by the Office of the County Attorney are more similar to what is common among the larger, more urbanized counties along the southeast Florida coast than to what is common in other counties of similar size in more rural parts of the State.

Significant areas of practice are:

- advising individual County Commissioners on legal matters and serving as legal counsel during their meetings
- assisting with the drafting of County ordinances and resolutions
- serving as legal counsel for appointed committees, boards, and task forces
- advising County staff on the legal aspects of County business
- drafting or reviewing County contracts and other legal documents
- representing the County in litigation, both in trial and appellate court and in administrative proceedings resolving conflicts
- solving issues and controversies involving growth management, land use, economic development and intergovernmental relations

### Key Issues and Trends

The following key issues and trends will require legal services for the upcoming fiscal year:

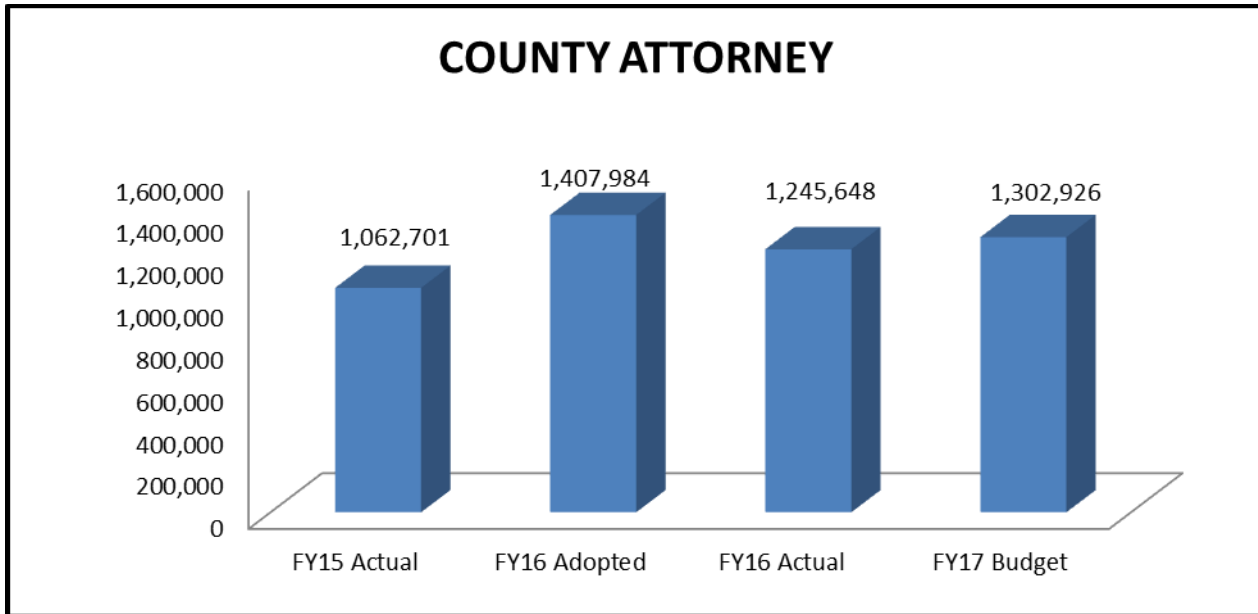
- supporting the Strategic Goals of the Board of County Commissioners:
  - economic development--planning, implementation and monitoring
  - natural resources/environment
  - internal policies and procedures
  - infrastructure
  - growth management
- litigation regarding matters not covered by TRICO, such as contract claims, comprehensive plan amendments, and land use decisions
- risk assessment regarding tort cases covered by TRICO
- assist in developing policies that relate to the County's real estate holdings
- legal support for Inlet Maintenance/Dredging issues
- implementation of Board directed cooperation with agencies and governments using Interlocal Agreements and Memoranda of Understanding
- implementation of Board direction concerning Airport long range planning and regulations
- support Board policy direction
- provide legal support for implementation of Board direction regarding proposed Fire Rescue consolidation

Martin County  
Fiscal Year 2017 Adopted Budget

**County Attorney**

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
County Attorney Operations	1,062,701	1,407,984	1,245,648	1,302,926
<b>Total Expenses</b>	<b>1,062,701</b>	<b>1,407,984</b>	<b>1,245,648</b>	<b>1,302,926</b>



Martin County  
Fiscal Year 2017 Adopted Budget

**County Attorney**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01100 Executive Salaries	164,710	147,084	166,332	147,084
01200 Regular Salaries	595,836	697,067	740,722	762,939
01300 Other Salaries	2,756	6,000	6,359	6,000
01400 Overtime	1,828	0	1,383	0
02101 FICA	40,979	49,651	50,688	52,624
02102 Medicare	10,603	12,535	12,824	13,370
02200 Retirement Contributions	83,516	96,013	94,130	100,285
02300 Life and Health Insurance	104,017	121,009	116,047	131,507
03102 Prof Serv-Outside Counsel-Lit	5,000	7,780	0	7,780
03103 Prof Serv-Outside Counsel-Non-Lit	4,322	7,780	5,804	7,780
03300 Court Reporter Services	1,479	7,780	0	7,780
03400 Other Contractual Services	1,989	221,227	2,143	21,227
03410 Other Contractual Svcs - Staffing	8,982	0	4,384	0
04000 Travel and Per Diem	162	350	668	350
04001 Travel and Per Diem/Mandatory	0	5,000	0	4,000
04002 Travel and Per Diem/Educational	2,416	0	3,680	1,000
04200 Freight and Postage	577	1,500	327	1,500
04401 Rentals and Leases/Pool Vehicles	150	120	180	300
04402 Rentals and Leases/Copier Leases	3,558	3,559	3,558	3,000
04614 Hardware Maintenance	119	0	0	0
04700 Printing and Binding	1,911	3,200	2,772	3,300
04900 Other Current Charges	977	0	13	1,000
04904 Legal Settlements	2,875	0	0	0
04954 County Witness Fees	466	0	0	0
04957 Miscellaneous Judicial Costs	50	0	0	0
04959 Subpoena Services	120	0	0	0
05100 Office Supplies	2,823	2,379	3,125	4,000
05175 Computer Equipment \$1,000-\$4999.99	1,584	0	1,382	0
05195 Non-Capital Computer Equipment	977	0	1,131	1,500
05199 Other Non-Capital Equipment	0	0	3,157	0
05200 Operating Supplies	90	0	210	0
05207 Computer Supplies	103	1,000	1,027	1,000
05208 Software Licenses	289	0	0	500
05400 Publications and Memberships	2,650	2,950	5,474	5,500
05402 Publications/Subscriptions	13,552	13,000	14,993	13,600
05500 Training	1,234	1,000	3,135	4,000
<b>Total Expenses</b>	<b>1,062,701</b>	<b>1,407,984</b>	<b>1,245,648</b>	<b>1,302,926</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,002,830	1,246,670	1,133,957	1,251,206
1111 Building and Permitting	0	102,077	60,398	0
33512 State Revenue Sharing	36,106	36,442	36,442	11,967
34900 Other Charges for Services	23,665	22,795	14,633	39,753
36900 Other Miscellaneous Revenues	100	0	218	0
<b>Total Revenues</b>	<b>1,062,701</b>	<b>1,407,984</b>	<b>1,245,648</b>	<b>1,302,926</b>

**County Attorney  
County Attorney Operations**

**Mission Statement**

Assist in the protection of the quality of life in Martin County by providing legal services that support ethical government practices.

**Services Provided**

The Office of the County Attorney provides legal services and legal advice to the Board of County Commissioners, various County Constitutional Officers, County departments, staff, the Metropolitan Planning Organization, and to many of the boards and committees established by the Board of County Commissioners. Counsel for the Board of County Commissioners predominantly focuses on the issues of growth management, land use and economic development. The County Attorney advises Commissioners on their authority and discretion, and represents the County as its attorney in all lawsuits, administrative proceedings, and appeals, except matters assigned by the Board or by law to special legal counsel. Additionally, the County Attorney reviews real estate matters, contracts, and assists in drafting ordinances and other documents of legal interest to the County.

**Goals and Objectives**

- Provide high quality work product to meet the needs of the Board of County Commissioners.
- Provide timely legal services to the Board that comprehensively review and address legal issues raised.
- Respond to the Board of County Commissioners questions as expeditiously as possible.
- Continue and expand legal support to County departments, Construction Industry Licensing Board, Code Enforcement Board, Local Planning Agency, Board of Zoning Adjustment, Metropolitan Planning Organization, Neighborhood Advisory Committees, Community Redevelopment Agency, State Housing Initiative Program, Parks and Recreation Advisory Board, Affordable Housing Advisory Committee, Library Board of Trustees, Rural Indiantown Revitalization Advisory Board, Airport Noise Advisory Committee, Historic Preservation Board, Bicycle & Pedestrian Advisory Committee, Community Health Care Review Board, Local Coordinating Board for the Transportation Disadvantaged, Tourist Development Council and Public Art Advisory Board.

**Benchmarks**

Due to the fact that so much of the role of an office of a county attorney is not routine work, the possibility for precise standards of output that would be both credible and broadly applicable is extremely limited. Nevertheless, performance standards and measures may be identified and have been established for the office's programs. Most, if not all, of the standards and measures are of wider application and could be considered in lieu of benchmarks.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Legal Representation of County	%	100.00	100.00	100.00	100.00
Responsiveness to Commissioners	%	100.00	100.00	100.00	100.00
Responsiveness to Agenda Item Review	%	100.00	100.00	100.00	100.00

**Outcomes**

The County Attorney's office will provide high quality legal services.

**County Attorney  
County Attorney Operations**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Secretary to County Attorney	1	
County Attorney	1	1
Legal Assistant		3
Assistant County Attorney	3	2
Sr. Assistant County Attorney	3	4
Administrative Specialist III	1	1
Legal Secretary (Litigation)	2	
<b>Total FTE</b>	<b>11</b>	<b>11</b>

**Equipment Expenditures**

None



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**County Attorney  
County Attorney Operations**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
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04904 Legal Settlements	2,875	0	0	0
04954 County Witness Fees	466	0	0	0
04957 Miscellaneous Judicial Costs	50	0	0	0
04959 Subpoena Services	120	0	0	0
05100 Office Supplies	2,823	2,379	3,125	4,000
05175 Computer Equipment \$1,000-\$4999.99	1,584	0	1,382	0
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**County Attorney  
County Attorney Operations**

**Accounts of Interest**

- 03102 - 03300 Maintaining prior year level of outside litigation cost in an effort to keep Department's budget flat
- 03400 - Consultants/experts for outside counsel and in-house litigation; litigation checking account, and miscellaneous in-house litigation expenses such as: expert witness fees, County witness fees, judicial costs, archives management (a minimum \$2,000). In FY16 reallocated \$200K from contracted staff to payroll.
- 04002 - 04401 Increase in travel and related pool vehicle rental cost is for required educational sessions allowing the attorneys to earn credits required for specialized licensing and certifications.
- 04900 - Increase reflects the anticipated cost of recording fees, ads, and other charges that regularly accompany legal transactions.
- 05100 - Increase in this account is due to additional staff and caseload needs for paper and other office supplies
- 05195 - Additional monitors are necessary to increase productivity and accuracy in reading and processing legal paperwork by using double or larger monitors.
- 05208 - Increase reflect the actual cost of for Adobe Professional software licenses necessary for efficient processing of legal paperwork.
- 05400 - Increase is due to additional staff's Florida Bar licenses and certifications, FACA, MCBA and notaries.
- 05402 - Increase is an adjustment to actual cost for County Attorney's Law Library resources.
- 05500 - Increase in training cost is for educational sessions allowing the attorneys to earn credits required for specialized licensing and certifications.

**Significant Changes**

During FY16, funding for two Sr. Assistant County Attorney positions was transferred from Other Contractual Services to payroll accounts. Other positions were redefined as well to increase efficiency of the work process. The FY17 budget line item for attorney's position in the Building and Permitting fund has been reduced to zero.

**Engineering**

<b>Engineering Program Chart</b> Total Full-Time Equivalents (FTE) = 144.00
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<b>Engineering Administration</b> Total Full Time Equivalents (FTE) = 4
<b>Traffic Engineering</b> Total Full Time Equivalents (FTE) = 18
<b>Transportation Planning (MPO)</b> Total Full Time Equivalents (FTE) = 5
<b>Transit</b> Total Full Time Equivalents (FTE) = 3
<b>Surveying</b> Total Full Time Equivalents (FTE) = 8.25
<b>Capital Projects</b> Total Full Time Equivalents (FTE) = 11
<b>Ecosystem Restoration &amp; Management</b> Total Full Time Equivalents (FTE) = 7
<b>Development Review</b> Total Full Time Equivalents (FTE) = 6
<b>Stormwater Maintenance Program</b> Total Full Time Equivalents (FTE) = 19.50
<b>Field Operations</b> Total Full Time Equivalents (FTE) = 46.50
<b>Mosquito Control</b> Total Full Time Equivalents (FTE) = 9
<b>Coastal Management</b> Total Full Time Equivalents (FTE) = 2.50
<b>Real Property</b> Total Full Time Equivalents (FTE) = 4.25

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
Total FTE	123.50	140.00	144.00	4.00	3 %
Total Budget Dollars	14,647,339	14,812,090	15,423,452	611,362	4.13 %

## Engineering

### **Introduction**

The Engineering Department plans, designs, constructs, operates and maintains many of the assets within the County's infrastructure system (e.g. roadways, sidewalks, bridges, signals, streetlights, storm-water facilities, etc.). The Department also plans, designs and constructs assets for other County departments and constitutional offices (e.g. buildings, parks, historic renovations, utilities, etc.). The Department is responsible for balancing the efficient delivery of improvements to these assets, while minimizing the impact to the environment. Maintenance of these assets focuses on public safety, the most efficient use of existing facilities, and leveraging technology while striving to meet customer needs at reduced funding levels.

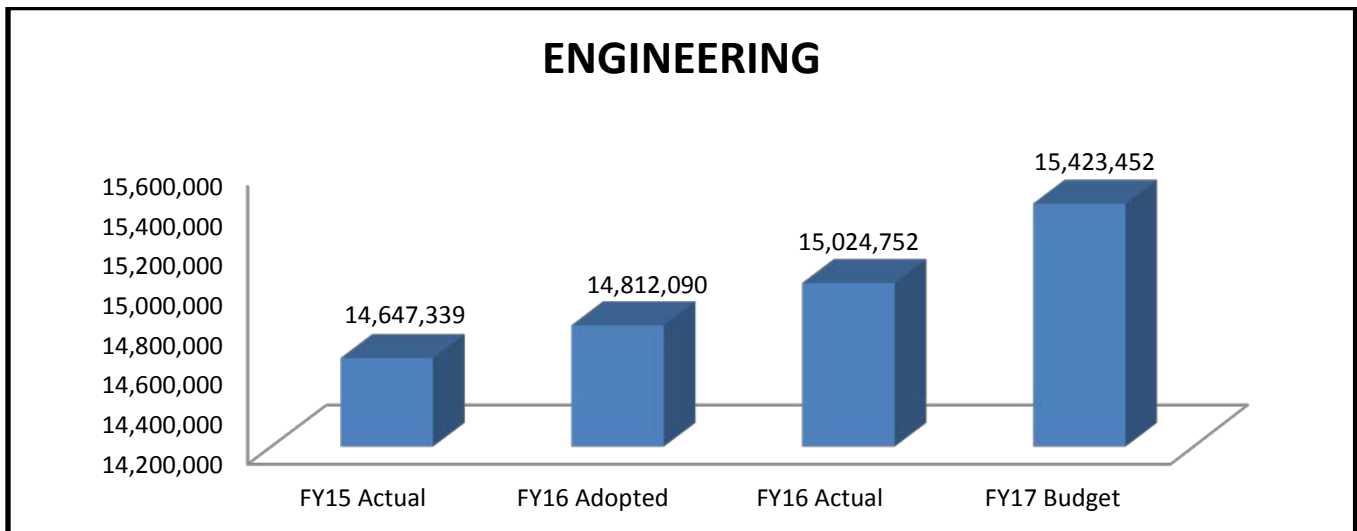
### **Key Issues and Trends**

Engineering plays a key role in assisting the County in achieving the priority objectives established by the Board. The key objectives assigned to Engineering at the present time are to: prioritize protection of estuaries when addressing the problems related to discharges from Lake Okeechobee; advocate for Everglades restoration; implement the new St. Lucie Inlet Management Plan; develop a summary/overview of County's real estate holdings; review All Aboard Florida construction plans and Final Environmental Impact Statement (FEIS) and evaluate impacts; maintain existing infrastructure in an efficient, cost effective manner to ensure public facilities serve County residents' needs; update road ratings annually; and prioritize resurfacing and drainage rehabilitation.

**Engineering**

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
Engineering Administration	409,025	433,628	436,411	434,564
Traffic Engineering	2,109,114	2,120,925	2,198,002	2,281,426
Transportation Planning (MPO)	611,771	326,612	446,276	340,896
Transit	1,759,515	640,202	1,677,487	1,002,053
Surveying	1,009,207	1,086,601	1,196,663	735,275
Capital Projects	626,676	853,348	708,255	868,222
Ecosystem Restoration & Management	653,129	722,337	740,689	807,321
Development Review	305,227	356,684	280,081	431,659
Stormwater Maintenance Program	2,302,065	2,375,808	2,075,760	2,393,183
Field Operations	3,682,209	4,620,722	3,973,534	4,431,236
Mosquito Control	946,851	1,055,411	1,085,547	1,037,010
Coastal Management	232,550	219,812	206,046	222,761
Real Property	0	0	0	437,846
<b>Total Expenses</b>	<b>14,647,339</b>	<b>14,812,090</b>	<b>15,024,752</b>	<b>15,423,452</b>



Martin County  
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**Engineering**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	5,120,742	5,979,618	5,222,094	6,191,428
01202 PTO Payout	0	0	1,296	0
01203 Standby Pay	36,960	29,620	44,730	33,290
01400 Overtime	28,026	55,300	23,756	58,900
01501 Cell Phone Stipend	23,818	25,680	26,495	26,880
02101 FICA	302,232	372,767	308,114	384,111
02102 Medicare	70,945	87,585	72,439	90,133
02200 Retirement Contributions	428,326	482,238	429,117	509,319
02300 Life and Health Insurance	1,089,078	1,439,462	1,156,499	1,536,206
03100 Professional Services	546,493	355,445	604,036	354,045
03101 Professional Services - IT	220	0	256	0
03103 Prof Serv-Outside Counsel-Non-Lit	1,953	0	4,720	0
03200 Accounting and Auditing	0	0	7,000	0
03400 Other Contractual Services	2,362,309	1,609,387	2,103,920	1,912,953
03404 Janitorial Services	5,028	12,130	5,018	12,130
03409 Mowing & Landscaping Services	960,164	1,042,934	990,749	1,052,848
03410 Other Contractual Svcs - Staffing	279,416	239,885	309,697	268,851
03412 IT Hosting Service	0	0	3,200	0
04000 Travel and Per Diem	14,020	7,605	14,269	11,605
04001 Travel and Per Diem/Mandatory	3,516	8,855	1,023	8,855
04002 Travel and Per Diem/Educational	13,194	17,922	13,018	18,422
04100 Communications	18,222	18,266	17,675	16,566
04101 Communications - Cell Phones	326	3,415	520	2,875
04200 Freight and Postage	4,989	5,650	7,333	5,650
04300 Utility Services	144	0	0	0
04301 Electricity	39,728	39,845	35,387	41,270
04302 Streetlights	610,110	626,900	641,614	637,710
04303 Water/Sewer Services	75,275	75,740	105,302	76,620
04304 Garbage/Solid Waste Services	16,540	33,470	17,583	33,470
04305 Traffic Signals	28,037	49,018	30,594	32,400
04400 Rentals and Leases	4,668	16,020	5,348	16,320
04401 Rentals and Leases/Pool Vehicles	4,325	2,025	5,285	6,350
04402 Rentals and Leases/Copier Leases	8,425	10,122	7,632	10,122
04403 Rentals and Leases/Beepers	0	180	0	0
04600 Repairs and Maintenance	184,655	175,877	256,019	204,865
04610 Vehicle Repair and Maintenance	484,996	382,622	574,581	379,422
04611 Building Repair and Maintenance	2,079	10,750	3,758	10,750
04614 Hardware Maintenance	0	0	62	0
04700 Printing and Binding	11,843	6,005	11,565	9,955
04800 Promotional Activities	773	0	1,299	0
04900 Other Current Charges	12,761	14,190	11,706	14,590
04910 Fleet Replacement Charge	137,102	137,675	137,675	155,609
05100 Office Supplies	8,966	14,608	8,316	14,608
05175 Computer Equipment \$1,000-\$4999.99	2,791	0	1,381	1,000
05179 Other Equipment \$1000-\$4999.99	25,245	3,298	16,071	3,298
05195 Non-Capital Computer Equipment	5,956	100	3,624	100
05199 Other Non-Capital Equipment	28,603	16,540	21,455	16,540
05200 Operating Supplies	93,174	118,999	80,581	126,604
05201 Chemicals	190,018	232,351	382,062	232,351
05204 Fuel	252,312	418,200	211,808	412,401
05207 Computer Supplies	6,552	6,350	6,280	6,350

**Engineering**

**Expenditures and Revenues (cont.)**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
05208 Software Licenses	4,017	1,100	1,331	1,480
05300 Road Materials and Supplies	328,462	357,065	283,305	357,065
05400 Publications and Memberships	11,300	11,480	10,501	14,350
05402 Publications/Subscriptions	478	3,134	990	3,134
05500 Training	26,457	15,646	20,153	27,151
06100 Land	0	0	4,034	0
06101 Land - Professional Services	1,201	0	0	0
06300 Improvements Other Than Buildings	2,248	0	5	0
06301 Improve other than Bldgs Prof Serv	0	0	55,930	0
06400 Furniture and Equipment	112,127	229,016	31,743	44,500
06402 Vehicles /Rolling Stock/Equip>\$30k	510,075	0	546,524	28,000
06410 Vehicles - Fleet Maintenance	0	0	85,854	0
06810 Project Delivery Services	70,000	0	0	0
08200 Aid To Private Organizations	35,921	10,000	40,418	10,000
<b>Total Expenses</b>	<b>14,647,339</b>	<b>14,812,090</b>	<b>15,024,752</b>	<b>15,423,452</b>

**Engineering**

**Expenditures and Revenues (cont.)**

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,880,252	2,176,144	2,058,236	2,550,206
1110 Unincorporated MSTU	32,918	116,684	-7,032	131,659
1121 Hutchinson Island MSTU	12,583	14,200	15,787	19,857
1130 Consolidated Parks	-2	0	0	0
1137 Community Broadband Network	25,759	28,269	28,451	28,389
1140 Stormwater MSTU	2,900,923	3,054,370	2,733,954	3,083,400
1150 Countywide Road Maintenance MSTU	753,829	1,547,242	1,260,793	1,315,169
128101 Section 5303	0	50,707	0	0
128102 FTA Section 5303/5305	0	0	0	64,480
128303 MPO UPWP PI Funds FY16	0	267,905	0	0
128304 MPO FHWA Funds	0	0	0	267,916
13811 Mosquito Control Work Program	15	0	0	0
1491 Open Space/Conservation Land Impact	15,000	0	0	0
3102 Other County Capital Projects	147,502	248,154	217,793	292,357
3201 Beaches	199,901	219,812	202,646	222,761
3301 Road Projects	6,153,921	6,434,730	5,931,636	6,661,899
32900 Other Permits and Fees	85,379	100,000	112,416	100,000
33110 Federal Grants/General Government	577,117	0	398,271	0
33139 Federal Grants/Other Physical Env	0	0	85,000	0
33142 Federal Grants/Mass Transit	812,198	0	751,563	25,734
33149 Federal Grants/Other Transportation	9,821	0	0	0
33410 State Grants/General Government	21,212	0	24,639	0
33442 State Grants/Mass Transit	364,569	0	435,935	0
33469 State Grants/Other Human Services	34,814	0	0	0
33710 Local Grants/General Government	8,250	0	0	0
33730 Local Grants/Physical Environment	8,823	0	0	0
34490 Other Transportation Fees	373,709	353,615	480,540	409,201
34900 Other Charges for Services	186,930	140,000	174,697	200,000
35190 Other Judgments and Fines	114	0	0	0
36100 Interest Earnings	2	0	0	0
36200 Rents and Royalties	7	8	9	8
36401 Row Abandonment	32,200	0	0	0
36500 Sale of Surplus Materials	71	0	0	0
36600 Contributions/Private Sources	0	30,250	20,050	20,416
36900 Other Miscellaneous Revenues	0	0	89,661	0
36910 Insurance Proceeds/Refunds	0	30,000	6,160	30,000
811140 Transfer From Fund 1140	2,941	0	0	0
813301 Transfer From Fund 3301	6,581	0	3,546	0
<b>Total Revenues</b>	<b>14,647,339</b>	<b>14,812,090</b>	<b>15,024,752</b>	<b>15,423,452</b>



**Engineering Department  
Engineering Administration**

**Mission Statement**

To plan, create and build projects which, exhibit industrial excellence, fiscal responsibility and, most importantly, reflect the standards of the community. To exercise continued vigilance and efforts to preserve County's coastline, rivers and estuaries. To provide, through managerial direction, technical expertise, and coordination with other departments, an environment that facilitates a high quality of life for residents, and to preserve this legacy for future generations.

**Services Provided**

Administration manages daily operations; coordinates inter and intra-governmental activities with the Board of County Commissioners, regulatory agencies and the public; updates and monitors specific departmental operating policies and procedures; and oversees programs by establishing work priorities based on Board-adopted Strategic Goals.

**Goals and Objectives**

- Provide leadership, strategic planning and fiscal stewardship for the Department
- Ensure proper interdepartmental liaison activities are performed in accordance with established legal requirements as well as County policies and procedures (i.e., payment of invoices within required # of days)
- Provide accurate information in a timely manner to the public, developers and engineers regarding the County's infrastructure (see performance measures)

**Benchmarks**

Provide prompt and accurate payments to contractors, consultants, and vendors on infrastructure improvements within thirty (30) days of payment approval, 99% of the time.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Training & Development	%	83.00	100.00	100.00	100.00
Serv & Info/Rqst for Serv (SIRFS) Acknwl	%	96.75	98.00	95.00	98.00
Serv & Info/Rqst for Serv (SIRFS) Reslvd	%	93.75	85.00	94.50	85.00

**Outcomes**

Improved departmental processes and implemented workflows maximize available resources.

**Staffing Summary**

Job Title	FY2016	FY2017
Engineering Director	1	1
Deputy County Engineer	1	1
Executive Aide	1	1
Administrative Specialist III	1	1
<b>Total FTE</b>	<b>4</b>	<b>4</b>

**Equipment Expenditures**

None

**Engineering Department  
Engineering Administration**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	311,591	330,691	333,182	329,342
01501 Cell Phone Stipend	964	960	967	960
02101 FICA	17,835	18,768	18,672	19,117
02102 Medicare	4,433	4,796	4,748	4,776
02200 Retirement Contributions	42,692	44,764	46,952	44,645
02300 Life and Health Insurance	18,926	20,839	21,300	21,044
03410 Other Contractual Svcs. - Staffing	2,597	835	0	835
04000 Travel and Per Diem	535	1,170	1,406	1,170
04001 Travel and Per Diem/Mandatory	0	250	0	250
04002 Travel and Per Diem/Educational	462	900	651	900
04200 Freight and Postage	30	100	26	100
04305 Traffic Signals	0	0	0	0
04401 Rentals and Leases/Pool Vehicles	0	90	0	90
04402 Rentals and Leases/Copier Leases	4,059	3,600	3,640	3,600
04600 Repairs and Maintenance	0	100	51	100
04700 Printing and Binding	837	500	770	500
05100 Office Supplies	499	900	551	900
05199 Other Non-Capital Equipment	920	300	0	300
05200 Operating Supplies	0	300	1	300
05207 Computer Supplies	636	1,300	439	1,300
05400 Publications and Memberships	2,010	2,010	2,456	3,880
05500 Training	0	455	600	455
<b>Total Expenses</b>	<b>409,025</b>	<b>433,628</b>	<b>436,411</b>	<b>434,564</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
3301 Road Projects	409,025	433,628	436,411	434,564
<b>Total Revenues</b>	<b>409,025</b>	<b>433,628</b>	<b>436,411</b>	<b>434,564</b>

**Accounts of Interest**

03410 - \$835 for assistance with workload related to administrative duties.  
05400 - Additional \$1,870 to cover increase in membership dues.

**Significant Changes**

There are no significant program changes.

**Engineering Department  
Traffic Engineering**

**Mission Statement**

To provide orderly, safe, efficient, and convenient movement of traffic through the roadway network of Martin County by maintaining an appropriate balance between well-organized operations and safety along the roadway network. This is achieved through the application of standardized traffic engineering principles and the recognition of the localized needs of Martin County citizens.

**Services Provided**

- Maintenance and operation of all traffic/pedestrian signals, illuminated street name signs, flashing signals and school zone or other warning flashers throughout the County in accordance with industry standards.
- Administration of the Advanced Traffic Management System (ATMS), which is a network of video data collection and fiber optic communication to assist in remote and responsive signal timing adjustments and managing incidents. It provides adequate capacity for the intersection and its corresponding roadways.
- Maintenance and operation of streetlights on County and State roadways.
- Maintenance of all regulatory, warning, guide, and informational signs along all County-maintained roadways
- Data collection of vehicular traffic volumes along the non-local roadway network throughout the County. Production of the annual Roadway Level of Service and Inventory Report, and the annual Transportation Concurrency Management Report that provide key characteristics, historic volumes and available capacity of the roadways, as well as the roadways that are most likely to carry volumes that exceed their capacity in the short and long term.
- Review of development applications and future land use map amendments to evaluate compliance with the Transportation Element of the County's Comprehensive Growth Management Plan.
- Maintenance of a database of all crash reports on roadways within the County and evaluation of the crash data to identify safety improvement projects.
- Special speed studies to substantiate traffic calming and/or speed limit reductions or increases.
- Design, permitting, and construction oversight of intersection improvements and traffic signal installation replacement, and modifications.
- Prompt response and feedback to inquiries from the public, elected officials, and the media regarding the operation of the traffic signals, the maintenance of traffic control signs, traffic volumes, traffic concurrency, sight obstructions, crash reports, etc.

**Goals and Objectives**

- Respond and repair malfunctioning traffic signals within 3 hours of notification
- Respond and repair downed STOP signs within 3 hours of notification
- Produce the annual Roadway Level of Service and Inventory Report by April 1
- Continue upgrading the crash report database to automate data entry and reporting
- Respond to Service Requests in the applicable timeframe

**Benchmarks**

The Institute of Transportation Engineers' (ITE's) maintenance standard is 31 traffic signals per technician; our technicians have over 50 traffic signals plus 585 streetlights to maintain.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Traffic Signal / Streetlight Restoration	%	99.00	99.00	99.00	99.00
Traffic - Services Completed	%	99.00	99.00	99.00	99.00
Traffic - Sign Restoration	%	100.00	99.00	100.00	99.00

**Outcomes**

Meet established goal of providing an inventory of all traffic control devices on the roadway network for utilization with the Governmental Accounting Standards Board - Statement No. 34 (GASB 34), and the County's Asset Management System.

**Engineering Department  
Traffic Engineering**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Traffic Engineering Administrator	1	1
Project Manager	1	1
Traffic Operations Supervisor	1	1
Senior Project Manager-Traffic	1	1
Street Light Technician	2	2
Utility Line Locator	1	1
Administrative Specialist III	1	1
Traffic Signal Technician	5	5
Maintenance Activities Coordinator	1	1
Traffic Operations Technician	2	2
Project Manager - Traffic Admin	1	1
Project Manager - Traffic	1	1
<b>Total FTE</b>	<b>18</b>	<b>18</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Engineering Department  
Traffic Engineering**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	634,546	703,976	680,279	780,790
01203 Standby Pay	22,670	18,320	25,690	21,990
01400 Overtime	13,014	18,000	9,157	21,600
01501 Cell Phone Stipend	5,953	6,240	6,509	6,240
02101 FICA	39,126	45,899	41,499	50,661
02102 Medicare	9,150	10,733	9,705	11,846
02200 Retirement Contributions	52,530	55,349	55,706	65,033
02300 Life and Health Insurance	155,394	171,336	190,155	232,797
03100 Professional Services	0	5,000	17,540	5,000
03400 Other Contractual Services	153,450	71,818	57,240	74,033
03404 Janitorial Services	800	800	800	800
03410 Other Contractual Svcs - Staffing	0	7,734	2,445	11,700
04001 Travel and Per Diem/Mandatory	3,173	2,970	997	2,970
04002 Travel and Per Diem/Educational	0	836	0	836
04100 Communications	12,803	15,500	11,625	13,800
04101 Communications - Cell Phones	46	540	83	0
04200 Freight and Postage	457	1,100	1,457	1,100
04301 Electricity	6,836	3,400	4,428	4,500
04302 Streetlights	610,110	626,900	641,614	637,710
04303 Water/Sewer Services	501	2,360	436	540
04305 Traffic Signals	28,037	49,018	30,594	32,400
04401 Rentals and Leases/Pool Vehicles	0	75	0	0
04402 Rentals and Leases/Copier Leases	0	360	0	360
04403 Rentals and Leases/Beepers	0	180	0	0
04600 Repairs and Maintenance	144,264	131,789	223,592	135,777
04610 Vehicle Repair and Maintenance	28,329	34,400	37,961	31,200
04611 Building Repair and Maintenance	4	0	54	0
04700 Printing and Binding	344	150	247	300
04900 Other Current Charges	150	500	378	500
04910 Fleet Replacement Charge	16,711	16,893	16,893	20,993
05100 Office Supplies	605	700	356	700
05179 Other Equipment \$1000-\$4999.99	0	0	5,705	0
05195 Non-Capital Computer Equipment	2,249	0	0	0
05199 Other Non-Capital Equipment	679	400	0	400
05200 Operating Supplies	5,370	4,400	4,386	7,600
05204 Fuel	26,112	39,199	23,787	32,700
05207 Computer Supplies	486	1,150	480	1,150
05208 Software Licenses	4,017	600	0	600
05300 Road Materials and Supplies	31,442	64,735	37,646	64,735
05400 Publications and Memberships	1,063	2,385	955	2,385
05402 Publications/Subscriptions	0	430	123	430
05500 Training	7,493	4,750	1,547	5,250
06301 Improve other than Bldgs Prof Serv	0	0	55,930	0
06400 Furniture and Equipment	21,200	0	0	0
06810 Project Delivery Services	70,000	0	0	0
<b>Total Expenses</b>	<b>2,109,114</b>	<b>2,120,925</b>	<b>2,198,002</b>	<b>2,281,426</b>

**Engineering Department  
Traffic Engineering**

**Expenditures and Revenues (cont.)**

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
1137 Community Broadband Network	25,759	28,269	28,451	28,389
1150 Countywide Road Maintenance MSTU	475,546	489,900	521,300	498,910
3301 Road Projects	1,233,985	1,188,891	1,161,551	1,294,510
34490 Other Transportation Fees	373,709	353,615	480,540	409,201
35190 Other Judgments and Fines	114	0	0	0
36600 Contributions/Private Sources	0	30,250	0	20,416
36910 Insurance Proceeds/Refunds	0	30,000	6,160	30,000
<b>Total Revenues</b>	<b>2,109,114</b>	<b>2,120,925</b>	<b>2,198,002</b>	<b>2,281,426</b>

**Accounts of Interest**

- 03100 - \$5,000 for professional services associated with maintenance of the streetlight and traffic sign assets, traffic volumes, and crash data.
- 03400 - \$74,033 for expenses associated with emergency repairs of streetlights and traffic signals as well as maintenance and repairs to traffic monitoring stations.
- 03404 - \$800 Janitorial Services.
- 03410 - \$11,700 for assistance with workload related to traffic duties; staffing need increase.
- 04302 - Increase due to added streetlights and to expenses transferred from the CRA.
- 04910 - Increase due to replacement cost estimates.

**Significant Changes**

During FY16 the Board approved two additional FTEs: (1) Senior Project Manager-Traffic and (1) Traffic Signal Technician.

**Engineering Department  
Transportation Planning (MPO)**

**Mission Statement**

To develop and implement transportation plans for the Martin Metropolitan Planning Area; evaluate social and economic factors as well as the use of land during the planning process; and secure funds to support transportation facilities and services within the policy framework of the Metropolitan Planning Organization (MPO), in accordance with Federal and State requirements.

**Services Provided**

The MPO decides how federal and state funds available for transportation improvements in Martin County will be spent in the FDOT Work Program through a continuing, cooperative and comprehensive process. Planning tasks include mobility management, bicycle and pedestrian planning, regional coordination, data analysis, plans review, demographic research and public involvement processes and updates.

**Goals and Objectives**

- Coordinate transportation planning activities through community groups and advisory committees, cities, Martin County, neighboring MPOs, Treasure Coast Regional Planning Council, FDOT, FHWA, FTA and the MPO Policy Board via regularly scheduled and special meetings
- Provide opportunities for public participation in the transportation planning process through the MPO Public Involvement Plan
- Provide timely review and prioritization of transportation projects
- Ensure that planning undertaken with FHWA Metropolitan Planning (PL) funding meets all applicable State & Federal guidelines by performing tasks in accordance with grant requirements (see performance measure)

**Benchmarks**

- Participate in planning activities that further key road improvements projects that address mobility deficiencies throughout the area
- Participate in public involvement processes in the development of plans, and selection and design of projects to be funded
- Implementation of the Martin MPO 2040 Long Range Transportation Plan
- Support Transportation Demand Management Programs

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Timely Submission of Progress Reports	%	100.00	100.00	100.00	100.00
MPO - Certifications Received	%	100.00	100.00	100.00	100.00
MPO - Timely Completion TIP; UPWP	%	100.00	100.00	100.00	100.00

**Outcomes**

Transportation facilities and services that meet the goals, objectives and policies of the Martin County Comprehensive Growth Plan, regional and local governments' plans, Martin MPO 2040 Long Range Transportation Plan and local, state and federal rules, regulations and guidelines.

**Engineering Department  
Transportation Planning (MPO)**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Senior Planner	1	1
Administrative Specialist III	1	1
MPO Administrator	1	1
MPO Planner I		1
Senior Associate Planner	1	
Planner II	1	1
<b>Total FTE</b>	<b>5</b>	<b>5</b>

**Equipment Expenditures**

None



**Engineering Department  
Transportation Planning (MPO)**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	224,846	241,587	221,536	238,304
01202 PTO Payout	0	0	1,296	0
02101 FICA	13,336	14,979	13,152	14,532
02102 Medicare	3,119	3,503	3,076	3,398
02200 Retirement Contributions	16,492	17,540	16,129	19,856
02300 Life and Health Insurance	25,171	41,003	42,657	56,306
03100 Professional Services	307,291	7,500	123,253	7,500
03400 Other Contractual Services	0	0	397	0
03412 IT Hosting Service	0	0	3,200	0
04000 Travel and Per Diem	809	0	3,216	0
04002 Travel and Per Diem/Educational	3,448	0	3,085	0
04200 Freight and Postage	326	0	316	0
04401 Rentals and Leases/Pool Vehicles	1,500	0	1,955	0
04402 Rentals and Leases/Copier Leases	1,078	0	628	0
04600 Repairs and Maintenance	73	0	0	0
04700 Printing and Binding	1,423	0	1,062	0
04800 Promotional Activities	0	0	550	0
04900 Other Current Charges	5,512	0	3,663	0
05100 Office Supplies	712	0	889	0
05175 Computer Equipment \$1,000-\$4999.99	1,633	0	0	0
05199 Other Non-Capital Equipment	0	0	3,051	0
05200 Operating Supplies	110	0	30	0
05207 Computer Supplies	2,265	0	408	0
05400 Publications and Memberships	444	500	888	1,000
05500 Training	2,185	0	1,840	0
<b>Total Expenses</b>	<b>611,771</b>	<b>326,612</b>	<b>446,276</b>	<b>340,896</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	0	0	18,933	0
128101 Section 5303	0	50,707	0	0
128102 FTA Section 5303/5305	0	0	0	64,480
128303 MPO UPWP PI Funds FY16	0	267,905	0	0
128304 MPO FHWA Funds	0	0	0	267,916
3301 Road Projects	444	8,000	888	8,500
33110 Federal Grants/General Government	577,117	0	398,271	0
33410 State Grants/General Government	21,212	0	24,639	0
33710 Local Grants/General Government	8,250	0	0	0
813301 Transfer From Fund 3301	4,748	0	3,546	0
<b>Total Revenues</b>	<b>611,771</b>	<b>326,612</b>	<b>446,276</b>	<b>340,896</b>

**Accounts of Interest**

03100 - 05500 NOTE: This Budget includes salary and fringe benefits for reoccurring grants. Other expenses will be included through resolutions upon receiving the grants. \$7,500 used as match portion for 5303 Grant.

05400 - Additional \$500 to cover increase in non-grant eligible membership dues.

**Significant Changes**

There are no significant program changes.

**Engineering Department  
Transit**

**Mission Statement**

Provide a reliable, safe and efficient public transit system to Martin County residents.

**Services Provided**

This division provides the following:

- Fixed route service
- Commuter bus service
- ADA complementary transit services
- ADA compliant bus stop program
- Bus stop shelter and amenities program
- Bus pass program
- Park-N-Ride

**Goals and Objectives**

To ensure that the delivery of public transit services is managed in full compliance with the Florida Department of Transportation and the Federal Transit Administration.

**Benchmarks**

- Reduce passenger trip costs
- Increase ridership levels

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Timely updates of Transit Plans	%	100.00	100.00	100.00	100.00
Timely completion of NTD Reports	%	100.00	100.00	100.00	100.00

**Outcomes**

Provide transit services to the general public creating opportunities to access schools, work, parks and other county services.

**Staffing Summary**

Job Title	FY2016	FY2017
Transit Manager	1	1
Associate Project Specialist	1	1
Associate Project Specialist/Mobility Coordinator		1
<b>Total FTE</b>	<b>2</b>	<b>3</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Engineering Department  
Transit**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	83,428	92,124	66,728	123,316
01501 Cell Phone Stipend	482	480	484	480
02101 FICA	4,939	5,712	3,982	7,422
02102 Medicare	1,155	1,336	931	1,736
02200 Retirement Contributions	6,118	6,688	4,886	9,297
02300 Life and Health Insurance	15,231	20,594	10,368	35,753
03100 Professional Services	41,298	0	0	0
03101 Professional Services - IT	220	0	0	0
03200 Accounting and Auditing	0	0	7,000	0
03400 Other Contractual Services	1,020,332	513,268	1,113,190	789,119
03410 Other Contractual Svcs - Staffing	22,708	0	28,327	25,000
04000 Travel and Per Diem	4,883	0	264	0
04002 Travel and Per Diem/Educational	591	0	743	500
04100 Communications	1,902	0	2,250	0
04200 Freight and Postage	61	0	451	0
04401 Rentals and Leases/Pool Vehicles	1,640	0	765	4,400
04600 Repairs and Maintenance	135	0	1,849	0
04610 Vehicle Repair and Maintenance	1,913	0	233	0
04700 Printing and Binding	3,032	0	3,573	3,500
04800 Promotional Activities	773	0	749	0
04900 Other Current Charges	3,282	0	2,475	0
05100 Office Supplies	700	0	487	0
05175 Computer Equipment \$1,000-\$4999.99	1,157	0	1,381	1,000
05195 Non-Capital Computer Equipment	730	0	0	0
05199 Other Non-Capital Equipment	1,525	0	780	0
05200 Operating Supplies	2,003	0	772	150
05207 Computer Supplies	0	0	30	0
05208 Software Licenses	0	0	0	380
05400 Publications and Memberships	686	0	705	0
05402 Publications/Subscriptions	349	0	674	0
05500 Training	0	0	352	0
06300 Improvements Other Than Buildings	2,248	0	0	0
06402 Vehicles /Rolling Stock/Equip>\$30k	510,075	0	392,643	0
08200 Aid To Private Organizations	25,921	0	30,418	0
<b>Total Expenses</b>	<b>1,759,515</b>	<b>640,202</b>	<b>1,677,487</b>	<b>1,002,053</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	470,842	513,260	381,033	727,611
3301 Road Projects	111,828	126,934	88,896	248,700
33142 Federal Grants/Mass Transit	812,198	0	751,563	25,734
33442 State Grants/Mass Transit	364,569	0	435,935	0
36200 Rents and Royalties	7	8	9	8
36500 Sale of Surplus Materials	71	0	0	0
36600 Contributions/Private Sources	0	0	20,050	0
<b>Total Revenues</b>	<b>1,759,515</b>	<b>640,202</b>	<b>1,677,487</b>	<b>1,002,053</b>

**Engineering Department  
Transit**

**Accounts of Interest**

- 03400 - 05500 NOTE: This Budget includes salary and fringe benefits for reoccurring grants. Other expenses will be included through resolutions upon receiving the grants. \$513,268 for the Public Transportation contract; \$274,351 portion added to maintain current LOS given PSL UZA federal funding decrease; and \$1,500 increase related to new FTE.
- 03410 - Contracted Staffing needs to provide administrative support.
- 04002 - \$500 increases related to new FTE.
- 04401 - \$1,200 To perform mandatory oversight of bus services and bus shelters; \$3,200 increase related to new FTE.
- 04700 - For the implementation of the Bus Pass Program as directed by BOCC.
- 05175 - \$1,000 increase related to new FTE.
- 05200 - \$150 increase related to new FTE.
- 05208 - \$380 increase related to new FTE.

**Significant Changes**

One (1) new FTE added: Associate Project Specialist/Mobility Coordinator.

**Engineering Department  
Surveying**

**Mission Statement**

Provide surveying excellence and expertise to the County and the public for all phases of surveying, mapping and GIS services.

**Services Provided**

- Collects field data and prepares boundary topographic surveys for design, planning, right-of-way, mapping and acquisitions for the Engineering and various other County departments, and governmental agencies.
- Performs various survey services for their use along with legal descriptions and sketches for acquisition of easements and right-of-ways.
- Manages the Surveying & Mapping Continuing Services Contract and consultant projects.
- Provides research and determinations of roadway status, open road building permit eligibility, open road frontage variances and open road permits.
- Reviews land development applications & approves plats for inclusion into the County Parcel Mapping System.
- Reviews survey sketches, boundary, topographic, and other surveys prepared by outside consultants to assure compliance with State and County rules and regulations.
- Responds to public inquiries regarding abandonment or vacation of road right-of-way and assists the public in preparing necessary documentation for abandonment or vacation of these right-of-ways, inquiries regarding TIIFF State/County road reservations status and assists the public in preparing necessary documentation for release of the road reservations. Maintains and updates Martin County's vertical and horizontal monumentation to meet federal specifications.
- Provides outside professionals with right-of-way maps and other archived information as well as vertical & horizontal control data via County's website.
- Maintains and updates the IPS County Road Inventory and Data Base information.
- Right-of-way, map, easement preparation, research and support.

**Goals and Objectives**

- Initiate new technology and cost savings measures for the division;
- Perform technical review of plats within adopted County standards (see performance measures);
- Achieve a 90% completion goal of Martin County Vertical Control Datum (NAVD88) densification project;
- Implement refined procedures for the Open Road Determination, Variance and Permit Process;
- Initiate new right-of-way inventory mapping projects;
- Improve/ increases efforts on staff retention, professional development, succession planning and cross training initiatives;
- Migration of enhanced Geographic Information System (GIS) technology into general practices and records management; and
- Maintain horizontal and vertical control (Global Positioning System - GPS) monumentation.

**Benchmarks**

Complete high quality professional products for all projects within the allotted deadlines 97% of the time.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Capital - Acquisitions	%	85.00	90.00	90.00	90.00
Technical Review	%	87.50	95.00	95.00	95.00
Local Cost Index	%	95.00	95.00	95.00	95.00
Update Inventory - Real Property	%	90.00	90.00	90.00	90.00

**Outcomes**

Meet Goals and Objectives by maintaining a highly efficient Division, satisfying internal/external requests and achieving expected level of service to the public.

**Engineering Department  
Surveying**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Survey Party Chief	2	2
Project Manager - Survey	1	1
Real Property Specialist	1	.75
Survey Assistant	1	1
Survey Aide II	2	2
Administrative Specialist III	.5	.5
Senior Certified Paralegal	2	
Real Property Manager	1	
County Surveyor	1	1
<b>Total FTE</b>	<b>11.5</b>	<b>8.25</b>

**Equipment Expenditures**

None

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**Engineering Department  
Surveying**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	595,274	653,077	621,936	412,838
01400 Overtime	0	900	0	900
01501 Cell Phone Stipend	1,886	2,040	2,034	1,680
02101 FICA	34,805	39,311	36,385	25,652
02102 Medicare	8,140	9,192	8,509	5,999
02200 Retirement Contributions	48,551	49,086	48,706	33,344
02300 Life and Health Insurance	125,364	137,397	132,556	92,599
03100 Professional Services	102,452	126,000	293,279	106,000
03103 Prof Serv - Outside Counsel-Non-Lit	1,953	0	450	0
03400 Other Contractual Services	17,982	19,600	4,622	2,600
04000 Travel and Per Diem	1,243	295	1,922	1,270
04001 Travel and Per Diem/Mandatory	0	550	0	300
04002 Travel and Per Diem/Educational	1,155	1,284	1,325	784
04100 Communications	1,475	936	1,476	936
04101 Communications - Cell Phones	8	0	72	0
04200 Freight and Postage	332	550	139	150
04400 Rentals and Leases	1,500	1,200	1,500	0
04401 Rentals and Leases/Pool Vehicles	110	200	320	0
04402 Rentals and Leases/Copier Leases	0	720	0	360
04600 Repairs and Maintenance	2,357	2,325	990	2,200
04610 Vehicle Repair and Maintenance	1,721	4,550	6,202	4,300
04614 Hardware Maintenance	0	0	62	0
04700 Printing and Binding	1,166	500	968	200
04900 Other Current Charges	857	10,200	3,482	10,000
04910 Fleet Replacement Charge	8,113	6,481	6,481	6,481
05100 Office Supplies	642	1,413	842	788
05179 Other Equipment \$1000-\$4999.99	4,400	0	0	0
05195 Non-Capital Computer Equipment	2,286	0	2,004	0
05199 Other Non-Capital Equipment	535	1,050	138	800
05200 Operating Supplies	5,662	5,674	3,816	7,224
05204 Fuel	4,187	6,500	4,027	6,000
05207 Computer Supplies	923	900	1,726	900
05208 Software Licenses	0	500	1,020	250
05400 Publications and Memberships	1,980	1,900	1,630	1,100
05402 Publications/Subscriptions	129	300	129	0
05500 Training	2,425	1,970	3,877	9,620
06100 Land	0	0	4,034	0
06400 Furniture and Equipment	29,594	0	0	0
<b>Total Expenses</b>	<b>1,009,207</b>	<b>1,086,601</b>	<b>1,196,663</b>	<b>735,275</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	290,181	349,911	385,684	0
1140 Stormwater MSTU	63,591	61,000	58,029	61,000
1150 Countywide Road Maintenance MSTU	31,319	55,000	73,829	55,000
3301 Road Projects	591,917	620,690	594,121	619,275
33139 Federal Grants/Other Physical Env.	0	0	85,000	0
36401 Row Abandonment	32,200	0	0	0
<b>Total Revenues</b>	<b>1,009,207</b>	<b>1,086,601</b>	<b>1,196,663</b>	<b>735,275</b>

**Engineering Department  
Surveying**

**Accounts of Interest**

03100 - \$25,000 for Vertical Control Network Program; \$15,000 for Asset and Road Inventory Maintenance Program; \$66,000 for GIS/Survey Services.

03400 - \$2,600 for contracted services such as archiving, uniforms, etc.

04000 - Additional \$1,000 for new and existing staff.

05200 - Additional \$2,000 for large-format Plotter/Scanner.

05500 - Additional \$8,000 for new and existing staff. Training platforms include: AUTOCAD new versions, LiDAR updates, GIS/ESRI, Vertical/Horizontal Control, Surveying & Mapping, etc.

**Significant Changes**

Real property-related tasks/duties, 3.25 FTEs, and its corresponding budget have been separated from the Survey Division. The Real Property Division was created and will operate independently.



**Engineering Department  
Capital Projects**

**Mission Statement**

The Capital Projects Division is responsible for the design and construction of vertical and horizontal projects within the Capital Improvement Plan (CIP). These projects are completed primarily to maintain Board of County Commissioners adopted Level of Service (LOS) within the Martin County Comprehensive Growth Management Plan. The Division strives to provide planning, design, and construction of cost-effective projects while preserving the environment and beautification of the community.

**Services Provided**

- Provide project scope definition and oversight to design consultants and construction contractors during the execution of assigned capital projects necessary to maintain the Board of County Commissioners adopted Level of Service (LOS).
- Manage the ten-year Capital Improvement Plan (CIP), which includes new and lifecycle-replacement projects.
- Design and construct capital projects, which carry out Martin County's goals of protecting the St. Lucie River and providing flood protection.
- Develop and renovate public parks and boat ramp facilities.
- Serve as the coordinating agent for all railroad crossings in the County, renew and maintain lease agreements, and budget annual lease fees and rehabilitation costs.
- Implement the Annual Resurfacing Program and Bridge Maintenance/Repair Program, which includes evaluation of existing conditions, repair needs, budget preparation, annual contract procurement, and monitoring construction activities.
- Implement the Infrastructure Reinvestment Program which includes evaluation of the existing backlog, prioritization and scheduling of targeted projects, budget preparation, design oversight, and monitoring construction activities.
- Coordinate the Assessable Paving and Drainage Programs.

**Goals and Objectives**

Update road surface rating and bridge inventory on an alternating bi-annual basis and prioritize restoration needs.

**Benchmarks**

- Reduce and/or eliminate identified Level of Service (LOS) deficiencies within the roadway network.
- Coordinate work of consulting engineers to ensure design of infrastructure improvements with all applicable regulations.
- Obtain appropriate permits from federal and state regulatory agencies to ensure compliance as they relate to infrastructure improvements.
- Coordinate long-range planning activities with the Florida Department of Transportation (FDOT) and the Metropolitan Planning Organization (MPO).
- Design and construct roadways in accordance with sustainable concepts and incorporating redevelopment projects within the Community Redevelopment Areas (CRAs).
- Design and construct park and building facilities in accordance with value engineering and sustainable concepts for all departments.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Road - Construction within budget	%	95.00	85.00	96.25	85.00
Design within schedule	%	88.75	85.00	89.50	85.00
Design within budget	%	90.00	85.00	89.50	85.00
Construction within schedule	%	96.25	85.00	87.50	85.00

**Outcomes**

Well planned, cost effective infrastructure projects, result in an improved quality of life for Martin County residents.

**Engineering Department  
Capital Projects**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Associate Project Manager	1	
Capital Projects Manager	1	1
Project Engineer	2	2
Sr. Project Manager-Capital Projects	1	1
Administrative Specialist III	1	1
Project Manager	1	2
Park Planner & Development Administrator	1	1
Construction Project Inspector	3	3
<b>Total FTE</b>	<b>11</b>	<b>11</b>

**Equipment Expenditures**

None

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**Engineering Department  
Capital Projects**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	411,604	533,132	463,789	554,822
01400 Overtime	1,091	0	0	0
01501 Cell Phone Stipend	2,350	2,400	3,326	3,360
02101 FICA	24,493	32,792	27,463	34,398
02102 Medicare	5,728	7,670	6,423	8,044
02200 Retirement Contributions	30,256	38,398	33,667	41,722
02300 Life and Health Insurance	66,887	109,372	82,591	92,612
03100 Professional Services	47,835	78,202	29,543	78,202
03400 Other Contractual Services	374	0	462	0
04000 Travel and Per Diem	0	675	0	675
04001 Travel and Per Diem/Mandatory	0	2,120	0	2,120
04002 Travel and Per Diem/Educational	1,385	3,820	1,486	3,820
04200 Freight and Postage	106	1,000	464	1,000
04300 Utility Services	144	0	0	0
04401 Rentals and Leases/Pool Vehicles	0	700	20	700
04402 Rentals and Leases/Copier Leases	0	741	0	741
04600 Repairs and Maintenance	122	1,125	110	1,125
04610 Vehicle Repair and Maintenance	4,220	4,200	4,349	4,200
04700 Printing and Binding	1,250	1,300	1,211	1,300
04900 Other Current Charges	180	500	420	500
04910 Fleet Replacement Charge	14,737	15,750	15,750	18,350
05100 Office Supplies	880	3,695	1,279	3,695
05195 Non-Capital Computer Equipment	252	0	801	0
05199 Other Non-Capital Equipment	2,178	650	291	650
05200 Operating Supplies	1,313	1,900	2,611	2,780
05204 Fuel	6,763	9,160	6,877	9,160
05207 Computer Supplies	71	1,000	0	1,000
05400 Publications and Memberships	1,400	1,634	1,572	1,634
05402 Publications/Subscriptions	0	350	0	350
05500 Training	1,057	1,062	1,390	1,262
06300 Improvements Other Than Buildings	0	0	5	0
06410 Vehicles - Fleet Maintenance	0	0	22,354	0
<b>Total Expenses</b>	<b>626,676</b>	<b>853,348</b>	<b>708,255</b>	<b>868,222</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	112,354	114,454	113,711	119,373
1140 Stormwater MSTU	3,754	0	0	0
3102 Other County Capital Projects	114,853	248,154	214,393	292,357
3301 Road Projects	384,061	490,740	380,151	456,492
33149 Federal Grants/Other Transportation	9,821	0	0	0
813301 Transfer From Fund 3301	1,832	0	0	0
<b>Total Revenues</b>	<b>626,676</b>	<b>853,348</b>	<b>708,255</b>	<b>868,222</b>

**Engineering Department  
Capital Projects**

**Accounts of Interest**

03100 - \$60,000 for continuation of professional services managing work projects with FEMA, FHWA and other agencies for reimbursement on disaster related events, and assisting with several capital projects; \$18,202 to cover non-grant eligible services.

04910 - Increase due to one new vehicle and to replacement cost estimates..

05200 - \$880 Additional expenses associated with new FTEs.

05500 - \$200 Additional expenses associated with new FTEs.

**Significant Changes**

During FY16 the Board approved two additional FTEs: (1) Senior Project Manager-Capital Projects and (1) Construction Project Inspector.

**Engineering Department  
Ecosystem Restoration & Management**

**Mission Statement**

Preserve, restore, enhance and maintain Martin County's environmental resources, with particular emphasis on water quality, ecosystem restoration, land acquisition and management for conservation purposes, and facilitation of public access to the County's environmental lands.

**Services Provided**

The Ecosystem Restoration & Management Division staff supports their mission through comprehensive project management of land and water projects within a regional ecosystem context. Through day-to-day operations and strong partnerships with other governmental agencies and the public, the Division acquires, restores, enhances, and maintains environmentally sensitive lands in Martin County, and creates appropriate public access opportunities. Additionally, the Division implements water quality improvement projects and programs designed to meet applicable water quality standards and goals. Finally, the Division maintains a strong advocacy role for regional ecosystem restoration efforts, including the Everglades, St. Lucie River and Estuary, the Loxahatchee River, and the Indian River Lagoon.

**Goals and Objectives**

- Lead County efforts to comply with the requirements of the National Pollution Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) 5-year permit
- Lead County efforts to enhance flood protection and implement reductions of pollutants into surface waters to meet State adopted Total Maximum Daily Loads (TMDLs) and associated Basin Management Action Plan (BMAP)
- Lead advocacy efforts in support of Everglades' restoration, and represent the interests of Martin County regional ecosystem restoration efforts to protect the St. Lucie River and Estuary, the Indian River Lagoon, and the Loxahatchee River
- Purchase, preserve, restore, enhance and maintain the natural resources of Martin County and provide public access

**Benchmarks**

- Update a county-wide Stormwater and Water Quality Projects Needs Assessment to identify retrofit, septic-to-sewer, and flood control projects necessary to meet Martin County's water quality goals and related costs
- Maintain compliance with Martin County's National Pollutant Discharge Elimination System (NPDES) permit through updating the Annual Report and associated database
- Improve natural resource protection on acquired environmentally sensitive lands while balancing public access needs
  - Implement management plans for all environmentally sensitive lands
  - Emphasize treatment of exotic vegetation and control of problematic exotic animals on all environmentally sensitive lands
- Complete regional restoration projects in support of Loxahatchee River restoration
- Attend multi-agency forums to represent Martin County's positions on Everglades and other regional restoration issues
- Meet with Florida Communities Trust (FCT) leadership and staff to discuss outstanding commitments and address funding as well as program constraints

**Engineering Department  
Ecosystem Restoration & Management**

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
FL Communities Trust Mgmt Plan Updates	%	87.50	100.00	85.00	80.00
Exotic Vegetation Control on Sensv.Land	%	100.00	100.00	100.00	100.00
Improve Public Access to Env.Sensv.Lands	%	100.00	100.00	100.00	100.00
Completion of NPDES Permit Report	%	100.00	100.00	100.00	100.00
Representation in Everglades Advcy.Forum	%	100.00	100.00	100.00	100.00

**Outcomes**

Compliance with the land acquisition and grant commitments of Martin County conservation lands, improved public access to public lands, and compliance with water quality requirements.

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Project Manager	1	1
Project Manager - Ecosystem	2	2
Ecosystem Restor. & Mgmt. Manager	1	1
Administrative Specialist III	1	1
Senior Ecosystem Specialist	1	1
Ecosystem Management Technician	1	1
<b>Total FTE</b>	<b>6</b>	<b>7</b>

**Equipment Expenditures**

Vehicle for new FTE (80% from Fund 0001 & 20% from Fund 1140)  
28,000.00 x 1 = 28,000.00 New

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**Engineering Department  
Ecosystem Restoration & Management**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	355,053	372,274	354,158	403,465
01501 Cell Phone Stipend	2,097	2,760	2,418	2,760
02101 FICA	20,781	23,082	20,733	25,016
02102 Medicare	4,860	5,398	4,849	5,850
02200 Retirement Contributions	26,041	27,027	25,807	30,340
02300 Life and Health Insurance	55,779	62,089	60,845	77,658
03100 Professional Services	23,668	114,433	126,506	114,433
03400 Other Contractual Services	114,115	92,618	106,376	92,618
04000 Travel and Per Diem	4,462	2,765	3,875	2,765
04002 Travel and Per Diem/Educational	0	2,268	800	2,268
04100 Communications	0	480	0	480
04200 Freight and Postage	1,299	900	451	900
04400 Rentals and Leases	0	420	500	420
04401 Rentals and Leases/Pool Vehicles	270	900	1,265	900
04402 Rentals and Leases/Copier Leases	0	270	0	270
04600 Repairs and Maintenance	7	0	118	0
04610 Vehicle Repair and Maintenance	3,845	1,280	3,167	1,280
04700 Printing and Binding	1,684	1,200	557	1,200
04900 Other Current Charges	957	700	228	700
04910 Fleet Replacement Charge	5,365	2,800	2,800	5,950
05100 Office Supplies	806	1,650	872	1,650
05179 Other Equipment \$1000-\$4999.99	4,591	0	1,304	0
05195 Non-Capital Computer Equipment	296	0	0	0
05199 Other Non-Capital Equipment	5,189	1,250	2,504	1,250
05200 Operating Supplies	4,018	1,850	4,905	2,225
05201 Chemicals	0	0	722	0
05204 Fuel	1,590	1,413	1,125	2,113
05207 Computer Supplies	973	1,000	1,385	1,000
05400 Publications and Memberships	855	500	382	500
05402 Publications/Subscriptions	0	270	0	270
05500 Training	2,682	740	3,141	1,040
06101 Land - Professional Services	1,201	0	0	0
06400 Furniture and Equipment	10,646	0	6,400	0
06402 Vehicles /Rolling Stock/Equip>\$30k	0	0	0	28,000
06410 Vehicles - Fleet Maintenance	0	0	2,500	0
<b>Total Expenses</b>	<b>653,129</b>	<b>722,337</b>	<b>740,689</b>	<b>807,321</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	217,956	301,181	301,509	368,999
1140 Stormwater MSTU	408,409	421,156	439,181	438,322
1491 Open Space/Conservation Land Impact	15,000	0	0	0
33730 Local Grants/Physical Environment	8,823	0	0	0
811140 Transfer From Fund 1140	2,941	0	0	0
<b>Total Revenues</b>	<b>653,129</b>	<b>722,337</b>	<b>740,689</b>	<b>807,321</b>

**Engineering Department  
Ecosystem Restoration & Management**

**Accounts of Interest**

- 03100 - \$54,433 for Professional Services in support of STA planning and FCT programmed improvements; \$60,000 public education and outreach programs including the Be Floridian program.
- 03400 - \$92,618 for exotic plant removal and rehabilitation at environmentally sensitive land sites; of which, \$15,000 is for maintenance services associated with providing public access to Martin County's conservation lands.
- 04910 - Increase due to replacement cost estimates.
- 05200 - \$300 Additional expenses associated with new FTE.
- 05204 - \$560 Additional expenses associated with new FTE.
- 05500 - \$240 Additional expenses associated with new FTE.
- 06402 - \$28,000 Additional one-time expense associated with new FTE.

**Significant Changes**

One (1) new FTE added: Ecosystem Management Technician.



## Engineering Department Development Review

### **Mission Statement**

To effectively review non-residential and residential development applications for the purpose of determining the impact on public and private facilities, in accordance with the Martin County Comprehensive Growth Management Plan, the Florida Department of Transportation's rules, regulations and standards; the Adequate Public Facilities Ordinance, the Martin County Land Development Regulations, the South Florida Water Management District's rules and regulations, and general engineering principles and practices. To process permit applications and oversee work within the County's rights-of-way and ensure that it is performed safely in accordance with general engineering principles and practices. To recognize and encourage community floodplain management activities that exceed the minimum National Flood Insurance Program (NFIP) requirements.

### **Services Provided**

- Assurance that all proposed residential and non-residential development applications adhere to the technical criteria set forth in Article 4 of the Land Development Regulations with particular emphasis on to excavation, filling, and mining, stormwater management and flood control, roadway design, and subdivision regulations
- Assurance that all requests for Excavation or Fill and Road Opening Permits, not affiliated with residential and non-residential development applications, adhere to the technical requirements set forth in Article 4 of the Land Development Regulations with particular emphasis on stormwater management and flood control
- Construction monitoring of all private development to ensure that all conditions of approval, with particular attention given to excavation, filling, and mining, stormwater management and flood control, roadway design, and subdivision regulations, have been met prior to the release of building permits, security, or certificates of occupancy and that all construction is performed in substantial conformance with the approved construction plans
- Verification that the appropriate amount of security is being held to construct and/or maintain infrastructure for all platted subdivisions and for work in County rights-of-way
- Maintenance of a flood elevation certificates database
- Representation as the Flood Plain Manager to ensure compliance with the requirements of the Federal Emergency Management Agency
- Prompt response and feedback to inquiries from the public, elected officials, and the media regarding the work in the County's right-of-way, flood elevation certificates, perceived drainage problems from private development, etc.

### **Goals and Objectives**

- Develop and implement a database for the record (as-built) stormwater management facilities constructed within private developments
- Complete 30% of the design and begin the Florida Department of Transportation and Federal Highway Administration permitting of the SR 76 (S. Kanner Highway) interchange modifications in support of the proportionate fair share agreements that are executed along the corridor
- Prompt response to Services Requests in the applicable timeframe

### **Benchmarks**

- Ensure all developments are built in substantial accordance with approved final development plan
- Maintain and monitor contract and surety documents
- Ensure that proposed residential and non-residential development projects adhere to the design criteria and technical standards for stormwater management and flood control in a manner consistent with Section 4.9, Stormwater Management and Flood Protection Standards
- Ensure that proposed excavation, filling, landscaping, drainage, and road right-of-way modification activities do not negatively impact other facilities in the vicinity and comply with the applicable Land Development Regulations

**Engineering Department  
Development Review**

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Respond to Service Requests on time	%	97.25	90.00	98.00	95.00
Development Compliance	%	96.75	95.00	97.50	95.00
Securities Monitoring	%	98.75	98.00	97.50	98.00

**Outcomes**

Compliance of residential and commercial development projects with the goals and objectives outlined within the Martin County Comprehensive Growth Management Plan.

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Associate Project Manager	2	2
Construction Project Inspector	1	1
Administrative Specialist III		1
Project Engineer	1	1
Permit Technician	1	
Project Manager – Development Review		1
<b>Total FTE</b>	<b>5</b>	<b>6</b>

**Equipment Expenditures**

None

**Engineering Department  
Development Review**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	200,867	219,401	178,237	271,445
01400 Overtime	0	0	259	0
01501 Cell Phone Stipend	843	840	671	960
02101 FICA	11,667	13,603	10,300	16,605
02102 Medicare	2,728	3,182	2,409	3,884
02200 Retirement Contributions	17,411	18,853	16,027	22,988
02300 Life and Health Insurance	46,242	55,993	44,641	71,383
03100 Professional Services	9,475	24,310	10,990	24,310
03103 Prof Serv-Outside Counsel-Non-Lit	0	0	4,270	0
04000 Travel and Per Diem	0	450	0	450
04001 Travel and Per Diem/Mandatory	343	800	0	800
04002 Travel and Per Diem/Educational	0	1,800	219	1,800
04101 Communications - Cell Phones	5	275	10	275
04200 Freight and Postage	210	450	288	450
04401 Rentals and Leases/Pool Vehicles	110	0	0	0
04402 Rentals and Leases/Copier Leases	0	853	0	853
04600 Repairs and Maintenance	7	200	76	200
04610 Vehicle Repair and Maintenance	1,029	1,700	1,067	1,700
04700 Printing and Binding	722	325	760	325
04900 Other Current Charges	20	1,000	0	1,000
04910 Fleet Replacement Charge	5,113	5,943	5,943	5,525
05100 Office Supplies	295	500	370	500
05199 Other Non-Capital Equipment	2,054	0	0	0
05200 Operating Supplies	585	250	353	250
05204 Fuel	4,358	4,706	2,444	4,706
05207 Computer Supplies	449	500	135	500
05400 Publications and Memberships	274	200	200	200
05402 Publications/Subscriptions	0	450	64	450
05500 Training	422	100	350	100
<b>Total Expenses</b>	<b>305,227</b>	<b>356,684</b>	<b>280,081</b>	<b>431,659</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1110 Unincorporated MSTU	32,918	116,684	-7,032	131,659
32900 Other Permits and Fees	85,379	100,000	112,416	100,000
34900 Other Charges for Services	186,930	140,000	174,697	200,000
<b>Total Revenues</b>	<b>305,227</b>	<b>356,684</b>	<b>280,081</b>	<b>431,659</b>

**Accounts of Interest**

03100 - \$24,310 for assistance with project review and traffic impact studies, and groundwater modeling.

**Significant Changes**

One (1) new FTE added: Project Manager – Development Review.

**Engineering Department  
Stormwater Maintenance Program**

**Mission Statement**

Maintain and enhance the County's existing stormwater facilities in a timely, cost effective manner utilizing County staff and contracted services. Continue to improve stormwater system maintenance thereby reducing pollutants entering the public rivers and estuaries and improving the quality of life.

**Services Provided**

- Maintenance of network of County drainage infrastructure assets
- Stormwater Treatment Areas (STAs) are maintained and water quality projects are conducted through a combination of contracted services and County staff. Maintenance of these facilities includes control of exotic plants and protection of native plants as well as maintenance of the physical structures such as weirs, control structures, piping, irrigation systems and fencing. Some retrofit projects include passive use facilities such as pedestrian pathways and boardwalks
- Stormwater sediment collection includes the cleaning of drainage structures; such as, pipes, culverts, catch basins and baffle boxes with specialized County equipment. Through contracted services, street sweeping is performed on County roadways with curb and gutters to reduce the amount of sediments that enter the stormwater systems
- Design and construction of small to medium-sized drainage projects on County-maintained property. The focus of this program is to upgrade or reconstruct existing drainage facilities to improve drainage and water quality
- Maintenance of primary drainage ditches and creeks with specialized equipment to reduce sediment transfer while sustaining adequate stormwater flows to minimize flooding

**Goals and Objectives**

- Perform maintenance on County operated STAs and major ditches to preserve water flow and reduce stormwater pollutant loads in accordance with scheduled maintenance program (see performance measure)
- Prevent sediments and pollutants from entering the estuary by removing them from baffle boxes and other stormwater facilities through the use of a vacuum truck purchased in accordance with scheduled maintenance program (see performance measure)
- Continue participation with Ecosystem Restoration & Management staff to manage the National Pollutant Discharge Elimination System (NPDES) program in accordance with 5 year permit

**Benchmarks**

Inspect all County maintained stormwater baffle boxes annually and remove sediments as needed to minimize stormwater sediment transfer to the rivers and estuary.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Drainage Maintenance (Tons)	#	163.00	175.00	123.00	80.00
Mowing Operations - Drainage Ditches	%	51.50	55.00	51.25	50.00

**Outcomes**

Implementation of scheduled and routine maintenance activities will result in a significant reduction of public inquiries for improved water quality and flooding concerns.

**Engineering Department  
Stormwater Maintenance Program**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Construction Worker I	1	1
Project Manager	2	2
Engineering Assistant	1	1
Equipment Operator II	2	2
Equipment Operator IV	1	1
Administrative Specialist III	.5	.5
Road Maintenance Supervisor	2	2
Maintenance Worker II	1	1
Equipment Operator III	3.5	3.5
Equipment Operator I	2	2
Project Leader I	3.5	3.5
<b>Total FTE</b>	<b>19.5</b>	<b>19.5</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Engineering Department  
Stormwater Maintenance Program**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	668,626	723,083	539,749	706,368
01203 Standby Pay	2,578	2,000	893	2,000
01400 Overtime	6,055	20,500	2,317	20,500
01501 Cell Phone Stipend	3,006	3,360	2,621	2,400
02101 FICA	38,934	46,226	31,254	44,241
02102 Medicare	9,105	10,809	7,309	10,346
02200 Retirement Contributions	50,076	54,131	39,753	53,663
02300 Life and Health Insurance	197,851	209,260	162,849	222,669
03400 Other Contractual Services	630,181	585,605	512,035	610,605
03404 Janitorial Services	346	6,130	347	6,130
03409 Mowing & Landscaping Services	161,945	170,000	177,713	170,000
03410 Other Contractual Svcs - Staffing	121,099	120,000	126,250	120,000
04002 Travel and Per Diem/Educational	0	3,564	0	3,564
04100 Communications	0	500	0	500
04101 Communications - Cell Phones	5	100	10	100
04200 Freight and Postage	26	500	2,013	500
04301 Electricity	2,967	2,322	2,984	2,322
04303 Water/Sewer Services	3,245	2,300	8,051	2,300
04304 Garbage/Solid Waste Services	7,577	8,000	5,466	8,000
04400 Rentals and Leases	0	300	0	300
04401 Rentals and Leases/Pool Vehicles	0	0	30	0
04402 Rentals and Leases/Copier Leases	958	958	958	958
04600 Repairs and Maintenance	1,607	8,750	7,447	8,750
04610 Vehicle Repair and Maintenance	166,324	133,799	220,869	133,799
04700 Printing and Binding	375	450	336	450
04900 Other Current Charges	300	150	336	150
04910 Fleet Replacement Charge	23,900	24,043	24,043	23,600
05100 Office Supplies	1,116	1,420	563	1,420
05199 Other Non-Capital Equipment	2,444	4,500	1,985	4,500
05200 Operating Supplies	23,937	20,000	17,532	20,000
05204 Fuel	87,447	128,600	70,637	128,600
05207 Computer Supplies	150	0	289	0
05300 Road Materials and Supplies	82,663	81,730	82,352	81,730
05400 Publications and Memberships	550	550	550	550
05402 Publications/Subscriptions	0	764	0	764
05500 Training	438	1,404	876	1,404
06400 Furniture and Equipment	6,234	0	25,343	0
<b>Total Expenses</b>	<b>2,302,065</b>	<b>2,375,808</b>	<b>2,075,760</b>	<b>2,393,183</b>
	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	7,470	0	0	0
1140 Stormwater MSTU	2,294,595	2,375,808	2,075,760	2,393,183
<b>Total Revenues</b>	<b>2,302,065</b>	<b>2,375,808</b>	<b>2,075,760</b>	<b>2,393,183</b>

**Engineering Department  
Stormwater Maintenance Program**

**Accounts of Interest**

03400 - Contractual Services include: \$5,590 for uniforms rental and/or purchase; \$100,000 for fence repairs, removal of hazardous trees and stumps, dumpster and port-o-let services; \$381,605 for Stormwater Treatment Area (STA) maintenance and exotic plant and aquatic weed control; \$74,410 for road and drainage repair, rehabilitation and replacement; \$2,000 for maintenance cost for Beau Rivage Subdivision's STA; and \$47,000 for maintenance cost of Kitching Creek's STA. (\$25,000 increase due to increase need of STAs plants replacement to maintain water treatment levels.)

03404 - \$6,130 Janitorial services.

03409 - \$170,000 for Countywide mowing and landscaping services - STA related.

03410 - \$120,000 For assistance with workload related to Stormwater Management Program duties.

**Significant Changes**

There are no significant program changes.

**Engineering Department  
Field Operations**

**Mission Statement**

Provide cost effective maintenance of roadway surfaces and right-of-ways, sidewalks, and drawbridge operations. Ensure that the maintenance of enhanced streetscape areas will project the high standards of quality expected by Martin County residents.

**Services Provided**

The division's primary responsibility is to maintain the County roadway infrastructure. The primary focus is on paved and unpaved road surfaces and the associated roadside drainage

- Operates and maintains the Hobe Sound drawbridge over the Intracoastal Waterway
- Performs minor asphalt surface repairs of potholes and road cuts due to underground work
- Provides mowing services by in-house staff as well as contracted services for roadside flat mowing and roadside brush control
- Provides landscape maintenance services on County-maintained roadways as well as various State roads through interlocal maintenance agreements
- Maintains sidewalks on County roadways. A major project is upgrading County sidewalks to conform with the Americans with Disabilities Act (ADA)
- Maintains unpaved County roadways
- Maintains roadside drainage swales and ditches to reduce sediment transfer while sustaining adequate drainage flows to minimize flooding
- Designs and constructs small to medium-sized drainage projects on County-maintained property. The focus of this program is to upgrade or reconstruct existing drainage facilities to improve drainage and water quality

**Goals and Objectives**

- Maintain roadways to the highest standards possible while adhering to cost effective methodologies
- Maintain our current high Level of Service (LOS) on the bascule drawbridge to both road and marine traffic (see performance measure)
- Maintain sidewalks by mowing, edging, sweeping and brush trimming. The focus is on the Urban Service District as a priority in accordance with an established monthly schedule
- Continue emphasis on repairs and maintenance of existing County sidewalks with particular focus on meeting the intent of the Americans with Disabilities Act (ADA) (see performance measure)

**Benchmarks**

Mow arterial roadways ten cycles per year compared to St. Lucie County at six cycles and FDOT at ten cycles per year.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Drawbridge Availability	%	100.00	100.00	100.00	99.90
Sidewalk Repairs (# Linear Ft.)	#	8,008.00	8,000.00	8,340.00	8,000.00

**Outcomes**

Implementation of scheduled and routine maintenance activities will result in a significant reduction in public inquiries.



**Engineering Department  
Field Operations**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Maintenance Worker II	5	5
Equipment Operator II	4	4
Project Leader I	1.5	1.5
Equipment Operator III	5.5	5.5
Construction Worker I	2	2
Equipment Operator I	3	3
Project Manager	1	
Field Ops/Storm Water Manager	1	1
Administrative Specialist II	1	1
Maintenance Worker III	4	4
Equipment Operator IV	5	5
Administrative Specialist III	.5	.5
Road Maintenance Supervisor	2	2
Bridgetender	4	4
Project Leader II	5	5
Construction Worker II	2	2
Sr. Project Manager – Field Ops. Div.		1
<b>Total FTE</b>	<b>46.5</b>	<b>46.5</b>

**Equipment Expenditures**

Two Zero-Turn Mowers  
20,000.00 x 2 = 40,000.00 Replacement

Jumping Jack Compactor  
4,500.00 x 1 = 4,500.00 Replacement

Martin County  
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**Engineering Department  
Field Operations**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	1,224,934	1,614,778	1,359,172	1,601,406
01203 Standby Pay	8,973	7,300	13,108	7,300
01400 Overtime	7,549	12,500	11,300	12,500
01501 Cell Phone Stipend	3,155	3,360	3,373	3,360
02101 FICA	71,942	101,342	80,410	99,109
02102 Medicare	16,825	23,702	18,805	23,177
02200 Retirement Contributions	100,783	130,379	108,185	127,493
02300 Life and Health Insurance	319,860	512,872	353,628	481,617
03100 Professional Services	13,374	0	2,925	0
03400 Other Contractual Services	258,966	188,148	178,402	188,148
03404 Janitorial Services	1,842	4,000	1,835	4,000
03409 Mowing & Landscaping Services	798,219	872,934	813,036	882,848
03410 Other Contractual Svcs - Staffing	49,857	73,643	58,784	73,643
04002 Travel and Per Diem/Educational	0	1,821	154	1,821
04100 Communications	1,820	850	1,832	850
04101 Communications - Cell Phones	255	2,400	323	2,400
04200 Freight and Postage	220	300	282	300
04301 Electricity	19,464	26,188	18,494	26,513
04303 Water/Sewer Services	71,028	70,380	95,811	73,080
04304 Garbage/Solid Waste Services	8,379	24,800	11,536	24,800
04400 Rentals and Leases	0	8,000	0	8,000
04402 Rentals and Leases/Copier Leases	1,439	1,440	1,439	1,440
04600 Repairs and Maintenance	6,042	17,370	12,576	42,370
04610 Vehicle Repair and Maintenance	252,727	182,755	275,505	182,755
04611 Building Repair and Maintenance	2,012	8,750	2,558	8,750
04700 Printing and Binding	398	680	374	680
04900 Other Current Charges	1,459	500	699	500
04910 Fleet Replacement Charge	25,738	25,558	25,558	32,920
05100 Office Supplies	1,318	3,000	1,326	3,000
05179 Other Equipment \$1000-\$4999.99	14,659	0	6,173	0
05195 Non-Capital Computer Equipment	144	0	0	0
05199 Other Non-Capital Equipment	6,784	4,500	10,023	4,500
05200 Operating Supplies	30,203	56,900	31,062	56,900
05201 Chemicals	0	600	0	600
05204 Fuel	99,670	187,800	84,127	187,800
05207 Computer Supplies	150	0	747	0
05208 Software Licenses	0	0	311	0
05300 Road Materials and Supplies	214,356	208,600	162,673	208,600
05400 Publications and Memberships	0	150	0	150
05402 Publications/Subscriptions	0	570	0	570
05500 Training	2,414	2,836	2,110	2,836
06400 Furniture and Equipment	35,254	229,016	0	44,500
06402 Vehicles /Rolling Stock/Equip>\$30k	0	0	153,881	0
06410 Vehicles - Fleet Maintenance	0	0	61,000	0
08200 Aid To Private Organizations	10,000	10,000	10,000	10,000
<b>Total Expenses</b>	<b>3,682,209</b>	<b>4,620,722</b>	<b>3,973,534</b>	<b>4,431,236</b>

**Engineering Department  
Field Operations**

**Expenditures and Revenues (cont.)**

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
0001 General Fund	0	38,333	21,410	50,262
1121 Hutchinson Island MSTU	12,583	14,200	15,787	19,857
1140 Stormwater MSTU	0	0	1,056	0
1150 Countywide Road Maintenance MSTU	246,964	1,002,342	665,664	761,259
3301 Road Projects	3,422,662	3,565,847	3,269,616	3,599,858
<b>Total Revenues</b>	<b>3,682,209</b>	<b>4,620,722</b>	<b>3,973,534</b>	<b>4,431,236</b>

**Accounts of Interest**

03400 - Contracted Services include: \$9,490 for uniform rental and/or purchase; \$35,000 for removal of hazardous trees and stumps, dumpsters, and port-o-let services; \$2,638 for road and drainage repairs, rehabilitation and replacement; \$141,020 for drawbridge maintenance.

03404 - Janitorial services.

03409 - Mowing & Landscaping Services include: \$733,872 for countywide landscape installation and maintenance on new and existing areas; replacement and repair of irrigation system; \$104,119 for countywide roadside mowing; \$25,000 for landscape maintenance of SR710 Big John Monahan Bridge; \$19,857 for landscape services in Hutchinson Island.

03410 - \$73,643 Staffing assistance with workload related to Field Operations duties.

04301 - \$325 Expenses transferred from the CRA.

04303 - \$2,700 increase due to accounts transferred from CRA's completed projects.

04600 - Preliminary estimate of expenses for CRA assets transferred.

04910 - Increase due to one new vehicle, and to replacement cost estimates.

**Significant Changes**

There are no significant program changes.

**Engineering Department  
Mosquito Control**

**Mission Statement**

Control arthropods that pose a threat to public health in a safe, efficient, and economic manner while preventing adverse effects to human health, wildlife, and the natural environment. Control both aquatic and general weeds in a safe and efficient manner, so as to provide flood control and reduce exotic, invasive weeds in Martin County areas.

**Services Provided**

- Determines, through a comprehensive survey program, mosquito species and local densities which are the primary source of intolerable annoyance or as vectors of disease
- Determines where the breeding sites of these mosquitoes are located, when the mosquitoes are developing and when the emergence of adult mosquitoes takes place
- Implements the necessary mosquito control measures that are needed such as larviciding, adulticiding and impoundment management
- Determines and obtains the necessary funding required to coordinate and execute the best plan devised
- Monitors contract services for aerial spraying and aquatic weed control
- Performs weed control on right-of-ways, natural areas, curbs and gutters, sidewalks around traffic delineators, traffic signs and storm drain ditches
- Manages two mosquito impoundments, performing rotational impoundment management, water quality, wildlife and habitat monitoring, and exotic vegetation control
- Responds to all citizens' inquires relative to Mosquito Control issues
- Controls African bees in County right-of-ways and responds to citizen complaints concerning African bees

**Goals and Objectives**

- Pre-treat at least 20 known mosquito breeding sites
- Monitor flap gates to see if an increase in water quality is observed within the impoundments
- Release fish as a biological control agent into wetland areas to control mosquitoes
- Remain current with new technological advances in the mosquito and aquatic weed control industry
- Use the Asset Management Program: Infor Public Sector (IPS) to identify complaint calls, and GPS technology to map calls to spray zones
- Utilize the Asset Management Program IPS to develop reports on daily spraying, complaint calls, grants, chemical usage and various monthly reports and graphs
- Utilize the mosquito control web page to notify citizens where nightly mosquito spraying will be conducted
- Respond to African bee complaints within two working days

**Benchmarks**

- Average response time to citizen inquiries is two (2) working days compared to Broward County, FL which is three (3) working days.
- Ground adulticiding activities are performed at a cost of \$7.72 per mile compared to Sarasota, FL at \$23.75 per mile.
- First mosquito control in the state to use GPS units for managing ground ULV spray missions. Other Florida County mosquito controls are now benchmarking against Martin County.
- First mosquito control in the state to utilize web page to map and notify citizens of nightly spraying activities.
- Perform mosquito control operations more cost efficiently than counties of similar size, for example, St. Lucie County Mosquito Control has an operating budget of 3.5 million dollars and 25 employees. Martin County is additionally responsible for African bee control, aquatic weed control, and right-of-way control utilizing 5 employees with less than a million dollar budget.

**Engineering Department  
Mosquito Control**

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Aquatic Weed Control	%	95.00	95.00	95.00	95.00
Mosquito Inspections	%	100.00	100.00	100.00	100.00
Adulticide to Control Mosquito (# Acres)	#	230,725.00	300,000.00	217,522.00	300,000.00
Employee Pesticide & Safety Trainings	#	16.00	12.00	8.00	16.00

**Outcomes**

Provide an efficient and environmentally safe mosquito and aquatic weed control program while operating within available resources.

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Mosquito Control Technician	1	3
Mosquito Control Manager	1	1
Mosquito Control Specialist	1	2
Entomological Inspector	3	
Project Manager - Mosquito	1	1
Maintenance Worker III	2	1
Mosquito Control Resource Specialist		1
<b>Total FTE</b>	<b>9</b>	<b>9</b>

**Equipment Expenditures**

None

Martin County  
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**Engineering Department  
Mosquito Control**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	264,753	347,802	258,844	338,099
01203 Standby Pay	2,740	2,000	5,040	2,000
01400 Overtime	318	3,400	723	3,400
01501 Cell Phone Stipend	2,271	2,280	3,124	3,360
02101 FICA	15,727	21,896	15,727	20,621
02102 Medicare	3,678	5,122	3,678	4,825
02200 Retirement Contributions	26,735	29,300	22,852	27,766
02300 Life and Health Insurance	52,672	85,424	42,869	77,169
03101 Professional Services - IT	0	0	256	0
03400 Other Contractual Services	128,460	124,330	118,057	124,330
03404 Janitorial Services	2,040	1,200	2,036	1,200
03410 Other Contractual Svcs - Staffing	83,155	37,673	93,891	37,673
04001 Travel and Per Diem/Mandatory	0	2,165	26	2,165
04002 Travel and Per Diem/Educational	2,553	414	3,516	414
04101 Communications - Cell Phones	8	100	22	100
04200 Freight and Postage	1,866	500	232	500
04301 Electricity	10,462	7,935	9,481	7,935
04303 Water/Sewer Services	501	700	1,004	700
04304 Garbage/Solid Waste Services	584	670	581	670
04400 Rentals and Leases	0	1,100	0	1,100
04402 Rentals and Leases/Copier Leases	892	910	968	910
04600 Repairs and Maintenance	29,995	10,400	9,181	10,400
04610 Vehicle Repair and Maintenance	24,653	19,938	25,228	19,938
04611 Building Repair and Maintenance	63	2,000	1,146	2,000
04700 Printing and Binding	183	500	1,441	500
04900 Other Current Charges	44	0	5	0
04910 Fleet Replacement Charge	37,425	40,207	40,207	41,790
05100 Office Supplies	1,254	950	583	950
05179 Other Equipment \$1000-\$4999.99	1,595	3,298	2,889	3,298
05195 Non-Capital Computer Equipment	0	0	819	0
05199 Other Non-Capital Equipment	6,040	3,590	2,682	3,590
05200 Operating Supplies	19,845	26,725	15,037	26,725
05201 Chemicals	190,018	231,751	381,340	231,751
05204 Fuel	22,108	37,004	18,686	37,004
05300 Road Materials and Supplies	0	2,000	633	2,000
05400 Publications and Memberships	1,030	390	331	390
05500 Training	3,985	1,737	2,410	1,737
06400 Furniture and Equipment	9,200	0	0	0
<b>Total Expenses</b>	<b>946,851</b>	<b>1,055,411</b>	<b>1,085,547</b>	<b>1,037,010</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	781,449	859,005	835,957	846,115
1130 Consolidated Parks	-2	0	0	0
1140 Stormwater MSTU	130,573	196,406	159,928	190,895
13811 Mosquito Control Work Program	15	0	0	0
33469 State Grants/Other Human Services	34,814	0	0	0
36100 Interest Earnings	2	0	0	0
36900 Other Miscellaneous Revenues	0	0	89,661	0
<b>Total Revenues</b>	<b>946,851</b>	<b>1,055,411</b>	<b>1,085,547</b>	<b>1,037,010</b>

**Engineering Department  
Mosquito Control**

**Accounts of Interest**

03400 - \$124,330 Aerial treatments

03404 - \$1,200 Janitorial Services.

03410 - \$37,673 Maintenance staffing to assist with entomological inspections and aquatic weed teams.

**Significant Changes**

There are no significant program changes.

**Engineering Department  
Coastal Management**

**Mission Statement**

Maintain inlet navigation and mitigate down drift inlet impacts, provide shoreline storm protection, and maintain the County's coastal and estuarine habitat.

**Services Provided**

- Manages an on-going Reef Enhancement and Protection Program to deploy approved materials at any of the permitted offshore or river sites, and monitor these new sites while working with other agencies to monitor overall reef health. New work is performed according to the Martin County Artificial Reef Plan. Multiple estuarine sites have been permitted in for oyster reef restoration and living shoreline construction projects. These projects serve resident and visiting marine interests and also provide a vital role in support of fish and coral populations and in overall water quality improvement.
- Responsible for the County's beach management program which includes shoreline nourishment and maintenance of the northern 4 miles of Atlantic coastal beach in Martin County and a segment of beach that fronts Bathtub Beach Park and extends south toward St. Lucie Inlet..
- Manages a program to maintain and dredge navigation channels within public waterways.
- Oversees the St. Lucie Inlet Management Plan Implementation Program which is comprised of maintenance dredging with sand bypassing to beaches north and south of the inlet. The program also includes other necessary improvements to the jetties, breakwater, sand impoundment basin, and interior shoal to maintain the navigation channel.

**Goals and Objectives**

- Implement a funding strategy for the maintenance of St. Lucie Inlet.
- Implement the updated St. Lucie Inlet Management Plan and integrate stakeholders north and south into this process.
- Continue to work with the State on the implementation of the Anchoring and Mooring Pilot Program and policy development.
- Provide ongoing inspection services for Coastal construction projects to ensure all environmental protection measures are followed and all permit-required monitoring is completed.
- Continue to seek grant opportunities from state and federal agencies to fund creation of marine and estuarine habitat and work with other state and federal agencies to monitor and protect both natural and artificial habitat.

**Benchmarks**

The Martin County Coastal Program has been successful in accomplishing all program objectives with 2.5 FTEs. Neighboring Counties with similar programs employ 3.5 FTEs (Indian River County) to accomplish similar objectives.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Beach Performance	%	100.00	100.00	98.25	100.00
Inlet Navigation	%	100.00	100.00	100.00	100.00
Sand Transfer	%	90.00	100.00	100.00	100.00

**Outcomes**

No coastal structures lost due to shoreline erosion.



**Engineering Department  
Coastal Management**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Associate Project Manager - Coastal	1	1
Administrative Specialist III	.5	.5
Coastal Engineer	1	1
<b>Total FTE</b>	<b>2.5</b>	<b>2.5</b>

**Equipment Expenditures**

None

**Engineering Department  
Coastal Management**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	145,220	147,693	144,487	145,783
01501 Cell Phone Stipend	810	960	967	960
02101 FICA	8,647	9,157	8,538	9,038
02102 Medicare	2,022	2,142	1,997	2,114
02200 Retirement Contributions	10,640	10,723	10,445	10,963
02300 Life and Health Insurance	9,703	13,283	12,041	13,444
03100 Professional Services	1,100	0	0	0
03400 Other Contractual Services	38,449	14,000	13,140	14,000
04000 Travel and Per Diem	2,089	2,250	3,585	5,250
04002 Travel and Per Diem/Educational	3,601	1,215	1,041	1,215
04100 Communications	221	0	492	0
04200 Freight and Postage	57	250	1,215	250
04400 Rentals and Leases	3,168	5,000	3,348	5,000
04401 Rentals and Leases/Pool Vehicles	695	60	930	60
04402 Rentals and Leases/Copier Leases	0	270	0	270
04600 Repairs and Maintenance	46	3,818	28	3,818
04610 Vehicle Repair and Maintenance	237	0	0	0
04700 Printing and Binding	429	400	266	400
04900 Other Current Charges	0	640	20	640
05100 Office Supplies	141	380	198	380
05195 Non-Capital Computer Equipment	0	100	0	100
05199 Other Non-Capital Equipment	255	300	0	300
05200 Operating Supplies	128	1,000	75	1,000
05204 Fuel	76	3,818	98	3,818
05207 Computer Supplies	449	500	642	500
05400 Publications and Memberships	1,009	1,261	832	1,261
05500 Training	3,356	592	1,661	2,197
<b>Total Expenses</b>	<b>232,550</b>	<b>219,812</b>	<b>206,046</b>	<b>222,761</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
3102 Other County Capital Projects	32,649	0	3,400	0
3201 Beaches	199,901	219,812	202,646	222,761
<b>Total Revenues</b>	<b>232,550</b>	<b>219,812</b>	<b>206,046</b>	<b>222,761</b>

**Accounts of Interest**

03400 - \$14,000 services for inspection and maintenance of county-owned navigation aides (channel markers and buoys).

04000 - Additional travel required related to climate change, sea level rise, ArcGIS, etc.

05500 - Additional training required related to climate change, sea level rise, ArcGIS, etc.

**Significant Changes**

There are no significant program changes.

**Engineering Department  
Real Property**

**Mission Statement**

Provide real property excellence and expertise to the County and the public for all phases of interest in real estate practices.

**Services Provided**

- Review development applications and plats of development applications to assure compliance with any required transfer of real property interests;
- Provide outside professionals with information on County acquisitions of real property interests and costs;
- Respond to public inquiries regarding abandonment or vacation of road right-of-way;
- Acquisition and disposition of real property for:
  - Right-of-way
  - Environmental lands
  - Capital improvements
  - Utilities
  - Witham Field
  - Constitutional Officers
- Acquire leasehold interests as needed for various County interests;
- Administer leases for non-profits and government agencies in accordance with Florida Statute 125.38;
- Liaison to local, state, regional and federal governments;
- Provide support to County Attorney and outside legal with eminent domain processes;
- Responsible for acquiring or granting of easements to support County needs;
- General research and support for all real property matters;
- Represent the County in public forums.

**Goals and Objectives**

- Initiate new technology and cost savings measures for the division;
- Perform technical review of development application due diligence;
- Initiate best management practices for real property interests;
- Administer leases for non-profits and government agencies in accordance with Florida Statute 125.38;
- Develop lease management software application with IT;
- Maintain a current list of all County leases and post it on website;
- Maintain a current inventory of County-owned real property interests;
- Ensure compliance with Affordable Housing public hearing requirements under Florida Statute 125.379.

**Benchmarks**

Complete high quality professional products for all projects within the allotted deadlines 95% of the time.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Dev Rev Acquisitions	%	N/A		N/A	100.00
Real Property Inventory	%	N/A		N/A	100.00
Lease Inventory	%	N/A		N/A	100.00
BOCC real estate reports	%	N/A		N/A	100.00

**Outcomes**

Meet Goals and Objectives by maintaining a highly efficient Division, satisfying internal/external requests and achieving expected level of service to the public.

**Engineering Department  
Real Property**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Senior Certified Paralegal		2
Real Property Specialist		.25
Real Property Manager		1
Project Manager – Real Property		1
<b>Total FTE</b>		<b>4.25</b>

**Equipment Expenditures**

None

**Engineering Department  
Real Property**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	0	0	0	285,450
01501 Cell Phone Stipend	0	0	0	360
02101 FICA	0	0	0	17,699
02102 Medicare	0	0	0	4,138
02200 Retirement Contributions	0	0	0	22,209
02300 Life and Health Insurance	0	0	0	61,155
03100 Professional Services	0	0	0	18,600
03400 Other Contractual Services	0	0	0	17,500
04000 Travel and Per Diem	0	0	0	25
04001 Travel and Per Diem/Mandatory	0	0	0	250
04002 Travel and Per Diem/Educational	0	0	0	500
04200 Freight and Postage	0	0	0	400
04400 Rentals and Leases	0	0	0	1,500
04401 Rentals and Leases/Pool Vehicles	0	0	0	200
04402 Rentals and Leases/Copier Leases	0	0	0	360
04600 Repairs and Maintenance	0	0	0	125
04610 Vehicle Repair and Maintenance	0	0	0	250
04700 Printing and Binding	0	0	0	600
04900 Other Current Charges	0	0	0	600
05100 Office Supplies	0	0	0	625
05199 Other Non-Capital Equipment	0	0	0	250
05200 Operating Supplies	0	0	0	1,450
05204 Fuel	0	0	0	500
05208 Software Licenses	0	0	0	250
05400 Publications and Memberships	0	0	0	1,300
05402 Publications/Subscriptions	0	0	0	300
05500 Training	0	0	0	1,250
<b>Total Expenses</b>				<b>437,846</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	0	0	0	437,846
<b>Total Revenues</b>				<b>437,846</b>

**Accounts of Interest**

03100 - \$18,600 for real property management services such as title work, appraisals, etc. Moved budget from the Surveying Division to the newly created Real Property Division.

03400 - \$17,000 for real property contractual services such as boundary surveys, archiving, uniform contracts, etc. Moved budget from the Surveying Division to the newly created Real Property Division. \$500 Additional one-time expenses associated with new FTE.

05200 - \$1,000 Additional one-time expenses associated with new FTE.

05400 - \$500 Additional expenses associated with new FTE.

**Significant Changes**

Real Property-related tasks/duties, 3.25 FTEs, and its corresponding budget have been separated and transferred in from the Surveying Division. Therefore, this is the first budgetary year for the newly formed Real Property Division. One (1) new FTE was also added: Project Manager - Real Property.

**Fire Rescue**

<b>Fire Rescue Program Chart</b> Total Full-Time Equivalents (FTE) = 352.00
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<b>Emergency Management</b> Total Full Time Equivalents (FTE) = 1.75
<b>Nuclear Planning</b> Total Full Time Equivalents (FTE) = 2.25
<b>Fire Rescue Communications</b> Total Full Time Equivalents (FTE) = 15
<b>Ocean Rescue</b> Total Full Time Equivalents (FTE) = 19
<b>Fire Prevention</b> Total Full Time Equivalents (FTE) = 4
<b>Fire Rescue Administration</b> Total Full Time Equivalents (FTE) = 7
<b>Operations</b> Total Full Time Equivalents (FTE) = 291
<b>Fleet Services and Logistics</b> Total Full Time Equivalents (FTE) = 6
<b>Special Operations</b> Total Full Time Equivalents (FTE) = 6

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
<b>Total FTE</b>	352.00	352.00	352.00	.00	0 %
<b>Total Budget Dollars</b>	39,656,916	39,835,909	39,661,972	-173,937	-.44 %

## Fire Rescue

### Introduction

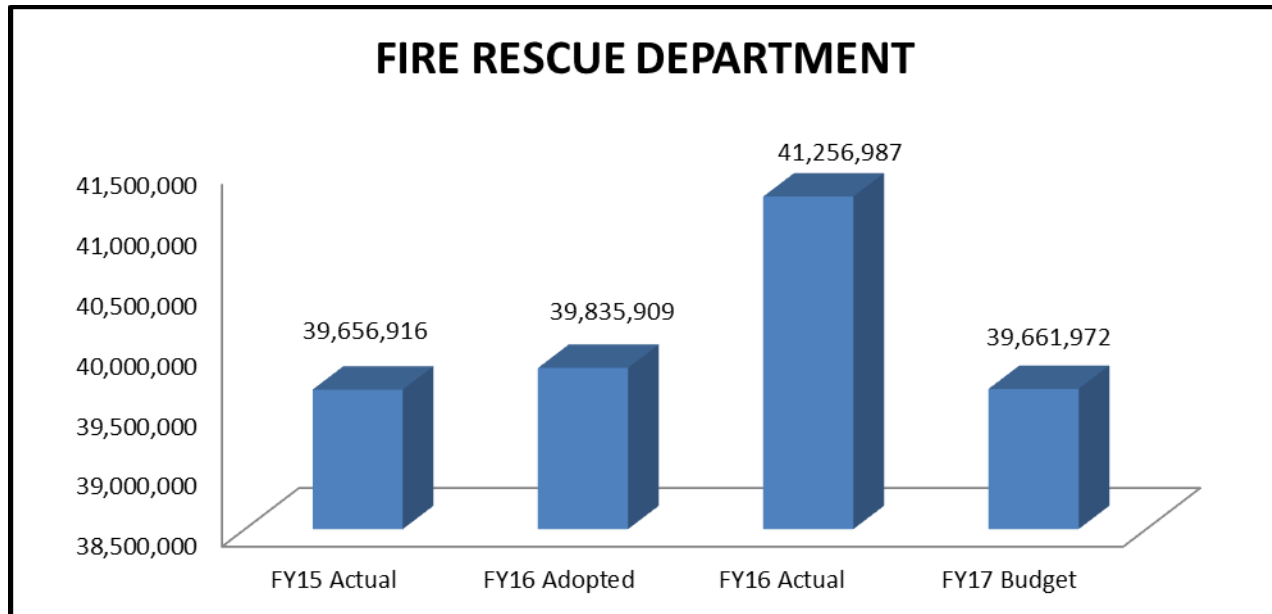
The department mission is to protect lives, property, and the environment with safety, integrity, and excellence. Fire Rescue is comprised of three major divisions each of which provides an essential emergency service for the citizens: Emergency Management, Operations, and Administration. Each of these areas provide for the routine emergency needs of the public on a daily basis, as well as for maintaining readiness to deliver immediate action in a man-made or natural disaster.

### Key Issues and Trends

- Revenue shortfalls and the impact on services and workload
- Maintenance of current capital infrastructure
- Replace aging vehicles and rolling stock
- Seek efficiencies in service delivery

### Program Summary

Program	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
Emergency Management	295,819	179,835	272,950	181,338
Nuclear Planning	238,532	181,147	235,002	165,506
Fire Rescue Communications	989,837	958,747	979,211	1,013,622
Ocean Rescue	1,139,029	1,157,223	1,124,755	1,254,423
Fire Prevention	413,399	421,402	418,310	435,396
Fire Rescue Administration	794,832	798,189	721,028	809,005
Operations	33,407,337	33,341,599	34,658,859	33,012,155
Fleet Services and Logistics	563,730	574,300	572,302	567,644
Special Operations	1,814,399	2,223,467	2,274,572	2,222,883
<b>Total Expenses</b>	<b>39,656,916</b>	<b>39,835,909</b>	<b>41,256,987</b>	<b>39,661,972</b>



**Fire Rescue**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	23,286,425	23,022,946	22,434,053	22,588,982
01203 Standby Pay	31,057	24,750	29,510	31,490
01204 Holiday Pay - IAFF	753,980	793,000	750,366	771,300
01209 Salaries - Special Event	32,627	0	38,601	0
01210 IAFF Station Trsf Mileage (\$10)	710	0	610	0
01300 Other Salaries	39,264	74,540	37,327	74,540
01400 Overtime	663,209	437,500	1,689,831	637,500
01500 Special Pay	454,352	436,822	447,294	415,302
01501 Cell Phone Stipend	7,575	7,320	7,814	8,400
01503 Tuition Reimbursement	8,585	0	0	0
02101 FICA	1,480,221	1,566,540	1,478,510	1,509,288
02102 Medicare	349,331	367,763	350,649	354,231
02200 Retirement Contributions	4,741,607	5,086,923	5,175,790	5,045,852
02300 Life and Health Insurance	4,267,372	4,345,396	4,331,416	4,332,716
02600 Salary/Fringe Chargebacks	-41,583	-100,000	-33,930	-50,000
03101 Professional Services - IT	0	0	31,929	0
03103 Prof Serv-Outside Counsel-Non-Lit	375	0	0	0
03400 Other Contractual Services	1,130,253	1,501,462	1,539,039	1,475,590
03404 Janitorial Services	3,008	0	1,805	0
03409 Mowing & Landscaping Services	83,126	94,857	96,667	94,857
03410 Other Contractual Svcs - Staffing	11,560	1,000	35,415	30,000
04000 Travel and Per Diem	1,746	0	8,806	0
04002 Travel and Per Diem/Educational	4,812	1,000	4,079	1,000
04100 Communications	27,360	23,771	35,096	25,931
04101 Communications - Cell Phones	5,911	4,800	6,456	4,800
04200 Freight and Postage	11,398	9,500	8,274	9,500
04300 Utility Services	6,441	5,500	7,883	5,500
04301 Electricity	146,797	136,068	146,864	136,068
04303 Water/Sewer Services	69,850	61,570	70,384	61,570
04304 Garbage/Solid Waste Services	11,678	9,478	11,001	9,478
04400 Rentals and Leases	34,722	35,700	34,641	35,000
04401 Rentals and Leases/Pool Vehicles	364	0	0	0
04402 Rentals and Leases/Copier Leases	5,230	5,835	4,876	5,835
04600 Repairs and Maintenance	564,234	462,339	593,064	538,580
04610 Vehicle Repair and Maintenance	24,415	27,306	25,948	27,306
04611 Building Repair and Maintenance	101,037	83,100	135,020	83,100
04612 Software Maintenance	6,815	0	40,050	0
04614 Hardware Maintenance	8,550	0	8,575	0
04700 Printing and Binding	14,023	1,200	12,854	1,200
04800 Promotional Activities	6,095	7,000	0	7,000
04900 Other Current Charges	6,373	4,400	4,090	4,400
04901 Indirect Costs	14,911	0	14,911	0
04910 Fleet Replacement Charge	85,325	82,316	82,316	97,127
05100 Office Supplies	15,634	20,200	21,394	20,200
05175 Computer Equipment \$1,000-\$4999.99	5,759	0	62,773	0
05179 Other Equipment \$1000-\$4999.99	40,105	14,800	39,960	14,800
05195 Non-Capital Computer Equipment	17,016	500	10,819	500
05199 Other Non-Capital Equipment	73,212	40,677	97,316	42,127
05200 Operating Supplies	267,038	425,721	365,653	425,721
05201 Chemicals	1,000	0	0	0
05204 Fuel	298,215	336,052	227,832	336,052



Martin County  
Fiscal Year 2017 Adopted Budget

**Fire Rescue**

**Expenditures and Revenues (cont)**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
05207 Computer Supplies	108	0	0	0
05208 Software Licenses	1,523	250	176,616	250
05210 Food	746	0	2,725	0
05211 Software Services	24,500	0	19,163	0
05213 Medical Supplies	301,172	274,200	338,168	318,200
05300 Road Materials and Supplies	486	0	0	0
05400 Publications and Memberships	2,979	1,345	3,328	1,345
05402 Publications/Subscriptions	1,432	297	0	297
05403 On Line Database/Subscriptions	0	0	299	0
05500 Training	101,671	88,165	105,923	117,037
06200 Buildings	0	0	27,075	0
06400 Furniture and Equipment	34,104	12,000	53,043	12,000
06800 Intangible Assets	3,500	0	0	0
08300 Other Grants and Aids	5,577	0	7,014	0
<b>Total Expenses</b>	<b>39,656,916</b>	<b>39,835,909</b>	<b>41,256,987</b>	<b>39,661,972</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	3,783,744	3,121,977	3,711,185	3,718,290
1110 Unincorporated MSTU	231,463	216,402	223,148	245,396
1120 Consolidated Fire/EMS	29,659,060	30,389,600	30,686,312	29,281,544
13975 Radiological EMG Plan 10/08-9/10	0	181,147	0	165,506
33120 Federal Grants/Public Safety	64,726	0	52,213	0
33420 State Grants/Public Safety	112,680	34,983	122,342	34,436
33521 State Shared Rev / Ff Suppl Comp	105,210	100,000	104,429	100,000
33720 Local Grants/Public Safety	238,532	0	235,002	0
34192 Shortages	0	0	-39	0
34250 Protective Inspection Fees	152,405	180,000	163,525	160,000
34260 Ambulance Fees	4,859,494	4,120,000	5,009,595	4,900,000
34261 Ambulance Fees-Collection Agency	0	100	0	100
34290 Other Public Safety Fees	419,625	1,456,700	916,623	1,016,700
34900 Other Charges For Services	29,531	25,000	31,637	30,000
36600 Contributions/Private Sources	0	0	1,000	0
36900 Other Miscellaneous Revenues	444	10,000	15	10,000
<b>Total Revenues</b>	<b>39,656,916</b>	<b>39,835,909</b>	<b>41,256,987</b>	<b>39,661,972</b>

**Fire Rescue  
Emergency Management**

**Mission Statement**

The Emergency Management Agency prepares for, responds to, ensures recovery from, and lessens the effects of all hazards affecting Martin County.

**Services Provided**

- Improve preparedness through exercise of critical emergency support functions.
- Maintain readiness of all hazard comprehensive emergency preparedness planning.
- Enhance coordination of resources through successful completion of Emergency Management Preparedness Grant scope of work.
- Enhance integrated countywide emergency communications system.
- Ensure National Incident Management System compliance.
- Provide for continuing expansion/growth and upgrade of the special needs program.

**Goals and Objectives**

- Countywide Emergency Management program.
- State mandated full time program for counties over 50,000 population.
- Local Hazard Mitigation Strategy.
- Coordinate Community Emergency Response Team (CERT) program.
- Administer the State Mandated Special Needs program.
- Health Facility Emergency Plan Review program.
- Development Review program.
- Homeland Security Mandate for critical facility planning and Anti-Terrorism annex.
- State mandated development and maintenance of Comprehensive Emergency Management Plan (CEMP).
- Federal and State requirements for local mitigation strategy.
- Schedule workshops and exercises to enhance communications with the local media, community associations, and businesses.
- Provide functional testing of operational facilities and equipment to maintain efficient position of readiness.
- Explore new technology development of emergency communication systems for cost efficiency and added effectiveness.
- Promote early voluntary registration of residents needing assistance from the special needs program.

**Benchmarks**

Maintain maximum availability of community emergency program functions with a staffing ratio of 2 to 150,000; one of the lowest ratios of emergency planner to population in the state of Florida.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Public Education	#	967.00	1,200.00	8,810.00	1,200.00
NIMS Compliance	%	100.00	100.00	100.00	100.00

**Outcomes**

Employees of Martin County will be able to offer assistance and emergency response to the wide scope of hazards that threaten the community and residents effectively.

**Fire Rescue  
Emergency Management**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Emergency MGMT Agency Director	.75	.75
Planner II	1	1
<b>Total FTE</b>	<b>1.75</b>	<b>1.75</b>

**Equipment Expenditures**

None

**Fire Rescue  
Emergency Management**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	120,920	123,445	124,373	120,482
01501 Cell Phone Stipend	361	360	363	360
02101 FICA	7,200	7,654	7,401	7,470
02102 Medicare	1,684	1,790	1,731	1,747
02200 Retirement Contributions	11,919	12,460	13,281	12,393
02300 Life and Health Insurance	10,147	10,175	10,378	10,275
03400 Other Contractual Services	40,830	0	32,510	0
04000 Travel and Per Diem	1,669	0	2,984	0
04002 Travel and Per Diem/Educational	1,371	500	0	500
04100 Communications	21,595	18,601	29,225	20,761
04101 Communications - Cell Phones	580	0	281	0
04200 Freight and Postage	1,892	300	689	300
04401 Rentals and Leases/Pool Vehicles	364	0	0	0
04402 Rentals and Leases/Copier Leases	1,459	2,800	1,265	2,800
04610 Vehicle Repair and Maintenance	380	500	75	500
04611 Building Repair and Maintenance	0	0	9	0
04612 Software Maintenance	6,815	0	750	0
04614 Hardware Maintenance	8,550	0	8,575	0
04700 Printing and Binding	4,859	200	5,949	200
04910 Fleet Replacement Charge	0	0	0	2,500
05100 Office Supplies	1,492	250	69	250
05179 Other Equipment \$1000-\$4999.99	0	0	6,037	0
05195 Non-Capital Computer Equipment	1,687	0	86	0
05199 Other Non-Capital Equipment	12,891	0	28	0
05200 Operating Supplies	14,272	0	7,504	0
05204 Fuel	571	800	213	800
05207 Computer Supplies	108	0	0	0
05208 Software Licenses	1,134	0	756	0
05211 Software Services	13,250	0	17,915	0
05400 Publications and Memberships	200	0	200	0
05500 Training	495	0	305	0
06400 Furniture and Equipment	3,625	0	0	0
06800 Intangible Assets	3,500	0	0	0
<b>Total Expenses</b>	<b>295,819</b>	<b>179,835</b>	<b>272,950</b>	<b>181,338</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	144,046	144,852	148,497	146,902
33120 Federal Grants/Public Safety	64,726	0	52,213	0
33420 State Grants/Public Safety	87,046	34,983	72,239	34,436
<b>Total Revenues</b>	<b>295,819</b>	<b>179,835</b>	<b>272,950</b>	<b>181,338</b>

**Accounts of Interest**

04100 - Six tablets were purchased in FY2016 with grant funding to be used for mobile damage assessment. The data coverage for those units will cost \$2,160 (6 tablets x \$30/mo x 12 mo).

04910 - Increase due to replacement cost estimates.

**Significant Changes**

There are no significant program changes.

**Fire Rescue  
Nuclear Planning**

**Mission Statement**

Provide for the safety of the public and emergency personnel in the event of radiological incidents by designing mitigation plans, ensuring compliance with regulations, and providing education and training.

**Services Provided**

Radiological Emergency Planning develops and, under emergency response situations, implements radiological emergency mitigation plans to protect the public and safeguard emergency response personnel from radiological accidents at the St. Lucie Nuclear Power Plant, and in transportation accidents involving radiological materials. Training and testing is also conducted to educate public safety personnel and ensure compliance by nuclear power plant sites.

**Goals and Objectives**

- Maintain and update Radiological Emergency Plan.
- Conduct Countywide Radiological Exercises.
- Administer Radiological Training Program.
- Public Education and Outreach.
- Monitoring of Emergency Warning Program.
- Achieve zero (0) deficiencies in the 34 exercise objectives (This may change due to anticipated changes in Federal criteria).

**Benchmarks**

The Federal Emergency Management Agency (FEMA) defines 34 objectives for response to events that may happen at a nuclear power plant. Industry standard during evaluated exercises is that FEMA will select 20 of the 34 objectives to test the plant and local government. Martin County will request an evaluation in, and successfully complete, a minimum of 21 objectives.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Radiological Equipment Availability	%	90.00	100.00	100.00	100.00
Hours of Training and Exercise	#	1,500.00	1,250.00	1,500.00	1,250.00

**Outcomes**

Operational response programs for safely handling any type of radiological emergency.

**Staffing Summary**

Job Title	FY2016	FY2017
Emergency MGMT Agency Director	.25	.25
Deputy Director/Emergency Manager	1	1
Administrative Specialist II	1	1
<b>Total FTE</b>	<b>2.25</b>	<b>2.25</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Fire Rescue  
Nuclear Planning**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	108,314	127,602	122,902	123,704
01400 Overtime	180	0	0	0
01501 Cell Phone Stipend	508	600	605	600
02101 FICA	6,318	7,911	7,296	7,670
02102 Medicare	1,478	1,850	1,706	1,794
02200 Retirement Contributions	8,197	9,447	12,553	12,707
02300 Life and Health Insurance	22,839	31,137	16,834	16,431
03400 Other Contractual Services	3,090	0	3,706	0
03404 Janitorial Services	1,395	0	1,360	0
03409 Mowing & Landscaping Services	118	0	35	0
04000 Travel and Per Diem	0	0	1,584	0
04002 Travel and Per Diem/Educational	753	0	250	0
04101 Communications - Cell Phones	17	0	2	0
04200 Freight and Postage	74	0	0	0
04301 Electricity	3,256	0	3,282	0
04303 Water/Sewer Services	181	0	143	0
04402 Rentals and Leases/Copier Leases	806	0	632	0
04600 Repairs and Maintenance	0	0	650	0
04610 Vehicle Repair and Maintenance	37	0	228	0
04611 Building Repair and Maintenance	6,707	0	6,779	0
04700 Printing and Binding	375	0	464	0
04901 Indirect Costs	14,911	0	14,911	0
04910 Fleet Replacement Charge	2,350	2,600	2,600	2,600
05100 Office Supplies	433	0	214	0
05175 Computer Equipment \$1,000-\$4999.99	3,266	0	0	0
05179 Other Equipment \$1000-\$4999.99	2,499	0	0	0
05195 Non-Capital Computer Equipment	15,076	0	0	0
05199 Other Non-Capital Equipment	16,991	0	0	0
05200 Operating Supplies	3,166	0	1,312	0
05204 Fuel	222	0	430	0
05210 Food	0	0	2,535	0
05211 Software Services	11,250	0	0	0
05400 Publications and Memberships	100	0	0	0
05500 Training	0	0	21,300	0
06400 Furniture and Equipment	3,625	0	10,690	0
<b>Total Expenses</b>	<b>238,532</b>	<b>181,147</b>	<b>235,002</b>	<b>165,506</b>
<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
13975 Radiological EMG Plan 10/08-9/10	0	181,147	0	165,506
33720 Local Grants/Public Safety	238,532	0	235,002	0
<b>Total Revenues</b>	<b>238,532</b>	<b>181,147</b>	<b>235,002</b>	<b>165,506</b>

**Accounts of Interest**

None

**Significant Changes**

There are no significant program changes.

**Fire Rescue  
Fire Rescue Communications**

**Mission Statement**

To be a premiere provider of Fire Rescue communications services, maintain and share situational awareness and information with stakeholders, utilizing the best people, safe, consistent and predictable practices, and state-of-the-art communication and information technologies.

**Services Provided**

- Provide high performance emergency communication service to the citizens and visitors of Martin County.
- Provide information to update Computer Aided Dispatch (CAD) with protocol, street/development changes, and functionality enhancements.
- Update and create new Standard Operating Guidelines and dispatch protocols to achieve maximum efficiency.
- Increase accuracy of data collected in the dispatch center.

**Goals and Objectives**

- Earn reputation as a top-rated countywide Fire Rescue and Emergency Communications.
- 100% Emergency calls answered in 7 seconds or less.
- 90% Emergency Calls answered in 3 seconds or less.
- Promptly activate the Emergency Warning System.
- Provide effective, high performance emergency communication service delivery to the citizens and visitors of Martin County.
- Continue to provide information to update CAD with protocol, street/development changes, and functionality enhancements.
- Continue to update and create new Standard Operating Guidelines and dispatch protocols to achieve maximum efficiency.

**Benchmarks**

- Achieve 95% outstanding Customer Service rating.
- Answer 9-1-1 calls within 15 seconds 95% of the time.
- Dispatch calls within 60 seconds 95% of the time.
- Achieve 95% accuracy level of all times logged by Communications.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
E-911 Calls Answered in < 12 Seconds	%	100.00	100.00	99.00	100.00

**Outcomes**

Dispatch calls within one minute of receipt.

**Staffing Summary**

Job Title	FY2016	FY2017
Senior Tele-communicator	5	4
Telecommunications Supervisor		1
Emergency Medical Dispatcher	10	10
<b>Total FTE</b>	<b>15</b>	<b>15</b>

**Equipment Expenditures**

None

**Fire Rescue  
Fire Rescue Communications**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	590,751	553,797	547,256	582,818
01300 Other Salaries	10,112	33,000	8,064	33,000
01400 Overtime	106,559	90,000	142,566	90,000
01500 Special Pay	28	0	0	0
01501 Cell Phone Stipend	0	0	240	480
02101 FICA	40,951	42,238	40,546	43,848
02102 Medicare	9,577	9,880	9,483	10,258
02200 Retirement Contributions	52,314	48,341	54,537	55,187
02300 Life and Health Insurance	168,524	171,025	165,269	187,565
03400 Other Contractual Services	91	450	0	450
04000 Travel and Per Diem	0	0	1,161	0
04002 Travel and Per Diem/Educational	0	0	1,528	0
04101 Communications - Cell Phones	0	50	0	50
04200 Freight and Postage	49	50	106	50
04600 Repairs and Maintenance	0	0	2,944	0
05100 Office Supplies	0	0	1,074	0
05179 Other Equipment \$1000-\$4999.99	0	1,800	0	1,800
05195 Non-Capital Computer Equipment	0	0	432	0
05199 Other Non-Capital Equipment	0	0	1,340	0
05200 Operating Supplies	5,660	5,819	841	5,819
05402 Publications/Subscriptions	69	27	0	27
05500 Training	5,152	2,270	1,825	2,270
<b>Total Expenses</b>	<b>989,837</b>	<b>958,747</b>	<b>979,211</b>	<b>1,013,622</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	989,837	958,747	979,211	1,013,622
<b>Total Revenues</b>	<b>989,837</b>	<b>958,747</b>	<b>979,211</b>	<b>1,013,622</b>

**Accounts of Interest**

03400 - Language Line voice translation service -- charges based on minutes used.

**Significant Changes**

No significant program changes.



**Fire Rescue  
Ocean Rescue**

**Mission Statement**

These programs help to ensure safety by educating the public and employees, promote employee morale to support integrity and showcase excellence in the field in the levels of public service we can provide.

**Services Provided**

- Efficient, effective ocean rescue of beach patrons in distress using the latest surf rescue techniques and equipment
- Medical care to sick or injured beach patrons in compliance with Basic Life Support (BLS) standards
- Summons Advanced Life Support (ALS) assistance expeditiously for significant life threatening situations and provide BLS support prior to ambulance arrival
- Use of preventative measures to warn of and protect the public from dangerous surf conditions, underwater obstructions, and other hazardous beach conditions
- Friendly, welcoming public assistance concerning general beach information, first aid, and basic area information
- Participation in public education events concerning beach safety , rip current awareness, and general beach ecology

**Goals and Objectives**

- Stress preventative lifesaving strategies and provide effective rescues to distressed beach patrons in the beach and open water environment
- Provide BLS assistance and emergency medical care to sick and injured beach patrons, and assistance to responding ambulance and Fire Rescue personnel upon their arrival on scene
- Provide Emergency Support Functions (ESF) services in times of natural or declared emergencies such as hurricanes, floods, and other natural disasters
- Provide staff at special needs shelters during activations to care for residents
- Provide informative and enthusiastic public education for local public relations events and school programs to increase beach safety awareness and to support professional lifeguarding

**Benchmarks**

- All Martin County Lifeguard/EMTs are to be trained under United States Lifesaving Association (USLA) guidelines and recertify as licensed professionals as required by state law and agency policy.
- Martin County Ocean Rescue upholds the highest professional standards, basing training programs and equipment standards on USLA guidelines for Advanced Agencies.
- Martin County Ocean Rescue operates under guidelines set by the U.S. Department of Transportation for pre-hospital care and the basic life support protocols approved by the Martin County Medical Director. Lifeguards performing Emergency Medical Technician (EMT) functions shall maintain identical proficiency as an EMT working on a Martin County rescue.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Public Safety Contacts/Prevents	#	25,984.00	15,000.00	26,787.00	15,000.00
Transports Secondary to Water Rescue	#	42.00	25.00	22.00	25.00
Ocean Rescues	#	415.00	350.00	285.00	350.00

**Outcomes**

No preventable loss of life on supervised Martin County beaches.

**Fire Rescue  
Ocean Rescue**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Ocean Rescue Captain	1	1
Lifeguard Training Officer	1	1
Ocean Rescue Chief	1	1
EMT/Ocean Lifeguard	16	16
<b>Total FTE</b>	<b>19</b>	<b>19</b>

**Equipment Expenditures**

All-terrain Vehicles  
6,000.00 x 2 = 12,000.00 Replacement

**Fire Rescue  
Ocean Rescue**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	688,078	704,301	620,777	731,312
01300 Other Salaries	0	12,480	0	12,480
01400 Overtime	36,954	12,500	41,569	12,500
01501 Cell Phone Stipend	827	480	871	960
02101 FICA	42,520	45,217	39,067	46,893
02102 Medicare	9,944	10,574	9,137	10,966
02200 Retirement Contributions	148,458	152,118	145,392	166,931
02300 Life and Health Insurance	155,414	172,598	133,404	195,926
03400 Other Contractual Services	3,542	0	6,204	0
03410 Other Contractual Svcs - Staffing	11,560	1,000	35,415	30,000
04200 Freight and Postage	418	500	512	500
04301 Electricity	725	1,612	875	1,612
04303 Water/Sewer Services	0	550	0	550
04400 Rentals and Leases	0	1,450	0	0
04600 Repairs and Maintenance	5,245	5,000	4,663	5,000
04610 Vehicle Repair and Maintenance	820	400	395	400
04611 Building Repair and Maintenance	3,970	3,000	1,797	3,000
04700 Printing and Binding	0	0	28	0
04900 Other Current Charges	5	0	35	0
04910 Fleet Replacement Charge	4,140	7,280	7,280	7,780
05100 Office Supplies	0	750	0	750
05179 Other Equipment \$1000-\$4999.99	1,077	0	1,025	0
05195 Non-Capital Computer Equipment	0	0	365	0
05199 Other Non-Capital Equipment	3,147	0	3,451	1,450
05200 Operating Supplies	7,275	9,240	15,228	9,240
05204 Fuel	2,913	2,073	2,258	2,073
05213 Medical Supplies	0	2,000	1,027	2,000
05400 Publications and Memberships	0	100	0	100
05500 Training	0	0	134	0
06200 Buildings	0	0	27,075	0
06400 Furniture and Equipment	11,998	12,000	26,771	12,000
<b>Total Expenses</b>	<b>1,139,029</b>	<b>1,157,223</b>	<b>1,124,755</b>	<b>1,254,423</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,139,029	1,157,223	1,124,755	1,254,423
<b>Total Revenues</b>	<b>1,139,029</b>	<b>1,157,223</b>	<b>1,124,755</b>	<b>1,254,423</b>

**Accounts of Interest**

03410 - In lieu of overtime, on-call staffing will be further utilized for coverage during peak season and to fill any potential FTE vacancy gaps.

04910 - Increase due to replacement cost estimates.

06400 - Replace all-terrain vehicles destroyed by salt corrosion.

**Significant Changes**

To address on going issues with retention and recruitment and lessen the impact on overtime, a salary market adjustment was made during FY16 to remain competitive with neighboring agencies.

**Fire Rescue  
Fire Prevention**

**Mission Statement**

Providing life safety through education, enforcement and fire prevention.

**Services Provided**

- Development review - review and provide comment for compliant new site development
- Plan review - building plan review, fire sprinkler plan review, fire alarm plan review, fire suppression system plan review
- Inspections - new construction, existing building, annual, periodic, new occupancy, re-inspections, special events, tents, annual school inspections
- Public education - life safety, fire prevention, fire extinguisher, senior safety. Additional on-site training accomplished by on duty fire rescue crews
- Fire investigations - on call origin and cause fire investigations
- Juvenile Fire setter program - established education program in conjunction with the Sheriff, State Attorney's office, and the City of Stuart to reduce the number of fire related incidents caused by juveniles
- Public information and media releases - provide timely and accurate flow of information to members of the media
- Insurance verification letters for homeowner fire protection class
- Special needs coordinators during Emergency Operations Center activations

**Goals and Objectives**

- Fire Prevention has established partnerships with the Building Department, Growth Management, and the Tax Collector's Office for a more efficient, and cost effective issuance of permits and fee collections and will continue to seek cost-reducing partnerships
- Implement technology to maximize efficiency in inspection and plan review activities. This includes existing use of mobile technology for inspections and electronic plan review
- Continue to improve customer service delivery both internally and externally
- Educate the residents and business owners of Martin County in life safety, fire prevention, and fire wise programs to reduce the number of injuries, fatalities and property loss from fire

**Benchmarks**

- Fire Prevention staff will be certified to or in excess of the minimum standards as set by the State of Florida. This includes specialized training up to and including Certified Fire Protection Specialist
- Fire loss in buildings inspected within the last three years will be less than 10% of the total structural fire loss

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Inspections	#	1,560.00	3,000.00	1,280.00	1,500.00
Building and Fire Plan Review	#	533.00	500.00	471.00	500.00
Development Plans Reviewed	#	42.00	100.00	105.00	100.00

**Outcomes**

A review of inspections will reveal that the amount of fire loss in properties inspected within the last three years will be less than 10% of the total structural fire loss countywide.

**Fire Rescue  
Fire Prevention**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Fire Inspector (Sworn)	2	2
Bureau Chief	1	1
Administrative Specialist III	1	1
<b>Total FTE</b>	<b>4</b>	<b>4</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Fire Rescue  
Fire Prevention**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	245,847	245,262	247,832	245,262
01203 Standby Pay	9,877	6,000	9,310	12,740
01400 Overtime	4,775	5,000	4,185	5,000
01500 Special Pay	1,205	1,200	1,209	1,200
01501 Cell Phone Stipend	723	720	726	720
02101 FICA	15,227	16,038	15,271	16,382
02102 Medicare	3,561	3,751	3,571	3,831
02200 Retirement Contributions	49,725	50,397	53,406	53,077
02300 Life and Health Insurance	56,694	59,102	60,823	59,694
04002 Travel and Per Diem/Educational	1,788	0	1,593	0
04101 Communications - Cell Phones	2,137	1,600	2,199	1,600
04200 Freight and Postage	20	0	0	0
04600 Repairs and Maintenance	0	730	945	730
04610 Vehicle Repair and Maintenance	440	4,106	2,092	4,106
04700 Printing and Binding	207	0	155	0
04800 Promotional Activities	5,970	7,000	0	7,000
04900 Other Current Charges	10	0	0	0
04910 Fleet Replacement Charge	5,700	6,056	6,056	9,614
05100 Office Supplies	0	500	0	500
05199 Other Non-Capital Equipment	0	1,400	0	1,400
05200 Operating Supplies	1,325	2,800	1,446	2,800
05204 Fuel	6,009	9,000	4,976	9,000
05400 Publications and Memberships	480	380	1,665	380
05402 Publications/Subscriptions	1,256	0	0	0
05500 Training	425	360	849	360
<b>Total Expenses</b>	<b>413,399</b>	<b>421,402</b>	<b>418,310</b>	<b>435,396</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1110 Unincorporated MSTU	231,463	216,402	223,148	245,396
34250 Protective Inspection Fees	152,405	180,000	163,525	160,000
34900 Other Charges For Services	29,531	25,000	31,637	30,000
<b>Total Revenues</b>	<b>413,399</b>	<b>421,402</b>	<b>418,310</b>	<b>435,396</b>

**Accounts of Interest**

04910 - Increase due to replacement cost estimates.

**Significant Changes**

There are no significant program changes.

**Fire Rescue  
Fire Rescue Administration**

**Mission Statement**

To provide all-inclusive support to every facet of the organization that will provide every individual the tools, equipment, apparatus, and training to safely prepare to respond to any call for service by the citizens and visitors of Martin County.

**Services Provided**

- Provide oversight of EMS billing through the Martin County Tax Collectors office.
- Fulfill public records request in a timely manner.
- Process and monitor purchase orders, accounts payable, employee payroll and benefits programs.
- Preparation of agenda items and administrative approvals.
- Provide Human Resource support and internal affairs.
- Scheduling and monitoring of annual employee medical screening per IAFF Contract.
- Annual tracking of required certifications of all Fire Rescue employees.
- Administer and monitor State Mandated Mutual Aid Contracts, Inter-local agreements, and Federal compliance.

**Goals and Objectives**

- Maintain quality customer relationships.
- Regulation and compliance.
- Encourage a positive workplace.
- Maximize productivity, minimize costs.
- Provide administrative support.
- Manage labor contracts and interlocal agreements.
- All elements and contracts are either developed or vetted through administration.
- Process and monitor purchase orders, accounts payable, employee payroll, and benefits programs.
- Internal affairs and investigations.
- Command and control during large scale emergencies.
- Public and medical record processing.
- Monitoring and control of budget.
- Preparation of agenda items and administrative approvals.
- Provide Human Resources support on internal affairs.
- Maintain training competency of personnel to professional standards.
- Comply with Florida Bureau of Fire Standards requirements for safety and training.

**Benchmarks**

- Achieve 90% outstanding customer service rating.
- Provide clear and useful information to administrators, BOCC, and customers.
- Provide fundamental business management principles: timely reconciliations and account analysis, financial indicators, and effective internal audits.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Service Delivery - Timeliness	%	100.00	100.00	100.00	100.00
Ambulance User Fee Revenue	\$	4,859,494.00	4,120,000.00	5,009,595.00	4,800,000.00

**Outcomes**

90% or higher customer satisfaction ratings.

**Fire Rescue**  
**Fire Rescue Administration**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Bureau Chief	1	
Administrative Specialist II	1	1
Executive Aide	1	1
Fire Rescue Chief	1	1
Fr Resource Specialist	1	1
Programs Manager	1	1
Division Chief	1	1
Interim Fire Rescue Chief		1
<b>Total FTE</b>	<b>7</b>	<b>7</b>

**Equipment Expenditures**

None



**Fire Rescue  
Fire Rescue Administration**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	525,620	523,811	471,866	526,330
01300 Other Salaries	29,152	29,060	29,263	29,060
01500 Special Pay	3,253	3,240	2,757	3,240
01501 Cell Phone Stipend	1,927	1,920	1,750	1,920
02101 FICA	30,033	33,072	27,182	33,027
02102 Medicare	7,623	8,111	6,930	8,101
02200 Retirement Contributions	71,870	69,555	63,596	85,733
02300 Life and Health Insurance	93,739	94,870	82,368	86,644
03400 Other Contractual Services	455	1,000	514	1,000
04000 Travel and Per Diem	0	0	2,648	0
04100 Communications	1,705	1,870	1,926	1,870
04101 Communications - Cell Phones	444	0	2,821	0
04200 Freight and Postage	4,107	1,700	2,099	1,700
04402 Rentals and Leases/Copier Leases	2,001	2,585	1,913	2,585
04610 Vehicle Repair and Maintenance	2,493	4,000	50	4,000
04611 Building Repair and Maintenance	0	500	952	500
04700 Printing and Binding	4,861	500	2,297	500
04900 Other Current Charges	240	1,000	798	1,000
04910 Fleet Replacement Charge	2,850	2,800	2,800	3,200
05100 Office Supplies	5,362	4,500	5,023	4,500
05179 Other Equipment \$1000-\$4999.99	0	0	1,000	0
05195 Non-Capital Computer Equipment	126	500	1,233	500
05199 Other Non-Capital Equipment	0	300	1,836	300
05200 Operating Supplies	2,078	7,000	529	7,000
05204 Fuel	2,269	5,000	1,531	5,000
05208 Software Licenses	0	0	622	0
05210 Food	746	0	190	0
05400 Publications and Memberships	998	615	459	615
05402 Publications/Subscriptions	108	180	0	180
05403 On Line Database/Subscriptions	0	0	299	0
05500 Training	773	500	3,773	500
<b>Total Expenses</b>	<b>794,832</b>	<b>798,189</b>	<b>721,028</b>	<b>809,005</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	50,739	49,429	35,585	52,201
1120 Consolidated Fire/EMS	744,093	748,760	685,444	756,804
<b>Total Revenues</b>	<b>794,832</b>	<b>798,189</b>	<b>721,028</b>	<b>809,005</b>

**Accounts of Interest**

03400 - Fire extinguisher certification; water quality testing at station 24.  
04910 - Increase due to replacement cost estimates.

**Significant Changes**

There are no significant program changes.

**Fire Rescue  
Operations**

**Mission Statement**

Proudly committed to serving and helping others by mitigating emergencies with quality operations and excellence of service.

**Services Provided**

Fire Rescue Operations provides fire suppression and emergency medical service response to the citizens and guests of Martin County.

**Goals and Objectives**

- Provide operations management
- Respond to all emergencies in a safe, quick, and efficient manner
- Provide Fire Suppression and Basic Life Support response within 6 minutes (90% of the time)
- Provide Advanced Life Support response in 8 minutes (90% of the time)
- Transport all ill and injured patients to the appropriate hospital in a safe, quick and efficient manner
- Provide safe and effective response based on National Fire Protection Agency's Standards
- Comply with Federal 2-in / 2-out rule
- Comply with OSHA Blood-borne Pathogen Program
- Comply with Florida Emergency Medical Services training and equipment requirements
- Comply with Florida Trauma Transport Protocol Requirements
- Review professional standards for adjusting program requirements
- Maintain a constant state of readiness for all personnel and fire-rescue vehicles
- Schedule and monitor of annual employee medical screening per OSHA requirements and IAFF Contract
- Annually track required certifications of all Fire Rescue employees
- Comply with OSHA Hazardous Waste Operations and Emergency Response

**Benchmarks**

- Achieve 90% outstanding customer service rating
- Response time of < 6 minutes for fire calls 90% of the time
- Response time of < 6 minutes for Basic Life Support units on medical emergencies 90% of the time
- Response time of < 8 minutes for Advanced Life Support units on medical emergencies 90% of the time

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Total Emergency Responses	#	20,641.00	18,400.00	20,838.00	18,400.00
Advanced Life Support Responses	#	9,949.00	8,000.00	10,344.00	8,000.00
Basic Life Support Responses	#	2,586.00	1,940.00	2,903.00	1,940.00

**Outcomes**

Provide access and quality assurance to ensure all personnel receive Credited Education Units for training.

**Fire Rescue  
Operations**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Firefighter EMT	110	121
Firefighter Paramedic	109	98
FR Operations Coordinator	1	1
Battalion Chief	9	9
Bureau Chief	1	1
FR Resource Specialist	1	1
Lieutenant	59	59
Division Chief	1	1
<b>Total FTE</b>	<b>291</b>	<b>291</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Fire Rescue  
Operations**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	20,293,032	20,019,447	19,566,599	19,533,872
01204 Holiday Pay - IAFF	738,763	775,000	734,444	753,300
01209 Salaries - Special Event	32,252	0	37,911	0
01210 IAFF Station Trsf Mileage (\$10)	660	0	590	0
01400 Overtime	480,241	300,000	1,435,396	500,000
01500 Special Pay	422,165	410,240	415,365	390,840
01501 Cell Phone Stipend	2,084	2,100	2,114	2,160
01503 Tuition Reimbursement	8,585	0	0	0
02101 FICA	1,290,166	1,362,557	1,290,858	1,303,654
02102 Medicare	304,284	319,680	306,190	305,760
02200 Retirement Contributions	4,268,524	4,603,649	4,682,995	4,519,946
02300 Life and Health Insurance	3,604,627	3,642,395	3,700,416	3,619,598
02600 Salary/Fringe Chargebacks	-50,764	-100,000	-33,930	-50,000
03101 Professional Services - IT	0	0	31,929	0
03103 Prof Serv-Outside Counsel-Non-Lit	375	0	0	0
03400 Other Contractual Services	32,882	58,332	31,085	32,460
03404 Janitorial Services	1,613	0	0	0
03409 Mowing & Landscaping Services	66,313	76,413	78,145	76,413
04000 Travel and Per Diem	77	0	268	0
04002 Travel and Per Diem/Educational	858	250	684	250
04100 Communications	4,060	3,300	3,945	3,300
04101 Communications - Cell Phones	2,420	3,100	384	3,100
04200 Freight and Postage	4,608	5,100	4,780	5,100
04300 Utility Services	5,589	5,500	7,388	5,500
04301 Electricity	118,352	105,840	117,798	105,840
04303 Water/Sewer Services	68,371	60,000	69,043	60,000
04304 Garbage/Solid Waste Services	10,036	6,253	9,144	6,253
04400 Rentals and Leases	0	250	0	250
04402 Rentals and Leases/Copier Leases	585	0	0	0
04600 Repairs and Maintenance	547,286	448,859	577,288	525,100
04610 Vehicle Repair and Maintenance	17,524	15,000	20,451	15,000
04611 Building Repair and Maintenance	77,066	75,000	114,738	75,000
04612 Software Maintenance	0	0	39,300	0
04700 Printing and Binding	3,692	500	3,810	500
04800 Promotional Activities	125	0	0	0
04900 Other Current Charges	4,589	3,300	3,192	3,300
04910 Fleet Replacement Charge	65,885	58,692	58,692	61,945
05100 Office Supplies	8,346	12,000	15,015	12,000
05175 Computer Equipment \$1,000-\$4999.99	2,492	0	62,773	0
05179 Other Equipment \$1000-\$4999.99	28,534	11,000	25,813	11,000
05195 Non-Capital Computer Equipment	0	0	7,754	0
05199 Other Non-Capital Equipment	34,821	35,651	89,091	35,651
05200 Operating Supplies	220,768	371,442	331,005	371,442
05204 Fuel	275,893	310,989	211,376	310,989
05208 Software Licenses	289	250	175,238	250
05213 Medical Supplies	301,128	256,000	329,146	300,000
05300 Road Materials and Supplies	486	0	0	0
05400 Publications and Memberships	1,011	75	1,004	75
05500 Training	93,467	83,435	77,036	112,307
06400 Furniture and Equipment	7,600	0	15,582	0
08300 Other Grants and Aids	5,577	0	7,014	0
<b>Total Expenses</b>	<b>33,407,337</b>	<b>33,341,599</b>	<b>34,658,859</b>	<b>33,012,155</b>

**Fire Rescue  
Operations**

**Expenditures and Revenues (cont)**

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	7,018	28,259	-36,858	28,259
1120 Consolidated Fire/EMS	28,351,237	29,066,540	29,428,566	27,957,096
33420 State Grants/Public Safety	16,453	0	50,103	0
33521 State Shared Rev / Ff Suppl Comp	105,210	100,000	104,429	100,000
34192 Shortages	0	0	-39	0
34260 Ambulance Fees	4,859,494	4,120,000	5,009,595	4,900,000
34261 Ambulance Fees-Collection Agency	0	100	0	100
34290 Other Public Safety Fees	67,480	16,700	102,046	16,700
36600 Contributions/Private Sources	0	0	1,000	0
36900 Other Miscellaneous Revenues	444	10,000	15	10,000
<b>Total Revenues</b>	<b>33,407,337</b>	<b>33,341,599</b>	<b>34,658,859</b>	<b>33,012,155</b>

**Accounts of Interest**

03400 - Station costs/bio-hazardous waste contract \$7,210; Alarm monitoring \$18,633; Ground and aerial ladder testing \$6,617;

03409 - Annual contract for mowing services.

04600 - Increase due to cost increase of repairs and maintenance costs.

04910 - Increase due to replacement cost estimates.

05213 - Budget adjustment to account for annual cost increases for pharmaceutical items.

05500 - National testing network for qualifying new employees; Learning Management System (LMS) for continuing education credits Paramedic school tuition and tuition reimbursement.

**Significant Changes**

There are no significant program changes.

**Fire Rescue  
Fleet Services and Logistics**

**Mission Statement**

It is our supporting mission at Fleet Services and Logistics to inspect, maintain, repair, supply with safety, dependability, efficiency, and pride.

**Services Provided**

- Daily maintenance and repair of all vehicles, apparatus, and machinery used by Fire Rescue personnel to safely respond to any emergency situation
- Monitoring, maintenance, and dispersing of medical and operational supplies to field personnel essential for providing emergency response to the public
- Annual Insurance Service Office (ISO) mandated testing and recordkeeping on Fire Rescue apparatus required to maintain a favorable rating

**Goals and Objectives**

- Preventative maintenance and repair of the fleet of Fire Rescue vehicles, apparatus, and specialized equipment with 24 hour emergency repair to reduce downtime
- Research and maintenance of parts inventory for cost effective acquisition of components and supplies
- Annual ISO mandated testing on Fire Rescue apparatus to maintain a favorable rating for homeowner's insurance
- National Fire Protection Association (NFPA) testing for risk reduction and safety
- Warehousing and support for all Fire Rescue activities
- Maintaining inventory of essential items and equipment to be self-sustaining for (14) fourteen days in preparation of man-made or natural disasters
- Compliance with OSHA Respirator Protection Program

**Benchmarks**

Meet or exceed industry standards:

- Downtime (% of fleet out of service) - 10 to 15%
- Turnaround time of repair - within one day 75%, within two days 15%, within two weeks 10%

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
# of Hours for After-Hours Service	#	475.00	450.00	546.00	450.00
# of Vehicle Services Completed	#	85.00	75.00	75.00	75.00
Scheduled Maintenance Completion Rate	%	100.00	100.00	100.00	100.00

**Outcomes**

Preventative maintenance efforts help reduce emergency after-hours repair.

**Staffing Summary**

Job Title	FY2016	FY2017
Fire Mechanic - Non Combat	3	3
Fire Mechanic	1	1
Fleet Services Administrator	1	1
Logistics Coordinator	1	1
<b>Total FTE</b>	<b>6</b>	<b>6</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Fire Rescue  
Fleet Services and Logistics**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	301,204	314,435	309,709	311,233
01203 Standby Pay	21,180	18,750	20,200	18,750
01400 Overtime	20,579	20,000	22,172	20,000
01500 Special Pay	2,368	1,950	2,208	1,950
01501 Cell Phone Stipend	964	960	967	960
02101 FICA	20,263	22,140	20,842	21,821
02102 Medicare	4,739	5,177	4,875	5,103
02200 Retirement Contributions	34,986	35,334	37,019	36,047
02300 Life and Health Insurance	72,710	79,818	74,641	71,444
03400 Other Contractual Services	2,954	0	2,719	0
03409 Mowing & Landscaping Services	14,277	14,172	14,202	14,172
04000 Travel and Per Diem	0	0	26	0
04002 Travel and Per Diem/Educational	42	0	0	0
04101 Communications - Cell Phones	158	50	384	50
04200 Freight and Postage	11	1,000	55	1,000
04300 Utility Services	564	0	495	0
04301 Electricity	18,223	19,600	18,555	19,600
04303 Water/Sewer Services	0	1,020	0	1,020
04304 Garbage/Solid Waste Services	1,327	2,300	1,421	2,300
04402 Rentals and Leases/Copier Leases	379	450	1,066	450
04600 Repairs and Maintenance	4,242	7,000	6,238	7,000
04610 Vehicle Repair and Maintenance	2,722	3,300	2,658	3,300
04611 Building Repair and Maintenance	5,394	2,000	6,569	2,000
04700 Printing and Binding	28	0	151	0
04900 Other Current Charges	10	0	28	0
04910 Fleet Replacement Charge	4,400	4,888	4,888	9,488
05100 Office Supplies	0	1,200	0	1,200
05179 Other Equipment \$1000-\$4999.99	3,995	2,000	4,086	2,000
05195 Non-Capital Computer Equipment	126	0	180	0
05199 Other Non-Capital Equipment	1,224	0	928	0
05200 Operating Supplies	5,080	7,606	6,749	7,606
05201 Chemicals	1,000	0	0	0
05204 Fuel	10,337	8,190	7,023	8,190
05211 Software Services	0	0	1,248	0
05400 Publications and Memberships	190	0	0	0
05500 Training	800	960	0	960
06400 Furniture and Equipment	7,256	0	0	0
<b>Total Expenses</b>	<b>563,730</b>	<b>574,300</b>	<b>572,302</b>	<b>567,644</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1120 Consolidated Fire/EMS	563,730	574,300	572,302	567,644
<b>Total Revenues</b>	<b>563,730</b>	<b>574,300</b>	<b>572,302</b>	<b>567,644</b>

**Accounts of Interest**

04910 - Increase due to replacement cost estimates.

**Significant Changes**

There are no significant program changes.

**Fire Rescue  
Special Operations**

**Mission Statement**

Maintain competency in specialized emergency situations to meet the public need by providing Hazardous Materials / Weapons of Mass Destruction Response, Aero-Medical Response, Dive Rescue, and Technical Extrication Rescue.

**Services Provided**

Special Operations provides staffing, training, and response to specialized emergency situations throughout Martin County.

**Goals and Objectives**

- Provide Aero-Medical Service for rapid transport to specialized medical centers to reduce morbidity and mortality
- Provide Hazardous Materials Response to chemical/ terrorist events
- Provide Technical Extrication Rescue Operations to victims of entrapment or who require specialized extraction
- Provide Water Rescue Operations to victims of water related accidents
- Plan and prepare for the chemical releases based on Environmental Protection Agency regulations
- Comply with Florida Emergency Medical Services Program requirements for trauma and specialized transports
- Comply with OSHA Hazardous Waste Operations and Emergency Response
- Provide technical rescue for utilities and other industries per OSHA regulations

**Benchmarks**

Respond, plan, and mitigate specialized incidents while adhering to industry best practices as well as federal standards outlined in 29 CFR 1910.120 and 1910.146.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
SRT Responses	#	72.00	45.00	93.00	45.00
LifeStar Responses	#	167.00	365.00	210.00	365.00
Revenue from LifeStar Program	\$	352,145.00	1,500,000.00	814,576.00	850,000.00
HAZMAT Responses	#	125.00	80.00	118.00	80.00

**Outcomes**

Improved response to emergency situations requiring specialized training.

**Staffing Summary**

Job Title	FY2016	FY2017
Firefighter Paramedic	6	6
<b>Total FTE</b>	<b>6</b>	<b>6</b>

**Equipment Expenditures**

None



Martin County  
Fiscal Year 2017 Adopted Budget

**Fire Rescue  
Special Operations**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	412,660	410,846	422,739	413,969
01204 Holiday Pay - IAFF	15,217	18,000	15,922	18,000
01209 Salaries - Special Event	375	0	690	0
01210 IAFF Station Trsf Mileage (\$10)	50	0	20	0
01400 Overtime	13,920	10,000	43,943	10,000
01500 Special Pay	25,334	20,192	25,754	18,072
01501 Cell Phone Stipend	181	180	179	240
02101 FICA	27,543	29,713	30,046	28,523
02102 Medicare	6,442	6,950	7,027	6,671
02200 Retirement Contributions	95,614	105,622	113,011	103,831
02300 Life and Health Insurance	82,679	84,276	87,284	85,139
02600 Salary/Fringe Chargebacks	9,181	0	0	0
03400 Other Contractual Services	1,046,409	1,441,680	1,462,302	1,441,680
03404 Janitorial Services	0	0	445	0
03409 Mowing & Landscaping Services	2,418	4,272	4,285	4,272
04000 Travel and Per Diem	0	0	135	0
04002 Travel and Per Diem/Educational	0	250	24	250
04101 Communications - Cell Phones	154	0	384	0
04200 Freight and Postage	221	850	33	850
04300 Utility Services	287	0	0	0
04301 Electricity	6,241	9,016	6,354	9,016
04303 Water/Sewer Services	1,297	0	1,198	0
04304 Garbage/Solid Waste Services	315	925	436	925
04400 Rentals and Leases	34,722	34,000	34,641	34,750
04600 Repairs and Maintenance	7,462	750	338	750
04611 Building Repair and Maintenance	7,900	2,600	4,177	2,600
04900 Other Current Charges	1,520	100	37	100
05100 Office Supplies	0	1,000	0	1,000
05179 Other Equipment \$1000-\$4999.99	4,000	0	1,999	0
05195 Non-Capital Computer Equipment	0	0	770	0
05199 Other Non-Capital Equipment	4,139	3,326	640	3,326
05200 Operating Supplies	7,415	21,814	1,040	21,814
05204 Fuel	0	0	25	0
05208 Software Licenses	100	0	0	0
05213 Medical Supplies	44	16,200	7,995	16,200
05400 Publications and Memberships	0	175	0	175
05402 Publications/Subscriptions	0	90	0	90
05500 Training	559	640	701	640
<b>Total Expenses</b>	<b>1,814,399</b>	<b>2,223,467</b>	<b>2,274,572</b>	<b>2,222,883</b>

**Fire Rescue  
Special Operations**

**Expenditures and Revenues (cont)**

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,453,073	783,467	1,459,996	1,222,883
33420 State Grants/Public Safety	9,181	0	0	0
34290 Other Public Safety Fees	352,145	1,440,000	814,576	1,000,000
<b>Total Revenues</b>	<b>1,814,399</b>	<b>2,223,467</b>	<b>2,274,572</b>	<b>2,222,883</b>

**Accounts of Interest**

03400 - Extermination services; Bio-hazardous waste removal; contract cost for aeromedical service at \$110,000 per month plus \$750 per flight hour.

**Significant Changes**

There are no significant program changes.

**General Services**

<b>General Services Program Chart</b> Total Full-Time Equivalents (FTE) = 42.00
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<b>General Services/Administration</b> Total Full Time Equivalents (FTE) = 4
<b>Countywide Building Repair &amp; Maint</b> Total Full Time Equivalents (FTE) = 19.5
<b>Countywide Utility &amp; Contract Mgmt</b> Total Full Time Equivalents (FTE) = 3
<b>Sheriff Building Repair &amp; Maint</b> Total Full Time Equivalents (FTE) = 6.5
<b>Sheriff Utility &amp; Contract Mgmt</b> Total Full Time Equivalents (FTE) = 1
<b>Vehicle &amp; Equipment Repairs</b> Total Full Time Equivalents (FTE) = 7.6
<b>Light Vehicle Replacement</b> Total Full Time Equivalents (FTE) = .4

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
Total FTE	40.00	40.00	42.00	2.00	5 %
Total Budget Dollars	7,503,052	7,251,624	7,777,810	526,186	7.26 %

## General Services

### **Introduction**

The Department is responsible for various levels of maintenance and repair of buildings and vehicles in Martin County. The Building Maintenance Division currently maintains approximately 154 facilities with a total of 1 million square feet from the size and complexity of a correctional facility to a park restroom.

The Vehicle Maintenance Division is responsible for maintaining the entire County's light and heavy fleet in excess of 801 individual pieces including cars, trucks, mowers, graders, dump trucks and a variety of miscellaneous equipment.

Vehicle Maintenance manages the Light Fleet Replacement Program along with automated fuel distribution and tracking at 14 locations throughout the County.

### **Key Issues and Trends**

This budget reflects the full cost of repairs for primary buildings: general governmental facilities, libraries, Sheriff facilities, Health departments and as well as trade labor for parks, fire stations and enterprise fund facilities.

The Department strives to meet the needs of the County while balancing the resources available to meet them. Striking that balance during the last five to seven years has meant making tactical decisions about reductions in the amount of funding that is budgeted for various components of the budget. The increase in additional facilities and the reduction in staffing levels has required an increase of outsourcing of services in order to maintain a minimal level of service. As new facilities are added there must be consideration of maintenance personnel or funding in order to maintain the value of increasingly sizeable County assets.

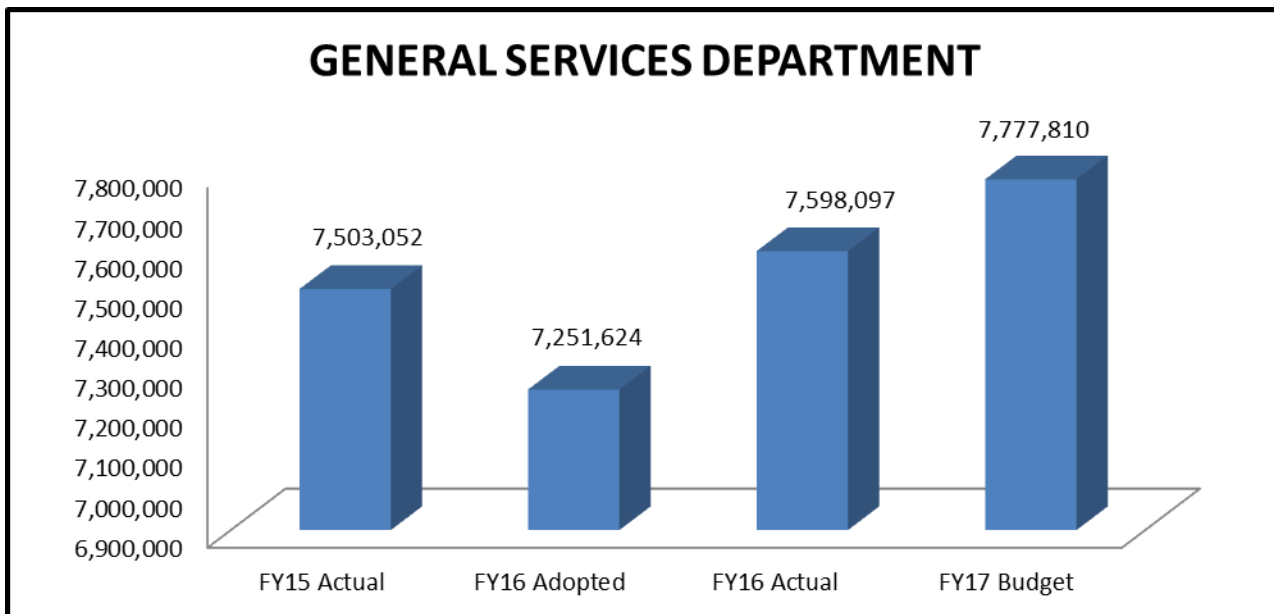
There have been service reductions for janitorial services from daily to staggered day, landscaping and utility reductions that may affect occupant comfort and reduced purchasing power for materials at all facilities and vehicle maintenance. These reductions may reduce the Department's ability to make repairs in a timely manner and be able to satisfy County needs. All of these reductions reduce the life cycle expectations of the County's assets. Deferred maintenance must be addressed so that the County does not fall further behind.

Management of the County's security and access systems continues to grow as new facilities are added. Security related issues such as lighting, security cameras, access levels and response to security calls continues to be one of the top priorities of our occupants based on building surveys.

**General Services**

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
General Services/Administration	325,035	320,127	312,794	374,233
Countywide Building Repair & Maint	1,533,488	1,550,910	1,510,361	1,583,096
Countywide New Work & Renovations	0	0	0	0
Countywide Utility & Contract Mgmt	2,188,779	2,222,412	2,118,548	2,475,362
Sheriff Building Repair & Maint	526,148	561,759	547,856	566,349
Sheriff Utility & Contract Mgmt	1,323,356	1,116,546	1,060,096	1,236,772
Vehicle & Equipment Repairs	1,020,607	1,087,236	1,117,118	1,079,514
Light Vehicle Replacement	585,639	392,634	931,324	462,484
<b>Total Expenses</b>	<b>7,503,052</b>	<b>7,251,624</b>	<b>7,598,097</b>	<b>7,777,810</b>



Martin County  
Fiscal Year 2017 Adopted Budget

**General Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	1,635,109	1,738,765	1,702,058	1,767,368
01203 Standby Pay	20,820	10,500	25,200	10,500
01400 Overtime	22,769	17,000	21,271	17,000
01501 Cell Phone Stipend	12,198	12,480	13,350	13,440
02101 FICA	98,068	109,510	101,547	111,282
02102 Medicare	22,936	25,613	23,749	26,028
02200 Retirement Contributions	139,203	143,646	139,123	146,247
02300 Life and Health Insurance	391,354	441,731	457,175	488,659
02600 Salary/Fringe Chargebacks	-1	0	-1	0
03100 Professional Services	8,150	0	5,400	0
03400 Other Contractual Services	528,019	456,478	393,689	658,150
03404 Janitorial Services	398,002	477,624	407,937	477,624
03409 Mowing & Landscaping Services	164,777	153,230	200,418	153,230
03410 Other Contractual Svcs - Staffing	26,538	4,000	2,310	4,000
04001 Travel and Per Diem/Mandatory	165	0	0	0
04002 Travel and Per Diem/Educational	0	8,000	3,200	8,000
04100 Communications	1,018	1,500	1,334	1,500
04101 Communications - Cell Phones	1,104	0	1,914	0
04200 Freight and Postage	918	1,125	1,023	1,125
04300 Utility Services	3,811	0	0	0
04301 Electricity	1,180,472	1,171,190	1,207,160	1,171,190
04303 Water/Sewer Services	215,696	321,200	277,775	321,200
04304 Garbage/Solid Waste Services	110,441	127,902	110,332	127,902
04400 Rentals and Leases	393,255	445,000	403,478	450,000
04401 Rentals and Leases/Pool Vehicles	40	50	0	50
04402 Rentals and Leases/Copier Leases	1,372	3,000	1,730	3,000
04600 Repairs and Maintenance	547,711	523,500	572,558	523,500
04610 Vehicle Repair and Maintenance	31,803	28,569	35,272	28,569
04611 Building Repair and Maintenance	330,525	353,950	286,042	471,412
04612 Software Maintenance	43,174	33,653	43,174	33,653
04700 Printing and Binding	145	0	674	0
04900 Other Current Charges	4,495	6,823	8,322	6,823
04910 Fleet Replacement Charge	62,878	74,554	74,554	74,554
05100 Office Supplies	11,121	9,950	6,633	9,950
05175 Computer Equipment \$1,000-\$4999.99	2,699	0	6,158	1,000
05179 Other Equipment \$1000-\$4999.99	8,356	0	10,318	3,000
05195 Non-Capital Computer Equipment	906	0	4,926	0
05199 Other Non-Capital Equipment	2,437	9,329	3,738	13,629
05200 Operating Supplies	114,933	120,900	115,511	121,075
05204 Fuel	32,707	62,600	36,288	62,600
05207 Computer Supplies	630	0	63	0
05208 Software Licenses	2,362	0	0	0
05400 Publications and Memberships	2,185	3,550	6,710	3,550
05401 Library Subscriptions	5,849	0	0	0
05500 Training	3,540	0	290	0
05900 Depreciation	544,309	0	0	0
06200 Buildings	40,088	0	0	0
06400 Furniture and Equipment	9,169	0	0	0
06401 Computer Equipment	5,888	0	0	0
06402 Vehicles /Rolling Stock/Equip>\$30k	0	0	0	0
06410 Vehicles - Fleet Maintenance	20,733	354,702	885,697	467,000

Martin County  
Fiscal Year 2017 Adopted Budget

**General Services**

**Expenditures and Revenues (cont)**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
07100 Principal	271,023	0	0	0
07200 Interest	27,155	0	0	0
<b>Total Expenses</b>	<b>7,503,052</b>	<b>7,251,624</b>	<b>7,598,097</b>	<b>7,777,810</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	4,706,987	4,786,604	4,402,658	5,283,917
1110 Unincorporated MSTU	66,476	75,500	51,471	31,245
1525 Health Care/Medical Services	254,043	245,230	244,520	245,230
1589 \$15 LCL Ord-Ct Facilities FS318.18	805,755	639,420	779,935	639,420
5300 Vehicle Maintenance	41,690	0	219,128	-112,933
34120 Internal Service Fund Fees	1,449,048	1,393,842	1,592,383	1,568,903
34121 Internal Service Fund Fees/Rentals	18,950	21,028	15,460	21,028
34900 Other Charges for Services	35,371	25,000	35,379	36,000
36200 Rents and Royalties	18,078	0	25,547	0
36400 Disposition of Fixed Assets	96,559	65,000	220,670	65,000
36500 Sale of Surplus Materials	0	0	801	0
36900 Other Miscellaneous Revenues	10,095	0	10,145	0
<b>Total Revenues</b>	<b>7,503,052</b>	<b>7,251,624</b>	<b>7,598,097</b>	<b>7,777,810</b>

**General Services  
General Services/Administration**

**Mission Statement**

Provide long-range planning, direction, and leadership for General Services to ensure safe, clean and well-presented facilities and vehicles throughout the County.

**Services Provided**

General Services Administration provides direction and leadership by monitoring and developing specific operations and mechanisms including service requests, personnel development programs and policies, budget, purchasing and accounting.

**Goals and Objectives**

- Provide leadership for all Divisions
- Achieve Florida Green Building Coalition Gold Certification
- Continue to reduce utility consumption
- Develop a Countywide Energy Conservation Plan
- Continue to provide ADA plan review and guidance for our citizens.
- Provide leadership to the Historic Preservation Board.

**Benchmarks**

General Services total hours of sick leave taken as a percentage of total hours worked is 3%. The average for the southeastern area in a study by the Association of Physical Plant Administrators (APPA) is 4.79%

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Building Square Foot Cost	\$	4.77	5.00	4.71	5.00

**Outcomes**

To provide a well-trained staff with reduced turnover and no job-related accidents.

**Staffing Summary**

Job Title	FY2016	FY2017
General Services Director	1	1
Construction Contracts Administrator		1
Executive Aide	1	1
Accessibility Coordinator	1	1
<b>Total FTE</b>	<b>3</b>	<b>4</b>

**Equipment Expenditures**

None



Martin County  
Fiscal Year 2017 Adopted Budget

**General Services  
General Services/Administration**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	218,833	216,822	216,180	242,228
01501 Cell Phone Stipend	482	480	484	480
02101 FICA	12,896	13,443	12,767	15,018
02102 Medicare	3,016	3,144	2,986	3,512
02200 Retirement Contributions	26,948	25,828	23,457	24,297
02300 Life and Health Insurance	42,895	44,541	37,871	50,829
03100 Professional Services	0	0	5,400	0
04100 Communications	396	0	334	0
04200 Freight and Postage	4	50	11	50
04402 Rentals and Leases/Copier Leases	1,372	1,500	1,730	1,500
04610 Vehicle Repair and Maintenance	515	819	915	819
04611 Building Repair and Maintenance	3,268	750	131	750
04900 Other Current Charges	322	0	505	0
04910 Fleet Replacement Charge	4,000	4,000	4,000	4,000
05100 Office Supplies	5,586	2,500	1,380	2,500
05175 Computer Equipment \$1,000-\$4999.99	0	0	0	1,000
05195 Non-Capital Computer Equipment	0	0	1,575	0
05200 Operating Supplies	902	3,700	937	3,700
05204 Fuel	983	1,100	630	1,100
05207 Computer Supplies	630	0	0	0
05400 Publications and Memberships	1,696	1,450	1,211	1,450
05500 Training	290	0	290	0
06410 Vehicles - Fleet Maintenance	0	0	0	21,000
<b>Total Expenses</b>	<b>325,035</b>	<b>320,127</b>	<b>312,794</b>	<b>374,233</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	223,187	219,627	225,944	306,988
1110 Unincorporated MSTU	66,476	75,500	51,471	31,245
34900 Other Charges for Services	35,371	25,000	35,379	36,000
<b>Total Revenues</b>	<b>325,035</b>	<b>320,127</b>	<b>312,794</b>	<b>374,233</b>

**Accounts of Interest**

05175 - Increase due to computer needs for new Construction Contracts Administrator FTE.  
06410 - Increase due to required vehicle for new Construction Contracts Administrator FTE.

**Significant Changes**

Addition of 1 FTE for Construction Contracts Administrator to oversee projects accordingly.

**General Services  
Countywide Building Repair & Maint**

**Mission Statement**

To continue to pursue a proactive approach to building maintenance in all areas in an effort to optimize staff time and maximize building component and equipment life cycles.

**Services Provided**

Services provided in this division include preventive maintenance of building components, routine repairs, emergency repairs, and minor renovations as required. Activity types for this division are electrical, plumbing, air conditioning, carpentry, and minor renovations for facilities in Martin County.

**Goals and Objectives**

- Standardization of all building-related components and equipment through centralized building management in all County-owned or leased facilities.
- Continue to improve staff efficiency through flexible progressive organization and support of external training opportunities.
- Achieve consistent completion of all necessary maintenance requests.
- Reduce the percentage of external requests from the various departments through consistent program management.

**Benchmarks**

- The ratio of preventive maintenance work orders to corrective work orders for Martin County is 1:5 as compared to Palm Beach County at 1:4.
- The ratio of maintenance personnel to total square feet of maintained space for Martin County is 1/28,070 as compared to Indian River County at 1/16,666.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Preventive vs Corrective	%	53.00	40.00	53.00	40.00
Backlog of Work Orders	%	30.00	20.00	29.00	20.00

**Outcomes**

Increase of preventive and predictive repair requests to reduce external requests and unscheduled downtime and increase customer satisfaction with our service delivery.

**Staffing Summary**

Job Title	FY2016	FY2017
Electrician	1	1
Lead Plumber	1	1
Lead HVAC Technician	1	1
HVAC Technician	2	2
Lead Electrician	1	1
Lead Custodian	1	1
Carpenter	1	1
Accounts Assistant	1.5	1.5
Maintenance Worker III	4	4
Building Operations Supervisor	2	2
Security/Life Safety Administrator	1	1
Plumber	1	1
Lead Carpenter	1	1
Building Maint Administrator	1	1
<b>Total FTE</b>	<b>19.5</b>	<b>19.5</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**General Services  
Countywide Building Repair & Maint**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	700,649	763,460	758,314	762,782
01203 Standby Pay	12,560	4,000	16,275	4,000
01400 Overtime	13,552	12,000	16,148	12,000
01501 Cell Phone Stipend	7,140	7,200	8,222	8,160
02101 FICA	42,054	48,327	45,681	48,285
02102 Medicare	9,835	11,302	10,684	11,293
02200 Retirement Contributions	55,739	59,253	59,282	61,159
02300 Life and Health Insurance	187,302	224,004	224,241	220,578
02600 Salary/Fringe Chargebacks	-1	0	-1	0
03400 Other Contractual Services	24,083	0	842	0
03409 Mowing & Landscaping Services	1,911	0	0	0
03410 Other Contractual Svcs - Staffing	20,573	0	2,310	0
04001 Travel and Per Diem/Mandatory	165	0	0	0
04002 Travel and Per Diem/Educational	0	5,000	3,200	5,000
04101 Communications - Cell Phones	1,078	0	1,781	0
04200 Freight and Postage	97	0	160	0
04400 Rentals and Leases	0	0	892	5,000
04401 Rentals and Leases/Pool Vehicles	40	50	0	50
04600 Repairs and Maintenance	25,955	2,500	3,244	2,500
04610 Vehicle Repair and Maintenance	20,978	21,000	22,112	0
04611 Building Repair and Maintenance	178,636	201,200	150,842	201,200
04700 Printing and Binding	143	0	606	0
04900 Other Current Charges	1,442	2,360	1,470	2,360
04910 Fleet Replacement Charge	37,464	46,554	46,554	67,554
05100 Office Supplies	2,875	3,500	3,836	3,500
05175 Computer Equipment \$1,000-\$4999.99	1,434	0	6,158	0
05179 Other Equipment \$1000-\$4999.99	1,408	0	6,599	3,000
05195 Non-Capital Computer Equipment	0	0	2,117	0
05199 Other Non-Capital Equipment	1,371	3,500	2,991	7,800
05200 Operating Supplies	81,911	90,700	86,007	90,875
05204 Fuel	30,773	45,000	24,734	45,000
05207 Computer Supplies	0	0	63	0
05208 Software Licenses	2,362	0	0	0
05400 Publications and Memberships	0	0	5,000	0
05500 Training	3,250	0	0	0
06200 Buildings	40,088	0	0	0
06401 Computer Equipment	5,888	0	0	0
06410 Vehicles - Fleet Maintenance	20,733	0	0	21,000
<b>Total Expenses</b>	<b>1,533,488</b>	<b>1,550,910</b>	<b>1,510,361</b>	<b>1,583,096</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,224,585	1,327,410	1,215,369	1,359,596
1525 Health Care/Medical Services	73,508	53,500	65,242	53,500
1589 \$15 LCL Ord-Ct Facilities FS318.18	225,300	170,000	219,605	170,000
36900 Other Miscellaneous Revenues	10,095	0	10,145	0
<b>Total Revenues</b>	<b>1,533,488</b>	<b>1,550,910</b>	<b>1,510,361</b>	<b>1,583,096</b>

**General Services  
Countywide Building Repair & Maint**

**Accounts of Interest**

04400 - Increase due to rental of scissor lift.

04910 - Increase due to fleet replacement cost estimates and new vehicle for the countywide building repair and maintenance division.

05179 - Increase due to needed miscellaneous building tools need for countywide building maintenance.

05199 - Increase due to addition of two sewer cleaning machines, two additional pieces of groundskeeping equipment and miscellaneous building tools needed for operations.

06410 - New vehicle for the countywide building repair and maintenance division.

**Significant Changes**

There are no significant program changes.

**General Services  
Countywide Utility & Contract Mgmt**

**Mission Statement**

Provide a consistent cost effective outsourcing of building-related needs. Monitor utility costs and provide recommendations for reduction in energy consumption for all County facilities.

**Services Provided**

Ensure contract scope of work is being adhered to by our vendors. Ensure consistency in all contracted services. Continue to reduce utility consumption and to pursue countywide energy management control network.

**Goals and Objectives**

- Ensure that contractors and vendors adhere to scope of services.
- Ensure consistency in all contracted services.
- Continue to reduce utility consumption.
- Continue to pursue countywide energy management control network.

**Benchmarks**

The number of contracts managed for Martin County is 125 as compared to St. Lucie County at 100.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Avg. Sq Ft cost of utility services	\$	1.42	2.25	1.33	2.25
Janitorial & Landscaping Complaints	#	73.00	50.00	90.00	50.00

**Outcomes**

- High level of adherence to the specifications for service contracts.
- Overall incremental reduction in utility usage.

**Staffing Summary**

Job Title	FY2016	FY2017
Maintenance Worker III		1
Building Operations Supervisor	2	2
<b>Total FTE</b>	<b>2</b>	<b>3</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**General Services  
Countywide Utility & Contract Mgmt**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	100,995	101,333	84,161	126,837
01501 Cell Phone Stipend	964	960	967	960
02101 FICA	5,915	6,283	4,884	7,864
02102 Medicare	1,383	1,470	1,142	1,840
02200 Retirement Contributions	9,841	10,022	7,903	12,133
02300 Life and Health Insurance	20,870	20,534	25,774	40,246
03100 Professional Services	6,620	0	0	0
03400 Other Contractual Services	345,620	285,978	240,340	380,650
03404 Janitorial Services	325,711	393,624	334,074	393,624
03409 Mowing & Landscaping Services	158,288	153,230	198,479	153,230
04100 Communications	539	1,500	533	1,500
04300 Utility Services	3,811	0	0	0
04301 Electricity	621,950	620,476	632,757	620,476
04303 Water/Sewer Services	92,060	110,000	105,421	110,000
04304 Garbage/Solid Waste Services	61,654	70,502	62,259	70,502
04400 Rentals and Leases	393,255	445,000	402,586	445,000
04402 Rentals and Leases/Copier Leases	0	1,500	0	1,500
04600 Repairs and Maintenance	5,550	0	0	0
04611 Building Repair and Maintenance	10,355	0	5,552	109,000
04612 Software Maintenance	9,398	0	9,398	0
05175 Computer Equipment \$1,000-\$4999.99	1,264	0	0	0
05199 Other Non-Capital Equipment	0	0	449	0
05200 Operating Supplies	6,887	0	1,869	0
05401 Library Subscriptions	5,849	0	0	0
<b>Total Expenses</b>	<b>2,188,779</b>	<b>2,222,412</b>	<b>2,118,548</b>	<b>2,475,362</b>
<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,409,710	1,561,262	1,353,393	1,814,212
1525 Health Care/Medical Services	180,536	191,730	179,278	191,730
1589 \$15 LCL Ord-Ct Facilities FS318.18	580,455	469,420	560,330	469,420
36200 Rents and Royalties	18,078	0	25,547	0
<b>Total Revenues</b>	<b>2,188,779</b>	<b>2,222,412</b>	<b>2,118,548</b>	<b>2,475,362</b>

**General Services**  
**Countywide Utility & Contract Mgmt**

**Accounts of Interest**

- 03400 - Contracted services for pest control \$11,800, elevator maintenance \$33,200, fire and life safety maintenance & monitoring \$75,000, irrigation water treatment \$10,500, automatic door maintenance \$20,000, security and access system repairs and modifications \$45,000, HVAC Maintenance agreements \$87,478, and uniform rental \$3,280, service contract for large chilled water A/C systems \$94,392.
- 03404 - Blake Library \$42,000, Administration Building \$56,000, Disaster Recovery Center formerly EOC \$5,200, Indiantown Intergovernmental Center \$12,106, Tax Collector (Willoughby Blvd) \$16,580, Property Appraiser - Towers Bldg \$16,637, Cummings Library \$19,300, Morgade Library \$16,600, Indiantown Library \$9,100, Hobe Sound Library \$10,000, Hoke Library \$9,500, Supervisor of Elections \$8,400, General Services \$6,250, Hobe Sound Annex \$9,500, Courthouse Complex \$102,504, Stuart Health Dept. \$37,000, and Indiantown Health Dept. \$16,947
- 03409 - Administration Building \$15,000, Blake Library \$20,000, Hoke Library \$10,320, Hobe Sound Library \$13,050, Cummings Library \$12,000, Stuart Health Dept. \$24,230, Courthouse Complex \$24,000, and irrigation repairs \$34,630
- 04400 - Hobe Sound Annex \$175,000, Property Appraiser - \$250,000, Willoughby Commons POA \$20,000
- 04611 - Increase due to various window and pressure washing, floor care, and irrigation repair needs for county-owned buildings.

**Significant Changes**

Addition of 1 FTE for Maintenance Worker III due to increase in countywide workload.

**General Services  
Sheriff Building Repair & Maint**

**Mission Statement**

Continue to pursue a proactive approach to building maintenance in all areas in an effort to optimize staff time and maximize building component and equipment life expectancies.

**Services Provided**

Services provided in this division include preventive maintenance of building components, routine repairs, emergency repairs and minor renovations as required. Activity types for this division are electrical, plumbing, air conditioning, carpentry, and minor renovations for Sheriff Department facilities in Martin County.

**Goals and Objectives**

- Standardize all building-related components and equipment through centralized building management in all County-owned or leased facilities.
- Continue to improve staff efficiency through flexible progressive organization and support of external training opportunities.
- Achieve consistent on-time completion of all necessary maintenance requests.
- Reduce the percentage of external requests from the various departments through consistent program management.

**Benchmarks**

- Martin County ratio of maintenance staff to inmate population is 1:120 as compared to St Lucie County at 1:90 and Okeechobee County at 1:100.
- Holt Correctional Facility is one of less than 2% of all jail facilities in the United States to have achieved National Accreditation status. Maintenance of the facility is one of the criteria for this accreditation.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Open Work Orders	#	111.00	45.00	59.00	45.00
Preventive vs Corrective work orders	%	24.00	30.00	17.00	30.00

**Outcomes**

Increase of preventive and predictive repair requests to reduce external requests and unscheduled downtime and increase customer satisfaction with our service delivery. Reductions in staffing and funding will reduce a proactive program to a reactive program.

**Staffing Summary**

Job Title	FY2016	FY2017
Electrician	1	1
Environmental Systems Tech	1	1
Building Operations Supervisor	.5	.5
Bldg Operations Superintendent	.5	.5
Plumber	1	1
Accounts Assistant	.5	.5
Maintenance Worker III	1	1
HVAC Technician	1	1
<b>Total FTE</b>	<b>6.5</b>	<b>6.5</b>

**Equipment Expenditures**

Misc. equipment replacement as needed  
 4,000.00      x 1      = 4,000.00      Replacement



**General Services  
Sheriff Building Repair & Maint**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	234,933	250,813	242,039	245,778
01203 Standby Pay	8,260	6,500	8,925	6,500
01400 Overtime	9,217	5,000	5,123	5,000
01501 Cell Phone Stipend	2,679	2,880	2,710	2,880
02101 FICA	14,688	16,264	14,791	15,952
02102 Medicare	3,435	3,804	3,459	3,731
02200 Retirement Contributions	18,527	19,044	19,298	19,348
02300 Life and Health Insurance	56,471	60,104	67,915	69,810
03100 Professional Services	1,530	0	0	0
03400 Other Contractual Services	-10,688	0	0	0
04002 Travel and Per Diem/Educational	0	1,000	0	1,000
04100 Communications	83	0	466	0
04101 Communications - Cell Phones	0	0	133	0
04200 Freight and Postage	686	1,000	842	1,000
04600 Repairs and Maintenance	19,520	7,500	9,155	7,500
04610 Vehicle Repair and Maintenance	3,963	1,750	4,140	1,750
04611 Building Repair and Maintenance	125,436	150,000	134,695	150,000
04700 Printing and Binding	2	0	68	0
04900 Other Current Charges	670	700	460	700
04910 Fleet Replacement Charge	3,200	4,450	4,450	4,450
05100 Office Supplies	528	450	0	450
05179 Other Equipment \$1000-\$4999.99	4,014	0	2,680	0
05195 Non-Capital Computer Equipment	0	0	1,234	0
05199 Other Non-Capital Equipment	0	4,000	298	4,000
05200 Operating Supplies	16,288	15,000	17,171	15,000
05204 Fuel	3,537	11,500	7,802	11,500
06400 Furniture and Equipment	9,169	0	0	0
<b>Total Expenses</b>	<b>526,148</b>	<b>561,759</b>	<b>547,856</b>	<b>566,349</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	526,148	561,759	547,856	566,349
<b>Total Revenues</b>	<b>526,148</b>	<b>561,759</b>	<b>547,856</b>	<b>566,349</b>

**Accounts of Interest**

05199 - Replacement of various power and hand tools as required  
05204 - Increased for generator fuel, and vehicle fuel

**Significant Changes**

There are no significant program changes.

**General Services  
Sheriff Utility & Contract Mgmt**

**Mission Statement**

Provide a consistent, cost-effective outsourcing of building-related needs. Monitor utility costs and provide recommendations for reduction in energy consumption for all County Sheriff Department facilities.

**Services Provided**

To ensure contract scope of work is being adhered to by our vendors. Ensure consistency in all contracted services. Continue to reduce utility consumption and to pursue countywide energy management control network.

**Goals and Objectives**

- Ensure scope of services for contractors and vendors is being adhered to.
- Ensure consistency in all contracted services.
- Continue to reduce utility consumption.
- Continue to pursue countywide energy management control network.

**Benchmarks**

The total square foot cost of maintaining Sheriff Facilities is \$1.75 as compared to a National study performed by Balderson, Guthrie and Associates for 97 similar sites at \$1.75.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Average sq ft cost of utility services	\$	1.76	2.40	1.88	2.40

**Outcomes**

- Ensure that specifications for service contracts are being adhered to.
- Overall incremental reduction in utility usage through effective management.

**Staffing Summary**

Job Title	FY2016	FY2017
Building Operations Supervisor	.5	.5
Bldg Operations Superintendent	.5	.5
<b>Total FTE</b>	<b>1</b>	<b>1</b>

**Equipment Expenditures**

None

**General Services  
Sheriff Utility & Contract Mgmt**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	39,679	41,645	41,965	41,645
01501 Cell Phone Stipend	451	480	484	480
02101 FICA	2,319	2,582	2,385	2,582
02102 Medicare	542	604	558	604
02200 Retirement Contributions	2,911	3,023	3,080	3,131
02300 Life and Health Insurance	8,898	10,298	14,324	14,954
03400 Other Contractual Services	166,437	168,000	147,505	275,000
03404 Janitorial Services	71,905	82,500	73,479	82,500
03409 Mowing & Landscaping Services	4,579	0	1,939	0
04301 Electricity	546,942	538,714	562,761	538,714
04303 Water/Sewer Services	123,636	211,200	172,353	211,200
04304 Garbage/Solid Waste Services	45,038	55,000	44,753	55,000
04611 Building Repair and Maintenance	10,557	0	-6,311	8,462
05100 Office Supplies	1,285	2,500	821	2,500
07100 Principal	271,023	0	0	0
07200 Interest	27,155	0	0	0
<b>Total Expenses</b>	<b>1,323,356</b>	<b>1,116,546</b>	<b>1,060,096</b>	<b>1,236,772</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,323,356	1,116,546	1,060,096	1,236,772
<b>Total Revenues</b>	<b>1,323,356</b>	<b>1,116,546</b>	<b>1,060,096</b>	<b>1,236,772</b>

**Accounts of Interest**

- 03400 - New Monrovia Substation pest control \$150, Sheriff's Complex sprinkler maintenance \$4,000, Sheriff's Hangar pest control \$600, Sheriff's Hangar (old) pest control \$600, Gun Range pest control \$600, Public Safety HVAC maintenance agreement and repairs \$5,000, Public Safety generator maintenance agreement \$30,050, Public Safety UPS maintenance agreement, \$28,000 Jail pest control \$3,550, Court Holding elevator maintenance \$3,000, Holt Correctional elevator maintenance \$2,500, Public Safety elevator maintenance \$4,500, Life Safety maintenance \$48,000, and monitoring of extinguishers at various locations \$37,450, service contract for large chilled water A/C systems \$107,000.
- 03404 - Janitorial services for New Monrovia Subdivision \$2,500, Holt Administration \$19,000, Public Safety Complex \$58,500, and Sheriff's Hangar \$2,500.
- 04301 - Increased \$20k to reflect actual usage
- 04611 - Increase due to various preventative door maintenance needs for public safety buildings.

**Significant Changes**

There are no significant program changes.

**General Services  
Vehicle & Equipment Repairs**

**Mission Statement**

Provide top-quality repairs and preventative services on all County-owned motorized vehicles. Ensure the health, safety and well-being of all program participants when driving county vehicles. Reduce unplanned maintenance downtime.

**Services Provided**

Provide preventative and corrective repair services for the County's fleet of vehicles and equipment. This division is an Internal Service Fund and derives all revenues from the user departments.

**Goals and Objectives**

- Provide cost effective and timely service for all program participants.
- Provide safety inspections and procedures for vehicles and equipment.
- Provide all departments with alternative service methods to meet required needs.
- Monitor vehicle and equipment repair costs to ensure accurate life cycle costs.

**Benchmarks**

The repair rate for heavy equipment is \$65 per hour as compared to the average private sector rate of \$94 per hour.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
# towing service due to mech. failure	#	.00	.00	.00	.00
Preventive vs Corrective work orders	%	29.50	35.00	26.97	35.00
% labor hrs available vs hrs billed	%	64.75	80.00	62.90	80.00

**Outcomes**

Reduction in emergency calls for vehicle and equipment failures.

**Staffing Summary**

Job Title	FY2016	FY2017
Vehicle Services Administrator	.8	.8
Accounts Assistant	.8	.8
Service Manager	1	1
Mechanic IV	1	1
Parts Inventory Coordinator	1	1
Mechanic III	2	2
Lead Mechanic	1	1
<b>Total FTE</b>	<b>7.6</b>	<b>7.6</b>

**Equipment Expenditures**

None

**General Services  
Vehicle & Equipment Repairs**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	316,829	341,311	335,842	325,196
01501 Cell Phone Stipend	386	384	387	384
02101 FICA	18,820	21,161	19,639	20,161
02102 Medicare	4,402	4,950	4,593	4,716
02200 Retirement Contributions	23,536	24,779	24,409	24,456
02300 Life and Health Insurance	70,836	78,144	82,877	88,094
03400 Other Contractual Services	2,566	2,500	5,003	2,500
03404 Janitorial Services	386	1,500	383	1,500
03410 Other Contractual Svcs - Staffing	5,964	4,000	0	4,000
04002 Travel and Per Diem/Educational	0	2,000	0	2,000
04101 Communications - Cell Phones	27	0	0	0
04200 Freight and Postage	127	75	10	75
04301 Electricity	11,579	12,000	11,642	12,000
04304 Garbage/Solid Waste Services	3,749	2,400	3,319	2,400
04600 Repairs and Maintenance	490,345	510,000	550,458	510,000
04610 Vehicle Repair and Maintenance	6,347	5,000	8,105	5,000
04611 Building Repair and Maintenance	2,273	2,000	1,134	2,000
04612 Software Maintenance	33,776	33,653	33,776	33,653
04900 Other Current Charges	180	400	1,208	400
04910 Fleet Replacement Charge	18,214	19,550	19,550	19,550
05100 Office Supplies	846	1,000	595	1,000
05179 Other Equipment \$1000-\$4999.99	1,122	0	1,039	0
05195 Non-Capital Computer Equipment	906	0	0	0
05199 Other Non-Capital Equipment	546	1,829	0	1,829
05200 Operating Supplies	8,941	11,500	9,526	11,500
05204 Fuel	-2,586	5,000	3,122	5,000
05400 Publications and Memberships	489	2,100	499	2,100
06402 Vehicles /Rolling Stock/Equip>\$30k	0	0	0	0
06410 Vehicles - Fleet Maintenance	0	0	0	0
<b>Total Expenses</b>	<b>1,020,607</b>	<b>1,087,236</b>	<b>1,117,118</b>	<b>1,079,514</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
5300 Vehicle Maintenance	49,943	0	21,805	48,486
34120 Internal Service Fund Fees	951,714	1,066,208	1,079,052	1,010,000
34121 Internal Service Fund Fees/Rentals	18,950	21,028	15,460	21,028
36500 Sale of Surplus Materials	0	0	801	0
<b>Total Revenues</b>	<b>1,020,607</b>	<b>1,087,236</b>	<b>1,117,118</b>	<b>1,079,514</b>

**Accounts of Interest**

03400 - Uniform Rental \$2,000, Oil Recovery \$500

**Significant Changes**

There are no significant program changes.

**General Services  
Light Vehicle Replacement**

**Mission Statement**

This program is designed to procure replacement of the light vehicle fleet in a predetermined schedule of nine years or 90,000 miles. Currently there are approximately 188 vehicles participating in this program.

**Services Provided**

Procure replacement of the light vehicle fleet in accordance with Board current policy standards of nine years or 90,000 miles. Review usage of vehicles to maximize the County's value in this fleet.

**Goals and Objectives**

- Improve the overall condition of the fleet.
- Monitor the vehicles assigned usage to ensure maximum useful life.
- Reduce maintenance costs and downtime.
- Maximize resale at time of auction.

**Benchmarks**

The repair rate of the light fleet is \$65.00 per hour as compared to private sector average of \$85.00 per hour.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Average age of light fleet	#	4.17	5.00	4.00	5.00
% of resale above Kelly Blue Book	%	3.00	15.00	17.00	15.00
Annual CPM for light fleet maintenance	\$	.36	.35	.12	.35

**Outcomes**

To provide the most cost effective vehicle to the departments to meet the needs of their programs.

**Staffing Summary**

Job Title	FY2016	FY2017
Vehicle Services Administrator	.2	.2
Accounts Assistant	.2	.2
<b>Total FTE</b>	<b>.4</b>	<b>.4</b>

**Equipment Expenditures**

None

**General Services  
Light Vehicle Replacement**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	23,190	23,381	23,557	22,902
01501 Cell Phone Stipend	96	96	97	96
02101 FICA	1,376	1,450	1,400	1,420
02102 Medicare	322	339	327	332
02200 Retirement Contributions	1,702	1,697	1,694	1,723
02300 Life and Health Insurance	4,084	4,106	4,174	4,148
04200 Freight and Postage	4	0	0	0
04600 Repairs and Maintenance	6,340	3,500	9,700	3,500
04900 Other Current Charges	1,881	3,363	4,679	3,363
05179 Other Equipment \$1000-\$4999.99	1,812	0	0	0
05199 Other Non-Capital Equipment	520	0	0	0
05200 Operating Supplies	4	0	0	0
05900 Depreciation	544,309	0	0	0
06410 Vehicles - Fleet Maintenance	0	354,702	885,697	425,000
<b>Total Expenses</b>	<b>585,639</b>	<b>392,634</b>	<b>931,324</b>	<b>462,484</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
5300 Vehicle Maintenance	-8,254	0	197,323	-161,419
34120 Internal Service Fund Fees	497,334	327,634	513,331	558,903
36400 Disposition of Fixed Assets	96,559	65,000	220,670	65,000
<b>Total Revenues</b>	<b>585,639</b>	<b>392,634</b>	<b>931,324</b>	<b>462,484</b>

**Accounts of Interest**

06410 - Replacement of light vehicle fleet based on current standards approximately 16 per year

**Significant Changes**

There are no significant program changes.

**Growth Management**

<b>Growth Management Program Chart</b> Total Full-Time Equivalents (FTE) = 21.00
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<b>Growth Management/Administration</b> Total Full Time Equivalents (FTE) = 2.75
<b>Comprehensive Plan Management</b> Total Full Time Equivalents (FTE) = 4.5
<b>Development Review</b> Total Full Time Equivalents (FTE) = 9.75
<b>Environmental and Code Compliance</b> Total Full Time Equivalents (FTE) = 4

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
<b>Total FTE</b>	18.00	18.00	21.00	3.00	17 %
<b>Total Budget Dollars</b>	1,548,371	1,622,647	1,818,991	196,344	12.10 %



**Growth Management**

**Introduction**

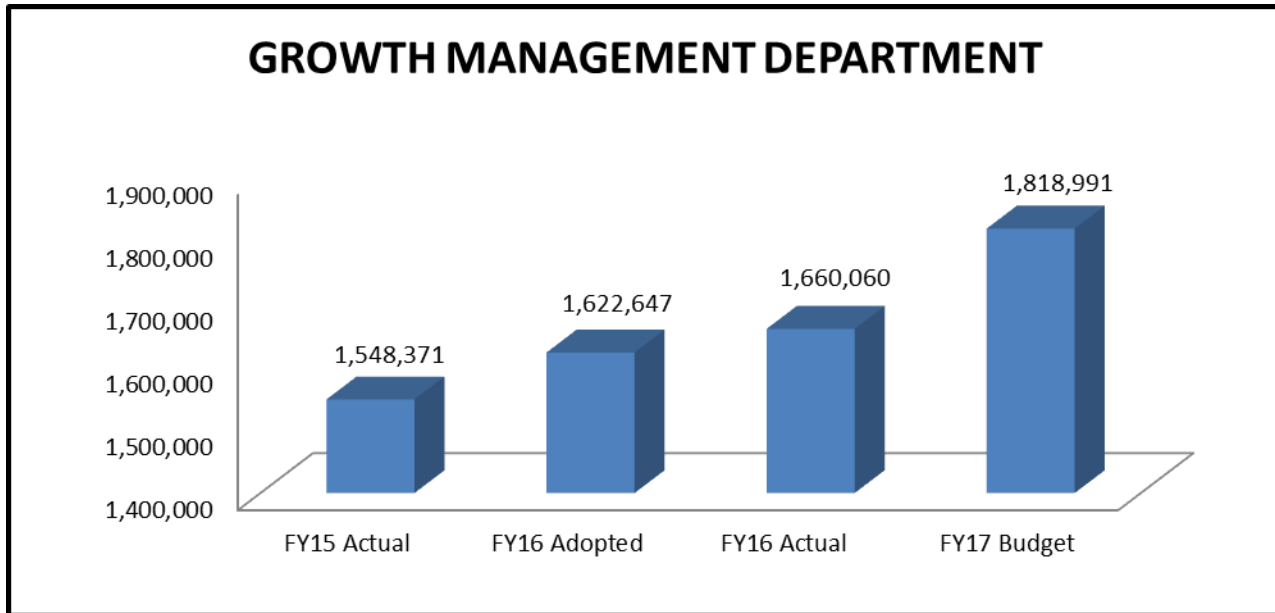
Growth Management is responsible for planning and development services for unincorporated Martin County. The Growth Management work program is mandated by State Statutes, the Comprehensive Growth Management Plan (CGMP), Land Development Regulations (LDRs) and the County Commission's Strategic Plan. As such, Growth Management must constantly balance its mandated responsibilities, such as processing plan amendments and development applications in accordance with the Comprehensive Growth Management Plan, Land Development Regulations while performing specific activities dictated by the County Administrator and the Commissioners' Strategic Plan, including revisions to development regulations, to address issues with PUDs, tree protection and emerging trends in development activities.

**Key Issues and Trends**

The increase in customer service inquiries, development applications, and compliance issues is an indicator of the upturn in Martin County's economy. The demand for services is outpacing current resources, while the Department is undertaking a major conversion of its Land Management System in coordination with the Building and Information Technologies Departments. To that end, the Department is focusing its efforts on updating the Land Development Regulations in accordance with the County Commission's Legislative and Planning Strategic Objectives, participating in Accela design and installation, ensuring compliance with all land development and environmental resource protection regulations and providing planning services to other Departments of County government.

**Program Summary**

Program	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
Growth Management/Administration	324,424	323,370	320,956	323,669
Comprehensive Plan Management	401,625	395,944	432,941	393,004
Development Review	491,500	543,805	552,745	725,703
Environmental and Code Compliance	330,822	359,528	353,418	376,615
<b>Total Expenses</b>	<b>1,548,371</b>	<b>1,622,647</b>	<b>1,660,060</b>	<b>1,818,991</b>



Martin County  
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**Growth Management**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	1,088,451	1,131,594	1,130,382	1,249,727
01400 Overtime	898	0	351	0
01501 Cell Phone Stipend	361	360	363	360
02101 FICA	63,788	67,172	65,531	75,589
02102 Medicare	15,147	16,015	15,655	17,983
02200 Retirement Contributions	102,792	103,232	109,370	120,135
02300 Life and Health Insurance	143,231	173,954	178,624	220,606
03100 Professional Services	11,915	0	39,695	0
03102 Prof Serv-Outside Counsel-Lit	0	0	10,660	0
03400 Other Contractual Services	47,993	37,552	36,248	36,572
03405 IT Services	5,130	0	2,150	0
03410 Other Contractual Svcs - Staffing	33,356	38,978	31,888	43,000
04000 Travel and Per Diem	0	800	160	800
04001 Travel and Per Diem/Mandatory	0	900	0	900
04002 Travel and Per Diem/Educational	868	7,147	1,517	6,547
04101 Communications - Cell Phones	497	400	432	400
04200 Freight and Postage	2,133	3,750	2,978	3,750
04401 Rentals and Leases/Pool Vehicles	230	650	160	650
04402 Rentals and Leases/Copier Leases	8,068	6,000	6,728	6,000
04600 Repairs and Maintenance	0	650	14	650
04610 Vehicle Repair and Maintenance	180	898	739	898
04611 Building Repair and Maintenance	600	0	0	0
04612 Software Maintenance	0	0	126	0
04700 Printing and Binding	2,386	2,400	2,113	2,400
04800 Promotional Activities	0	0	225	0
04900 Other Current Charges	1,625	2,150	1,572	2,150
04910 Fleet Replacement Charge	6,200	5,500	5,500	6,329
05100 Office Supplies	4,196	4,150	3,649	4,150
05195 Non-Capital Computer Equipment	714	2,000	940	2,000
05199 Other Non-Capital Equipment	430	600	3,596	600
05200 Operating Supplies	364	1,250	120	2,150
05204 Fuel	2,149	2,800	1,746	2,800
05207 Computer Supplies	0	3,200	2,176	3,200
05208 Software Licenses	1,272	0	916	0
05400 Publications and Memberships	1,842	3,775	2,086	3,875
05402 Publications/Subscriptions	258	1,340	220	1,340
05500 Training	1,300	3,430	1,430	3,430
<b>Total Expenses</b>	<b>1,548,371</b>	<b>1,622,647</b>	<b>1,660,060</b>	<b>1,818,991</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1110 Unincorporated MSTU	985,338	1,215,447	1,067,701	1,313,491
1401 Administrative Fee Impact Fee	11,915	0	26,747	0
32900 Other Permits and Fees	1,484	0	0	0
34900 Other Charges For Services	545,986	405,000	556,549	505,000
35190 Other Judgments and Fines	2,250	0	0	0
35400 Violations of Local Ordinances	575	0	4,450	0
35900 Other Fines and Forfeits	575	500	4,100	500
36900 Other Miscellaneous Revenues	248	1,700	513	0
<b>Total Revenues</b>	<b>1,548,371</b>	<b>1,622,647</b>	<b>1,660,060</b>	<b>1,818,991</b>

**Growth Management Department  
Growth Management/Administration**

**Mission Statement**

Manage Growth Management's resources in the most efficient and effective manner in order to achieve its objectives. Provide proposals, advice, and assistance to those who make decisions to enhance the County's natural and man-made environments for present and future generations.

**Services Provided**

Growth Management Administration provides leadership, coordination and fiscal support to Comprehensive Planning, Development Review and Environmental Divisions. It manages the daily operations of the Department; and updates and monitors operating policies and procedures to streamline operations. A large amount of Administration's time is ensuring assistance to members of the public by providing accurate information related to Growth Management's function and mission. Examples of its efforts include:

- Assistance to all Growth Management staff with typing, bulk mailings, and scheduling, scanning, and other services as needed.
- Assistance to Commissioners by ensuring that Board of County Commissioner (BOCC) agenda items and Commissioner inquiries are completed in a timely manner
- Management of records to ensure complete and accurate records are kept in accordance with State Statutes and County policies, and
- Assistance to requestors for information through the Department's, the County's customer service system and requestors for public records in accordance with State Statutes and County policies.

**Goals and Objectives**

- Produce and distribute all materials in a timely manner to the Board of County Commissioners and Local Planning Agency
- Respond in a timely and accurate manner to all inquiries, including public records requests
- Produce high quality documents by deadline
- Manage records efficiently and effectively
- Complete the records management system from paper to digital

**Benchmarks**

- BOCC agenda items processed and distributed by due date are currently at 88%.
- BOCC response time within the 10 day timeframe is currently at 80%.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Board Inquiry Responses - Reliability	%	50.00	90.00	46.17	90.00
Board Agenda Items within Timeframe	%	72.08	75.00	64.67	80.00
LPA Meeting Materials within Timeframe	%	86.67	95.00	97.17	95.00
Filing - Efficiency	%	14.08	25.00	17.58	20.00

**Outcomes**

High quality and timely prepared documents that assist the Board of County Commissioners and Growth Management staff, boards, and committees to make sound policy decisions and/or recommendations.

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**Growth Management Department  
Growth Management/Administration**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Administrative Specialist III	.25	.25
Growth Management Director	1	1
Executive Aide	1	1
Administrative Specialist II	.5	.5
<b>Total FTE</b>	<b>2.75</b>	<b>2.75</b>

**Equipment Expenditures**

None

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	232,660	232,351	234,639	232,351
02101 FICA	12,883	13,104	12,546	13,104
02102 Medicare	3,242	3,369	3,263	3,369
02200 Retirement Contributions	39,567	39,920	40,460	40,548
02300 Life and Health Insurance	27,445	27,311	28,385	27,582
04000 Travel and Per Diem	0	500	160	500
04002 Travel and Per Diem/Educational	412	1,770	0	1,170
04200 Freight and Postage	33	200	80	200
04401 Rentals and Leases/Pool Vehicles	50	100	0	100
04402 Rentals and Leases/Copier Leases	6,000	0	0	0
04600 Repairs and Maintenance	0	450	0	450
04700 Printing and Binding	32	300	32	300
05100 Office Supplies	433	600	436	600
05195 Non-Capital Computer Equipment	228	200	0	200
05200 Operating Supplies	123	0	30	0
05207 Computer Supplies	0	500	147	500
05400 Publications and Memberships	758	925	683	925
05402 Publications/Subscriptions	83	440	75	440
05500 Training	475	1,330	20	1,330
<b>Total Expenses</b>	<b>324,424</b>	<b>323,370</b>	<b>320,956</b>	<b>323,669</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1110 Unincorporated MSTU	324,369	322,670	320,866	323,669
36900 Other Miscellaneous Revenues	55	700	90	0
<b>Total Revenues</b>	<b>324,424</b>	<b>323,370</b>	<b>320,956</b>	<b>323,669</b>

**Accounts of Interest**

None

**Significant Changes**

There are no significant program changes.

**Growth Management Department  
Comprehensive Plan Management**

**Mission Statement**

Maintain and enhance Martin County's high quality of living by implementing Comprehensive Growth Management Plan policies.

**Services Provided**

The Comprehensive Planning Division provides policy analyses for the Local Planning Agency and the County Commission. The County regulatory framework is multi-layered and comprehensive. The Comprehensive Planning staff review all amendments to the County's Comprehensive Plan, and provide Comp Plan policy review for development applications under review. The Division maintains and provides a variety of annual technical reports, such as population studies, residential capacity, and various trend reports. The Division also performs most of the ordinance revisions needed to update the Land Development Regulations.

**Goals and Objectives**

- Conduct the review process for public and private amendments to the Comprehensive Growth Management Plan in accordance with Comprehensive Growth Management Plan policies and Florida Statutes.
- Provide various technical reports and special studies, timely as needed for ongoing County work programs, and as mandated by the Comprehensive Plan, directed by the Board of County Commissioners Strategic Plan or at the request of the County Administrator.

**Benchmarks**

Under Sections 1-11 of the Martin County Comprehensive Plan, amendments are reviewed or prepared and processed in accordance with State Statutes.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Interlocal Agreement School Items	#	2.75	25.00	11.00	10.00
Organizational Capacity - Private Amend.	#	465.25	500.00	668.90	500.00
Organ. Capacity - BCC Amendments	#	1,009.00	800.00	506.75	400.00
Organizational Capacity - Strategic Obj.	#	249.25	500.00	258.25	500.00
LDRs - Applicant Initiated	#	.25	10.00	.25	10.00
LDRs - County Initiated	#	1,128.25	400.00	518.10	400.00

**Outcomes**

Land use and policy decisions based upon appropriate data and analysis, which is presented in a professional manner and equally understandable, by policy professionals and the general public.

**Staffing Summary**

Job Title	FY2016	FY2017
Senior Planner	1	1
Principal Planner	2	2
Administrative Specialist II	.5	.5
Planner II	1	1
<b>Total FTE</b>	<b>4.5</b>	<b>4.5</b>

**Equipment Expenditures**

None

**Growth Management Department  
Comprehensive Plan Management**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	295,965	296,802	295,792	293,326
02101 FICA	17,729	18,402	17,686	18,187
02102 Medicare	4,146	4,304	4,136	4,254
02200 Retirement Contributions	21,716	21,548	21,709	22,058
02300 Life and Health Insurance	29,432	29,336	30,116	29,627
03100 Professional Services	11,915	0	39,695	0
03400 Other Contractual Services	11,376	11,302	10,270	11,302
03405 IT Services	2,565	0	2,150	0
04000 Travel and Per Diem	0	100	0	100
04002 Travel and Per Diem/Educational	456	2,000	1,182	2,000
04200 Freight and Postage	854	2,250	1,853	2,250
04401 Rentals and Leases/Pool Vehicles	65	250	130	250
04402 Rentals and Leases/Copier Leases	2,068	2,000	2,854	2,000
04612 Software Maintenance	0	0	126	0
04700 Printing and Binding	124	1,000	124	1,000
04900 Other Current Charges	276	950	242	950
05100 Office Supplies	1,289	1,050	941	1,050
05195 Non-Capital Computer Equipment	0	800	0	800
05199 Other Non-Capital Equipment	0	0	179	0
05200 Operating Supplies	0	500	0	500
05207 Computer Supplies	0	1,000	1,146	1,000
05208 Software Licenses	289	0	605	0
05400 Publications and Memberships	934	1,350	1,028	1,350
05402 Publications/Subscriptions	50	200	50	200
05500 Training	375	800	925	800
<b>Total Expenses</b>	<b>401,625</b>	<b>395,944</b>	<b>432,941</b>	<b>393,004</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1110 Unincorporated MSTU	347,851	370,944	346,428	368,004
1401 Administrative Fee Impact Fee	11,915	0	26,747	0
34900 Other Charges For Services	41,859	25,000	59,766	25,000
<b>Total Revenues</b>	<b>401,625</b>	<b>395,944</b>	<b>432,941</b>	<b>393,004</b>

**Accounts of Interest**

03400 - Municipal Code \$6,000, Microfilming \$5,302.

**Significant Changes**

There are no significant program changes.

**Growth Management Department  
Development Review**

**Mission Statement**

Assure that new development is in compliance with the Comprehensive Growth Management Plan through the proper application of the Land Development Regulations (LDRs), and provide quality customer service in the most efficient manner through the use of technology.

**Services Provided**

The Development Review Division processes all rezoning requests, variances, and development applications for unincorporated Martin County. The Division also provides quick and accurate information about development projects, land development, and zoning information from the public, other Departments and the County Commission through the County's customer service process and for walk-in, internet, and phone customers. The Division expedites the review of projects within its CRA areas, targeted businesses, green development, affordable housing and projects providing public access to environmentally sensitive areas in accordance with Article 10, LDR. The Division participates in crafting land development regulations, has the lead role in the conversion of the land management system software to Accela, and participates in other special assignments such as All Aboard Florida reviews.

**Goals and Objectives**

- Coordinate the review process for all development applications
- Complete review of all land development applications accurately and efficiently within specified timeframes
- Provide courteous, timely, and accurate responses to all public and professional customer inquiries related to zoning and other development-related information via web, telephone and in-person contact
- Assure that new developments fully comply with the County's Comprehensive Growth Management Plan and Land Development Regulations
- Conduct continuous evaluation of the Development Review process and implement process improvements as needed
- Increase the use of technology to improve project review activities, accessibility to public records, and efficiency of the addressing and street-naming process by participating in Accela implementation efforts

**Benchmarks**

On the basis of national performance figures, major plan review averages 4 months or 120 days. Major site plan review cycle by Development Review is 60 working days. Minor site plan review cycle by Development Review is 45 working days. Expedited projects are allotted 15 working days.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Customer Inquiries	#	4,163.00	3,500.00	4,104.00	4,000.00
Occupational Licenses	#	343.00	400.00	356.00	400.00
Staff Reports within Timeframe	%	80.92	80.00	72.83	80.00
Development Review within Timeframe	%	66.17	80.00	37.67	60.00
Development Review - Cost Recovery	%	81.83	75.00	57.01	75.00
Customer Inquiries within Timeframe	%	78.42	80.00	57.42	60.00

**Outcomes**

To assist customers in a timely manner with correct and accurate information, which will ensure all codes and ordinances are followed leading to a well-planned Martin County.

**Growth Management Department  
Development Review**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Administrative Specialist III	1.75	1.75
Senior Planner	1.5	1.5
Zoning Compliance Supervisor	1	1
Principal Planner	2	2
Zoning Compliance Technician	1	2
Sr Planner-Devel Review/Envir	.5	.5
Sr Planner-Architect Review		1
<b>Total FTE</b>	<b>7.75</b>	<b>9.75</b>

**Equipment Expenditures**

None



**Growth Management Department  
Development Review**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	359,550	371,959	376,225	502,088
01400 Overtime	898	0	351	0
01501 Cell Phone Stipend	181	180	181	180
02101 FICA	21,196	22,150	22,194	30,536
02102 Medicare	4,957	5,180	5,190	7,141
02200 Retirement Contributions	26,449	25,937	30,785	40,837
02300 Life and Health Insurance	59,087	76,149	68,620	112,721
03102 Prof Serv-Outside Counsel-Lit	0	0	10,660	0
03400 Other Contractual Services	10,617	26,250	25,978	16,200
03405 IT Services	2,565	0	0	0
04000 Travel and Per Diem	0	100	0	100
04002 Travel and Per Diem/Educational	0	1,500	0	1,500
04200 Freight and Postage	988	1,000	823	1,000
04401 Rentals and Leases/Pool Vehicles	55	100	0	100
04402 Rentals and Leases/Copier Leases	0	4,000	3,874	4,000
04600 Repairs and Maintenance	0	200	0	200
04611 Building Repair and Maintenance	600	0	0	0
04700 Printing and Binding	219	800	1,832	800
04800 Promotional Activities	0	0	225	0
04900 Other Current Charges	1,190	1,000	1,011	1,000
05100 Office Supplies	1,289	1,500	1,204	1,500
05195 Non-Capital Computer Equipment	272	1,000	940	1,000
05199 Other Non-Capital Equipment	430	600	1,777	600
05200 Operating Supplies	55	500	30	500
05207 Computer Supplies	0	1,200	441	1,200
05208 Software Licenses	658	0	311	0
05400 Publications and Memberships	0	1,200	0	1,200
05402 Publications/Subscriptions	95	500	95	500
05500 Training	150	800	0	800
<b>Total Expenses</b>	<b>491,500</b>	<b>543,805</b>	<b>552,745</b>	<b>725,703</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1110 Unincorporated MSTU	116,463	262,805	186,814	375,703
34900 Other Charges for Services	374,844	280,000	365,507	350,000
36900 Other Miscellaneous Revenues	193	1,000	423	0
<b>Total Revenues</b>	<b>491,500</b>	<b>543,805</b>	<b>552,745</b>	<b>725,703</b>

**Accounts of Interest**

03400 - Archives Management file storage, \$4,200. Recorder for LPA/BOZA \$12,000; Reduction of \$10,050 due to the elimination of the Urban Planner position.

**Significant Changes**

During FY16, the Urban Planner position from Office of Community & Strategic Planning was moved to Growth Management/Development Review as a Senior Planner/Architect Review; Two (2) new FTE's added.

**Growth Management Department  
Environmental and Code Compliance**

**Mission Statement**

Ensure compliance with environmental regulations as found in the Comprehensive Growth Management Plan and the Code of Laws and Ordinances of Martin County.

**Services Provided**

**SPECIFIC ENVIRONMENTAL SERVICES:**

- Responses to written and verbal inquiries and complaints from the general public on environmental requirements of the Comprehensive Growth Management Plan and Land Development Regulations (LDRs) related to wetlands, uplands, landscaping, and shoreline and dune protection zones
- Review of land clearing permits, coastal construction permits, Preserve Area Management Plans (PAMPs), shoreline permits and waivers for exceptions to the wetland requirements
- Assistance on wildlife issues and relocations
- Environmental review/inspections for building permits
- Environmental site compliance and landscaping inspections
- Environmental review for site development, pre and post approval

**GENERAL ENFORCEMENT SERVICES:**

- Investigations of violations and public complaints regarding policies of the Comprehensive Growth Management Plan and Land Development Regulations assigned to this department
- Tracking of compliance data for environmental lands regulated by Preserve Area Management Plans
- Investigations of unpermitted development, land clearing and site plan violations
- Barrier Island/Sea Turtle protection

**Goals and Objectives**

- Review, inventory, and measure impacts to existing natural resources
- Review potential impacts to existing natural resources
- Review compliance with County natural resource protection requirements regarding proposed development
- Monitor compliance with natural resource protection requirements for approved development orders, and/or approved Preserve Area Management Plans (PAMPs)
- Assess potential violations of Martin County LDR assigned to GMD
- Process potential code violations in accordance with Code Enforcement procedures
- Resolve code violations

**Benchmarks**

- Inspect 100% of top 40 PAMPs once a year.
- 95% of top 40 PAMPs found in compliance or actively working towards compliance by one year following inspection.
- 95% of reviews for proposed development orders for compliance with natural resource provisions of Comprehensive Growth Management Plan and Land Development Regulations completed within development review timeframes.
- 95% of building permits reviewed within 48 hours.
- 95% of inspections performed within 48 hours of schedule.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Environmental Reviews within Timeframe	%	60.33	80.00	53.67	70.00
Environmental Inquiries within Timeframe	%	81.18	90.00	54.83	70.00
Fees for Service	\$	130,737.00	100,000.00	131,715.00	130,000.00
Environmental Inspection Compliance	%	82.42	90.00	87.42	90.00

**Growth Management Department  
Environmental and Code Compliance**

**Outcomes**

The protection of the natural environment from development impacts and the understanding of staff and the public regarding the value of the County's environmental resources.

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Compliance & Enforcement Admin	1	1
Senior Associate Planner	1	1
Senior Planner	.5	.5
Sr Planner-Environ.Planning	1	1
Sr Planner-Devel Review/Envir	.5	.5
<b>Total FTE</b>	<b>4</b>	<b>4</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Growth Management Department  
Environmental and Code Compliance**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	200,276	230,482	223,727	221,962
01501 Cell Phone Stipend	181	180	182	180
02101 FICA	11,979	13,516	13,106	13,762
02102 Medicare	2,802	3,162	3,065	3,219
02200 Retirement Contributions	15,059	15,827	16,416	16,692
02300 Life and Health Insurance	27,266	41,158	51,502	50,676
03400 Other Contractual Services	26,000	0	0	9,070
03410 Other Contractual Svcs - Staffing	33,356	38,978	31,888	43,000
04000 Travel and Per Diem	0	100	0	100
04001 Travel and Per Diem/Mandatory	0	900	0	900
04002 Travel and Per Diem/Educational	0	1,877	335	1,877
04101 Communications - Cell Phones	497	400	432	400
04200 Freight and Postage	258	300	222	300
04401 Rentals and Leases/Pool Vehicles	60	200	30	200
04600 Repairs and Maintenance	0	0	14	0
04610 Vehicle Repair and Maintenance	180	898	739	898
04700 Printing and Binding	2,010	300	124	300
04900 Other Current Charges	160	200	320	200
04910 Fleet Replacement Charge	6,200	5,500	5,500	6,329
05100 Office Supplies	1,184	1,000	1,067	1,000
05195 Non-Capital Computer Equipment	214	0	0	0
05199 Other Non-Capital Equipment	0	0	1,641	0
05200 Operating Supplies	186	250	60	1,150
05204 Fuel	2,149	2,800	1,746	2,800
05207 Computer Supplies	0	500	441	500
05208 Software Licenses	325	0	0	0
05400 Publications and Memberships	150	300	375	400
05402 Publications/Subscriptions	30	200	0	200
05500 Training	300	500	485	500
<b>Total Expenses</b>	<b>330,822</b>	<b>359,528</b>	<b>353,418</b>	<b>376,615</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1110 Unincorporated MSTU	196,655	259,028	213,593	246,115
32900 Other Permits and Fees	1,484	0	0	0
34900 Other Charges for Services	129,283	100,000	131,275	130,000
35190 Other Judgments and Fines	2,250	0	0	0
35400 Violations of Local Ordinances	575	0	4,450	0
35900 Other Fines and Forfeits	575	500	4,100	500
<b>Total Revenues</b>	<b>330,822</b>	<b>359,528</b>	<b>353,418</b>	<b>376,615</b>

**Accounts of Interest**

- 03400 - Turtle Lighting.
- 03410 - Increase due to change in Contractual Services vendor.
- 04910 - Increase due to Replacement Cost Estimates.
- 05200 - Increase due to budgeting (6) pairs of steel toed boots for work in the field @ \$150/pair.

**Significant Changes**

There are no significant program changes.

**Information Technology Services**

<b>Information Technology Services Program Chart</b> Total Full-Time Equivalents (FTE) = 36.00
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<b>Information Systems/Administration Total Full Time Equivalents (FTE) = 3</b>
<b>Data Center Services Total Full Time Equivalents (FTE) = 6</b>
<b>Application Management Services Total Full Time Equivalents (FTE) = 12</b>
<b>Desktop Support Services Total Full Time Equivalents (FTE) = 8</b>
<b>Communication Services Total Full Time Equivalents (FTE) = 3</b>
<b>Document Management Services Total Full Time Equivalents (FTE) = 1</b>
<b>Radio Services Total Full Time Equivalents (FTE) = 3</b>

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
<b>Total FTE</b>	34.00	34.00	36.00	2.00	6 %
<b>Total Budget Dollars</b>	2,833,933	2,920,192	3,049,015	128,823	4.41 %

## Information Technology Services

### Introduction

Ever increasing demands for information access have caused dramatic changes in the basic approach to information technologies. Information Technology Services (ITS) focuses on meeting the County's strategic business and technology goals. The Department will deliver quality service and innovative information technology solutions to provide citizens, the business community, and County staff with convenient access to appropriate information and services.

In conjunction with the department's client focus and leveraging from the best practices implemented throughout the previous decade, the Department has been reacting to the IT needs of several County Constitutional Officers and Cities and Towns in Martin County. In each case, the Department has acquired select or comprehensive sets of IT functions, providing superior service at equal to or less cost. In addition the Department revisited BOCC clients, and has reviewed and revised their Departmental objectives. All this has culminated in the reactive and proactive development of a Shared Services and Best Management Practices that guide the Department's operation model.

ITS has now focused service delivery around its core competencies in the form of performing eight basic services. Effort is focused on new initiatives to upgrade infrastructure, improve security, and implement common IT solutions. Work is also being done on the underlying principles and general approach by which to plan and manage IT systems and services in the future. ITS also provides and supports the basic framework for the County's computing platforms and operational plans.

### Key Issues and Trends

ITS strives to meet the needs of the County while balancing available resources. Striking that balance in the last 6-8 yrs has meant making tactical decisions about necessary reductions in funding for various components of the budget. These reductions were made in accordance with the fiscal policies of the Board to meet the established objectives.

The promise of technology is a reduction in operating expenses that may come from digitizing or automating traditional labor intensive processes. Most departments made these reductions by investing in more technology and re-architecting processes to be more efficient and less costly. The workload in ITS has risen as has the need to invest in maintaining technologies that have made many operating reductions possible.

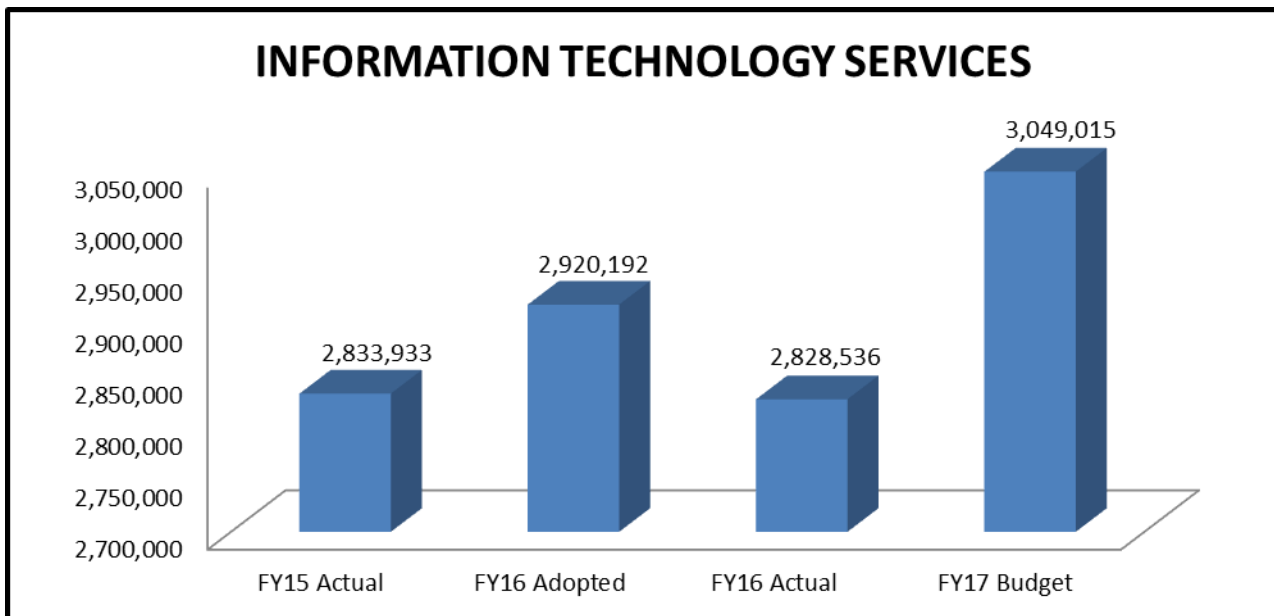
ITS now faces new challenges as a result of aging business software applications. Many of the primary applications in use are now entering a legacy state due to aging software and hardware environments. Accelerating changes in technology and greater demands for service are forcing software vendors to end-of-life current products and deliver new solutions. Acquisitions and consolidation of like products are also driving the sunset of many applications currently in use and decisions to upgrade or select new applications are upon us, yet there is no budgeted funding for these needs to be met.

The diminishing resources in ITS funding are impacting the ability to reinvest in these new solutions and technology infrastructure required to meet the demand of this new reality. The County's telephone system and Public Safety Radio System are ready for replacement. The data center computer systems/servers, disk storage subsystems, networks and other components of IT infrastructure are in need of upgrades and/or replacement. Many of these items are now at end-of-life with no budgeted funding to take action.

**Information Technology Services**

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
Information Systems/Administration	363,531	361,774	362,042	362,472
Data Center Services	408,511	413,036	419,545	494,346
Application Management Services	879,190	946,669	873,670	1,018,367
Desktop Support Services	501,950	536,757	494,578	509,865
Communication Services	294,304	293,749	295,148	294,640
Document Management Services	94,001	94,443	95,001	98,516
Mail Courier Services	0	0	0	0
Radio Services	292,446	273,764	288,553	270,809
<b>Total Expenses</b>	<b>2,833,933</b>	<b>2,920,192</b>	<b>2,828,536</b>	<b>3,049,015</b>



**Information Technology Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	1,990,425	2,025,023	2,013,213	2,114,529
01203 Standby Pay	11,335	12,740	12,425	12,740
01400 Overtime	1,020	3,150	1,242	3,150
01501 Cell Phone Stipend	5,536	5,520	6,487	7,020
01502 Internet Access Stipend	2,891	2,880	2,616	2,400
02101 FICA	116,106	124,360	117,629	130,236
02102 Medicare	27,562	29,347	27,932	30,766
02200 Retirement Contributions	157,143	153,577	165,671	169,738
02300 Life and Health Insurance	345,981	380,692	353,142	395,983
02600 Salary/Fringe Chargebacks	-440,321	0	0	0
03101 Professional Services - IT	1,500	0	27,078	0
03400 Other Contractual Services	1,299	0	333	0
03404 Janitorial Services	181	0	181	0
03410 Other Contractual Svcs - Staffing	15,215	70,000	13,197	70,000
03412 IT Hosting Service	7,426	0	0	0
04000 Travel and Per Diem	2,476	1,335	4,026	1,335
04001 Travel and Per Diem/Mandatory	0	1,950	0	1,950
04002 Travel and Per Diem/Educational	2,831	11,225	3,530	11,225
04100 Communications	2,079	1,620	1,947	1,620
04101 Communications - Cell Phones	3,645	4,885	2,392	4,885
04200 Freight and Postage	80	1,297	751	1,297
04301 Electricity	17,594	17,000	17,202	17,000
04400 Rentals and Leases	34	100	35	100
04401 Rentals and Leases/Pool Vehicles	2,005	2,730	1,170	2,730
04402 Rentals and Leases/Copier Leases	2,375	2,500	2,193	2,500
04600 Repairs and Maintenance	11,377	8,665	4,603	8,665
04610 Vehicle Repair and Maintenance	1,585	3,400	1,044	3,400
04611 Building Repair and Maintenance	832	5,500	3,367	5,500
04612 Software Maintenance	233	0	0	0
04700 Printing and Binding	456	3,335	392	3,335
04900 Other Current Charges	0	0	61	0
04910 Fleet Replacement Charge	8,400	8,500	8,500	8,050
05100 Office Supplies	4,083	5,900	4,447	5,900
05195 Non-Capital Computer Equipment	0	0	2,686	0
05199 Other Non-Capital Equipment	1,760	500	178	500
05200 Operating Supplies	3,328	7,220	2,967	7,220
05204 Fuel	4,138	5,750	2,771	5,750
05207 Computer Supplies	0	300	677	300
05208 Software Licenses	3,658	1,500	2,883	1,500
05211 Software Services	1,000	0	0	0
05400 Publications and Memberships	2,951	2,698	3,106	2,698
05402 Publications/Subscriptions	41	1,918	0	1,918
05500 Training	15,530	13,075	16,463	13,075
06800 Intangible Assets	498,143	0	0	0
<b>Total Expenses</b>	<b>2,833,933</b>	<b>2,920,192</b>	<b>2,828,536</b>	<b>3,049,015</b>



**Information Technology Services**

**Expenditures and Revenues (cont)**

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	2,599,963	2,686,608	2,587,885	2,812,514
1110 Unincorporated MSTU	56,240	56,100	56,584	56,271
1137 Community Broadband Network	28,089	27,688	27,848	27,775
4102 Consolidated - Operating	104,749	104,857	105,572	106,718
4200 Solid Waste	44,892	44,939	45,245	45,737
36900 Other Miscellaneous Revenues	0	0	5,402	0
<b>Total Revenues</b>	<b>2,833,933</b>	<b>2,920,192</b>	<b>2,828,536</b>	<b>3,049,015</b>

**Information Technology Services  
Information Systems/Administration**

**Mission Statement**

Develop and implement an overall information technology strategy, architecture, and support structure for the operating departments of the Board of County Commissioners and other constitutional agencies of Martin County.

**Services Provided**

Information Technology Services Administration is the support for all information technology programs providing:

- Administrative Support
- Direction
- Management
- Leadership
- Customer Support

**Goals and Objectives**

- Lead in information management solutions that enable Martin County's government to work smarter - leadership.
- Promote and deliver software as service solutions to deliver additional services via the web and potentially create alternate revenue funding sources for Information Technology Services.
- Reduce the emissions and energy consumption from the use of technology - greening of IT.
- Provide an integrated computing architecture that supplies efficient and productive information tools for the County to conduct its business - integration.
- Deliver world-class services to the operating departments of the Board of County Commissioners and to the other organizations it supports - service.
- Make government information more available, accessible and affordable - access.
- Align IT investments with the organization's needs - strategy.
- Minimize the cost of computing and information management - cost of ownership.
- Transform business practices to capture the benefits of automation - process redesign.

**Benchmarks**

Respond to calls for assistance within five hours compared to Anaheim, CA within four hours.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Service Level Agreement Performance	%	100.00	100.00	25.00	100.00

**Outcomes**

Achieve an overall rating of satisfactory for Information Technology Services.

**Staffing Summary**

Job Title	FY2016	FY2017
Executive Aide	1	1
Project & Services Manager	1	1
Chief Information Officer	1	1
<b>Total FTE</b>	<b>3</b>	<b>3</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Information Technology Services  
Information Systems/Administration**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	289,486	283,586	285,768	283,586
01501 Cell Phone Stipend	602	600	605	600
02101 FICA	15,862	16,280	15,580	16,280
02102 Medicare	4,118	4,113	4,066	4,113
02200 Retirement Contributions	28,551	28,429	28,809	28,956
02300 Life and Health Insurance	17,609	17,546	17,998	17,717
02600 Salary/Fringe Chargebacks	-6,288	0	0	0
04000 Travel and Per Diem	0	0	994	0
04001 Travel and Per Diem/Mandatory	0	1,200	0	1,200
04002 Travel and Per Diem/Educational	1,388	310	1,440	310
04100 Communications	663	635	1,017	635
04200 Freight and Postage	5	20	11	20
04401 Rentals and Leases/Pool Vehicles	350	530	360	530
04402 Rentals and Leases/Copier Leases	2,375	2,500	2,193	2,500
04700 Printing and Binding	399	2,000	363	2,000
04900 Other Current Charges	0	0	61	0
05100 Office Supplies	574	500	554	500
05200 Operating Supplies	0	300	25	300
05204 Fuel	0	0	25	0
05207 Computer Supplies	0	300	174	300
05400 Publications and Memberships	1,173	800	1,380	800
05402 Publications/Subscriptions	0	325	0	325
05500 Training	375	1,800	620	1,800
06800 Intangible Assets	6,288	0	0	0
<b>Total Expenses</b>	<b>363,531</b>	<b>361,774</b>	<b>362,042</b>	<b>362,472</b>
<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	363,531	361,774	362,042	362,472
<b>Total Revenues</b>	<b>363,531</b>	<b>361,774</b>	<b>362,042</b>	<b>362,472</b>

**Accounts of Interest**

None

**Significant Changes**

There are no significant program changes.

**Information Technology Services  
Data Center Services**

**Mission Statement**

Provide the data center services fundamental to supporting the Board of County Commissioners, constitutional agencies and other public sector organizations of Martin County, while ensuring that the computing infrastructure remains highly available, reliable, and serviceable.

**Services Provided**

Provides secure, available, reliable, and cost efficient enterprise-wide computer server systems to support automated business processes, including server facility ownership and management, server administration, and systems security.

**Goals and Objectives**

- Research and implement new technologies to reduce data center footprints and power consumption, including enterprise storage systems, data de-duplication, in-row cooling and server consolidation..
- Research opportunities for expanding systems redundancy.

**Benchmarks**

Percentage of Non-Virtualized Servers Supported by the Information Technology Services Department compared to Brevard County at 46.77%.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
System Availability	%	99.00	99.00	74.25	99.00
Service Level Agreement Performance	%	99.00	99.00	74.25	99.00

**Outcomes**

Achieve server hardware systems availability at 97% or better.

**Staffing Summary**

Job Title	FY2016	FY2017
Desktop Analyst	1	1
Database Administrator	1	1
Records System Administrator	1	1
Systems Administrator II	3	3
<b>Total FTE</b>	<b>6</b>	<b>6</b>

**Equipment Expenditures**

None

**Information Technology Services  
Data Center Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	298,410	299,047	306,944	354,094
01501 Cell Phone Stipend	838	840	1,935	2,640
01502 Internet Access Stipend	1,445	1,440	1,451	1,440
02101 FICA	17,526	18,683	18,055	21,954
02102 Medicare	4,099	4,369	4,223	5,134
02200 Retirement Contributions	21,981	21,876	22,541	26,791
02300 Life and Health Insurance	56,192	56,056	58,192	71,568
02600 Salary/Fringe Chargebacks	-73,366	0	0	0
03400 Other Contractual Services	750	0	0	0
04000 Travel and Per Diem	0	360	0	360
04002 Travel and Per Diem/Educational	0	2,000	0	2,000
04101 Communications - Cell Phones	1,021	2,675	961	2,675
04200 Freight and Postage	0	50	0	50
04401 Rentals and Leases/Pool Vehicles	0	250	0	250
04612 Software Maintenance	233	0	0	0
04700 Printing and Binding	0	500	0	500
05100 Office Supplies	216	500	216	500
05195 Non-Capital Computer Equipment	0	0	381	0
05199 Other Non-Capital Equipment	0	0	178	0
05200 Operating Supplies	0	615	270	615
05402 Publications/Subscriptions	0	500	0	500
05500 Training	5,800	3,275	4,198	3,275
06800 Intangible Assets	73,366	0	0	0
<b>Total Expenses</b>	<b>408,511</b>	<b>413,036</b>	<b>419,545</b>	<b>494,346</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	408,511	413,036	419,545	494,346
<b>Total Revenues</b>	<b>408,511</b>	<b>413,036</b>	<b>419,545</b>	<b>494,346</b>

**Accounts of Interest**

None

**Significant Changes**

On January 5, 2016, Item 8A5, BOCC approved the addition of an additional position in this division to assist with public records requests.

**Information Technology Services  
Application Management Services**

**Mission Statement**

Plan, develop, implement, integrate, support and manage the Countywide and departmental information systems that support the functional and operational requirements, business transactions, workflow processes, and strategic missions of the County.

**Services Provided**

- Enterprise Application Services - provides consulting, selection, implementation, support, reporting and on-going management for systems that span multiple departments.
- Department Specific Application Services - provides consulting, selection, implementation, support and on-going management for systems that are specific to departments or individuals of departments.
- Professional Services providing the following functions for the County:
  - Information Technology Portfolio Management, Program Management, Vendor Management and Project Management
  - Consulting Services for technology selection and implementation
  - Integrated financial components for budget planning and project implementation
  - Multi-year planning and tracking of Information Technology Services investments and on-going operational costs
  - Strategic planning for information systems architecture and enterprise initiatives

**Goals and Objectives**

- Perform Information Technology Services vendor and contract management used for Information Services Technology Department and Technology Investment Plan (TIP) budgets, projects, recurring services, maintenance contracts and obligations.
- Perform a resource management strategy that will allow prioritization of projects and non-standard service requests based on business value.
- Maximize the use of existing software applications and increase reuse of software components. Perform timely software upgrades or replacements.
- Implement processes, procedures and systems that will tie Information Technology services to business functions, Information Technology infrastructure, and budget and customer requirements.
- Centralize application development tools and solutions to create a software integration architecture that will extend capabilities of existing enterprise and departmental systems.

**Benchmarks**

To perform financial management of Information Technology Services for 95% of the organization compared to an Information Technology Infrastructure Library (ITIL) best practices average of 90%.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Financial Mgmt for IT Services	%	96.00	99.00	72.00	96.00

**Outcomes**

Achieve a minimal variance between predicted budgets and actual expenditures for baseline Information Technology costs.

**Information Technology Services  
Application Management Services**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Systems Analyst	6	6
Web Content Specialist	1	1
Professional Services Admin	1	1
IT Business Process Analyst	2	2
GIS Specialist	2	2
<b>Total FTE</b>	<b>12</b>	<b>12</b>

**Equipment Expenditures**

None

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**Information Technology Services  
Application Management Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	591,435	641,466	622,098	677,288
01501 Cell Phone Stipend	482	480	198	0
01502 Internet Access Stipend	482	480	198	0
02101 FICA	34,792	39,740	36,577	41,444
02102 Medicare	8,137	9,252	8,554	9,693
02200 Retirement Contributions	43,422	46,568	45,428	50,267
02300 Life and Health Insurance	107,209	120,883	120,837	151,875
02600 Salary/Fringe Chargebacks	-274,800	0	0	0
03101 Professional Services - IT	1,500	0	27,078	0
03410 Other Contractual Svcs - Staffing	11,014	70,000	0	70,000
03412 IT Hosting Service	7,426	0	0	0
04000 Travel and Per Diem	0	100	0	100
04002 Travel and Per Diem/Educational	1,399	3,000	834	3,000
04100 Communications	663	635	795	635
04200 Freight and Postage	2	100	0	100
04401 Rentals and Leases/Pool Vehicles	50	300	180	300
04600 Repairs and Maintenance	554	2,000	0	2,000
04700 Printing and Binding	28	500	0	500
05100 Office Supplies	1,622	3,000	2,316	3,000
05195 Non-Capital Computer Equipment	0	0	2,305	0
05199 Other Non-Capital Equipment	1,160	0	0	0
05200 Operating Supplies	1,090	2,000	90	2,000
05207 Computer Supplies	0	0	504	0
05208 Software Licenses	3,658	1,500	2,784	1,500
05211 Software Services	1,000	0	0	0
05400 Publications and Memberships	670	785	670	785
05402 Publications/Subscriptions	0	880	0	880
05500 Training	3,575	3,000	2,225	3,000
06800 Intangible Assets	332,623	0	0	0
<b>Total Expenses</b>	<b>879,190</b>	<b>946,669</b>	<b>873,670</b>	<b>1,018,367</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	729,617	797,292	723,097	868,493
1110 Unincorporated MSTU	56,240	56,100	56,584	56,271
4102 Consolidated - Operating	65,334	65,294	65,792	65,522
4200 Solid Waste	28,000	27,983	28,196	28,081
<b>Total Revenues</b>	<b>879,190</b>	<b>946,669</b>	<b>873,670</b>	<b>1,018,367</b>

**Accounts of Interest**

None

**Significant Changes**

During FY16, a position was transferred from Parks to ITS and reclassified to a Web Content Specialist to assist with the Martin County web site.



**Information Technology Services  
Desktop Support Services**

**Mission Statement**

The mission for Desktop Support Services is to provide superior customer service through high level software and hardware support, thus meeting the professional needs and objectives of our customers.

**Services Provided**

- Provide the desktop hardware and software tools needed to facilitate individual worker roles and job requirements and provide access to the County's business applications and data; as well as provide a single initial point of contact for all information technology assistance.
- Provide information about IT policies, procedures, and projects, and provide computer-related training for Martin County individual worker roles and job requirements.
- Provide a consistent process to ensure cost efficiencies, licensing compliance, inventory quality, and standards of computing resources.

**Goals and Objectives**

- Complete customer requests for standard and non-standard software and hardware support within timeframe outlined in service level agreement(s).
- Improve methodology to minimize desktop workstation downtime.
- Continue to initiate and implement desktop architecture revisions to reduce total cost of ownership.
- Solve technology problems at the first point of contact whenever possible; refer problems to the appropriate staff promptly; follow-up and track problems that are unresolved; prioritize unresolved problems according to Information Technology Services policy; and track problems and trends.

**Benchmarks**

Percentage of Internal Survey Respondents Rating Information Technology Services Department Customer Satisfaction as "Good" or "Excellent" compared to Brevard County's rating of 81.45%.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Service Level Agreement Performance	%	99.00	99.00	74.50	99.00
1st Point of Contact - Issue Remedied	%	67.50	70.00	52.50	70.00
Customer Satisfaction	%	96.00	97.00	72.75	97.00

**Outcomes**

Achieve an overall rating of superior for Desktop Support Services.

**Staffing Summary**

Job Title	FY2016	FY2017
IT Technical Services Manager	1	1
Systems Analyst	1	1
Desktop Computer Specialist	1	1
Pc Support Technician	2	2
ITS Help Desk Representative	2	2
Systems Administrator II	1	1
<b>Total FTE</b>	<b>8</b>	<b>8</b>

**Equipment Expenditures**

None

**Information Technology Services  
Desktop Support Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	360,868	369,376	350,078	365,165
01501 Cell Phone Stipend	964	960	967	960
02101 FICA	20,990	22,900	20,329	22,640
02102 Medicare	4,909	5,356	4,754	5,296
02200 Retirement Contributions	26,484	26,818	25,506	27,459
02300 Life and Health Insurance	78,939	100,352	78,097	77,350
02600 Salary/Fringe Chargebacks	-24,232	0	0	0
03410 Other Contractual Svcs - Staffing	4,201	0	13,197	0
04000 Travel and Per Diem	66	0	0	0
04002 Travel and Per Diem/Educational	0	2,400	0	2,400
04100 Communications	553	350	136	350
04101 Communications - Cell Phones	1,355	1,430	669	1,430
04200 Freight and Postage	31	200	0	200
04401 Rentals and Leases/Pool Vehicles	795	1,000	80	1,000
04600 Repairs and Maintenance	0	365	0	365
05100 Office Supplies	836	500	306	500
05199 Other Non-Capital Equipment	600	500	0	500
05200 Operating Supplies	359	1,000	360	1,000
05204 Fuel	0	1,250	0	1,250
05208 Software Licenses	0	0	99	0
05500 Training	0	2,000	0	2,000
06800 Intangible Assets	24,232	0	0	0
<b>Total Expenses</b>	<b>501,950</b>	<b>536,757</b>	<b>494,578</b>	<b>509,865</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	445,642	480,238	437,750	451,013
4102 Consolidated - Operating	39,416	39,563	39,780	41,196
4200 Solid Waste	16,892	16,956	17,048	17,656
<b>Total Revenues</b>	<b>501,950</b>	<b>536,757</b>	<b>494,578</b>	<b>509,865</b>

**Accounts of Interest**

None

**Significant Changes**

There are no significant program changes.

**Information Technology Services  
Communication Services**

**Mission Statement**

Support, implement, develop and maintain communication systems for the Board of County Commissioners, constitutional agencies, the School District, and other public sector and non-profit organizations of Martin County. Communication systems include telephone systems and services, local area networking (LAN), wide area networking (WAN), wireless technologies, and infrastructure cabling.

**Services Provided**

Secure, available, reliable, and cost efficient enterprise-wide communications facilities to support automated business processes, including: voice, data, video and wireless network facility ownership and management, network administration, and network security.

**Goals and Objectives**

- Expand use of the Community Broadband Fiber Network (CBN) to existing and new public sector and non-profit sites.
- Continue to provide internet access redundancy through connections to Florida Lambda Rail and ITS Telecommunications, providing completely redundant fiber access to the Internet.
- Continue replacement of aging and end-of-life voice/data/video/wireless networking core infrastructure to improve end-user performance and reduce maintenance and support costs as needed.
- Expand on use of remote support tools to provide centralized monitoring and management of countywide voice/data/video/wireless network, improving network services while reducing internal support costs.
- Expand network security monitoring and reporting capabilities to ensure County Information Technology services are secure from inside and outside attack.
- Expand on existing unified communications services to all major County facilities to improve staff productivity and reduce travel costs.

**Benchmarks**

To provide 98% availability of voice, data and wireless communications systems during user work shifts compared to St. Petersburg, FL at 97%.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Broadband Network Coverage Availability	#	279.00	290.00	290.00	290.00
Telephone & Network Maintenance & Support %	%	99.00	95.00	71.25	95.00
Service Level Agreement Performance	%	99.00	98.00	73.50	99.00
Downtime Notification	%	99.00	99.00	74.25	99.00
Wireless Network Availability	#	99.00	98.00	90.00	98.00

**Outcomes**

Achieve data network and telephone service availability in excess of 98%.

**Staffing Summary**

Job Title	FY2016	FY2017
Senior Network Administrator	1	1
Network Administrator	1	1
Telecommunications Manager	1	1
<b>Total FTE</b>	<b>3</b>	<b>3</b>

**Equipment Expenditures**

None

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**Information Technology Services  
Communication Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	212,499	208,365	209,968	208,365
01501 Cell Phone Stipend	964	960	967	960
01502 Internet Access Stipend	964	960	967	960
02101 FICA	12,241	12,919	12,080	12,919
02102 Medicare	2,863	3,021	2,825	3,021
02200 Retirement Contributions	15,647	15,128	15,165	15,669
02300 Life and Health Insurance	35,710	35,526	36,506	35,876
02600 Salary/Fringe Chargebacks	-61,546	0	0	0
04000 Travel and Per Diem	1,476	125	502	125
04002 Travel and Per Diem/Educational	45	3,515	861	3,515
04100 Communications	200	0	0	0
04101 Communications - Cell Phones	1,269	780	761	780
04200 Freight and Postage	6	550	574	550
04401 Rentals and Leases/Pool Vehicles	780	550	550	550
04600 Repairs and Maintenance	0	1,300	0	1,300
04610 Vehicle Repair and Maintenance	49	1,400	417	1,400
04700 Printing and Binding	28	100	0	100
04910 Fleet Replacement Charge	2,350	2,300	2,300	2,300
05100 Office Supplies	216	500	402	500
05200 Operating Supplies	25	1,000	120	1,000
05204 Fuel	632	1,000	401	1,000
05400 Publications and Memberships	747	750	780	750
05500 Training	5,595	3,000	9,000	3,000
06800 Intangible Assets	61,546	0	0	0
<b>Total Expenses</b>	<b>294,304</b>	<b>293,749</b>	<b>295,148</b>	<b>294,640</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	266,215	266,061	267,299	266,865
1137 Community Broadband Network	28,089	27,688	27,848	27,775
<b>Total Revenues</b>	<b>294,304</b>	<b>293,749</b>	<b>295,148</b>	<b>294,640</b>

**Accounts of Interest**

None

**Significant Changes**

None

**Information Technology Services  
Document Management Services**

**Mission Statement**

Provide planning, training and operational support in the creation and maintenance of records management systems for Martin County Public Records. In addition, function as Records Management Liaison Office (RMLO) for Martin County, carrying out the duties set forth in Florida Law (FS Chapter 119 and FAC Chapter 257 1B-24 and 1B-26).

**Services Provided**

- Coordinate all document management and records retention activities with customers and either staff or service providers according to the standards set forth according to law.
- Coordinate the outsourced conversion of documents into archival media.
- Plan the implementation of digital solutions and functional file structures for managing County records.
- Educate County staff on their recordkeeping responsibilities according to law.
- Recommend and assist with implementation of appropriate print/copy/scan capabilities for County departments while continually reducing cost and the size of our print infrastructure.
- Coordinate access to short-term/long-term County archives.

**Goals and Objectives**

- Ensure that the County has an active Records Management program and provide mandatory countywide training for every department in the management of records including e-mail.
- Continue to work with departments towards the functional arrangement of their records.
- Provide RMLO (Records Management Liaison) services for BCC staff, which includes: review and approval of all records disposition requests; update of Records Management policy and procedures document and interpretation of policy for staff; and coordination with Department of State, Division of Libraries and Archives regarding new/changed policies and rules.
- Research and draft proposed Information Technology Services policy documents, as requested, based upon Best Practices and in accordance with legal guidance, and keep existing policies updated.
- Review requirements and make recommendations for departmental copier/printer solutions.

**Benchmarks**

Meet or exceed the requirements of Florida Law (FS Chapter 119 and FAC Chapter 257, 1B-24 and 1B-26) re: Records Management Services.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Compliant Records Destruction	#	134.00	400.00	504.00	400.00
Staff Trained	#	300.00	400.00	331.00	400.00

**Outcomes**

Achieve excellence in records management systems and customer satisfaction as provided for all the Division's customers while fulfilling the Statutory mandates regarding standards and services in excess of 95%.

**Staffing Summary**

Job Title	FY2016	FY2017
Records MGMT Liaison Officer		1
Records MGR & ENTRP Apps Coordinator	1	
<b>Total FTE</b>	<b>1</b>	<b>1</b>

**Equipment Expenditures**

None

**Information Technology Services  
Document Management Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	68,745	68,497	69,024	68,497
02101 FICA	4,042	4,247	4,083	4,247
02102 Medicare	945	993	955	993
02200 Retirement Contributions	5,044	4,973	6,663	8,898
02300 Life and Health Insurance	14,894	14,868	13,960	15,016
02600 Salary/Fringe Chargebacks	-89	0	0	0
04200 Freight and Postage	0	127	0	127
04401 Rentals and Leases/Pool Vehicles	30	100	0	100
04700 Printing and Binding	0	185	0	185
05100 Office Supplies	260	300	316	300
05400 Publications and Memberships	0	40	0	40
05402 Publications/Subscriptions	41	113	0	113
06800 Intangible Assets	89	0	0	0
<b>Total Expenses</b>	<b>94,001</b>	<b>94,443</b>	<b>95,001</b>	<b>98,516</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	94,001	94,443	89,599	98,516
36900 Other Miscellaneous Revenues	0	0	5,402	0
<b>Total Revenues</b>	<b>94,001</b>	<b>94,443</b>	<b>95,001</b>	<b>98,516</b>

**Accounts of Interest**

None

**Significant Changes**

There are no significant changes in this division.

**Information Technology Services  
Radio Services**

**Mission Statement**

Maintain and manage a reliable, robust, available and secure countywide public safety radio system to enable all County agencies to perform their primary mission responding to the safety and security needs of the County's citizens, businesses and visitors.

**Services Provided**

Radio Communications are combined together into an extensive and complex radio communication network system. The system is centrally managed, staffed and equipped by Martin County. The communication services provided are:

- Analog and digital voice 24/7
- Analog and digital data 24/7
- Four public safety answering points for dispatch 24/7
- Multi agency surveillance 24/7
- Site/system monitoring 24/7
- Emergency alerting for public safety agencies 24/7
- Consultation for agencies in Martin County
- Planning, preparation, and disaster response for Martin County and others

**Goals and Objectives**

- Support for public safety agencies to allow them to carry out their responsibilities
- Improving customer services and continuing towards Radio Services TQS (Total Quality Services)
- Secure and maintain radio spectrum allocations to ensure future needs of Martin County
- Radio Services support for a dependable paging system for Fire Rescue
- Establish an emergency radio communication for use in priority situations
- Establish a network of radio users across the tri-County area to facilitate a positive working relationship

**Benchmarks**

Martin County's radio system is benchmarked to Charlotte County.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Change in Countywide Radio Service Cost	%	3.00	3.00	0.00	3.00
Cost per Radio	\$	131.95	131.95	105.56	131.95
System Availability	%	99.90	99.90	74.48	99.90
Radio Service Requests	#	1,000.00	1,000.00	750.00	1,000.00
Radio System - Preventive Maintenance	#	12.00	12.00	9.00	12.00

**Outcomes**

To provide 99.9% of public safety radio availability, 24 hours per day, 7 days a week. Radio systems are designed with back up for continuous operations.

**Staffing Summary**

Job Title	FY2016	FY2017
Sys Communications Technician	2	2
Radio Systems Manager	1	1
<b>Total FTE</b>	<b>3</b>	<b>3</b>

**Equipment Expenditures**

None

**Information Technology Services  
Radio Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	168,983	154,686	169,333	157,534
01203 Standby Pay	11,335	12,740	12,425	12,740
01400 Overtime	1,020	3,150	1,242	3,150
01501 Cell Phone Stipend	1,686	1,680	1,815	1,860
02101 FICA	10,653	9,591	10,926	10,752
02102 Medicare	2,491	2,243	2,555	2,516
02200 Retirement Contributions	16,014	9,785	21,560	11,698
02300 Life and Health Insurance	35,427	35,461	27,552	26,581
03400 Other Contractual Services	549	0	333	0
03404 Janitorial Services	181	0	181	0
04000 Travel and Per Diem	934	750	2,530	750
04001 Travel and Per Diem/Mandatory	0	750	0	750
04002 Travel and Per Diem/Educational	0	0	394	0
04200 Freight and Postage	38	250	166	250
04301 Electricity	17,594	17,000	17,202	17,000
04400 Rentals and Leases	34	100	35	100
04600 Repairs and Maintenance	10,823	5,000	4,603	5,000
04610 Vehicle Repair and Maintenance	1,536	2,000	626	2,000
04611 Building Repair and Maintenance	832	5,500	3,367	5,500
04700 Printing and Binding	0	50	28	50
04910 Fleet Replacement Charge	6,050	6,200	6,200	5,750
05100 Office Supplies	359	600	338	600
05200 Operating Supplies	1,854	2,305	2,102	2,305
05204 Fuel	3,507	3,500	2,345	3,500
05400 Publications and Memberships	361	323	276	323
05402 Publications/Subscriptions	0	100	0	100
05500 Training	185	0	420	0
<b>Total Expenses</b>	<b>292,446</b>	<b>273,764</b>	<b>288,553</b>	<b>270,809</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	292,446	273,764	288,553	270,809
<b>Total Revenues</b>	<b>292,446</b>	<b>273,764</b>	<b>288,553</b>	<b>270,809</b>

**Accounts of Interest**

01203 - One person is required to be on standby each day to assist police and fire personnel with radios.

Increased per Teamsters contract.

04910 - Decreased due to replacement cost estimates.

**Significant Changes**

There are no significant program changes.



**Library**

<b>Library Program Chart</b> Total Full-Time Equivalents (FTE) = 49.00
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<b>Library/Administration</b> Total Full Time Equivalents (FTE) = 3
<b>Access Services</b> Total Full Time Equivalents (FTE) = 0
<b>Collection Management</b> Total Full Time Equivalents (FTE) = 0
<b>Public Services</b> Total Full Time Equivalents (FTE) = 46

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
<b>Total FTE</b>	45.50	46.50	49.00	2.50	5 %
<b>Total Budget Dollars</b>	3,412,828	3,380,983	3,562,320	181,337	5.36 %

## Library

### **Introduction**

The Martin County Library System connects citizens with opportunities that inspire and enhance the quality of their lives. The Library serves as a Lifelong Learning Center for its citizens, from preschool-age children to seniors, and as a Community Center for cultural, recreational and literary enrichment. In providing access to knowledge, as well as life enrichment, the Library strives to assist individuals in meeting their diverse personal, educational, and professional needs. In addition, the Library strives to promote a responsible and productive citizenry, strong in reading literacy as well as information literacy.

### **Key Issues and Trends**

**Connect with Customers:** The Library consistently provides welcoming, proactive customer service to residents of all ages. The Library focuses on ways to attract customers, satisfy their needs, and expand the Library's relevancy within our community. Library staff examine County demographics and growth patterns and continually review the services provided to distinct populations such as the Hispanic community, preschoolers, young adults, and seniors.

**Embrace, Understand, and Teach Technology:** The Library continues to focus on emerging technologies that are changing the way people, society, and libraries access information and communicate with each other. Customers use library technology to find and download e-books, apply for jobs online, access e-government services, and find health information or learn a second language via the Library's online resources. Library staff educate the public on technology through classes, self-directed web tutorials, and one-on-one assistance.

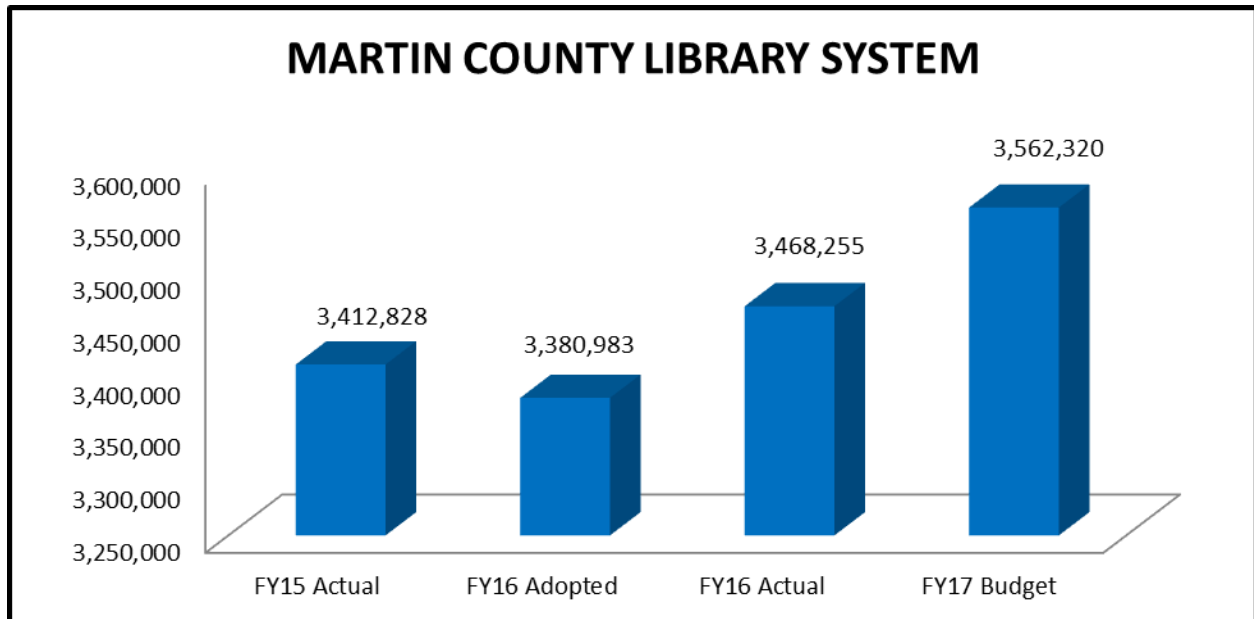
**Create Young Readers:** The Library incorporates the latest research, best practices, and innovative ideas into story times and educational programs. The Every Child Ready to Read program works with parents and child care providers and supplies them with the materials and skills needed to share the love of reading with children. Successful partnerships such as Family Place bring parents into contact with local children's services agencies.

**Make Informed Decisions:** The Library provides the information and services needed to maintain a knowledgeable, healthy community. The Library provides training and instruction in locating, evaluating, and using information resources of all types. The Library offers financial and investment workshops for low-income residents on financing a home, saving for a child's education, and planning for retirement. The Library also partners with local agencies Hispanics in Action and CareerSource to bring workforce literacy and other services to our customers

Library

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
Library/Administration	206,448	277,370	282,950	287,352
Access Services	292,128	0	0	0
Collection Management	671,264	0	0	0
Public Services	2,242,987	3,103,613	3,185,305	3,274,968
<b>Total Expenses</b>	<b>3,412,828</b>	<b>3,380,983</b>	<b>3,468,255</b>	<b>3,562,320</b>



Martin County  
Fiscal Year 2017 Adopted Budget

Library

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	1,794,507	1,839,620	1,807,439	1,901,853
01501 Cell Phone Stipend	236	480	484	480
02101 FICA	105,141	114,059	105,360	117,748
02102 Medicare	24,589	26,670	24,640	27,534
02200 Retirement Contributions	148,366	149,466	146,932	159,315
02300 Life and Health Insurance	364,929	380,473	413,870	468,085
03100 Professional Services	2,670	1,000	758	1,000
03400 Other Contractual Services	6,863	3,950	4,271	3,950
03410 Other Contractual Services-Staffing	320,515	297,839	358,084	309,529
04100 Communications	4,083	4,671	3,744	4,671
04200 Freight and Postage	602	500	1,723	500
04400 Rentals and Leases	39,091	39,240	39,167	940
04401 Rentals and Leases/Pool Vehicles	1,355	1,360	360	1,360
04402 Rentals and Leases/Copier Leases	7,088	6,678	6,677	10,678
04600 Repairs and Maintenance	8,372	5,438	4,910	5,438
04610 Vehicle Repair and Maintenance	2,121	981	740	981
04700 Printing and Binding	7,863	11,888	7,915	11,888
04900 Other Current Charges	851	2,230	1,556	2,230
04910 Fleet Replacement Charge	3,870	4,140	4,140	4,140
05100 Office Supplies	11,985	11,570	10,926	11,570
05179 Other Equipment \$1000-\$4999.99	0	3,000	4,501	3,000
05195 Non-Capital Computer Equipment	0	0	134	0
05199 Other Non-Capital Equipment	29,174	5,658	23,091	5,658
05200 Operating Supplies	21,387	24,041	9,965	16,041
05204 Fuel	3,787	6,100	3,082	6,100
05207 Computer Supplies	12,271	2,000	9,778	7,000
05208 Software Licenses	0	500	537	500
05211 Software Services	300	0	0	0
05400 Publications and Memberships	4,495	3,900	1,495	3,900
05401 Library Subscriptions	36,272	34,322	31,195	35,022
05403 On Line Database/Subscriptions	105,902	110,533	107,536	131,933
05500 Training	1,165	0	687	0
06600 Library Books and Publications	342,979	288,676	332,558	309,276
<b>Total Expenses</b>	<b>3,412,828</b>	<b>3,380,983</b>	<b>3,468,255</b>	<b>3,562,320</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	3,163,044	3,144,548	3,127,977	3,313,085
13225 State Aid to Libraries FY 2014	39	0	0	0
1571 Law Library	4,957	0	873	0
33470 State Grants/Culture & Recreation	65,539	0	120,230	44,917
35200 Library Fines	73,025	80,000	72,074	75,000
36200 Rents and Royalties	14,171	14,000	12,185	14,000
36600 Contributions/Private Sources	65,925	117,435	116,507	90,318
36900 Other Miscellaneous Revenues	26,129	25,000	18,408	25,000
<b>Total Revenues</b>	<b>3,412,828</b>	<b>3,380,983</b>	<b>3,468,255</b>	<b>3,562,320</b>

**Library**  
**Library/Administration**

**Mission Statement**

Library Administration connects Library services to the public in a responsible and cost effective manner to meet essential quality levels as specified in the Library's Long Range Services Plan and the Florida Library Association Standards for Florida Public Libraries.

**Services Provided**

- Administers the activities and operation of the Martin County Library System:
- Analyzes professional best practices and investigates emerging trends and technologies to direct strategic planning efforts for the Martin County Library System.
- Ensures compliance with all pertinent legal requirements and Library standards.
- Oversees management of professional and support personnel.
- Prepares the annual Library budget and monitors and controls expenditures throughout the budget year.
- Maintains administrative control over facilities to ensure adequate physical security of citizens, staff, and library property.
- Analyzes, plans, and participates in the development of Capital Improvement Projects.
- Works with legislators and other public officials on funding and Library issues and maintains open lines of communication.
- Promotes Library outreach to community organizations and encourages development of excellent community relations.

**Goals and Objectives**

- Provide the most effective and efficient use of taxpayer resources;
- Develop and maintain a well-trained workforce that guides patrons to accurate print and online information, and assists them with technology; and
- Provide physical spaces to offer a welcoming environment for families to gather and share Library resources together.

**Benchmarks**

**CUSTOMER SERVICE**

Based on the Martin County Library System's annual survey, 90% of the respondents will rate the customer service skills of Library staff as good or excellent.

**STAFF DEVELOPMENT**

Based on the Florida Library Association Standards for Florida Public Libraries, the Martin County Library System will provide an Essential Level of 24 hours on average of continuing education and/or training per year for professional staff. An Enhanced Level is 34 hours, while an Exemplary Level is 48 hours.

For support staff, an Essential Level is 16 hours of continuing education and/or training per year. An Enhanced Level is 22 hours, while an Exemplary Level is 32 hours.

**GRANTS**

The Martin County Library System will maintain \$300,000 in grant funding per year (including state grants, community grants, and private grants through the Friends of the Martin County Library System and the Library Foundation of Martin County, Inc.).

**HOURS OF SERVICE**

The Martin County Library System will provide 50 hours per week of unduplicated service hours. An Essential Level is 40 hours, an Enhanced Level is 68 hours with 20 of these on evenings/weekends, and an Exemplary Level is 76 hours with 7 days open and 4 evenings.

Martin County  
Fiscal Year 2017 Adopted Budget

**Library  
Library/Administration**

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Hours of Service	#	50.00	50.00	50.00	50.00
Grants	\$	309,981.00	300,000.00	446,931.00	300,000.00
Customer Service	%	94.00	90.00	96.00	90.00
Staff Development	#	48.00	24.00	82.75	24.00

**Outcomes**

Develop and maintain a well-trained workforce that guides patrons to accurate print and online information, and assists them with technology.

**Staffing Summary**

Job Title	FY2016	FY2017
Executive Aide	1	1
Library Director	1	1
Library Oper. & Services Admin	1	1
<b>Total FTE</b>	<b>3</b>	<b>3</b>

**Equipment Expenditures**

None

**Expenditures and Revenues**

Expense Classification	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
01200 Regular Salaries	147,893	205,696	205,335	205,696
02101 FICA	8,475	12,753	11,923	12,754
02102 Medicare	1,982	2,982	2,789	2,982
02200 Retirement Contributions	24,847	27,941	27,549	28,550
02300 Life and Health Insurance	22,036	26,258	34,133	35,630
04200 Freight and Postage	24	500	0	500
04400 Rentals and Leases	936	940	936	940
04700 Printing and Binding	256	300	285	300
<b>Total Expenses</b>	<b>206,448</b>	<b>277,370</b>	<b>282,950</b>	<b>287,352</b>

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
0001 General Fund	206,448	277,370	282,950	287,352
<b>Total Revenues</b>	<b>206,448</b>	<b>277,370</b>	<b>282,950</b>	<b>287,352</b>

**Accounts of Interest**

None

**Significant Changes**

There are no significant program changes.

**Library  
Access Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	136,261	0	0	0
01501 Cell Phone Stipend	236	0	0	0
02101 FICA	8,000	0	0	0
02102 Medicare	1,871	0	0	0
02200 Retirement Contributions	9,998	0	0	0
02300 Life and Health Insurance	26,527	0	0	0
03100 Professional Services	1,000	0	0	0
03400 Other Contractual Services	2,808	0	0	0
03410 Other Contractual Services - Staffing	24,308	0	0	0
04100 Communications	4,083	0	0	0
04400 Rentals and Leases	38,155	0	0	0
04401 Rentals and Leases/Pool Vehicles	150	0	0	0
04402 Rentals and Leases/Copier Leases	6,230	0	0	0
04600 Repairs and Maintenance	254	0	0	0
04610 Vehicle Repair and Maintenance	2,121	0	0	0
04900 Other Current Charges	603	0	0	0
04910 Fleet Replacement Charge	3,870	0	0	0
05100 Office Supplies	1,128	0	0	0
05199 Other Non-Capital Equipment	6,588	0	0	0
05200 Operating Supplies	3,735	0	0	0
05204 Fuel	3,787	0	0	0
05207 Computer Supplies	4,454	0	0	0
05211 Software Services	300	0	0	0
05400 Publications and Memberships	4,495	0	0	0
05500 Training	1,165	0	0	0
<b>Total Expenses</b>	<b>292,128</b>		<b>0</b>	
	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	292,128	0	0	0
<b>Total Revenues</b>	<b>292,128</b>		<b>0</b>	

**Accounts of Interest**

None

**Significant Changes**

Previously separated Divisions, Access Services and Collection Management have been merged with Public Services Division. This page is for historical purposes only.

**Library  
Collection Management**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	131,325	0	0	0
02101 FICA	7,834	0	0	0
02102 Medicare	1,832	0	0	0
02200 Retirement Contributions	12,341	0	0	0
02300 Life and Health Insurance	20,622	0	0	0
03100 Professional Services	1,670	0	0	0
03400 Other Contractual Services	3,173	0	0	0
03410 Other Contractual Services - Staffing	9,999	0	0	0
04200 Freight and Postage	578	0	0	0
04402 Rentals and Leases/Copier Leases	858	0	0	0
04600 Repairs and Maintenance	4,495	0	0	0
04700 Printing and Binding	23	0	0	0
04900 Other Current Charges	168	0	0	0
05199 Other Non-Capital Equipment	7,065	0	0	0
05200 Operating Supplies	16,373	0	0	0
05401 Library Subscriptions	36,272	0	0	0
05403 On Line Database/Subscriptions	105,902	0	0	0
06600 Library Books and Publications	310,733	0	0	0
<b>Total Expenses</b>	<b>671,264</b>		<b>0</b>	

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	628,182	0	0	0
13225 State Aid to Libraries FY 2014	39	0	0	0
1571 Law Library	4,957	0	0	0
33470 State Grants/Culture & Recreation	36,086	0	0	0
36600 Contributions/Private Sources	2,000	0	0	0
<b>Total Revenues</b>	<b>671,264</b>		<b>0</b>	

**Accounts of Interest**

None

**Significant Changes**

Previously separated Divisions, Access Services and Collection Management have been merged with Public Services Division. This page is for historical purposes only.



**Library  
Public Services**

**Mission Statement**

Library Public Services connects citizens of all ages with learning opportunities that improve communities; connects citizens with the vital resources and materials they need to live happy, healthy lives; connects patrons and staff with integrated automation systems; and provides management of public and staff spaces.

**Services Provided**

- Youth Services: Provide youth with programs and services that foster the love of reading and learning.
- Adult Services: Provide adults with the information and learning opportunities they need to live happy, healthy lives.
- Cultural Events and Life Long Learning: Provide diverse events and activities that promote an appreciation and understanding of the humanities and the diverse cultures in Martin County.
- Provides practical information and services on commonly shared life experiences such as parenting, personal finances, education, health, and aging.
- Selects, catalogs, and processes Library materials for distribution throughout the Library system.
- Responds to customer and staff requests for materials.
- Partners with the Friends of the Martin County Library System to manage donated materials.
- Maintains a relevant and accurate collection for the community.
- Negotiates with publishers and vendors to obtain the best quality and value.
- Makes Library resources widely available through increased flexibility in access and service delivery.
- Optimizes the accuracy of electronic information retrieval to facilitate patron access to Library materials and resources.
- Supports the acquisition and delivery of new materials and resources.
- Implements proven and innovative cost-saving technologies that are consistent with user needs and provides up-to-date automation resources within budget expectations.
- Continuously improves Library digital and physical spaces.

**Goals and Objectives**

- Provide welcoming, proactive customer service.
- Build collaborative, mutually beneficial partnerships with local organizations including other County departments.
- Guide Library customers to accurate print and online information and assist them with technology.
- Provide citizens with informational, interactive classes and workshops on topics that educate and entertain.
- Maintain the Collection Management Guidelines to ensure that the collection remains relevant and authoritative.
- Follow and respond to current and future trends in the publishing industry.
- Develop a collection that supports learning for all ages.
- Assess the service needs of Martin County's diverse population and build a collection that represents those needs.
- Ensure and continually improve the accessibility to our digital resources and physical spaces.
- Ensure that Library hardware and connectivity are up to date.
- Evaluate our buildings and make modifications that allow Library staff and patrons to connect and collaborate.

**Library  
Public Services**

**Benchmarks**

**COLLECTION QUALITY**

Based on the Martin County Library System's annual survey, 85% of the respondents will rate the Library's collection of materials as good or excellent.

**REGISTERED MEMBERS**

Based on the Florida Library Association Standards for Florida Public Libraries, the Martin County Library System will maintain registered members at 60% of Martin County's weighted average population. An Essential Level is 30% of population, an Enhanced Level is 50% of population, and an Exemplary is 75% of population.

**FACILITIES**

Based on the Martin County Library System's annual survey, 80% of the respondents will rate our facilities and physical spaces as good or excellent.

**ONLINE RESOURCES**

Based on the Martin County Library System's annual survey, 80% of the respondents will rate the Library technology resources as good or excellent.

**PROGRAM RELEVANCE**

Based on the Public Library Association's Strategic Planning for Results, 85% of respondents to the Martin County Library System's annual survey will indicate that they learned a new skill as a result of attending one or more Library programs.

**USEFULNESS OF SERVICES**

Based on the Martin County Library System's annual survey, 75% of the respondents will indicate that the Library plays an essential role in achieving their personal goals.

**COLLECTION CURRENCY**

Based on the Florida Library Association Standards for Florida Public Libraries, the Martin County Library System will maintain a current collection of materials by deselecting at least 5% of the total number of items available per year, while maintaining the Essential Level for collection size.

**COLLECTION SIZE**

Based on the Florida Library Association Standards for Florida Public Libraries, the Martin County Library System will maintain a collection size at an Essential Level of 2 volumes per capita. An Enhanced Level is 3 volumes, while an Exemplary Level is 4 volumes per capita.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Collection Quality	%	81.00	85.00	75.00	85.00
Registered Members	%	59.33	60.00	60.58	60.00
Facilities	%	92.00	80.00	89.00	80.00
Online Resources	%	85.00	80.00	82.00	80.00
Program Relevance	%	94.00	85.00	96.00	85.00
Usefulness of Services	%	96.00	75.00	97.00	75.00
Collection Currency	%	2.73	5.00	1.61	5.00
Collection Size	#	1.90	2.00	1.91	2.00

**Outcomes**

Increase the learning opportunities for every resident in Martin County.  
 Increase customer satisfaction by maintaining a high quality collection that meets the needs of Martin County's diverse population.  
 Increase accessibility to our Integrated Library System webpage and other online resources.

**Library  
Public Services**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Library Specialist	15.5	18
Library Marketing Specialist	1	1
Librarian I	3	3
Accounts Assistant	1	1
Children's Assistant	7	7
Senior Library Assistant	2	2
Lib II Electronic Resources Coordinator	1	1
Collections Manager	1	1
Literacy Educ. & Outreach Manager	1	1
Special Events/Volunteer Manager	1	1
Library Branch Manager	6	6
Staff Development Specialist	1	1
Library Public Services Manager	1	1
Library Literacy Instructor	1	1
Library Facilities Planner	1	1
<b>Total FTE</b>	<b>43.5</b>	<b>46</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Library  
Public Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	1,379,028	1,633,924	1,602,104	1,696,157
01501 Cell Phone Stipend	0	480	484	480
02101 FICA	80,831	101,306	93,437	104,994
02102 Medicare	18,904	23,688	21,852	24,552
02200 Retirement Contributions	101,180	121,525	119,383	130,765
02300 Life and Health Insurance	295,744	354,215	379,737	432,455
03100 Professional Services	0	1,000	758	1,000
03400 Other Contractual Services	882	3,950	4,271	3,950
03410 Other Contractual Services - Staffing	286,207	297,839	358,084	309,529
04100 Communications	0	4,671	3,744	4,671
04200 Freight and Postage	0	0	1,723	0
04400 Rentals and Leases	0	38,300	38,231	0
04401 Rentals and Leases/Pool Vehicles	1,205	1,360	360	1,360
04402 Rentals and Leases/Copier Leases	0	6,678	6,677	10,678
04600 Repairs and Maintenance	3,623	5,438	4,910	5,438
04610 Vehicle Repair and Maintenance	0	981	740	981
04700 Printing and Binding	7,584	11,588	7,630	11,588
04900 Other Current Charges	80	2,230	1,556	2,230
04910 Fleet Replacement Charge	0	4,140	4,140	4,140
05100 Office Supplies	10,857	11,570	10,926	11,570
05179 Other Equipment \$1000-\$4999.99	0	3,000	4,501	3,000
05195 Non-Capital Computer Equipment	0	0	134	0
05199 Other Non-Capital Equipment	15,520	5,658	23,091	5,658
05200 Operating Supplies	1,279	24,041	9,965	16,041
05204 Fuel	0	6,100	3,082	6,100
05207 Computer Supplies	7,817	2,000	9,778	7,000
05208 Software Licenses	0	500	537	500
05400 Publications and Memberships	0	3,900	1,495	3,900
05401 Library Subscriptions	0	34,322	31,195	35,022
05403 On Line Database/Subscriptions	0	110,533	107,536	131,933
05500 Training	0	0	687	0
06600 Library Books and Publications	32,246	288,676	332,558	309,276
<b>Total Expenses</b>	<b>2,242,987</b>	<b>3,103,613</b>	<b>3,185,305</b>	<b>3,274,968</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	2,036,286	2,867,178	2,845,026	3,025,733
1571 Law Library	0	0	873	0
33470 State Grants/Culture & Recreation	29,453	0	120,230	44,917
35200 Library Fines	73,025	80,000	72,074	75,000
36200 Rents and Royalties	14,171	14,000	12,185	14,000
36600 Contributions/Private Sources	63,925	117,435	116,507	90,318
36900 Other Miscellaneous Revenues	26,129	25,000	18,408	25,000
<b>Total Revenues</b>	<b>2,242,987</b>	<b>3,103,613</b>	<b>3,185,305</b>	<b>3,274,968</b>

**Library  
Public Services**

**Accounts of Interest**

03100 - Symphony Training (SirsiDynix) \$1,000

03400 - Contracted Services include: \$600 to modify, repair or refinish furniture. \$2,500 for painting interior walls at the Blake, Hoke and Robert Morgade libraries. \$850 for vertical blind replacement at the Hoke Library.

03410 - The Library Foundation of Martin County is donating \$19,400 for the Homework Helper in FY17 and is discontinuing the funding of \$17,710 for a PT Librarian that was funded in FY16. The increase of \$1,690 in this line item is the difference of these two amounts.

This line also includes an increase of \$10,000 for law library contractual staff for coverage gaps.

04400 - Decrease due to Book Depot lease being paid by Friends of the Library

04402 - Increase due to higher cost of lease contracts of two copier machines.

05200 - Reallocated \$3,000 to Library books and \$5,000 to Computer Supplies.

05207 - Moved \$5,000 from operating supplies budget to more accurately reflect expenditures.

05401 - Increase for Law Library subscriptions to maintain current level of service.

05403 - Increase for Law Library databases to maintain current level of service.

06600 - Increase of \$3,000 is a reallocation from operating supplies. Plus an increase of \$17,600 for Law Library books.

**Significant Changes**

Two FTE Library Specialist positions were added to expand hours at the Blake Library.

The Library Foundation funds a FTE for the Adult Literacy Program in the amount of \$70,918.

The Library Foundation also funds a Contractual-Staffing position for the Homework Helper program in the amount of \$19,400.

The Board of County Commissioners (BOCC) voted to move the Martin County Law Library from its location at the Peter Cheney Courthouse Complex to the Blake Library during its January 26, 2016 BOCC meeting. Along with that move came the expansion of hours. At its old location it was only open four and a half hours each day, at the new location the hours were expanded to coincide with the existing hours of the Blake Library. The addition of a .5 FTE for the Law Library is to help accommodate the expanded hours.

**Non-Departmental**

<b>Non-Departmental Program Chart</b> Total Full-Time Equivalents (FTE) = 0.0
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<b>Non-Departmental Program</b>
<b>Risk Management</b>
<b>Economic Development</b>
<b>Grants &amp; Aid / Service Contracts</b>
<b>Debt Service</b>
<b>Budgeted Transfers</b>
<b>Reserves</b>

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
<b>Total FTE</b>	0.0	0.0	0.0	0.0	0 %
<b>Total Budget Dollars</b>	87,235,487	131,306,217	133,437,579	2,131,362	1.62 %

**Non-Departmental**

**Introduction**

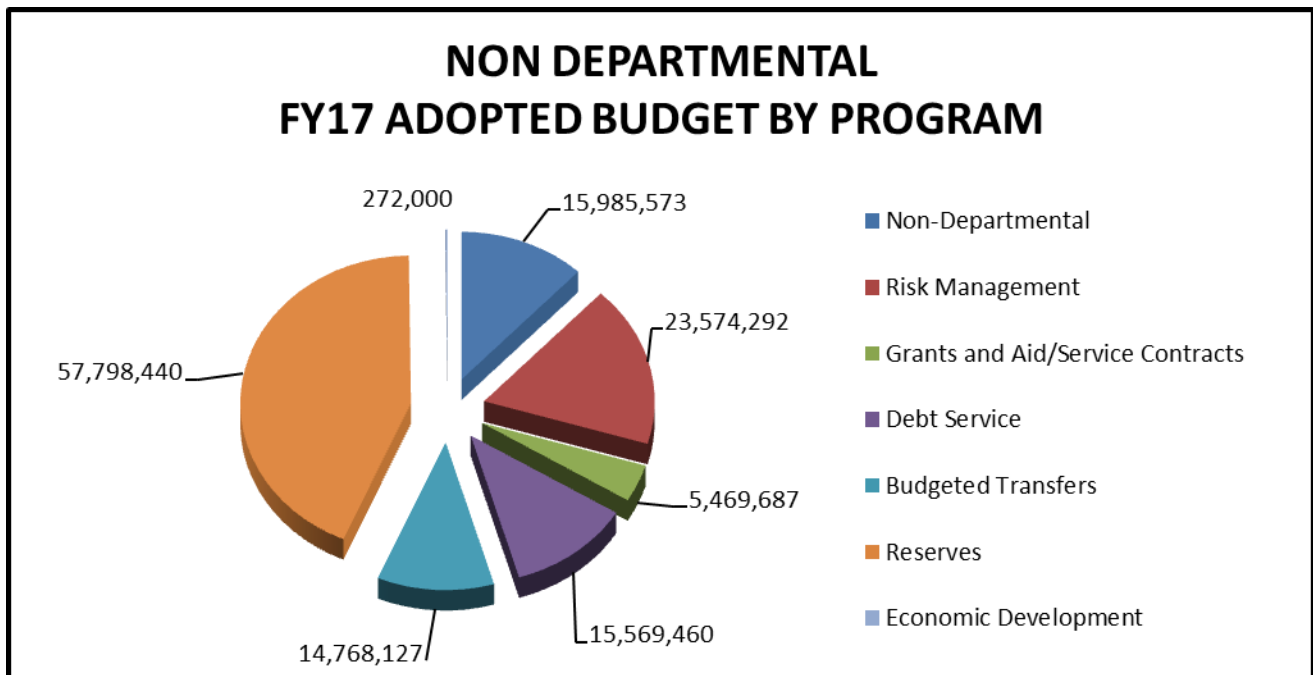
The Non-Departmental cost center encompasses budget line items that are either intrinsically countywide or are not assigned to a specific County department: Risk Management, Economic Development, Debt Service, Grants & Aids/Service Contracts, Reserves, Budgeted Transfers, and Non-Departmental. This portion of the budget is managed by the Office of Management & Budget.

**Key Issues and Trends**

Due to the variable nature of the components included in the Non-Departmental cost center, the levels of funding fluctuate from year to year; however, the primary budgetary categories remain programmatically the same.

**Program Summary**

Program	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
Non-Departmental Program	28,360,320	14,865,928	25,474,259	15,985,573
Risk Management	22,059,261	22,982,500	23,731,499	23,574,292
Economic Development	345,000	272,000	297,000	272,000
Grants & Aid / Service Contracts	4,602,672	5,156,165	5,049,919	5,469,687
Debt Service	13,208,386	16,505,751	34,120,080	15,569,460
Budgeted Transfers	18,659,847	15,190,164	24,129,215	14,768,127
Reserves	0	56,333,709	0	57,798,440
<b>Total Expenses</b>	<b>87,235,487</b>	<b>131,306,217</b>	<b>112,801,971</b>	<b>133,437,579</b>



Martin County  
Fiscal Year 2017 Adopted Budget

**Non-Departmental**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	0	0	15,997	0
01202 PTO Payout	305,629	485,725	416,362	493,225
01203 Standby Pay	910	0	0	0
01205 IAFF - Leave Payout	176,678	150,000	321,936	340,000
01400 Overtime	21,593	0	0	0
02101 FICA	24,807	32,178	43,245	32,643
02102 Medicare	5,816	7,527	10,641	7,636
02200 Retirement Contributions	46,048	37,680	70,397	39,593
02300 Life and Health Insurance	28,180	0	33,190	0
02380 OPEB Cost	0	400,000	0	400,000
02500 Unemployment Compensation	39,515	100,000	4,725	100,000
02610 Other Postemployment Benefits	666,884	602,000	715,607	602,000
03100 Professional Services	685,432	417,950	1,342,407	446,950
03101 Professional Services - IT	18,600	0	0	0
03102 Prof Serv-Outside Counsel-Lit	1,584,946	668,375	2,056,373	70,000
03103 Prof Serv-Outside Counsel-Non-Lit	196,196	30,000	227,030	170,000
03200 Accounting and Auditing	333,640	340,000	346,612	355,000
03300 Court Reporter Services	4,672	0	53,087	0
03400 Other Contractual Services	2,362,009	1,404,484	1,466,977	1,187,421
03409 Mowing & Landscaping Services	0	0	0	7,000
03410 Other Contractual Svcs - Staffing	0	0	1,238	0
04000 Travel and Per Diem	1,867	12,500	4,511	12,500
04100 Communications	36,665	32,500	16,505	32,500
04200 Freight and Postage	7,911	8,200	7,796	8,200
04303 Water/Sewer Services	254	0	386	0
04304 Garbage/Solid Waste Services	6	0	40	0
04400 Rentals and Leases	240,896	250,603	242,528	250,806
04500 Insurance	24,388,242	26,020,500	27,166,139	26,612,292
04600 Repairs and Maintenance	0	5,000	44,202	5,000
04611 Building Repair and Maintenance	26,231	0	7,642	0
04700 Printing and Binding	0	6,300	6,017	6,300
04900 Other Current Charges	1,641,150	1,541,513	1,515,793	1,541,513
04901 Indirect Costs	2,250,034	2,277,499	2,277,499	2,277,499
04904 Legal Settlements	100,000	0	0	0
04990 Bad Debt Expense	23,471	25,000	17,802	25,000
05100 Office Supplies	4,398	200	156	200
05175 Computer Equipment \$1,000-\$4999.99	0	0	6,645	0
05179 Other Equipment \$1000-\$4999.99	0	0	1,775,977	0
05195 Non-Capital Computer Equipment	930	0	9,664	0
05199 Other Non-Capital Equipment	82,341	0	2,960	0
05200 Operating Supplies	19,271	12,000	780	12,000
05207 Computer Supplies	0	0	26	0
05208 Software Licenses	3,350	3,150	3,600	3,600
05210 Food	4,861	5,000	3,960	5,000
05213 Medical Supplies	50,992	0	18,094	0
05400 Publications and Memberships	90,550	95,596	146,164	145,596
05402 Publications/Subscriptions	300	0	300	0
05500 Training	25,874	55,000	20,759	55,000
05900 Depreciation	10,999,514	0	0	0
05901 Amortization	734,668	0	0	0
06100 Land	112,482	0	0	0



Martin County  
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**Non-Departmental**

**Expenditures and Revenues (cont)**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
06400 Furniture and Equipment	0	0	6,373,265	0
06410 Vehicles - Fleet Maintenance	0	0	24,074	0
07100 Principal	9,020,474	11,826,760	28,520,019	11,146,053
07200 Interest	4,968,062	4,527,091	5,453,857	4,277,707
07300 Other Debt Service Costs	120,421	44,900	48,647	38,700
08100 Aid To Governmental Agencies	4,968,501	5,545,330	5,786,934	7,434,272
08200 Aid To Private Organizations	680,522	1,156,309	688,640	641,789
08300 Other Grants and Aids	1,469,849	1,655,474	1,355,549	1,655,474
09100 Interfund Transfers	172,870	150,000	101,142	120,000
09901 Budget Reserves For Contingencies	0	33,276,839	0	32,588,298
09902 Budget Reserves/ Capital Outlay	0	20,475,164	0	25,060,390
09905 Budget Reserves/ Long Term Care Fac	0	581,706	0	582,295
09907 Budget Reserve/Bldg Permit Waiver	0	2,000,000	0	0
910001 Transfer To Fund 0001	782,911	250,000	2,802,562	250,000
911110 Transfer To Fund 1110	0	221,548	221,548	261,579
911521 Transfer To Fund 1521	0	197,442	197,442	207,686
911551 Transfer To Fund 1551	115,000	0	0	0
911553 Transfer To Fund 1553	200,000	200,000	200,000	0
911583 Transfer To Fund 1583	137,074	148,738	85,950	150,316
911584 Transfer To Fund 1584	0	1,778	1,778	0
911585 Transfer To Fund 1585	11,009	0	3,812	0
911589 Transfer To Fund 1589	3,248,715	3,332,078	3,515,427	3,459,887
912021 Transfer To Fund 62021	23,325	0	0	0
912022 Transfer To Fund 62022	610	0	0	0
912023 Transfer To Fund 62023	1,480	0	0	0
912024 Transfer To Fund 62024	9,282	0	0	0
912025 Transfer To Fund 62025	0	0	45,367	0
912034 Transfer To Fund 62034	435,373	597,489	346,855	494,903
912206 Transfer To Fund 2206	2,506,010	2,430,507	530,507	0
912403 Transfer To Fund 2403	493,737	0	0	0
912404 Transfer To Fund 2404	631,179	600,000	600,000	581,000
912405 Transfer To Fund 2405	350,000	350,000	350,000	539,000
912409 Transfer To Fund 2409	1,605,987	570,000	0	0
912410 Transfer To Fund 2410	152,230	343,036	343,036	431,317
912411 Transfer To Fund 2411	500,000	101,297	2,001,297	2,563,000
913201 Transfer To Fund 3201	0	0	1,472,642	0
913301 Transfer To Fund 3301	130,000	130,000	130,000	130,000
914102 Transfer To Fund 4102	0	0	239,015	0
914105 Transfer To Fund 4105	4,850,000	4,850,000	5,250,085	5,000,000
914300 Transfer To Fund 4300	125,300	0	742,086	0
914501 Transfer To Fund 4501	1,109,057	0	229,000	179,439
915103 Transfer To Fund 5103	400,000	400,000	400,000	400,000
91553A Transfer To Fund 1553a	300,000	300,000	300,000	0
919000 Transfer To Grant Fund	1,832	0	3,255	0
919224 Transfer To Grant Fund 128101	4,748	0	0	0
919238 Transfer To Grant Fund 13643	6,142	0	0	0
919242 Transfer To Grant Fund 12400	21,205	16,251	0	0
919247 Transfer To Grant Fund 13644	3,231	0	0	0
919255 Transfer To Fund 133711	58,715	0	220	0
919260 Transfer To Grant Fund 13646	5,114	0	0	0
919261 Transfer To Grant Fund 13645	7,692	0	13,496	0

Martin County  
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**Non-Departmental**

**Expenditures and Revenues (cont)**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
919263 Transfer To Grant Fund 13647	2,726	0	0	0
919264 Transfer To Grant Fund 13648	14,340	0	20,618	0
919266 Transfer To Grant Fund 13649	14,020	0	129,575	0
919268 Transfer To Grant Fund 13650	3,984	0	67,612	0
919269 Transfer To Grant Fund 13651	2,264	0	17,736	0
919271 Transfer To Grant Fund 139925	0	0	237,605	0
919272 Transfer To Grant Fund 133714	68,834	0	2,216,043	0
919273 Transfer To Grant Fund 139926	2,941	0	0	0
919274 Transfer To Grant Fund 13653	23,621	0	285,360	0
919275 Transfer To Grant Fund 133715	127,291	0	532,532	0
919277 Transfer To Grant Fund 13654	0	0	55,520	0
919278 Transfer To Fund 128102	0	0	3,546	0
919280 Transfer To Fund 139930	0	0	60,000	0
919281 Transfer To Fund 133717	0	0	373,558	0
919282 Transfer To Fund 12872	0	0	1,011	0
919283 Transfer To Fund 12878	0	0	1,977	0
<b>Total Expenses</b>	<b>87,235,487</b>	<b>131,306,217</b>	<b>112,801,971</b>	<b>133,437,579</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	18,733,357	30,073,210	22,652,551	30,811,406
1104 District Four MSTU	11,774	11,774	11,774	11,774
1110 Unincorporated MSTU	72,827	98,587	112,714	297,754
1111 Building and Permitting	12,860	7,997,926	244,358	7,608,059
1120 Consolidated Fire/Ems	3,193,762	2,684,431	3,850,011	3,132,954
1130 Consolidated Parks	1,527,797	1,542,482	1,532,237	1,626,633
1131 Sailfish Splash Waterpark	8,475	0	3,469	5,759
1137 Community Broadband Network	0	46,407	0	57,672
1140 Stormwater MSTU	509,517	453,569	376,409	517,765
1150 Countywide Road Maintenance MSTU	260,774	1,755,359	758,494	289,183
13643 Fdot Customs Facility #431001	125,300	0	0	0
13644 Fdot Apron Rehabilitation #431215	0	0	208,168	0
13645 Fdot Runway 12-30 Lighting	0	0	15,383	0
1401 Administrative Fee Impact Fee	0	200	0	52,200
1411 Public Building Impact Fees	349,401	470,500	220,000	678,500
1425 Fire Protection/Ems Impact Fees	10,318	0	0	0
1428 Emergency Shelters Impact Fees	0	0	0	17,863
1436 Law Enforcement Impact Fees - 1a	0	0	0	350,000
1457 Rural Road Impact Fees	87,040	0	0	63,000
1458 Urban Road Impact Fees	335,967	1,238,804	1,596,226	1,207,000
1459 Pedestrian/Bicycle Path Impact Fees	7,379	45,600	237,560	600
1491 Open Space/Conservation Land Impact	0	0	0	60,000
1492 Active Parkland	31,083	52,000	0	152,000
1525 Health Care/Medical Services	3,600,032	4,169,181	4,053,135	4,405,170
1551 Economic Development	445,084	272,000	297,000	305,322
1552 Tourist Development	165	0	0	15,034
1553 Economic Dev Imp Fee Mitigation	600,000	200,000	5,250	2,000
1553A Ec Dev Mit-Mc Business Opportunity	501,000	300,000	8,250	2,000
1581 \$2 Ma Crim Justice I S - State Atty	0	0	0	3,884

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**Non-Departmental**

**Expenditures and Revenues (cont)**

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
1584 \$2 Ma Crim Justice I S - G A Litem	0	0	0	9,034
1586 \$65 LCL Ord-Legal Aid Fs939.185	1	0	1	0
1587 \$65 LCL Ord-Law Library Fs939.185	372	0	1,697	0
1588 \$65 LCL Ord-Alt Juv Prog Fs939.185	10,636	0	2,113	0
1589 \$15 LCL Ord-Ct Facilities Fs318.18	152,230	304,460	304,460	306,235
2104 General Obligation Ref Bonds, 2004	618,521	620,800	615,940	0
2206 Gas Tax Revenue Bonds, 2006	3,172,915	2,376,407	3,005,597	0
2402 Improvement Revenue Notes	227,346	0	0	0
2403 State Revolving Funds	1,416,070	250,000	165,964	250,000
2404 Sheriff/EOC Campus&Boat Ramp	617,855	601,200	599,599	582,500
2405 Imprv Revenue Note, Series 2005	579,462	563,000	562,805	548,120
2407 Capital Improv Rev Note Series 2010	267,672	280,300	266,973	267,800
2408 Capital Improv Rev Note Series 2011	514,251	525,300	511,385	514,417
2409 Capital Improv Rev Note Series 2012	1,616,145	570,500	0	0
2410 Lease Purchase Refunding Note Ser 2	425,959	431,817	430,672	431,317
2411 Gas Tax Refunding Rev Not Ser 2014	460,892	2,001,297	509,665	2,585,167
3102 Other County Capital Projects	283,340	4,240,428	1,138,302	937,377
3104 Capital Projects-2011 Cap Rev Imprv	0	0	3,441	0
3201 Beaches	25,168	104,916	328,647	131,538
3203 Golf Course Development	1,109,057	91,000	79,000	91,000
3301 Road Projects	562,153	838,481	714,130	1,000,346
3302 Gas Tax 7/8 - Roads	2,314,137	1,907,880	2,281,246	1,907,880
3304 Gas Tax Refunding Rev Bonds Project	0	0	22,134,185	0
4102 Consolidated - Operating	15,501,485	22,957,647	8,324,410	27,918,005
4103 Consolidated Water - CFC	887,060	4,174,669	0	5,153,521
4104 Consolidated Sewer - CFC	748,579	1,994,996	0	2,498,281
4105 Consolidated R & R	1,640,321	64,700	0	106,472
4200 Solid Waste	760,289	9,750,103	0	11,054,497
4300 Airport	369,168	348,822	589,918	32,656
4501 Martin County Golf Course	1,936	0	3,563	11,800
5101 Property Insurance	3,980,371	4,203,000	3,958,499	4,208,000
5102 Health Insurance	17,372,492	18,175,031	19,052,668	18,261,792
5103 OPEB	0	404,000	0	404,000
5300 Vehicle Maintenance	5,916	21,231	8,133	120,008
6201 Law Enforcement Trust Fund	136,807	150,000	101,142	120,000
6202 Jensen Beach CRA Trust Fund	37,955	48,376	28,075	54,486
62021 Rio CRA Trust Fund	82,624	118,641	68,865	342,492
62022 Hobe Sound CRA Trust Fund	129,868	175,966	102,179	160,176
62023 Port Salerno CRA Trust Fund	83,039	118,050	68,525	128,524
62024 Golden Gate CRA Fund	20,214	30,630	17,772	64,383
62025 Indiantown District 3 CRA Fund	16,608	20,810	12,088	59,108
62026 Palm City CRA Fund	65,065	85,016	109,351	101,680
62034 Community Development Admin	147,209	182,705	172,139	187,987
62035 CRA Housing	34,697	0	0	0
62036 Indiantown District 5 CRA Fund	0	0	45,367	23,597
6204 D Slosberg Driver Education Trust	80,000	85,000	85,000	110,000
6301 Indiantown Community Trust	8,500	5,000	0	10,000
31100 Ad Valorem Taxes	0	908,116	0	911,185
31241 First Local Option Fuel Tax	309,294	0	0	0
33110 Federal Grants/General Government	2,349	0	1,239	0

**Non-Departmental**

**Expenditures and Revenues (cont)**

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
33169 Federal Grants/Other Human Services	0	0	2,091	0
33420 State Grants/Public Safety	443	0	418	0
33439 State Grants/Other Physical Envir	0	0	4,025,204	0
33720 Local Grants/Public Safety	102	0	0	0
34640 Animal Control Fees	0	149,000	0	149,000
34750 Special Rec Facilities Fees	0	5,746	0	0
36100 Interest Earnings	0	0	-3	0
36200 Rents and Royalties	9,504	9,146	9,666	9,666
36900 Other Miscellaneous Revenues	5,500	0	63,979	0
38300 Capital Lease Proceeds	0	0	5,355,323	0
38920 Grants and Donations	0	0	491,542	0
38930 Grants & Donations - State	0	0	252,512	0
814300 Transfer From Fund 4300	0	0	13,496	0
<b>Total Revenues</b>	<b>87,235,487</b>	<b>131,306,217</b>	<b>112,801,971</b>	<b>133,437,579</b>

Martin County  
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**Non-Departmental  
Non-Departmental Program**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	0	0	15,997	0
01202 PTO Payout	305,629	485,725	416,362	493,225
01203 Standby Pay	910	0	0	0
01205 IAFF - Leave Payout	176,678	150,000	321,936	340,000
01400 Overtime	21,593	0	0	0
02101 FICA	24,807	32,178	43,245	32,643
02102 Medicare	5,816	7,527	10,641	7,636
02200 Retirement Contributions	46,048	37,680	70,397	39,593
02300 Life and Health Insurance	28,180	0	33,190	0
03100 Professional Services	678,042	377,950	1,333,830	406,950
03101 Professional Services - IT	18,600	0	0	0
03102 Prof Serv-Outside Counsel-Lit	1,584,946	668,375	2,056,373	70,000
03103 Prof Serv-Outside Counsel-Non-Lit	196,196	30,000	227,030	170,000
03200 Accounting and Auditing	333,640	340,000	346,612	355,000
03300 Court Reporter Services	4,672	0	53,087	0
03400 Other Contractual Services	1,335,558	424,688	469,130	131,019
03409 Mowing & Landscaping Services	0	0	0	7,000
03410 Other Contractual Svcs - Staffing	0	0	1,238	0
04000 Travel and Per Diem	1,867	12,500	4,511	12,500
04100 Communications	36,665	32,500	16,505	32,500
04200 Freight and Postage	2,900	8,200	7,796	8,200
04303 Water/Sewer Services	254	0	386	0
04304 Garbage/Solid Waste Services	6	0	40	0
04400 Rentals and Leases	226,046	235,703	227,426	235,703
04500 Insurance	3,200,000	4,200,000	4,200,000	4,200,000
04600 Repairs and Maintenance	0	5,000	44,202	5,000
04611 Building Repair and Maintenance	26,231	0	7,642	0
04700 Printing and Binding	0	6,300	6,017	6,300
04900 Other Current Charges	1,624,588	1,541,513	1,506,564	1,541,513
04901 Indirect Costs	2,250,034	2,277,499	2,277,499	2,277,499
04904 Legal Settlements	89,000	0	0	0
05100 Office Supplies	4,398	200	156	200
05175 Computer Equipment \$1,000-\$4999.99	0	0	6,645	0
05179 Other Equipment \$1000-\$4999.99	0	0	1,775,977	0
05195 Non-Capital Computer Equipment	930	0	9,664	0
05199 Other Non-Capital Equipment	4,947	0	2,960	0
05200 Operating Supplies	19,271	12,000	780	12,000
05207 Computer Supplies	0	0	26	0
05208 Software Licenses	3,350	3,150	3,600	3,600
05210 Food	4,861	5,000	3,960	5,000
05400 Publications and Memberships	90,550	95,596	146,164	145,596
05402 Publications/Subscriptions	300	0	300	0
05500 Training	25,874	55,000	20,759	55,000
05900 Depreciation	10,999,514	0	0	0
05901 Amortization	734,668	0	0	0
06100 Land	112,482	0	0	0
06400 Furniture and Equipment	0	0	6,373,265	0
06410 Vehicles - Fleet Maintenance	0	0	24,074	0
07100 Principal	783,332	0	0	0
07200 Interest	227,526	0	0	0
08100 Aid To Governmental Agencies	3,114,413	3,321,644	3,394,772	4,955,353
08200 Aid To Private Organizations	15,000	500,000	13,500	4,000

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**Non-Departmental  
Non-Departmental Program**

**Expenditures and Revenues (cont)**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
09902 Budget Reserves/ Capital Outlay	0	0	0	432,543
<b>Total Expenses</b>	<b>28,360,320</b>	<b>14,865,928</b>	<b>25,474,259</b>	<b>15,985,573</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	11,706,163	9,449,512	14,820,238	10,392,873
1110 Unincorporated MSTU	72,827	78,587	112,714	78,639
1111 Building and Permitting	12,860	13,789	22,810	13,820
1120 Consolidated Fire/Ems	2,153,584	2,094,431	2,361,374	2,259,238
1130 Consolidated Parks	1,527,797	1,532,482	1,532,237	1,526,633
1131 Sailfish Splash Waterpark	8,475	0	3,469	5,759
1140 Stormwater MSTU	106,576	118,162	126,409	102,765
1150 Countywide Road Maintenance MSTU	58,906	62,876	100,441	85,183
1425 Fire Protection/Ems Impact Fees	10,318	0	0	0
1457 Rural Road Impact Fees	87,040	0	0	0
1492 Active Parkland	31,083	0	0	0
1525 Health Care/Medical Services	9,163	0	1,572	0
1552 Tourist Development	165	0	0	3,456
1553 Economic Dev Imp Fee Mitigation	0	200,000	5,250	2,000
1553A Ec Dev Mit-Mc Business Opportunity	15,000	300,000	8,250	2,000
3102 Other County Capital Projects	82,613	95,911	97,674	158,818
3201 Beaches	25,168	97,616	91,042	92,738
3301 Road Projects	551,739	516,521	583,895	516,599
4102 Consolidated - Operating	7,719,138	90,650	0	90,650
4103 Consolidated Water - CFC	887,060	0	0	0
4104 Consolidated Sewer - CFC	748,579	0	0	0
4105 Consolidated R & R	1,640,321	0	0	0
4200 Solid Waste	739,084	26,075	0	26,075
4300 Airport	3,208	6,895	0	6,910
4501 Martin County Golf Course	1,936	0	3,563	0
5300 Vehicle Maintenance	5,916	7,469	8,133	7,486
6202 Jensen Beach CRA Trust Fund	0	0	0	19,822
62021 Rio CRA Trust Fund	0	0	0	239,812
62022 Hobe Sound CRA Trust Fund	0	0	0	30,000
62023 Port Salerno CRA Trust Fund	0	0	0	32,000
62024 Golden Gate CRA Fund	0	0	0	30,000
62025 Indiantown District 3 CRA Fund	0	0	0	41,387
62026 Palm City CRA Fund	0	0	0	30,000
62034 Community Development Admin	147,209	169,206	172,139	174,388
62036 Indiantown District 5 CRA Fund	0	0	0	16,522
33110 Federal Grants/General Government	2,349	0	1,239	0
33169 Federal Grants/Other Human Services	0	0	2,091	0
33420 State Grants/Public Safety	443	0	418	0
33720 Local Grants/Public Safety	102	0	0	0
34750 Special Rec Facilities Fees	0	5,746	0	0
36100 Interest Earnings	0	0	-3	0
36900 Other Miscellaneous Revenues	5,500	0	63,979	0
38300 Capital Lease Proceeds	0	0	5,355,323	0
<b>Total Revenues</b>	<b>28,360,320</b>	<b>14,865,928</b>	<b>25,474,259</b>	<b>15,985,573</b>

**Non-Departmental  
Non-Departmental Program**

**Accounts of Interest**

- 03100 - Increase due to cost allocation study (\$12,000) and Increase in Legislative session support relating to water policy (\$22,000); decontamination monitoring at Courthouse lot site (\$20,000). coastal lobbying (\$67,750); Lobbying (\$149,200); asset management (\$36,000); employee background verification (\$20,000); drug-free testing (\$25,000); pay & classification study (\$5,000); grant writing costs (\$50,000).
- 03102 - Decrease for the one time litigation allocation (\$598,375); countywide legal services (\$70,000).
- 03103 - Increase due to (\$40,000) being moved from Administration Human Resources and estimate of the cost of IAFF contract negotiations (\$100,000). Countywide legal services (\$30,000).
- 03200 - Increase due to Annual County audit (\$307,000) and OPEB actuarial (\$18,000); financial advisor fees (\$30,000).
- 03400 - Decrease due to beach re-nourishment agreement ending in FY16; Fixed asset compliance (\$26,000); and fire control assessment fee (\$16,048); Cell Tower funds (\$8,971); Marine Infrastructure (\$40,000); Local Vessel fee (\$40,000).
- 03409 - (\$1,000) for mowing 1 lot in Indiantown CRA intended for resale or projects; (\$2,000) for mowing 2 lots in Port Salerno CRA intended for resale or projects; (\$4,000) for mowing 4 lots in Rio CRA intended for resale or projects.
- 04100 - Legal ads and public notices (\$30,000); job postings (\$2,500).
- 04400 - Annual rent charged to Field Operations located on Airport property (\$211,835); file storage and archiving (\$18,868); and Martin Cares (\$5,000).
- 04500 - Self-Insured Fund for property liability policy and workers compensation insurance (TRICO contribution for risk).
- 04900 - Bank administration investment and other bank fees (\$44,318); Pal Mar Water Control District (\$4,000); American Society of Composers, Authors and Publishers (ASCAP) license (\$2,000); child support fees (\$500); and Parks MSTU maintenance payments of (\$1,490,695).
- 04901 - Increase based on Indirect Cost Study approved in FY15.
- 05208 - Annual subscription for Intergovernmental Relations Program.
- 05210 - Martin Cares
- 05400 - Treasure Coast Planning (\$63,892); Florida Association of Counties (\$16,554); NACO (\$2,800); Shared Services Network (\$5,000); Small County Coalition (\$4,850); Florida Benchmarking Consortium (\$2,500); Indian River Lagoon (\$50,000)
- 05500 - Tuition reimbursement based on contract obligations
- 08100 - Decrease due to percentage change for CRA allocation. Countywide CRA (\$1,650,745); City of Stuart CRA (\$820,000); Beau Rivage Interlocal (\$484,608); FPL tangible personal property grant (\$2,000,000)
- 08200 - Decrease per Board direction. Economic Development Impact Fee Mitigation Program (\$2,000) and Economic Development Business Opportunity Program (\$2,000).
- 09902 - CRA Redevelopment plan update

**Significant Changes**

There are no significant program changes.

Martin County  
Fiscal Year 2017 Adopted Budget

**Non-Departmental  
Risk Management**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
02380 OPEB Cost	0	400,000	0	400,000
02500 Unemployment Compensation	39,515	100,000	4,725	100,000
02610 Other Postemployment Benefits	666,884	602,000	715,607	602,000
03100 Professional Services	7,390	40,000	8,577	40,000
03400 Other Contractual Services	10,484	20,000	17,007	20,000
04200 Freight and Postage	5,011	0	0	0
04500 Insurance	21,188,242	21,820,500	22,966,139	22,412,292
04900 Other Current Charges	2,350	0	1,350	0
04904 Legal Settlements	11,000	0	0	0
05199 Other Non-Capital Equipment	77,394	0	0	0
05213 Medical Supplies	50,992	0	18,094	0
<b>Total Expenses</b>	<b>22,059,261</b>	<b>22,982,500</b>	<b>23,731,499</b>	<b>23,574,292</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	706,398	712,500	720,332	712,500
5101 Property Insurance	3,980,371	4,200,000	3,958,499	4,200,000
5102 Health Insurance	17,372,492	17,670,000	19,052,668	18,261,792
5103 OPEB	0	400,000	0	400,000
<b>Total Revenues</b>	<b>22,059,261</b>	<b>22,982,500</b>	<b>23,731,499</b>	<b>23,574,292</b>

**Accounts of Interest**

- 03100 - Cost of actuarial reporting and training programs / seminars for employees
- 03400 - Employee Assistance program (EAP)
- 04500 - Self Insurance charges for property insurance (\$4,200,000); health insurance and Wellness Clinic (\$18,201,792); and risk insurance (\$10,500).

**Significant Changes**

There are no significant program changes.



Martin County  
Fiscal Year 2017 Adopted Budget

**Non-Departmental  
Economic Development**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03400 Other Contractual Services	345,000	272,000	297,000	272,000
<b>Total Expenses</b>	<b>345,000</b>	<b>272,000</b>	<b>297,000</b>	<b>272,000</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1551 Economic Development	345,000	272,000	297,000	272,000
<b>Total Revenues</b>	<b>345,000</b>	<b>272,000</b>	<b>297,000</b>	<b>272,000</b>

**Accounts of Interest**

03400 - Business Development Board funding for operations (\$260,000) and matching funds (\$12,000)

**Significant Changes**

There are no significant program changes.

Martin County  
Fiscal Year 2017 Adopted Budget

**Non-Departmental  
Grants & Aid / Service Contracts**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03400 Other Contractual Services	591,136	605,796	605,796	682,402
04400 Rentals and Leases	14,850	14,900	15,102	15,103
04900 Other Current Charges	7,228	0	6,169	0
08100 Aid To Governmental Agencies	1,854,087	2,223,686	2,392,162	2,478,919
08200 Aid To Private Organizations	665,522	656,309	675,140	637,789
08300 Other Grants and Aids	1,469,849	1,655,474	1,355,549	1,655,474
<b>Total Expenses</b>	<b>4,602,672</b>	<b>5,156,165</b>	<b>5,049,919</b>	<b>5,469,687</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	902,025	745,640	900,492	803,409
1104 District Four MSTU	11,774	11,774	11,774	11,774
1525 Health Care/Medical Services	3,590,869	4,155,605	4,042,987	4,385,838
6204 D Slosberg Driver Education Trust	80,000	85,000	85,000	110,000
6301 Indiantown Community Trust	8,500	0	0	0
34640 Animal Control Fees	0	149,000	0	149,000
36200 Rents and Royalties	9,504	9,146	9,666	9,666
<b>Total Revenues</b>	<b>4,602,672</b>	<b>5,156,165</b>	<b>5,049,919</b>	<b>5,469,687</b>

**Accounts of Interest**

- 03400 - Humane Society of the Treasure Coast (\$560,047); Historical Society-House of Refuge (\$76,606); Treasure Coast Wildlife Hospital (\$45,749)
- 04400 - Port Salerno Fishing Dock License - The Port Salerno Commercial Fishing Dock Authority reimburses the County 64% of the DEP Lease.
- 08100 - Dori Slosberg Driver Education Fund (\$110,000); Medicaid - Hospital - based on SB1520 Medicaid Billing methodology(\$1,310,180); MC Health Dept - Immunization Funding (\$113,713); Volunteers in Medicine (\$200,000) Health Care Responsibility Act (\$35,000); Martin County Health Department (\$710,026)
- 08200 - Boys and Girls Club (\$17,500); Treasure Coast Food Bank (\$20,000); Early Learning coalition (\$16,186); ARC (\$1,900); Alzheimer's Community Care (\$2,500); New Horizons (\$331,445); Veterans Homeless (\$10,000); Helping People Succeed (\$11,250); Children's Home Society (\$30,000); 211 Service (\$10,500); Alzheimer's Community Care (\$5,000); Treasure Coast Homeless Council (\$25,000); ARC (\$12,600); Arts Council (\$44,000); Council on Aging - Senior Dining (\$11,774); Council on Aging - Log Cabin (\$88,134)
- 08300 - Indigent medicine & drugs (\$7,124); County indigent hospitalization (\$1,648,350)

**Significant Changes**

There are no significant program changes.

Martin County  
Fiscal Year 2017 Adopted Budget

**Non-Departmental  
Debt Service**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03400 Other Contractual Services	79,832	82,000	78,044	82,000
04900 Other Current Charges	6,985	0	1,710	0
04990 Bad Debt Expense	23,471	25,000	17,802	25,000
07100 Principal	8,237,141	11,826,760	28,520,019	11,146,053
07200 Interest	4,740,536	4,527,091	5,453,857	4,277,707
07300 Other Debt Service Costs	120,421	44,900	48,647	38,700
<b>Total Expenses</b>	<b>13,208,386</b>	<b>16,505,751</b>	<b>34,120,080</b>	<b>15,569,460</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	4,257	1,309,036	1,330,891	1,263,841
1120 Consolidated Fire/Ems	545,399	10,000	908,637	0
2104 General Obligation Ref Bonds, 2004	618,521	620,800	615,940	0
2206 Gas Tax Revenue Bonds, 2006	2,672,915	2,376,407	3,005,597	0
2402 Improvement Revenue Notes	227,346	0	0	0
2403 State Revolving Funds	1,416,070	165,694	165,964	165,965
2404 Sheriff/EOC Campus & Boat Ramp	617,855	600,443	599,599	582,500
2405 Imprv Revenue Note, Series 2005	579,462	562,391	562,805	548,120
2407 Capital Improv Rev Note Series 2010	267,672	265,134	266,973	267,800
2408 Capital Improv Rev Note Series 2011	514,251	514,733	511,385	514,417
2409 Capital Improv Rev Note Series 2012	1,616,145	562,630	0	0
2410 Lease Purchase Refunding Note Ser 2	425,959	431,817	430,672	431,317
2411 Gas Tax Refunding Rev Not Ser 2014	460,892	516,284	509,665	2,585,167
3102 Other County Capital Projects	0	0	0	604,759
3104 Capital Projects-2011 Cap Rev Imprv	0	0	3,441	0
3304 Gas Tax Refunding Rev Bonds Project	0	0	22,134,185	0
4102 Consolidated - Operating	2,932,347	7,662,266	3,074,325	7,694,389
31100 Ad Valorem Taxes	0	908,116	0	911,185
31241 First Local Option Fuel Tax	309,294	0	0	0
<b>Total Revenues</b>	<b>13,208,386</b>	<b>16,505,751</b>	<b>34,120,080</b>	<b>15,569,460</b>

**Accounts of Interest**

- 03400 - Financial services/Tax Collector Fees in Utilities Department.
- 07100 - This line item is based upon the amount of principal due each year.
- 07200 - This line item is based upon the amount of interest due each year.
- 07300 - This line item is for any other debt expenditures.

**Significant Changes**

There are no significant program changes.

Martin County  
Fiscal Year 2017 Adopted Budget

**Non-Departmental  
Budgeted Transfers**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
09100 Interfund Transfers	172,870	150,000	101,142	120,000
910001 Transfer To Fund 0001	782,911	250,000	2,802,562	250,000
911110 Transfer To Fund 1110	0	221,548	221,548	261,579
911521 Transfer To Fund 1521	0	197,442	197,442	207,686
911551 Transfer To Fund 1551	115,000	0	0	0
911553 Transfer To Fund 1553	200,000	200,000	200,000	0
911583 Transfer To Fund 1583	137,074	148,738	85,950	150,316
911584 Transfer To Fund 1584	0	1,778	1,778	0
911585 Transfer To Fund 1585	11,009	0	3,812	0
911589 Transfer To Fund 1589	3,248,715	3,332,078	3,515,427	3,459,887
912021 Transfer To Fund 62021	23,325	0	0	0
912022 Transfer To Fund 62022	610	0	0	0
912023 Transfer To Fund 62023	1,480	0	0	0
912024 Transfer To Fund 62024	9,282	0	0	0
912025 Transfer To Fund 62025	0	0	45,367	0
912034 Transfer To Fund 62034	435,373	597,489	346,855	494,903
912206 Transfer To Fund 2206	2,506,010	2,430,507	530,507	0
912403 Transfer To Fund 2403	493,737	0	0	0
912404 Transfer To Fund 2404	631,179	600,000	600,000	581,000
912405 Transfer To Fund 2405	350,000	350,000	350,000	539,000
912409 Transfer To Fund 2409	1,605,987	570,000	0	0
912410 Transfer To Fund 2410	152,230	343,036	343,036	431,317
912411 Transfer To Fund 2411	500,000	101,297	2,001,297	2,563,000
913201 Transfer To Fund 3201	0	0	1,472,642	0
913301 Transfer To Fund 3301	130,000	130,000	130,000	130,000
914102 Transfer To Fund 4102	0	0	239,015	0
914105 Transfer To Fund 4105	4,850,000	4,850,000	5,250,085	5,000,000
914300 Transfer To Fund 4300	125,300	0	742,086	0
914501 Transfer To Fund 4501	1,109,057	0	229,000	179,439
915103 Transfer To Fund 5103	400,000	400,000	400,000	400,000
91553A Transfer To Fund 1553a	300,000	300,000	300,000	0
919000 Transfer To Grant Fund	1,832	0	3,255	0
919224 Transfer To Grant Fund 128101	4,748	0	0	0
919238 Transfer To Grant Fund 13643	6,142	0	0	0
919242 Transfer To Grant Fund 12400	21,205	16,251	0	0
919247 Transfer To Grant Fund 13644	3,231	0	0	0
919255 Transfer To Fund 133711	58,715	0	220	0
919260 Transfer To Grant Fund 13646	5,114	0	0	0
919261 Transfer To Grant Fund 13645	7,692	0	13,496	0
919263 Transfer To Grant Fund 13647	2,726	0	0	0
919264 Transfer To Grant Fund 13648	14,340	0	20,618	0
919266 Transfer To Grant Fund 13649	14,020	0	129,575	0
919268 Transfer To Grant Fund 13650	3,984	0	67,612	0
919269 Transfer To Grant Fund 13651	2,264	0	17,736	0
919271 Transfer To Grant Fund 139925	0	0	237,605	0
919272 Transfer To Grant Fund 133714	68,834	0	2,216,043	0
919273 Transfer To Grant Fund 139926	2,941	0	0	0
919274 Transfer To Grant Fund 13653	23,621	0	285,360	0
919275 Transfer To Grant Fund 133715	127,291	0	532,532	0
919277 Transfer To Grant Fund 13654	0	0	55,520	0
919278 Transfer To Fund 128102	0	0	3,546	0
919280 Transfer To Fund 139930	0	0	60,000	0

Martin County  
Fiscal Year 2017 Adopted Budget

**Non-Departmental  
Budgeted Transfers**

**Expenditures and Revenues (cont)**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
919281 Transfer To Fund 133717	0	0	373,558	0
919282 Transfer To Fund 12872	0	0	1,011	0
919283 Transfer To Fund 12878	0	0	1,977	0
<b>Total Expenses</b>	<b>18,659,847</b>	<b>15,190,164</b>	<b>24,129,215</b>	<b>14,768,127</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	5,414,513	5,180,036	4,880,597	4,513,783
1111 Building and Permitting	0	221,548	221,548	261,579
1120 Consolidated Fire/Ems	494,778	580,000	580,000	570,000
1140 Stormwater MSTU	402,941	250,000	250,000	250,000
1150 Countywide Road Maintenance MSTU	201,868	130,000	658,053	130,000
13643 Fdot Customs Facility #431001	125,300	0	0	0
13644 Fdot Apron Rehabilitation #431215	0	0	208,168	0
13645 Fdot Runway 12-30 Lighting	0	0	15,383	0
1411 Public Building Impact Fees	349,401	220,000	220,000	382,137
1428 Emergency Shelters Impact Fees	0	0	0	17,863
1457 Rural Road Impact Fees	0	0	0	63,000
1458 Urban Road Impact Fees	335,967	631,804	1,596,226	600,000
1459 Pedestrian/Bicycle Path Impact Fees	7,379	0	237,560	0
1525 Health Care/Medical Services	0	8,576	8,576	8,627
1551 Economic Development	100,084	0	0	0
1553 Economic Dev Imp Fee Mitigation	600,000	0	0	0
1553A Ec Dev Mit-Mc Business Opportunity	486,000	0	0	0
1586 \$65 LCL Ord-Legal Aid Fs939.185	1	0	1	0
1587 \$65 LCL Ord-Law Library Fs939.185	372	0	1,697	0
1588 \$65 LCL Ord-Alt Juv Prog Fs939.185	10,636	0	2,113	0
1589 \$15 LCL Ord-Ct Facilities Fs318.18	152,230	304,460	304,460	306,235
2206 Gas Tax Revenue Bonds, 2006	500,000	0	0	0
3102 Other County Capital Projects	200,727	150,000	1,040,628	150,000
3201 Beaches	0	0	237,605	0
3203 Golf Course Development	1,109,057	0	79,000	0
3301 Road Projects	10,415	0	130,235	0
3302 Gas Tax 7/8 - Roads	2,314,137	1,900,000	2,281,246	1,900,000
4102 Consolidated - Operating	4,850,000	4,850,000	5,250,085	5,000,000
4200 Solid Waste	21,205	16,251	0	0
4300 Airport	365,959	0	589,918	0
6201 Law Enforcement Trust Fund	136,807	150,000	101,142	120,000
6202 Jensen Beach CRA Trust Fund	37,955	48,376	28,075	34,664
62021 Rio CRA Trust Fund	82,624	118,641	68,865	102,680
62022 Hobe Sound CRA Trust Fund	129,868	175,966	102,179	130,176
62023 Port Salerno CRA Trust Fund	83,039	118,050	68,525	96,524
62024 Golden Gate CRA Fund	20,214	30,630	17,772	34,383
62025 Indiantown District 3 CRA Fund	16,608	20,810	12,088	17,721
62026 Palm City CRA Fund	65,065	85,016	109,351	71,680
62035 CRA Housing	34,697	0	0	0
62036 Indiantown District 5 CRA Fund	0	0	45,367	7,075
33439 State Grants/Other Physical Envir	0	0	4,025,204	0
38920 Grants and Donations	0	0	491,542	0
38930 Grants & Donations - State	0	0	252,512	0
814300 Transfer From Fund 4300	0	0	13,496	0
<b>Total Revenues</b>	<b>18,659,847</b>	<b>15,190,164</b>	<b>24,129,215</b>	<b>14,768,127</b>

**Non-Departmental  
Budgeted Transfers**

**Accounts of Interest**

09100 - Law Enforcement Trust Fund

910001 - 919283 These line items vary depending upon the necessity to move dollars from one fund to another.

They include County match funds for grants, CRA funding, and transfers to the Constitutional Officers.

911110 - Transfer represents 35% of building related work in the 2017 Code Enforcement budget.

**Significant Changes**

There are no significant program changes.

Martin County  
Fiscal Year 2017 Adopted Budget

**Non-Departmental  
Reserves**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
09901 Budget Reserves For Contingencies	0	33,276,839	0	32,588,298
09902 Budget Reserves/ Capital Outlay	0	20,475,164	0	24,627,847
09905 Budget Reserves/ Long Term Care Fac	0	581,706	0	582,295
09907 Budget Reserve/Bldg Permit Waiver	0	2,000,000	0	0
<b>Total Expenses</b>	<b>0</b>	<b>56,333,709</b>	<b>0</b>	<b>57,798,440</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	0	12,676,486	0	13,125,000
1110 Unincorporated MSTU	0	20,000	0	219,115
1111 Building and Permitting	0	7,762,589	0	7,332,660
1120 Consolidated Fire/Ems	0	0	0	303,716
1130 Consolidated Parks	0	10,000	0	100,000
1137 Community Broadband Network	0	46,407	0	57,672
1140 Stormwater MSTU	0	85,407	0	165,000
1150 Countywide Road Maintenance MSTU	0	1,562,483	0	74,000
1401 Administrative Fee Impact Fee	0	200	0	52,200
1411 Public Building Impact Fees	0	250,500	0	296,363
1436 Law Enforcement Impact Fees - 1a	0	0	0	350,000
1458 Urban Road Impact Fees	0	607,000	0	607,000
1459 Pedestrian/Bicycle Path Impact Fees	0	45,600	0	600
1491 Open Space/Conservation Land Impact	0	0	0	60,000
1492 Active Parkland	0	52,000	0	152,000
1525 Health Care/Medical Services	0	5,000	0	10,705
1551 Economic Development	0	0	0	33,322
1552 Tourist Development	0	0	0	11,578
1581 \$2 Ma Crim Justice I S - State Atty	0	0	0	3,884
1584 \$2 Ma Crim Justice I S - G A Litem	0	0	0	9,034
2403 State Revolving Funds	0	84,306	0	84,035
2404 Sheriff/EOC Campus&Boat Ramp	0	757	0	0
2405 Imprv Revenue Note, Series 2005	0	609	0	0
2407 Capital Improv Rev Note Series 2010	0	15,166	0	0
2408 Capital Improv Rev Note Series 2011	0	10,567	0	0
2409 Capital Improv Rev Note Series 2012	0	7,870	0	0
2411 Gas Tax Refunding Rev Not Ser 2014	0	1,485,013	0	0
3102 Other County Capital Projects	0	3,994,517	0	23,800
3201 Beaches	0	7,300	0	38,800
3203 Golf Course Development	0	91,000	0	91,000
3301 Road Projects	0	321,960	0	483,747
3302 Gas Tax 7/8 - Roads	0	7,880	0	7,880
4102 Consolidated - Operating	0	10,354,731	0	15,132,966
4103 Consolidated Water - CFC	0	4,174,669	0	5,153,521
4104 Consolidated Sewer - CFC	0	1,994,996	0	2,498,281
4105 Consolidated R & R	0	64,700	0	106,472
4200 Solid Waste	0	9,707,777	0	11,028,422
4300 Airport	0	341,927	0	25,746
4501 Martin County Golf Course	0	0	0	11,800

Martin County  
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**Non-Departmental  
Reserves**

**Expenditures and Revenues (cont)**

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
5101 Property Insurance	0	3,000	0	8,000
5102 Health Insurance	0	505,031	0	0
5103 OPEB	0	4,000	0	4,000
5300 Vehicle Maintenance	0	13,762	0	112,522
62034 Community Development Admin	0	13,499	0	13,599
6301 Indiantown Community Trust	0	5,000	0	10,000
<b>Total Revenues</b>	<b>0</b>	<b>56,333,709</b>	<b>0</b>	<b>57,798,440</b>

**Accounts of Interest**

09901 - 09907 - Reserves are broken into various categories and are distributed among all the funds. Designated (restricted) reserves cannot be used for any general purpose; they have been reserved for a specific use. The following is a breakdown by fund and reserve type:

**FY17 RESERVES  
ALLOCATION BY TYPE**

	GENERAL FUND	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	INTERNAL SERVICE	TRUST & AGENCY	TOTAL RESERVES
Restricted	12,600,000	1,614,589		291,900	35,316	30,000	23,599	14,595,404
Restricted - Supervisor of Elections	25,000							25,000
Contingency	500,000	5,220,660	84,035	280,447	9,802,230	94,522		15,981,894
Building - Operational		1,986,000						1,986,000
Future Capital Outlay		1,017,600		72,880	23,537,367			24,627,847
Long-Term Care					582,295			582,295
<b>Total By Fund</b>	<b>13,125,000</b>	<b>9,838,849</b>	<b>84,035</b>	<b>645,227</b>	<b>33,957,208</b>	<b>124,522</b>	<b>23,599</b>	<b>57,798,440</b>

**Significant Changes**

There are no significant program changes.



**Community & Strategic Partnerships**

<b>Community &amp; Strategic Partnerships Program Chart</b> Total Full-Time Equivalents (FTE) = 5.00
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<b>Community Redevelopment Administration</b> Total Full Time Equivalents (FTE) = 3.3
<b>County Housing Program</b> Total Full Time Equivalents (FTE) = 0
<b>Legislative Division</b> Total Full Time Equivalents (FTE) = 1.7

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
<b>Total FTE</b>	5.00	5.00	5.00	.00	0 %
<b>Total Budget Dollars</b>	1,063,124	549,130	469,663	-79,467	-14.47 %

## Community & Strategic Partnerships

### **Introduction**

The Office of Community and Strategic Partnerships (CSP) works to advance many of the County's strategic goals at the federal, state, and community level, while building diverse partnerships.

CSP develops, coordinates and advances the Board's federal and state legislative program through the input of the Board and all County departments. The office also tracks and assesses the impact of legislation affecting Martin County and works with the Martin County federal and state legislative delegation and a dedicated team of lobbyists to advance and protect the County's interests in Washington and Tallahassee. CSP also serves as the central point of contact for the federal and state delegation and their staff. The CSP also provides support to regional initiatives important to the County's interests such as the County Coalition in partnership with other County departments.

At the neighborhood level, CSP coordinates the work of the Martin County Community Redevelopment Agency's (CRAs) seven redevelopment areas in Jensen Beach, Rio, Old Palm City, Golden Gate, Port Salerno, Hobe Sound, and Indiantown. Staff works with seven Neighborhood Advisory Committees who advise the Community Redevelopment Agency on projects in accordance with each area's adopted Community Redevelopment Plan and assists citizens in each of these neighborhoods on a daily basis.

Staff continually seeks partnerships with various County departments and other agencies to advance BOCC objectives and priorities and adopted Community Redevelopment Plans in the seven CRAs. The focus of the division is centered on a pro-active mindset that is intent on getting the best value from resources that become available through leveraging and multiplying resources and working collaboratively to achieve goals.

### **Key Issues and Trends**

In FY16, Martin County Board of County Commissioners identified nearly 30 unique federal issues and over 80 state issues in addition to matters identified as important to all counties through the Florida Association of Counties and National Association of Counties. CSP will continue to work with the Board and County departments on the County's legislative agenda and on advancing the many critical issues of importance to the Board at all levels of government.

Of priority in FY17 in the Community Redevelopment Areas is the continued advancement of infrastructure related projects, identification of grants and needed update of the Community Redevelopment Plans. The relevance and appropriateness of the CRA boundaries, including the mixed use overlays, and plan content will be examined, with repositioning and reprioritization of projects where identified as well as establishing measurements and greater education and community outreach

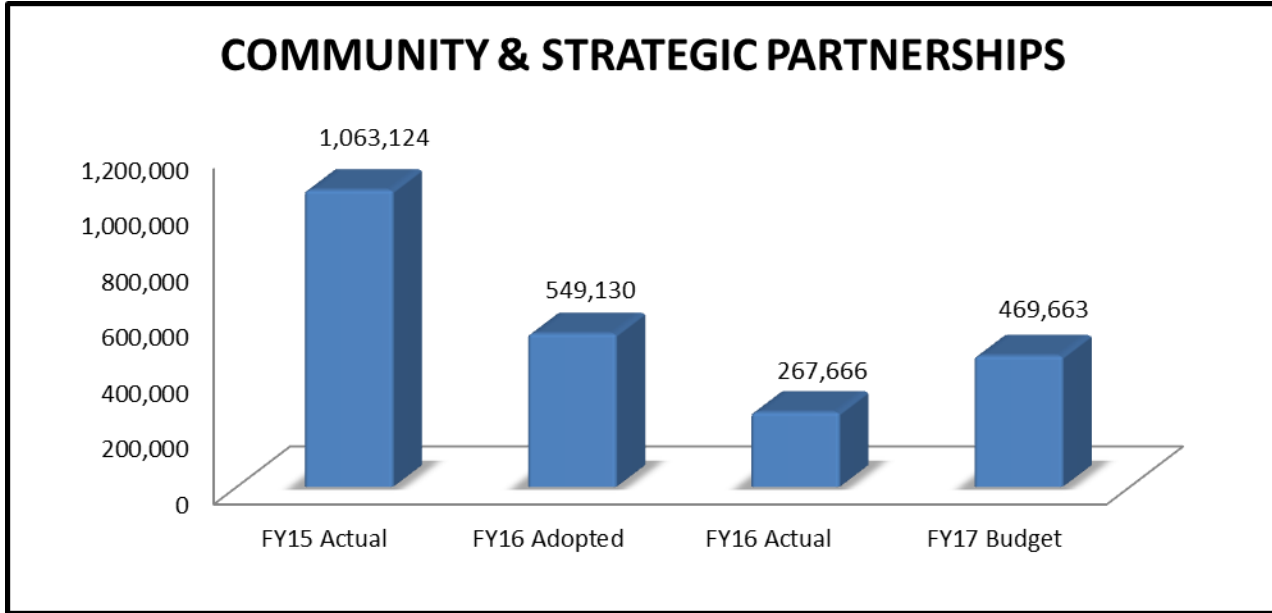
The Community Redevelopment Areas are experiencing investment by the private sector that is increasing in recent years and property values are stabilizing. CSP actions will be aimed at ensuring that these reinvestments take root.

The Office of Community & Strategic Partnerships' efforts will continue to be directed towards projects and partnerships that will protect and improve our community through neighborhood redevelopment and advancement of the County's priorities.

**Community & Strategic Partnerships**

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
Community Redevelopment Admin	381,501	449,972	267,666	302,671
County Housing Program	681,623	99,158	0	0
Legislative Division	0	0	0	166,992
<b>Total Expenses</b>	<b>1,063,124</b>	<b>549,130</b>	<b>267,666</b>	<b>469,663</b>



**Community & Strategic Partnerships**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	313,438	325,201	178,400	284,304
01501 Cell Phone Stipend	0	0	1,229	1,803
02101 FICA	18,666	20,162	10,389	17,628
02102 Medicare	4,366	4,716	2,429	4,123
02200 Retirement Contributions	37,364	38,200	18,913	21,381
02300 Life and Health Insurance	46,231	50,146	38,274	74,709
03100 Professional Services	0	20,000	0	20,000
03103 Prof Serv-Outside Counsel-Non-Lit	0	2,520	0	2,500
03400 Other Contractual Services	58,763	45,740	0	2,800
03409 Mowing & Landscaping Services	3,852	16,800	500	0
04000 Travel and Per Diem	0	0	4,004	22,450
04002 Travel and Per Diem/Educational	0	1,980	40	980
04100 Communications	481	1,820	0	1,820
04200 Freight and Postage	232	1,290	10	1,490
04301 Electricity	806	800	460	0
04302 Streetlights	2,872	4,800	3,071	0
04303 Water/Sewer Services	592	0	0	0
04401 Rentals and Leases/Pool Vehicles	2,940	5,500	230	2,400
04611 Building Repair and Maintenance	0	0	4,795	0
04700 Printing and Binding	720	2,600	0	2,400
04900 Other Current Charges	1,977	1,000	329	850
05100 Office Supplies	328	1,200	588	1,200
05195 Non-Capital Computer Equipment	577	0	0	0
05199 Other Non-Capital Equipment	0	350	1,552	0
05200 Operating Supplies	0	980	438	980
05207 Computer Supplies	95	0	0	500
05208 Software Licenses	217	0	0	0
05400 Publications and Memberships	125	980	1,080	2,200
05402 Publications/Subscriptions	546	525	0	1,025
05500 Training	0	1,820	935	2,120
06100 Land	350	0	0	0
06300 Improvements Other Than Buildings	18,188	0	0	0
06800 Intangible Assets	500	0	0	0
08201 Ship Downpayment Assistance	201,610	0	0	0
08202 Ship Rehabilitation	212,436	0	0	0
08203 Ship Emergency Assistance	72,058	0	0	0
08215 Project Delivery Services	58,023	0	0	0
08300 Other Grants and Aids	4,772	0	0	0
<b>Total Expenses</b>	<b>1,063,124</b>	<b>549,130</b>	<b>267,666</b>	<b>469,663</b>

**Community & Strategic Partnerships**

**Expenditures and Revenues (cont)**

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	93,454	113,940	88,157	166,992
12325 NSP 3	77,493	0	0	0
13321 SHIP-FL Fiscal 2011/12	16,980	0	0	0
13322 SHIP-FL FY14	65,373	0	0	0
62021 Rio CRA Trust Fund	3,494	10,300	2,002	0
62023 Port Salerno CRA Trust Fund	566	800	652	0
62024 Golden Gate CRA Fund	1,769	9,000	1,377	0
62025 Indiantown District 3 CRA Fund	1,400	1,800	0	0
62026 Palm City CRA Fund	0	500	0	0
62034 Community Development Admin	365,872	412,790	175,478	302,671
33150 Federal Grants/Economic Environ	126,521	0	0	0
33450 State Grants/Economic Environ	381,207	0	0	0
36140 Gain/Loss On Sale of Investments	-184,539	0	0	0
36900 Other Miscellaneous Revenues	113,534	0	0	0
<b>Total Revenues</b>	<b>1,063,124</b>	<b>549,130</b>	<b>267,666</b>	<b>469,663</b>

**Community & Strategic Partnerships  
Community Redevelopment Administration**

**Mission Statement**

In Martin County's Community Redevelopment Areas, it is our mission to improve and revitalize neighborhoods as characterized by decent and affordable housing, a suitable living environment, a preserved natural environment, and economic opportunities for the citizens of Martin County while preserving our historic neighborhoods.

**Services Provided**

Administration of the seven Community Redevelopment Agency areas, grants, and partnership development in the CRAs and countywide, community outreach, and project coordination.

**Goals and Objectives**

- Provide staff support to the Community Redevelopment Agency.
- Enhance outreach to residents, businesses and stakeholders in the redevelopment areas for input and collaboration.
- Implement and manage project partnerships within the Community Redevelopment Areas (CRA).
- Monitor and report on the implementation of the CRA Plans.
- Seek, apply for and manage contracts in relation to grants and other funding sources in CRAs and countywide.
- Provide guidance on redevelopment projects within the CRA.
- Identify viable projects which will have both an immediate and long-term positive effects with the redevelopment areas. Implementation of these projects in a feasible, cost-effective and timely manner.
- Assist in the provision of Affordable Housing through innovative partnerships.

**Benchmarks**

- Martin County's Community Redevelopment Areas are undergoing a renewed focus on core infrastructure needs long identified in each CRA.
- Projects are being closely coordinated across county departments.
- The Office's recent restructuring provides opportunities for new funding partnerships, and may present a new model for community redevelopment statewide.
- Other counties will benchmark against Martin County's CRA program as evidenced by requests for information and presentations from other counties and professional redevelopment organizations.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Community Participation in Public Mtgs	%	N/A	90.00	100.00	100.00
CRA-Building Permits Granted	#	N/A	900.00	862.00	900.00
CRA-Development Review Applications	%	58.00	20.00	31.00	35.00

**Outcomes**

Redevelopment of existing areas will result in citizen empowerment, well-planned and sustainable older communities, infill development within the urban service boundary, increased property values within CRAs, improved economic opportunities, and improved quality of life for residents.

**Community & Strategic Partnerships  
Community Redevelopment Administration**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Community Develop Specialist	2	
Urban Designer	1	
Cmty & Strat Partn Manager		.8
Community Development Director	1	
Executive Aide		.5
Community Coordinator		2
<b>Total FTE</b>	<b>4</b>	<b>3.3</b>

**Equipment Expenditures**

None

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**Community & Strategic Partnerships  
Community Redevelopment Administration**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	267,670	281,760	178,400	186,054
01501 Cell Phone Stipend	0	0	1,229	721
02101 FICA	15,829	17,469	10,389	11,536
02102 Medicare	3,702	4,086	2,429	2,698
02200 Retirement Contributions	34,005	35,046	18,913	13,992
02300 Life and Health Insurance	46,231	50,146	38,274	49,305
03100 Professional Services	0	20,000	0	20,000
03103 Prof Serv-Outside Counsel-Non-Lit	0	2,520	0	2,500
03400 Other Contractual Services	0	2,800	0	2,800
03409 Mowing & Landscaping Services	3,702	16,800	500	0
04000 Travel and Per Diem	0	0	4,004	0
04002 Travel and Per Diem/Educational	0	980	40	980
04100 Communications	481	1,820	0	1,820
04200 Freight and Postage	70	1,190	10	1,190
04301 Electricity	656	800	460	0
04302 Streetlights	2,872	4,800	3,071	0
04401 Rentals and Leases/Pool Vehicles	2,575	3,000	230	2,100
04611 Building Repair and Maintenance	0	0	4,795	0
04700 Printing and Binding	692	2,100	0	2,100
04900 Other Current Charges	350	350	329	350
05100 Office Supplies	257	700	588	700
05195 Non-Capital Computer Equipment	577	0	0	0
05199 Other Non-Capital Equipment	0	0	1,552	0
05200 Operating Supplies	0	980	438	980
05207 Computer Supplies	95	0	0	0
05208 Software Licenses	217	0	0	0
05400 Publications and Memberships	125	980	1,080	1,200
05402 Publications/Subscriptions	546	525	0	525
05500 Training	0	1,120	935	1,120
06100 Land	350	0	0	0
06800 Intangible Assets	500	0	0	0
<b>Total Expenses</b>	<b>381,501</b>	<b>449,972</b>	<b>267,666</b>	<b>302,671</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	8,400	14,782	88,157	0
62021 Rio CRA Trust Fund	3,494	10,300	2,002	0
62023 Port Salerno CRA Trust Fund	566	800	652	0
62024 Golden Gate CRA Fund	1,769	9,000	1,376	0
62025 Indiantown District 3 CRA Fund	1,400	1,800	0	0
62026 Palm City CRA Fund	0	500	0	0
62034 Community Development Administration	365,872	412,790	175,478	302,671
<b>Total Revenues</b>	<b>381,501</b>	<b>449,972</b>	<b>267,666</b>	<b>302,671</b>



**Community & Strategic Partnerships  
Community Redevelopment Administration**

**Accounts of Interest**

- 03100 - Residential/commercial capacity studies and traffic/transportation engineering analysis throughout CRAs as needed.
- 03103 - CRA Legal Advisor
- 03400 - Transcription services for CRA meetings.
- 03409 - 04301, 04302 Line items for lawn mowing, electricity, and streetlights are no longer needed in the operating budget due to restructuring of the department.
- 05400 - Florida Redevelopment Association annual dues projected to increase.

**Significant Changes**

During FY16 Community Development Department was restructured into the Office of Community and Strategic Partnerships encompassing activities related to community redevelopment and to legislative efforts coordination.

Martin County  
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**Community & Strategic Partnerships  
County Housing Program**

**Staffing Summary**

Job Title	FY2016	FY2017
Housing Program Coordinator	1	
<b>Total FTE</b>	<b>1</b>	

**Expenditures and Revenues**

Expense Classification	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
01200 Regular Salaries	45,769	43,441	0	0
02101 FICA	2,838	2,693	0	0
02102 Medicare	664	630	0	0
02200 Retirement Contributions	3,359	3,154	0	0
03400 Other Contractual Services	58,763	42,940	0	0
03409 Mowing & Landscaping Services	150	0	0	0
04002 Travel and Per Diem/Educational	0	1,000	0	0
04200 Freight and Postage	161	100	0	0
04301 Electricity	150	0	0	0
04303 Water/Sewer Services	592	0	0	0
04401 Rentals and Leases/Pool Vehicles	365	2,500	0	0
04700 Printing and Binding	28	500	0	0
04900 Other Current Charges	1,627	650	0	0
05100 Office Supplies	71	500	0	0
05199 Other Non-Capital Equipment	0	350	0	0
05500 Training	0	700	0	0
06300 Improvements Other Than Buildings	18,188	0	0	0
08201 Ship Down-payment Assistance	201,610	0	0	0
08202 Ship Rehabilitation	212,436	0	0	0
08203 Ship Emergency Assistance	72,058	0	0	0
08215 Project Delivery Services	58,023	0	0	0
08300 Other Grants and Aids	4,772	0	0	0
<b>Total Expenses</b>	<b>681,623</b>	<b>99,158</b>	<b>0</b>	<b>0</b>

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
0001 General Fund	85,054	99,158	0	0
12324 Neighborhood Stab/CDBG 3/09-2/11	-163,740	0	366,738	0
12325 NSP 3	77,493	0	0	0
13321 SHIP-FL Fiscal 2011/12	16,980	0	0	0
13322 SHIP-FL FY14	65,373	0	0	0
13323 SHIP-FL FY15	-74,632	0	0	0
13324 SHIP-FL FY16	-24,998	0	0	0
33150 Federal Grants/Economic Environment	290,262	0	0	0
33450 State Grants/Economic Environment	480,837	0	0	0
36140 Gain/Loss on Sale of Investments	-184,539	0	-366,738	0
36900 Other Miscellaneous Revenues	113,534	0	0	0
<b>Total Revenues</b>	<b>681,623</b>	<b>99,158</b>	<b>0</b>	<b>0</b>

**Accounts of Interest**

None

**Significant Changes**

During FY16, County Housing Program division was moved to the Administration Department.

**Community & Strategic Partnerships  
Legislative Division**

**Mission Statement**

The mission of the Office of Community and Strategic Partnerships (CSP) is to advance many of the County's strategic goals at the federal, state and community level, while building diverse partnerships.

**Services Provided**

Administration of the County's federal and state legislative program as well as intergovernmental coordination and securing funding for needs countywide.

**Goals and Objectives**

Identification, coordination, and advancement of Martin County's state and federal legislative issues/appropriations requests and grants countywide.

**Benchmarks**

Martin County will increase participation in meetings with legislators, media, interest groups and constituents in FY17.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Number of Legislative Issues Advanced	#	N/A	20.00	23.00	25.00

**Outcomes**

Advancement of the County's federal and state legislative program, which helps, protects, and advances the County's interests critical to the citizens and the community.

**Staffing Summary**

Job Title	FY2016	FY2017
Legislative Coordinator		1
Executive Aide		.5
Cmty & Strat Partn Manager		.2
<b>Total FTE</b>		<b>1.7</b>

**Equipment Expenditures**

None

**Community & Strategic Partnerships  
Legislative Division**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	0	0	0	98,250
01501 Cell Phone Stipend	0	0	0	1,082
02101 FICA	0	0	0	6,092
02102 Medicare	0	0	0	1,425
02200 Retirement Contributions	0	0	0	7,389
02300 Life and Health Insurance	0	0	0	25,404
04000 Travel and Per Diem	0	0	0	22,450
04200 Freight and Postage	0	0	0	300
04401 Rentals and Leases/Pool Vehicles	0	0	0	300
04700 Printing and Binding	0	0	0	300
04900 Other Current Charges	0	0	0	500
05100 Office Supplies	0	0	0	500
05207 Computer Supplies	0	0	0	500
05400 Publications and Memberships	0	0	0	1,000
05402 Publications/Subscriptions	0	0	0	500
05500 Training	0	0	0	1,000
<b>Total Expenses</b>				<b>166,992</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	0	0	0	166,992
<b>Total Revenues</b>				<b>166,992</b>

**Accounts of Interest**

None

**Significant Changes**

In the fiscal year 2016, legislative-related activities have been transferred from the County Administration Department to the Office of Community and Strategic Partnerships.

**Parks and Recreation**

<b>Parks and Recreation Program Chart</b> Total Full-Time Equivalents (FTE) = 75.00
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<b>Parks and Recreation/Administration</b> Total Full Time Equivalents (FTE) = 3.33
<b>Parks Operations</b> Total Full Time Equivalents (FTE) = 48.6
<b>Indian Riverside Park Admin</b> Total Full Time Equivalents (FTE) = 1.65
<b>Recreation Programs</b> Total Full Time Equivalents (FTE) = 5.73
<b>Recreation Grants</b> Total Full Time Equivalents (FTE) = 6.3
<b>Cooperative Extension Services</b> Total Full Time Equivalents (FTE) = 1
<b>Tourist Development Council</b> Total Full Time Equivalents (FTE) = 0
<b>Phipps Park</b> Total Full Time Equivalents (FTE) = 1.4
<b>Sailfish Splash Waterpark/Pool</b> Total Full Time Equivalents (FTE) = 3.99
<b>Golf Course Operations</b> Total Full Time Equivalents (FTE) = 3

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
<b>Total FTE</b>	73.00	76.00	75.00	-1.00	-1.32 %
<b>Total Budget Dollars</b>	10,380,290	10,389,293	10,253,477	-135,816	-1.31 %

**Parks and Recreation**

**Introduction**

MISSION STATEMENT: In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

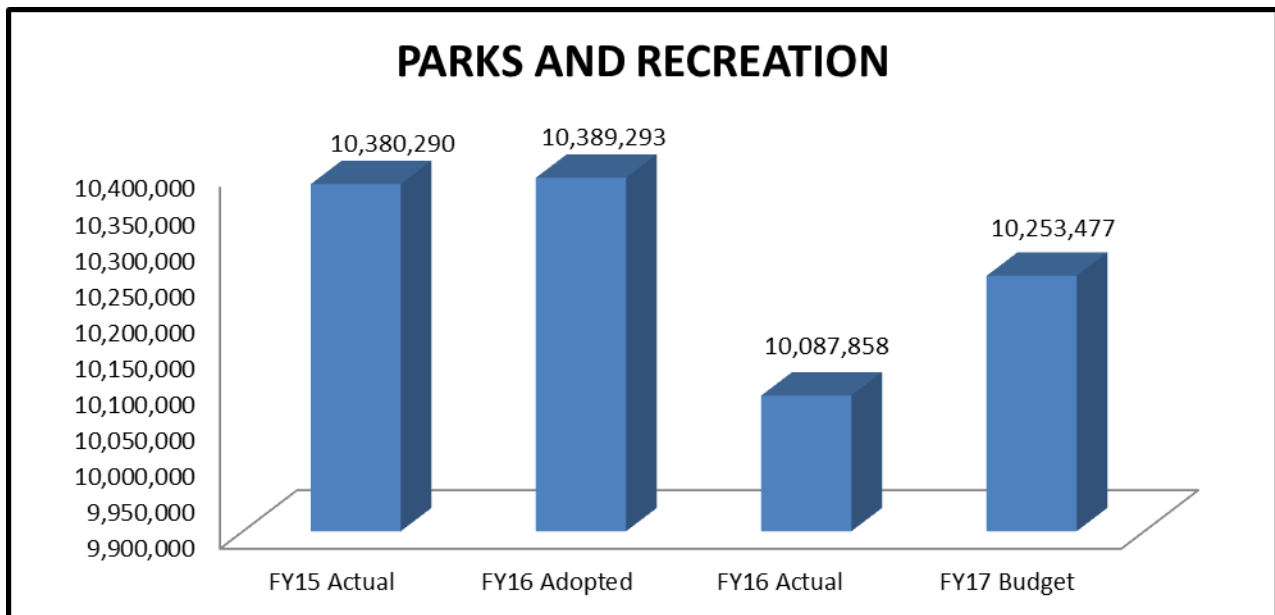
VISION STATEMENT: We strive to enhance the health, economy and well-being of our community through sustainable practices, leisure opportunities and environmental stewardship.

**Key Issues and Trends**

The 2016 Parks and Recreation Master Plan has identified maintenance of existing facilities as a top priority for the Parks and Recreation Department. Appropriate funding to achieve the collective goals to meet maintenance objectives will be addressed in the operating and capital budgets.

**Program Summary**

Program	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
Parks and Recreation/Administration	405,391	376,931	350,202	344,328
Parks Operations	4,424,501	4,401,880	4,359,060	4,577,905
Recreation Program Support	0	0	0	0
Indian Riverside Park Admin	476,607	422,304	453,765	404,976
Recreation Programs	814,373	958,926	802,049	966,256
Recreation Grants	593,652	294,893	654,879	219,398
Cooperative Extension Services	235,387	238,707	204,627	245,123
Tourist Development Council	299,900	0	0	0
Phipps Park	97,677	120,444	92,326	125,047
Sailfish Splash Waterpark/Pool	1,276,787	1,284,208	1,295,445	1,455,122
Golf Course Operations	1,756,014	2,291,000	1,875,506	1,915,322
<b>Total Expenses</b>	<b>10,380,290</b>	<b>10,389,293</b>	<b>10,087,858</b>	<b>10,253,477</b>



Martin County  
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**Parks and Recreation**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	2,577,327	2,717,692	2,600,772	2,718,255
01300 Other Salaries	423,492	425,000	418,722	478,452
01400 Overtime	15,091	13,500	24,154	13,500
01501 Cell Phone Stipend	3,888	3,420	6,179	7,980
02101 FICA	177,917	197,327	182,953	203,397
02102 Medicare	41,609	46,150	42,786	47,572
02200 Retirement Contributions	218,439	225,994	220,912	229,216
02300 Life and Health Insurance	659,177	723,758	735,949	811,347
02600 Salary/Fringe Chargebacks	41,181	0	88,044	0
03100 Professional Services	72,966	0	11,320	0
03200 Accounting and Auditing	19,895	0	8,312	0
03400 Other Contractual Services	712,874	541,206	453,233	388,816
03404 Janitorial Services	186,445	191,216	187,082	198,716
03409 Mowing & Landscaping Services	1,163,323	1,546,032	1,354,195	1,391,498
03410 Other Contractual Svcs - Staffing	904,037	754,105	867,577	768,352
04000 Travel and Per Diem	1,216	0	275	0
04001 Travel and Per Diem/Mandatory	835	0	540	0
04002 Travel and Per Diem/Educational	11,059	12,930	11,261	15,930
04100 Communications	14,367	21,646	21,303	21,646
04101 Communications - Cell Phones	14,954	15,950	15,018	12,590
04102 Communications - Two Way Radios	1,387	1,528	1,387	1,528
04200 Freight and Postage	10,232	9,325	13,017	6,825
04300 Utility Services	8,308	75,300	14,653	68,300
04301 Electricity	633,702	565,082	651,109	578,082
04303 Water/Sewer Services	292,392	246,519	256,409	246,918
04304 Garbage/Solid Waste Services	98,273	91,650	100,178	91,650
04400 Rentals and Leases	70,224	48,052	14,327	12,052
04401 Rentals and Leases/Pool Vehicles	380	565	470	565
04402 Rentals and Leases/Copier Leases	8,364	10,756	9,501	10,756
04500 Insurance	56,518	56,000	54,354	59,000
04600 Repairs and Maintenance	146,665	115,350	152,040	127,350
04610 Vehicle Repair and Maintenance	150,882	87,282	166,402	87,282
04611 Building Repair and Maintenance	112,480	162,800	110,940	138,651
04612 Software Maintenance	399	0	0	0
04613 Maintenance Material	133,838	99,640	82,923	104,640
04614 Hardware Maintenance	295	0	2,953	0
04700 Printing and Binding	16,243	23,665	27,821	35,865
04800 Promotional Activities	53,334	70,000	69,313	102,300
04810 Promotional Programs Expense	4,329	0	12	0
04900 Other Current Charges	21,169	40,800	7,802	40,800
04910 Fleet Replacement Charge	106,065	100,191	100,191	110,309
04920 Golf Course Credit Books	0	0	33	0
04921 Golf Course Certificates	0	0	0	0
04990 Bad Debt Expense	150	0	0	0
05100 Office Supplies	12,264	18,950	12,030	19,450
05175 Computer Equipment \$1,000-\$4999.99	3,964	0	1,590	0
05179 Other Equipment \$1000-\$4999.99	28,748	18,888	44,337	27,888
05195 Non-Capital Computer Equipment	6,938	0	43	0
05199 Other Non-Capital Equipment	39,025	44,148	35,909	44,148
05200 Operating Supplies	165,061	149,655	161,940	169,655
05201 Chemicals	90,386	73,200	106,607	90,200

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**Parks and Recreation**

**Expenditures and Revenues (cont)**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
05204 Fuel	105,138	106,027	79,505	106,327
05206 Athletic Field Materials	178,786	146,400	161,017	227,900
05208 Software Licenses	1,774	1,640	452	5,240
05210 Food	145,126	140,000	139,035	155,000
05211 Software Services	749	0	847	15,000
05213 Medical Supplies	3,634	1,500	875	2,500
05220 Cost of Goods Sold - Alcohol	444	0	6,422	0
05300 Road Materials and Supplies	2,589	10,819	7,612	10,819
05400 Publications and Memberships	12,318	7,716	7,109	6,300
05402 Publications/Subscriptions	0	0	44	0
05500 Training	19,868	17,360	17,551	31,360
05900 Depreciation	122,720	0	0	0
06400 Furniture and Equipment	205,420	60,000	129,687	120,000
08200 Aid to Private Organizations	35,522	35,522	88,825	59,522
09500 Other Nonoperating Uses	14,097	0	0	0
09902 Budget Reserves/ Capital Outlay	0	317,037	0	32,028
<b>Total Expenses</b>	<b>10,380,290</b>	<b>10,389,293</b>	<b>10,087,858</b>	<b>10,253,477</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	4,951,446	5,046,885	4,832,077	5,127,308
1130 Consolidated Parks	568,438	544,583	579,422	581,147
1131 Sailfish Splash Waterpark	-129,932	0	-36,515	-2,173
1132 Jensen Beach Concession	-32,427	0	23,561	0
139501 NRPA/Walmart Out of School Grant	0	0	-5,000	0
139502 NRPA/Walmart Out of School FY16	0	0	-15,000	0
1552 Tourist Development	299,900	80,000	64,633	80,000
1579 Park Maintenance Endowment Fund	23,025	47,000	23,530	28,000
4501 Martin County Golf Course	446,980	0	293,175	165,322
33170 Federal Grants/Culture & Recreation	14,515	0	0	0
33770 Local Grants/Culture-Recreation	446,004	0	360,871	0
34191 Overages	2,126	0	1,052	0
34192 Shortages	-1,280	0	-833	0
34720 Parks and Recreation Fees	1,018,718	992,244	1,078,307	1,068,000
34750 Special Rec Facilities Fees	2,107,002	2,604,010	2,195,431	2,354,992
34751 Special Rec Facilities Bev Rev	1,340	0	17,717	0
34900 Other Charges For Services	2,651	2,800	1,578	2,651
35120 Judgements & Fines-Circuit Ct Crim	683	0	0	0
35190 Other Judgments and Fines	0	0	69	0
36200 Rents and Royalties	101,247	236,842	111,780	99,446
36400 Disposition of Fixed Assets	0	0	9,983	0
36600 Contributions/Private Sources	9,278	201,000	38,230	182,000
36900 Other Miscellaneous Revenues	564,073	633,929	496,240	566,784
36910 Insurance Proceeds/Refunds	5,390	0	17,550	0
38990 Other Nonoperating Revenue	6,532	0	0	0
38991 Gain/Loss On Sale of Fixed Asset	-25,418	0	0	0
<b>Total Revenues</b>	<b>10,380,290</b>	<b>10,389,293</b>	<b>10,087,858</b>	<b>10,253,477</b>



**Parks and Recreation  
Parks and Recreation/Administration**

**Mission Statement**

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

**Services Provided**

Management and administration of departmental resources, coordination of County park policies, personnel, rules and regulations, correspondence, and other necessary support services.

**Goals and Objectives**

- Review and update Parks and Recreation policies, procedures and guidelines.
- Utilize the CAPRA criteria to establish quality public recreation services.
- Monitor park patron satisfaction through user surveys.

**Benchmarks**

Like sized agencies that have similar populations that are CAPRA accredited.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Policy and Procedures Review	#	1.00	1.00	1.00	1.00
CAPRA certification	#	1.00	1.00	1.00	1.00
Park Patron Satisfaction	%	90.00	90.00	90.00	90.00

**Outcomes**

- Train appropriate staff to comply with Department-wide policies, procedures and guidelines.
- Maintain CAPRA Accreditation standards.
- Complete 50 Countywide park patron satisfaction surveys with a result of 90% or higher.

**Staffing Summary**

Job Title	FY2016	FY2017
Parks & Recreation Director	1	1
Administrative Specialist II	.33	.33
Marketing Manager	.5	.5
Business Operations Manager	1	1
Special Facilities Administrator	.5	.5
Marketing Coordinator	.5	
<b>Total FTE</b>	<b>3.83</b>	<b>3.33</b>

**Equipment Expenditures**

None

**Parks and Recreation  
Parks and Recreation/Administration**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	237,734	262,688	235,712	239,686
01501 Cell Phone Stipend	1,404	1,260	1,410	1,440
02101 FICA	14,232	16,287	14,112	14,861
02102 Medicare	3,328	3,810	3,300	3,476
02200 Retirement Contributions	32,403	34,248	32,573	33,287
02300 Life and Health Insurance	30,334	38,763	31,425	31,703
03100 Professional Services	65,348	0	11,320	0
03400 Other Contractual Services	715	0	61	0
03410 Other Contractual Svcs - Staffing	263	0	0	0
04002 Travel and Per Diem/Educational	4,370	5,120	1,539	5,120
04200 Freight and Postage	150	0	30	0
04401 Rentals and Leases/Pool Vehicles	320	100	470	100
04402 Rentals and Leases/Copier Leases	2,706	2,100	3,009	2,100
04610 Vehicle Repair and Maintenance	35	50	375	50
04700 Printing and Binding	2,022	3,000	2,568	3,000
04800 Promotional Activities	0	0	30	0
04900 Other Current Charges	0	0	99	0
04910 Fleet Replacement Charge	2,350	2,600	2,600	2,600
05100 Office Supplies	1,812	3,000	2,953	3,000
05199 Other Non-Capital Equipment	0	0	2,938	0
05200 Operating Supplies	30	30	30	30
05204 Fuel	615	525	449	525
05208 Software Licenses	325	0	141	0
05400 Publications and Memberships	3,132	1,050	2,410	1,050
05500 Training	1,763	2,300	646	2,300
<b>Total Expenses</b>	<b>405,391</b>	<b>376,931</b>	<b>350,202</b>	<b>344,328</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	305,210	342,167	303,789	309,463
1130 Consolidated Parks	100,180	34,764	46,376	34,865
36900 Other Miscellaneous Revenues	0	0	37	0
<b>Total Revenues</b>	<b>405,391</b>	<b>376,931</b>	<b>350,202</b>	<b>344,328</b>

**Accounts of Interest**

None

**Significant Changes**

Decrease of .5 FTE due to the reallocation of the Marketing Coordinator position.

**Parks and Recreation  
Parks Operations**

**Mission Statement**

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

**Services Provided**

Parks Operations provides maintenance, repairs, and minor improvements to 77 park locations countywide incorporating environmentally sound practices, as well as working with the Capital Projects Group on the construction of major projects and numerous renovations. In addition, Parks Operations provides support for over 100 special events annually; provides contract administration; implements an automated work management system and perpetual inventory system and all related reports; actively participates in countywide safety programs; and prepares athletic facilities for numerous youth and adult sports activities.

**Goals and Objectives**

- Provide high-quality and cost-effective maintenance operations of developed park lands
- Maintain a comprehensive park inspection and work assignment program.

**Benchmarks**

- Provide quality maintenance operations of developed park lands in a cost effective manner as benchmarked (cost per acre) by the Florida Benchmarking Consortium.
- Maintain a comprehensive park inspection and work assignment program as benchmarked with Florida Benchmarking Consortium.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Cost per acre	\$	4,237.00	3,300.00	4,428.00	3,101.00
Park Certification Score	%	100.00	90.00	100.00	90.00

**Outcomes**

- New cost of \$3,101 per acre for maintenance of developed park lands. Cost per acre of the combined active and passive park land is calculated at 1436 acres. This does not include Sailfish Splash Water Park and The Martin County Golf Course as they have funds budgeted separately for these expenditures. The cost per acre calculations, have been updated to reflect this change according to the newly approved Parks Master Plan.
- Average of ninety percent (90%) compliance with established Parks Quality Maintenance Standards.

**Parks and Recreation  
Parks Operations**

**Staffing Summary**

Job Title	FY2016	FY2017
Parks Superintendent	5	5
Resident Park Caretaker	3	3
Parks Services Specialist III	3	3
Marketing Coordinator		.3
Parks Projects Crew Chief	1	1
Parks Safety and Operations Administrator		1
Administrative Specialist III		.4
Administrative Specialist II	1	1
Equipment Operator III	1	1
Deputy Director	1	1
Parks Operations Specialist	.9	.9
Parks Services Specialist II	21	21
Parks Services Specialist IV	10	10
<b>Total FTE</b>	<b>46.9</b>	<b>48.6</b>

**Equipment Expenditures**

Trailer			
6,500.00	x 1	= 6,500.00	Replacement
Athletic Turf Mower			
26,500.00	x 1	= 26,500.00	Replacement
Aerator			
8,600.00	x 1	= 8,600.00	Replacement
Ball Field Maintainers			
16,200.00	x 2	= 32,400.00	Replacement
Utility Vehicle			
9,200.00	x 5	= 46,000.00	Replacement

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**Parks and Recreation  
Parks Operations**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	1,545,845	1,575,772	1,538,526	1,600,492
01400 Overtime	14,777	13,500	24,098	13,500
01501 Cell Phone Stipend	0	0	1,200	1,440
02101 FICA	89,801	98,537	89,550	100,356
02102 Medicare	21,001	23,043	20,942	23,470
02200 Retirement Contributions	124,262	125,989	119,589	123,420
02300 Life and Health Insurance	450,696	481,307	487,804	540,737
03100 Professional Services	2,950	0	0	0
03400 Other Contractual Services	20,569	30,780	41,125	30,780
03404 Janitorial Services	111,269	167,216	146,580	160,216
03409 Mowing & Landscaping Services	162,505	206,748	173,897	212,098
03410 Other Contractual Services - Staffing	88,037	115,632	73,644	115,632
04000 Travel and Per Diem	0	0	275	0
04001 Travel and Per Diem/Mandatory	346	0	376	0
04002 Travel and Per Diem/Educational	1,207	1,000	4,838	1,500
04100 Communications	3,317	8,230	6,118	8,230
04101 Communications - Cell Phones	14,938	15,950	15,018	12,590
04102 Communications - Two Way Radios	1,387	1,528	1,387	1,528
04200 Freight and Postage	4,574	2,000	6,599	2,000
04300 Utility Services	364	700	0	700
04301 Electricity	353,382	354,545	369,928	354,545
04303 Water/Sewer Services	194,379	174,580	202,680	194,379
04304 Garbage/Solid Waste Services	77,911	74,350	81,316	74,350
04400 Rentals and Leases	43,793	42,052	10,654	3,052
04402 Rentals and Leases/Copier Leases	1,156	1,156	1,457	1,156
04600 Repairs and Maintenance	56,822	52,700	53,461	52,700
04610 Vehicle Repair and Maintenance	149,261	80,732	161,905	80,732
04611 Building Repair and Maintenance	47,192	123,000	59,941	56,851
04613 Maintenance Material	106,397	98,640	77,824	98,640
04700 Printing and Binding	1,177	1,165	1,060	1,165
04900 Other Current Charges	1,411	1,200	365	1,200
04910 Fleet Replacement Charge	98,415	92,291	92,291	102,409
04990 Bad Debt Expense	150	0	0	0
05100 Office Supplies	2,287	5,250	2,044	5,250
05175 Computer Equipment \$1,000-\$4999.99	0	0	1,590	0
05179 Other Equipment \$1000-\$4999.99	16,514	8,633	25,845	17,633
05195 Non-Capital Computer Equipment	3,302	0	0	0
05199 Other Non-Capital Equipment	24,218	23,848	18,688	23,848
05200 Operating Supplies	91,418	72,025	76,461	92,025
05201 Chemicals	8,348	10,200	11,921	10,200
05204 Fuel	100,081	98,302	76,184	98,302
05206 Athletic Field Materials	178,786	146,400	161,017	227,900
05208 Software Licenses	0	0	311	0
05210 Food	0	0	79	0
05300 Road Materials and Supplies	2,589	10,819	7,612	10,819
05400 Publications and Memberships	690	750	955	750
05500 Training	1,555	1,310	1,270	1,310
06400 Furniture and Equipment	205,420	60,000	110,635	120,000
<b>Total Expenses</b>	<b>4,424,501</b>	<b>4,401,880</b>	<b>4,359,060</b>	<b>4,577,905</b>

**Parks and Recreation  
Parks Operations**

**Expenditures and Revenues (cont)**

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
0001 General Fund	4,226,099	4,270,440	4,189,979	4,422,837
1130 Consolidated Parks	156,940	0	58,490	42,628
1552 Tourist Development	0	80,000	64,633	80,000
1579 Park Maintenance Endowment Fund	23,025	47,000	23,530	28,000
35120 Judgements & Fines-Circuit Ct Crim	512	0	0	0
36400 Disposition of Fixed Assets	0	0	9,983	0
36600 Contributions/Private Sources	1,500	0	7,500	0
36900 Other Miscellaneous Revenues	11,035	4,440	4,945	4,440
36910 Insurance Proceeds/Refunds	5,390	0	0	0
<b>Total Revenues</b>	<b>4,424,501</b>	<b>4,401,880</b>	<b>4,359,060</b>	<b>4,577,905</b>

**Accounts of Interest**

- 03400 - Annual contracts for uniform services \$14,350; DEP-required well monitoring \$2,750; alarm systems \$240; termite inspections \$790; control link field light monitoring \$2,000; contracted tree service \$2,050; \$3,600 Citrus Grove exotic plant maintenance; Timer Powers footing maintenance \$5,000.
- 03404 - South Central MSTU funding to be used for Twin Rivers Park maintenance ten year endowment fund. South Central MSTU funding to be used for Peck Lake maintenance ten year endowment fund. Funding for beach maintenance for Tourism Annual contracts for restroom cleaning in parks countywide.
- 03409 - Annual contracts for mowing and landscaping at beaches and parks Countywide. Increase due to anticipated costs with re-bidding of contracts.
- 03410 - These dollars are used for three (3) Parks Services Specialists, and two (2) Recreation Aides for night lock ups.
- 04101 - Decrease due to employees receiving cell phone stipend (moved to 01501 line)
- 04303 - Increase due to historical water usage at countywide parks.
- 04400 - Decrease due to new restroom at Bathtub Beach, which eliminates rental cost of trailer facility.
- 04611 - Decrease due to historical building maintenance needs at countywide parks.
- 04910 - Fleet Replacement Cost Estimates.
- 05179 - Increase for non-capital parks equipment.
- 05200 - Increase due to various supply needs at countywide parks.
- 05206 - Increase due to required maintenance of Bermuda turf species on countywide athletic fields.
- 06400 - Replacement of five utility vehicles (\$9,200 each); two replacement ball field maintainers (\$16,200 each), one athletic turf mower (\$26,500), one aerator (\$8,600) and one trailer (\$6,500).

**Significant Changes**

Increase of 1 FTE due to the reallocation of the Marketing Coordinator position (-.7 FTE) and addition of the Parks Safety and Operations Administrator FTE.

**Parks and Recreation  
Indian Riverside Park Admin**

**Mission Statement**

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

**Services Provided**

Indian Riverside Park is a premier family destination park, providing park patrons with a number of activity opportunities to experience. The park features beach access to the Indian River Lagoon, a fishing pier, walking paths, open green spaces, an interactive play fountain and several facilities available for reservation. The park facilities include four picnic pavilions, the Frances Langford Dockside Pavilion, Captain Sewell's house and the Mansion at Tuckahoe which includes the Tuckahoe Plaza and amphitheater. All of the park facilities are available for rental for private or community events. Additionally, the park includes two contractual partners: The US Sailing Center, and The Children's Museum of the Treasure Coast.

**Goals and Objectives**

- Monitor customer satisfaction through user surveys
- Facilitate IRSP Partners Meetings
- Produce monthly revenue and activity reports for IRSP/Mansion

**Benchmarks**

The Mansion at Tuckahoe will benchmark against Deering Estate at Cutler Ridge.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Customer satisfaction Surveys	%	95.00	95.00	98.00	95.00
IRSP Partner Meetings	#	6.00	6.00	6.00	6.00
Monthly Revenue/Expenditure Rpt	#	12.00	12.00	12.00	12.00

**Outcomes**

- Produce 50 customer satisfaction surveys with a satisfaction rate of 95%.
- Require participation from leased partners (The US Sailing Center, The Children's Museum of the Treasure Coast).
- Evaluate and manage revenue and expenditure reports for IRSP/Mansion.

**Staffing Summary**

Job Title	FY2016	FY2017
Special Facilities Administrator	.4	.4
Marketing Coordinator	.4	.1
Special Facilities Manager	1	1
Digital Marketing Specialist	.05	.05
Marketing Manager	.1	.1
<b>Total FTE</b>	<b>1.95</b>	<b>1.65</b>

**Equipment Expenditures**

None

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**Parks and Recreation  
Indian Riverside Park Admin**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	88,499	98,487	79,743	84,924
01501 Cell Phone Stipend	757	672	719	732
02101 FICA	5,337	6,106	4,808	5,264
02102 Medicare	1,248	1,428	1,125	1,231
02200 Retirement Contributions	6,493	7,150	5,844	6,385
02300 Life and Health Insurance	9,763	14,846	9,055	10,525
02600 Salary/Fringe Chargebacks	0	0	1,594	0
03400 Other Contractual Services	21,641	20,000	20,644	20,000
03404 Janitorial Services	23,861	19,500	29,658	23,000
03409 Mowing & Landscaping Services	49,075	48,000	48,049	48,000
03410 Other Contractual Services - Staffing	62,872	76,235	74,176	76,235
04002 Travel and Per Diem/Educational	0	600	0	600
04100 Communications	2,958	3,186	2,481	3,186
04200 Freight and Postage	28	1,000	7	1,000
04301 Electricity	43,148	37,000	43,848	37,000
04303 Water/Sewer Services	73,272	30,039	32,492	10,039
04304 Garbage/Solid Waste Services	7,214	4,500	5,387	4,500
04400 Rentals and Leases	0	0	776	0
04500 Insurance	8,155	5,000	7,015	8,000
04600 Repairs and Maintenance	29,126	20,000	46,096	25,000
04611 Building Repair and Maintenance	24,966	5,000	22,654	10,000
04613 Maintenance Material	56	0	1,232	0
04700 Printing and Binding	810	2,000	1,297	2,000
04800 Promotional Activities	2,349	4,000	6,382	6,300
04900 Other Current Charges	235	250	494	250
05100 Office Supplies	659	1,100	599	1,100
05179 Other Equipment \$1000-\$4999.99	0	5,255	625	5,255
05199 Other Non-Capital Equipment	6,594	2,300	0	2,300
05200 Operating Supplies	583	5,000	714	5,000
05201 Chemicals	6,725	3,000	6,124	5,000
05204 Fuel	127	400	86	400
05400 Publications and Memberships	57	0	42	0
05500 Training	0	250	0	1,750
<b>Total Expenses</b>	<b>476,607</b>	<b>422,304</b>	<b>453,765</b>	<b>404,976</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	220,398	195,571	157,173	150,243
33770 Local Grants/Culture-Recreation	0	0	1,594	0
34720 Parks and Recreation Fees	248,425	219,000	259,048	247,000
36200 Rents and Royalties	1	0	1	0
36600 Contributions/Private Sources	50	0	10,666	0
36900 Other Miscellaneous Revenues	7,733	7,733	7,733	7,733
36910 Insurance Proceeds/Refunds	0	0	17,550	0
<b>Total Revenues</b>	<b>476,607</b>	<b>422,304</b>	<b>453,765</b>	<b>404,976</b>



**Parks and Recreation  
Indian Riverside Park Admin**

**Accounts of Interest**

03400 - A/C maintenance (\$5,096); interactive fountain maintenance (\$1,200); fire alarm and security monitoring (\$1,795); elevator inspections (\$250); mansion aquarium maintenance (\$4,300); credit card processing fees (\$3,584); contracted services for event set-up and breakdown (\$3,775).  
03404 - Contracted restroom maintenance (\$6,350); Dockside and mansion cleaning (\$16,650)  
03409 - Landscaping and mowing services for IRSP and mansion.  
03410 - Contracted staffing services for IRSP and mansion due to projected bookings.  
04303 - Decrease due to moving irrigation from city water to well water.  
04500 - Increase due to quoted insurance payment.  
04611 - Increase for various repairs and maintenance at the Dockside Pavilion and Tuckahoe Mansion.  
04800 - Increase due to anticipated promotional needs for Indian Riverside Park wedding activity.  
05201 - Increase in chemical cost for interactive play fountain.  
05500 - Increase due to registrations at various bridal shows and expos.

**Significant Changes**

Decrease of .3 FTE due to the reallocation of the Marketing Coordinator position.

**Parks and Recreation  
Recreation Programs**

**Mission Statement**

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

**Services Provided**

Management, permitting and implementation of recreation programs, athletics, special events, event support, facility scheduling, volunteers and special population programming.

**Goals and Objectives**

- Strive for maximum cost recovery through increased revenue opportunities
- Provide effective customer service
- Ensure employees are adequately trained to successfully support Recreation programs
- Ensure Efficiency, Transparency, Accountability, and Effectiveness

**Benchmarks**

- Agencies and organizations in Florida operating similar recreational programming, athletic activities and special events for program quality, fees and participant satisfaction
- Commission for Accreditation of Park and Recreation Agencies (CAPRA) operational and programming standards
- State of Florida and National Recreation and Parks Association training standards

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Customer Satisfaction	%	98.00	95.00	98.00	95.00
FTE Staff Hours of Continuing Education	#	N/A	10.00	32.00	10.00
Positive Public Perception	%	N/A	85.00	98.00	85.00
Newly Explored Revenue Opportunities	#	N/A	3.00	3.00	3.00

**Outcomes**

- Produce 200 surveys and realize 95% customer satisfaction and 85% positive public perception regarding recreation programs, athletics, special events, event support, facility scheduling, volunteers and special population programming.
- Staff will present to Director revenue opportunities for possible implementation
- FTE staff will produce documentation of a minimum of 10 hours of continuing education resulting in a well-trained workforce

**Parks and Recreation  
Recreation Programs**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Recreation and Tourism Administrator	1	
Administrative Specialist II	.33	.33
Data Input Clerk	.7	.7
Recreation Administrator		1
Recreation Coordinator	2	2
Administrative Specialist III		.4
Special Events/Volunteer MGR	1	1
Marketing Coordinator		.15
Digital Marketing Specialist	.05	.05
Marketing Manager	.1	.1
<b>Total FTE</b>	<b>5.18</b>	<b>5.73</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Parks and Recreation  
Recreation Programs**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	206,424	242,946	228,783	256,609
01501 Cell Phone Stipend	366	480	888	1,332
02101 FICA	12,288	15,062	13,351	15,908
02102 Medicare	2,874	3,522	3,122	3,720
02200 Retirement Contributions	15,606	17,639	16,609	19,297
02300 Life and Health Insurance	49,062	59,914	53,701	65,170
03100 Professional Services	2,493	0	0	0
03400 Other Contractual Services	146,220	179,990	121,189	147,000
03404 Janitorial Services	6,803	1,500	6,234	7,500
03410 Other Contractual Services - Staffing	191,520	231,753	185,496	210,000
04002 Travel and Per Diem/Educational	810	2,000	0	2,000
04100 Communications	4,511	5,820	8,304	5,820
04200 Freight and Postage	1,333	1,000	373	1,000
04300 Utility Services	0	0	2,296	0
04301 Electricity	28,016	30,000	28,809	30,000
04303 Water/Sewer Services	3,748	5,400	2,311	6,000
04400 Rentals and Leases	5,167	0	222	0
04401 Rentals and Leases/Pool Vehicles	60	200	0	200
04500 Insurance	8,875	10,000	9,575	10,000
04600 Repairs and Maintenance	15,814	11,400	12,009	16,400
04610 Vehicle Repair and Maintenance	523	3,000	923	3,000
04611 Building Repair and Maintenance	19,831	8,000	13,770	38,000
04613 Maintenance Material	758	0	432	0
04700 Printing and Binding	6,369	6,300	17,561	14,000
04800 Promotional Activities	932	2,100	1,027	2,100
04900 Other Current Charges	943	1,200	846	1,200
04910 Fleet Replacement Charge	2,300	2,300	2,300	2,300
05100 Office Supplies	1,037	1,600	983	1,600
05179 Other Equipment \$1000-\$4999.99	9,235	5,000	625	5,000
05195 Non-Capital Computer Equipment	491	0	0	0
05199 Other Non-Capital Equipment	5,981	5,000	4,879	5,000
05200 Operating Supplies	19,980	19,000	13,643	19,000
05204 Fuel	3,508	5,200	2,277	5,500
05210 Food	36,490	40,000	29,760	40,000
05211 Software Services	0	0	59	0
05400 Publications and Memberships	2,410	500	360	500
05500 Training	1,596	3,000	280	3,000
06400 Furniture and Equipment	0	0	19,052	0
09902 Budget Reserves/ Capital Outlay	0	38,100	0	28,100
<b>Total Expenses</b>	<b>814,373</b>	<b>958,926</b>	<b>802,049</b>	<b>966,256</b>

**Parks and Recreation  
Recreation Programs**

**Expenditures and Revenues (cont)**

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
0001 General Fund	0	0	39	0
1130 Consolidated Parks	158,501	214,926	162,047	284,256
1132 Jensen Beach Concession	-32,427	0	23,561	0
33170 Federal Grants/Culture & Recreation	14,515	0	0	0
34191 Overages	177	0	165	0
34192 Shortages	-38	0	-90	0
34720 Parks and Recreation Fees	513,450	558,000	474,842	525,000
36200 Rents and Royalties	21,801	20,000	15,053	20,000
36600 Contributions/Private Sources	1,800	21,000	15,745	2,000
36900 Other Miscellaneous Revenues	136,594	145,000	110,689	135,000
<b>Total Revenues</b>	<b>814,373</b>	<b>958,926</b>	<b>802,049</b>	<b>966,256</b>

**Accounts of Interest**

- 03400 - Annual contracts to cover athletic contractor revenue sharing \$136,271; Summer camp/ tot camp field trip expenses \$10,729. Reduction due to the termination of the Treasure Coast Basketball program.
- 03404 - Janitorial services for Sand Dune Café have been assumed by staff. Contracted services for cleaning of the floors/carpets at community centers. Increase due to Department of Children and Families (DCF) required standards for child care facilities.
- 03410 - Contracted recreation aides for sports and camp programs. Contracted staffing for Sand Dune Café.
- 04600 - Increase due to growing costs of community center repairs.
- 04611 - Building repair for Sand Dune Café. Increase due to growing costs of building maintenance for countywide community centers, such as elevator maintenance, fire alarm maintenance and monitoring required by DCF for child care facilities.
- 04700 - Increase due to additional activity guides for promotional activities.
- 09902 - Budgeted capital reserves for Sand Dune Café.
- 34720 - Reduction due to termination of Treasure Coast Basketball contract.

**Significant Changes**

Increase of .55 FTEs due to the reallocation of the Marketing Coordinator position (+.15 FTE) and reallocation of the Administrative Specialist III position (+.4FTE).

**Parks and Recreation  
Recreation Grants**

**Mission Statement**

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

**Services Provided**

No cost after school and summer programming throughout Martin County that include opportunities for recreation, education, health and wellness, as well as arts and culture programming are provided throughout all program locations. No cost teen events and programming opportunities are offered to middle school and high school students throughout the year.

**Goals and Objectives**

- Meet program grant requirements set forth by the CSC
- Provide effective customer service
- Ensure employees are adequately trained to successfully support Recreation Grant programs
- Ensure Efficiency, Transparency, Accountability, and Effectiveness

**Benchmarks**

- Agencies and organizations in Florida operating similar after school, summer and teen programming for program quality, legal requirements and participant satisfaction
- Commission for Accreditation of Park and Recreation Agencies (CAPRA) operational and programming standards
- State of Florida and National Recreation and Parks Association training standards

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Customer Satisfaction	%	N/A	95.00	98.00	95.00
Meet Measures Established by CSC	%	N/A	100.00	100.00	100.00
Positive Public Perception	%	N/A	95.00	98.00	95.00
Staff Hours of Continuing Education	#	N/A	30.00	35.00	30.00

**Outcomes**

- Produce 100 surveys and realize 95% customer satisfaction and 95% positive public perception regarding after school, summer and teen grant programming.
- Staff will produce documentation of a minimum of 30 hours of continuing education resulting in a well-trained workforce.
- Meeting measures established by CSC related to opportunities for recreation, education, health and wellness, as well as arts and culture programming to continue offering no cost after school, summer and teen programming to Martin County school-aged youth.

**Staffing Summary**

Job Title	FY2016	FY2017
Recreation Coordinator	2	2
Recreation Leader	5	4
Data Input Clerk	.3	.3
<b>Total FTE</b>	<b>7.3</b>	<b>6.3</b>

**Equipment Expenditures**

None

**Parks and Recreation  
Recreation Grants**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	81,423	90,639	137,666	112,182
01400 Overtime	19	0	55	0
01501 Cell Phone Stipend	0	0	466	648
02101 FICA	6,801	7,263	13,218	11,848
02102 Medicare	1,591	1,698	3,091	2,772
02200 Retirement Contributions	8,490	8,504	16,236	14,371
02300 Life and Health Insurance	25,151	27,974	53,152	45,762
02600 Salary/Fringe Chargebacks	41,181	0	86,451	0
03400 Other Contractual Services	145,631	140,415	132,225	13,415
03404 Janitorial Services	0	0	750	0
03410 Other Contractual Services - Staffing	267,834	8,000	189,287	8,000
04000 Travel and Per Diem	1,216	0	0	0
04100 Communications	224	0	888	0
04200 Freight and Postage	56	0	180	0
04400 Rentals and Leases	2,000	0	0	0
04600 Repairs and Maintenance	0	0	875	0
04700 Printing and Binding	1,374	3,000	1,394	3,000
04800 Promotional Activities	450	5,900	0	5,900
04900 Other Current Charges	1,882	0	0	0
05100 Office Supplies	651	1,500	128	1,500
05179 Other Equipment \$1000-\$4999.99	0	0	5,018	0
05195 Non-Capital Computer Equipment	491	0	0	0
05199 Other Non-Capital Equipment	0	0	165	0
05200 Operating Supplies	6,450	0	11,796	0
05400 Publications and Memberships	69	0	0	0
05500 Training	671	0	1,839	0
<b>Total Expenses</b>	<b>593,652</b>	<b>294,893</b>	<b>654,879</b>	<b>219,398</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,337	0	0	0
1130 Consolidated Parks	140,383	294,893	312,443	219,398
139501 NRPA/Walmart Out of School Grant	0	0	-5,000	0
139502 NRPA/Walmart Out of School FY16	0	0	-15,000	0
33770 Local Grants/Culture-Recreation	446,004	0	359,277	0
36600 Contributions/Private Sources	5,928	0	3,159	0
<b>Total Revenues</b>	<b>593,652</b>	<b>294,893</b>	<b>654,879</b>	<b>219,398</b>

**Accounts of Interest**

03400 - Transportation for grant programs and field trips \$13,415. Decrease due to reallocation of Recreation Leader FTE dollars that were originally contracted staffing.  
03410 - Contracted staffing for grant programs.

**Significant Changes**

Increase of three Recreation Leader FTEs that were approved by the BOCC during FY16 for Department of Children and Families childcare facility requirements.

**Parks and Recreation  
Cooperative Extension Services**

**Mission Statement**

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

**Services Provided**

Educational programs are offered in the following areas:

- Commercial Horticulture and Sustainable Agriculture
- Florida Yards and Neighborhoods (FYN)
- 4-H Youth Development
- Family Economic Stability, Nutrition and Health
- Master Gardener Certification Training
- Green Industry Best Management Practices Fertilizer Certification
- ServSafe Restaurant Managers Food Safety Certification
- Certification/License: Pesticide, Aquatic, General Standards, etc.

**Goals and Objectives**

- Implement a public education plan to target specific groups such as: homeowners, residents, businesses, youth, commercial industry associations, and community groups.
- Provide landscape and gardening diagnostic services to residents by trained Master Gardener volunteers.
- Build a core of trained volunteers to extend the reach of county Extension agents and programming.
- Educate and certify business personnel to maintain levels of safety and environmental sustainability.

**Benchmarks**

- UF/IFAS Master Gardener Certifications
- Department of Environmental Protection Certifications
- National Restaurant Association ServSafe Food Handler Certifications
- FL DACS Division of Agricultural Environmental Services Certifications

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Customer Satisfaction	%	95.00	95.00	95.00	95.00
Volunteer Hours	#	26,711.00	25,000.00	14,879.00	25,000.00
Citizens Served	#	143,077.00	150,000.00	85,402.00	150,000.00
Sharing New Knowledge	#	308,112.00	120,000.00	170,377.00	120,000.00

**Outcomes**

- Education will be provided to residents through interactive workshops, home-study courses, traditional classroom teaching, web-based learning tools, newsletters and other methods with the emphasis on sustained action by learners, to give people the knowledge, skills, and motivation to improve quality of life, business opportunity and profitability.
- Master Gardeners will document residents served and problems addressed.
- Donation of volunteer hours will be documented to show the monetary value of cost savings to the county and Extension.
- Identify number of graduates within the various trainings who complete state examinations.



**Parks and Recreation  
Cooperative Extension Services**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Commercial Horticulture Agent	1	
Administrative Specialist II	1	1
<b>Total FTE</b>	<b>2</b>	<b>1</b>

**Equipment Expenditures**

None

**Parks and Recreation  
Cooperative Extension Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	50,326	55,453	34,113	33,853
02101 FICA	2,828	3,438	1,828	2,099
02102 Medicare	661	804	428	491
02200 Retirement Contributions	3,697	4,026	2,504	2,546
02300 Life and Health Insurance	14,896	14,806	15,236	14,954
03100 Professional Services	1,850	0	0	0
03400 Other Contractual Services	77,384	77,171	9,397	77,171
03404 Janitorial Services	2,199	3,000	2,600	3,000
03410 Other Contractual Services - Staffing	21,100	23,485	30,084	23,485
04100 Communications	1,075	1,050	928	1,050
04200 Freight and Postage	1	0	0	0
04301 Electricity	5,857	5,537	5,847	5,537
04304 Garbage/Solid Waste Services	1,194	1,100	1,172	1,100
04401 Rentals and Leases/Pool Vehicles	0	165	0	165
04402 Rentals and Leases/Copier Leases	2,221	2,300	2,221	2,300
04600 Repairs and Maintenance	1,485	950	1,152	2,950
04610 Vehicle Repair and Maintenance	649	700	419	700
04611 Building Repair and Maintenance	6,123	1,300	583	6,300
04700 Printing and Binding	624	700	795	700
04900 Other Current Charges	0	0	16	0
04910 Fleet Replacement Charge	3,000	3,000	3,000	3,000
05100 Office Supplies	1,268	2,200	1,733	2,200
05200 Operating Supplies	1,033	1,300	1,238	1,300
05204 Fuel	394	700	509	700
08200 Aid to Private Organizations	35,522	35,522	88,825	59,522
<b>Total Expenses</b>	<b>235,387</b>	<b>238,707</b>	<b>204,627</b>	<b>245,123</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	235,387	238,707	204,627	245,123
<b>Total Revenues</b>	<b>235,387</b>	<b>238,707</b>	<b>204,627</b>	<b>245,123</b>

**Accounts of Interest**

- 03400 - Florida Yards and Neighbors Contract
- 03404 - Janitorial costs for Cooperative Extension Office.
- 03410 - Contracted staffing for 4H program.
- 04600 - Increase due to anticipated repair needs for the Cooperative Extension Office.
- 04611 - Increase due to anticipated need for building repairs at the Cooperative Extension Office.
- 08200 - Cooperative Extension Director and Commercial Horticulture Specialist payment to University of Florida.

**Significant Changes**

Reduction of one Commercial Horticulture Agent FTE that is now contracted through the University of Florida.

**Parks and Recreation  
Tourist Development Council**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	21,513	0	0	0
01501 Cell Phone Stipend	191	0	0	0
02101 FICA	1,211	0	0	0
02102 Medicare	283	0	0	0
02200 Retirement Contributions	1,586	0	0	0
02300 Life and Health Insurance	4,274	0	0	0
03400 Other Contractual Services	194,797	0	0	0
03404 Janitorial Services	41,858	0	0	0
03409 Mowing & Landscaping Services	25,942	0	0	0
03410 Other Contractual Services - Staffing	7,136	0	0	0
04100 Communications	483	0	0	0
04200 Freight and Postage	15	0	0	0
05199 Other Non-Capital Equipment	612	0	0	0
<b>Total Expenses</b>	<b>299,900</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1552 Tourist Development	299,900	0	0	0
<b>Total Revenues</b>	<b>299,900</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Accounts of Interest**

None

**Significant Changes**

The Tourist Development Council division of the Parks and Recreation department was dissolved with the creation of the Office of Tourism and Marketing during FY15.

**Parks and Recreation  
Phipps Park**

**Mission Statement**

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

**Services Provided**

Phipps Park Campground is a 60 acre conservation and recreational campground area located along the Okeechobee Waterway. Park amenities include; boat ramp access, restrooms, laundry rooms, and 66 scenic campsite views.

**Goals and Objectives**

- Monitor customer satisfaction through utilization of user surveys
- Implement an advertising and marketing plan to improve cost recovery efforts to become revenue neutral.

**Benchmarks**

Best practices management of South Bay and Johnathan Dickinson campgrounds.  
Customer Satisfaction rating of 90% as benchmarked against Brevard County and Palm Beach County.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Self-Sufficient Campground	\$	122,155.00	115,000.00	115,789.00	115,000.00
Customer Satisfaction - Phipps Park	%	95.00	90.00	96.00	90.00

**Outcomes**

- Complete 100 annual surveys of park patrons with a 90% satisfaction rating.
- Revenues will exceed all park expenses.

**Staffing Summary**

Job Title	FY2016	FY2017
Special Facilities Administrator	.1	.1
Marketing Coordinator	.1	.1
Digital Marketing Specialist	.1	.1
Marketing Manager	.1	.1
Park Supervisor	1	1
<b>Total FTE</b>	<b>1.4</b>	<b>1.4</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Parks and Recreation  
Phipps Park**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	52,670	58,845	53,841	59,083
01501 Cell Phone Stipend	76	48	326	612
02101 FICA	3,150	3,647	3,222	3,661
02102 Medicare	737	854	754	857
02200 Retirement Contributions	3,864	4,272	3,943	4,442
02300 Life and Health Insurance	7,215	8,993	7,605	9,079
03400 Other Contractual Services	4,196	12,850	1,964	5,450
03404 Janitorial Services	250	0	1,260	5,000
03410 Other Contractual Services - Staffing	1,465	3,000	0	3,000
04100 Communications	1,418	360	1,493	360
04101 Communications - Cell Phones	16	0	0	0
04200 Freight and Postage	0	25	0	25
04300 Utility Services	0	0	310	0
04301 Electricity	10,916	11,000	9,212	11,000
04303 Water/Sewer Services	2,390	2,300	2,180	2,300
04304 Garbage/Solid Waste Services	1,743	1,700	1,743	1,700
04600 Repairs and Maintenance	1,231	2,300	738	2,300
04610 Vehicle Repair and Maintenance	0	300	21	300
04611 Building Repair and Maintenance	3,525	1,500	934	3,500
04613 Maintenance Material	1,450	1,000	718	1,000
04700 Printing and Binding	156	1,500	485	1,500
04800 Promotional Activities	0	3,000	580	3,000
04900 Other Current Charges	335	250	449	250
05100 Office Supplies	276	500	230	500
05200 Operating Supplies	185	1,300	318	1,300
05204 Fuel	413	900	0	900
09902 Budget Reserves/ Capital Outlay	0	0	0	3,928
<b>Total Expenses</b>	<b>97,677</b>	<b>120,444</b>	<b>92,326</b>	<b>125,047</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	-36,986	0	-23,529	-358
1130 Consolidated Parks	12,434	0	67	0
34191 Overages	17	0	0	0
34720 Parks and Recreation Fees	116,808	115,244	112,300	120,000
34900 Other Charges for Services	2,651	2,800	1,578	2,651
36600 Contributions/Private Sources	0	0	110	0
36900 Other Miscellaneous Revenues	2,754	2,400	1,800	2,754
<b>Total Revenues</b>	<b>97,677</b>	<b>120,444</b>	<b>92,326</b>	<b>125,047</b>

**Accounts of Interest**

03400 - Uniforms \$500; pest control \$200; permits \$300; janitorial services \$250. contractual maintenance \$4,200.

03404 - Restroom cleaning contract (\$5,000)

03410 - Contracted staffing for Phipps Park.

04611 - To reflect historical spending.

09902 - Budgeted reserves for future Phipps Park Capital Outlay

**Significant Changes**

There are no significant program changes.

**Parks and Recreation  
Sailfish Splash Waterpark/Pool**

**Mission Statement**

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

**Services Provided**

Sailfish Splash Waterpark and competitive pool will provide an exceptional lifeguard services program to safeguard the public for all offered aquatic activities. The facility will offer a comprehensive swim program, exciting waterpark attractions, full service concession operation, cabana rental program, gift store, various recreation swim activities, and will host collegiate, high school and club swim team practices and swim meets. Notable events for 2015 include hosting the largest invitational high school swim meet in the state with over 1,500 participating swimmers and the Florida High School Athletic Association state swimming and diving championships.

**Goals and Objectives**

- Implement and monitor advertising, promotional and branding strategies to meet cost recovery goals.
- Meet or exceed expectations for aquatic safety operational audits.
- Monitor daily operating expenses and revenue to meet the cost recovery goals.
- Meet or exceed a guest experience satisfaction ratings of 95% or higher.
- Offer quality based food, beverage products to the public for consumption at a 90% rating or higher.

**Benchmarks**

- World Waterpark Association operational guidelines.
- Benchmark against other South Florida community waterparks operated by Miami Dade Parks and Recreation, Broward County Parks and Recreation Department and Palm Beach County Parks and Recreation Department.
- Florida Restaurant Association food safety standard guideline.
- Aquatic safety operational audit standard from Jeff Ellis and Associates
- Following swimming and diving meet guidelines as it relates to USA Swimming and Diving and the Florida High School Athletic Association.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Marketing/Advertising Program	\$	125,000.00	50,000.00	50,000.00	50,000.00
Internal Administrative Safety Audits	#	3.00	3.00	198.00	3.00
Cost Recovery	%	100.00	100.00	100.00	100.00
Guest Experience Surveys	%	159.00	95.00	198.00	95.00
Food and Beverage Surveys	%	147.00	90.00	198.00	90.00

**Outcomes**

- Marketing and advertising dollars will have a successful market penetration that will recoup its value through gate admissions on the recreation side of the facility.
- Produce three Aquatic Safety audits with scores that meet or exceed the national average.
- All per capita revenue will be monitored on a daily basis to gauge net operating gains or losses through advanced point of sale software.
- Produce 100 annual guest experience surveys and obtain a result of 95% or higher.
- Produce 100 food and beverage surveys and obtain a result of 90% or higher.

**Parks and Recreation  
Sailfish Splash Waterpark/Pool**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Special Facilities - Gen MGR	1	1
Parks Services Specialist IV	1	1
Special Facilities Manager	1	1
Digital Marketing Specialist	.4	.4
Marketing Coordinator		.15
Administrative Specialist II	.34	.34
Marketing Manager	.1	.1
<b>Total FTE</b>	<b>3.84</b>	<b>3.99</b>

**Equipment Expenditures**

None

**Parks and Recreation  
Sailfish Splash Waterpark/Pool**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	151,611	164,098	143,795	179,511
01300 Other Salaries	423,492	425,000	418,722	478,452
01400 Overtime	90	0	0	0
01501 Cell Phone Stipend	737	480	549	1,068
02101 FICA	35,055	36,524	34,279	39,983
02102 Medicare	8,198	8,543	8,017	9,352
02200 Retirement Contributions	12,941	11,914	12,746	14,044
02300 Life and Health Insurance	39,234	37,399	41,143	54,962
03400 Other Contractual Services	56,016	60,000	56,857	60,000
03409 Mowing & Landscaping Services	32,762	32,000	34,096	35,000
03410 Other Contractual Services - Staffing	5,234	16,000	265	7,000
04001 Travel and Per Diem/Mandatory	489	0	164	0
04002 Travel and Per Diem/Educational	4,031	2,710	3,683	3,710
04100 Communications	42	0	0	0
04200 Freight and Postage	2,159	5,000	3,460	2,500
04300 Utility Services	1,191	2,600	1,693	2,600
04301 Electricity	134,212	127,000	129,535	140,000
04303 Water/Sewer Services	18,602	26,000	16,746	26,000
04304 Garbage/Solid Waste Services	5,056	5,000	5,871	5,000
04400 Rentals and Leases	560	0	1,635	0
04401 Rentals and Leases/Pool Vehicles	0	100	0	100
04402 Rentals and Leases/Copier Leases	1,105	1,200	798	1,200
04500 Insurance	36,601	41,000	36,601	41,000
04600 Repairs and Maintenance	17,837	18,000	27,586	18,000
04611 Building Repair and Maintenance	8,031	10,000	9,132	10,000
04613 Maintenance Material	4,639	0	1,261	5,000
04614 Hardware Maintenance	295	0	1,534	0
04700 Printing and Binding	2,326	4,000	972	5,500
04800 Promotional Activities	42,983	30,000	43,479	45,000
04810 Promotional Programs Expense	1,074	0	0	0
04900 Other Current Charges	3,392	4,800	3,866	4,800
05100 Office Supplies	1,197	1,300	1,272	1,300
05179 Other Equipment \$1000-\$4999.99	0	0	4,170	0
05195 Non-Capital Computer Equipment	366	0	0	0
05199 Other Non-Capital Equipment	1,619	13,000	9,238	13,000
05200 Operating Supplies	35,711	37,000	46,315	37,000
05201 Chemicals	75,314	60,000	87,835	75,000
05208 Software Licenses	250	540	0	540
05210 Food	97,255	90,000	94,769	100,000
05211 Software Services	749	0	698	15,000
05213 Medical Supplies	1,987	1,000	875	2,000
05400 Publications and Memberships	847	1,500	707	1,500
05500 Training	11,497	10,500	11,083	20,000
<b>Total Expenses</b>	<b>1,276,787</b>	<b>1,284,208</b>	<b>1,295,445</b>	<b>1,455,122</b>



**Parks and Recreation  
Sailfish Splash Waterpark/Pool**

**Expenditures and Revenues (cont)**

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1131 Sailfish Splash Waterpark	-129,932	0	-36,515	-2,173
4501 Martin County Golf Course	0	0	382	0
34191 Overages	389	0	309	0
34192 Shortages	-600	0	-393	0
34750 Special Rec Facilities Fees	944,456	779,010	889,813	994,992
35120 Judgements & Fines-Circuit Ct Crim	171	0	0	0
35190 Other Judgments and Fines	0	0	69	0
36200 Rents and Royalties	79,446	64,842	96,726	79,446
36600 Contributions/Private Sources	0	0	50	0
36900 Other Miscellaneous Revenues	382,857	440,356	345,003	382,857
<b>Total Revenues</b>	<b>1,276,787</b>	<b>1,284,208</b>	<b>1,295,445</b>	<b>1,455,122</b>

**Accounts of Interest**

- 01300 - Additional hours required for new lily-pad walk across feature.
- 03400 - Background checks for employees (\$5,400); pest control services (\$1,860); swim instructors (\$11,200); marketing services (\$2,340); credit card processing fees (\$18,000); pressure cleaning services (\$5,000); security system maintenance (\$3,000); UV maintenance (\$2,100); building and equipment maintenance (\$11,100).
- 03409 - Mowing and landscaping contracts for the waterpark.
- 03410 - Contracted staffing for the waterpark.
- 04002 - Travel for certifications and training.
- 04800 - Increase in promotional efforts.
- 05201 - Increase due to actual chemical usage.
- 05208 - License renewals for Florida High School Athletic Association (FHSA) meets.
- 05211 - Website services for Sailfish Splash Waterpark.
- 05400 - International Association of Amusement Parks and Attractions (IAAPA) and World Waterpark Association (WWA) memberships.
- 05500 - Water safety licenses, Food Manager training, lifeguard training and audit program, Florida Recreation and Parks Association registrations for training.

**Significant Changes**

Increase of .15 FTE due to the reallocation of the Marketing Coordinator position.

**Parks and Recreation  
Golf Course Operations**

**Mission Statement**

In partnership with Martin County residents, the Parks and Recreation Department cultivates programs, parks and services that improve quality of life, preserve natural resources and, satisfy the community needs for recreation, fitness and leisure.

**Services Provided**

The Martin County Golf Course is the only public golf course in Martin County and consist of 36 holes with both 9-hole walk/ride and 18-hole walk/ride experiences. Other services include; professional golf lessons, pro-shop sales, driving range, food/beverage and tournaments open to the public.

**Goals and Objectives**

- Implement and monitor advertising, promotional and branding strategies to meet cost recovery goals.
- Monitor daily operating expenses and revenue to meet the cost recovery goals.
- Meet or exceed a guest experience satisfaction ratings of 95% or higher.
- Offer quality based food, beverage products to the public for consumption at a 90% rating or higher.

**Benchmarks**

National Golf Foundation and PGA of America.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Marketing/Advertising Program	\$	N/A	5,000.00	5,000.00	5,000.00
Cost Recovery	%	N/A	100.00	86.00	100.00
Guest Experience Surveys	%	N/A	95.00	.00	95.00
Food and Beverage Surveys	%	N/A	90.00	.00	90.00

**Outcomes**

- Marketing and advertising dollars will have a successful market penetration that will recoup its value through user fee.
- All golf revenue will be monitored on a daily basis to gauge net operating gains or losses through advanced point of sale software.
- Produce 100 annual guest experience surveys and obtain a result of 95% or higher.
- Produce 100 food and beverage surveys and obtain a result of 90% or higher.

**Staffing Summary**

Job Title	FY2016	FY2017
Marketing Coordinator		.2
Parks Operations Specialist	.1	.1
General Manager		1
Administrative Specialist III	1	.2
Special Facilities Manager	1	1
Digital Marketing Specialist	.4	.4
General Manager	1	
Marketing Manager	.1	.1
<b>Total FTE</b>	<b>3.6</b>	<b>3</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Parks and Recreation  
Golf Course Operations**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	141,281	168,764	148,595	151,915
01400 Overtime	204	0	1	0
01501 Cell Phone Stipend	357	480	622	708
02101 FICA	7,214	10,463	8,585	9,417
02102 Medicare	1,687	2,448	2,008	2,203
02200 Retirement Contributions	9,099	12,252	10,868	11,424
02300 Life and Health Insurance	28,552	39,756	36,827	38,455
03100 Professional Services	325	0	0	0
03200 Accounting and Auditing	19,895	0	8,312	0
03400 Other Contractual Services	45,706	20,000	69,770	35,000
03404 Janitorial Services	206	0	0	0
03409 Mowing & Landscaping Services	893,039	1,259,284	1,098,154	1,096,400
03410 Other Contractual Services - Staffing	258,577	280,000	314,625	325,000
04002 Travel and Per Diem/Educational	640	1,500	1,201	3,000
04100 Communications	338	3,000	1,091	3,000
04200 Freight and Postage	1,917	300	2,368	300
04300 Utility Services	6,753	72,000	10,354	65,000
04301 Electricity	58,172	0	63,931	0
04303 Water/Sewer Services	0	8,200	0	8,200
04304 Garbage/Solid Waste Services	5,155	5,000	4,688	5,000
04400 Rentals and Leases	18,704	6,000	1,040	9,000
04402 Rentals and Leases/Copier Leases	1,176	4,000	2,015	4,000
04500 Insurance	2,887	0	1,163	0
04600 Repairs and Maintenance	24,349	10,000	10,124	10,000
04610 Vehicle Repair and Maintenance	415	2,500	2,759	2,500
04611 Building Repair and Maintenance	2,812	14,000	3,924	14,000
04612 Software Maintenance	399	0	0	0
04613 Maintenance Material	20,537	0	1,456	0
04614 Hardware Maintenance	0	0	1,419	0
04700 Printing and Binding	1,384	2,000	1,687	5,000
04800 Promotional Activities	6,621	25,000	17,816	40,000
04810 Promotional Programs Expense	3,255	0	12	0
04900 Other Current Charges	12,972	33,100	1,666	33,100
04920 Golf Course Credit Books	0	0	33	0
04921 Golf Course Certificates	0	0	0	0
05100 Office Supplies	3,078	2,500	2,089	3,000
05175 Computer Equipment \$1,000-\$4999.99	3,964	0	0	0
05179 Other Equipment \$1000-\$4999.99	2,999	0	8,055	0
05195 Non-Capital Computer Equipment	2,289	0	43	0
05200 Operating Supplies	9,672	14,000	11,425	14,000
05201 Chemicals	0	0	727	0
05208 Software Licenses	1,199	1,100	0	4,700
05210 Food	11,380	10,000	14,427	15,000
05211 Software Services	0	0	90	0
05213 Medical Supplies	1,647	500	0	500
05220 Cost of Goods Sold - Alcohol	444	0	6,422	0
05400 Publications and Memberships	5,114	3,916	2,636	2,500
05402 Publications/Subscriptions	0	0	44	0

**Parks and Recreation  
Golf Course Operations**

**Expenditures and Revenues (cont)**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
05500 Training	2,787	0	2,433	3,000
05900 Depreciation	122,720	0	0	0
09500 Other Non-operating Uses	14,097	0	0	0
09902 Budget Reserves/ Capital Outlay	0	278,937	0	0
<b>Total Expenses</b>	<b>1,756,014</b>	<b>2,291,000</b>	<b>1,875,506</b>	<b>1,915,322</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4501 Martin County Golf Course	446,980	0	292,793	165,322
34191 Overages	1,543	0	578	0
34192 Shortages	-642	0	-350	0
34720 Parks and Recreation Fees	140,034	100,000	232,116	176,000
34750 Special Rec Facilities Fees	1,162,546	1,825,000	1,305,618	1,360,000
34751 Special Rec Facilities Bev Rev	1,340	0	17,717	0
36200 Rents and Royalties	0	152,000	0	0
36600 Contributions/Private Sources	0	180,000	1,000	180,000
36900 Other Miscellaneous Revenues	23,100	34,000	26,034	34,000
38990 Other Non-operating Revenue	6,532	0	0	0
38991 Gain/Loss on Sale of Fixed Asset	-25,418	0	0	0
<b>Total Revenues</b>	<b>1,756,014</b>	<b>2,291,000</b>	<b>1,875,506</b>	<b>1,915,322</b>

**Accounts of Interest**

- 03400 - Contractual services provided by Don Law Golf for pro-shop sales and instructional lessons (\$20,000).  
Irrigation pump maintenance and curfew application \$15,000).
- 03409 - Mowing and Landscaping services for the Martin County Golf Course.
- 03410 - Contractual staffing for the Martin County Golf Course.
- 04002 - Increase for PGA Education and Golf Seminars.
- 04800 - Increase in promotional activities for the Martin County Golf Course.
- 05500 – Food Safety and alcohol staff training .

**Significant Changes**

Decrease of .6 FTE due to the reallocation of the Marketing Coordinator position (+.2 FTE) and reallocation of Administrative Specialist III position (-.8 FTE). The FY17 Adopted Budget is the first budget that had a full year of Golf Course Operations to evaluate actual needs; therefore, various line item adjustments were made to reflect actual usage. In addition, the Martin County Golf Course revenues are not sufficient to cover operational costs, therefore a subsidy is being provided by the General Fund in the amount of \$166,839 for the FY17 budget.

**Technology Investment Plan**

**Technology Investment Plan  
Program Chart**  
Total Full-Time Equivalents (FTE) = 0.0

<b>Administration</b>
<b>Information Technology Services</b>
<b>General Services</b>
<b>Library</b>
<b>Parks And Recreation</b>
<b>Building Department</b>
<b>Growth Management</b>
<b>Water Quality</b>
<b>Engineering</b>
<b>Community Development</b>
<b>Airport</b>
<b>Utilities And Solid Waste</b>
<b>Fire Rescue</b>
<b>Clerk Of Circuit Court</b>
<b>Property Appraiser</b>
<b>Sheriff</b>
<b>Supervisor Of Elections</b>
<b>Constitutional Officers' Tip Maintenance</b>
<b>Miscellaneous</b>
<b>Technology Infrastructure</b>

	<u>FY 2015 ACTUAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 ADOPTED</u>	<u>FY 2016 to FY 2017 Variance</u>	<u>Pct Change</u>
Total FTE	0.0	0.0	0.0	0.0	0 %
Total Budget Dollars	4,340,071	4,557,767	5,107,154	549,387	12.05 %

## Technology Investment Plan

### **Introduction**

Like many governments that are faced with growth in demand for services, the County is faced with major challenges and opportunities. These challenges and opportunities are caused by the heightened expectations of the County's constituents - citizens and the business community to interact and conduct business with the County and employees - to use technology to accomplish their daily tasks. This expectation occurs within an environment of rapid change and finite resources. To be successful, the County's Information Technology Services (ITS) must operate effectively and efficiently to ensure better services, better products, shorter project life cycles, less cost and more convenience.

The Technology Investment Plan (TIP) is in place to facilitate a cooperative forum to assess organizational business needs and priorities against technology, and to provide the controls and processes to project and control the total cost of ownership and returns on investment.

### **Key Issues and Trends**

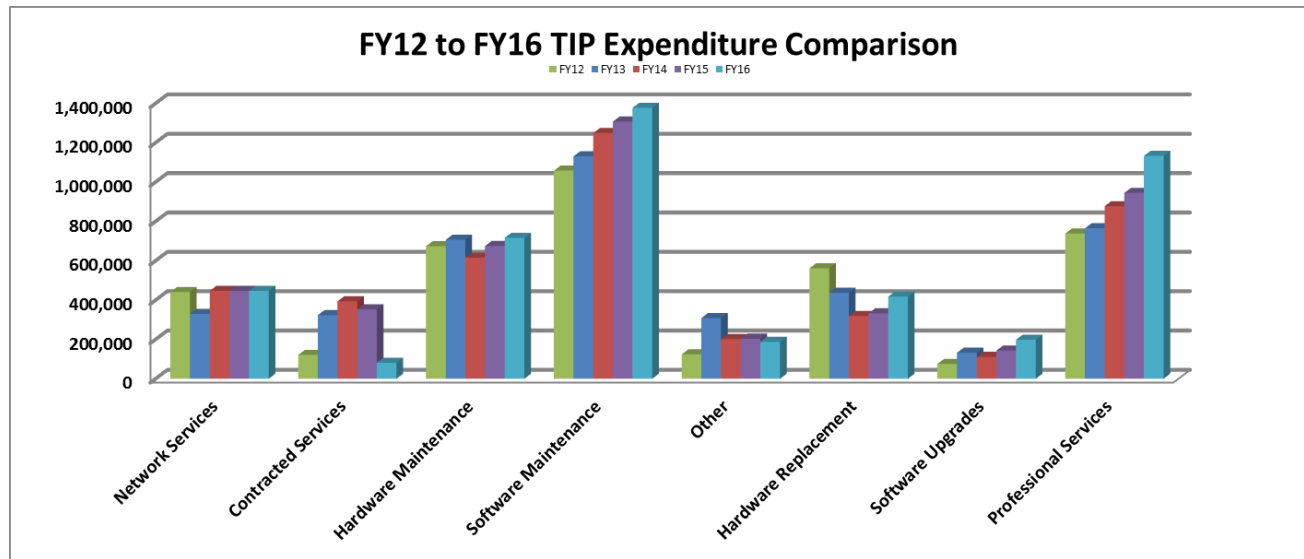
The formulation of business values and probability of success factors are centered on a framework by which the allocation of scarce resources can be directed and accomplishments identified and categorized. The priorities that were adopted are:

- Mandated requirements
- Leveraging of prior investments
- Enhancing county security
- Improving service quality and efficiency
- Ensuring a current and supportable technology infrastructure
- Manage contracts and obligations
- Reduce costs

**Technology Investment Plan**

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
Administration	46,685	52,521	81,404	82,158
County Attorney	0	0	0	0
Information Technology Services	24,154	42,215	31,646	42,215
General Services	7,000	7,000	7,000	7,000
Library	208,943	221,032	214,669	271,062
Parks and Recreation	55,598	65,049	58,785	64,289
Capital Improvement Plan	0	0	0	0
Building Department	228,430	304,800	710,204	536,215
Growth Management	24,342	39,000	21,540	39,000
Water Quality	8,500	8,500	8,500	8,500
Engineering	181,566	195,905	294,168	196,630
Community Development	0	1,000	500	500
Airport	9,507	8,720	4,018	8,720
Utilities and Solid Waste	380,116	466,348	449,097	493,356
Fire Rescue	194,573	218,051	154,257	212,734
Commission MSTU	0	0	0	0
Clerk of Circuit Court	6,000	6,000	6,000	6,900
Property Appraiser	18,515	51,957	39,130	61,924
Tax Collector	0	0	0	0
Sheriff	0	16,575	16,575	16,575
Supervisor of Elections	1,000	30,215	30,215	30,215
State Judiciary	0	0	0	0
Constitutional Officers' Tip Maintenance	0	20,000	19,911	20,000
Miscellaneous	126,785	215,041	165,179	331,870
Technology Infrastructure	2,818,359	2,587,838	2,928,907	2,677,291
<b>Total Expenses</b>	<b>4,340,071</b>	<b>4,557,767</b>	<b>5,241,706</b>	<b>5,107,154</b>



**Technology Investment Plan**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	694,548	1,132,955	1,364,661	1,228,620
03400 Other Contractual Services	2,891	0	1,963	0
03405 IT Services	157,594	81,100	135,432	86,300
03410 Other Contractual Svcs - Staffing	0	0	7,193	0
03412 IT Hosting Service	10,852	53,303	47,989	63,603
04002 Travel and Per Diem/Educational	0	0	4,794	0
04100 Communications	390,210	446,613	393,507	433,251
04101 Communications - Cell Phones	1,500	0	2,097	0
04200 Freight and Postage	599	0	929	0
04400 Rentals and Leases	0	0	0	27,200
04600 Repairs and Maintenance	29,659	15,000	33,550	15,000
04612 Software Maintenance	1,169,535	1,377,207	1,254,538	1,500,622
04614 Hardware Maintenance	680,092	701,659	645,357	739,183
05175 Computer Equip \$1,000-\$4999.99	66,399	59,350	154,875	69,350
05179 Other Equipment \$1000-\$4999.99	7,218	0	15,724	0
05195 Non-Capital Computer Equipment	81,501	106,150	175,194	88,200
05199 Other Non-Capital Equipment	1,439	0	1,502	10,000
05207 Computer Supplies	14,303	10,000	19,355	10,000
05208 Software Licenses	75,601	79,500	131,743	107,560
05211 Software Services	34,818	119,201	377,384	340,140
05500 Training	13,585	0	400	0
06200 Buildings	0	0	274,538	0
06400 Furniture and Equipment	0	0	0	0
06401 Computer Equipment	347,208	198,900	198,982	205,125
06800 Intangible Assets	560,518	0	0	0
09902 Budget Reserves/ Capital Outlay	0	176,829	0	183,000
<b>Total Expenses</b>	<b>4,340,071</b>	<b>4,557,767</b>	<b>5,241,706</b>	<b>5,107,154</b>



**Technology Investment Plan**

**Expenditures and Revenues (cont)**

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	3,032,487	2,915,077	3,276,280	3,207,512
1110 Unincorporated MSTU	28,962	50,662	26,160	52,266
1111 Building and Permitting	233,215	317,509	665,989	555,934
1120 Consolidated Fire/EMS	130,232	155,644	138,741	169,486
1130 Consolidated Parks	12,671	19,324	10,687	16,652
1131 Sailfish Splash Waterpark	0	0	13,049	13,050
1137 Community Broadband Network	-124,061	-102,364	-103,004	-113,836
1140 Stormwater MSTU	21,678	25,082	29,228	24,673
1150 Countywide Road Maintenance MSTU	330	833	330	1,116
13975 Radiological Emg Plan 10/08-9/10	0	14,742	0	0
1589 \$15 Lcl Ord-Ct Facilities Fs318.18	0	20,000	19,911	20,000
3102 Other County Capital Projects	825	2,083	825	1,218
3201 Beaches	165	417	165	951
3301 Road Projects	176,803	200,565	167,582	222,277
4102 Consolidated - Operating	372,587	460,819	443,749	486,862
4200 Solid Waste	7,529	5,529	5,348	6,494
4300 Airport	10,332	10,803	4,843	12,296
4501 Martin County Golf Course	0	0	0	800
5300 Vehicle Maintenance	990	1,745	990	2,955
62034 Community Development Administration	994	1,994	1,494	4,245
33142 Federal Grants/Mass Transit	0	0	114,273	0
33420 State Grants/Public Safety	0	33,425	5,253	0
33720 Local Grants/Public Safety	2,492	0	13,742	0
34750 Special Rec Facilities Fees	0	13,050	0	0
34900 Other Charges For Services	102,978	103,639	103,579	103,542
36200 Rents and Royalties	203,302	182,064	187,076	193,536
36900 Other Miscellaneous Revenues	125,562	125,125	115,415	125,125
<b>Total Revenues</b>	<b>4,340,071</b>	<b>4,557,767</b>	<b>5,241,706</b>	<b>5,107,154</b>

**Technology Investment Plan  
Administration**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	8,777	2,930	6,605	3,095
04100 Communications	2,180	2,180	2,180	2,180
04612 Software Maintenance	1,850	2,550	0	2,550
05175 Computer Equip \$1,000-\$4999.99	0	3,350	3,058	3,350
05207 Computer Supplies	0	0	192	0
05211 Software Services	33,878	41,511	69,369	70,983
<b>Total Expenses</b>	<b>46,685</b>	<b>52,521</b>	<b>81,404</b>	<b>82,158</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	46,685	52,521	81,404	82,158
<b>Total Revenues</b>	<b>46,685</b>	<b>52,521</b>	<b>81,404</b>	<b>82,158</b>

**Expenditure Line Item Summation**

03101 - Halogen continuous advancement \$3,095.  
 04100 - Countywide telephone system.  
 04612 - MCTV \$1,850. Software maintenance - VIMS \$700;  
 05175 - Hardware replacement program - MCTV.  
 05211 - Hosted software - NeoGov Insight \$12,209; Halogen eAppraisal \$30,915; OpenGov \$27,859.

**Technology Investment Plan  
Information Technology Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	7,526	30,315	21,803	30,315
04612 Software Maintenance	9,029	10,000	8,343	10,000
05211 Software Services	0	1,900	1,500	1,900
06800 Intangible Assets	7,598	0	0	0
<b>Total Expenses</b>	<b>24,154</b>	<b>42,215</b>	<b>31,646</b>	<b>42,215</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	24,154	42,215	31,646	42,215
<b>Total Revenues</b>	<b>24,154</b>	<b>42,215</b>	<b>31,646</b>	<b>42,215</b>

**Expenditure Line Item Summation**

03101 - GIS infrastructure support \$24,000; website support \$6,315.  
 04612 - Track-IT \$9,400. DLT solutions - autocad \$600;  
 05211 - Software subscriptions for ESRI \$1,500; Google Earth \$400.

**Technology Investment Plan  
General Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
04612 Software Maintenance	7,000	7,000	7,000	7,000
<b>Total Expenses</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	7,000	7,000	7,000	7,000
<b>Total Revenues</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>

**Expenditure Line Item Summation**

04612 - IPS asset software maintenance.

**Technology Investment Plan  
Library**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	1,605	0	0	5,500
03400 Other Contractual Services	450	0	1,963	0
04100 Communications	48,750	49,410	48,750	49,400
04200 Freight and Postage	559	0	120	0
04612 Software Maintenance	68,249	63,713	61,481	77,707
04614 Hardware Maintenance	27,303	54,684	39,245	67,078
05175 Computer Equip \$1,000-\$4999.99	20,464	0	10,351	0
05179 Other Equipment \$1000-\$4999.99	7,218	0	0	0
05195 Non-Capital Computer Equipment	9,894	28,000	25,195	30,500
05199 Other Non-Capital Equipment	1,439	0	604	0
05208 Software Licenses	4,350	0	56	0
05211 Software Services	100	25,225	26,905	25,452
06401 Computer Equipment	18,560	0	0	15,425
<b>Total Expenses</b>	<b>208,943</b>	<b>221,032</b>	<b>214,669</b>	<b>271,062</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	208,943	221,032	214,669	271,062
<b>Total Revenues</b>	<b>208,943</b>	<b>221,032</b>	<b>214,669</b>	<b>271,062</b>

**Expenditure Line Item Summation**

03101 - Implementation of Sirsi upgrade \$5,500.

04100 - Countywide telephone system.

04612 - Software maintenance for Sirsi products \$70,486; Public internet filtering \$1,800; PC Reserv/print control \$3,565; Deep Freeze \$1,856.

04614 - Billiotheca RFID \$9,992; sorters & gates \$41,548; UPS equipment \$10,025; miscellaneous hardware \$5,513.

05195 - Public PC replacement (50 per year) \$22,500; Barcode scanners replacement \$2,000; Public printer replacement \$6,000.

05211 - WordPress \$99; Survey Monkey \$300; Mobile device print service \$4,350; Discovery layer \$7,100; EventKeeper \$3,300; LitKeeper \$325; Basecamp \$600; LibraryThing \$5,150; Web Form \$400; Lynda \$360; Go-to-Meeting \$468; Adobe Web \$3,000.

06401 - Replacement of RFID gates at the Peter & Julie Cummings Library.

**Technology Investment Plan  
Parks and Recreation**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	680	5,000	0	5,000
04100 Communications	22,616	25,999	20,632	24,239
04612 Software Maintenance	31,462	33,800	32,695	34,800
05195 Non-Capital Computer Equipment	0	0	5,208	0
05208 Software Licenses	840	0	0	0
05211 Software Services	0	250	250	250
<b>Total Expenses</b>	<b>55,598</b>	<b>65,049</b>	<b>58,785</b>	<b>64,289</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	45,072	38,090	37,194	38,290
1130 Consolidated Parks	10,526	13,909	8,542	12,149
1131 Sailfish Splash Waterpark	0	0	13,049	13,050
4501 Martin County Golf Course	0	0	0	800
34750 Special Rec Facilities Fees	0	13,050	0	0
<b>Total Revenues</b>	<b>55,598</b>	<b>65,049</b>	<b>58,785</b>	<b>64,289</b>

**Expenditure Line Item Summation**

03101 - Professional services for Class software for recreation \$5,000.  
 04100 - Cable/modem for Lamar Howard Park \$1,400; South County ball park \$900; Halpatiokee Park \$1,050; Phipps Park \$1,400; Jimmy Graham Park \$1,050. Countywide telephone system \$18,439;  
 04612 - IPS \$6,000. Active Network - Class software \$27,200; AcroPrint Pendulum \$800; Acroprint \$800.  
 05211 - SWIM MM \$250.

**Technology Investment Plan  
Building Department**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	165,881	208,000	414,731	298,000
03400 Other Contractual Services	2,441	0	0	0
03405 IT Services	906	1,200	7,144	1,200
03410 Other Contractual Svcs - Staffing	0	0	7,193	0
03412 IT Hosting Service	2,764	0	0	0
04100 Communications	0	0	49,000	0
04612 Software Maintenance	36,918	92,100	15,018	15,600
05175 Computer Equip \$1,000-\$4999.99	0	0	1,204	0
05195 Non-Capital Computer Equipment	0	0	848	0
05211 Software Services	0	3,500	215,067	221,415
06800 Intangible Assets	19,520	0	0	0
<b>Total Expenses</b>	<b>228,430</b>	<b>304,800</b>	<b>710,204</b>	<b>536,215</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1111 Building and Permitting	228,430	304,800	661,204	536,215
1120 Consolidated Fire/EMS	0	0	49,000	0
<b>Total Revenues</b>	<b>228,430</b>	<b>304,800</b>	<b>710,204</b>	<b>536,215</b>

**Expenditure Line Item Summation**

03101 - GIS \$20,000; Aerial photogrammetry \$25,000; KIVA \$50,000; Website \$3,000; Accela \$200,000.  
 03405 - Monthly PayPal online payment processsing for KivaNet \$1,200.  
 04612 - DLT Solutions \$600; ESRI \$3,000; Oracle \$12,000.  
 05211 - ArcGIS online subscription \$3,500. Accela Automation \$217,915.

**Technology Investment Plan  
Growth Management**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	16,927	14,000	16,540	14,000
04612 Software Maintenance	5,000	25,000	5,000	25,000
06800 Intangible Assets	2,415	0	0	0
<b>Total Expenses</b>	<b>24,342</b>	<b>39,000</b>	<b>21,540</b>	<b>39,000</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1110 Unincorporated MSTU	24,342	39,000	21,540	39,000
<b>Total Revenues</b>	<b>24,342</b>	<b>39,000</b>	<b>21,540</b>	<b>39,000</b>

**Expenditure Line Item Summation**

03101 - KIVA professional services.  
04612 - ESRI \$5,000; Accela \$20,000.



**Technology Investment Plan  
Water Quality**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
04612 Software Maintenance	8,500	8,500	8,500	8,500
<b>Total Expenses</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1140 Stormwater MSTU	8,500	8,500	8,500	8,500
<b>Total Revenues</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>

**Expenditure Line Item Summation**

04612 - IPS software maintenance.

**Technology Investment Plan  
Engineering**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	17,326	93,320	56,158	93,320
03412 IT Hosting Service	2,304	0	0	0
04100 Communications	9,339	9,260	10,289	9,390
04612 Software Maintenance	89,636	92,550	90,517	93,145
04614 Hardware Maintenance	125	775	188	775
05175 Computer Equip \$1,000-\$4999.99	0	0	61,693	0
05179 Other Equipment \$1000-\$4999.99	0	0	8,232	0
05195 Non-Capital Computer Equipment	0	0	211	0
05208 Software Licenses	0	0	66,880	0
06401 Computer Equipment	10,950	0	0	0
06800 Intangible Assets	51,886	0	0	0
<b>Total Expenses</b>	<b>181,566</b>	<b>195,905</b>	<b>294,168</b>	<b>196,630</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1140 Stormwater MSTU	11,363	12,000	18,913	12,000
3301 Road Projects	170,203	183,905	160,982	184,630
33142 Federal Grants/Mass Transit	0	0	114,273	0
<b>Total Revenues</b>	<b>181,566</b>	<b>195,905</b>	<b>294,168</b>	<b>196,630</b>

**Expenditure Line Item Summation**

03101 - GIS infrastructure support \$25,000; GIS CLOE \$19,320; Aerial photogrammetry \$25,000; IPS (Hansen) \$21,000; Web site/intranet support \$3,000.

04100 - Countywide telephone system \$8,840. DSL for Hobe Sound Bridge Tender \$550;

04612 - IPS software maintenance \$45,000; Marshall GeoResults \$6,250; Traffic count system \$1,995; Highway capacity system \$500; AcroPrint Pendulum \$800; Adept \$3,000; XGate \$5,800; IntraVue \$900. DLT Solutions - Autocad (4) \$2,300; DLT Solutions - Civil 3D (7) \$7,500; ESRI \$15,000; Leica Spider/LGO CCP \$4,100;

04614 - Maintenance on plotters and scanners \$775.

**Technology Investment Plan  
Community Development**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
05211 Software Services	0	1,000	500	500
<b>Total Expenses</b>		<b>1,000</b>	<b>500</b>	<b>500</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
62034 Community Development Administration	0	1,000	500	500
<b>Total Revenues</b>		<b>1,000</b>	<b>500</b>	<b>500</b>

**Expenditure Line Item Summation**

05211 - ArcGIS Community Analyst online subscription.

**Technology Investment Plan  
Airport**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	1,179	5,000	298	5,000
03412 IT Hosting Service	4,608	0	0	0
04100 Communications	3,720	3,720	3,720	3,720
<b>Total Expenses</b>	<b>9,507</b>	<b>8,720</b>	<b>4,018</b>	<b>8,720</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4300 Airport	9,507	8,720	4,018	8,720
<b>Total Revenues</b>	<b>9,507</b>	<b>8,720</b>	<b>4,018</b>	<b>8,720</b>

**Expenditure Line Item Summation**

03101 - Cloudyreason - web site/intranet support.  
04100 - Countywide telephone system.

**Technology Investment Plan  
Utilities and Solid Waste**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	102,948	153,500	39,382	153,500
03405 IT Services	18,202	0	66,367	0
04612 Software Maintenance	233,331	245,418	235,380	274,366
04614 Hardware Maintenance	9,868	8,630	8,915	11,030
05175 Computer Equip \$1,000-\$4999.99	0	0	3,161	0
05195 Non-Capital Computer Equipment	5,785	32,150	76,247	27,700
05207 Computer Supplies	6	0	0	0
05208 Software Licenses	9,976	3,250	9,277	7,560
05211 Software Services	0	4,500	10,369	4,500
06400 Furniture and Equipment	0	0	0	0
06401 Computer Equipment	0	18,900	0	14,700
<b>Total Expenses</b>	<b>380,116</b>	<b>466,348</b>	<b>449,097</b>	<b>493,356</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4102 Consolidated - Operating	372,587	460,819	443,749	486,862
4200 Solid Waste	7,529	5,529	5,348	6,494
<b>Total Revenues</b>	<b>380,116</b>	<b>466,348</b>	<b>449,097</b>	<b>493,356</b>

**Expenditure Line Item Summation**

03101 - Aerial photogrammetry \$37,500. GIS infrastructure support \$30,000; IPS \$6,000; Customer Information System \$80,000;

04612 - Oracle support \$44,000; Landfill software support \$2,800. Water Gems \$6,600; DLT Solutions-Map 3D (x2) \$1,650; ESRI \$25,000; FME Desktop \$1,500; InfraMAP \$1,600; iWater \$1,000; IPS software maintenance \$23,500; Microsoft enterprise licenses \$9,839; Increased to upgrade to Office 365 \$21,423. Microsoft enterprise license \$1,729; Increased to upgrade to Office 365. Ventyx Advantage CIS \$64,900; Itron meter reading system \$4,605; Check Scanner w/Car/Lar \$2,700; Red Hat Cobol support for CIS Linux servers \$2,120; Ventyx server for COBOL tier 2 \$5,900; ControlShop \$1,700; Sytec \$900; Specter \$1,600; Trihedral \$5,100; Rockwell \$5,500; Intellution \$34,000; Symantic Antivirus \$700; Calibration S/W \$2,000; Log-me-in \$2,000;

04614 - Itron system \$10,030; Check scanner(2 machines) \$1,000.

05195 - Maintenance \$12,000; Treatment \$5,000; Tech Services \$5,500; Landfill \$1,000; SCADA miscellaneous computer equipment \$1,100. Miscellaneous computer equipment \$3,000; Miscellaneous computer equipment \$1,000.

05208 - Microsoft licenses \$1,000. Upgrade to Itron System \$6,560;

05211 - ArcGIS online annual software subscription \$3,500; Constant contact \$1,000.

06401 - Replace laptop. Scada server replacements and x1 laptop replacement.

**Technology Investment Plan  
Fire Rescue**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	6,224	18,000	35,742	18,000
03412 IT Hosting Service	0	0	0	10,300
04100 Communications	56,730	57,976	7,476	55,534
04200 Freight and Postage	40	0	0	0
04612 Software Maintenance	91,609	91,500	86,494	115,000
04614 Hardware Maintenance	0	13,250	0	4,000
05175 Computer Equip \$1,000-\$4999.99	2,415	4,000	0	4,000
05199 Other Non-Capital Equipment	0	0	898	0
05208 Software Licenses	26,300	1,250	3,873	0
05211 Software Services	0	32,075	19,775	5,900
06800 Intangible Assets	11,255	0	0	0
<b>Total Expenses</b>	<b>194,573</b>	<b>218,051</b>	<b>154,257</b>	<b>212,734</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	70,759	38,984	54,432	84,384
1120 Consolidated Fire/EMS	121,322	130,900	80,831	128,350
13975 Radiological EMG Plan 10/08-9/10	0	14,742	0	0
33420 State Grants/Public Safety	0	33,425	5,253	0
33720 Local Grants/Public Safety	2,492	0	13,742	0
<b>Total Revenues</b>	<b>194,573</b>	<b>218,051</b>	<b>154,257</b>	<b>212,734</b>

**Expenditure Line Item Summation**

03101 - Northstar - GIS support \$18,000.  
 03412 - ImageTrend hosting services \$10,300.  
 04100 - Telephone system for Firestation #36 cableModem \$1,550. Countywide telephone system \$53,984;  
 04612 - ESRI ArcGIS \$3,000; IPS \$6,000. Software maintenance - Intergraph - Fire Rescue computer aided dispatch system \$32,000; Mobile CAD \$41,000; ImageTrent \$9,200; Telestaff/Webstaff \$15,000; Tax Collector \$8,800;  
 04614 - PSC computer equipment repair program - audio/visual equipment \$4,000;  
 05175 - PSC computer equipment replacement program - servers.  
 05211 - Outlink \$2,400; ArcGIS online annual software subscription \$3,500;

**Technology Investment Plan  
Clerk of Circuit Court**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03405 IT Services	6,000	6,000	0	6,000
04612 Software Maintenance	0	0	0	900
05211 Software Services	0	0	6,000	0
<b>Total Expenses</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,900</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	6,000	6,000	6,000	6,900
<b>Total Revenues</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,900</b>

**Expenditure Line Item Summation**

03405 - Managed service for streaming and media services - Granicus \$6,000.  
04612 - Evisions maintenance \$900.

**Technology Investment Plan  
Property Appraiser**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	2,600	23,215	23,215	23,215
04612 Software Maintenance	12,415	12,415	12,415	23,609
05211 Software Services	0	3,500	3,500	3,500
06800 Intangible Assets	3,500	0	0	0
09902 Budget Reserves/ Capital Outlay	0	12,827	0	11,600
<b>Total Expenses</b>	<b>18,515</b>	<b>51,957</b>	<b>39,130</b>	<b>61,924</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	18,515	51,957	39,130	61,924
<b>Total Revenues</b>	<b>18,515</b>	<b>51,957</b>	<b>39,130</b>	<b>61,924</b>

**Expenditure Line Item Summation**

03101 - Website services \$23,215.  
 04612 - Microsoft - enterprise agreement \$8,415; Increased to upgrade to Office 365 \$11,194. ESRI \$4,000;  
 05211 - ArcGIS online subscription \$3,500.  
 09902 - Reserves for desktop replacement \$11,600.



**Technology Investment Plan  
Sheriff**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	0	16,575	16,575	16,575
<b>Total Expenses</b>	<b>0</b>	<b>16,575</b>	<b>16,575</b>	<b>16,575</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	0	16,575	16,575	16,575
<b>Total Revenues</b>	<b>0</b>	<b>16,575</b>	<b>16,575</b>	<b>16,575</b>

**Expenditure Line Item Summation**

03101 - Website services.

**Technology Investment Plan  
Supervisor of Elections**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	0	29,215	29,215	29,215
04100 Communications	1,000	1,000	1,000	1,000
<b>Total Expenses</b>	<b>1,000</b>	<b>30,215</b>	<b>30,215</b>	<b>30,215</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,000	30,215	30,215	30,215
<b>Total Revenues</b>	<b>1,000</b>	<b>30,215</b>	<b>30,215</b>	<b>30,215</b>

**Expenditure Line Item Summation**

03101 - Website services.  
04100 - Countywide telephone system.

**Technology Investment Plan  
Constitutional Officers' Tip Maintenance**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
04614 Hardware Maintenance	0	0	2,161	0
05195 Non-Capital Computer Equipment	0	0	1,860	0
05208 Software Licenses	0	0	3,455	0
06401 Computer Equipment	0	20,000	12,436	20,000
<b>Total Expenses</b>		<b>20,000</b>	<b>19,911</b>	<b>20,000</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
1589 \$15 LCL Ord-Ct Facilities Fs318.18	0	20,000	19,911	20,000
<b>Total Revenues</b>		<b>20,000</b>	<b>19,911</b>	<b>20,000</b>

**Expenditure Line Item Summation**

06401 - Communications equipment replacement.



**Technology Investment Plan  
Technology Infrastructure**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03101 Professional Services - IT	362,874	533,885	704,399	533,885
03405 IT Services	132,487	73,900	61,921	79,100
03412 IT Hosting Service	1,177	53,303	47,989	53,303
04002 Travel and Per Diem/Educational	0	0	4,794	0
04100 Communications	229,324	280,848	233,615	271,568
04101 Communications - Cell Phones	1,500	0	2,097	0
04200 Freight and Postage	0	0	809	0
04400 Rentals and Leases	0	0	0	27,200
04600 Repairs and Maintenance	29,309	15,000	33,550	15,000
04612 Software Maintenance	508,855	624,842	623,733	635,195
04614 Hardware Maintenance	642,076	621,320	594,194	653,300
05175 Computer Equip \$1,000-\$4999.99	25,955	40,000	25,102	50,000
05179 Other Equipment \$1000-\$4999.99	0	0	7,492	0
05195 Non-Capital Computer Equipment	54,131	46,000	45,565	30,000
05199 Other Non-Capital Equipment	0	0	0	10,000
05207 Computer Supplies	1,289	0	9,813	0
05208 Software Licenses	32,916	75,000	48,203	100,000
05211 Software Services	840	5,740	24,149	5,740
05500 Training	13,585	0	400	0
06200 Buildings	0	0	274,538	0
06401 Computer Equipment	317,698	160,000	186,546	155,000
06800 Intangible Assets	464,344	0	0	0
09902 Budget Reserves/ Capital Outlay	0	58,000	0	58,000
<b>Total Expenses</b>	<b>2,818,359</b>	<b>2,587,838</b>	<b>2,928,907</b>	<b>2,677,291</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	2,510,579	2,279,374	2,625,841	2,368,924
1137 Community Broadband Network	-124,061	-102,364	-103,004	-113,836
34900 Other Charges for Services	102,978	103,639	103,579	103,542
36200 Rents and Royalties	203,302	182,064	187,076	193,536
36900 Other Miscellaneous Revenues	125,562	125,125	115,415	125,125
<b>Total Revenues</b>	<b>2,818,359</b>	<b>2,587,838</b>	<b>2,928,907</b>	<b>2,677,291</b>

**Technology Investment Plan  
Technology Infrastructure**

**Expenditure Line Item Summation**

- 03101 - Morse communication onsite support for Alcatel PBX telephone system \$138,000; IPS \$10,000; GIS \$43,000; KIVA \$2,000; Web site/intranet \$76,000; Data Center \$65,000; vulnerability testing \$30,000; and application services \$95,685; community broadband \$74,200.
- 03405 - Gartner subscription services \$59,000; PayPal card svc \$1,200; Merchant acct costs \$900; Managed svc for streaming and media - Granicus \$18,000.
- 03412 - Google \$500; Website \$47,578; AspDotNet \$225; Box Enterprise \$5,000.
- 04100 - FEC R/R crossing \$7,400; DSL \$1,350; Comcast \$950; Sprint \$1,800; Florida LambdaRail \$35,484; FPL Fibernet \$54,000; Telephone conferencing \$600; 800 MHz Radio Truck System \$1,140; Countywide telephone system \$31,704; Indiantown annex \$4,080; Long distance services \$28,800; Centrex \$50,000; Bellsouth \$1,200; 411 charges \$300; Advertising phonebooks \$1,524; Reserved numbers \$200; PRI circuits \$33,276; ITS telecom \$17,760.
- 04400 - American Tower lease \$25,200; City of Port St. Lucie tower lease for TCRCS \$2,000.
- 04600 - Equipment/networks repairs \$15,000.
- 04612 - IPS \$36,500; Banner FMS \$95,760; Oracle America \$96,300; LizardTech \$725; ESRI \$12,000; IMAGINE \$2,200; Evisions \$5,700; Red Hat Server \$4,400; Foundry \$2,000; RADb \$395; American Registry \$200; Aruba \$5,000; Juniper \$1,000; Check Point \$45,000; Genesis \$5,100; Alcatel \$60,000; Citrix \$42,000; CYA \$9,000; A10 network \$9,000; VMware \$60,000; What's Up Gold \$2,500; Symantec \$11,000; CommVault Simpana \$28,000; ProofPoint \$30,000; NetWrix \$7,500; 2 Phone Support \$4,000; Altiris \$5,000; AirWatch \$1,000; EMC (documentum) \$46,715; Brava \$1,700; OSPinsight \$5,500.
- 04614 - Infrastructure board repair with advance replacement \$214,000; Radio repair services \$88,000. ACS Imaging \$3,000; Alcatel PBX System \$115,000; Foundry network equipment \$75,000; UPS systems \$22,500; Network components \$119,000; Juniper firewall \$10,800, Aruba wireless \$6,000;
- 05175 - Data Center hardware.
- 05195 - Misc. non-capital hardware replacement.
- 05199 - Fiber network optic components & replacements.
- 05208 - GIS upgrades \$10,000; Data center upgrades \$50,000. IPS upgrades \$15,000; Aruba networks \$25,000.
- 05211 - Archive Social \$4,800; Constant Contact \$840; Yahoo Flickr \$100.
- 06401 - \$155,000 Data Center network fiber switches and routers.
- 09902 - Reserves - telephone equip. replacement.

**Utilities & Solid Waste**

<b>Utilities &amp; Solid Waste Program Chart</b> Total Full-Time Equivalents (FTE) = 116.00
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<b>Administration</b> Total Full Time Equivalents (FTE) = 6.6
<b>Transfer Station Operations</b> Total Full Time Equivalents (FTE) = 5.34
<b>Pump Out Boat</b> Total Full Time Equivalents (FTE) = 1
<b>Construction and Debris</b> Total Full Time Equivalents (FTE) = 5.83
<b>Technical Services</b> Total Full Time Equivalents (FTE) = 13.4
<b>Customer Service</b> Total Full Time Equivalents (FTE) = 15
<b>Maintenance Water</b> Total Full Time Equivalents (FTE) = 16.4
<b>Maintenance Sewer</b> Total Full Time Equivalents (FTE) = 20.6
<b>Treatment Water</b> Total Full Time Equivalents (FTE) = 15
<b>Treatment Sewer</b> Total Full Time Equivalents (FTE) = 13
<b>Long-Term Care</b> Total Full Time Equivalents (FTE) = 1.83
<b>Plant Maintenance Water</b> Total Full Time Equivalents (FTE) = 0
<b>Plant Maintenance Sewer</b> Total Full Time Equivalents (FTE) = 0
<b>Renewal &amp; Replacement</b> Total Full Time Equivalents (FTE) = 0
<b>Water/Sewer Assessment Impr.</b> Total Full Time Equivalents (FTE) = 0
<b>Hazardous Waste</b> Total Full Time Equivalents (FTE) = 2

	FY 2015 <u>ACTUAL</u>	FY 2016 <u>ADOPTED</u>	FY 2017 <u>ADOPTED</u>	FY 2016 to FY 2017 <u>Variance</u>	<u>Pct Change</u>
<b>Total FTE</b>	115.00	113.00	116.00	3.00	3 %
<b>Total Budget Dollars</b>	34,695,709	38,965,775	41,044,282	2,078,507	5.33 %

## Utilities & Solid Waste

### **Introduction**

Provide safe, reliable drinking water and proper wastewater collection for all utility customers, and protect the environment in Martin County by providing effective and efficient collection, recycling and disposal of solid waste.

### **Key Issues and Trends**

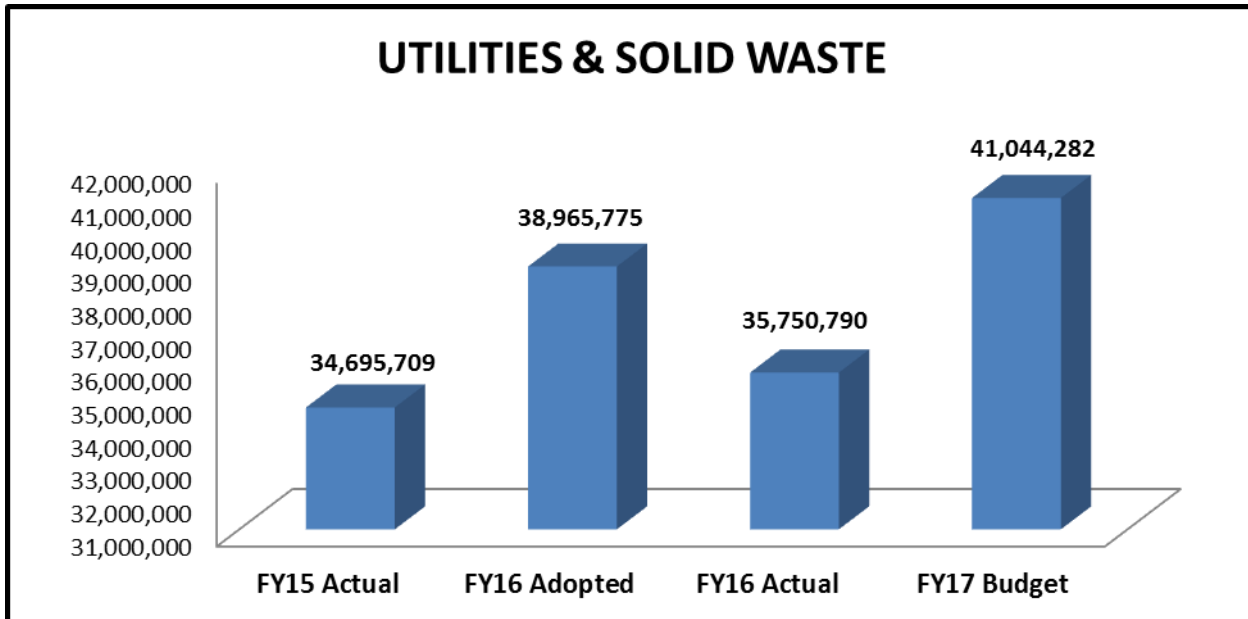
- The Utilities & Solid Waste Department (the Department) continues process optimization through the regionalization of the County's water and wastewater facilities and the transfer of solid waste to the Solid Waste Authority's waste-to-energy facility.
  
- During the fiscal year the department will:
  - manage consulting contracts to provide required oversight to ensure compliance with Board-adopted policy and direction;
  - implement approved Con Edison Solutions Company/BCR Environmental Group contract to remain within established budgets and time frames as may be amended;
  - ensure compliance with all applicable regulatory agencies 98% of the time;
  - maintain a minimum of 1.5 debt service coverage for Utility indebtedness.
  
- During fiscal year 2016, the Department merged the division of Field Operations and Plant Maintenance into one division called Maintenance. This reorganization provides maintenance to treatment plants, distribution and collection lines, as well as customers.



**Utilities & Solid Waste**

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
Administration	2,916,292	3,074,004	3,198,670	3,125,136
Transfer Station Operations	14,039,820	14,500,531	14,552,070	14,994,944
Pump Out Boat	72,344	77,215	76,811	87,809
Construction and Debris	3,508,065	3,115,492	3,108,002	3,604,428
Technical Services	1,323,827	1,431,007	1,260,655	1,434,713
Customer Service	1,264,836	1,289,301	1,299,333	1,382,718
Maintenance - Water	1,124,223	1,258,017	2,064,445	2,581,654
Maintenance - Sewer	1,664,834	1,945,804	2,870,340	3,264,992
Treatment Water	3,554,500	4,117,021	3,294,730	4,239,797
Treatment Sewer	3,602,419	3,675,886	3,473,463	3,836,808
Long-Term Care	-482,465	1,008,129	234,138	1,011,304
Plant Maintenance Water	936,951	1,035,932	0	0
Plant Maintenance Sewer	950,854	1,011,941	0	0
Renewal & Replacement	0	1,062,400	0	1,109,500
Water/Sewer Assessment Impr.	16,241	0	56,750	0
Hazardous Waste	202,967	363,095	261,384	370,479
<b>Total Expenses</b>	<b>34,695,709</b>	<b>38,965,775</b>	<b>35,750,790</b>	<b>41,044,282</b>



Martin County  
Fiscal Year 2017 Adopted Budget

**Utilities & Solid Waste**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	5,091,877	5,346,923	5,091,093	5,387,141
01202 PTO Payout	122,737	0	84,543	0
01203 Standby Pay	107,170	128,851	127,365	114,660
01400 Overtime	262,931	282,300	320,780	282,300
01501 Cell Phone Stipend	15,377	15,959	15,532	15,239
02101 FICA	326,246	351,916	327,838	357,225
02102 Medicare	76,723	82,657	77,064	83,870
02200 Retirement Contributions	436,753	440,959	440,460	467,849
02300 Life and Health Insurance	1,308,542	1,390,037	1,361,981	1,493,957
02610 Other Postemployment Benefits	71,177	68,372	68,372	68,372
03100 Professional Services	697,440	702,500	772,252	804,500
03103 Prof Serv-Outside Counsel-Non-Lit	8,507	16,000	8,500	16,000
03400 Other Contractual Services	13,727,540	14,154,612	13,343,384	15,168,490
03401 Sludge Removal	1,186,015	900,000	1,107,890	832,399
03402 Bulk Water and Sewer Purchases	54,000	57,000	54,000	57,000
03403 Tax Collector Commissions & Fees	268,338	274,105	270,792	275,140
03404 Janitorial Services	13,279	14,100	7,358	15,600
03407 Transfer Station Disposal Cost	4,230,662	4,206,391	4,651,825	4,696,370
03409 Mowing & Landscaping Services	154,215	145,500	122,275	192,500
03410 Other Contractual Svcs - Staffing	183,862	269,061	259,199	451,473
03411 Landfill Closure Cost	-1,207,103	0	-465,761	0
04000 Travel and Per Diem	0	3,720	0	4,720
04001 Travel and Per Diem/Mandatory	796	4,150	0	4,150
04002 Travel and Per Diem/Educational	10,847	22,771	8,121	24,221
04100 Communications	59,704	87,586	54,899	87,676
04101 Communications - Cell Phones	17,558	29,556	16,860	30,568
04200 Freight and Postage	174,229	167,265	158,199	167,621
04300 Utility Services	323	400	400	600
04301 Electricity	2,002,634	2,299,879	1,859,646	2,316,480
04303 Water/Sewer Services	114	0	24	115
04304 Garbage/Solid Waste Services	14,821	15,000	16,897	15,000
04400 Rentals and Leases	167,841	186,915	174,863	196,852
04402 Rentals and Leases/Copier Leases	29,616	35,561	29,337	32,600
04600 Repairs and Maintenance	984,513	908,668	1,211,372	858,578
04603 Lift Station Repair and Maintenance	71,032	258,000	163,664	256,600
04604 Manholes Repair and Maintenance	0	50,000	108,843	50,000
04610 Vehicle Repair and Maintenance	308,952	444,250	366,603	436,950
04611 Building Repair and Maintenance	66,545	144,500	56,050	144,500
04700 Printing and Binding	9,675	47,940	10,896	36,600
04800 Promotional Activities	0	1,500	0	2,000
04900 Other Current Charges	66,351	60,877	41,108	60,527
04901 Indirect Costs	1,799,796	1,943,279	1,943,279	1,943,279
04990 Bad Debt Expense	0	600	0	0
05100 Office Supplies	18,072	43,550	17,592	44,710
05175 Computer Equipment \$1,000-\$4999.99	1,484	0	0	0
05179 Other Equipment \$1000-\$4999.99	7,275	0	0	0
05195 Non-Capital Computer Equipment	3,925	0	0	0
05199 Other Non-Capital Equipment	36,761	82,300	9,905	81,100
05200 Operating Supplies	304,743	292,815	272,267	316,615
05201 Chemicals	863,937	1,030,650	790,824	1,090,650

Martin County  
Fiscal Year 2017 Adopted Budget

**Utilities & Solid Waste**

**Expenditures and Revenues (cont)**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
05203 New Service Water Meters	105,359	195,000	25,922	195,000
05204 Fuel	293,424	427,800	237,384	427,800
05205 Electrical Supplies	93,133	79,600	71,850	84,600
05208 Software Licenses	30	0	0	0
05209 Landscape Materials	0	3,500	0	16,000
05300 Road Materials and Supplies	8,499	46,500	19,194	65,000
05400 Publications and Memberships	9,371	8,850	9,239	8,850
05402 Publications/Subscriptions	1,104	4,025	1,047	4,025
05500 Training	26,959	53,725	27,763	55,210
06200 Buildings	0	27,000	0	0
06300 Improvements Other Than Buildings	0	760,000	0	760,000
06400 Furniture and Equipment	0	43,800	0	97,500
06402 Vehicles /Rolling Stock/Equip>\$30k	0	307,000	0	347,500
<b>Total Expenses</b>	<b>34,695,709</b>	<b>38,965,775</b>	<b>35,750,790</b>	<b>41,044,282</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
3102 Other County Capital Projects	2,063	0	971	0
4102 Consolidated - Operating	16,393,904	17,801,303	16,484,135	18,773,218
4103 Consolidated Water - CFC	0	150,000	0	150,000
4104 Consolidated Sewer - CFC	0	100,000	0	100,000
4105 Consolidated R & R	0	812,400	0	859,500
4200 Solid Waste	18,244,846	20,037,069	19,242,818	21,161,564
38920 Grants and Donations	33,689	48,752	22,866	0
814200 Transfer From Fund 4200	21,205	16,251	0	0
<b>Total Revenues</b>	<b>34,695,709</b>	<b>38,965,775</b>	<b>35,750,790</b>	<b>41,044,282</b>

**Utilities & Solid Waste Department  
Administration**

**Mission Statement**

The mission of the Administration Division is to provide management and leadership to assure the performance of daily operations, as well as provide long-range facilities and business planning to meet both the expectations and level of service requirements of the existing and future residents of Martin County.

**Services Provided**

- Management and monitoring of programs
- Personnel development
- Policy development and monitoring
- Administrative support
- Public relations

**Goals and Objectives**

- Provide leadership, strategic planning, and fiscal stewardship for the business center
- Ensure proper interdepartmental liaison activities are performed in accordance with established County policies and procedures
- Ensure the department meets the required/adopted LOS
- Integrate the use of new technology and work procedures to increase services and staff productivity
- Maintain positive employee relations
- Provide accurate information in a timely manner to the public, developers, and engineers regarding the County's infrastructure
- Provide better customer service by minimizing complaints and abandoned calls

**Benchmarks**

- The industry standard for percentage of abandoned calls out of total inbound calls is 11.3%. The percentage of abandoned calls for Martin County is 5% when fully staffed.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Revenue Generation	\$	6.88	5.50	7.79	5.50
Abandoned (dropped) Calls	%	13.00	11.00	7.00	11.00
Customer Complaints	#	2.43	2.50	1.80	2.50

**Outcomes**

Meet the established goals of providing quality service to the customers through outstanding management and leadership, and long-range planning by improving business unit processes and workflows to maximize available resources.

**Staffing Summary**

Job Title	FY2016	FY2017
Administrative Specialist II	2	2
Technical Serv Administrator	.1	.1
Executive Aide	1	1
Utilities Deputy Director	1	1
Environmental Specialist	.5	.5
Solid Waste Administrator	1	1
Util. & Solid Waste Director	1	1
<b>Total FTE</b>	<b>6.6</b>	<b>6.6</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Utilities & Solid Waste Department  
Administration**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	445,377	472,826	479,846	470,711
01202 PTO Payout	5,207	0	5,408	0
01400 Overtime	0	600	31	600
01501 Cell Phone Stipend	0	0	83	0
02101 FICA	23,624	27,896	26,645	27,831
02102 Medicare	5,948	6,865	6,624	6,833
02200 Retirement Contributions	39,398	47,793	43,274	43,616
02300 Life and Health Insurance	75,556	84,445	86,213	85,101
02610 Other Postemployment Benefits	71,177	68,372	68,372	68,372
03100 Professional Services	93,816	40,000	160,895	70,000
03103 Prof Serv-Outside Counsel-Non-Lit	8,507	16,000	8,500	16,000
03400 Other Contractual Services	24,576	4,091	20,517	27,098
03403 Tax Collector Commissions & Fees	268,338	274,005	270,792	275,040
03404 Janitorial Services	175	0	0	0
04000 Travel and Per Diem	0	300	0	300
04002 Travel and Per Diem/Educational	1,245	4,391	800	4,391
04100 Communications	2,202	2,380	2,412	2,440
04101 Communications - Cell Phones	1,410	1,440	1,497	1,440
04200 Freight and Postage	1,985	2,900	1,518	2,900
04301 Electricity	2,463	3,312	3,939	3,168
04400 Rentals and Leases	27,202	38,832	39,067	42,112
04402 Rentals and Leases/Copier Leases	1,433	2,295	1,260	1,680
04600 Repairs and Maintenance	159	537	199	439
04610 Vehicle Repair and Maintenance	766	800	200	500
04611 Building Repair and Maintenance	1,017	1,500	2,737	1,500
04700 Printing and Binding	364	840	153	700
04900 Other Current Charges	2,561	10,565	14,003	11,465
04901 Indirect Costs	1,799,796	1,943,279	1,943,279	1,943,279
04990 Bad Debt Expense	0	600	0	0
05100 Office Supplies	1,461	2,770	1,212	3,450
05199 Other Non-Capital Equipment	1,728	1,750	1,142	1,550
05200 Operating Supplies	343	2,280	708	2,280
05204 Fuel	461	1,200	640	1,200
05400 Publications and Memberships	4,535	4,465	4,535	4,465
05402 Publications/Subscriptions	610	825	986	825
05500 Training	2,848	3,850	1,181	3,850
<b>Total Expenses</b>	<b>2,916,292</b>	<b>3,074,004</b>	<b>3,198,670</b>	<b>3,125,136</b>
	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4102 Consolidated - Operating	1,957,282	2,036,394	2,165,390	2,032,536
4200 Solid Waste	959,009	1,037,610	1,033,280	1,092,600
<b>Total Revenues</b>	<b>2,916,292</b>	<b>3,074,004</b>	<b>3,198,670</b>	<b>3,125,136</b>

**Utilities & Solid Waste Department  
Administration**

**Accounts of Interest**

02610 - Budget is based on indirect cost study done by OMB.

03100 - \$40,000 financial/rate consulting; \$30,000 negotiations of the County's disposal agreement.

03103 - Legal services for franchise agreements and utility matters.

03400 - \$22,007 mailing of garbage assessment notices; \$691 carpet cleaning; \$3,230 courier service; miscellaneous \$170. Increase is due to the assessment mailing which previous to this year was done by the Property Appraiser's office.

03403 - Fees paid to Tax Collector for assessment collections.

04402 - Decrease due to a re-allocation of departmental charges.

04900 - Annual assessment advertising \$8,500, Recording fees for franchise hauler contracts \$2,000; Recording fees for assessment resolution \$965.

05200 - Increase due to re-allocation of departmental charges.

**Significant Changes**

There are no significant changes to the division.

**Utilities & Solid Waste Department  
Transfer Station Operations**

**Mission Statement**

Provide a high level of cost-effective recycling and disposal services to protect the health and well-being of the residents of the service area.

**Services Provided**

- Recycling Administration
- Residential Garbage Collection
- Transfer Station Operations

**Goals and Objectives**

- Provide a cost-effective means of handling MSW (municipal solid waste) and recycling through the Transfer Station.

**Benchmarks**

- Meet the established annual goal of 22 tons per load for MSW transfer trailer loads (legal weight is 23 tons).

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Materials Recycled-Avg Mo	\$	45,403.00	55,000.00	44,590.00	55,000.00
Waste Processed-Avg Mo.	#	9,406.00	12,000.00	10,027.00	12,000.00
Recycled-Effectiveness	%	12.00	15.00	11.00	15.00
Materials Recycled - Mo	#	1,294.00	2,000.00	1,271.00	2,000.00

**Outcomes**

All solid waste facility recycling and disposal services will be provided in a safe, reliable, and economical manner with negligible impacts to the residents and natural resources.

**Staffing Summary**

Job Title	FY2016	FY2017
Scale Technician	1	1
Transfer Operations Supervisor	.5	.5
Equipment Operator IV	1	1
Equipment Operator III	2	2
Landfill Maintenance Worker	.25	.25
Solid Waste Program Manager	.34	.34
Utilities/Solid Waste Mechanic	.25	.25
<b>Total FTE</b>	<b>5.34</b>	<b>5.34</b>

**Equipment Expenditures**

Truck (Replacement)  
22,000.00 x 1 = 22,000.00 Replacement

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**Utilities & Solid Waste Department  
Transfer Station Operations**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	191,884	203,639	188,325	201,872
01202 PTO Payout	4,261	0	1,986	0
01203 Standby Pay	1,230	0	236	0
01400 Overtime	22,434	20,000	21,402	20,000
01501 Cell Phone Stipend	644	763	406	403
02101 FICA	12,991	13,866	11,668	13,756
02102 Medicare	3,038	3,243	2,729	3,217
02200 Retirement Contributions	18,742	21,531	15,587	20,102
02300 Life and Health Insurance	56,191	64,803	63,012	74,419
03400 Other Contractual Services	9,255,345	9,585,890	9,392,709	9,605,939
03404 Janitorial Services	9,584	8,100	3,838	9,600
03407 Transfer Station Disposal Cost	4,230,662	4,206,391	4,651,825	4,696,370
03410 Other Contractual Svcs - Staffing	6,994	13,491	8,472	0
04001 Travel and Per Diem/Mandatory	0	500	0	500
04002 Travel and Per Diem/Educational	227	1,000	0	1,000
04100 Communications	1,438	3,456	2,094	3,456
04101 Communications - Cell Phones	411	1,548	624	1,000
04200 Freight and Postage	1,169	2,500	1,217	2,500
04301 Electricity	13,218	15,000	12,989	15,000
04400 Rentals and Leases	2,640	5,000	1,330	5,000
04600 Repairs and Maintenance	20,541	26,535	17,916	26,535
04603 Lift Station Repair and Maintenance	0	5,000	0	0
04610 Vehicle Repair and Maintenance	74,739	111,200	86,219	111,200
04611 Building Repair and Maintenance	34,493	55,000	11,624	55,000
04700 Printing and Binding	2,041	25,000	3,862	15,000
04900 Other Current Charges	8,925	3,000	2,370	9,000
05100 Office Supplies	851	2,000	1,398	2,000
05175 Computer Equipment \$1,000-\$4999.99	1,484	0	0	0
05179 Other Equipment \$1000-\$4999.99	7,275	0	0	0
05199 Other Non-Capital Equipment	5,560	3,500	0	3,500
05200 Operating Supplies	8,805	11,000	8,059	16,000
05201 Chemicals	0	1,500	0	1,500
05204 Fuel	40,073	50,000	40,099	50,000
05205 Electrical Supplies	0	1,500	0	1,500
05208 Software Licenses	30	0	0	0
05400 Publications and Memberships	75	75	75	75
05500 Training	1,824	7,500	0	7,500
06200 Buildings	0	27,000	0	0
06402 Vehicles /Rolling Stock/Equip>\$30k	0	0	0	22,000
<b>Total Expenses</b>	<b>14,039,820</b>	<b>14,500,531</b>	<b>14,552,070</b>	<b>14,994,944</b>
	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
<b>Revenue Source</b>				
4200 Solid Waste	14,039,820	14,500,531	14,552,070	14,994,944
<b>Total Revenues</b>	<b>14,039,820</b>	<b>14,500,531</b>	<b>14,552,070</b>	<b>14,994,944</b>



**Utilities & Solid Waste Department  
Transfer Station Operations**

**Accounts of Interest**

- 03400 - Garbage collection \$9,071,460; recycling collection \$389,340; promotion of solid waste programs \$15,000; courier service \$3,350; credit card fees \$18,789; security at landfill \$22,000; water cooler \$500; uniform services \$2,500; pest control services \$12,000; temporary labor \$20,000; Keep Martin Beautiful for litter control in Martin County \$51,000. The increase is due to an increase in number of homes with garbage collection and an increase in the tonnage being collected.
- 03404 - Increase reflects an increase in the scope of work of janitorial services needed at the Scalehouse and Transfer station.
- 03407 - Transfer Station disposal has increased with the number of homes being serviced and the increase in materials being brought to the landfill for disposal.
- 03410 - Temporary staffing is not needed at the Transfer Station.
- 04603 - This budget has been moved to Long Term Care.
- 04610 - This budget covers services and repairs of large tires for equipment as well as the equipment.
- 04700 - Education material for the public on recycling, vegetation disposal, garbage collection and curbside issues. Decreased and moved to other current charges and operating supplies.
- 04900 - Permit fees required at the landfill.
- 05200 - Increase in supplies budget was moved from printing and binding.
- 05500 - \$1,000 for onsite spotter safety training; \$1,000 Transfer Station certification; \$500 Solid Waste Assoc. of North America; \$5,000 heavy equipment training.
- 06402 - Replace a truck (\$22,000) at the landfill.

**Significant Changes**

There are no significant program changes.

**Utilities & Solid Waste Department  
Pump Out Boat**

**Mission Statement**

Provide sewage removal from vessels within Martin County waterways in a safe and responsible manner supporting the efforts of the Clean River Initiative.

**Services Provided**

- Vessel waste removal
- On-site waterway service
- Safe disposal of waste

**Goals and Objectives**

- Provide waste removal service in a cost effective manner
- Provide waste removal service at convenient times for boat owners of Martin County
- Provide waste disposal service in a safe and reliable manner

**Benchmarks**

Martin County is currently looking at similar operations to be used for benchmarking.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Annual Gallons Pumped Out	#	62,573.00	62,000.00	112,197.00	62,000.00
Annual # of Boats Pumped Out	#	1,984.00	2,200.00	3,137.00	2,200.00

**Outcomes**

Meet the established objective of providing a safe and economical waste pickup and disposal service to the boat owners using the Martin County Waterways.

**Staffing Summary**

Job Title	FY2016	FY2017
Pump Out Boat Operator	1	1
<b>Total FTE</b>	<b>1</b>	<b>1</b>

**Equipment Expenditures**

None

**Utilities & Solid Waste Department  
Pump Out Boat**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	32,564	53,003	36,092	33,240
01400 Overtime	252	0	384	0
02101 FICA	1,799	0	1,878	2,061
02102 Medicare	421	0	439	482
02200 Retirement Contributions	2,374	0	2,496	2,500
02300 Life and Health Insurance	13,084	0	15,236	14,954
03400 Other Contractual Services	1,463	0	0	0
03410 Other Contractual Svcs - Staffing	1,171	0	0	10,000
04101 Communications - Cell Phones	247	300	374	360
04200 Freight and Postage	7	0	0	0
04400 Rentals and Leases	3,036	3,500	3,216	3,500
04600 Repairs and Maintenance	2,379	6,000	9,028	6,000
04610 Vehicle Repair and Maintenance	3,084	0	0	0
04700 Printing and Binding	0	0	524	300
04900 Other Current Charges	5	12	0	12
05100 Office Supplies	262	300	0	300
05200 Operating Supplies	4,808	5,700	2,356	5,700
05204 Fuel	5,389	8,400	4,788	8,400
<b>Total Expenses</b>	<b>72,344</b>	<b>77,215</b>	<b>76,811</b>	<b>87,809</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4200 Solid Waste	17,450	12,212	53,944	87,809
38920 Grants and Donations	33,689	48,752	22,866	0
814200 Transfer From Fund 4200	21,205	16,251	0	0
<b>Total Revenues</b>	<b>72,344</b>	<b>77,215</b>	<b>76,811</b>	<b>87,809</b>

**Accounts of Interest**

03410 - This budget covers temporary help during the months of November thru March for the boat operation.  
 04400 - Rack storage for pump out boat.  
 04900 - Renewal of boat registrations.

**Significant Changes**

This budget includes salaries, benefits, maintenance, and operating supplies that are covered by a recurring grant. 75% of these specific expenses will be reimbursed to the County from the Department of Environmental Protection.

**Utilities & Solid Waste Department  
Construction and Debris**

**Mission Statement**

Provide a safe, cost-effective transfer and disposal service to the residents and commercial businesses of Martin County.

**Services Provided**

- Construction and demolition debris processing
- Yard debris mulching and recycling
- White goods recycling
- Tire recycling

**Goals and Objectives**

- To be competitive in providing vegetative recycling services within Federal, State, and local rules and laws
- To reduce waste disposal by maximizing landfill recycling and reuse programs of construction and demolition, special waste, vegetation, clean concrete, metal, cardboard, etc

**Benchmarks**

- The Martin County Solid Waste Recovery Program diverts 25% of Class III wastes (construction and demolition, special wastes, vegetation, clean concrete, metal, cardboard, etc.) into recycling and reuse. The Florida State standard requirement for Class III recycling and reuse is 15%.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
C&D Waste Processed - Mo. Avg	#	3,753.00	16,000.00	4,366.00	16,000.00
C & D Materials Recycled - Mo	#	2,913.00	6,200.00	2,782.00	6,200.00
C&D Materials % Recycled	%	77.00	75.00	66.00	75.00

**Outcomes**

All solid waste facility recycling and disposal services will be provided in a safe, reliable, and economical manner with negligible impacts to the residents and natural resources.

**Staffing Summary**

Job Title	FY2016	FY2017
Solid Waste Program Manager	.33	.33
Scale Technician	1	1
Utilities/Solid Waste Mechanic	.5	.5
Transfer Operations Supervisor	.5	.5
Landfill Maintenance Worker	.5	.5
Equipment Operator III	1	1
Equipment Operator IV	2	2
<b>Total FTE</b>	<b>5.83</b>	<b>5.83</b>

**Equipment Expenditures**

Fork Lift			
42,000.00	x 1	= 42,000.00	Replacement
Drill Press			
9,000.00	x 1	= 9,000.00	Replacement

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**Utilities & Solid Waste Department  
Construction and Debris**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	246,010	254,351	226,737	251,655
01202 PTO Payout	3,697	0	1,242	0
01203 Standby Pay	958	0	350	0
01400 Overtime	21,277	18,000	22,355	18,000
01501 Cell Phone Stipend	400	398	401	398
02101 FICA	16,091	16,886	16,033	16,719
02102 Medicare	3,763	3,949	3,750	3,910
02200 Retirement Contributions	23,392	21,073	23,384	21,607
02300 Life and Health Insurance	67,650	72,760	72,031	73,487
03400 Other Contractual Services	2,952,590	2,416,200	2,551,554	2,845,580
03410 Other Contractual Svcs - Staffing	6,994	4,450	5,200	11,647
04001 Travel and Per Diem/Mandatory	0	500	0	500
04002 Travel and Per Diem/Educational	0	1,000	0	1,000
04100 Communications	425	1,000	525	1,000
04101 Communications - Cell Phones	288	750	437	750
04200 Freight and Postage	1,000	1,000	435	1,000
04301 Electricity	18,687	21,000	18,462	21,000
04400 Rentals and Leases	819	5,000	2,536	5,000
04402 Rentals and Leases/Copier Leases	1,546	1,600	1,573	1,600
04600 Repairs and Maintenance	1,106	35,000	21,672	35,000
04610 Vehicle Repair and Maintenance	64,153	119,500	83,559	119,500
04611 Building Repair and Maintenance	15,572	25,000	16,235	25,000
04700 Printing and Binding	0	5,000	0	5,000
04900 Other Current Charges	1,490	1,000	0	1,000
05100 Office Supplies	317	1,000	359	1,000
05199 Other Non-Capital Equipment	590	5,200	1,392	5,200
05200 Operating Supplies	7,880	8,300	6,053	8,300
05201 Chemicals	719	2,000	604	2,000
05204 Fuel	49,398	65,000	31,048	65,000
05205 Electrical Supplies	0	2,000	0	2,000
05300 Road Materials and Supplies	0	0	0	3,000
05400 Publications and Memberships	75	75	75	75
05500 Training	1,179	6,500	0	6,500
06400 Furniture and Equipment	0	0	0	51,000
<b>Total Expenses</b>	<b>3,508,065</b>	<b>3,115,492</b>	<b>3,108,002</b>	<b>3,604,428</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4200 Solid Waste	3,508,065	3,115,492	3,108,002	3,604,428
<b>Total Revenues</b>	<b>3,508,065</b>	<b>3,115,492</b>	<b>3,108,002</b>	<b>3,604,428</b>

**Accounts of Interest**

03400 - Recycling of construction & demolition material \$1,233,980; security contract at transfer station \$2,500; grinding/recycling of yard waste \$1,560,000; disposal of tires \$40,500; pest control services \$2,500; uniform services \$1,100; promoting recycling \$5,000. The increase is due to the volume of material being brought to the landfill for recycling.

03410 - Temporary staffing in the C&D Facility, Long Term Care and Hazardous Waste Center.

05300 - Increased to cover the need for road base material around the facility.

06400 - Replace a forklift (\$51,000) at the landfill and purchase of a drill press (\$9,000).

**Significant Changes**

There are no significant program changes.

**Utilities & Solid Waste Department  
Technical Services**

**Mission Statement**

Provide technical support to the Utilities/Solid Waste Department projects to assure a coordinated and effective effort that will result in a sustained, efficient and enhanced utility system.

**Services Provided**

- Construction Administration/Inspection
- Hansen Maintenance System
- Facilities Planning and Design
- Environmental Compliance
- Development Review
- Cross Connection / Backflow Control
- Road Department Remediation Site Monitoring
- Indiantown Remediation Site Monitoring

**Goals and Objectives**

- Provide a timely review of development projects to assure compliance with the County's Comprehensive Plan, and applicable Federal, State, and local codes and ordinances
- Complete the small quantity generator inspections as required by the State of Florida
- Complete the on-site inspections and requirements of the well field protection ordinance

**Benchmarks**

- Hillsborough County Engineering & Construction staff meets substantial completion within 60 days 80% of the time. Martin County Utilities & Solid Waste staff meets substantial completion within 60 days greater than 90% of the time.
- Fort Lauderdale Public Services Department provides administrative support and construction management services at the rate of 2.63 projects per person per year. Martin County Utilities and Solid Waste staff provides administrative support and construction management services at the rate of 7.5 projects per person per year.
- Fort Lauderdale Public Services Department provides construction management services for projects designed by consultants at the rate of \$800,000 in project costs per person per year. Martin County Utilities & Solid Waste staff provides construction management services for projects designed by consultants at the rate of \$2,750,000 in project costs per person per year.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Development Review - Reliability	%	100.00	95.00	100.00	95.00
SQG - Inspection Effectiveness	%	22.00	20.00	19.00	20.00
Development Review Compl.	%	53.00	40.00	56.00	40.00
SQG Business - Inspections	#	186.00	190.00	163.00	190.00
Wellfield Protection - Inspections	#	29.00	40.00	31.00	40.00

**Outcomes**

Meet the established goal of efficient technical support of Utilities & Solid Waste Department's construction, development review, and Capital Improvement Programs.

**Utilities & Solid Waste Department  
Technical Services**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Data Processing Coordinator	1	1
Associate Planner	1	1
Development Review Coordinator	1	1
Construction Inspector	2	2
Project Manager	3	3
Administrative Specialist II	1	1
Technical Serv Administrator	.9	.9
Hydrogeologist	1	1
Environmental Specialist	.5	.5
Project Engineer	1	1
Gis Specialist	1	1
<b>Total FTE</b>	<b>13.4</b>	<b>13.4</b>

**Equipment Expenditures**

None

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**Utilities & Solid Waste Department  
Technical Services**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	734,081	770,669	731,013	766,152
01202 PTO Payout	19,972	0	8,743	0
01400 Overtime	2,294	5,000	279	5,000
01501 Cell Phone Stipend	561	840	833	840
02101 FICA	45,855	48,091	44,553	47,811
02102 Medicare	10,724	11,247	10,420	11,182
02200 Retirement Contributions	61,975	60,667	58,633	62,882
02300 Life and Health Insurance	132,614	146,545	148,157	153,725
03100 Professional Services	159,064	190,000	124,594	190,000
03400 Other Contractual Services	10,973	37,568	6,973	37,568
03403 Tax Collector Commissions & Fees	0	100	0	100
03410 Other Contractual Svcs - Staffing	8,093	10,000	6,926	10,000
04000 Travel and Per Diem	0	570	0	570
04002 Travel and Per Diem/Educational	2,194	3,915	1,888	3,915
04100 Communications	5,360	5,875	5,328	5,875
04101 Communications - Cell Phones	1,290	1,302	1,354	1,302
04200 Freight and Postage	4,366	4,090	2,693	4,090
04301 Electricity	5,938	4,830	4,166	4,620
04400 Rentals and Leases	65,605	56,630	57,314	56,525
04402 Rentals and Leases/Copier Leases	14,902	16,546	15,066	15,250
04600 Repairs and Maintenance	1,563	1,622	681	1,626
04610 Vehicle Repair and Maintenance	6,373	10,000	6,770	10,000
04611 Building Repair and Maintenance	418	1,000	913	1,000
04700 Printing and Binding	320	1,000	359	1,000
04900 Other Current Charges	7,859	10,000	5,505	10,000
05100 Office Supplies	4,380	7,550	5,439	8,330
05199 Other Non-Capital Equipment	2,552	600	346	600
05200 Operating Supplies	2,463	4,075	2,826	4,075
05204 Fuel	8,601	13,200	5,295	13,200
05400 Publications and Memberships	2,112	1,865	1,331	1,865
05402 Publications/Subscriptions	86	1,350	0	1,350
05500 Training	1,240	4,260	2,259	4,260
<b>Total Expenses</b>	<b>1,323,827</b>	<b>1,431,007</b>	<b>1,260,655</b>	<b>1,434,713</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
3102 Other County Capital Projects	2,063	0	971	0
4102 Consolidated - Operating	1,321,763	1,431,007	1,259,684	1,434,713
<b>Total Revenues</b>	<b>1,323,827</b>	<b>1,431,007</b>	<b>1,260,655</b>	<b>1,434,713</b>



**Utilities & Solid Waste Department  
Technical Services**

**Accounts of Interest**

- 03100 - \$50,500 wetland monitoring; \$6,000 survey assistance; \$112,500 miscellaneous water and wastewater engineering; \$6,000 easement assistance; \$15,000 monitoring well abandonment.  
03400 - \$1,008 carpet and chair cleaning; \$880 courier service and answering services; \$35,680 laboratory services for pre-treatment program.  
03403 - Fees paid to Tax Collector for wellfield protection collections.  
03410 - Staffing to assist in GIS projects.  
04402 - Decrease based on re-allocation of departmental charges.  
04900 - Easements and surveys and the recording of same.  
05100 - Increased to cover printer cartridges. Budget moved from copier leases.

**Significant Changes**

There are no significant program changes.

**Utilities & Solid Waste Department  
Customer Service**

**Mission Statement**

To provide accurate, high quality service to the County's external customers guided by high standards of professionalism, fairness, empathy, and consistency.

**Services Provided**

- Billing / Collections / Customer Service
- Field Service
- Contract Meter Reading

**Goals and Objectives**

- Provide accurate calculation of monthly water and wastewater bills
- Minimize uncollectable revenues by reducing bad debt expense

**Benchmarks**

- Median industry standard for public utilities with 10,000-25,000 customers for revenue dropped for bad debt is \$.0020 per revenue dollar. Martin County Utilities uncollectable rate is \$.0015 per revenue dollar.
- Water/sewer receipts are posted to customer accounts 99% of the time on same day of receipt. Industry standard is 93% of the time on same day of receipt.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Bad Debt \$	\$	23,346.00	25,000.00	17,802.00	20,000.00
Billing Accuracy	#	7.68	11.00	7.52	10.00

**Outcomes**

Meet the established goals of providing quality service to water/sewer customers through accurate billing and timely responsiveness to customer inquiries and complaints. Ensure all water/sewer revenues are collected in a timely manner.

**Staffing Summary**

Job Title	FY2016	FY2017
Customer Service Coordinator	1	1
Utilities Service Worker I	2	2
Customer Billing Coordinator	2	2
Utilities Cust Serv Supervisor	1	1
Utilities Service Worker II	1	1
Meter Reader	2	2
Customer Service Representative	6	6
<b>Total FTE</b>	<b>15</b>	<b>15</b>

**Equipment Expenditures**

None

**Utilities & Solid Waste Department  
Customer Service**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	484,714	479,540	458,829	477,635
01202 PTO Payout	0	0	393	0
01203 Standby Pay	630	0	0	0
01400 Overtime	8,355	8,000	16,934	8,000
02101 FICA	27,459	30,226	27,243	30,109
02102 Medicare	6,422	7,069	6,372	7,042
02200 Retirement Contributions	35,864	35,396	34,860	36,520
02300 Life and Health Insurance	186,040	185,831	168,383	187,687
03400 Other Contractual Services	205,602	193,763	234,859	244,299
03410 Other Contractual Svcs - Staffing	30,522	42,000	71,213	82,244
04001 Travel and Per Diem/Mandatory	796	0	0	0
04002 Travel and Per Diem/Educational	196	1,000	0	1,950
04100 Communications	6,335	7,775	6,152	7,805
04101 Communications - Cell Phones	2,330	2,106	2,190	2,106
04200 Freight and Postage	153,246	146,875	145,422	147,231
04301 Electricity	5,649	5,658	4,880	5,412
04400 Rentals and Leases	62,405	66,338	67,014	66,215
04402 Rentals and Leases/Copier Leases	3,396	3,920	2,527	2,870
04600 Repairs and Maintenance	448	389	323	393
04610 Vehicle Repair and Maintenance	7,515	15,000	15,897	15,000
04611 Building Repair and Maintenance	397	500	5,405	500
04700 Printing and Binding	3,482	3,850	261	3,850
04900 Other Current Charges	450	0	0	0
05100 Office Supplies	3,526	7,830	3,650	7,830
05199 Other Non-Capital Equipment	1,435	3,500	590	2,500
05200 Operating Supplies	3,904	6,460	7,269	7,760
05204 Fuel	22,618	35,000	18,556	35,000
05500 Training	1,100	1,275	111	2,760
<b>Total Expenses</b>	<b>1,264,836</b>	<b>1,289,301</b>	<b>1,299,333</b>	<b>1,382,718</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4102 Consolidated - Operating	1,264,836	1,289,301	1,299,333	1,382,718
<b>Total Revenues</b>	<b>1,264,836</b>	<b>1,289,301</b>	<b>1,299,333</b>	<b>1,382,718</b>

**Accounts of Interest**

- 03400 - \$42,740 bill printing; \$65,296 on-line bill payment services; \$2,950 answering service; \$1,760 courier services; \$1,181 carpet and chair cleaning; \$16,052 ACH payment fees; \$110,000 credit card payment fees; \$3,120 identity verifications; \$1,200 FISERV (Checkfree). Increase is due to an increase in credit card payment fees and a new on-line bill payment service.
- 03410 - A temporary service worker to do cleanup on AMR meters, boxes, registers, etc. as well as temporary staffing for meter reading functions.
- 04002 - Attend the state meter reading conference to do software upgrade in-house.
- 04200 - Increased due to an increase in the number of bills and notices.
- 04402 - Line item for copier lease is based on FTE allocation for the administration office of USD.
- 05199 - Moved money to operating supplies.
- 05200 - Moved money from non-capital equipment.
- 05500 - Attend the state meter reading conference to do software upgrade in-house.

**Significant Changes**

There are no significant changes in this division.

**Utilities & Solid Waste Department  
Maintenance - Water**

**Mission Statement**

Provide a high level, cost-effective water distribution system to protect the health and well-being of the residents and the environment. Also, provide excellent, scheduled, preventive maintenance and minor emergency repairs to ensure the long-term reliable operation of Martin County's existing water treatment facilities.

**Services Provided**

- Water Distribution
- Fire Hydrant Maintenance
- Fire Suppression
- Water Treatment Plant Maintenance
- SCADA/Instrumentation

**Goals and Objectives**

- To be competitive in providing water distribution services within Federal, State and local rules and laws
- To minimize break effect on residents and the environment
- To provide water distribution system reliability through preventive maintenance
- Increase the preventive maintenance program for each of the County's existing water treatment facilities to decrease corrective and emergency maintenance.
- Perform preventive maintenance on all major equipment in accordance with each facility's Preventive Maintenance Programs without increasing the number of FTEs in the division.
- Keep the SCADA system 95% operational.

**Benchmarks**

- Martin County maintains 50% of valves per year. Industry standard is 20% maintenance of valves per year.
- Martin County maintains 100% of fire hydrants per year. Industry standard is maintaining 50% of fire hydrants per year.
- To continue maintaining plants and doing preventive maintenance with current staffing of one per plant, compared to City of Stuart operating with 3 maintenance workers per plant.
- To increase preventive maintenance work orders by 5% and hold corrective maintenance work orders to less than current level.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Fire Hydrant Maint. - Full Service	#	2,248.00	3,500.00	1,580.00	3,500.00
Valve Maintenance - Effectiveness	#	1,617.00	2,700.00	71.00	2,700.00
Distribution Line Maintenance	#	2,900,400.00	2,900,000.00	2,900,400.00	2,900,000.00
Corrective/Emergency-WO	#	443.00	300.00	466.00	300.00
WO-Corrective/Preventive	%	71.00	71.00	57.00	71.00
Preventive-Maintenance WO	#	850.00	1,100.00	1,051.00	1,100.00
Backflow Prevention Tests	#	251.00	265.00	313.00	265.00

**Outcomes**

The customers will receive a transparent water distribution system with negligible effects on the environment.

**Utilities & Solid Waste Department  
Maintenance - Water**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Equipment Operator IV	.8	.8
Process Control Scada Coord		1
Administrative Specialist II	.1	.1
Utility Line Locator	.5	.5
Industrial Electrician		.5
Utilities Instrumentation Technician		.5
Utilities Instrumentation Tech		1.5
Utilities Mechanic	.2	3.2
Equipment Operator III	1.2	1.2
Industrial Electrician - Field	.4	.9
Project Leader I		1
Assistant Maintenance Supt	1	1
Utilities Service Worker II	3.7	3.7
Maintenance Superintendent		.5
<b>Total FTE</b>	<b>7.9</b>	<b>16.4</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Utilities & Solid Waste Department  
Maintenance - Water**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	309,493	326,519	612,376	722,689
01202 PTO Payout	11,708	0	11,718	0
01203 Standby Pay	14,110	15,288	38,136	33,634
01400 Overtime	36,255	40,000	63,955	60,000
01501 Cell Phone Stipend	1,124	1,200	3,180	3,168
02101 FICA	22,065	23,672	42,645	50,612
02102 Medicare	5,160	5,536	9,973	11,837
02200 Retirement Contributions	27,647	28,776	55,798	66,766
02300 Life and Health Insurance	95,144	98,881	180,290	223,144
03400 Other Contractual Services	84,538	181,145	208,650	435,694
03404 Janitorial Services	880	2,000	1,760	3,500
03409 Mowing & Landscaping Services	4,293	500	275	2,500
03410 Other Contractual Svcs - Staffing	31,295	35,600	34,027	78,960
04000 Travel and Per Diem	0	1,500	0	1,500
04002 Travel and Per Diem/Educational	745	1,500	1,887	3,500
04100 Communications	7,259	7,700	9,486	16,700
04101 Communications - Cell Phones	2,409	6,000	3,758	10,000
04200 Freight and Postage	1,112	1,500	2,445	3,500
04301 Electricity	2,436	2,700	3,960	5,700
04400 Rentals and Leases	667	2,000	2,167	5,000
04402 Rentals and Leases/Copier Leases	1,198	1,600	2,447	3,200
04600 Repairs and Maintenance	190,844	110,000	518,090	330,000
04610 Vehicle Repair and Maintenance	42,373	47,500	59,941	57,500
04611 Building Repair and Maintenance	500	500	4,639	7,500
04700 Printing and Binding	977	1,000	799	1,250
04900 Other Current Charges	201	300	694	550
05100 Office Supplies	900	2,000	1,873	4,000
05199 Other Non-Capital Equipment	1,050	7,500	1,956	40,500
05200 Operating Supplies	44,424	25,000	60,378	62,750
05201 Chemicals	1,271	700	552	700
05203 New Service Water Meters	105,359	195,000	25,922	195,000
05204 Fuel	45,513	60,000	52,181	81,000
05205 Electrical Supplies	25,745	10,500	29,160	30,500
05300 Road Materials and Supplies	3,789	12,000	9,597	20,000
05400 Publications and Memberships	280	200	496	600
05402 Publications/Subscriptions	0	200	0	200
05500 Training	1,459	2,000	9,235	8,000
<b>Total Expenses</b>	<b>1,124,223</b>	<b>1,258,017</b>	<b>2,064,445</b>	<b>2,581,654</b>
<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4102 Consolidated - Operating	1,124,223	1,258,017	2,064,445	2,581,654
<b>Total Revenues</b>	<b>1,124,223</b>	<b>1,258,017</b>	<b>2,064,445</b>	<b>2,581,654</b>

**Utilities & Solid Waste Department  
Maintenance - Water**

**Accounts of Interest**

- 03400 - \$2,500 cathodic protection on bridges; \$70,000 underground taps and emergency work; \$16,000 Sunshine State One Call locates; \$4,900 plumbing; \$500 meter testing; \$1,900 employee testing; \$13,500 temporary help; \$1,100 employee vaccinations; \$5,000 FEC railroad right-of-way fees; \$11,100 uniform service; \$51,000 locating services and \$1,440 answering services; \$48,062 warehouse services; \$5,000 chemical equipment inspections; \$4,692 inspection of blowers, odor control; \$5,000 clean sludge ponds; \$8,000 repair/replace fencing; \$6,000 miscellaneous; and \$180,000 demolition of the accelator at the North treatment plant. The increase in this line item is for the one-time demolition and the warehouse services.
- 03409 - Increased to cover the cost of mowing around well sites.
- 03410 - Contractual staff consisting of an industrial electrician and three service workers (split 50/50 with Maintenance Water).
- 04400 - Line item increased to cover the cost of renting equipment to replace items being repaired.
- 05300 - Increased to cover cost increase in concrete for road repairs of line breaks.

**Significant Changes**

Plant Maintenance Water was merged with Field Operations Water and renamed Maintenance Water. The major increase in this division is the one-time demolition of the accelator at the North water treatment plant.

This division is also adding a position (Project Leader I) to manage and supervise the field AMR meter replacement with contractors and the in-house replacement projects, large meter testing and dual check valve replacement

The division is also adding an Instrumentation Technician in the SCADA section (this position is split 50/50 with Maintenance Sewer). Since the last time staff was added for Instrumentation the department has added 291 instruments (chemical analyzers, pressure transmitters, flow meters, etc.) Of this number about 60% need monthly service. Along with the Instruments added there were 191 lift stations added that require equipment monitoring and maintenance.

**Utilities & Solid Waste Department  
Maintenance - Sewer**

**Mission Statement**

Provide a high level of cost-effective wastewater collection to protect the health and well-being of the residents and the environment. Also, provide excellent, scheduled, preventive maintenance and minor emergency repairs to ensure the long-term reliable operation of the County's existing wastewater treatment facilities.

**Services Provided**

- Wastewater Collection
- Lift Station Maintenance
- Irrigation Quality Line Maintenance
- Wastewater Treatment Plant Maintenance
- SCADA/Instrumentation

**Goals and Objectives**

- To be competitive in providing wastewater collection services within Federal, State and local rules and law
- To minimize break effect on residents and the environment
- To provide wastewater collection system reliability through preventive maintenance
- Increase the preventive maintenance program for each of the County's existing wastewater treatment facilities to decrease corrective and emergency maintenance.
- Perform preventive maintenance on all major equipment in accordance with each facility's Preventive Maintenance Program without increasing the number of FTEs in the division.
- Keep the SCADA system 95% operational.

**Benchmarks**

Martin County maintains 21% of gravity lines per year. Industry standard is to maintain 20% of all gravity lines per year.

- To continue maintaining plants and doing preventive maintenance with current staffing of one per plant, compared to City of Stuart operating with 3 maintenance workers per plant.
- To increase preventive maintenance work orders by 5% and hold corrective maintenance work orders to less than current level.

**Performance Measures**

<b>Description</b>	<b>Unit of Measure</b>	<b>FY2015 Actual</b>	<b>FY2016 Projected</b>	<b>FY2016 Actual</b>	<b>FY2017 Projected</b>
Gravity Lines Cleaned	#	179,413.00	225,000.00	18,227.00	225,000.00
Force Mains Maintained	#	876,000.00	875,000.00	219,000.00	875,000.00
Irrigation Quality Lines Maintained	#	57,000.00	57,000.00	57,000.00	57,000.00
Continuous Lift Station Operation	%	100.00	100.00	100.00	100.00
Manhole Inspections	#	793.00	950.00	96.00	950.00
WO-Corrective to Preventive	%	71.00	71.00	59.00	71.00
Preventive-Maintenance WO	#	1,237.00	1,500.00	882.00	1,500.00
Corrective/Emergency-WO	#	447.00	500.00	527.00	500.00

**Outcomes**

The customers will receive a transparent wastewater collection system with negligible effects on the environment.



**Utilities & Solid Waste Department  
Maintenance - Sewer**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Utilities Service Worker II	2.3	2.3
Project Leader II		1
Industrial Electrician - Field	3.6	4.1
Process Control Scada Coord		1
Administrative Specialist II	.9	.9
Equipment Operator IV	2.2	1.2
Utility Line Locator	.5	.5
Equipment Operator III	.8	.8
Industrial Electrician		.5
Utilities Instrumentation Technicia		.5
Utilities Instrumentation Tech		1.5
Utilities Mechanic	1.8	4.8
Assistant Maintenance Supt	1	1
Maintenance Superintendent		.5
<b>Total FTE</b>	<b>13.1</b>	<b>20.6</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Utilities & Solid Waste Department  
Maintenance - Sewer**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	461,031	542,832	814,729	900,691
01202 PTO Payout	13,168	0	16,821	0
01203 Standby Pay	19,405	22,932	51,009	42,806
01400 Overtime	46,261	60,000	87,983	80,000
01501 Cell Phone Stipend	1,752	1,680	4,182	4,032
02101 FICA	31,871	38,797	56,943	63,457
02102 Medicare	7,454	9,074	13,317	14,841
02200 Retirement Contributions	40,836	46,487	76,427	83,406
02300 Life and Health Insurance	134,448	157,047	236,006	269,529
03400 Other Contractual Services	89,916	190,455	153,982	464,812
03404 Janitorial Services	880	1,000	1,760	2,500
03409 Mowing & Landscaping Services	4,293	0	2,350	10,000
03410 Other Contractual Svcs - Staffing	31,295	35,600	34,027	80,788
04000 Travel and Per Diem	0	1,000	0	2,000
04002 Travel and Per Diem/Educational	711	1,000	1,836	3,000
04100 Communications	10,220	10,500	15,014	19,500
04101 Communications - Cell Phones	2,409	4,000	3,866	8,500
04200 Freight and Postage	1,125	900	2,157	3,400
04300 Utility Services	323	400	400	600
04301 Electricity	231,703	230,000	244,292	246,380
04304 Garbage/Solid Waste Services	3,639	3,000	5,212	3,000
04400 Rentals and Leases	667	1,000	2,167	5,000
04402 Rentals and Leases/Copier Leases	51	0	0	0
04600 Repairs and Maintenance	293,580	155,000	542,626	375,000
04603 Lift Station Repair and Maintenance	68,924	220,000	160,516	241,600
04604 Manholes Repair and Maintenance	0	50,000	108,843	50,000
04610 Vehicle Repair and Maintenance	46,504	30,000	53,026	40,000
04611 Building Repair and Maintenance	1,532	2,000	2,913	4,000
04700 Printing and Binding	977	2,500	1,042	2,500
05100 Office Supplies	900	1,500	1,873	3,500
05199 Other Non-Capital Equipment	830	5,000	1,956	14,000
05200 Operating Supplies	44,243	41,000	68,405	76,750
05201 Chemicals	1,271	700	552	700
05204 Fuel	35,303	42,000	41,294	64,000
05205 Electrical Supplies	31,654	23,500	42,689	43,500
05209 Landscape Materials	0	0	0	12,500
05300 Road Materials and Supplies	4,224	12,500	9,597	20,000
05400 Publications and Memberships	30	200	878	500
05402 Publications/Subscriptions	50	200	0	200
05500 Training	1,354	2,000	9,651	8,000
<b>Total Expenses</b>	<b>1,664,834</b>	<b>1,945,804</b>	<b>2,870,340</b>	<b>3,264,992</b>
<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4102 Consolidated - Operating	1,664,834	1,945,804	2,870,340	3,264,992
<b>Total Revenues</b>	<b>1,664,834</b>	<b>1,945,804</b>	<b>2,870,340</b>	<b>3,264,992</b>

**Utilities & Solid Waste Department  
Maintenance - Sewer**

**Accounts of Interest**

- 03400 - \$2,570 cathodic protection on bridges; \$60,000 underground taps and emergency work; \$16,000 Sunshine State One Call locates; \$4,900 plumbing; \$1,900 employee testing; \$21,800 temporary help; \$1,100 employee vaccinations; \$5,000 FEC railroad right-of-way fees; \$4,100 uniform service; \$51,500 locating services; \$2,880 answering services; \$48,062 for warehouse services; \$5,000 inspection of blowers and odor control; \$28,000 maintenance of bar screens at the plants; \$12,000 for fencing repairs and \$200,000 to do a one-time demolition of Dixie Park steel waste tanks and odor control system. The increase is for the one-time demolition and warehouse services.
- 03409 - Increased to cover landscaping around lift stations.
- 03410 - Contractual staff consisting of an industrial electrician and three service workers (split 50/50 with Maintenance Water).
- 04000 - Budget moved from vehicle maintenance to cover this increase.
- 04002 - Budget moved from vehicle maintenance to cover this increase.
- 04301 - Increase in the number of lift stations.
- 04400 - Increased to cover the cost of renting equipment while County equipment is being repaired.
- 04603 - Increase in the number of lift stations that must be maintained.
- 04604 - Manholes are requiring maintenance as roads have more wear and tear on them.
- 04610 - Budget moved to the travel line items.
- 05209 - Increased to cover the cost of replacing landscaping near lift stations, line breaks, etc.
- 05300 - Increased to cover concrete needed for road repairs after line breaks.

**Significant Changes**

Plant Maintenance Sewer was merged with Field Operations Sewer and renamed Maintenance Sewer. The major increase in this division is the one-time demolition of the Dixie Park steel waste tanks and odor control system.

The division is also adding an Instrumentation Technician in the SCADA section (this position is split 50/50 with Maintenance Water). Since the last time staff was added for Instrumentation the department has added 291 instruments (chemical analyzers, pressure transmitters, flow meters, etc.) Of this number about 60% need monthly service. Along with the Instruments added there were 191 lift stations added that require equipment monitoring and maintenance.

**Utilities & Solid Waste Department  
Treatment Water**

**Mission Statement**

Provide a high level of water treatment services that protects the health and well-being of Martin County citizens and the environment.

**Services Provided**

The division, Treatment - Water, provides the following services:

- Water treatment
- Laboratory for sampling

**Goals and Objectives**

- To manage and operate our backwash system; thus improving the water operating efficiently through recycled backwash water
- To protect the health, safety, and welfare of the public by providing microbiological-free drinking water
- To manage the raw and finished water production through effective operator communications

**Benchmarks**

- Martin County Utilities recycles 31% of all backwash water. In contrast, Indiantown Utilities, a local privately-owned utility, recycles less than 5% of all backwash water.
- The product water leaving the Martin County water treatment facilities meets 100% primary and 99% secondary water quality water standards. The EPA requires 100% primary and Florida State requires primary drinking water standards to be monitored.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Finished Water	#	3,475.00	3,900.00	3,544.00	3,900.00
Raw Water	#	4,196.00	4,800.00	4,158.00	4,800.00

**Outcomes**

Customers will receive high quality water that is safe, reliable and delivered in an economical manner.

**Staffing Summary**

Job Title	FY2016	FY2017
Treatment Plant Operator II	4	5
Compliance Technician	1.5	1.5
Chief Plant Operator	2	2
Treatment Plant Operator I	2	2
Treatment Plant Ops Admin	.5	.5
Treatment Plant Operator III	3	3
Laboratory Manager	.5	.5
Treatment Plant Operations Mgr	.5	.5
Trtmt Plnt Op Trainee I	1	
<b>Total FTE</b>	<b>15</b>	<b>15</b>

**Equipment Expenditures**

Drum Pumps			
2,000.00	x 2	= 4,000.00	New
Handheld Multiparameter instrument			
4,000.00	x 1	= 4,000.00	New

Martin County  
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**Utilities & Solid Waste Department  
Treatment Water**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	698,904	727,831	751,049	764,885
01202 PTO Payout	17,682	0	19,316	0
01203 Standby Pay	3,115	0	6,510	0
01400 Overtime	49,344	37,350	60,654	37,350
01501 Cell Phone Stipend	2,227	1,920	2,643	2,400
02101 FICA	45,382	47,441	49,299	49,739
02102 Medicare	10,613	11,095	11,529	11,632
02200 Retirement Contributions	57,453	55,522	62,970	62,920
02300 Life and Health Insurance	169,241	189,094	191,374	205,938
03100 Professional Services	23,772	20,000	43,638	35,000
03400 Other Contractual Services	624,477	654,000	324,022	649,000
03402 Bulk Water and Sewer Purchases	0	2,000	0	2,000
03409 Mowing & Landscaping Services	65,408	70,000	58,096	77,500
03410 Other Contractual Svcs - Staffing	26,754	32,810	28,281	51,725
04000 Travel and Per Diem	0	100	0	100
04001 Travel and Per Diem/Mandatory	0	1,200	0	1,200
04002 Travel and Per Diem/Educational	792	2,000	855	2,000
04100 Communications	8,650	15,000	7,487	15,000
04101 Communications - Cell Phones	1,208	2,000	1,246	2,000
04200 Freight and Postage	3,857	1,000	807	1,000
04301 Electricity	1,028,940	1,300,000	898,580	1,300,000
04303 Water/Sewer Services	114	0	24	115
04304 Garbage/Solid Waste Services	5,453	7,000	5,842	7,000
04400 Rentals and Leases	4,800	115	54	0
04402 Rentals and Leases/Copier Leases	3,104	4,000	3,268	4,000
04600 Repairs and Maintenance	26,259	70,293	63,411	30,293
04610 Vehicle Repair and Maintenance	4,471	10,000	2,727	10,000
04611 Building Repair and Maintenance	5,118	35,000	8,341	35,000
04700 Printing and Binding	942	2,500	1,897	2,500
04800 Promotional Activities	0	750	0	1,000
04900 Other Current Charges	21,058	6,000	11,348	6,000
05100 Office Supplies	1,547	7,500	932	7,500
05195 Non-Capital Computer Equipment	3,925	0	0	0
05199 Other Non-Capital Equipment	2,981	5,000	1,123	5,000
05200 Operating Supplies	49,606	50,000	55,478	62,000
05201 Chemicals	571,902	700,000	608,598	750,000
05204 Fuel	10,229	30,000	9,652	30,000
05209 Landscape Materials	0	2,500	0	2,500
05300 Road Materials and Supplies	0	1,000	0	1,000
05400 Publications and Memberships	580	500	721	500
05402 Publications/Subscriptions	228	1,000	61	1,000
05500 Training	4,362	2,500	2,900	5,000
06400 Furniture and Equipment	0	11,000	0	8,000
<b>Total Expenses</b>	<b>3,554,500</b>	<b>4,117,021</b>	<b>3,294,730</b>	<b>4,239,797</b>
<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4102 Consolidated - Operating	3,554,500	4,117,021	3,294,730	4,239,797
<b>Total Revenues</b>	<b>3,554,500</b>	<b>4,117,021</b>	<b>3,294,730</b>	<b>4,239,797</b>

**Utilities & Solid Waste Department  
Treatment Water**

**Accounts of Interest**

- 03100 - \$25,000 engineering consulting for permit requirements and plant mechanical concerns; \$5,000 plant health and safety evaluation inspection; \$2,000 drone pictures; and \$3,000 laboratory internal audit.
- 03400 - \$6,000 wetland monitoring; \$10,000 fire/safety inspections; \$50,000 security contract at all water plant sites; \$5,000 temporary labor; \$100,000 laboratory sampling and testing; \$150,000 aquifer maintenance; \$8,000 Preserve Area Management Plan; \$50,000 replace filter media; \$150,000 coating of infrastructure; \$50,000 hazardous material response cleanup; \$50,000 security cameras, servers, relocations; \$10,000 removal of wells/minor repairs; \$5,000 ammonia tank inspections; and \$5,000 pressure cleaning of tanks. Decrease to the budget is a reduction in the removal of wells/minor repairs.
- 03402 - Purchase of water via the interconnects from City of Stuart, FPUA, and/or Port St. Lucie for planned maintenance.
- 03409 - Increased line item to cover unexpected landscaping removal along plant and well site locations.
- 03410 - Contracted maintenance workers at the plant sites.
- 04303 - Budget moved from rental and leases.
- 04400 - Budget moved to water/sewer services.
- 04600 - Decreased as ground storage tanks were budgeted and cleaned in FY16.
- 04800 - CARES tour items.
- 04900 - Annual drinking water DEP permit fees.
- 05200 - Increased as the cost of filters at the reverse osmosis plant has increased.
- 05201 - Increased consumption causes increased need of more chemicals.
- 06400 - Purchase of x2 drum pumps (\$4,000) for chemical transfer and x1 handheld multipameter instrument (\$4,000) for measuring temperature conductivity.

**Significant Changes**

There are no significant program changes.

**Utilities & Solid Waste Department  
Treatment Sewer**

**Mission Statement**

Provide a high level of wastewater treatment services that protects the health and well-being of Martin County citizens and the environment.

**Services Provided**

The division, Treatment - Sewer, provides the following services:

- Wastewater Treatment
- Reuse / Irrigation Quality Water Treatment
- Laboratory for sampling

**Goals and Objectives**

- To protect the health, safety, and welfare of the public by providing maximum wastewater treatment while operating the treatment plant in an efficient and professional manner
- To increase recycled water through effective wastewater operating practices that increase plant efficiency and planning

**Benchmarks**

- Martin County Utilities Wastewater division's goal is to recycle 50% of total effluent water flow, and provide this water to be used as irrigation quality water.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Effluent Water Treated	#	1,515.00	1,800.00	1,566.00	1,800.00
Reclaimed Water	#	801.00	1,250.00	751.00	1,250.00

**Outcomes**

Environment will receive a high quality recharge of water in a safe, reliable, and economical manner.

**Staffing Summary**

Job Title	FY2016	FY2017
Reuse Coordinator	1	1
Compliance Technician	1.5	1.5
Bio-Solids Treatment Technician		1
Treatment Plant Operator I	1	3
Chief Plant Operator	2	2
Treatment Plant Ops Admin	.5	.5
Treatment Plant Operator III	3	1
Laboratory Manager	.5	.5
Treatment Plant Operations Mgr	.5	.5
Treatment Plant Operator II	2	2
<b>Total FTE</b>	<b>12</b>	<b>13</b>

**Equipment Expenditures**

Dissolved Oxygen Meter  
1,500.00 x 2 = 3,000.00 New

Mixer Pumps  
1,000.00 x 4 = 4,000.00 New

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**Utilities & Solid Waste Department  
Treatment Sewer**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	632,672	645,746	622,140	652,019
01202 PTO Payout	25,322	0	16,931	0
01203 Standby Pay	19,250	25,480	19,285	25,480
01400 Overtime	28,116	37,350	23,480	37,350
01501 Cell Phone Stipend	3,300	3,360	3,160	3,360
02101 FICA	41,872	43,932	40,392	44,321
02102 Medicare	9,793	10,274	9,447	10,365
02200 Retirement Contributions	52,789	51,443	49,927	53,757
02300 Life and Health Insurance	140,436	141,505	140,417	148,700
03100 Professional Services	32,134	42,500	71,074	99,500
03400 Other Contractual Services	221,890	393,000	252,204	473,000
03401 Sludge Removal	1,186,015	900,000	1,107,890	832,399
03402 Bulk Water and Sewer Purchases	54,000	55,000	54,000	55,000
03409 Mowing & Landscaping Services	50,708	50,000	41,596	77,500
03410 Other Contractual Svcs - Staffing	26,754	32,810	60,653	97,600
04000 Travel and Per Diem	0	100	0	100
04001 Travel and Per Diem/Mandatory	0	1,200	0	1,200
04002 Travel and Per Diem/Educational	413	2,015	855	2,015
04100 Communications	3,684	15,000	5,531	15,000
04101 Communications - Cell Phones	680	2,000	702	2,000
04200 Freight and Postage	604	1,000	505	1,000
04301 Electricity	676,491	700,879	657,089	700,000
04304 Garbage/Solid Waste Services	5,729	5,000	5,842	5,000
04400 Rentals and Leases	0	1,000	0	1,000
04402 Rentals and Leases/Copier Leases	2,837	4,000	3,195	4,000
04600 Repairs and Maintenance	11,923	30,292	34,235	20,292
04610 Vehicle Repair and Maintenance	4,471	10,000	2,727	10,000
04611 Building Repair and Maintenance	1,916	5,000	0	5,000
04700 Printing and Binding	43	1,000	0	1,000
04800 Promotional Activities	0	750	0	1,000
04900 Other Current Charges	22,495	27,500	6,248	20,000
05100 Office Supplies	1,474	6,000	856	6,000
05199 Other Non-Capital Equipment	1,554	5,000	1,068	5,000
05200 Operating Supplies	42,631	45,000	49,426	47,000
05201 Chemicals	288,505	325,000	179,769	335,000
05204 Fuel	7,901	30,000	9,622	30,000
05209 Landscape Materials	0	1,000	0	1,000
05300 Road Materials and Supplies	0	1,000	0	1,000
05400 Publications and Memberships	579	400	770	400
05402 Publications/Subscriptions	130	450	0	450
05500 Training	3,309	7,500	2,428	5,000
06400 Furniture and Equipment	0	15,400	0	7,000
<b>Total Expenses</b>	<b>3,602,419</b>	<b>3,675,886</b>	<b>3,473,463</b>	<b>3,836,808</b>
	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4102 Consolidated - Operating	3,602,419	3,675,886	3,473,463	3,836,808
<b>Total Revenues</b>	<b>3,602,419</b>	<b>3,675,886</b>	<b>3,473,463</b>	<b>3,836,808</b>



**Utilities & Solid Waste Department  
Treatment Sewer**

**Accounts of Interest**

- 03100 - \$20,000 engineering consulting for permit requirements; \$20,000 engineering for plant mechanical concerns; and \$2,500 for laboratory audit; \$5,000 plant health and safety inspections; \$2,000 drone pictures; \$45,000 North wastewater MIT permit. The increase is for the MIT permit, drone pictures, plant safety inspections and an increase in troubleshooting problems at the plants.
- 03400 - \$50,000 security contract at wastewater plant sites; \$5,000 temporary labor; \$100,000 laboratory sampling/testing; \$8,000 Preserve Area Management Plan (PAMP); \$150,000 coating of infrastructure; \$50,000 replacement of security cameras, servers, etc.; \$50,000 hazardous material cleanup response; \$50,000 mechanical integrity testing at the North wastewater injection well; \$10,000 fire/safety inspections. The increase is for the MIT test, the fire/safety inspections and additional security server replacements.
- 03401 - Decreased based on historical sludge hauling from FY16.
- 03409 - Increased to cover tree trimming at Vista Plaza and Indian River Plantation exotics along the fence line.
- 03410 - Contracted maintenance worker and bio-solids technician employees.
- 04600 - Decreased as the vehicles are newer and require less maintenance.
- 04800 - CARES tour items.
- 04900 - North wastewater MIT permit fee and Tropical Farms wastewater permit fee renewals are due in FY17. Moved \$2,000 of this budget to operating supplies.
- 05200 - Moved \$2,000 from other current charges to this budget to cover the increase.
- 05201 - Increased as amount of chemicals needed to treat sewer has increased.
- 06400 - Purchase x4 mixer pumps (\$4,000) for mixing chemicals at the bio-solids facility and x2 dissolved oxygen meters (\$3,000) for sampling requirements.

**Significant Changes**

This division is adding a full-time FTE (Bio-solids Treatment Technician). The division recently expanded its wastewater treatment process to include two new bio-solids treatment facilities at a combined cost of \$14 million. These treatment facilities, operational and process control systems are highly complex, and require continuous monitoring by the operator on duty during processing. Each facility currently operates a minimum of 5 days/week and 12 hours/day. However, the operational coverage requirement of these bio-solids treatment facilities is affecting the wastewater treatment plant's operation and maintenance effectiveness in carrying out its other responsibilities and duties mandated by the Florida Department of Environmental Protection. An additional operator/technician provides the level of critical staffing necessary to ensure the effective operation of both the wastewater treatment plants and the bio-solids facilities.

**Utilities & Solid Waste Department  
Long-Term Care**

**Mission Statement**

Provide long-term care maintenance for County-owned landfill facilities in an environmentally safe and properly regulated manner.

**Services Provided**

The division provides long-term care at the Palm City Landfill.

**Goals and Objectives**

- Monitor site conditions to identify environmental hazards
- Provide routine maintenance for compliance with FDEP and EPA regulations
- Perform corrective maintenance of identified environmental hazards

**Benchmarks**

100% of State escrow funded annually. Federal and State regulations require financial responsibility.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Cost of Acres Maintained	\$	342.00	325.00	361.00	325.00

**Outcomes**

Efficiently care for and provide sufficient facilities and meet resident satisfaction at closed landfill sites.

**Staffing Summary**

Job Title	FY2016	FY2017
Solid Waste Program Manager	.33	.33
Equipment Operator IV	1	1
Landfill Maintenance Worker	.25	.25
Utilities/Solid Waste Mechanic	.25	.25
<b>Total FTE</b>	<b>1.83</b>	<b>1.83</b>

**Equipment Expenditures**

Electric Golf Cart x1 \$7500.00

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**Utilities & Solid Waste Department  
Long-Term Care**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	89,543	87,894	100,044	85,385
01202 PTO Payout	2,762	0	1,986	0
01203 Standby Pay	5,048	12,740	11,839	12,740
01400 Overtime	14,809	15,000	18,583	15,000
01501 Cell Phone Stipend	641	638	643	638
02101 FICA	6,401	7,170	6,928	7,014
02102 Medicare	1,497	1,677	1,620	1,641
02200 Retirement Contributions	11,932	9,045	12,284	9,171
02300 Life and Health Insurance	27,922	27,095	30,391	27,365
03100 Professional Services	388,653	410,000	364,552	410,000
03400 Other Contractual Services	57,078	173,500	26,217	173,500
03409 Mowing & Landscaping Services	18,340	25,000	19,958	25,000
03410 Other Contractual Svcs - Staffing	0	13,350	0	9,830
03411 Landfill Closure Cost	-1,207,103	0	-465,761	0
04000 Travel and Per Diem	0	150	0	150
04002 Travel and Per Diem/Educational	0	450	0	450
04100 Communications	563	700	696	700
04101 Communications - Cell Phones	288	750	437	750
04200 Freight and Postage	800	1,000	1,000	1,000
04301 Electricity	12,938	12,000	9,619	13,500
04400 Rentals and Leases	0	7,500	0	7,500
04600 Repairs and Maintenance	2,771	30,000	2,140	30,000
04603 Lift Station Repair and Maintenance	2,108	15,000	3,148	15,000
04610 Vehicle Repair and Maintenance	42,335	62,000	55,536	60,000
04900 Other Current Charges	250	2,500	750	2,500
05100 Office Supplies	0	500	0	500
05199 Other Non-Capital Equipment	0	2,500	332	2,500
05200 Operating Supplies	10,387	20,000	9,134	20,000
05201 Chemicals	269	750	750	750
05204 Fuel	26,697	45,000	21,194	45,000
05205 Electrical Supplies	0	2,100	0	4,100
05300 Road Materials and Supplies	486	20,000	0	20,000
05400 Publications and Memberships	120	120	120	120
05500 Training	0	2,000	0	2,000
06400 Furniture and Equipment	0	0	0	7,500
<b>Total Expenses</b>	<b>-482,465</b>	<b>1,008,129</b>	<b>234,138</b>	<b>1,011,304</b>
<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4200 Solid Waste	-482,465	1,008,129	234,138	1,011,304
<b>Total Revenues</b>	<b>-482,465</b>	<b>1,008,129</b>	<b>234,138</b>	<b>1,011,304</b>

**Utilities & Solid Waste Department  
Long-Term Care**

**Accounts of Interest**

- 03100 - \$40,000 EPA monitoring; \$40,000 emergency gas repair consulting; \$330,000 engineering services for routine task/permit compliance.
- 03400 - \$40,000 laboratory sampling/testing; \$25,000 leachate hauling; \$15,000 temporary labor; \$1,500 uniform services; \$2,000 security contract at landfill; \$10,000 emergency repairs to liners and flares; \$25,000 wetland removal; \$15,000 well repairs; \$40,000 for grinding of concrete. Increase is wetland removal costs.
- 03409 - Contracted services for landscaping at the Landfill.
- 03410 - Temporary staffing at the landfill now being split with Construction & Debris and Hazardous Waste Divisions.
- 04301 - Increased to reflect actual use.
- 04610 - \$2,000 moved to electrical supplies.
- 05205 - \$2,000 moved from vehicle maintenance to cover this increase.
- 06400 - Purchase an electric golf cart (\$7,500) for use at the landfill site.

**Significant Changes**

There are no significant program changes.

**Utilities & Solid Waste Department  
Plant Maintenance Water**

**Mission Statement**

Provide excellent, scheduled, preventive maintenance, and minor emergency repairs to ensure the long-term reliable operation of Martin County's existing water treatment facilities.

**Services Provided**

- Water Treatment Plant maintenance
- SCADA/Instrumentation

**Goals and Objectives**

- Increase the preventive maintenance program for each of the County's existing water treatment facilities to decrease corrective and emergency maintenance
- Perform preventive maintenance on all major equipment in accordance with each facility's Preventive Maintenance Programs without increasing the number of FTEs in the division
- Keep the SCADA system 95% operational

**Benchmarks**

- To continue maintaining plants and doing preventive maintenance with current staffing of one per plant, compared to City of Stuart operating with 3 maintenance workers per plant.
- To increase preventive maintenance work orders by 5% and hold corrective maintenance work orders to less than current level.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Preventive-Maintenance WO	#	850.00	1,100.00	N/A	.00
Corrective/Emergency-WO	#	443.00	300.00	N/A	.00
WO-Corrective/Preventive	%	71.00	71.00	N/A	.00

**Outcomes**

Customers will receive high quality water in a safe and reliable manner.

**Staffing Summary**

Job Title	FY2016	FY2017
Utilities Mechanic	2.5	
Utilities Instrumentation Tech	1.5	
Process Control Scada Coord	1	
Industrial Electrician	1	
Assistant Maintenance Supt	.5	
Maintenance Superintendent	.5	
<b>Total FTE</b>	<b>7</b>	

**Equipment Expenditures**

None

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**Utilities & Solid Waste Department  
Plant Maintenance Water**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	360,721	360,933	0	0
01202 PTO Payout	9,479	0	0	0
01203 Standby Pay	21,713	26,476	0	0
01400 Overtime	15,283	20,000	0	0
01501 Cell Phone Stipend	2,320	2,400	0	0
02101 FICA	24,129	25,072	0	0
02102 Medicare	5,643	5,870	0	0
02200 Retirement Contributions	30,489	29,391	0	0
02300 Life and Health Insurance	96,851	96,240	0	0
03400 Other Contractual Services	56,549	63,000	0	0
03404 Janitorial Services	880	1,500	0	0
03409 Mowing & Landscaping Services	5,588	0	0	0
03410 Other Contractual Svcs - Staffing	0	17,800	0	0
04002 Travel and Per Diem/Educational	2,149	2,000	0	0
04100 Communications	6,266	9,000	0	0
04101 Communications - Cell Phones	2,156	3,000	0	0
04200 Freight and Postage	2,068	2,000	0	0
04301 Electricity	2,491	3,000	0	0
04402 Rentals and Leases/Copier Leases	1,148	1,600	0	0
04600 Repairs and Maintenance	191,096	220,000	0	0
04610 Vehicle Repair and Maintenance	4,906	10,000	0	0
04611 Building Repair and Maintenance	1,808	7,000	0	0
04700 Printing and Binding	0	250	0	0
04900 Other Current Charges	604	0	0	0
05100 Office Supplies	1,095	2,000	0	0
05199 Other Non-Capital Equipment	9,570	33,000	0	0
05200 Operating Supplies	41,773	35,000	0	0
05204 Fuel	18,438	21,000	0	0
05205 Electrical Supplies	18,305	20,000	0	0
05400 Publications and Memberships	415	400	0	0
05500 Training	3,020	6,000	0	0
06400 Furniture and Equipment	0	12,000	0	0
<b>Total Expenses</b>	<b>936,951</b>	<b>1,035,932</b>	<b>0</b>	<b>0</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4102 Consolidated - Operating	936,951	1,035,932	0	0
<b>Total Revenues</b>	<b>936,951</b>	<b>1,035,932</b>	<b>0</b>	<b>0</b>

**Accounts of Interest**

None

**Significant Changes**

Plant Maintenance Water was merged with Field Operations Water and renamed Maintenance Water.

**Utilities & Solid Waste Department  
Plant Maintenance Sewer**

**Mission Statement**

Provide excellent, scheduled, preventive maintenance and minor emergency repairs to ensure the long-term reliable operation of the County's existing wastewater treatment facilities.

**Services Provided**

- Wastewater Treatment Plant Maintenance
- SCADA/Instrumentation

**Goals and Objectives**

- Increase the preventive maintenance program for each of the County's existing wastewater treatment facilities to decrease corrective and emergency maintenance
- Perform preventive maintenance on all major equipment in accordance with each facility's Preventive Maintenance Program without increasing the number of FTEs in the division
- Keep the SCADA system 95% operational

**Benchmarks**

- To continue maintaining plants and doing preventive maintenance with current staffing of one per plant, compared to City of Stuart operating with 3 maintenance workers per plant.
- To increase preventive maintenance work orders by 5% and hold corrective maintenance work orders to less than current level.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
WO-Corrective to Preventive	%	71.00	71.00	N/A	.00
Corrective/Emergency-WO	#	447.00	500.00	N/A	.00
Preventive-Maintenance WO	#	1,237.00	1,500.00	N/A	.00

**Outcomes**

Customers will receive safe and reliable wastewater treatment and disposal.

**Staffing Summary**

Job Title	FY2016	FY2017
Utilities Mechanic	2.5	
Utilities Instrumentation Tech	1.5	
Process Control Scada Coord	1	
Industrial Electrician	1	
Assistant Maintenance Supt	.5	
Maintenance Superintendent	.5	
<b>Total FTE</b>	<b>7</b>	

**Equipment Expenditures**

None

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**Utilities & Solid Waste Department  
Plant Maintenance Sewer**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	360,721	360,933	0	0
01202 PTO Payout	9,479	0	0	0
01203 Standby Pay	21,713	25,935	0	0
01400 Overtime	15,283	20,000	0	0
01501 Cell Phone Stipend	2,320	2,400	0	0
02101 FICA	24,129	25,072	0	0
02102 Medicare	5,643	5,870	0	0
02200 Retirement Contributions	30,489	29,391	0	0
02300 Life and Health Insurance	96,851	96,240	0	0
03400 Other Contractual Services	21,032	60,000	0	0
03404 Janitorial Services	880	1,500	0	0
03409 Mowing & Landscaping Services	5,588	0	0	0
03410 Other Contractual Svcs - Staffing	0	17,800	0	0
04002 Travel and Per Diem/Educational	2,175	1,500	0	0
04100 Communications	7,136	9,000	0	0
04101 Communications - Cell Phones	2,156	4,000	0	0
04200 Freight and Postage	2,090	2,500	0	0
04600 Repairs and Maintenance	241,309	220,000	0	0
04603 Lift Station Repair and Maintenance	0	18,000	0	0
04610 Vehicle Repair and Maintenance	7,262	15,000	0	0
04611 Building Repair and Maintenance	1,532	2,000	0	0
04900 Other Current Charges	212	0	0	0
05100 Office Supplies	1,095	2,500	0	0
05199 Other Non-Capital Equipment	8,911	9,000	0	0
05200 Operating Supplies	41,693	35,000	0	0
05204 Fuel	18,438	22,000	0	0
05205 Electrical Supplies	17,429	20,000	0	0
05400 Publications and Memberships	320	300	0	0
05500 Training	4,969	6,000	0	0
<b>Total Expenses</b>	<b>950,854</b>	<b>1,011,941</b>	<b>0</b>	<b>0</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4102 Consolidated - Operating	950,854	1,011,941	0	0
<b>Total Revenues</b>	<b>950,854</b>	<b>1,011,941</b>	<b>0</b>	<b>0</b>

**Accounts of Interest**

None

**Significant Changes**

Plant Maintenance Sewer was merged with Field Operations Sewer and renamed Maintenance Sewer.



**Utilities & Solid Waste Department  
Renewal & Replacement**

**Mission Statement**

Provide major repair/rehabilitation capital improvements to assure a coordinated and effective effort that will result in a sustained, efficient, and enhanced utility system.

**Services Provided**

- Identify capital improvements under the CIP threshold.
- Provide preventative and corrective repair and replacement services to the water and wastewater facilities.

**Goals and Objectives**

- Ensure all improvements are funded
- Ensure all improvements are in compliance with County standards

**Outcomes**

Reduce emergency repairs and keep the system operating effectively and efficiently.

**Equipment Expenditures**

Service Truck (replace asset# 54691, asset # 55221, and asset# 51663)  
55,000.00      x 3      = 165,000.00      Replacement

DR3900 Hach Spectrophotometer (MC Asset #56145 and #53169)  
5,500.00      x 2      = 11,000.00      Replacement

Service Truck replacements (locator-#53420; Service #52462, and Scada #26939)  
37,500.00      x 3      = 112,500.00      Replacement

Golf Carts (replace asset #53455 and 55015)  
9,000.00      x 2      = 18,000.00      Replacement

Truck at Treatment Plant (replace assets #54539)  
30,000.00      x 1      = 30,000.00      Replacement

ISCO Samplers (replace asset# 57747 and #56095)  
6,500.00      x 2      = 13,000.00      Replacement

**Utilities & Solid Waste Department  
Renewal & Replacement**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
06300 Improvements Other Than Buildings	0	760,000	0	760,000
06400 Furniture and Equipment	0	5,400	0	24,000
06402 Vehicles /Rolling Stock/Equip>\$30k	0	297,000	0	325,500
<b>Total Expenses</b>	<b>0</b>	<b>1,062,400</b>	<b>0</b>	<b>1,109,500</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4103 Consolidated Water - CFC	0	150,000	0	150,000
4104 Consolidated Sewer - CFC	0	100,000	0	100,000
4105 Consolidated R & R	0	812,400	0	859,500
<b>Total Revenues</b>	<b>0</b>	<b>1,062,400</b>	<b>0</b>	<b>1,109,500</b>

**Accounts of Interest**

- 06300 - Miscellaneous non-CIP water and sewer improvements throughout the system. These small projects would include valve replacements, replacement of lines due to breaks and plant repairs requiring replacement of control panel equipment.
- 06400 - Replace two spectrophotometers and two samplers.
- 06402 - Replace x3 maintenance trucks \$55,000 ea; x3 service trucks used for locating, SCADA system and service @ \$37,500 ea; x1 plant trucks @ \$30,000 ea; and x2 golf carts used at plant sites @ \$9,000 ea (\$18,000).

**Significant Changes**

There are no significant program changes.

**Utilities & Solid Waste Department  
Water/Sewer Assessment Impr.**

**Mission Statement**

Provide capital utilities - potable water and wastewater facilities - that comply with the approved Martin County Board of County Commissioners standards to existing residents who are on well and septic tanks.

**Services Provided**

- Funding assessment projects
- Providing capital utilities to well and septic tank residents

**Goals and Objectives**

Fund, construct and maintain required capital utilities - potable water and wastewater facilities - in compliance with County standards, and to protect water quality in the Indian River and St. Lucie Estuaries.

**Benchmarks**

- Completion of final assessment projects within 10% of original estimates.
- Construction projects to be completed within 20% of original schedule.

**Outcomes**

All assigned assessment projects are built according to code, within budget, and on schedule.

**Equipment Expenditures**

None

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03100 Professional Services	0	0	7,500	0
03400 Other Contractual Services	16,002	0	49,059	0
04900 Other Current Charges	240	0	191	0
<b>Total Expenses</b>	<b>16,241</b>		<b>56,750</b>	

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4102 Consolidated - Operating	16,241	0	56,750	0
<b>Total Revenues</b>	<b>16,241</b>		<b>56,750</b>	

**Accounts of Interest**

None

**Significant Changes**

This division is for assessment projects. When an assessment is viable, the project is submitted to the Board of County Commissioners for approval and at that time a budget is set and approved.

**Utilities & Solid Waste Department  
Hazardous Waste**

**Mission Statement**

Ensure the public health, safety, welfare and the protection of environmental resources by providing training and service for the proper handling and disposal of hazardous materials waste in Martin County.

**Services Provided**

- Operation of household hazardous waste facility
- Mobile collection of household hazardous waste
- Disposal of household hazardous waste
- Recycling of household hazardous waste

**Goals and Objectives**

- Protect public health, safety and environment of Martin County through proper planning and implementation of hazardous waste management.
- Increase awareness of hazardous waste disposal requirements and options through education and outreach efforts.
- Investigate all solid and hazardous waste complaints.
- Provide safe and convenient hazardous waste disposal opportunities.

**Benchmarks**

Meet and/or exceed California Integrated Waste Management Board's operating cost of \$.40 to \$.75 per pound of handling & processing hazardous waste.

**Performance Measures**

Description	Unit of Measure	FY2015 Actual	FY2016 Projected	FY2016 Actual	FY2017 Projected
Handling Cost of Hazardous Waste	\$	.42	.45	.42	.45

**Outcomes**

All hazardous waste collection, disposal and recycling services will be provided in a safe, reliable and economical manner while protecting the citizens and environment of Martin County.

**Staffing Summary**

Job Title	FY2016	FY2017
Hazardous Materials Technician	2	2
<b>Total FTE</b>	<b>2</b>	<b>2</b>

**Equipment Expenditures**

None

**Utilities & Solid Waste Department  
Hazardous Waste**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01200 Regular Salaries	44,162	60,207	69,914	60,207
01400 Overtime	2,969	1,000	4,741	1,000
01501 Cell Phone Stipend	87	360	0	0
02101 FICA	2,578	3,795	3,610	3,795
02102 Medicare	603	888	844	888
02200 Retirement Contributions	3,371	4,444	4,821	4,602
02300 Life and Health Insurance	16,514	29,551	30,470	29,908
03400 Other Contractual Services	105,510	202,000	122,638	212,000
03410 Other Contractual Svcs - Staffing	13,988	13,350	10,400	18,679
04001 Travel and Per Diem/Mandatory	0	750	0	750
04002 Travel and Per Diem/Educational	0	1,000	0	1,000
04100 Communications	167	200	173	200
04101 Communications - Cell Phones	277	360	374	360
04200 Freight and Postage	800	0	0	0
04301 Electricity	1,680	1,500	1,671	1,700
04600 Repairs and Maintenance	533	3,000	1,052	3,000
04610 Vehicle Repair and Maintenance	0	3,250	0	3,250
04611 Building Repair and Maintenance	2,242	10,000	3,244	10,000
04700 Printing and Binding	531	5,000	2,000	3,500
05100 Office Supplies	263	100	0	300
05199 Other Non-Capital Equipment	0	750	0	750
05200 Operating Supplies	1,783	4,000	2,175	4,000
05204 Fuel	4,365	5,000	3,016	5,000
05205 Electrical Supplies	0	0	0	3,000
05400 Publications and Memberships	250	250	239	250
05500 Training	295	2,340	0	2,340
06402 Vehicles /Rolling Stock/Equip>\$30k	0	10,000	0	0
<b>Total Expenses</b>	<b>202,967</b>	<b>363,095</b>	<b>261,384</b>	<b>370,479</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
4200 Solid Waste	202,967	363,095	261,384	370,479
<b>Total Revenues</b>	<b>202,967</b>	<b>363,095</b>	<b>261,384</b>	<b>370,479</b>

**Accounts of Interest**

03400 - \$5,000 disposal and recycling of light bulbs; \$85,000 disposal of hazardous waste; \$15,000 temporary labor; \$1,000 uniform services; \$2,500 fire safety for Haz Mat Ctr; \$5,000 disposal of oil, gasoline, and filters; \$12,000 recycling of electronics; \$3,000 recycling of batteries; \$5,000 promoting hazardous waste program; \$3,500 for security and service; \$75,000 for two hazardous waste roundups per year. Increase is the increase in cost of the disposal of electronics and oil and gasoline.

03410 - Maintenance Worker to assist at the Hazardous Waste Center. This position is also split with the Construction and Debris and Long Term Care Divisions.

04301 - Increased based on actual costs.

04700 - Reduced and money moved to electrical supplies.

05205 - Budget moved from printing and binding.

**Significant Changes**

There are no significant program changes.

# BUDGET BY DEPARTMENT

## Constitutional Officers / Judicial / State Agencies

The first page under each tab is for the entire department. For comparison purposes there are four columns representing three fiscal years as indicated. The programs under each department follow. The sheets that correlate to each program also have four columns of information.

The Board of County Commissioners is the legislative body for Martin County. The Board of County Commissioners budgets and provides all the funding used by the various County Departments and the separate Constitutional Officers with the exception of fees collected by the Constitutional Officers. Under the direction of the Clerk of the Circuit Court & Comptroller, the Division of Financial Services Department maintains the accounting system for the Board of County Commissioners, the Supervisor of Elections, and the Clerk of the Circuit Court. The Property Appraiser, the Sheriff, and the Tax Collector maintain their own accounting systems.

Questions can be addressed to the Martin County Office of Management and Budget at 772-288-5504.

Constitutional Officers/Judicial	FY17 Tentative Budget	FTEs
Clerk of the Court & Comptroller	\$ 1,329,430	16
Property Appraiser	\$ 3,535,843	42
Sheriff	\$ 61,382,760	567
Sheriff Non-Departmental	\$ 1,475,541	N/A
State Judicial/State Agencies	\$ 1,841,195	N/A
Supervisor of Elections	\$ 1,199,512	8
Tax Collector	\$ 5,294,183	67
Total	\$ 76,058,464	700

**Clerk of the Circuit Court and Comptroller**

<p><b>Clerk of the Circuit Court and Comptroller</b>  <b>Program Chart</b>                  Total Full-Time Equivalents (FTE) = 16.00</p>
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<p><b>Clerk of the Circuit Court and Comptroller</b>                  Total Full Time Equivalents (FTE) = 16</p>
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	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED	FY 2016 to FY 2017 Variance	Pct Change
<b>Total FTE</b>	16.00	15.00	16.00	1.00	7 %
<b>Total Budget Dollars</b>	1,306,814	1,293,103	1,329,430	36,327	2.81 %

## Clerk of the Circuit Court and Comptroller

### Introduction

The Martin County Clerk of the Circuit Court and Comptroller (Clerk) is a Constitutional Officer, elected by and accountable to the residents of Martin County. The Office of the Clerk was established in the Florida Constitution in 1838 and only six have served as Clerk in Martin County since its formation in 1925. The primary duties of the Clerk include serving as county auditor, recorder, and treasurer; ex-officio Clerk to the Board of County Commissioners; clerk of the courts; and custodian of all county funds. The Clerk also fulfills constitutional and statutory duties as a Public Trustee.

Sworn into office in January 2013, the Clerk continues the transition from an era of paper filings and manual records retention and accounting practices to an era of computer and web-based data processing and storage and online viewing of court records, including electronic records retention and retrieval for the court system.

The Clerk is committed to delivering quality service and maintaining the integrity of all public and court records in the electronic age by optimizing technology to the fullest. Projects include court mandated e-Filing, web-based access to court document images, expanding and facilitating access to public and official records, expanding the new customer focused website, and advancing accounting practices through the use of electronic tools and best practice models.

Through reorganization, training and realignment of staff duties, bolstered by increased use of innovative software applications, the Clerk pledges to maximize available resources to prioritize customer service and safeguard public funds and records in a most cost-effective manner.

### Key Issues and Trends

The mission of the Clerk is to ensure a solid system of checks and balances; safeguard Public, Court, and Official Records; and serve as Public Trustee. It is increasingly important for the Clerk, as County Auditor and Comptroller, to help watch over county finances. Therefore, the Clerk refocused the Division of Financial Services to more directly fulfill the county's accounting and finance needs.

The Clerk continues to provide the County with robust professional services through an Internal Auditor, Director of Professional Standards and Certified Payroll Manager. Also, financial operations for enterprise funds, including Utility & Solid Waste, the Airport, and Martin County Golf Course are administered by the Clerk to manage the accounting, operating, capital and debt service processes. This position also provides financial oversight and audit support in other areas of county operations, including Parks & Recreation.

Internal Audit and Professional Standards functions provide financial, compliance, training, investigative, efficiency, performance, and management advisory reviews to ensure County funds and property are protected against fraud, waste and abuse. The Payroll Manager processes payroll functions for the County, Clerk and Supervisor of Elections. This position works closely with Internal Audit and the Clerk to ensure all payroll and benefits are in compliance with BOCC policy, Florida law and applicable Federal regulations.

The FY17 budget encompasses an increase of \$36,327 and is a zero-based budget. The increase reflects a reallocation of staff time in accordance with recommendations by the Auditor General required to support the court and collections processes related to local ordinances and local specialty courts. Additionally, included are increased workload costs related to the additional financial services provided to the Supervisor of Elections. It also includes the impact of the proposed increase to health insurance, FRS, and Post Employment Benefits (Retiree Health Insurance) for the calendar year 2017.

Operating expenses have been reduced to help offset the full impact of the fixed increases. This office continues to make addition gains in the use of technology, a streamlined workflow, utilization of web-based training and modifications to purchasing guidelines. While not directly offsetting this slight increase, since FY12/13 the Clerk has provided \$297,806 in unspent fees to the County.

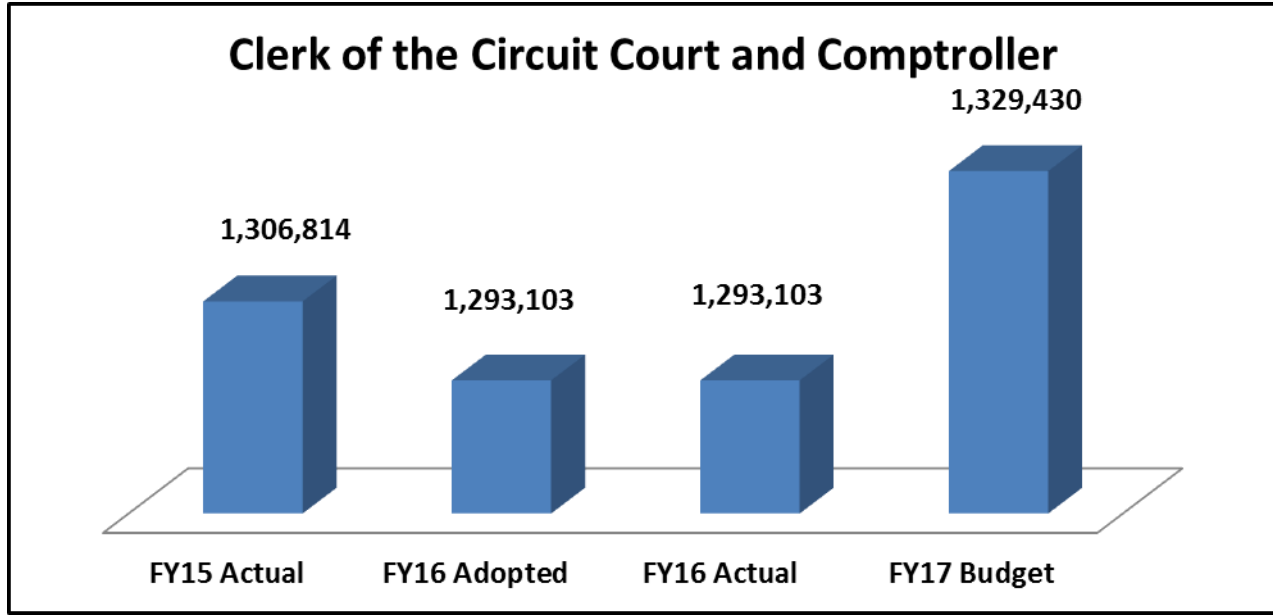


Martin County  
Fiscal Year 2017 Adopted Budget

**Clerk of the Circuit Court and Comptroller**

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
Clerk of the Circuit Court and Comptroller	1,306,814	1,293,103	1,293,103	1,329,430
<b>Total Expenses</b>	<b>1,306,814</b>	<b>1,293,103</b>	<b>1,293,103</b>	<b>1,329,430</b>



**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
09100 Interfund Transfers	1,306,814	1,293,103	1,293,103	1,329,430
<b>Total Expenses</b>	<b>1,306,814</b>	<b>1,293,103</b>	<b>1,293,103</b>	<b>1,329,430</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,306,814	1,293,103	1,293,103	1,329,430
<b>Total Revenues</b>	<b>1,306,814</b>	<b>1,293,103</b>	<b>1,293,103</b>	<b>1,329,430</b>

## Clerk of the Circuit Court and Comptroller

### Mission Statement

The mission of the Clerk of the Circuit Court and Comptroller is to ensure a solid system of checks and balances, safeguard Public and Official Records and serve as Public Trustee.

### Services Provided

The primary duties of the Office of the Clerk and Comptroller include serving as County auditor, recorder, and treasurer; ex-officio Clerk to the Board of County Commissioners; clerk of the courts; and custodian of all County funds. The Clerk also fulfills constitutional and statutory duties as a Public Trustee.

As the independent Chief Financial Officer for the County, the Office of the Clerk and Comptroller provides oversight on the County budget, revenue, and spending and is responsible for all county finances, investments and financial reports.

As the Clerk to the Board of County Commissioners, the office prepares and maintains the Board's minutes and commission records. Additionally, the Clerk's office conducts the administrative business of the Value Adjustment Board and oversees foreclosure and tax deed sales on behalf of the County.

Additional services provided by the Clerk include the following:

- Safeguard and invest County funds in accordance with law and the County's Investment Policy.
- Provide the public with an independent check and balance on the County revenue, debt and spending.
- Ensure compliance with all statutory requirements relating to the processing, maintenance and reporting of the County's Finance Department.
- Pre-audit and process County expenditures, accounts receivable and payroll.
- Provide quality internal audits to assess financial, compliance, efficiency and performance measures and to ensure county funds are protected against fraud, waste, and abuse.
- Provide payroll support for the County, Clerk & Comptroller, and Supervisor of Elections, including compliance with policies and Florida law.
- Provide full financial services to support the office of the Supervisor of Elections.
- Prepare and maintain concise and accurate minutes of the official meetings of the Board of County Commissioners.
- Provide support as Clerk to the Value Adjustment Board.
- Utilize innovative software applications and advanced technology to optimize efficiencies and cost savings.
- Prepare yearly financial statements and coordinate financial audit.
- Advance accounting practices using updated electronic tools and best practice models.
- Expand and facilitate access to public records.
- Evaluate electronic accounting software to ensure it meets the technology and workflow needs of the county and the public we serve.
- Support court and collections processes related to local ordinances and specialty courts.

Martin County  
Fiscal Year 2017 Adopted Budget

**Clerk of the Circuit Court and Comptroller**

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Authorized Positions	15	16
<b>Total FTE</b>	<b>15</b>	<b>16</b>

**Equipment Expenditures**

None

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
09100 Interfund Transfers	1,306,814	1,293,103	1,293,103	1,329,430
<b>Total Expenses</b>	<b>1,306,814</b>	<b>1,293,103</b>	<b>1,293,103</b>	<b>1,329,430</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,306,814	1,293,103	1,293,103	1,329,430
<b>Total Revenues</b>	<b>1,306,814</b>	<b>1,293,103</b>	<b>1,293,103</b>	<b>1,329,430</b>

**Accounts of Interest**

None

**Significant Changes**

Due to increased workload increase additional staff for partial re-allocation of hours for Finance and Payroll support for Supervisor of Elections and for local ordinance collections.

**Property Appraiser**

**Property Appraiser  
 Program Chart**  
 Total Full-Time Equivalents (FTE) = 42.00

**Property Appraiser Program**  
 Total Full Time Equivalents (FTE) = 42.00

	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED	FY 2016 to FY 2017 Variance	Pct Change
<b>Total FTE</b>	41.00	42.00	42.00	.00	0 %
<b>Total Budget Dollars</b>	3,361,584	3,417,661	3,535,843	118,182	3.46 %

## Property Appraiser

### **Introduction**

The Property Appraiser, as an elected official, has the responsibility to fulfill the official duties and responsibilities as mandated by the Florida State Constitution and Statutes.

### **Key Issues and Trends**

The Property Appraiser's office (PAO) must continually update and change in order to accomplish its job due to issues like the rapidly changing real estate market, implementation of Constitutional Amendments approved by the voters, and changing rules and regulations.

The County's preliminary June 1st, 2016 estimated taxable value increased by 4.5% from last year. It is the fourth (4th) consecutive year that the taxable value has increased since the economic downturn.

### **Explanation of the County's Reported Budget Amounts**

Pursuant to Florida Statutes 200.069, the postage cost of mailing TRIM notices is at the expense of the Board of County Commissioners. The Property Appraiser's office does not have fiscal responsibility for any portion of the TRIM postage, even though it is shown on these budget pages.

The "**FY2015 Actual**" reflected on these pages represents only the Board of County Commissioners portion of the PAO final budget approved by the Florida Department of Revenue (FDOR) in January, 2015. It also includes the TRIM postage and the cost of the County sponsored hurricane insert (\$3,323,157+\$37,469+\$958). The actual PAO FY2015 budget is \$3,479,351 with 41 FTE positions. The final actual FY2015 expenditure was \$3,349,588.

The "**FY2016 Adopted**" reflected on these pages represents the total PAO budget as originally proposed to the FDOR in May, 2015. In December, 2015, the FDOR approved a position request from 41 to 42 employees. The addition of the position was achieved without increasing the budget because of savings gained from retirements. The additional position was for a Property Data Specialist needed to keep up with the annual data entry workload, catch up on back log of accounts needing data entry, and assist with the new Commercial property field inspections data entry.

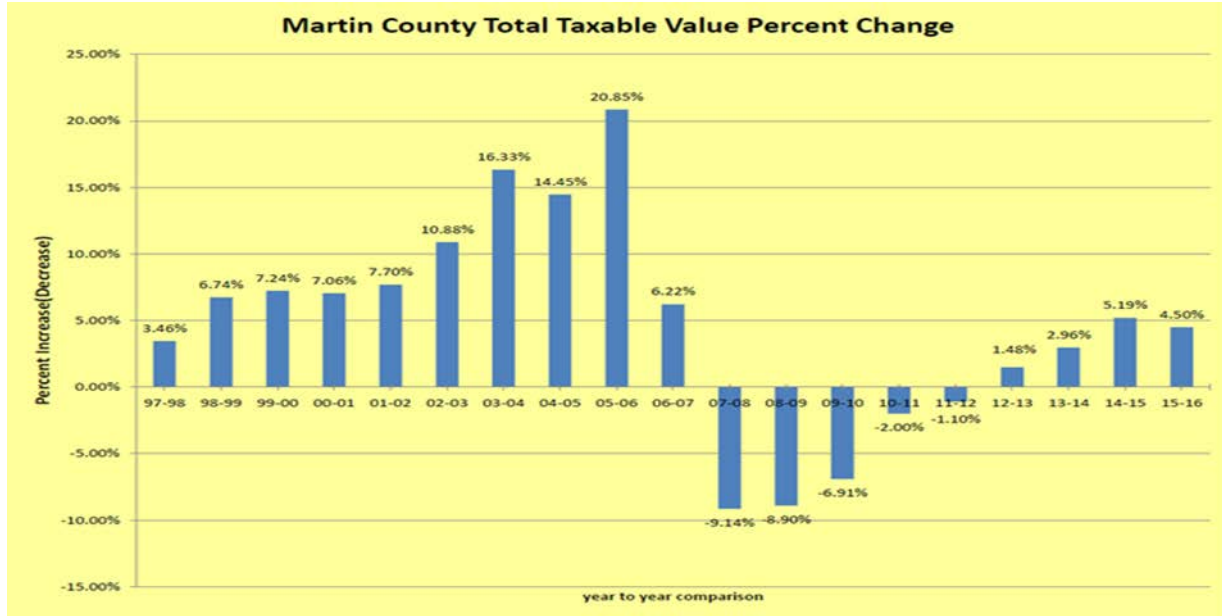
The "**FY2017 Adopted**" reflected on these pages represents the total PAO budget as originally prepared to the FDOR in May, 2016. It does not include amendments of \$86,846. The Board of County Commissioners portion of the budget is \$3,472,311.

Martin County  
Fiscal Year 2017 Adopted Budget

**Property Appraiser**

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
Property Appraiser Program	3,361,584	3,417,661	3,299,504	3,535,843
<b>Total Expenses</b>	<b>3,361,584</b>	<b>3,417,661</b>	<b>3,299,504</b>	<b>3,535,843</b>



**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
09100 Interfund Transfers	3,361,584	3,417,661	3,299,504	3,535,843
<b>Total Expenses</b>	<b>3,361,584</b>	<b>3,417,661</b>	<b>3,299,504</b>	<b>3,535,843</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	3,359,835	3,417,661	3,299,504	3,535,843
2104 General Obligation Ref Bonds, 2004	1,749	0	0	0
<b>Total Revenues</b>	<b>3,361,584</b>	<b>3,417,661</b>	<b>3,299,504</b>	<b>3,535,843</b>

**Property Appraiser  
Property Appraiser Program**

**Mission Statement**

By State law, it is the responsibility of the County Property Appraiser's office to locate, identify and appraise all property subject to ad valorem taxes, and process allowable exemptions.

**Services Provided**

- Appraise about 95,000 parcels of real property
- Assess tangible personal property (business furniture, fixtures and equipment)
- Physically inspect all new construction annually
- Physically inspect properties every five years as required by statute in order to review the condition quality and size of structures
- Provide public assistance and information including computer data reports
- Administer over 108,000 exemptions, spanning over 20 types of exemptions
- Originate and maintain the countywide assessment maps
- Process the tax roll and comply with many reporting requirements

**Goals and Objectives**

- To fulfill the Property Appraiser's responsibilities as mandated by the Florida State Constitution and Statutes
- To increase office efficiency to reduce costs
- To enable every employee to participate in and be accountable for the ongoing quality control of the tax roll process

**Accomplishments and Initiatives**

- The Property Appraiser's Office was recently awarded the prestigious International Association of Assessing Officers (IAAO) Certificate of Excellence in Assessment Administration. Earning the certification is a rigorous and challenging task. Eleven staff members participated in this effort and the process took about one year. The program provided the formal structure for an in-depth, office wide review to measure office practices for all aspects of operations against the best practices in the industry. The office earned this certification due to its commitment to deliver a very high level of performance including adherence to the highest assessment administration standards. There are less than 30 jurisdictions in the country who have achieved this certification.
- The office launched an on-line homestead exemption filing system for property owners to facilitate the collection and administration process. Over 500 applications (or 21% of all applications) were submitted on-line in the first three months.
- Through our homestead investigation program, in 2015 we returned \$18.3 million in value to the tax roll for ineligible exemptions. We're on track to recover a similar amount in 2016.
- The proposed budget includes plans to update the website. The new website design will be more responsive when used with any type of smart phone or other electronic device. It will also provide other efficiencies including new and faster search methods to retrieve property data.
- In the next five to ten years, we will significantly upgrade or replace our Computer Assisted Mass Appraisal System. The proposed budget includes the creation of a reserve account to set aside funds to help pay for an upgraded or new system. Prior to setting up the reserve account, the Property Appraiser already set aside \$162,000 with the County for computer system upgrades.
- The office continues to increase the use of Graphic Information System (GIS) maps to enhance quality control efficiency. This technology allows for a visual check for assessment inconsistencies and locating buildings constructed without permits. An ongoing enhancement of GIS maps includes a new foreclosure layer.
- To protect the public's health and safety, the Property Appraiser's staff is working with Martin County light-duty Fire Rescue personnel to conduct onsite visits of properties to confirm accuracy and visibility of street numbers for responding to calls. Over 30% of the County's addresses have been confirmed since the beginning of this initiative.

**Property Appraiser  
Property Appraiser Program**

**Benchmarks**

- Other Property Appraiser's offices are regularly contacted to obtain data for comparison on operating procedures, quality assurance procedures, production methods, forms, and staff benefits and wages.
- The last comprehensive wage and benefit study was conducted in 2005. Wage and benefit studies for the PAO include research and analysis of both the governmental and non-governmental private sector.

**Outcomes**

Meet the established goals of generating a timely property tax roll.

**Staffing Summary**

Job Title	FY2016	FY2017
Authorized Positions	42	42
<b>Total FTE</b>	<b>42</b>	<b>42</b>

**Equipment Expenditures**

None

**Expenditures and Revenues**

Expense Classification	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
09100 Interfund Transfers	3,361,584	3,417,661	3,299,504	3,535,843
<b>Total Expenses</b>	<b>3,361,584</b>	<b>3,417,661</b>	<b>3,299,504</b>	<b>3,535,843</b>

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
0001 General Fund	3,359,835	3,417,661	3,299,504	3,535,843
2104 General Obligation Ref Bonds, 2004	1,749	0	0	0
<b>Total Revenues</b>	<b>3,361,584</b>	<b>3,417,661</b>	<b>3,299,504</b>	<b>3,535,843</b>

**Accounts of Interest**

None

**Significant Changes**

There are no significant program changes.



**Sheriff**

<b>Sheriff Program Chart</b> Total Full-Time Equivalents (FTE) = 567.00
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<b>Sheriff/Law Enforcement</b> Total Full Time Equivalents (FTE) = 389
<b>Sheriff/Corrections</b> Total Full Time Equivalents (FTE) = 152
<b>Judicial</b> Total Full Time Equivalents (FTE) = 26

	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED	FY 2016 to FY 2017 Variance	Pct Change
<b>Total FTE</b>	560.00	566.00	567.00	1.00	0 %
<b>Total Budget Dollars</b>	59,193,813	59,736,755	61,382,760	1,646,005	2.76 %

Martin County  
Fiscal Year 2017 Adopted Budget

**Sheriff**

**Introduction**

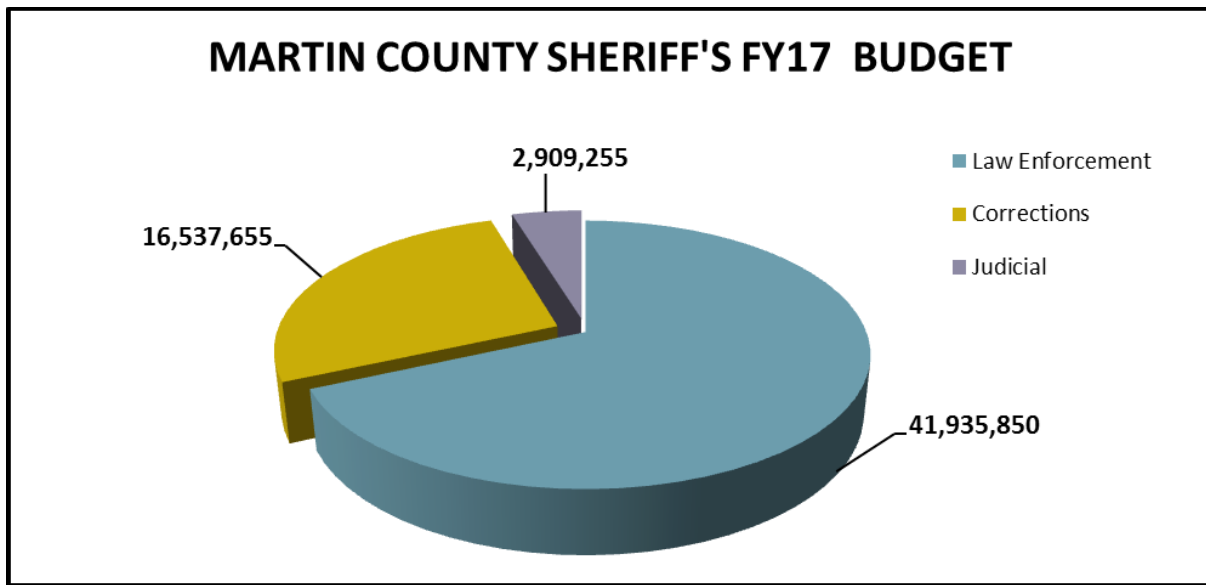
The Sheriff, as an elected official, has the responsibility to fulfill the official duties as mandated in the Florida State Constitution and Statutes.

**Key Issues and Trends**

The Sheriff's budget is broken down into three areas: Law Enforcement, Corrections, and Judicial. The budget, as presented, is a continuation of existing programs and reflects cost saving measures while ensuring the safety of the citizens of Martin County.

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
Sheriff/Law Enforcement	40,349,315	40,442,579	40,665,817	41,935,850
Sheriff/Corrections	16,094,665	16,510,513	16,322,853	16,537,655
Judicial	2,749,833	2,783,663	2,748,085	2,909,255
<b>Total Expenses</b>	<b>59,193,813</b>	<b>59,736,755</b>	<b>59,736,755</b>	<b>61,382,760</b>



**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
09100 Interfund Transfers	59,193,813	59,736,755	59,736,755	61,382,760
<b>Total Expenses</b>	<b>59,193,813</b>	<b>59,736,755</b>	<b>59,736,755</b>	<b>61,382,760</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	56,439,900	56,924,092	56,986,990	58,444,505
1589 \$15 LCL Ord-Ct Facilities FS318.18	2,749,833	2,783,663	2,748,085	2,909,255
34290 Other Public Safety Fees	4,080	29,000	1,680	29,000
<b>Total Revenues</b>	<b>59,193,813</b>	<b>59,736,755</b>	<b>59,736,755</b>	<b>61,382,760</b>

**Sheriff  
Sheriff/Law Enforcement**

**Mission Statement**

Our mission is to serve and safeguard all persons in Martin County and insure the quality of life for all through the effective and efficient delivery of law enforcement.

**Services Provided**

Administration, road patrol, criminal investigation, field support and directed operations.

**Goals and Objectives**

Fulfill law enforcement responsibilities as mandated by the Florida State Constitution and Statutes.

**Staffing Summary**

Job Title	FY2016	FY2017
Authorized Positions	388	389
<b>Total FTE</b>	<b>388</b>	<b>389</b>

**Expenditures and Revenues**

Expense Classification	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
09100 Interfund Transfers	40,349,315	40,442,579	40,665,817	41,935,850
<b>Total Expenses</b>	<b>40,349,315</b>	<b>40,442,579</b>	<b>40,665,817</b>	<b>41,935,850</b>

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
0001 General Fund	40,349,315	40,442,579	40,665,817	41,935,850
<b>Total Revenues</b>	<b>40,349,315</b>	<b>40,442,579</b>	<b>40,665,817</b>	<b>41,935,850</b>

**Accounts of Interest**

09100 - Capital outlay - auto - \$1,107,113  
           Capital outlay - other: ERSI Mapping Software & Server - \$253,000; Marine patrol vessel - \$99,754;  
           Capital lease payments - \$136,200

**Significant Changes**

New position Deputy Sheriff for FY17

**Sheriff  
Sheriff/Corrections**

**Mission Statement**

Our mission is to serve and safeguard all persons in Martin County and insure the quality of life for all through the effective and efficient delivery of corrections, operations, and services.

**Services Provided**

Administration, facility operations, and support.

**Goals and Objectives**

Fulfill corrections-related responsibilities as mandated by the Florida State Constitution and Statutes. Operate the County Correctional Facility in the most efficient and effective manner. Provide the public with safe and secure structures that comply with standards set forth by local, State, Federal and other governing bodies for correctional operations.

**Staffing Summary**

Job Title	FY2016	FY2017
Authorized Positions	152	152
<b>Total FTE</b>	<b>152</b>	<b>152</b>

**Equipment Expenditures**

None

**Expenditures and Revenues**

Expense Classification	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
09100 Interfund Transfers	16,094,665	16,510,513	16,322,853	16,537,655
<b>Total Expenses</b>	<b>16,094,665</b>	<b>16,510,513</b>	<b>16,322,853</b>	<b>16,537,655</b>

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
0001 General Fund	16,090,585	16,481,513	16,321,173	16,508,655
34290 Other Public Safety Fees	4,080	29,000	1,680	29,000
<b>Total Revenues</b>	<b>16,094,665</b>	<b>16,510,513</b>	<b>16,322,853</b>	<b>16,537,655</b>

**Accounts of Interest**

None

**Significant Changes**

There are no significant program changes.

**Sheriff  
Judicial**

**Mission Statement**

In accordance with Florida Statutes, the Sheriff has the responsibility for providing bailiffs and/or security for all courtrooms and specified official executive meetings within Martin County.

**Services Provided**

Bailiffs and/or security for all courtrooms and specified official executive meetings within Martin County.

**Goals and Objectives**

Court security will only be maintained by those individuals who are trained and qualified to perform the functions associated with judicial security.

**Staffing Summary**

Job Title	FY2016	FY2017
Authorized Positions	26	26
<b>Total FTE</b>	<b>26</b>	<b>26</b>

**Equipment Expenditures**

None

**Expenditures and Revenues**

Expense Classification	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
09100 Interfund Transfers	2,749,833	2,783,663	2,748,085	2,909,255
<b>Total Expenses</b>	<b>2,749,833</b>	<b>2,783,663</b>	<b>2,748,085</b>	<b>2,909,255</b>

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
1589 \$15 LCL Ord-Ct Facilities FS318.18	2,749,833	2,783,663	2,748,085	2,909,255
<b>Total Revenues</b>	<b>2,749,833</b>	<b>2,783,663</b>	<b>2,748,085</b>	<b>2,909,255</b>

**Accounts of Interest**

None

**Significant Changes**

There are no significant program changes.

**Sheriff Non - Departmental**

<b>Sheriff Non - Departmental Program Chart</b> Total Full-Time Equivalents (FTE) = 0.0
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<b>E-911</b> Total Full Time Equivalents (FTE) = 0
<b>Other Programs</b> Total Full Time Equivalents (FTE) = 0

	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED	FY 2016 to FY 2017 Variance	Pct Change
<b>Total FTE</b>	0.0	0.0	0.0	0.0	0 %
<b>Total Budget Dollars</b>	1,323,547	1,565,297	1,475,541	-89,756	-5.73 %

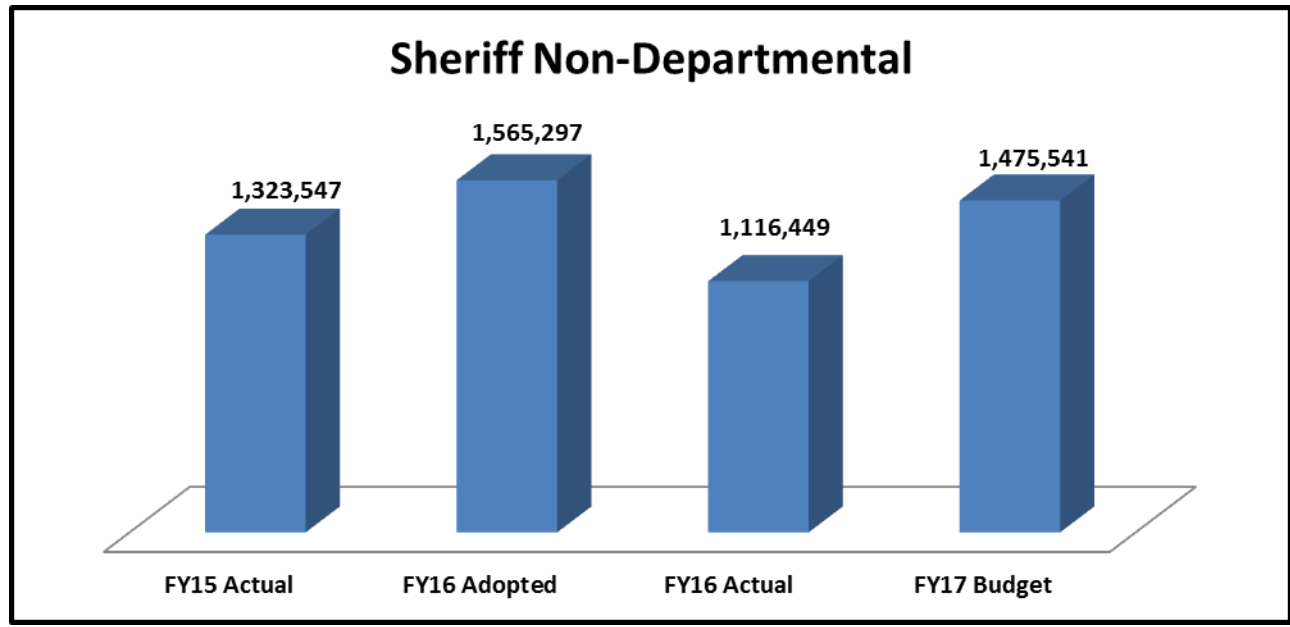
**Sheriff Non - Departmental**

**Introduction**

Sheriff's Non-Departmental funding encompasses a range of narrowly specialized public safety programs.

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
E-911	900,250	997,442	767,459	1,007,686
Other Programs	423,297	567,855	348,991	467,855
<b>Total Expenses</b>	<b>1,323,547</b>	<b>1,565,297</b>	<b>1,116,449</b>	<b>1,475,541</b>



Martin County  
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**Sheriff Non - Departmental**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03400 Other Contractual Services	123,346	179,526	116,263	177,936
04100 Communications	134,936	269,820	135,728	243,842
04101 Communications - Cell Phones	1,346	0	1,629	0
04102 Communications - Two Way Radios	1,461	0	0	0
04200 Freight and Postage	21	0	48	0
04400 Rentals and Leases	45,818	40,150	45,723	41,740
04600 Repairs and Maintenance	4,229	0	0	0
04612 Software Maintenance	14,899	10,571	14,899	10,571
04614 Hardware Maintenance	122,330	30,000	0	30,000
04900 Other Current Charges	298	0	0	0
05179 Other Equipment \$1000-\$4999.99	41,808	52,500	18,533	52,500
05199 Other Non-Capital Equipment	1,965	0	0	0
05200 Operating Supplies	6,534	24,250	2,469	24,250
05204 Fuel	45,489	36,250	45,409	36,250
05400 Publications and Memberships	137	0	0	0
05500 Training	1,899	0	1,022	0
06400 Furniture and Equipment	5,364	0	0	0
06401 Computer Equipment	5,247	0	0	0
09100 Interfund Transfers	676,794	845,230	734,728	781,452
09101 Interfund Transfers/ Law Education	89,627	77,000	0	77,000
<b>Total Expenses</b>	<b>1,323,547</b>	<b>1,565,297</b>	<b>1,116,449</b>	<b>1,475,541</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	281,666	308,855	209,311	308,855
1521 E-911	900,250	997,442	767,459	1,007,686
33120 Federal Grants/Public Safety	73,356	200,000	67,978	100,000
35110 Judgements & Fines-County Ct Crim	49,837	45,000	52,535	45,000
35120 Judgements & Fines-Circuit Ct Crim	18,439	14,000	19,167	14,000
<b>Total Revenues</b>	<b>1,323,547</b>	<b>1,565,297</b>	<b>1,116,449</b>	<b>1,475,541</b>

**Accounts of Interest**

- 03400 - Payment to the City of Stuart for personnel costs for the E911 Tariff Fund dispatchers and E911 Coordinator (\$100,776) and cost for transportation of Baker Act patients (\$77,160).
- 04100 - E911 network communication charges and renewals.
- 04400 - Annual Airport lease agreement.
- 09100 - Personnel costs related to the salary and fringe benefits for the E911 Tariff Fund dispatchers and personnel costs related to the E911 Coordinator for the Martin County Sheriff's Office.
- 09101 - Law Enforcement Education Fines collected by the Clerk of the Circuit Court and Comptroller, paid to the Sheriff.



**State Judiciary / State Agencies**

**State Judiciary / State Agencies  
Program Chart**

<b>State Attorney</b> Total Full Time Equivalents (FTE) = 0
<b>State Attorney/Article V</b> Total Full Time Equivalents (FTE) = 0
<b>Public Defender</b> Total Full Time Equivalents (FTE) = 0
<b>Public Defender/Article V</b> Total Full Time Equivalents (FTE) = 0
<b>Medical Examiner</b> Total Full Time Equivalents (FTE) = 0
<b>Judicial Non-Departmental</b> Total Full Time Equivalents (FTE) = 0
<b>Judicial - Law Library</b> Total Full Time Equivalents (FTE) = 0
<b>Judicial - Legal Aid</b> Total Full Time Equivalents (FTE) = 0
<b>Alt Juv Program</b> Total Full Time Equivalents (FTE) = 0
<b>Judicial - Innovative Court Program</b> Total Full Time Equivalents (FTE) = 0

	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2017 ADOPTED</b>	<b>FY 2016 to FY 2017 Variance</b>	<b>Pct Change</b>
<b>Total FTE</b>	0.0	0.0	0.0	0.0	0 %
<b>Total Budget Dollars</b>	1,467,620	1,703,988	1,841,195	137,207	8.05 %

**State Judiciary / State Agencies**

**Introduction**

State Judicial / State Agencies, as a department, encompasses a range of court system related programs and agencies: such as Guardian Ad Litem, Court Administration and Judges, Juvenile Justice, State Attorney, Medical Examiner, Public Defender, Victim Assistance Program, and other judicial related items.

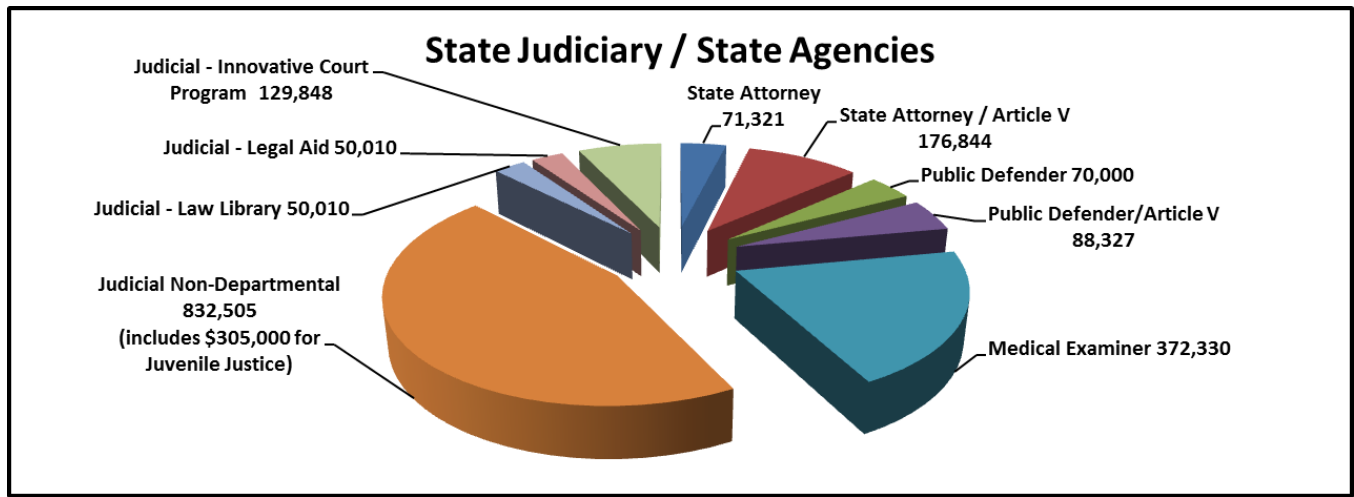
**Key Issues and Trends**

After the implementation of Article V, some of the major court system expenditures were transferred to the State along with the court fee revenues that support those functions. For example, the State is responsible for the costs of expert witness fees and interpreters. The County uses one of the type of recording fee revenues to pay for court technology, while other types of court fees are used for expenditures related to the operations of the Public Defender, Court Administration, Guardian Ad Litem, and the State Attorney's Office.

Juvenile Justice detention predisposition (\$305,000), which has been shifted from the State, continues to be paid at the local level without any correlating revenue.

**Program Summary**

Program	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
State Attorney	69,729	69,729	0	71,321
State Attorney/Article V	147,140	186,371	168,344	176,844
Public Defender	70,000	70,000	70,000	70,000
Public Defender/Article V	87,473	91,828	83,376	88,327
Judges/Various	0	0	0	0
Medical Examiner	281,055	303,773	303,773	372,330
Judicial Non-Departmental	609,618	769,357	732,215	832,505
Judicial - Law Library	53,688	50,010	54,549	50,010
Judicial - Legal Aid	53,995	50,010	56,212	50,010
Alt Juv Program	0	0	0	0
Judicial - Innovative Court Program	94,921	112,910	112,910	129,848
Judicial - Non Criminal Program	0	0	0	0
<b>Total Expenses</b>	<b>1,467,620</b>	<b>1,703,988</b>	<b>1,581,380</b>	<b>1,841,195</b>



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**State Judiciary / State Agencies**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
03400 Other Contractual Services	1,764	36,264	1,764	36,264
03404 Janitorial Services	2,950	3,000	1,379	2,362
03405 It Services	406,825	456,169	437,619	486,792
03410 Other Contractual Svs - Staffing	13,875	0	14,070	0
04100 Communications	17,789	25,600	19,704	24,856
04300 Utility Services	10,914	11,440	11,029	11,008
04400 Rentals And Leases	120,742	122,911	122,911	125,167
04600 Repairs And Maintenance	1,200	1,320	1,320	1,320
04900 Other Current Charges	368,964	599,070	513,568	616,008
04954 County Witness Fees	5,140	5,000	3,980	5,000
04957 Miscellaneous Judicial Costs	56,289	49,712	53,572	59,267
05200 Operating Supplies	105	20,000	0	29,500
05213 Medical Supplies	16,578	0	0	0
05401 Library Subscriptions	23,800	0	32	0
05403 On Line Database/Subscriptions	14,028	0	3,790	0
06600 Library Books And Publications	1,881	0	36,657	0
08100 Aid To Governmental Agencies	281,055	303,773	303,773	372,330
08200 Aid To Private Organizations	53,995	0	56,212	0
08300 Other Grants And Aids	69,729	69,729	0	71,321
<b>Total Expenses</b>	<b>1,467,620</b>	<b>1,703,988</b>	<b>1,581,380</b>	<b>1,841,195</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	682,380	847,654	759,083	927,358
1523 Drug Abuse	16,578	20,000	0	29,500
1581 \$2 Ma Crim Justice I S ~ State Atty	-30,243	5,331	-17,598	-3,384
1582 \$2 Ma Crim Justice I S ~ Pub Def	9,227	19,862	4,743	16,727
1583 \$2 Ma Crim Justice I S ~ Ct Admin	131,795	149,188	137,065	196,116
1584 \$2 Ma Crim Justice I S ~ G A Litem	-1,764	1,788	-3,383	-7,667
1585 \$65 Lcl Ord~Ct Innovation Fs939.185	40,943	57,910	56,744	74,848
1586 \$65 Lcl Ord~Legal Aid Fs939.185	7	10	9	10
1587 \$65 Lcl Ord~Law Library Fs939.185	-373	10	-1,703	10
1588 \$65 Lcl Ord~Alt Juv Prog Fs939.185	0	-45,000	0	-50,000
1589 \$15 Lcl Ord~Ct Facilities Fs318.18	155,358	166,035	158,107	166,477
34116 County Portion (\$2) Recording Fee	297,809	280,000	316,792	285,000
34190 Other General Government Charges	319	1,200	172	1,200
348921 Court Innovations/Local Req	53,978	55,000	56,166	55,000
348922 Legal Aid	53,988	50,000	56,203	50,000
348923 Law Library	54,061	50,000	56,252	50,000
348924 Juvenile Alternative Programs	0	45,000	0	50,000
36900 Other Miscellaneous Revenues	3,557	0	2,728	0
<b>Total Revenues</b>	<b>1,467,620</b>	<b>1,703,988</b>	<b>1,581,380</b>	<b>1,841,195</b>

**State Judiciary / State Agencies**

**Accounts of Interest**

- 03400 - Cost of processing various ordinance violations (\$34,500); Martin County portion of Guardian Ad Litem contracted services (\$1,764). Costs offset by court facility fees.
- 03404 - Martin County portion of State Attorney janitorial costs (\$2,362). Costs offset by court facility fees.
- 03405 - Martin County portion of information technology costs for State Attorney (\$84,616), Public Defender (\$79,727), Court Administrator (\$310,116), and Guardian Ad Litem (\$12,333). Costs partially offset by recording fees.
- 04900 - Mental Health Court (\$70,000); Department of Juvenile Justice Cost Sharing (\$305,000); Martin County portion of Guardian Ad Litem operating (\$1,200) and G&A charge (\$9,940); Court Innovations (\$69,848) and Other Contractual Services - tutors for Court Administration (\$60,000); Legal Aid (\$50,010) and Law Library (\$50,010). Costs offset by fees.
- 05200 - Operating supplies for the Drug Abuse Program - Costs offset by fines.
- 08100 - Medical Examiner
- 08300 - Victim's Services Program

**Supervisor Of Elections**

<b>Supervisor Of Elections Program Chart</b> Total Full-Time Equivalents (FTE) = 8.00
--

<b>Elections</b> Total Full Time Equivalents (FTE) = 8
<b>General Elections</b> Total Full Time Equivalents (FTE) = 0
<b>Elections-Capital &amp; Voter Ed Train</b> Total Full Time Equivalents (FTE) = 0

	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED	FY 2016 to FY 2017 Variance	FY 2016 to FY 2017 Pct Change
<b>Total FTE</b>	8.00	8.00	8.00	.00	0 %
<b>Total Budget Dollars</b>	1,176,064	1,187,641	1,199,512	11,871	1.00 %

## Supervisor Of Elections

### Introduction

The Supervisor of Elections for Martin County is an elected constitutional officer. The Supervisor is responsible for administering all elections in the County, conducting voter registration and issuing voter information cards, maintaining voter registration lists, and providing for absentee registration and voting.

The Supervisor of Elections also qualifies candidates for County office and receives candidate campaign finance reports and financial disclosure reports. Other duties and responsibilities include maintaining election equipment, hiring and training poll workers, equipping polling places, and providing information and statistics about voter registration, voting, and elections in Martin County.

### Key Issues and Trends

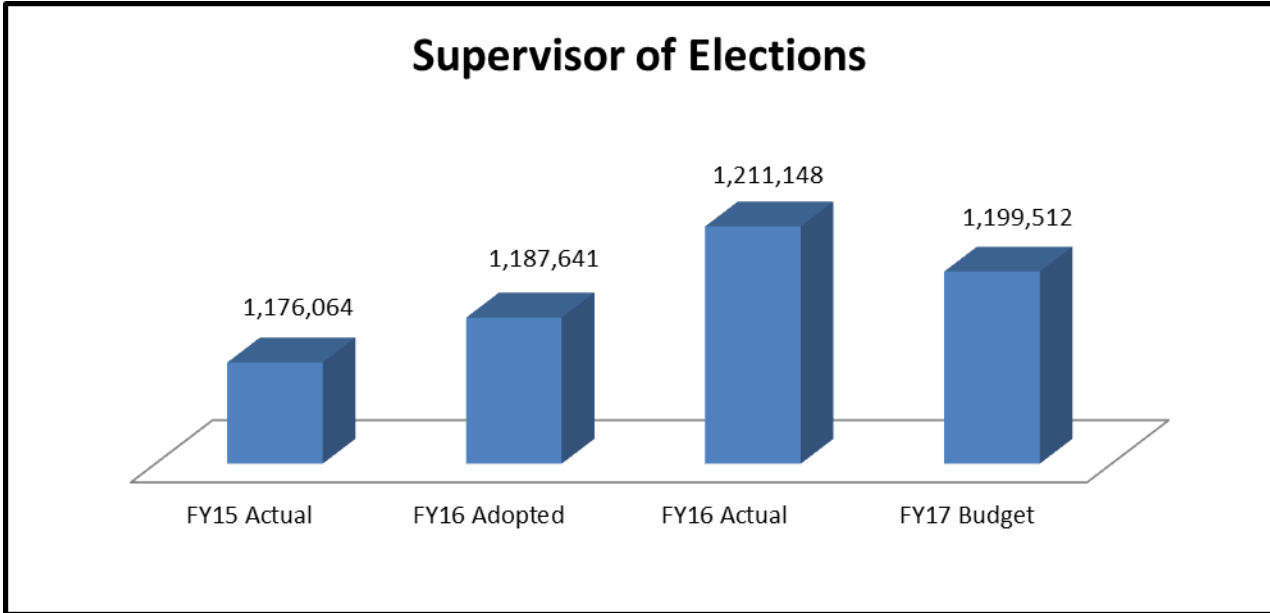
Annually, every effort is made to substantially reduce costs while maintaining a high standard of voter services to meet the mission of the office. A zero based budgeting approach is utilized and staffing levels have been maintained at eight full-time employees. The goal of the Supervisor Of Elections Office is to provide excellent voter services and efficient elections at the level Martin County voters expect with budget levels remaining constant throughout the 2016 Presidential Election cycle.

FY08 Cost per Voter - \$14.22  
FY09 Cost per Voter - \$13.10  
FY10 Cost per Voter - \$12.53  
FY11 Cost per Voter - \$11.95  
FY12 Cost per Voter - \$12.33  
FY13 Cost per Voter - \$11.64  
FY14 Cost per Voter - \$11.16  
FY15 Cost per Voter - \$11.46  
FY16 Cost per Voter - \$11.49  
FY17 Cost per Voter - \$11.17

**Supervisor Of Elections**

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
Elections	740,240	736,995	1,211,050	1,199,512
General Elections	415,060	450,646	0	0
Elections-Capital & Voter Ed Train	20,765	0	98	0
<b>Total Expenses</b>	<b>1,176,064</b>	<b>1,187,641</b>	<b>1,211,148</b>	<b>1,199,512</b>



Martin County  
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**Supervisor Of Elections**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01100 Executive Salaries	106,406	106,000	0	0
01200 Regular Salaries	323,800	333,531	0	0
01202 PTO Payout	1,499	4,500	0	0
01300 Other Salaries	76,057	97,000	0	0
01400 Overtime	2,261	12,000	0	0
02101 FICA	27,013	34,288	0	0
02102 Medicare	6,318	8,019	0	0
02200 Retirement Contributions	79,456	82,592	0	0
02300 Life And Health Insurance	32,867	38,231	0	0
02610 Other Postemployment Benefits	2,700	6,766	0	0
03103 Prof Serv-Outside Counsel-Non-Lit	0	1,000	0	0
03400 Other Contractual Services	158,455	192,010	0	0
03404 Janitorial Services	375	0	0	0
04000 Travel And Per Diem	11,926	10,000	0	0
04100 Communications	4,284	9,160	0	0
04101 Communications - Cell Phones	1,651	4,300	0	0
04200 Freight And Postage	60,544	10,100	0	0
04301 Electricity	5,981	8,000	0	0
04400 Rentals And Leases	1,492	2,000	0	0
04402 Rentals And Leases/Copier Leases	15,439	23,705	0	0
04600 Repairs And Maintenance	0	1,000	0	0
04610 Vehicle Repair And Maintenance	221	1,000	0	0
04611 Building Repair And Maintenance	3,294	0	0	0
04612 Software Maintenance	118,699	123,120	0	0
04800 Promotional Activities	2,890	3,000	0	0
04900 Other Current Charges	177	500	0	0
04910 Fleet Replacement Charge	2,350	2,350	0	0
05100 Office Supplies	31,227	45,879	0	0
05175 Computer Equipment \$1,000-\$4999.99	4,184	2,500	0	0
05179 Other Equipment \$1000-\$4999.99	52,542	0	0	0
05195 Non-Capital Computer Equipment	129	0	0	0
05199 Other Non-Capital Equipment	6,112	2,500	0	0
05200 Operating Supplies	142	1,000	0	0
05204 Fuel	1,349	3,000	0	0
05210 Food	857	2,000	0	0
05400 Publications And Memberships	5,689	7,500	0	0
05500 Training	9,631	9,090	0	0
06400 Furniture And Equipment	18,047	0	0	0
09100 Interfund Transfers	0	0	1,211,148	1,199,512
<b>Total Expenses</b>	<b>1,176,064</b>	<b>1,187,641</b>	<b>1,211,148</b>	<b>1,199,512</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	1,158,876	1,187,641	1,211,050	1,199,512
12902 Help America Vote Act (HAVA)	0	0	98	0
33110 Federal Grants/General Government	15,940	0	0	0
34155 Supervisor Of Elections Fees	974	0	0	0
36500 Sale Of Surplus Materials	275	0	0	0
<b>Total Revenues</b>	<b>1,176,064</b>	<b>1,187,641</b>	<b>1,211,148</b>	<b>1,199,512</b>



**Supervisor of Elections  
Elections**

**Mission Statement**

As a gatekeeper of the democratic process, the Supervisor of Elections will uphold the elections laws of the State of Florida and the Constitution of the United States, thereby ensuring the integrity of the elections process. The mission of the Supervisor of Elections is to enhance public confidence, encourage citizen participation, and increase voter awareness and education for citizens of all ages.

**Services Provided**

The responsibilities of the Supervisor of Elections are set forth in the Constitution and Laws of the State of Florida and include, but are not limited to providing:

- Voter registration services
- Conduction of elections
- Candidate, committee, and political party support services
- Voter education

**Goals and Objectives**

The Supervisor of Elections will uphold the elections laws of the State of Florida and the Constitution of the United States, thereby ensuring the integrity of the elections process.

**Benchmarks**

None

**Outcomes**

To fulfill the mission of the Supervisor of Elections to enhance public confidence, encourage citizen participation, and increase voter awareness and education for citizens of all ages.

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Deputy of Elections Systems	2	2
Deputy of Elections Support Sv	1	1
Chief Deputy	1	1
Deputy of Voters Records	1	1
Supervisor of Elections	1	1
Deputy of Elections Operations	1	1
Deputy of Elections Outreach	1	1
<b>Total FTE</b>	<b>8</b>	<b>8</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Supervisor of Elections  
Elections**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01100 Executive Salaries	106,406	106,000	0	0
01200 Regular Salaries	323,800	333,531	0	0
01202 PTO Payout	1,499	4,500	0	0
01300 Other Salaries	0	10,000	0	0
01400 Overtime	2,254	11,000	0	0
02101 FICA	26,392	28,832	0	0
02102 Medicare	6,172	6,743	0	0
02200 Retirement Contributions	79,456	82,592	0	0
02300 Life and Health Insurance	32,867	38,231	0	0
02610 Other Postemployment Benefits	2,700	6,766	0	0
03103 Prof Serv-Outside Counsel-Non-Lit	0	1,000	0	0
03400 Other Contractual Services	4,200	3,925	0	0
03404 Janitorial Services	375	0	0	0
04000 Travel and Per Diem	11,926	10,000	0	0
04200 Freight and Postage	60,131	2,000	0	0
04402 Rentals and Leases/Copier Leases	15,439	23,705	0	0
04600 Repairs and Maintenance	0	1,000	0	0
04611 Building Repair and Maintenance	3,294	0	0	0
04612 Software Maintenance	36,165	36,920	0	0
04800 Promotional Activities	2,390	3,000	0	0
04900 Other Current Charges	177	500	0	0
05100 Office Supplies	8,455	6,160	0	0
05199 Other Non-Capital Equipment	664	2,500	0	0
05200 Operating Supplies	55	1,000	0	0
05210 Food	101	500	0	0
05400 Publications and Memberships	5,689	7,500	0	0
05500 Training	9,631	9,090	0	0
09100 Interfund Transfers	0	0	1,211,050	1,199,512
<b>Total Expenses</b>	<b>740,240</b>	<b>736,995</b>	<b>1,211,050</b>	<b>1,199,512</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	740,240	736,995	1,211,050	1,199,512
<b>Total Revenues</b>	<b>740,240</b>	<b>736,995</b>	<b>1,211,050</b>	<b>1,199,512</b>

**Accounts of Interest**

None

**Significant Changes**

During fiscal year 2016, the Supervisor of Elections' financial support services was transferred from the Board of County Commissioners chart of accounts to the Clerk to the Board chart of accounts.

**Supervisor of Elections  
General Elections**

**Mission Statement**

As a gatekeeper of the democratic process, the Supervisor of Elections will uphold the elections laws of the State of Florida and the Constitution of the United States, thereby ensuring the integrity of the elections process. The mission of the Supervisor of Elections is to enhance public confidence, encourage citizen participation, and increase voter awareness and education for citizens of all ages.

**Services Provided**

The responsibilities of the Supervisor of Elections are set forth in the Constitution and Laws of the State of Florida and include, but are not limited to providing:

- Voter registration services
- Conduction of elections
- Candidate, committee, and political party support services
- Voter education

**Goals and Objectives**

The Supervisor of Elections will uphold the elections laws of the State of Florida and the Constitution of the United States, thereby ensuring the integrity of the elections process.

**Benchmarks**

None

**Outcomes**

To fulfill the mission of the Supervisor of Elections to enhance public confidence, encourage citizen participation, and increase voter awareness and education for citizens of all ages.

**Supervisor of Elections  
General Elections**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
01300 Other Salaries	76,057	87,000	0	0
01400 Overtime	8	1,000	0	0
02101 FICA	621	5,456	0	0
02102 Medicare	145	1,276	0	0
03400 Other Contractual Services	133,490	188,085	0	0
04100 Communications	4,284	9,160	0	0
04101 Communications - Cell Phones	1,651	4,300	0	0
04200 Freight and Postage	413	8,100	0	0
04301 Electricity	5,981	8,000	0	0
04400 Rentals and Leases	1,492	2,000	0	0
04610 Vehicle Repair and Maintenance	221	1,000	0	0
04612 Software Maintenance	82,534	86,200	0	0
04800 Promotional Activities	500	0	0	0
04910 Fleet Replacement Charge	2,350	2,350	0	0
05100 Office Supplies	22,771	39,719	0	0
05175 Computer Equipment \$1,000-\$4999.99	4,184	2,500	0	0
05179 Other Equipment \$1000-\$4999.99	52,542	0	0	0
05195 Non-Capital Computer Equipment	129	0	0	0
05199 Other Non-Capital Equipment	5,448	0	0	0
05200 Operating Supplies	87	0	0	0
05204 Fuel	1,349	3,000	0	0
05210 Food	756	1,500	0	0
06400 Furniture and Equipment	18,047	0	0	0
<b>Total Expenses</b>	<b>415,060</b>	<b>450,646</b>	<b>0</b>	<b>0</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	413,811	450,646	0	0
34155 Supervisor of Elections Fees	974	0	0	0
36500 Sale of Surplus Materials	275	0	0	0
<b>Total Revenues</b>	<b>415,060</b>	<b>450,646</b>	<b>0</b>	<b>0</b>

**Accounts of Interest**

03410 - Decrease based on needs of the Elections office..

**Significant Changes**

During fiscal year 2016, the Supervisor of Elections' financial support services was transferred from the Board of County Commissioners chart of accounts to the Clerk to the Board chart of accounts.

**Supervisor of Elections  
Elections-Capital & Voter Ed Train**

**Mission Statement**

As a gatekeeper of the democratic process, the Supervisor of Elections will uphold the elections laws of the State of Florida and the Constitution of the United States, thereby ensuring the integrity of the elections process. The mission of the Supervisor of Elections is to enhance public confidence, encourage citizen participation, and increase voter awareness and education for citizens of all ages.

**Services Provided**

The responsibilities of the Supervisor of Elections are set forth in the Constitution and Laws of the State of Florida and include, but are not limited to providing:

- Voter registration services
- Conduction of elections
- Candidate, committee, and political party support services
- Voter education

**Goals and Objectives**

The Supervisor of Elections will uphold the elections laws of the State of Florida and the Constitution of the United States, thereby ensuring the integrity of the elections process.

**Benchmarks**

None

**Outcomes**

To fulfill the mission of the Supervisor of Elections to enhance public confidence, encourage citizen participation, and increase voter awareness and education for citizens of all ages.

**Equipment Expenditures**

None

**Expenditures and Revenues**

Expense Classification	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
03400 Other Contractual Services	20,765	0	0	0
09100 Interfund Transfers	0	0	98	0
<b>Total Expenses</b>	<b>20,765</b>		<b>98</b>	

Revenue Source	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2016 ACTUAL	FY 2017 ADOPTED
0001 General Fund	4,825	0	0	0
12902 Help America Vote Act (HAVA)	0	0	98	0
33110 Federal Grants/General Government	15,940	0	0	0
<b>Total Revenues</b>	<b>20,765</b>		<b>98</b>	

**Accounts of Interest**

None

**Significant Changes**

During fiscal year 2016, the Supervisor of Elections' financial support services was transferred from the Board of County Commissioners chart of accounts to the Clerk to the Board chart of accounts.

**Tax Collector**

**Tax Collector  
 Program Chart**  
 Total Full-Time Equivalents (FTE) = 67.00

**Tax Collector Program**  
 Total Full Time Equivalents (FTE) = 67

	FY 2015 ACTUAL	FY 2016 ADOPTED	FY 2017 ADOPTED	FY 2016 to FY 2017 Variance	Pct Change
<b>Total FTE</b>	66.00	66.00	67.00	1.00	2 %
<b>Total Budget Dollars</b>	5,997,989	5,038,871	5,294,183	255,312	5.07 %

## Tax Collector

### Introduction

The Tax Collector is a Constitutional Officer elected locally by, and answerable to, the voters of Martin County, who put him/her in office to perform state work locally, ranging from billing, collection, enforcement and distribution of state and local revenue under the supervision of the Florida Department of Revenue and as agents for the Department of Highway Safety and Motor Vehicles and the Florida Fish and Wildlife Conservation Commission.

For this reason, the Florida Department of Revenue not only has the duty of budget approval because of its state wide perspective, but also supervision of the Tax Collector's work as set forth in Section 195.002(1). Florida Statutes.

### Key Issues and Trends

In May of each year the Tax Collector is required by law to provide the County with an information copy of the proposed budget. On August 1 of each year, the Tax Collector submits his/her budget to the Department of Revenue for final approval. After the final approval of the budget by the Department, there shall be no reduction or increase by any officer, board, or commission without the approval of the Department. A copy of such budget shall be furnished to the Board of County Commissioners (Fla. Statute 195.087).

The Tax Collector operates directly from their fees and commissions earned on the services they provide. Fee.charges to the various taxing authorities are based on legislated percentage of taxes collected for each authority. Under Florida state law, the County also includes collection fees for the Martin County School District. All revenue earned above operating costs and budget savings, either through cost reductions or increased efficiencies, are distributed to each taxing district relative to the amount collected on their behalf.

The following represents the unused fees returned to the County or estimated to be returned to the County:

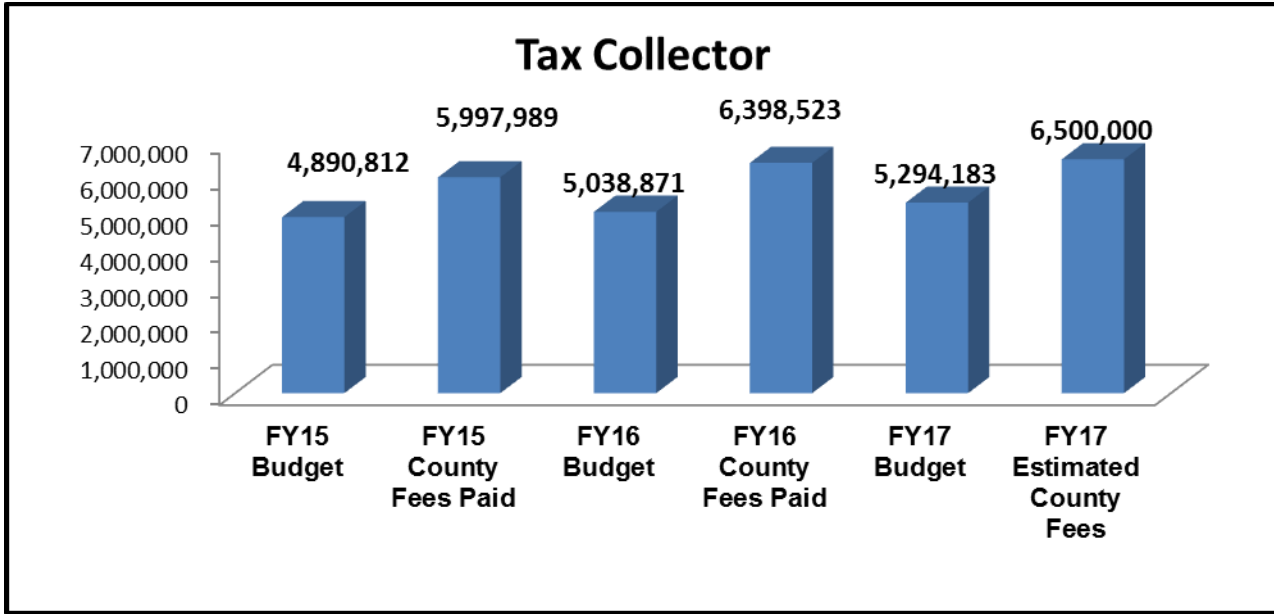
- Unused Fees Returned to County FY06 \$2,176,801
- Unused Fees Returned to County FY07 \$2,542,061
- Unused Fees Returned to County FY08 \$3,145,942
- Unused Fees Returned to County FY09 \$3,220,952
- Unused Fees Returned to County FY10 \$3,072,480
- Unused Fees Returned to County FY11 \$3,046,701
- Unused Fees Returned to County FY12 \$2,959,041
- Unused Fees Returned to County FY13 \$2,937,542
- Unused Fees Returned to County FY14 \$3,070,473
- Unused Fees Returned to County FY15 \$3,348,160
- Unused Fees Returned to County FY16 \$2,990,046 (Estimate)

Martin County  
Fiscal Year 2017 Adopted Budget

**Tax Collector**

**Program Summary**

<b>Program</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
Tax Collector Program	5,997,989	5,038,871	6,398,523	5,294,183
<b>Total Expenses</b>	<b>5,997,989</b>	<b>5,038,871</b>	<b>6,398,523</b>	<b>5,294,183</b>



**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
04200 Freight And Postage	47,604	45,000	49,395	45,000
09100 Interfund Transfers	5,950,385	4,993,871	6,349,128	5,249,183
<b>Total Expenses</b>	<b>5,997,989</b>	<b>5,038,871</b>	<b>6,398,523</b>	<b>5,294,183</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	4,940,626	1,273,133	5,330,665	1,400,137
1120 Consolidated Fire/Ems	990,649	830,000	987,020	830,000
1551 Economic Development	18,268	20,000	19,513	20,000
1552 Tourist Development	48,446	53,000	61,325	54,000
38170 Transfer From Tax Collector	0	2,862,738	0	2,990,046
<b>Total Revenues</b>	<b>5,997,989</b>	<b>5,038,871</b>	<b>6,398,523</b>	<b>5,294,183</b>



**Tax Collector  
Tax Collector Program**

**Mission Statement**

To serve the public in the performance of our legal functions in the collection and distribution of State and County taxes and to provide state motor vehicle and Florida Fish & Wildlife services ensuring efficiency and the most cost-effective delivery of services and use of resources.

**Services Provided**

The Tax Collector is charged with the responsibility of collecting and disbursing large sums of money among many governmental agencies. The Tax Collector collects the ad valorem and non-advalorem roll, motor vehicle and mobile home registrations, sunpasses, motor vehicle title and lien fees, parking placards, vessel decal and title fees, hunting, fishing, and trapping licenses and fees, sales tax, business tax receipt license fees, EMS billings & collections, special assessments, driver licenses, pet licenses, alarms, and tourist development tax. The Tax Collector acts as an agent of the Department of Highway Safety and Motor Vehicles, Department of Revenue, and Florida Fish & Wildlife Commission. and Department of Environmental Protection.

The Tax Collector is funded through commissions and fees earned on all services and collections. All commissions earned in excess of the approved budget are distributed to the various taxing authorities.

**Goals and Objectives**

- Rendering superior and courteous service to customers while observing moral, ethical, and professional standards.
- Continually assessing, improving, and responding to the related needs of the customers being served.
- Ensuring cost-effective use of available resources in pursuit of our mission.
- Providing opportunities for career and personal satisfaction and growth in personnel.

**Benchmarks**

The Tax Collector's Office will maintain 100% compliance with the Florida Statutes, Department of Revenue Rules and Regulations, Department of Highway Safety & Motor Vehicle Laws, Department of Florida Fish & Wildlife Conservation Regulations and all local governmental ordinances and contracts.

**Outcomes**

Fulfill the duties and responsibilities of the Tax Collector's Office by maintaining a well-trained, customer-focused staff, and continually improve service-delivery efficiencies.

**Staffing Summary**

<b>Job Title</b>	<b>FY2016</b>	<b>FY2017</b>
Authorized Positions	66	67
<b>Total FTE</b>	<b>66</b>	<b>67</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2017 Adopted Budget

**Tax Collector  
Tax Collector Program**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
04200 Freight and Postage	47,604	45,000	49,395	45,000
09100 Interfund Transfers	5,950,385	4,993,871	6,349,128	5,249,183
<b>Total Expenses</b>	<b>5,997,989</b>	<b>5,038,871</b>	<b>6,398,523</b>	<b>5,294,183</b>

<b>Revenue Source</b>	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ADOPTED</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ADOPTED</b>
0001 General Fund	4,940,626	1,273,133	5,330,665	1,400,137
1120 Consolidated Fire/EMS	990,649	830,000	987,020	830,000
1551 Economic Development	18,268	20,000	19,513	20,000
1552 Tourist Development	48,446	53,000	61,325	54,000
38170 Transfer From Tax Collector	0	2,862,738	0	2,990,046
<b>Total Revenues</b>	<b>5,997,989</b>	<b>5,038,871</b>	<b>6,398,523</b>	<b>5,294,183</b>

**Accounts of Interest**

09100 - Please note that the budget listed as "Actual" includes fees paid to the Tax Collector by Martin County for services and is returned to the county by the Tax Collector at the end of the Fiscal year as unused fees. The Tax Collector's operational budget is the "Adopted" amount.

**Significant Changes**

Due to increased workload increase additional staff.



# FY 2017 CAPITAL IMPROVEMENT PLAN OF THE CAPITAL IMPROVEMENTS ELEMENT

## **Introduction**

A Capital Improvement Plan (CIP) is a multi-year planning instrument used to identify needs and financing sources for public infrastructure maintenance and improvements. Martin County provides necessary and desired public services to the community and the purpose of the CIP is to facilitate the orderly planning of maintaining, preserving, and protecting the infrastructure system that is utilized for those public services. The CIP is a proposed schedule for the expenditure of funds to maintain, acquire, or construct these necessary improvements over the next ten-year period. This plan provides the public, residents, and stakeholders transparent information on how the County plans to address significant capital needs over the next ten fiscal years.

The CIP offers a comprehensive outlook of countywide needs by:

- Maximizing the uses of revenue to reduce burden of the taxpayers
- Encouraging efficient government by interdepartmental coordination
- Maintaining a fiscally sound and consistent financial program
- Guiding anticipated growth and development needs
- Enhancing opportunities for federal or state grant awards

The CIP represents a comprehensive and direct statement of the physical development policies of Martin County. The County has a comprehensive process for capital improvement planning and budgeting. This process is guided by the Capital Projects Policy.

## **Capital Projects Policy**

The County will adopt a Capital Improvement Element/Capital Improvement Plan annually (CIE/CIP). Capital projects to be included in the plan are those with a life span of at least three years and a total cost of more than \$60,000. All capital improvements will be made in accordance with the CIE/CIP as adopted.

Adopted budgets for CIE/CIP projects will be based upon the adopted CIE/CIP for the year applicable. The County will coordinate adoption of capital budgets with adoption of operating budgets.

Funding issues will be discussed with the Board during review of the CIE/CIP. Increases above the continued level of funding will identify the additional revenue source(s) required to fund the projects. The Board recognizes the need for a capital improvement planning process that is fully integrated with county financial planning and debt management.

## **Capital Improvement Program and the Budget Process**

The CIP plays a significant role in the implementation of the County's comprehensive plan by providing the link between planning and budgeting for capital projects. The CIP process precedes the budget process and is used to develop the capital project portion of the annual budget. Approval of the CIP by the Board does not equate to a final approval of all projects contained within the plan. With approval of the CIP, the Board acknowledges that the projects contained in the plan represent a reasonable interpretation of the anticipated needs for the County and that projects contained in the first year of the CIP are suitable for inclusion for the current fiscal year's budget.

The Board reviews the County's ten-year Capital CIP on an annual basis. The CIP is designed to balance the need for public facilities as expressed by population projections with the fiscal capability of the County to meet those needs. Projects within the CIP are prioritized in accordance with the criteria in Section 14.4 of the Martin County Comprehensive Growth Management Plan (MCCGMP). Priority rankings do not necessarily correspond to funding sequence. For example, a road-widening project which is ranked lower than a park project may be funded before the park project because the road project has access to a restricted revenue source, whereas a park project may have to compete for funding from other revenue sources.

**RANKING CRITERIA** - Pursuant to Policy 14.1A.10, capital improvements should be evaluated on the following criteria and considered in the order of priority listed below:

1. New public facilities and improvements to existing public facilities that eliminate public hazards.
2. Repair, remodeling, renovation or replacement of obsolete or worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in this Comprehensive Growth Management Plan in accordance with standards.
3. New or expanded facilities that reduce or eliminate deficiencies in levels of service for existing demand.
4. Improvements to existing and new facilities that significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.
5. New or expanded facilities that provide the adopted levels of service for new development and redevelopment during the next 10 fiscal years, as updated by the annual review of the Capital Improvements Element. The County may acquire land or right-of-way in advance of the need to develop a facility for new development. The location of facilities constructed pursuant to this subsection shall conform to the Future Land Use Element, and specific project locations shall serve projected growth areas within the allowable land use categories. In the event that the planned capacity of public facilities is insufficient to serve all applicants for development orders, the capital improvements will be scheduled in the following priority order to serve:
  - (a) Previously approved orders permitting redevelopment;
  - (b) Previously approved orders permitting new development;
  - (c) New orders permitting redevelopment; and
  - (d) New orders permitting new development.
6. New or expanded public facilities that are contained in a Community Redevelopment Plan and scheduled in the next five years.
7. New facilities that exceed the adopted levels of service for new growth during the next five fiscal years by either:
  - (a) Providing excess public facility capacity that is needed by future growth beyond the next five fiscal years; or
  - (b) Providing higher quality public facilities than are contemplated in the County's normal design criteria for such facilities.
8. Facilities not described in Policy 14.1A.10.(1) through (6) above but that the County is obligated to complete, provided that such obligation is evidenced by a written agreement approved by the Board of County Commissioners.
9. All facilities scheduled for construction or improvement in accordance with this policy shall be evaluated to identify any plans of State agencies or the South Florida Water Management District that affect or will be affected by the proposed County capital improvement.
10. Project evaluation may also involve additional criteria that are unique to each type of public facility, as described in other elements of this Comprehensive Growth Management Plan.

The CIP serves as the planning guide for the construction of public facilities in the County, and the CIP process provides a framework for careful development of reliable capital expenditure and revenue estimates. The CIP is an integral element of the County's budgeting process. The first year of the ten-year CIP is the foundation for the Capital Budget. The remaining nine years in the CIP serve as a plan for the future provision of capital facilities. The first five years of the CIP are required to be fully funded. Consistent with the MCGMP policy 14.4.A.2.b(2), CIP projects that provide new level of service for growth will normally not be funded with countywide ad valorem.

The CIP is supported partially through long-term borrowing, grants, General Fund revenues, and impact fees on a pay-as-you-go basis. Fiscal Policy restrictions on the issuance of general obligation bonds are designed to keep combined general fund supported debt service expenditures to not more than ten percent of the total combined general fund disbursements. Since the debt service (which is the repayment of principal and interest) on the County's bonded debt must be included in annual operating budgets, the amount of required debt service relative to the size of the annual budget is an important indicator of fiscal obligations. Since debt service expenditures restrict the amount of funds available for other uses, it is important that the ratio of debt service to the total operating budget not increase beyond the ten percent established.

### **Capital Project Budget**

The first year of the CIP, as adopted by the Board, represents the budget for the upcoming fiscal year. Once the project has been adopted in the budget, the budget will remain constant unless changes are approved in accordance with the Fiscal Policy. This procedure will allow allocation of fund balance and re-appropriation of the budget as necessary from year to year.

### **Capital Program Debt**

When the County finances capital improvements, other projects, or equipment by issuing debt it will establish a maximum maturity of the earlier of: (i) the useful life of the capital improvement being financed; or (ii) thirty (30) years; or (iii) in the event they are being issued to refinance outstanding debt obligations, the final maturity of the debt being financed.

The County's fiscal policy also includes a self-imposed restriction to maintain the ratio of net bonded indebtedness to the market value (assessable base) of taxable property in the County at less than three percent. The relationship between the size of bonded indebtedness and the true market value of taxable property is a commonly accepted measure of capacity for bonded indebtedness. Using the value of taxable property as an indicator of the County's ability to service its debt is based on the premise that the larger the assessable tax base, the larger the tax collections available to support the construction of essential facilities.

### **Evaluate Capital Acquisition Alternatives**

Martin County shall develop specific capital project options for addressing capital needs that are consistent with financial, programmatic, and capital policies and should evaluate alternatives for acquiring capital assets.

Capital planning is necessary to give adequate consideration to longer range needs and goals, evaluate funding requirements and options, and achieve consensus on the physical development of the community. An evaluation of alternative techniques helps ensure that the best approach for providing use of a capital asset or facility is chosen based on the policies and goals of the County.

### **Annual Capital Improvement Budget**

The program recommended by the County Administrator is used by the Board to develop the annual budget which becomes effective October 1 of each year. The Board formally adopts the first year of the Ten-Year Capital CIP as the Capital Budget with the following nine years showing projected requirements. The CIP is an important tool for implementing the County's Comprehensive Plan. The Board uses the CIP to analyze the County's fiscal capability to finance and construct capital improvements.

There are many features that distinguish Martin County's operating budget from the capital budget. The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all County services, but does not result in major physical assets for the County. Year

to year changes in the operating budget are expected to be fairly stable and represent incremental changes in the cost of doing business, the size of the County and in the types and levels of services provided. Taxes, user fees, and inter-governmental payments that generally recur from year to year provide resources for the operating budget.

The capital budget, on the other hand, includes one-time costs for projects that may last several years. The projects result in major physical assets in the County. Bond proceeds, impact fees, grants, and taxes generally provide resources for the capital budget. In spite of these differences, the operating and capital budgets are closely linked. The most obvious connection is the fact that the operating budget assumes the cost of maintaining and operating new facilities that are built under the capital budget.

The Capital Improvement budget is developed based upon the CIP as proposed and adopted by the Board pursuant to F.S.163.3177 (3). The Capital Improvement budget sets forth those land acquisitions, new construction projects, and reconstruction projects recommended for funding during each year of the succeeding budget period.

### **Capital Construction and Operating Expenditure Interaction**

Martin County's Capital Improvement Planning process is highly integrated with the annual budgetary process. Development of the annual ten-year Capital Improvement Plan (CIP) parallels the development of the budget with both policy documents adopted by the Board simultaneously by resolution of the Board. The ten-year CIP represents a fully funded capital plan for five-years plus an additional five year long-range planning period. The first year of the CIP becomes the capital budget for the adopted annual budget.

Operating cost impacts are shown on the CIP project detail sheet. This allows for the "total cost" evaluation of capital projects and provides the future years of operating budget impact. In some instances it is difficult to project.

To maintain a balanced budget, annual revenues are projected and operating and capital construction expenditures are identified to determine the County's overall requirements and funding availability. Funding levels for capital construction projects are based on the merits of a particular project together with the available funding from all financing sources. The Board of County Commissioners annually reviews cash requirements for capital project financing. The County's capital program has a direct impact on the operating budget particularly in association with the establishment and opening of new facilities.

### **Capital Improvement Plan Funding Mechanisms**

Because the capital improvement projects involve the outlay of substantial funds, numerous sources are necessary to provide financing over the duration of the project. Most capital funding sources are earmarked for specific purposes and cannot be transferred from one capital program to another. CIP preparation requires reasonable and feasible projections as to the expected funding that will be available. Capital funding sources can be described as either "restricted" or "unrestricted." Restricted funding sources can be defined as sources of revenue that are limited in their use/expenditures and must be used for a specific purpose. Unrestricted funding sources can be defined as sources of revenue that are free from any external constraints and available for general use. Unrestricted funding sources are available to be reallocated and may be appropriated as needed. The following is a summary of the funding sources for projects included in the CIP.

#### **❖ *Ad valorem***

Taxes are collected a percentage of the value of real and personal property in the County. Ad valorem taxes support various operating, capital, and debt funds of the local government. There are two types of ad valorem: general and municipal services taxing units (MSTUs). General ad valorem revenues may be utilized to fund general countywide expenses, free of geographical restrictions. MSTUs provide specialized services within legally specified geographic boundaries such as fire rescue, parks, stormwater, and road infrastructure maintenance.

#### **❖ *Enterprise funds (restricted)***

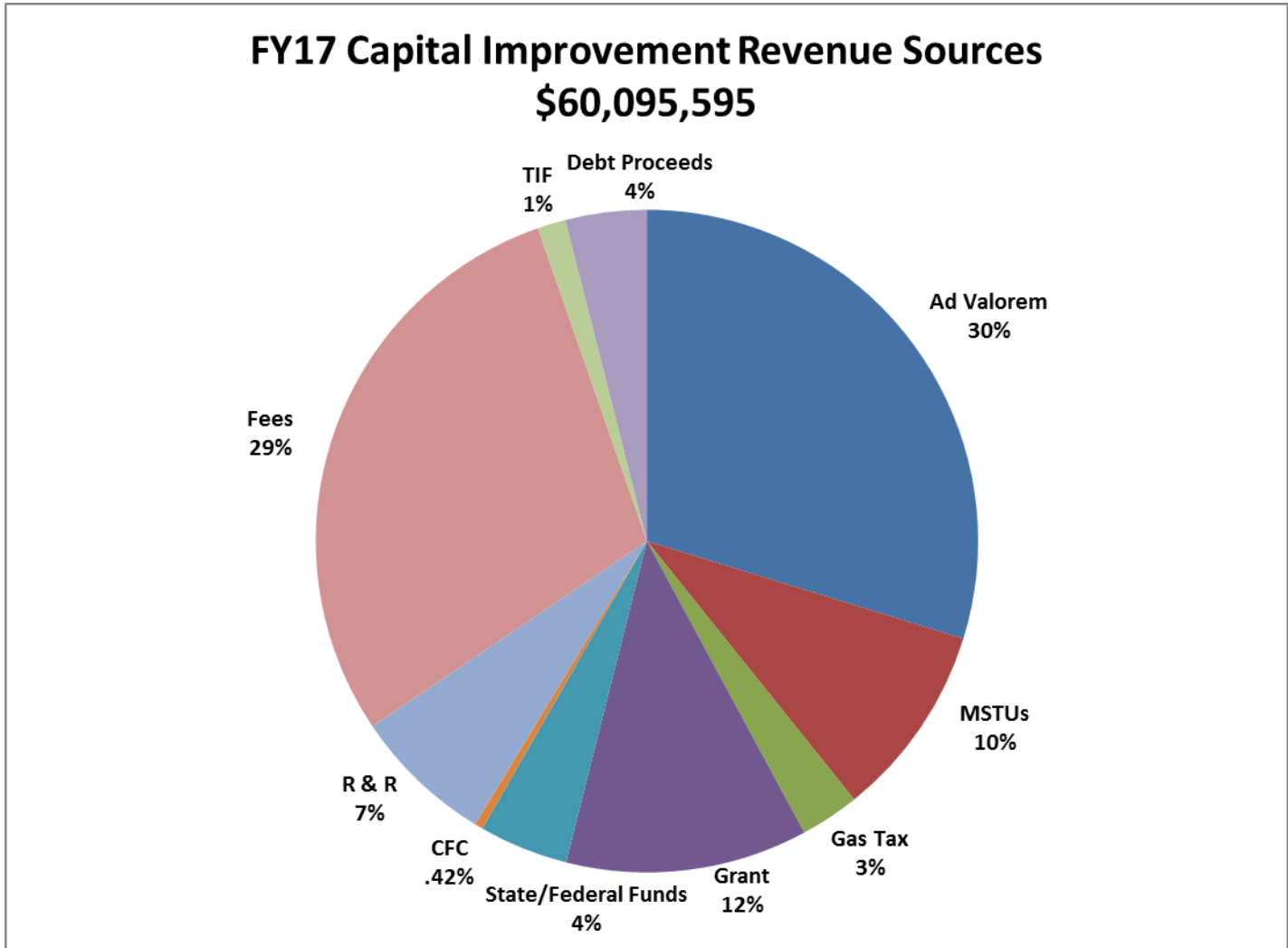
In enterprise financing, funds are accumulated in advance for capital requirements. Enterprise fund dollars can only be used on projects related to the particular enterprise fund. Enterprise funds in Martin County consist of Utilities and Solid Waste, Airport, and Martin County Golf Course.

- ❖ **Gas tax (restricted)**  
A fuel tax, also known as “gas tax,” is a tax imposed on the sale of fuel. In Martin County, there are three types of fuel tax, all which must be expended on various transportation-related expenses as defined in the Florida state statutes.
- ❖ **Tax Increment Financing “TIF” (restricted)**  
Tax increment financing is a public financing tool that earmarks property tax revenue from increases in assessed values within a designated TIF district. In Martin County, TIF funds are considered part of the Community Redevelopment areas (CRAs) and must be expended in the CRA in which the revenue was generated.
- ❖ **Discretionary Sales Tax (restricted)**  
A discretionary sales tax may be levied pursuant to an ordinance enacted by a majority vote of the County’s governing body and approved by voters in a countywide referendum. The proceeds of a discretionary surtax must be expended to finance, plan and construct infrastructure, acquire land for public recreation, conservation, or protection of natural resources as specified by the voter-approved referendum.
- ❖ **Tourist Development Tax “Bed Tax” (restricted)**  
This tax must be used for capital construction of tourist-related facilities, tourism and sports promotions, and beach and inlet maintenance.
- ❖ **Franchise Fee (restricted)**  
Martin County participates in a non-compete franchise agreement with Florida Power and Light (FPL) whereas FPL levies a fee on electricity customers. The revenues collected by this fee are distributed to the County and shall be used solely to plan for, maintain, repair and reconstruct existing roads, drainage and bridges pursuant to the Ordinance.
- ❖ **Federal and state funds/grants (restricted)**  
Martin County participates in a wide range of grant programs offered by the federal, state, and local governments and organizations. If planned wisely, grants can contribute invaluable financial resources to County programs identified in the CIP. Grant funds may only be used in accordance with the agreement executed by both the grantee and grantor.
- ❖ **Developer contributions/prop share (restricted)**  
Developer contributions are the fees charged by the County for extra community and network infrastructure needed as a result of development projects. The money collected from development contributions pays for the cost of public infrastructure that is needed to meet the additional demand from growth.
- ❖ **Impact fees (restricted)**  
Impact fees are assessed for public buildings, public safety, fire prevention, transportation, and culture / recreation. Impact fees must be expended on projects needed to accommodate Level of Service requirements to support growth and capacity as defined in the comprehensive plan.
- ❖ **Charges for services/fees**  
User fees and charges have a direct relationship between the services received and the compensation paid for the service. Martin County has the home rule authority to impose user fees and charges to recover the cost of providing a service or facility or regulating an activity.

## **Financing**

Martin County's CIP is financed through a diversified allocation of revenue sources. These include ad valorem (30%), MSTUs (10%), fees (29%), gas taxes (3%), grants (12%), Federal and State projects (4%), capital facilities charges (0.42%), renewal and replacement (7%), debt proceeds (4%), and tax incremental funding (TIF) (1%).

This is further identified in the following FY17 Capital Improvement Revenue Sources chart. In addition, there is a total of \$26.9 million in fund balance that will be used to support the FY17 capital projects. Fund balance, a term used to express the difference between assets and liabilities in governmental funds, is generated due to projects which were planned but not completed, grant dollars that span the fiscal year, allocation of dollars for future projects, etc. Fund balance is not included in the following chart in order to reflect the correct percentages of new money.



**Capital Project Categories**

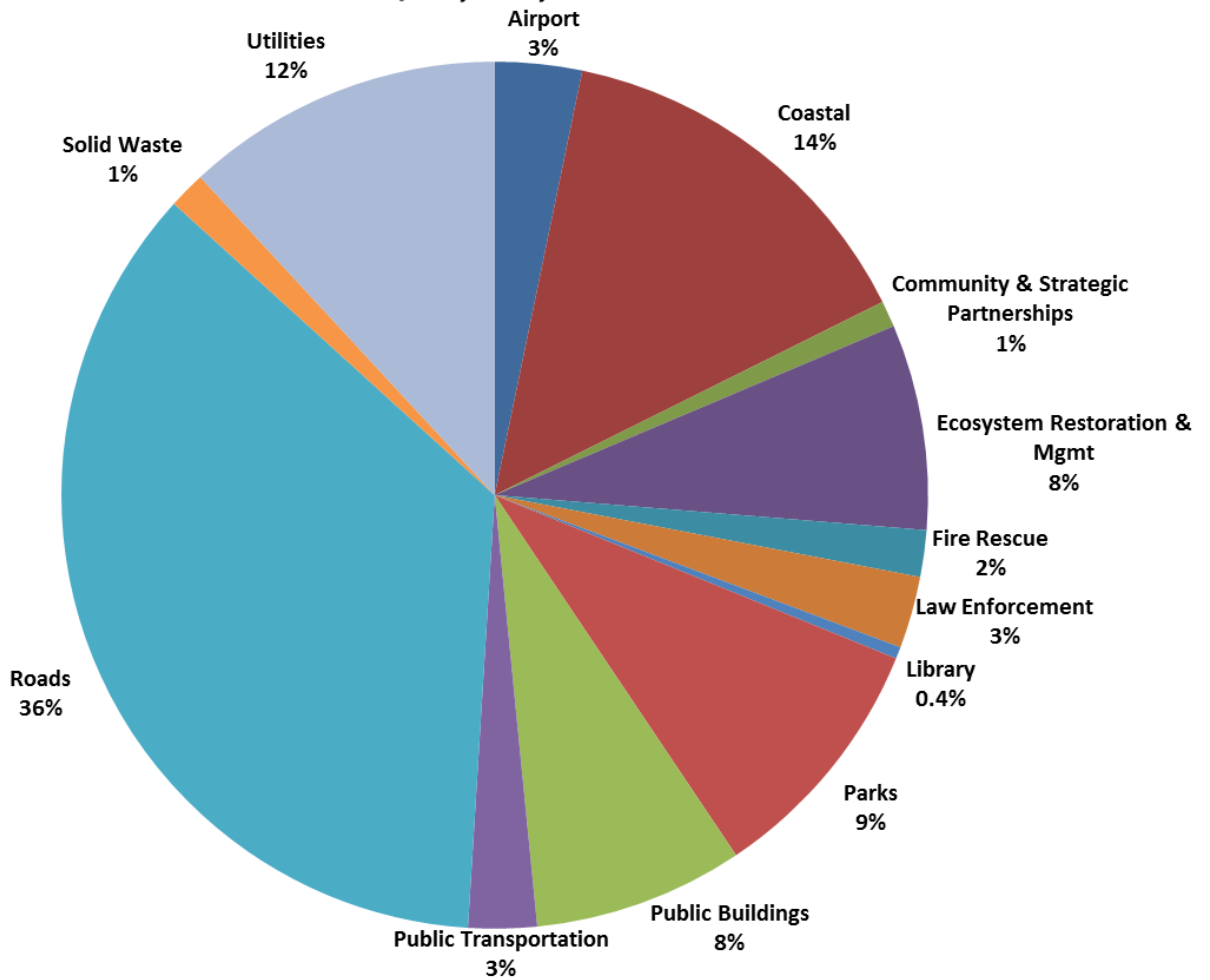
The capital projects categories include Airport, Coastal, Community & Strategic Partnerships, Ecosystem Management, Fire Rescue, Law Enforcement, Library, Parks, Public Buildings, Public Transportation, Roads, Solid Waste and Utilities. The pie chart below shows the percentage break down for these categories.

Annual review and adjustments to the County's CIP are performed and budgeted as approved by the Board. The FY17 – FY26 CIP represents a commitment of \$604,325,235 to the construction and maintenance of capital facilities.



## FY17 Capital Improvement Expenditures by Category

\$74,827,541



### Capital Improvement Budget Summary

The FY2017-FY2026 complete Martin County Capital Improvement Plan detail sheets are attached immediately following the Capital Improvement Plan process graphic. The following pages summarize the major projects that are slated for constructions and/or have anticipated expenditures for the FY17 budget year. For the purposes of this summary, major projects are considered to be over \$300,000 and are significant non-routine projects. Information regarding a detailed project description, impact on the operating budget, images, and specific funding sources are clearly outlined on the Capital Improvement Plan detail sheets previously mentioned.

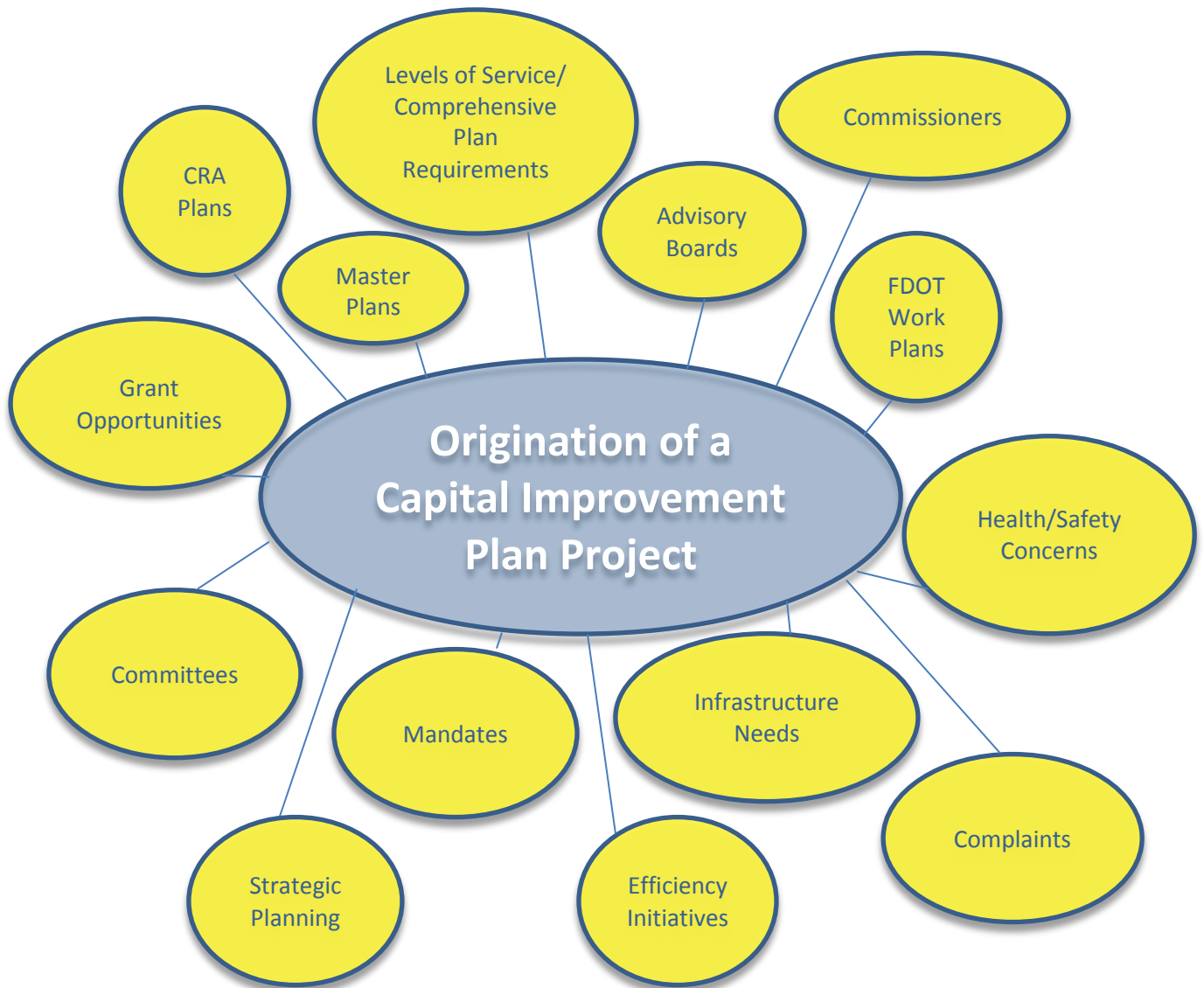
## FY17 CAPITAL PROJECTS SUMMARY

<b>Airport</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022- 2026</b>	<b>Total</b>
Airport Facility Improvements	225,000	2,050,000	250,000	500,000	50,000	3,090,000	6,165,000
Airport Environmental & Planning	500,000	120,000	500,000	300,000	100,000	120,000	1,640,000
Airport Pavement Rehabilitation	1,700,000	900,000	1,000,000	125,000	2,185,000	4,290,000	10,200,000
<b>Coastal</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022- 2026</b>	<b>Total</b>
St. Lucie Inlet Management Plan	10,359,625	510,000	1,710,000	9,210,000	13,110,375	32,650,000	67,550,000
Beach Renourishment	80,000	80,000	80,000	280,000	8,970,000	3,149,450	12,639,450
Bathtub Beach/Sailfish Point Restoration	300,000	300,000	870,000	300,000	300,000	5,284,958	7,354,958
Artificial Reef Program	40,000	140,000	110,000	120,000	270,000	910,000	1,590,000
<b>Community and Strategic Partnerships</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022- 2026</b>	<b>Total</b>
CRA Flood Control	330,000	250,000	-	-	-	-	580,000
Gomez Micro Action Plan	100,000	-	-	-	3,100,000	-	3,200,000
CRA Sidewalks	50,000	35,000	600,000	-	-	-	685,000
<b>Ecosystem Management</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022- 2026</b>	<b>Total</b>
Environmentally Sensitive Lands	225,000	225,000	225,000	225,000	225,000	1,125,000	2,250,000
All American Ditch	2,650,000	100,000	-	-	-	-	2,750,000
Savanna Restoration	300,000	-	600,000	-	-	-	900,000
Clifton S Perry Beach - FCT Site	400,000	-	-	-	-	175,000	575,000
Jensen Beach Impoundment - FCT Site	125,000	-	-	-	-	415,000	540,000
Stormwater Infrastructure Rehab	500,000	500,000	500,000	500,000	500,000	2,500,000	5,000,000
Cypress Creek Weir	207,000	-	-	-	-	460,000	667,000
Hogg Creek Alternative Treatment	300,000	2,500,000	200,000	-	-	-	3,000,000
Ranch Colony Berm Phase 2	100,000	-	100,000	800,000	-	-	1,000,000
<b>Fire Rescue</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022- 2026</b>	<b>Total</b>
Vehicle/Equipment Replacement	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	6,500,000	13,000,000
<b>Law Enforcement</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022-FY2026</b>	<b>Total</b>
Holt Correctional Facility Roof	1,400,000	-	-	-	-	-	1,400,000
Sheriff FARB	607,888	626,125	644,908	664,256	684,183	3,741,395	6,968,755
<b>Library</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022-FY2026</b>	<b>Total</b>
Library Materials	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
<b>Parks and Recreation</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022-FY2026</b>	<b>Total</b>
Parks Fixed Asset Replacement (FARB)	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	10,800,000	16,800,000
Golf Course FARB	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
Parks/Golf Equipment Replacement	403,000	430,500	262,500	348,000	213,200	555,000	2,212,200
Stuart Beach Parking Lot Expansion	748,000	-	-	-	-	-	748,000
Phipps Park	4,334,000	-	-	-	-	-	4,334,000
Sailfish Splash Waterpark Master Plan	52,000	-	-	-	-	3,000,000	3,052,000
<b>Public Buildings</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022-2026</b>	<b>Total</b>
Disaster Recovery Center	1,500,000	-	-	-	-	-	1,500,000
Public Buildings FARB	998,136	1,028,080	1,058,922	1,090,690	1,123,411	6,143,271	11,442,511
Courthouse/Constitutional Officer Bldg	1,700,000	-	-	-	-	-	1,700,000
Hutchinson Island Fire Station #14	150,000	1,800,000	-	-	-	-	1,950,000
Ridgeway Fire Station #33	200,000	2,000,000	-	-	-	-	2,200,000
Countyline Fire Station #36	1,039,500	-	-	-	-	-	1,039,500
Library Outdoor Spaces	200,000	-	305,000	-	-	-	505,000
<b>Public Transportation</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022-2026</b>	<b>Total</b>
Bus Acquisition	1,911,411	400,000	400,000	400,000	400,000	2,000,000	5,511,411

<b>Roads</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022-FY2026</b>	<b>Total</b>
St. Lucie Shores/Palm City Gardens Neighborhood Restoration	1,006,000	-	-	-	-	-	1,058,000
North River Shores Neighborhood Restoration	2,282,000	-	-	-	-	-	2,334,000
Turtle Creek Restoration	759,000	-	-	-	-	-	759,000
Golden Gate Neighborhood Restoration	105,000	2,440,000	-	-	-	-	2,545,000
Mack Dairy Road Improvements	1,150,000	-	-	-	-	-	1,150,000
Britt Road Bridge Replacement	1,733,000	-	-	-	-	-	1,733,000
Murphy Road (Over C-23) Bridge Replacement	25,000	25,000	25,000	3,262,215	-	-	3,337,215
High Meadow Ave Resurfacing & Bike Lanes	65,000	-	1,324,115	-	-	-	1,399,115
Mapp Road Resurfacing & Drainage	2,180,500	-	-	-	-	-	2,343,000
Savannah Road Resurfacing & Bike	20,000	-	-	1,190,921	-	-	1,210,921
Pinecrest Lakes - Warner Creek Culvert Replacement	810,000	-	-	-	-	-	810,000
Indian Street Resurfacing (US1 to Railroad)	15,000	-	-	340,368	-	-	355,368
Resurfacing/Drainage/Striping	1,835,000	1,114,431	1,295,620	966,157	14,427,495	70,505,000	90,143,703
SW Murphy Road Resurfacing	55,046	-	939,139	-	-	-	1,009,139
Farm Road Restoration	2,099,000	-	-	-	-	-	2,282,000
Bridge Replacement/Renovations	225,000	225,000	300,000	300,000	300,000	1,500,000	2,850,000
Seabranck Blvd Resurfacing	68,100	-	946,217	-	-	-	1,016,217
SE Cove Road Resurfacing	60,000	10,000	-	1,427,776	-	-	1,497,776
SW Mapp Road Resurfacing	56,675	1,186,688	-	-	-	-	1,256,688
Palm City Farms Neighborhood Restoration	156,000	2,978,000	-	-	-	-	4,069,000
Pinecrest Lakes Neighborhood Restoration	3,381,000	-	-	-	-	-	4,304,000
Southwood Neighborhood Restoration	637,000	-	-	-	-	-	637,000
Northwood Neighborhood Restoration	363,000	-	-	-	-	-	363,000
Jensen Park Estates Neighborhood Restoration	814,000	-	-	-	-	-	814,000
Britt Road Restoration	479,000	-	-	-	-	-	479,000
Goldenrod Road/Westmoreland Ave Restoration	647,000	-	-	-	-	-	647,000
Fisherman's Cove Neighborhood Restoration	103,000	1,695,000	-	-	-	-	1,798,000
Hobe Heights/East Ridge Estates Neighborhood Restoration	105,000	1,259,000	-	-	-	-	1,364,000
Vista Salerno Neighborhood Restoration	33,000	739,000	-	-	-	-	772,000
Cove Road Box Culvert Replacement	55,000	1,128,000	-	-	-	-	1,183,000
Dixie Highway Box Culvert Replacement	75,000	1,667,000	-	-	-	-	1,742,000
South Beach Road (CR707) Resurfacing	475,000	-	6,544,183	-	-	-	7,019,183
CR-A1A (Dixie Hwy) Streetlights	450,000	-	-	-	-	-	758,939
CR609 Guardrail	15,000	-	-	813,660	-	-	828,660
Heavy Equipment Replacement	450,000	450,000	450,000	450,000	450,000	5,971,296	8,221,296
Annual Commitments	600,000	600,000	600,000	600,000	600,000	3,000,000	6,000,000
Hutchinson Island Beautification	207,060	106,650	106,650	106,650	106,650	533,250	1,166,910
Traffic Signal Rehabilitations	634,000	1,180,000	1,130,000	1,130,000	1,130,000	5,450,000	11,174,000
Multimodal Pathways	45,000	45,000	45,000	45,000	45,000	225,000	450,000
Bridge Road Sidewalk	10,000	-	391,564	-	-	-	401,564
Intersection Improvements	375,000	450,000	375,000	375,000	375,000	1,875,000	3,825,000
SR-714 (SW Martin Highway) Widening	1,835,000	450,000	-	-	4,000,000	11,159,000	17,444,000
Traffic Signal Modification on US-1 at Mall Access Road	255,000	450,000	153,717	-	1,000,000	-	1,858,717

<b>Solid Waste</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022-FY2026</b>	<b>Total</b>
Landfill/Transfer Station Equipment	375,000	400,000	450,000	240,000	400,000	1,920,000	3,785,000
Leachate Facility	250,000	-	-	-	-	-	500,000
Transfer Station Floor Replacement	150,000	-	-	-	-	150,000	394,538
<b>Utilities</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022-2026</b>	<b>Total</b>
Bulk Chemical Storage Tank Replacement	680,000	473,600	182,100	95,550	127,200	1,077,100	2,635,550
North Water Treatment Plant Trench Rehabilitation	1,000,000	-	-	-	-	-	1,000,000
Capital Equipment Replacement	192,000	299,000	316,000	260,000	428,000	2,817,000	4,312,000
Lift Station Rehabilitation	350,000	200,000	200,000	200,000	200,000	1,000,000	2,150,000
R.O. Membrane Replacement	1,100,000	-	-	-	-	1,875,000	2,975,000
Watermain Replacement	500,000	500,000	3,600,000	500,000	500,000	2,500,000	8,100,000
Sanitary Sewer Lining	750,000	750,000	750,000	750,000	750,000	3,750,000	7,500,000
Well and Pump Improvements	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
Water Meter Automation Retrofit	250,000	500,000	500,000	500,000	500,000	2,500,000	4,750,000
Hydrant Replacement	150,000	150,000	150,000	150,000	150,000	750,000	1,500,000
NWTP Building Improvements	200,000	-	-	200,000	-	-	400,000
Sand Filters Wastewater Plants	750,000	-	-	-	-	350,000	1,100,000
Tropical Farms Wastewater Plant	650,000	-	195,000	3,330,000	-	-	9,808,000
Indian River Plantation Improvements	480,000	-	-	-	-	-	480,000
NWWTP WAS Pump Station	625,000	-	-	-	-	-	625,000
Loop Tie-ins	250,000	250,000	250,000	250,000	250,000	1,250,000	2,500,000
Raw Water Main & Pump (MD-TF)	650,000	6,600,000	-	-	-	-	7,250,000

# Origin of a Capital Project





\*\*The BOCC in its capacity may add, remove, or amend the Capital Improvement Plan throughout the fiscal year\*\*

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **AIRPORT**

**FY 2017  
MARTIN COUNTY CAPITAL IMPROVEMENT PLAN (CIP)  
AIRPORT EXPENDITURE SUMMARY**

Project	C or N	Rating Score	Total	To Date	Unfunded	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
Airport Lighting & Signage	N	115	350,000	0	0	0	0	0	0	0	350,000
Airport Facility Improvements	N	115	6,165,000	0	0	225,000	2,050,000	250,000	500,000	50,000	3,090,000
Airport Environmental & Planning	N	115	1,640,000	0	0	500,000	120,000	500,000	300,000	100,000	120,000
Airport Pavement Rehabilitation	N	109	10,200,000	0	0	1,700,000	900,000	1,000,000	125,000	2,185,000	4,290,000
Airport Economic Development	N	64	500,000	0	0	0	0	0	0	0	500,000
Airport Noise Mitigation	N	59	500,000	0	0	0	0	500,000	0	0	0
<b>Expenditure Totals</b>			19,355,000	0	0	2,425,000	3,070,000	2,250,000	925,000	2,335,000	8,350,000

**AIRPORT REVENUE SUMMARY**

Revenue		Total	To Date	Carryover	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
Airport Fees		3,498,500		0	450,000	500,000	370,000	202,500	498,000	1,478,000
Grant		15,856,500		0	1,975,000	2,570,000	1,880,000	722,500	1,837,000	6,872,000
<b>Revenue Total</b>		19,355,000	0	0	2,425,000	3,070,000	2,250,000	925,000	2,335,000	8,350,000

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **NON-CONCURRENCY PROJECTS**



## Airport Lighting & Signage

**Category** Non-concurrency  
**CIP Rating Score** 115  
**Project Number** 3210  
**Location** Witham Field  
**District** Countywide  
  
**Project Limits** Witham Field  
  
**Related Projects** None  
**Lead Dept/Division** Airport



**DESCRIPTION**  
 FY2023 Airfield Guidance Replacement  
 FY2024 Replace RWY 12-30 PAPIs - LED

**BACKGROUND**  
 The Airport will need to replace existing equipment as it will have met its planned lifespan cycle.

**PROJECT ORIGATION** Health/Safety Concerns

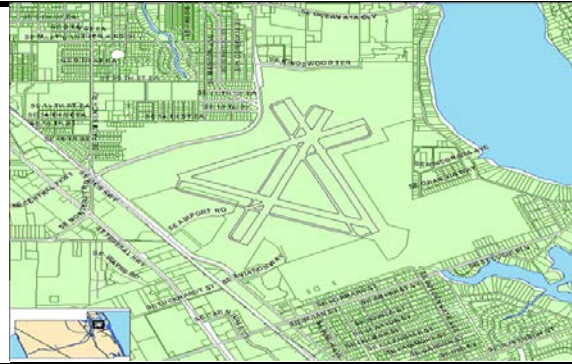
**JUSTIFICATION**  
 The Airport is required to keep Airfield Lighting and Navigational Aids within Compliance of Federal Aviation Administration and Florida Department of Transportation rules and regulations.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	35,000	0						35,000
Construction	315,000	0						315,000
<b>Expenditure Total</b>	<b>350,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Airport Fees	70,000							70,000
Grants	280,000							280,000
<b>Revenue Total</b>	<b>350,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>
<b>Total Unfunded</b>								<b>0</b>

**OPERATING BUDGET IMPACT**  
 Airport Administration will have to adjust operational budgets to operate and/or maintain any enhancements or new equipment purchased through these CIP projects.

## Airport Facility Improvements

**Category** Non-Concurrency  
**CIP Rating Score** 115  
**Project Number** 3214  
**Location** Witham Field  
**District** Countywide  
  
**Project Limits** Witham Field  
  
**Related Projects** None  
**Lead Dept/Division** Airport



**DESCRIPTION**

- FY 2017-FY2021 AIRPORT FARB
- FY 2017 AIRPORT TRACTOR/MOWER
- FY 2017 AVIATION WAY REHABILITATION
- FY2018 AIRPORT SECURITY FENCE
- FY2018 AIRPORT WILDLIFE FENCE
- FY2019 AIRPORT RD SITE PREPARATION
- FY2019 AIRPORT MX SHADE STRUCTURE
- FY 2020 AIRPORT OPERATIONS CENTER (DESIGN)
- FY 2020 AIRPORT SWEEPER TRUCK

**BACKGROUND**

Airport Administration is responsible for approximately 900 acres of grass, 8 miles of aviation pavement, 6 buildings, and 4 entrance roadways. The replacement of and tools to maintain these assets can be grant eligible.

**PROJECT ORIGINATION**

Health/Safety Concerns

**JUSTIFICATION**

The airport is required to meet or exceed certain safety and security standards set forth by various Federal and State entities.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	540,000	0	10,000	200,000	20,000	300,000	0	10,000
Construction	5,625,000	0	215,000	1,850,000	230,000	200,000	50,000	3,080,000
<b>Expenditure Total</b>	<b>6,165,000</b>	<b>0</b>	<b>225,000</b>	<b>2,050,000</b>	<b>250,000</b>	<b>500,000</b>	<b>50,000</b>	<b>3,090,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Airport Fees	1,142,000	0	85,000	300,000	120,000	117,500	50,000	469,500
Grants	5,023,000	0	140,000	1,750,000	130,000	382,500	0	2,620,500
<b>Revenue Total</b>	<b>6,165,000</b>	<b>0</b>	<b>225,000</b>	<b>2,050,000</b>	<b>250,000</b>	<b>500,000</b>	<b>50,000</b>	<b>3,090,000</b>

**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

Airport Administration will have to adjust operational budgets to operate and/or maintain any enhancements or new equipment purchased through these CIP projects.

## Airport Environmental & Planning

**Category** Non-Concurrency  
**CIP Rating Score** 115  
**Project Number** 3215  
**Location** Witham Field  
**District** Countywide  
  
**Project Limits** Witham Field  
  
**Related Projects**  
**Lead Dept/Division** Martin County Airport Administration



**DESCRIPTION**  
 2017 RWY 30/34 SAFETY AREA GRADING  
 2018 RPZ, RSA, & STORMWATER CLEARING  
 2019 AIRPORT MASTER AND STORM WATER PLAN  
 2020 AIRPORT STORMWATER IMPROVEMENTS  
 2020 AIRPORT BUSINESS PLAN  
 2021 AIRPORT STORMWATER IMPROVEMENTS

**BACKGROUND**

Witham Field is required by the Federal Aviation Administration and Florida Department of Transportation to update the Airport Master Plan, Airport Business Plan, and Airport Stormwater on a regular basis. Witham Field is also required by various government entities to treat stormwater before it leaves the airport property as well as direct water away from the Runways and Taxiways of the airport.

**PROJECT ORIGINATION**

Health/Safety Concerns

**JUSTIFICATION**

The airport is required by Federal, State, and local regulations to plan and maintain its airport infrastructure and stormwater system.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	754,000		10,000	12,000	500,000	210,000	10,000	12,000
Construction	886,000		490,000	108,000	0	90,000	90,000	108,000
<b>Expenditure Total</b>	<b>1,640,000</b>	<b>0</b>	<b>500,000</b>	<b>120,000</b>	<b>500,000</b>	<b>300,000</b>	<b>100,000</b>	<b>120,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Airport Fees	174,000		25,000	20,000	25,000	60,000	20,000	24,000
Grants	1,466,000		475,000	100,000	475,000	240,000	80,000	96,000
<b>Revenue Total</b>	<b>1,640,000</b>	<b>0</b>	<b>500,000</b>	<b>120,000</b>	<b>500,000</b>	<b>300,000</b>	<b>100,000</b>	<b>120,000</b>

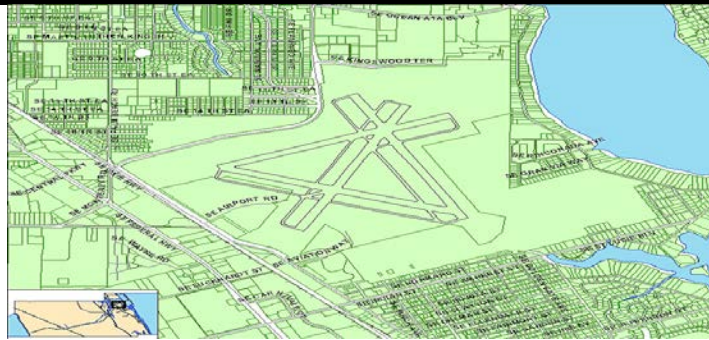
**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

Airport Administration will need to adjust the operational budget to maintain any enhancements made to the stormwater system.

## Airport Pavement Rehabilitation

**Category** Non-Concurrency  
**CIP Rating Score** 109  
**Project Number** 3202  
**Location** Witham Field  
**District** Countywide  
  
**Project Limits** Witham Field  
  
**Related Projects** None  
**Lead Dept/Division** Airport



### DESCRIPTION

FY2017 TWY A & RWY 12-30 CONNECTORS  
 FY2017 RWY 25 BLAST PAD AND TWA HOLDING BAY REHAB  
 FY2018 TWY D & RWY 16-34 CONNECTORS  
 FY2019 REHAB OF MC NMA PHASE III TAXILANE C  
 FY2020 MILL AND RESURFACE RWY 7-25 DESIGN  
 FY2021 MILL AND RESURFACE RWY 7-25 CONST  
 FY2021 REHAB OF MC NMA PHASE IV TAXILANE B  
 FY2021 PDC, MED INT LIGHTING, RESTRIPE TWY A (DSG)

### BACKGROUND

Airport Administration and the Florida Department of Transportation regularly assess the condition of the Airport Pavement to create an Airport Pavement Condition Index. The condition of the pavement creates an order of priority in which it must be rehabilitated. None of the proposed project will lengthen or increase the aircraft operating abilities of the airport.

### PROJECT ORIGINATION

Health/Safety Concerns

### JUSTIFICATION

The airport is contractually obligated to run the airport in accordance with Federal Aviation Administration and Florida Department of Transportation rules and regulations. The airport is also contractually obligated to operate the airport in a safe condition per the leases with private parties.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	991,000		170,000	90,000	100,000	125,000	106,000	400,000
Construction	9,209,000		1,530,000	810,000	900,000	0	2,079,000	3,890,000
<b>Expenditure Total</b>	<b>10,200,000</b>	<b>0</b>	<b>1,700,000</b>	<b>900,000</b>	<b>1,000,000</b>	<b>125,000</b>	<b>2,185,000</b>	<b>4,290,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Airport Fees	1,987,500		340,000	180,000	200,000	25,000	428,000	814,500
Grants	8,212,500		1,360,000	720,000	800,000	100,000	1,757,000	3,475,500
<b>Revenue Total</b>	<b>10,200,000</b>		<b>1,700,000</b>	<b>900,000</b>	<b>1,000,000</b>	<b>125,000</b>	<b>2,185,000</b>	<b>4,290,000</b>

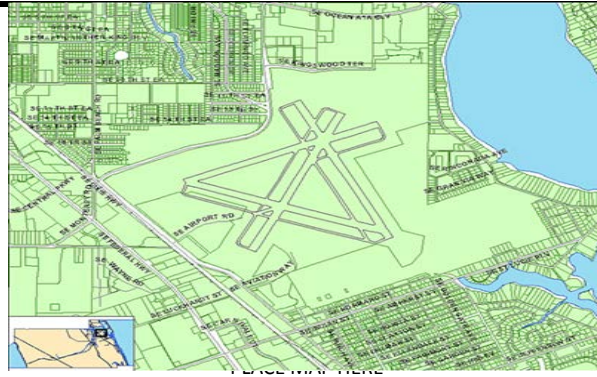
**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Airport Administration will have to adjust operational budgets to maintain any enhancements acquired through these CIP projects.

## Airport Economic Development

**Category** Non-Concurrency  
**CIP Rating Score** 64  
**Project Number** TBD  
**Location** Witham Field  
**District** Countywide  
  
**Project Limits** Witham Field  
  
**Related Projects** None  
**Lead Dept/Division** Airport



**DESCRIPTION**

FY2022 SUNSHADE HANGARS

**BACKGROUND**

Sunshade hangars are a cross between T-Hangars (Fully Enclosed Storage) and ramp parking. The existing structures were built prior to 1993 and are currently apart of the Atlantic Lease Agreement. Sunshade hangars are typically priced between the fee for ramp parking and T-Hangar rental space. Sunshade hangars provide moderate protection from the elements, but do not have any vertical walls to protect aircraft from wind related weather elements.

**PROJECT ORIGINATION**

Complaints

**JUSTIFICATION**

In 2020 the remaining Sunshade Hangar Structures will have out lived their structural life span and are slated for demolition by a private party. Airport Administration has received numerous request to construct sunshade structures at Witham Field after 2020. A suitable location will need to be developed and approved by the BCC prior to the acceptance of the grant and construction.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	50,000							50,000
Construction	450,000							450,000
<b>Expenditure Total</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Airport Fees	100,000							100,000
Grants	400,000							400,000
<b>Revenue Total</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>

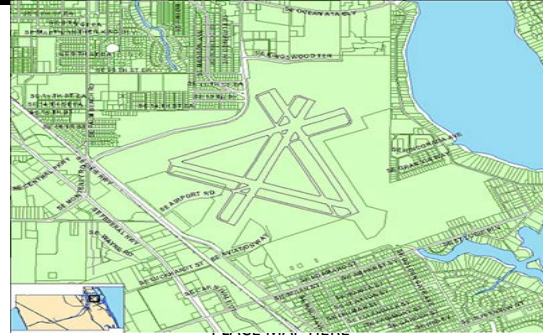
**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

Airport Administration will need to develop a FARB account for the maintenance of the facility.

## Airport Noise Mitigation

**Category** Non-Concurrency  
**CIP Rating Score** 59  
**Project Number** 3216  
**Location** Witham Field  
**District** Countywide  
  
**Project Limits** Witham Field  
  
**Related Projects** None  
**Lead Dept/Division** Airport



**DESCRIPTION**  
 2019 CITY OF STUART RPZ BEAUTIFICATION

**BACKGROUND**

In October of 2012 the City of Stuart requested that the Airport and FAA work towards a solution that obscured the view of the 32 vacant lots on 18th Street from SE Palm Beach Dr. The FAA agreed to fund and allow the airport to build a landscaped berm that would allow the airport to remove the vegetation in the Runway Protection Zone and enhance the streetside landscaping on SE Palm Beach Rd. The FAA required that the City vacate their easement on 18th Street.

**PROJECT ORIGINATION**

Advisory Boards

**JUSTIFICATION**

This project is necessary to enhance the community continuity of 18th Street and the Airport Runway Protection Zone for runway 12.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	50,000				50,000			
Construction	450,000				450,000			
<b>Expenditure Total</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Airport Fees	25,000				25,000			
Grants	475,000				475,000			
<b>Revenue Total</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>								<b>0</b>

**OPERATING BUDGET IMPACT**

Airport Administration will have to budget for the additional landscape costs associated with the proposed landscaped berm.

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **FIRE RESCUE**

FY 2017  
MARTIN COUNTY CAPITAL IMPROVEMENT PLAN (CIP)  
FIRE RESCUE EXPENDITURE SUMMARY

Project	C or N	Rating Score	Total	To Date	Unfunded	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FFY2026
Vehicle/Equipment Replacement	N	28	13,000,000	0	0	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	6,500,000
<b>Expenditure Totals</b>			13,000,000	0	0	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	6,500,000

FIRE RESCUE REVENUE SUMMARY

Revenue			Total	To Date	Carryover	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
Fire MSTU			13,000,000	0	0	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	6,500,000
<b>Revenue Total</b>			13,000,000	0	0	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	6,500,000



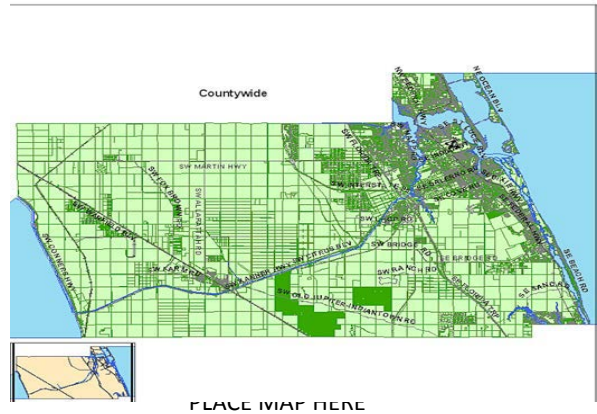
# **FY17 CAPITAL IMPROVEMENT PLAN**



## **NON-CONCURRENCY PROJECTS**

# Fire Rescue/Vehicle and Equipment Replacement

**Category** Non-concurrency  
**CIP Rating Score** 28  
**Project Number** 7530  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Countywide  
  
**Related Projects** N/A  
**Lead Dept/Division** FRD



## DESCRIPTION

Vehicle replacement is based on fire apparatus life of 15 years, 10 years of frontline service and 5 years backup. This sheet represents purchase of replacement cardiac monitors, large scale equipment, personal protective equipment, existing lease payments, and new apparatus purchases as funding allows.

## BACKGROUND

This project provides funding for the fixed asset replacement/refurbishment budget (FARB) for fire rescue equipment and vehicles and has been the primary project in the department CIP for more than 10 years. The funding level is contingent upon equipment replacement schedules and has remained fairly consistent with only minor fluctuations from year to year.

## PROJECT ORIGINATION

Infrastructure Needs

## JUSTIFICATION

Funding for this project is critical to the operation as it includes the replacement of essential firefighting, safety, and medical equipment.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Cardiac Monitors	1,360,000	On-going		10,000	150,000	150,000	150,000	150,000	750,000
Lease Payments	10,275,446	On-going		990,000	1,041,927	966,365	1,035,798	1,040,226	5,201,130
Fire Rescue Equipment Fund	1,364,554	On-going		300,000	108,073	183,635	114,202	109,774	548,870
<b>Expenditure Total</b>	<b>13,000,000</b>		<b>0</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>6,500,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Fire MSTU	13,000,000	0	0	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	6,500,000
<b>Revenue Total</b>	<b>13,000,000</b>		<b>0</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>6,500,000</b>

**Total Unfunded 0**

## OPERATING BUDGET IMPACT

New equipment helps reduce maintenance costs.

**Fire-Rescue Department Equipment Needs (Not Fully Funded)**

Apparatus	Manuf Year	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	10 Yr Total
Am General 5 ton Brush	1970	\$50,000										\$50,000
Am General 5 ton Brush	1970											\$100,000
Am General 5 ton Brush	1970	\$50,000										\$50,000
Am General 5 ton Brush	1970	\$50,000										\$50,000
Kaiser 2.5 ton Brush	1955	\$50,000										\$150,000
Am General 5 ton Brush	1970											\$100,000
Am General 5 ton Brush	1970			\$100,000								\$100,000
Am General 5 ton Brush	1970											\$0
Am General 5 ton Brush	1970	\$50,000										\$50,000
Kaiser 2.5 ton CAFS Brush	1955	\$50,000										\$50,000
Command Post	1990											\$0
Hackney Trailer -18	2001											\$0
Freightliner tractor Hazmat - 18	2001											\$0
Quint / Ladder	1997											\$0
Quint / Ladder - 33	2015										\$1,000,000	\$1,000,000
Quint / Ladder - 14	2006			\$900,000								\$900,000
Quint / Ladder - 23	2012						\$1,000,000					\$1,000,000
Pierce Saber Pumper - B/U	1997											\$0
Pierce Saber Pumper - B/U	1997											\$0
Pierce Saber Pumper - B/U	1997											\$0
Pierce Saber Pumper - B/U	1997											\$0
Pierce Enforcer CAFS Pumper - B/U	1997											\$0
Pierce Enforcer CAFS Pumper - 18	2002											\$0
Pierce Enforcer CAFS Pumper - 16	2002											\$0
Pierce Enforcer CAFS Pumper - 36	2003											\$0
Pierce Impel Pumper - 21	2007		\$650,000									\$650,000
Pierce Impel Pumper - 22	2007		\$650,000									\$650,000
Pierce Impel Pumper - 24	2007		\$650,000									\$650,000
Pierce Impel Pumper - 32	2007		\$650,000									\$650,000
Pierce Dash PUC - 30	2013							\$800,000				\$800,000
Freightliner FL 60 Amb - B/U	1997											\$0
Freightliner FL 60 Amb - B/U	2001											\$0
Freightliner FL 60 Amb - B/U	2001											\$0
Freightliner FL 60 Amb - B/U	2001											\$0
Freightliner M2 Amb - B/U	2001											\$0
Freightliner M2 Amb - B/U	2003											\$0
Freightliner M2 Amb - 14	2003											\$0
Freightliner M2 Amb - 241	2014								\$300,000			\$300,000
Freightliner M2 Amb - 32	2006	\$260,000										\$260,000
Freightliner M2 Amb - 16	2015									\$300,000		\$300,000
Freightliner M2 Amb - 18	2007	\$270,000										\$270,000
Freightliner M2 Amb - 36	2007	\$270,000										\$270,000
Freightliner M2 Amb - 242	2007	\$270,000										\$270,000
Freightliner M2 Amb - 22	2013							\$300,000				\$300,000
Freightliner M2 Amb - 23	2013							\$300,000				\$300,000
Freightliner M2 Amb - 30	2009			\$280,000								\$280,000
Freightliner M2 Amb - 21	2015									\$300,000		\$300,000
Freightliner M2 Amb - 33	2015									\$300,000		\$300,000
Gator Special event	2002											\$0
Heavy Duty Service Truck	2012					\$75,000						\$75,000
4 Guys Ford Tanker - 28	1984		\$250,000									\$250,000
S&S Ford Tanker - 24	1996	\$150,000										\$150,000
S&S Freightliner Tanker - 22	1999		\$250,000									\$250,000
Pierce Kenworth Tanker - 32	2000				\$250,000							\$250,000
Pierce Kenworth Tanker - 21	2000				\$250,000							\$250,000
GMC Walker Tanker - 16	1982				\$250,000							\$250,000
Pierce Heavy Rescue Engine - 33	1999	\$400,000										\$400,000
Freightliner FL 60 Dive - 33	1997			\$200,000								\$200,000
<b>APPARATUS TOTALS</b>		<b>\$1,920,000</b>	<b>\$3,100,000</b>	<b>\$1,480,000</b>	<b>\$750,000</b>	<b>\$75,000</b>	<b>\$1,000,000</b>	<b>\$1,400,000</b>	<b>\$300,000</b>	<b>\$900,000</b>	<b>\$1,000,000</b>	<b>\$11,925,000</b>
*The equipment replacement schedule shown above are needs of the Fire-Rescue Department. This program is not fully funded.												
<b>Lease Purchases (Fully Funded)</b>												
Pierce Pumper	2007	\$87,340										\$87,340
Pierce Pumper	2007	\$87,340										\$87,340
Pierce Pumper	2007	\$87,340										\$87,340
Pierce Pumper	2007	\$87,340										\$87,340
Pumper/Engine - Dash CF	2013	\$67,990	\$67,434	\$66,872	\$66,305	\$65,733	\$65,156					\$399,490
Quint / Ladder	2012	\$84,493	\$84,493	\$84,493	\$84,493	\$84,493	\$84,493	\$84,493				\$591,451
Quint / Ladder	FY15	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500		\$697,500
Pumper/Engine	FY15	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500	\$77,500		\$697,500
Freightliner FL 60 Amb	FY15	\$85,000	\$85,000									\$170,000
Freightliner FL 60 Amb	FY15	\$85,000	\$85,000									\$170,000
Freightliner FL 60 Amb	FY15	\$85,000	\$85,000									\$170,000
Freightliner FL 60 Amb	FY15	\$85,000	\$85,000									\$170,000
Freightliner FL 60 Amb	FY18	\$85,000	\$85,000	\$85,000	\$85,000							\$255,000
Pumper/Engine	FY18	\$77,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$657,500
Pumper/Engine	FY18	\$77,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$657,500
Pumper/Engine	FY18	\$77,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$657,500
Pumper/Engine	FY18	\$77,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$72,500	\$657,500
Freightliner FL 60 Amb	FY19		\$90,000	\$90,000	\$90,000							\$270,000
Freightliner FL 60 Amb	FY19		\$90,000	\$90,000	\$90,000							\$270,000
Quint / Ladder	FY19		\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$680,000
Freightliner FL 60 Amb	FY20			\$90,000	\$90,000							\$270,000
Freightliner FL 60 Amb	FY21				\$90,000	\$90,000						\$270,000
Heavy Duty Service Truck	FY22					\$75,000						\$75,000
Freightliner FL 60 Amb	FY22					\$90,000	\$90,000	\$90,000				\$270,000
Freightliner FL 60 Amb	FY23					\$90,000	\$90,000	\$90,000	\$90,000			\$270,000
Pumper/Engine	FY23					\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$340,000
Pumper/Engine	FY24						\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$255,000
Freightliner FL 60 Amb	FY24						\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	\$270,000
Freightliner FL 60 Amb	FY24							\$90,000	\$90,000	\$90,000	\$90,000	\$180,000
Freightliner FL 60 Amb	FY26									\$90,000	\$90,000	\$90,000
Freightliner FL 60 Amb	FY26									\$90,000	\$90,000	\$90,000
Freightliner FL 60 Amb	FY26									\$90,000	\$90,000	\$90,000
<b>Lease Purchases Total</b>		<b>\$996,843</b>	<b>\$1,041,927</b>	<b>\$946,365</b>	<b>\$1,035,798</b>	<b>\$1,040,226</b>	<b>\$1,024,649</b>	<b>\$969,493</b>	<b>\$970,000</b>	<b>\$970,000</b>	<b>\$995,000</b>	<b>\$9,990,301</b>
Cardiac Monitors		\$10,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$1,260,000
Fire Rescue Equipment Fund		\$300,000	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000	\$1,740,000
<b>TOTAL FULLY FUNDED EXPENSES</b>		<b>\$1,306,843</b>	<b>\$1,351,927</b>	<b>\$1,256,365</b>	<b>\$1,345,798</b>	<b>\$1,350,226</b>	<b>\$1,334,649</b>	<b>\$1,279,493</b>	<b>\$1,280,000</b>	<b>\$1,280,000</b>	<b>\$1,305,000</b>	<b>\$13,090,301</b>

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **LIBRARY**

**FY 2017  
MARTIN COUNTY CAPITAL IMPROVEMENT PLAN (CIP)  
LIBRARY EXPENDITURE SUMMARY**

Project	C or N	Rating Score	Total	To Date	Unfunded	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022-FY2026
RFID Conversion	N	18	157,000	0	0	117,000	40,000	0	0	0	0
Book Drops	C	30	122,200	0	0	56,600	65,600	0	0	0	0
Library Materials	C	29	1,000,000	0	0	100,000	100,000	100,000	100,000	100,000	500,000
Idea Labs	C	16	89,000	0	0	56,000	33,000	0	0	0	0
<b>Expenditure Totals</b>			<b>1,368,200</b>	<b>0</b>	<b>0</b>	<b>329,600</b>	<b>238,600</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>

**LIBRARY REVENUE SUMMARY**

Revenue		Total	To Date	Carryover	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022-FY2026
Ad Valorem		125,600	0	0	93,600	32,000	0	0	0	0
Impact Fees		1,211,200		211,200	100,000	100,000	100,000	100,000	100,000	500,000
Donation		31,400		0	23,400	8,000				
<b>Revenue Total</b>		<b>1,368,200</b>	<b>0</b>	<b>211,200</b>	<b>217,000</b>	<b>140,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **NON-CONCURRENCY PROJECTS**

## RFID Conversion

<b>Category</b>	Non-concurrency
<b>CIP Rating Score</b>	18
<b>Project Number</b>	
<b>Location</b>	Hobe Sound Public Library
<b>District</b>	3
<b>Project Limits</b>	Hobe Sound Public Library
<b>Related Projects</b>	None
<b>Lead Dept/Division</b>	Library



### DESCRIPTION

The Martin County Library seeks to continue the implementation of Radio Frequency Identification (RFID) technology in two additional libraries over the next two years. RFID simplifies the inventory control process - checking materials in and out - and gets materials back on the shelves in half the time of our current barcode-based system. The proposed conversion schedule is as follows:  
 FY2017 - Hobe Sound Public Library  
 FY2018 - Elisabeth Lahti Library

### BACKGROUND

This technology is currently in place at the Peter & Julie Cummings Library in Palm City, the Robert Morgade and Blake Libraries in Stuart, and most recently the Hoke Library in Jensen Beach. RFID technology will enable staff to keep up with the almost 1 million items that are checked out each year.

### PROJECT ORIGATION

Efficiency Initiatives

### JUSTIFICATION

Increased efficiencies through RFID will result in shorter checkout lines, fewer repetitive movement injuries of staff, a better maintained collection, increased quality of events, and more time for staff to assist the public with information and technology questions. This technology allows multiple items to be processed simultaneously by staff and by library users at self-check machines.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Equipment	111,000		84,000	27,000				
Construction	46,000		33,000	13,000				
<b>Expenditure Total</b>	<b>157,000</b>		<b>117,000</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	125,600		93,600	32,000				
Donation	31,400		23,400	8,000				
<b>Revenue Total</b>	<b>157,000</b>		<b>117,000</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>								<b>0</b>

### OPERATING BUDGET IMPACT

Staff time for implementation and administration. Approximately \$20,000 annually for Hardware and Software Maintenance from TIP.

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **CONCURRENCY PROJECTS**



# Book Drops

**Category** Concurrency  
**CIP Rating Score** 30  
**Project Number** 8016  
**Location** Countywide  
**District** 4  
  
**Project Limits** Countywide  
  
**Related Projects** None  
**Lead Dept/Division** Library



## DESCRIPTION

Replacement of library book drops that are installed in our parking lot areas to conveniently allow residents to return their materials at any time. The proposed replacement of book drops is scheduled as follows:

- FY2017 - Robert Morgade Library
- FY2017 - Peter & Julie Cummings Library
- FY2018 - Hobe Sound Public Library
- FY2018 - Hoke Library

## BACKGROUND

The book drops have been in place for at least 10 years. Many are damaged by automobile impacts. We reviewed the placement of our book drops and are requesting to relocate them at 4 library locations.

## PROJECT ORIGINATION

Levels of Service/Comprehensive Plan Requirements

## JUSTIFICATION

For staff and patron safety, we will increase the size and slope of the cement pads, add bollards, markings on pavement, and signage to distinguish an improved book drops area. We will add larger capacity book drops to increase our service capacity.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Equipment	76,000		38,000	38,000			0	0
Construction	46,200		18,600	27,600			0	0
<b>Expenditure Total</b>	<b>122,200</b>		<b>56,600</b>	<b>65,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Impact Fees	122,200	122,200					0	0
<b>Revenue Total</b>	<b>122,200</b>	<b>122,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

## OPERATING BUDGET IMPACT

Staff time for implementation and administration.

# Library Materials

<b>Category</b>	Concurrency
<b>CIP Rating Score</b>	29
<b>Project Number</b>	8005
<b>Location</b>	All libraries
<b>District</b>	1,2,3,4,5
<b>Project Limits</b>	Martin County Library System
<b>Related Projects</b>	None
<b>Lead Dept/Division</b>	Library



## DESCRIPTION

Acquisition of library materials in order to assure viable basic collection for Martin County residents. Provide countywide classics, bestsellers, and assure subject coverage in adequate depth and breadth.

## BACKGROUND

The addition of collection materials using Material Impact Fees has allowed us to maintain the level of service per the Florida State Library Standard of 2 volumes per weighted average resident.

## PROJECT ORIGATION

Levels of Service/Comprehensive Plan Requirements

## JUSTIFICATION

Addition of collection materials will maintain the Florida State Standard noted above.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Equipment	1,000,000		100,000	100,000	100,000	100,000	100,000	500,000
<b>Expenditure Total</b>	<b>1,000,000</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Impact Fees	1,000,000		100,000	100,000	100,000	100,000	100,000	500,000
<b>Revenue Total</b>	<b>1,000,000</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>

**Total Unfunded 0**

## OPERATING BUDGET IMPACT

Staff time for implementation and administration.

# Idea Labs

<b>Category</b>	Concurrency
<b>CIP Rating Score</b>	16
<b>Project Number</b>	8014
<b>Location</b>	Blake Library & Hoke Library
<b>District</b>	1
<b>Project Limits</b>	Blake Library and Hoke Library
<b>Related Projects</b>	None
<b>Lead Dept/Division</b>	Library



## DESCRIPTION

The Idea Lab is a hub for technological exploration, hands-on learning, and multimedia production. There are currently two Idea Labs available, one at the Peter & Julie Cummings Library in Palm City and another at the Robert Morgade Library in Stuart. In FY2016, we will complete a lab at the Hobe Sound Public Library and Elisabeth Lahti Library. The proposed Idea Labs implementation schedule is as follows:

- FY2017 - Blake Library
- FY2018 - Hoke Library

## BACKGROUND

One of the Martin County Library System's Long Range Services Plan priorities is to facilitate lifelong learning. Building upon the success of our two existing locations we will expand the idea lab concept to fill the needs of residents and their families in our other locations.

## PROJECT ORIGATION

Levels of Service/Comprehensive Plan Requirements

## JUSTIFICATION

To reach our goal of providing our residents with the digital and information literacy skills needed in today's environment, we will embrace, understand, and teach technology. The Idea Lab enables job seekers with new skills that the market requires as well as the new ways in which employers expect to interact with applicants such as video interviews, digital resumes, and interactive presentations.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Equipment	78,000		50,000	28,000		0	0	0
Construction	11,000		6,000	5,000		0	0	0
<b>Expenditure Total</b>	<b>89,000</b>		<b>56,000</b>	<b>33,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Impact Fees	89,000	89,000			0	0	0	0
<b>Revenue Total</b>	<b>89,000</b>	<b>89,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

## OPERATING BUDGET IMPACT

Staff time for implementation and administration. Approximately \$5,000 for hardware replacement every three years from TIP.

# FY17 CAPITAL IMPROVEMENT PLAN



## PARKS

**FY 2017  
MARTIN COUNTY CAPITAL IMPROVEMENT PLAN (CIP)  
PARKS & RECREATION EXPENDITURE SUMMARY**

Project	C or N	Rating Score	Total	To Date	Unfunded	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
Parks Fixed Asset Replacement (FARB)	N	85	16,800,000	0	4,800,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	10,800,000
Golf Course FARB	N	85	1,000,000	0	0	100,000	100,000	100,000	100,000	100,000	500,000
Parks/Golf Equipment Replacement	N	46	2,212,200	0	0	403,000	430,500	262,500	348,000	213,200	555,000
Stuart Beach Parking Lot Expansion	C	115	828,000	80,000	0	748,000	0	0	0	0	0
Phipps Park	C	110	4,520,000	186,000	0	4,334,000	0	0	0	0	0
Bathtub Beach Restroom	C	105	268,000	35,000	0	233,000	0	0	0	0	0
Golf Course Renovations	C	105	10,105,000	105,000	10,000,000	0	0	0	0	0	10,000,000
Sailfish Splash Waterpark Master Plan	C	73	3,409,000	357,000	3,000,000	52,000	0	0	0	0	3,000,000
<b>Expenditure Totals</b>			<b>39,142,200</b>	<b>763,000</b>	<b>17,800,000</b>	<b>7,070,000</b>	<b>1,730,500</b>	<b>1,562,500</b>	<b>1,648,000</b>	<b>1,513,200</b>	<b>24,855,000</b>

**PARKS AND RECREATION REVENUE SUMMARY**

Revenue	Total	To Date	Carryover	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
Ad Valorem	12,549,200	57,000	205,000	1,478,000	1,430,500	1,262,500	1,348,000	1,213,200	5,555,000
Fees	3,305,000	253,000	52,000	300,000	300,000	300,000	300,000	300,000	1,500,000
Impact Fees	1,389,750	453,000	846,750	90,000	0	0	0	0	0
Grant	717,000	0	367,000	350,000	0	0	0	0	0
Federal Funds	520,000	0	0	520,000	0	0	0	0	0
Utilities CFC	250,000	0	250,000	0	0	0	0	0	0
Debt Service	2,383,250	0	0	2,383,250	0	0	0	0	0
Tourism Development Tax (Bed Tax)	228,000	0	104,000	124,000	0	0	0	0	0
<b>Revenue Total</b>	<b>21,342,200</b>	<b>763,000</b>	<b>1,824,750</b>	<b>5,245,250</b>	<b>1,730,500</b>	<b>1,562,500</b>	<b>1,648,000</b>	<b>1,513,200</b>	<b>7,055,000</b>

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **NON-CONCURRENCY PROJECTS**

## Parks/Fixed Asset Replacement(FARB)

**Category** Non-Concurrency  
**CIP Rating Score** 85  
**Project Number** 2142P  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Projects in all parks Countywide  
  
**Related Projects** N/A  
**Lead Dept/Division** Parks and Recreation



### DESCRIPTION

The Parks Fixed Asset Replacement Budget (FARB) is utilized to repair Parks and Recreation assets that have exceeded their projected life expectancy in 75 parks and over 1300 acres of property. In FY16, the Parks FARB was \$800,000. This project sheet also includes a fully funded (through park fees) FARB for Sailfish Splash Water Park in the amount of \$200,000/year. The Golf Course contains its own FARB program.

### BACKGROUND

The Parks FARB has been funded every year for over 12 years. Numerous projects have been completed in these years that otherwise could not have been done. Sustained and enhanced public safety, leisure and recreational opportunities have resulted from this program.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

The Parks & Recreation Department has over \$36 million worth of assets under its control. In 2015, an inventory was conducted and \$4.8 million in needed repairs or replacements were identified. The funds provided through the FARB program are directed toward that backlog.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	16,800,000			1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	10,800,000
<b>Expenditure Total</b>	<b>16,800,000</b>			<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>10,800,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	10,000,000			1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Park Fees (Waterpark)	2,000,000			200,000	200,000	200,000	200,000	200,000	1,000,000
<b>Revenue Total</b>	<b>12,000,000</b>			<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>6,000,000</b>

**Total Unfunded 4,800,000**

### OPERATING BUDGET IMPACT

FARBs are used to plan and budget for known and unplanned replacement of components that extend the useful life and retain usable condition of facilities and systems and are not normally contained in the annual operating budget.

# Martin County Golf Course - Fixed Asset Replacement (FARB)

**Category** Non-Concurrency  
**CIP Rating Score** 85  
**Project Number** 2142  
**Location** Martin County Golf Course  
**District** 2  
  
**Project Limits** The Martin County Golf Course  
  
**Related Projects** N/A  
**Lead Dept/Division** Parks and Recreation



**DESCRIPTION**

The Martin County Golf Course Fixed Asset Replacement Budget (FARB) is utilized to repair assets that have exceeded their projected life expectancy at the golf course. This project sheet is a fully funded (through golf course fees) in the amount of \$100,000 for FY17.

**BACKGROUND**

The Martin County Golf Course has significant infrastructure as it relates to buildings, pump houses, pathways, greens, driving ranges, equipment, etc. that are in need of repair. The Martin County Golf Course Fixed Asset Replacement Budget (FARB) will use revenue derived from the former County Player Fee. Funds will be used to address the various capital improvement needs at the facility.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

The golf course is a 50 year old property that has had little improvements. Most of the course and its amenities have reached the end of their life cycle.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	1,000,000			100,000	100,000	100,000	100,000	100,000	500,000
<b>Expenditure Total</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Golf Course fees	1,000,000			100,000	100,000	100,000	100,000	100,000	500,000
<b>Revenue Total</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>

**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

FARBs are used to plan and budget for known and unplanned replacement of components that extend the useful life and retain usable condition of facilities and systems and are not normally contained in the annual operating budget.



## Parks & Golf Course/Equipment Fixed Asset Replacement (FARB)

**Category** Non-Concurrency  
**CIP Rating Score** 46  
**Project Number** 4958  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Fleet equipment valued at more than 30k.  
  
**Related Projects** N/A  
**Lead Dept/Division** Parks and Recreation



### DESCRIPTION

The use of equipment to maintain more than 75 parks and the County Golf Course is necessary to effectively and safely operate them for all of the public to enjoy.

### BACKGROUND

In FY16, the Golf Course equipment FARB was added to the program as a result of BOCC direction. The result is better management of replacement equipment, at more reasonable frequencies with no impact to the operating budget.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

The Parks Department has over 2.2 million dollars in capital equipment on inventory. The CIP funding is needed to keep equipment replaced after its projected life cycle and before it becomes costly to maintain or is a safety issue.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Equipment	2,212,200			403,000	430,500	262,500	348,000	213,200	555,000
<b>Expenditure Total</b>	<b>2,212,200</b>	<b>0</b>	<b>0</b>	<b>403,000</b>	<b>430,500</b>	<b>262,500</b>	<b>348,000</b>	<b>213,200</b>	<b>555,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem - Parks	928,500			92,000	132,000	85,000	130,000	76,000	413,500
Ad Valorem - Golf	1,283,700			311,000	298,500	177,500	218,000	137,200	141,500
<b>Revenue Total</b>	<b>2,212,200</b>	<b>0</b>	<b>0</b>	<b>403,000</b>	<b>430,500</b>	<b>262,500</b>	<b>348,000</b>	<b>213,200</b>	<b>555,000</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Replacement of equipment in disrepair can reduce operating costs by improving efficiencies.

**Equipment Replacement Program by Fiscal Year**

I.D. #	Vehicle/Equipment Description	Cycle	Location	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
52327	05 Kubota Model L3830 GST w/Loader	10	JB	\$36,000.00									
53842	07 Kubota Model M5040	10	IT		\$36,000.00								
55193	08 Kubota Model M5040	10	PS										
56505	10 Kubota Model M5040DT	10	JB										
56999	11 Kubota Model M5040DT	10	HS						\$38,000.00				
57000	11 Kubota Model M5040DT	10	Hal						\$38,000.00				
57690	12Kubota Model M5040DT	10	HS							\$38,000.00			
57691	12Kubota Model M5040DT	10	IT							\$38,000.00			
58107	13 Kubota Model L3940HST-3	10	PC								\$38,500.00		
58108	13 Kubota Model M5140HD	10	WH								\$38,500.00		
59237	15 John Deere 5065E	10	IT										\$39,000.00
53777	16 John Deere 1600 Turbo 5 Gang Rotary	7	Hal								\$58,000.00		
56409	10 Toro Grounds Master 4500 D 5-Gang Rotary	7	Hal	\$56,000.00								\$58,000.00	
57030	11 Toro Grounds Master 4500 D 5-Gang Rotary	7	JB		\$56,000.00								\$58,500.00
57633	12 Toro Grounds Master 4500 D 5-Gang Rotary	7	PC			\$57,000.00							
58588	Bandit Chipper 250XP	15	WH										
58897	15 Swift 380+ Aerial Lift	15	WH										
26983	03 Morbark #2070XL 'Twister' Brush Chipper	15	WH			\$35,000.00							
51636	04 Bobcat A300 Skid-steer Loader	15	WH					\$45,000.00					
56669	10 Bobcat 873 Skid-Steer Loader	15	WH										\$47,000.00
19739	01 Turfco 4 cu. Yd. Topdresser	12	WH		\$40,000.00								
51555	04 Ford F650 4 cu.yd.Dump Truck	15	WH				\$85,000.00						
51697	04 Chevy stake bed/dump	15	WH					\$85,000.00					
59250	16 Freightliner 14 yd Dump Truck	15	WH										
<b>Totals</b>				\$92,000.00	\$132,000.00	\$92,000.00	\$85,000.00	\$130,000.00	\$76,000.00	\$76,000.00	\$135,000.00	\$58,000.00	\$144,500.00
Revenue				\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00
Year End Balance- carryover to next year				\$ 27,000.00	\$ -	\$ 13,000.00	\$ 33,000.00	\$ 8,000.00	\$ 37,000.00	\$ 66,000.00	\$ 36,000.00	\$ 83,000.00	\$ 43,500.00

**\*\*BRAND NAME EQUIPMENT OR EQUIVALENT\*\***

**Equipment Replacement Program by Fiscal Year**

I.D. #	Vehicle/Equipment Description	Cycle	Location	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
<b>Triplex Mowers</b>													
	Toro 3150Q thatching kit	5						\$10,000.00					
	Toro 3150Q roller kit	5						\$6,000.00					
	Toro 3150Q	5						\$34,600.00					
	Toro 3150Q	5						\$34,600.00					
	Toro 3150Q thatching kit	5		\$10,000.00									
	Toro 3150Q roller kit	5		\$6,000.00									
	Toro3150Q	5					\$39,000.00						
	Toro3150Q	5					\$39,000.00						
	Toro 3150Q	5		\$35,000.00									
	Toro 3150Q	5		\$35,000.00									
	Toro 3150Q	5			\$35,000.00								
<b>Fairway Mowers</b>													
	Toro 5 Transport Frame	5				\$45,000.00							
	Toro 5510	5			\$55,000.00								
	Toro RM5510 Vert Reels (1 set)	5		\$10,000.00									
<b>Rough Mowers</b>													
	Progressive PF-120	10											\$25,000.00
	Toro 4500-D	7									\$64,000.00		
	Toro 4300-D	7										\$52,000.00	
	Toro 3500-D	7			\$32,000.00								
	Toro 3100-D	7				\$32,000.00							
<b>Utility Vehicles</b>													
	Toro Workman HDX	6							\$22,500.00				
	Toro Workman MD	6							\$10,000.00				
	Toro Workman MD	6							\$10,000.00				
	Toro Workman MD	6		\$10,000.00									
	Carryall Turf 2	6				\$10,000.00							
	Carryall Turf 2	6				\$10,000.00							
	Carryall Turf 2	6				\$10,000.00							
	Toro Workman HDX	6		\$22,000.00									
	Carryall 500	6		\$10,000.00									
	Carryall 500	6			\$10,000.00								
<b>Sprayers and Spreaders</b>													
	Toro 5800 (used @ \$21K / 2011 model)	6								\$52,000.00			
	Toro 5800	6				\$52,000.00							
<b>Sand Bunker Rakes</b>													
	Toro 5040	8				\$18,500.00							
	Toro 5040	8			\$17,500.00								
	Toro 5040	8		\$18,500.00									
	Toro spiker attachment	5		\$3,500.00									
<b>Equipment for Cultural Practices</b>													
	Toro ProForce blower	6						\$7,000.00					
	TB 220 turf brush	5						\$5,000.00					
	Toro 686	8						\$12,000.00					
	TyCrop ProPass 200	7			\$11,000.00								
	660 ProCore	6		\$27,000.00									
	648 ProCore	6		\$22,000.00									
	648 ProCore	6			\$22,000.00								
<b>Tractors</b>													
	Kubota MX5200F	10											\$20,000.00
	Kubota R520S	10		\$45,000.00									
	Kubota MX5200F	10		\$20,000.00									
	Kubota MX5200F (18, 27, or 36)	10			\$20,000.00								
<b>Miscellaneous</b>													
	Foley Reel Grinder	10											\$35,000.00
	Foley Bedknife Grinder	10											\$19,000.00
	Ryan Sodcutter	10			\$9,000.00								
	Toro verticuts 1 set	5			\$8,000.00								
<b>Additional Acquisitions</b>													
	Dakota Turf Tender	7			\$25,000.00								
	(2) Toro GreensPro 1240 roller	5		\$22,000.00									
	Dump truck	10		\$15,000.00									
	Irrigation equipment radios	10			\$14,000.00								
	Pickup truck	8			\$22,000.00								
	(3) Utility trailers	7			\$9,000.00								
	(2) used 2100 Flex units	5			\$9,000.00								
	Toro ProForce blower	6			\$7,000.00								
	Hotsy steam cleaner	15			\$7,000.00								
<b>Totals</b>				\$311,000.00	\$298,500.00	\$177,500.00	\$102,000.00	\$85,200.00	\$42,500.00	\$52,000.00	\$64,000.00	\$52,000.00	\$99,000.00

Revenue	\$	311,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Year End Balance- carryover to next year	\$	-	\$	(298,500.00)	\$	(476,000.00)	\$	(578,000.00)	\$	(663,200.00)	\$	(705,700.00)	\$	(757,700.00)

**\*\*BRAND NAME EQUIPMENT OR EQUIVALENT\*\***

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **CONCURRENCY PROJECTS**

## Stuart Beach/Parking Lot Expansion/Other Improvements

**Category** Concurrency  
**CIP Rating Score** 115  
**Project Number** 2012A  
**Location** Stuart Beach  
**District** 1  
  
**Project Limits** Parking areas, restroom and concession building at Stuart Beach  
  
**Related Projects** N/A  
**Lead Dept/Division** Parks and Recreation



### DESCRIPTION

Site design, permitting and construction (construction and paving) of the Stuart Beach Parking lot to increase the number of parking spaces, demolish and expand the public restroom, and address the poor condition of the Chef Shack concession building. Review other site amenity improvements as necessary. Beach Impact fees will be used to increase the parking capacity of 9 parking spaces per 1000 residents.

### BACKGROUND

The old maintenance complex has been abandoned by Parks Operations and could provide up to an additional 40- 60 spaces. Current lease for the Chef Shack expired and now operates month to month. The building is 32 years old and is in poor condition, having minimal capital improvements. Coastal Construction Line and Dune Preservation issues will have to be vetted for a possible relocation.

**PROJECT ORIGATION** Levels of Service/Comprehensive Plan Requirements

### JUSTIFICATION

The public restroom needs to be replaced and/or renovated. The old maintenance complex would be better served for public parking as the beach parking LOS is projected to fall below standards in the coming years. A portion of the old maintenance complex could be used to service the Ocean Rescue staff. The old concession building needs significant capital improvements.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	80,000	80,000							
Construction	748,000			748,000					
<b>Expenditure Total</b>	<b>828,000</b>	<b>80,000</b>	<b>0</b>	<b>748,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	75,000			75,000					
Beach Impact Fees	525,000	80,000	355,000	90,000					
Bed Tax (Beach Maint)	228,000		104,000	124,000					
<b>Revenue Total</b>	<b>828,000</b>	<b>80,000</b>	<b>459,000</b>	<b>289,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Decrease in operating costs by removing old buildings.

## Phipps Park Campground Renovation

<b>Category</b>	Concurrency
<b>CIP Rating Score</b>	110
<b>Project Number</b>	2102
<b>Location</b>	Phipps Park
<b>District</b>	4
<b>Project Limits</b>	Phipps Park campground
<b>Related Projects</b>	N/A
<b>Lead Dept/Division</b>	Parks and Recreation



### DESCRIPTION

Phipps Park is a 60 acre recreational campground with RV sites and primitive tent camping. A site plan is being developed to improve services to the old RV sites and services, including but not limited to: septic to sewer conversion (with assistance from the Water Utilities Department), Wi-Fi, 60 amp RV electrical service, paved roads, stabilized shore line, enhanced RV sites to include a concrete pad, small shelter, fire ring and grill.

### BACKGROUND

The project will add full-service cabins, rent-a-tent, corporate/group camping, greenway trail, campsite docking, improved boat launch, fishing areas, hiking trails, restroom/shower buildings, day use playground, Resident Caretaker/RV check-in store, transient day use dock and picnic areas.

**PROJECT ORIGATION**      Levels of Service/Comprehensive Plan Requirements

### JUSTIFICATION

Park is on a septic system, FPL services are unreliable, and were left over from a former FEMA site, the shoreline is not stable, roadway is worn, all campsites are worn out, buildings are structurally unsafe. A modernized campground would generate significant net revenue and economic impact to the County.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	220,000	186,000		34,000	0	0	0	0	0
Construction	4,300,000	0		4,300,000	0	0	0	0	0
<b>Expenditure Total</b>	<b>4,520,000</b>	<b>186,000</b>	<b>0</b>	<b>4,334,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	190,000	57,000	133,000						
Grant	717,000		367,000	350,000					
Federal funds	520,000			520,000					
Impact Fees	459,750	129,000	330,750						
Utilities CFC	250,000		250,000						
Debt Service	2,383,250			2,383,250					
<b>Revenue Total</b>	<b>4,520,000</b>	<b>186,000</b>	<b>1,080,750</b>	<b>3,253,250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded      0**

### OPERATING BUDGET IMPACT

It is estimated that a modernized destination campground with 60 new electric sites and 11 platform tents will net more than \$200,000 in revenue. In order for this project to be funded in the first five years, the County would be required to assume debt service.

## Bathtub Beach Public Restroom

**Category** Concurrency  
**CIP Rating Score** 105  
**Project Number** 2012B  
**Location** Stuart  
**District** 1  
  
**Project Limits** New restroom at Bathtub Beach  
  
**Related Projects** Bathtub/Sailfish Point Beach Maintenance  
**Lead Dept/Division** Parks and Recreation



**DESCRIPTION**

Site design, permitting and construction (construction and paving) of a new restroom located nearest the main entrance and roadway.

**BACKGROUND**

A portable restroom trailer was utilized for several years until it became unsafe and had to be removed. The cost to replace it was expensive and this type of unit was found to be unreliable in the conditions present on the oceanfront. A port-a-potty is currently being used and is unsightly and receives complaints from the public.

**PROJECT ORIGINATION**

Levels of Service/Comprehensive Plan Requirements

**JUSTIFICATION**

The current restroom trailer is expensive and temporary. A new restroom would eliminate the deficiency and need for a permanent public restroom.

Expenditures	Total	To Date	To Date	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	43,000	35,000		8,000					
Construction	225,000			225,000					
<b>Expenditure Total</b>	<b>268,000</b>	<b>35,000</b>	<b>0</b>	<b>233,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	72,000		72,000						
Active Parkland Impact Fee	196,000	35,000	161,000						
<b>Revenue Total</b>	<b>268,000</b>	<b>35,000</b>	<b>233,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

Sewer is currently located at the site. There will be additional costs for sewer that will be offset from the annual cost to rent the restroom trailer.

## Martin County Golf Course Renovations

**Category** Concurrency  
**CIP Rating Score** 105  
**Project Number** 9913  
**Location** Martin County Golf Course  
**District** 2

**Project Limits** Martin County Golf Course

**Related Projects** N/A  
**Lead Dept/Division** Parks and Recreation



**DESCRIPTION**

**27-Hole Golf Course Elements**  
 Program: The first phase of this plan creates three new and/or renovated returning 9-hole courses, a new club house, new cart barn, new cart paths, modernized driving range and practice facilities. This option requires the sale of an approximate 20 acre parcel of land. The second phase of this plan makes improvements to the Gold and Blue Course.

**BACKGROUND**

Martin County Golf Course is a 300 acre, 36-hole public golf course owned and operated by Martin County. The County has selected a consultant to create a Golf Course Master Plan and Site Plan to determine the future of the amenities of the public golf course. This project would also apply for grants as it relates to the Historical component and re-design of the course. The funding for the Golf Course Master Plan and Site Plan design is funded from Golf Course Fee that include revenue from previous County Player Fees and from the leases for Summerfield and Heritage Ridge golf courses.

**PROJECT ORIGINATION** Infrastructure Needs

**JUSTIFICATION**

BOCC decision to close the building and the report by the National Golf Foundation have led to this assignment.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	705,000	105,000							600,000
Construction	9,400,000								9,400,000
<b>Expenditure Total</b>	<b>10,105,000</b>	<b>105,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Golf Course Fees	105,000	105,000							
<b>Revenue Total</b>	<b>105,000</b>	<b>105,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 10,000,000**

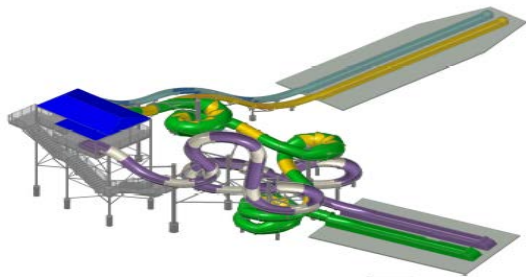
**OPERATING BUDGET IMPACT**

The golf course is currently setup as an enterprise fund under the County operation. It is anticipated that expenditures will need an ad valorem supplement until the course is stabilized.



# Sailfish Splash Waterpark Master Plan

<b>Category</b>	Concurrency
<b>CIP Rating Score</b>	73
<b>Project Number</b>	2058A
<b>Location</b>	Sailfish Splash Waterpark
<b>District</b>	2
<b>Project Limits</b>	Sailfish Splash Waterpark Master Site Plan
<b>Related Projects</b>	N/A
<b>Lead Dept/Division</b>	Parks and Recreation



## DESCRIPTION

Sailfish Splash Waterpark has been operating since March 2012. Sailfish Splash will be in its fifth year of operations in 2016. The facility has successfully generated revenue in excess of operating expenses since its inception. The facility has also generated significant economic impact, community programs and community outreach since 2012.

## BACKGROUND

The Master Site plan is currently underway and accurate cost estimates will be provided. This proposed expansion for Sailfish Splash Waterpark would require funding to design a 40 foot tower that can accommodate up to four water rides which can be phased in over the years. The remaining slides can be added in later years. The Master Site plan also includes a separate Dive Well with support facilities (weight room, 25 yard pool, etc.) that could be developed to host International and Collegiate Diving events including Winter Collegiate training.

## PROJECT ORIGATION

Master Plans

An analysis of demographics at the Sailfish Splash Waterpark shows minimal teenage attendance and a decline in overall attendance. Expanding a water ride that attracts teens and families will help the facility increase the overall attendance and revenue while providing a new attraction to market. The waterpark is currently designing and will install a new water walk across children's area as a part of the river ride. This attraction will be available for the 2017 season. The Master site plan will address the teenage market which has minimal revenue impact at the waterpark. Expanding a water ride that attracts teens and families will help the facility increase the overall attendance and revenue while providing a new attraction to market. The Master Site plan will also plan in a separate dive tower to attract international and collegiate swim teams to create an economic impact for Martin County.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	266,000	214,000		52,000					
Construction	3,143,000	143,000							3,000,000
<b>Expenditure Total</b>	<b>3,409,000</b>	<b>357,000</b>	<b>0</b>	<b>52,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Park Fees (Waterpark)	200,000	148,000	52,000						
Impact Fees	209,000	209,000							
<b>Revenue Total</b>	<b>409,000</b>	<b>357,000</b>	<b>52,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 3,000,000**

## OPERATING BUDGET IMPACT

With the addition of a new ride, the general admission fee for the waterpark would increase by approximately \$1.00 and would generate an additional \$100,000 (based on 100,000 guests) in revenue, plus the opportunity to attract additional revenue from the un-captured teen market. It is estimated that operating a new ride would cost \$30,000 annual (labor, utilities, chemicals, etc.). The Phase 1 expansion would net approximately \$70,000 the first year.

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **LAW ENFORCEMENT**

**FY 2017  
MARTIN COUNTY CAPITAL IMPROVEMENT PLAN (CIP)  
LAW ENFORCEMENT EXPENDITURE SUMMARY**

Project	C or N	Rating Score	Total	To Date	Unfunded	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
Holt Correctional Facility Roof	N	61	1,400,000	0	0	1,400,000	0	0	0	0	0
Sheriff FARB	N	46	6,968,755	0	0	607,888	626,125	644,908	664,256	684,183	3,741,395
<b>Expenditure Totals</b>			<b>8,368,755</b>	<b>0</b>	<b>0</b>	<b>2,007,888</b>	<b>626,125</b>	<b>644,908</b>	<b>664,256</b>	<b>684,183</b>	<b>3,741,395</b>

**LAW ENFORCEMENT REVENUE SUMMARY**

Revenue		Total	To Date	Carryover	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
Ad Valorem		8,368,755	0	0	2,007,888	626,125	644,908	664,256	684,183	3,741,395
<b>Revenue Total</b>		<b>8,368,755</b>	<b>0</b>	<b>0</b>	<b>2,007,888</b>	<b>626,125</b>	<b>644,908</b>	<b>664,256</b>	<b>684,183</b>	<b>3,741,395</b>

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **NON-CONCURRENCY PROJECTS**

# Holt Correctional Roof

**Category** Non-concurrency  
**CIP Rating Score** 61  
**Project Number** TBD  
**Location** 800 SE Monterey Rd  
**District** 2

**Project Limits** Facility

**Related Projects** N/A  
**Lead Dept/Division** General Services



**DESCRIPTION**

Replacement of roof that has reached its useful life.

**BACKGROUND**

The roof is currently 27 years old and has easily exceeded its useful life. The roof has had minimal maintenance and repair through the years.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

Replacing the roofing system before catastrophic failure.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	1,400,000			1,400,000					
<b>Expenditure Total</b>	<b>1,400,000</b>	<b>0</b>	<b>0</b>	<b>1,400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	1,400,000			1,400,000					
<b>Revenue Total</b>	<b>1,400,000</b>	<b>0</b>	<b>0</b>	<b>1,400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
								<b>Total Unfunded</b>	<b>0</b>

**OPERATING BUDGET IMPACT**

No Operating Impact

## Sheriff's Fixed Asset Replacement Budget (FARB)

**Category** Non-concurrency  
**CIP Rating Score** 46  
**Project Number** 2142G  
**Location** 800 SE Monterey Road  
**District** 2

**Project Limits** Sheriff's Facilities

**Related Projects** N/A  
**Lead Dept/Division** General Services



**DESCRIPTION**

The list of buildings to be included in this FARB are attached. The FARB priorities are as follows: Priority 1 is building envelope repair, and this includes windows, walls, doors, and roofing. Priority 2 is HVAC equipment. Priority 3 is life safety/security. Priority 4 is interior systems and finishes, including floors, painting, plumbing, cabinetry, and electrical. Priority 5 is parking lots/drainage, lighting, and curbing. Priority 6 is landscaping.

**BACKGROUND**

Total Sq Ft ( 345,000) of space of the Sheriff facilities at \$1.25 and \$2.00 sq ft = \$590,183 per year is appropriate amount to set aside for each year for replacement. This has been increased from \$265,000.

**PROJECT ORIGATION**

Infrastructure Needs

**JUSTIFICATION**

This budget is for the replacement of building components that have reached their useful life prior to failure. This project intends to establish a comprehensive scheduled replacement of major components in the governmental buildings in Martin County.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	6,968,755			607,888	626,125	644,908	664,256	684,183	3,741,395
<b>Expenditure Total</b>	<b>6,968,755</b>	<b>0</b>	<b>0</b>	<b>607,888</b>	<b>626,125</b>	<b>644,908</b>	<b>664,256</b>	<b>684,183</b>	<b>3,741,395</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	6,968,755			607,888	626,125	644,908	664,256	684,183	3,741,395
<b>Revenue Total</b>	<b>6,968,755</b>	<b>0</b>	<b>0</b>	<b>607,888</b>	<b>626,125</b>	<b>644,908</b>	<b>664,256</b>	<b>684,183</b>	<b>3,741,395</b>

**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

No Operating Impact

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **PUBLIC BUILDINGS**

**FY 2017  
MARTIN COUNTY CAPITAL IMPROVEMENT PLAN (CIP)  
PUBLIC BUILDINGS EXPENDITURE SUMMARY**

Project	C or N	Rating Score	Total	To Date	Unfunded	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
Disaster Recovery Center	N	90	1,500,000	0	0	1,500,000	0	0	0	0	0
Public Buildings FARB	N	67	11,442,511	0	0	998,136	1,028,080	1,058,922	1,090,690	1,123,411	6,143,271
Courthouse/Constitutional Officer Bldg	N	61	1,700,000	0	0	1,700,000	0	0	0	0	0
Hutchinson Island Fire Station #14	N	34	1,950,000	0	0	150,000	1,800,000	0	0	0	0
Ridgeway Fire Station #33	N	28	2,200,000	0	0	200,000	2,000,000	0	0	0	0
Countyline Fire Station #36	N	28	1,050,000	10,500	0	1,039,500	0	0	0	0	0
Lahti Library Parking Lot	C	70	75,000	0	0	75,000	0	0	0	0	0
Library Outdoor Spaces	C	16	505,000	0	0	200,000	0	305,000	0	0	0
<b>Expenditure Totals</b>			<b>20,422,511</b>	<b>10,500</b>	<b>0</b>	<b>5,862,636</b>	<b>4,828,080</b>	<b>1,363,922</b>	<b>1,090,690</b>	<b>1,123,411</b>	<b>6,143,271</b>

**PUBLIC BUILDINGS REVENUE SUMMARY**

Revenue	Total	To Date	Carryover	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
ADA Fines	118,078	0	0	10,300	10,609	10,927	11,255	11,593	63,394
Ad Valorem	14,674,432	10,500	139,500	4,187,836	1,017,471	1,047,995	1,079,435	1,111,818	6,079,877
Art in Public Places	45,000	0	0	25,000	0	20,000	0	0	0
Donation	21,000	0	0	21,000	0	0	0	0	0
Impact Fees	1,284,000	0	1,059,000	225,000	0	0	0	0	0
Fire MSTU	4,280,000	0	0	1,050,000	3,230,000	0	0	0	0
Ambulance Fees	0	0	0	0	0	0	0	0	0
<b>Revenue Total</b>	<b>20,422,511</b>	<b>10,500</b>	<b>1,198,500</b>	<b>5,519,136</b>	<b>4,258,080</b>	<b>1,078,922</b>	<b>1,090,690</b>	<b>1,123,411</b>	<b>6,143,271</b>



# Disaster Recovery Center

**Category** Non-concurrency  
**CIP Rating Score** 90  
**Project Number** 9096  
**Location** 6000 SE Tower Drive  
**District** 2

**Project Limits** Facility

**Related Projects**  
**Lead Dept/Division** General Services/Capital Projects



**DESCRIPTION**

The former EOC building has been confirmed to be a viable option to be repurposed into the County's Primary Data Center (CBRE report attached) as a replacement to the current Computer Room housed at the Administration Building. The facility has great value due to its hardened construction and fiberoptic infrastructure. The design for the data center needs has been completed (Schneider Electric).

**BACKGROUND**

Martin County's Information Technology Services (ITS) Department currently has used space in the Administrative Center as a computer room. Critical infrastructure systems such as HVAC and electric services there have reached maximum capacity. The Administrative Center is also not a hardened building. In 2007, Martin County opened a new Emergency Operations Center (EOC) and vacated the former EOC located at 6000 Tower Drive, Stuart. It is the intent of this project to relocate the current (and primary) Administrative Center computing resources in the current computer room to this facility.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

This project will house critical infrastructure in a hardened facility.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	1,500,000			1,500,000					
<b>Expenditure Total</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	1,500,000			1,500,000					
<b>Revenue Total</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

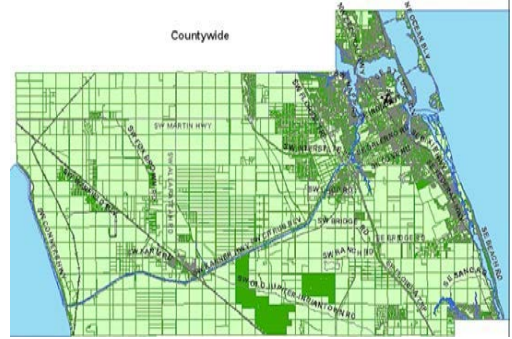
**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

No Operating Impact

## Public Buildings Fixed Asset Replacement Budget (FARB)

**Category** Non-concurrency  
**CIP Rating Score** 46  
**Project Number** 2142G  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Countywide  
  
**Related Projects** N/A  
**Lead Dept/Division** General Services/Capital Projects



### DESCRIPTION

The list of buildings to be included in this FARB are attached. The FARB priorities are as follows: Priority 1 is building envelope repair, and this includes windows, walls, doors, and roofing. Priority 2 is HVAC equipment. Priority 3 is life safety/security. Priority 4 is interior systems and finishes, including floors, painting, plumbing, cabinetry, and electrical. Priority 5 is parking lots/drainage, lighting, and curbing. Priority 6 is landscaping.

### BACKGROUND

This amount was increased in FY15 from \$504,729 to \$969,064 to reflect a replacement cost of between \$1.00 and \$2.00 a sq ft depending on the type and usage of the building. Some buildings operate 5 days a week and some buildings operate 24/7. Capital replacement costs vary due to usage.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

This budget is for the replacement of building components that have reached their useful life prior to failure. This project intends to establish a comprehensive scheduled replacement of major components in the governmental buildings in Martin County.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	11,442,511			998,136	1,028,080	1,058,922	1,090,690	1,123,411	6,143,271
<b>Expenditure Total</b>	<b>11,442,511</b>	<b>0</b>	<b>0</b>	<b>998,136</b>	<b>1,028,080</b>	<b>1,058,922</b>	<b>1,090,690</b>	<b>1,123,411</b>	<b>6,143,271</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
ADA Fines	118,078			10,300	10,609	10,927	11,255	11,593	63,394
Ad Valorem	11,324,432			987,836	1,017,471	1,047,995	1,079,435	1,111,818	6,079,877
<b>Revenue Total</b>	<b>11,442,511</b>	<b>0</b>	<b>0</b>	<b>998,136</b>	<b>1,028,080</b>	<b>1,058,922</b>	<b>1,090,690</b>	<b>1,123,411</b>	<b>6,143,271</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

No Operating Impact

## Courthouse and COB (Constitutional Officers Building)

**Category** Non-concurrency  
**CIP Rating Score** 61  
**Project Number** TBD  
**Location** 100 E Ocean Blvd.  
**District** 2

**Project Limits** Facility

**Related Projects** N/A  
**Lead Dept/Division** General Services



### DESCRIPTION

To replace the roof, restore the envelope, painting and repairs, repair and restore air conditioning support structure on roof, and finally to recondition the (4) rooftop air handlers.

### BACKGROUND

The building has not been painted since 1996, the rooftop steel structure is in desperate need of restoration, and the air handlers, although put to re-use in 2011 Trane Performance Contract, have never been reconditioned since their installation in 1995.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

The need for these items is currently a necessity to avoid catastrophic failure of the air conditioning, the roof, and the building envelope to insure the safety and comfort of the occupants. Please see the attached envelope report and estimates for these repairs.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	1,700,000			1,700,000					
<b>Expenditure Total</b>	<b>1,700,000</b>	<b>0</b>	<b>0</b>	<b>1,700,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	1,700,000			1,700,000					
<b>Revenue Total</b>	<b>1,700,000</b>	<b>0</b>	<b>0</b>	<b>1,700,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

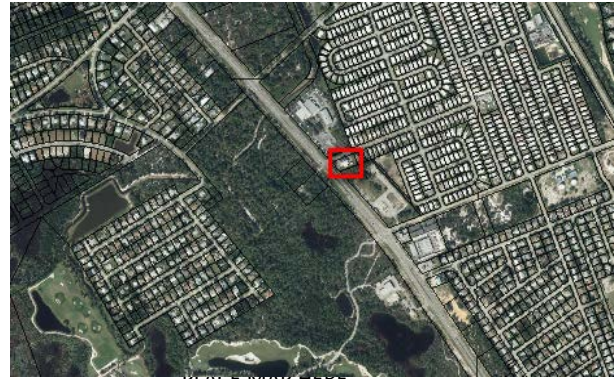
**Total Unfunded 0**

### OPERATING BUDGET IMPACT

If these repairs are not done, it could impact our operating budget dramatically. Conversely, if these repairs are done, it could help our bottom line operating budget.

## Fire Rescue/Ridgeway Fire Station #33

**Category** Non-concurrency  
**CIP Rating Score** 28  
**Project Number** 7038  
**Location** Hobe Sound  
**District** Three



**Project Limits**

**Related Projects** N/A  
**Lead Dept/Division** FRD/GSD



**DESCRIPTION**

Relocation and construction of fire station 33 in the Seabach/Ridgeway corridor. The existing location is not adequate to accommodate needed upgrades to the existing building. The General Services Department recommended relocation and new building construction as opposed to renovating the existing structure. The County has conducted an analysis of all County-owned real estate which resulted in a confirmation of that recommendation. The structure will be built to a 50 year life expectancy standard.

**BACKGROUND**

The Ridgeway Fire Station #33 project first appeared in the FY07 CIP as a major renovation to be completed in FY15/16 for design/construction. In FY08, the project was moved for completion in FY14/15 and remained there until FY10 when it was pushed back to FY15/16. In FY11 the project was pushed back to FY16/17 with a plan to begin collecting impact fees in FY12. In FY12 the project was pushed back to FY20/21 with impact fees beginning collections in FY12. In FY13 the project was pushed back to FY21/22 and moved up to FY19/20 in FY14. In FY15 due to rapidly deteriorating conditions, the project was moved forward to FY16 for design and construction beginning in FY17. Finally in FY16 the project was pushed back to FY17 for design and construction.

**PROJECT ORIGINATION**

Health/Safety Concerns

**JUSTIFICATION**

As a result of the county real estate analysis conducted in 2015, it was determined that the existing station footprint would not be adequate to accommodate the needed upgrades to the kitchen, interior space, living quarters, and bay area.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	200,000			200,000					
Construction	2,000,000				2,000,000				
<b>Expenditure Total</b>	<b>2,200,000</b>	<b>0</b>		<b>200,000</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Fire MSTU	1,430,000				1,430,000				
Impact Fee	770,000		620,000	150,000					
<b>Revenue Total</b>	<b>2,200,000</b>	<b>0</b>	<b>620,000</b>	<b>150,000</b>	<b>1,430,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

Estimated annual building maintenance cost: \$9,000

Estimated annual operating cost including gas/electric/water utilities, waste removal, landscape maintenance: \$20,985

## Fire Rescue/Countyline Fire Station #36

**Category** Non-concurrency  
**CIP Rating Score** 28  
**Project Number** 7043  
**Location** Countyline Road  
**District** Countywide

**Project Limits**

**Related Projects** N/A  
**Lead Dept/Division** FRD/GSD



**DESCRIPTION**

Major renovation of existing station to include the addition of a new two bay truck storage area and complete remodel of existing station space. The renovation will bring the structure to the 50 year expected life standard.

**BACKGROUND**

The renovation project for Countyline Fire Station #36 was first introduced in the FY16 CIP with construction to begin in FY17 at an estimated cost of \$500,000. After preliminary designs were completed, the cost estimate had to be increased to \$900,000.

**PROJECT ORIGINATION**

Health/Safety Concerns

**JUSTIFICATION**

The facility is in need of improvements to the bay area, interior space, and hardening to bring the structure to a 50 year expected life. There is no storage in the current layout for personal protective equipment other than in the bay area where it is consistently exposed to diesel exhaust fumes. A conceptual plan is already complete for this project.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	150,000	10,500		139,500					
Construction	900,000			900,000					
<b>Expenditure Total</b>	<b>1,050,000</b>	<b>10,500</b>		<b>1,039,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	150,000	10,500	139,500						
Fire MSTU	900,000			900,000					
<b>Revenue Total</b>	<b>1,050,000</b>	<b>10,500</b>	<b>139,500</b>	<b>900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
								<b>Total Unfunded</b>	<b>0</b>

**OPERATING BUDGET IMPACT**

Estimated annual building maintenance cost: \$9,000

Estimated annual operating cost including gas/electric/water utilities, waste removal, landscape maintenance: \$21,180

## Fire Rescue/Hutchinson Island Fire Station #14

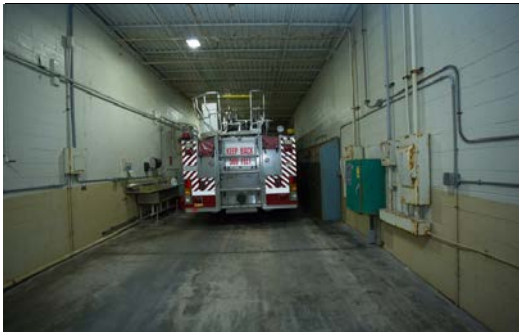
**Category** Non-concurrency  
**CIP Rating Score** 34  
**Project Number** TBD  
**Location** Hutchinson Island  
**District** One

**Project Limits**

**Related Projects** N/A  
**Lead Dept/Division** FRD/GSD



PLACE MAP HERE



**DESCRIPTION**

Replacement of the existing structure and potential relocation of fire station to County-owned property that will not affect response area. The structure will be built to a 50 year life expectancy standard.

**BACKGROUND**

Due to rapidly declining conditions to the structure and electrical framework, the Hutchinson Island Fire Station #14 project first appeared in the FY16 CIP with design scheduled for FY20 and construction in FY21. After the General Services Department's review of the findings from the real estate study conducted in 2015, it was determined that the project needed to be moved forward for immediate funding discussion.

**PROJECT ORIGINATION**

Health/Safety Concerns

**JUSTIFICATION**

The location of the facility has accelerated the deterioration of the structure and associated equipment and apparatus. In addition, as is common with the older fire stations, there is no storage for personal protective equipment other than in the bay area where it is consistently exposed to diesel exhaust fumes.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	150,000			150,000					
Construction	1,800,000				1,800,000				
<b>Expenditure Total</b>	<b>1,950,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	<b>1,800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Fire MSTU	1,950,000			150,000	1,800,000				
<b>Revenue Total</b>	<b>1,950,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	<b>1,800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

**OPERATING BUDGET IMPACT**

Estimated annual building maintenance cost: \$9,000

Estimated annual operating cost including gas/electric/water utilities, waste removal, landscape maintenance: \$34,000

## Lahti Library Parking Lot

**Category** Concurrency  
**CIP Rating Score** 70  
**Project Number** TBD  
**Location** 15200 SW Adams Ave  
**District** 5  
  
**Project Limits** Facility Parking Lot  
  
**Related Projects** N/A  
**Lead Dept/Division** General Services/Capital Projects



### DESCRIPTION

Increasing the size of the current parking area and adding 15 paved parking spaces. Please see attached drawing of parking area and proposal for work from Sunshine.

### BACKGROUND

The Lahti Library parking lot was designed to be expanded when the building addition was made in (year). This piece of the project was eliminated in a cost-savings exercise during construction. During the rainy season, the parking lot becomes muddy, is unsafe, and lacks security lighting.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

This is a project that relieves the County of continued safety concerns at the Lahti Library and allows for stable and safe parking for visitors.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	75,000			75,000					
<b>Expenditure Total</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Library Impact Fees	75,000			75,000					
<b>Revenue Total</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

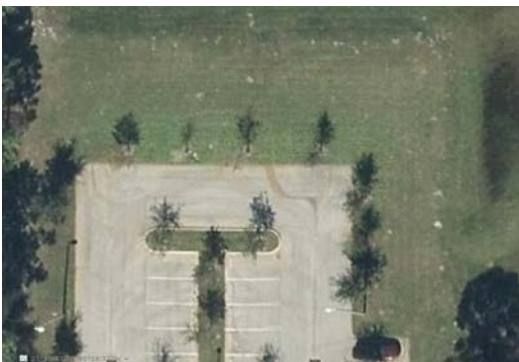
No Operating Impact

## Outdoor Spaces

**Category** Concurrency  
**CIP Rating Score** 16  
**Project Number** 8015  
**Location** Peter & Julie Cummings Library  
**District** 5

**Project Limits** Peter & Julie Cummings Library

**Related Projects** None  
**Lead Dept/Division** Library



### DESCRIPTION

The Library's future spaces plan was introduced in 2014 to guide us in how we redesign our spaces over the next few years to fit our community's needs. A space with comfortable outdoor seating, where residents can read, attend an event, or relax in the sun or shade will enhance our outdoor spaces. The implementation schedule is as follows:

FY2017 - Peter & Julie Cummings Library - Literary Garden

FY2019 - Blake Library Courtyard

### BACKGROUND

Our goal is to establish a hospitable setting for social interaction and encourage people to gather and network. The Library's outdoor spaces are perfect for events that can occur on a regular basis, like brown bag lectures, story times, reader's advisory, or midday concerts. These activities reinforce the Library's role as a community anchor.

### PROJECT ORIGATION

Levels of Service/Comprehensive Plan Requirements

### JUSTIFICATION

Creating an active, welcoming outdoor space is an integral part of expanding library services. We will offer an eclectic mix that may include outdoor exhibits on science or history, public art installations, games and chess tables, outdoor play areas, or STEM (Science, Technology, Engineering, and Math) interactive elements.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	10,000			5,000	0	5,000	0	0	0
Equipment	155,000			5,000	0	150,000	0	0	0
Construction	340,000			190,000	0	150,000	0	0	0
<b>Expenditure Total</b>	<b>505,000</b>			<b>200,000</b>	<b>0</b>	<b>305,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Art In Public Places	45,000			25,000	0	20,000	0	0	0
Donation	21,000			21,000	0	0	0	0	0
Impact Fees - Building	439,000		439,000	0	0	0	0	0	0
<b>Revenue Total</b>	<b>505,000</b>		<b>439,000</b>	<b>46,000</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Staff time for implementation and administration. Additional maintenance costs as needed.



# **FY17 CAPITAL IMPROVEMENT PLAN**



## **COMMUNITY AND STRATEGIC PARTNERSHIPS**

**FY 2017  
MARTIN COUNTY CAPITAL IMPROVEMENT PLAN (CIP)  
OFFICE OF COMMUNITY AND STRATEGIC PARTNERSHIPS EXPENDITURE SUMMARY**

Project	C or N	Rating Score	Total	To Date	Unfunded	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
CRA Infill Sewers	N	73	750,000	0	0	0	0	0	750,000	0	0
CRA Flood Control	N	68	580,000	0	0	330,000	250,000	0	0	0	0
Indian River Drive Stormwater	N	58	0	0	0	0	0	0	0	0	0
Rio Paving	N	53	0	0	0	0	0	0	0	0	0
Gomez Micro Action Plan	N	46	3,200,000	0	0	100,000	0	0	0	3,100,000	0
CRA Sidewalks	N	43	685,000	0	0	50,000	35,000	600,000	0	0	0
Indianwood Connection	N	43	450,000	0	450,000	0	0	0	0	0	450,000
A1A Service Road	N	34	250,000	0	0	250,000	0	0	0	0	0
Banner Lake Traffic Calming & Safety	N	34	120,000	0	0	0	0	120,000	0	0	0
Golden Gate Streetlights	N	28	90,000	0	90,000	0	0	0	0	0	90,000
Bridge Road "Main Street"	N	25	3,220,000	120,000	3,100,000	0	0	0	0	0	3,100,000
Mapp Road Phase II	N	25	220,000	0	0	0	0	0	220,000	0	0
<b>Expenditure Totals</b>			<b>9,565,000</b>	<b>120,000</b>	<b>3,640,000</b>	<b>730,000</b>	<b>285,000</b>	<b>720,000</b>	<b>970,000</b>	<b>3,100,000</b>	<b>3,640,000</b>

**OFFICE OF COMMUNITY AND STRATEGIC PARTNERSHIPS REVENUE SUMMARY**

Revenue		Total	To Date	Carryover	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
TIF		5,353,351	120,000	2,376,241	523,916	597,745	545,082	782,660	407,707	0
Grants		571,649					571,649			
<b>Revenue Total</b>		<b>5,925,000</b>	<b>120,000</b>	<b>2,376,241</b>	<b>523,916</b>	<b>597,745</b>	<b>1,116,731</b>	<b>782,660</b>	<b>407,707</b>	<b>0</b>

**\*\*TIF CONTRIBUTIONS CAN ALSO BE FOUND IN THE FOLLOWING SHEETS\*\***

- Utilities - Golden Gate Septic to Sewer
- Utilities - Old Palm City Septic to Sewer
- Roads - New Monrovia/Cove Ridge Neighborhood Restoration
- Roads - CRA1A/Dixie Highway Resurfacing (Jefferson to Indian)

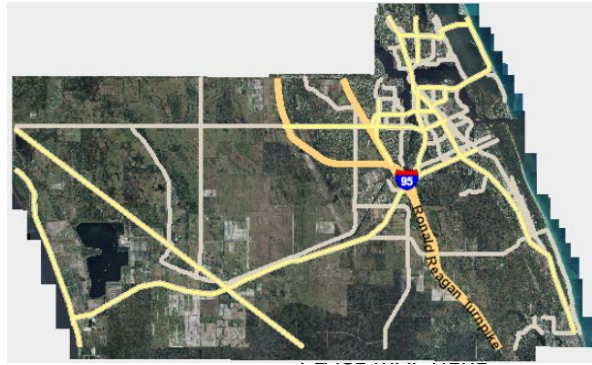
# **FY17 CAPITAL IMPROVEMENT PLAN**



## **NON-CONCURRENCY PROJECTS**

## CRA Infill Sewer

**Category** Non-Concurrency  
**CIP Rating Score** 73  
**Project Number** TBD  
**Location** Jensen, Rio, Port Salerno  
**District** 1, 2  
  
**Project Limits** Jensen Beach, Port Salerno, Rio  
  
**Related Projects** Neighborhood Restoration  
**Lead Dept/Division** OCSP  
**Year Project Initiated** 2016



### DESCRIPTION

Ancillary sewer projects in addition to those major septic to sewer being done by Utilities Department. These involve Infill sewer connections in Jensen Beach, the residential project in Port Salerno, and infill sewer projects in Rio.

### BACKGROUND

CRA areas are some of the oldest in the county and, consequently, have antiquated septic system at the point of failure. These failures contribute to environmental issues within the communities and, ultimately, the County.

### PROJECT ORIGINATION

Levels of Service/Comprehensive Plan Requirements

### JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10.

Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	750,000						750,000		
<b>Expenditure Total</b>	<b>750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>750,000</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
TIF- Jensen Beach	750,000		264,097	116,272	118,597	120,969	130,065		
<b>Revenue Total</b>	<b>750,000</b>	<b>0</b>	<b>264,097</b>	<b>116,272</b>	<b>118,597</b>	<b>120,969</b>	<b>130,065</b>	<b>0</b>	<b>0</b>

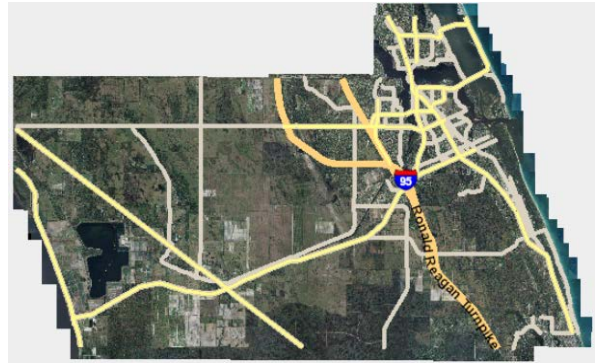
**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Operating Budget Impact here

## CRA Flood Control

<b>Category</b>	Non-Concurrency
<b>CIP Rating Score</b>	68
<b>Project Number</b>	TBD
<b>Location</b>	Hobe Sound, Old Palm City, Rio
<b>District</b>	1, 3, 5
<b>Project Limits</b>	Countywide
<b>Related Projects</b>	Neighborhood Restoration
<b>Lead Dept/Division</b>	OCSP
<b>Year Project Initiated</b>	2016



**DESCRIPTION**

Flood control, road repair and resurfacing, drainage, swales, and sidewalk connections, as needed.

Flood control infrastructure projects are planned in all seven of the CRAs. The projects are in the Hobe Sound CRA (Lares and Olympus Streets), Old Palm City CRA ("Ripple" Project/Stairstep Stormwater Treatment Area) and Rio CRA (Julia Court - pictured above). The projects are consistent with the Old Palm City CRA Plan (Task 1 - Upgrade Infrastructure and Position Community for Redevelopment) and Rio CRA Plan (Initiative 1 - Upgrade the Community Infrastructure), The Hobe Sound CRA plan calls for Master Utility Planning not construction and may require a plan amendment to fund the flood control project, Comprehensive Sidewalks are included among the plan components.

**PROJECT ORIGINATION**

Infrastructure needs

**JUSTIFICATION**

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10. Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	580,000			330,000	250,000				
<b>Expenditure Total</b>	<b>580,000</b>	<b>0</b>	<b>0</b>	<b>330,000</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
TIF - Hobe Sound	380,000		380,000						
TIF - Old Palm City	0								
TIF - Rio	200,000		200,000						
<b>Revenue Total</b>	<b>580,000</b>	<b>0</b>	<b>580,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

**OPERATING BUDGET IMPACT**

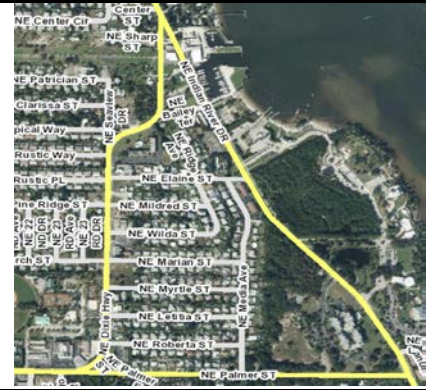
The on-going maintenance.

## Indian River Drive Stormwater

**Category** Non-Concurrency  
**CIP Rating Score** 58  
**Project Number** TBD  
**Location** Jensen Beach CRA  
**District** 1

**Project Limits** Indian River Drive in the Jensen Beach CRA

**Related Projects** Indian River Drive Resurfacing  
**Lead Dept/Division** OCSP  
**Year Project Initiated** 2016



### DESCRIPTION

Stormwater enhancements and additions along Indian River Drive in Jensen Beach.

### BACKGROUND

Residents and business owners have requested additional stormwater work be done along Indian River Drive in Jensen Beach.

### PROJECT ORIGINATION

Levels of Service/Comprehensive Plan Requirements

### JUSTIFICATION

The project will remodel or replace obsolete facilities and reduce or eliminate potential flooding.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design									
Land									
Construction									TBD
<b>Expenditure Total</b>									
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
TIF									
<b>Revenue Total</b>									
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

# Rio Paving

**Category** Non-Concurrency  
**CIP Rating Score** 53  
**Project Number** TBD  
**Location** Rio CRA  
**District** 1  
  
**Project Limits** Rio CRA  
  
**Related Projects** Septic to Sewer  
**Lead Dept/Division** OCSP  
**Year Project Initiated** 2016



**DESCRIPTION**

Project would pave private dirt roads in conjunction with the sewer installations in Rio.

**BACKGROUND**

Upgrade the Community Infrastructure is the initial goal in the Rio Vision Plan contained in the Rio Community Redevelopment Plan. The plan envisions encouraging private assessments to pave private roads.

**PROJECT ORIGINATION**

CRA Plans

**JUSTIFICATION**

Rio was developed using rural infrastructure techniques and as new infrastructure is installed it is recommended dirt roads be paved.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design									
Land									
Construction									TBD
<b>Expenditure Total</b>									
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
TIF									
<b>Revenue Total</b>									
<b>Total Unfunded</b>									<b>0</b>

**OPERATING BUDGET IMPACT**

# Gomez Micro Action Plan/Housing Development Partnership

**Category** Non-Concurrency  
**CIP Rating Score** 46  
**Project Number** TBD  
**Location** Hobe Sound CRA  
**District** 3

**Project Limits** Pettway Street between Dixie Hwy. and Gomez Ave.

**Related Projects** Neighborhood Restoration  
**Lead Dept/Division** OCSP  
**Year Project Initiated** 2015



### DESCRIPTION

Repair and update of infrastructure, including septic to sewer, drainage improvements, paving roads (county and private), sidewalks, intersection modifications to Pettway St. and CR A1A, traffic calming, and streetlights.

### BACKGROUND

Community meetings in the Gomez community in FY 15 discussed the need for infrastructure improvements including traffic calming, sidewalks, improvements to the intersection of Pettway and Dixie Highway and streetlighting. The Gomez Micro Action Plan is in the process of being developed to address these needs. In addition, Habitat for Humanity of Martin County has proposed construction of affordable housing on vacant land located on Pettway Street between Dixie Highway and Gomez Avenue. With infrastructure improvements, the amount of affordable housing could be doubled. The Hobe Sound CRA Vision Plan recommended Housing Development Initiatives consistent with this proposed project in primary target areas such as the Gomez community.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10. Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	100,000			100,000					
Land	0								
Construction	3,100,000							3,100,000	
<b>Expenditure Total</b>	<b>3,200,000</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,100,000</b>	<b>0</b>

Revenues	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
TIF	3,200,000		1,112,144	407,644	415,797	424,113	432,595	407,707	
<b>Revenue Total</b>	<b>3,200,000</b>	<b>0</b>	<b>1,112,144</b>	<b>407,644</b>	<b>415,797</b>	<b>424,113</b>	<b>432,595</b>	<b>407,707</b>	<b>0</b>

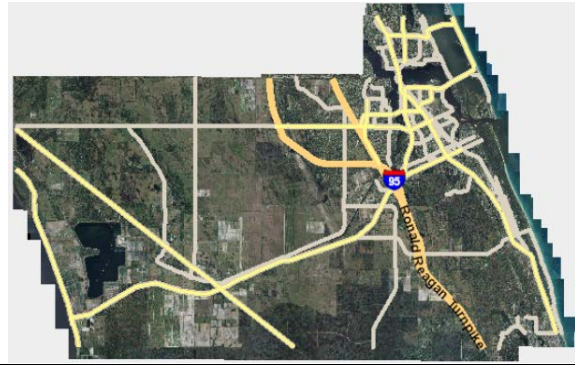
**Total Unfunded 0**

### OPERATING BUDGET IMPACT



## CRA Sidewalks

**Category** Non-Concurrency  
**CIP Rating Score** 43  
**Project Number** TBD  
**Location** Indiantown, Port Salerno, Rio  
**District** 1,3,4,5  
  
**Project Limits** Indiantown CRA, Port Salerno CRA and Rio CRA  
  
**Related Projects** Neighborhood Restoration  
**Lead Dept/Division** OCSP  
**Year Project Initiated** 2016



### DESCRIPTION

Project involves construction missing sidewalk links in the Indiantown CRA, Port Salerno CRA, and Rio CRA.

### BACKGROUND

Sidewalk connections are important to the viability and safety of communities. In some instances, they provide a safe route for school children. These projects will eliminate potential pedestrian hazards. The need for pedestrian connections are prioritized within the Community Redevelopment Area Plans.

### PROJECT ORIGATION

Levels of Service/Comprehensive Plan Requirements

### JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10.

Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	35,000				35,000				
Land	0								
Construction	650,000			50,000		600,000			
<b>Expenditure Total</b>	<b>685,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>35,000</b>	<b>600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
TIF- Port Salerno	63,351				63,351				
Grant	571,649					571,649			
TIF- Rio	50,000		50,000						
<b>Revenue Total</b>	<b>685,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>63,351</b>	<b>571,649</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

# Indianwood Connection

**Category** Non-Concurrency  
**CIP Rating Score** 43  
**Project Number** TBD  
**Location** Indiantown CRA  
**District** Three  
  
**Project Limits** Osceola Blvd. from Indianwood to Town Center  
  
**Related Projects** Neighborhood Restoration  
**Lead Dept/Division** OCSP  
**Year Project Initiated** 2010



### DESCRIPTION

Project includes an EPV Path and connection of the Indianwood neighborhood to businesses within the Town Center.

### BACKGROUND

Indiantown has historically developed linearly on its east/west axis. The only continuous road available for residents to travel the full length of the town is the Warfield Blvd/SR-710 corridor. The restricted transit network within Indiantown induces many local trips onto Warfield Blvd/SR-710. Residents have long identified that every trip from the age restricted retirement community of Indianwood must use Warfield Blvd/SR-710 to access the Town Center. Due to the lack of an alternative route to access the Town Center, a path for residents can be designated for EPV golf carts to get to town. A simple extension on Osceola Boulevard would provide a critical missing link for the Indianwood community to access the Town Center.

### PROJECT ORIGINATION

CRA Plans

### JUSTIFICATION

An alternate pathway provides residents with a safer, faster, and easier route than utilizing Warfield Blvd/SR-710. This project is contained within the Indiantown Community Redevelopment Plan and is conceptual - formal design and cost estimates need to be developed.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	450,000								450,000
<b>Expenditure Total</b>	<b>450,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>450,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
TIF	0								
<b>Revenue Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 450,000**

### OPERATING BUDGET IMPACT

# A1A Service Road

**Category** Non-Concurrency  
**CIP Rating Score** 34  
**Project Number** TBD  
**Location** Hobe Sound CRA  
**District** 3

**Project Limits** Bridge Road and Dixie Highway

**Related Projects** Intersection Improvements  
**Lead Dept/Division** OCSF  
**Year Project Initiated** 2014



### DESCRIPTION

Project would reconfigure the entrance to offstreet parking on SE Dixie Highway. Currently, traffic enters from Bridge Road and travels south with angled parking available from Bridge Road to Venus Street.

### BACKGROUND

The current entrance to the offstreet parking involves traffic traveling on Dixie, or west on Bridge Rd. to enter the offstreet parking lane crossing eastbound Bridge Rd. traffic.

### PROJECT ORIGINATION

Health/Safety Concerns

### JUSTIFICATION

Project meets goals & objectives of Chapter 5 - Transportation Element of Comprehensive Plan. Residents are concerned and have complained about multiple near misses at the entrance to the offstreet parking adjacent to Dixie Highway. There are several popular restaurants and shops located adjacent to this parking area. Staff agrees that the current entrance creates a hazardous situation.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	250,000			250,000					
<b>Expenditure Total</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
TIF	250,000		250,000						
<b>Revenue Total</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

## Banner Lake Traffic Calming & Safety

**Category** Non-Concurrency  
**CIP Rating Score** 34  
**Project Number** TBD  
**Location** Hobe Sound CRA  
**District** 3



**Project Limits** Lantana and Florida to US1 via Neptune and Mars Streets.

**Related Projects** Neighborhood Restoration  
**Lead Dept/Division** OCSF  
**Year Project Initiated**



### DESCRIPTION

The Banner Lake Micro Action Plan (MAP) includes projects such as bus shelters, crosswalks, traffic calming, intersection improvements, bike racks and sidewalks. This project supports the ongoing implementation of those improvements.

### BACKGROUND

This project is consistent with the creation of connections to neighborhoods such as Banner Lake, comprehensive sidewalks and housing development initiatives envisioned in the Hobe Sound Community Redevelopment Plan.

### PROJECT ORIGINATION

CRA Plans

### JUSTIFICATION

This project is consistent with the creation of connections to neighborhoods such as Banner Lake, comprehensive sidewalks and housing development initiatives envisioned in the Hobe Sound Community Redevelopment Plan.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	120,000					120,000			
<b>Expenditure Total</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
CRA-TIF	120,000		120,000						
<b>Revenue Total</b>	<b>120,000</b>	<b>0</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

# Golden Gate CRA Streetlighting

**Category** Non-Concurrency  
**CIP Rating Score** 28  
**Project Number** TBD  
**Location** Golden Gate CRA  
**District** 2

**Project Limits** CRA sidestreets

**Related Projects**  
**Lead Dept/Division** OCSF  
**Year Project Initiated**



### DESCRIPTION

Restore and enhance lighting throughout the Golden Gate CRA to ensure safe streets. The cost of each streetlight installed by FPL is \$6,000.

The installation of additional streetlighting is among the infrastructure improvements prioritized in the Golden Gate CRA Plan. Additional streetlighting assists in providing a safer environment for pedestrians and the neighborhood.

### PROJECT ORIGINATION

CRA Plans

### JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10.

Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	90,000								90,000
<b>Expenditure Total</b>	<b>90,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
TIF									
<b>Revenue Total</b>									
								<b>Total Unfunded</b>	<b>90,000</b>

### OPERATING BUDGET IMPACT

# Bridge Road "Main Street"

**Category** Non-Concurrency  
**CIP Rating Score** 25  
**Project Number** TBD  
**Location** Hobe Sound CRA  
**District** 3  
  
**Project Limits** Bridge Road from US1 to Dixie Highway  
  
**Related Projects** Neighborhood Restoration  
**Lead Dept/Division** OCSP  
**Year Project Initiated** 2011



**DESCRIPTION**

The Bridge Road "Main Street" project includes increasing the amount of on-street parking, improving vehicular and pedestrian safety (through sidewalk links), undergrounding overhead utilities, improving drainage, reducing speeds, and promoting walkability through sidewalk additions and landscape enhancements.

**BACKGROUND**

The vision for Bridge Road is conceptualized within the adopted Hobe Sound Community Redevelopment Plan. The Hobe Sound Neighborhood Advisory Committee (NAC) and the community worked on the design of the project since early 2011 and it was completed in FY 15.

**PROJECT ORIGINATION**

Levels of Service/Comprehensive Plan Requirements

**JUSTIFICATION**

The project eliminates potential sidewalk and parking public hazards, remodels and replaces obsolete facility and is contained within the Hobe Sound Community Redevelopment Area Plan. In addition, in Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10. Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	120,000	120,000							
Construction	3,100,000								3,100,000
<b>Expenditure Total</b>	<b>3,220,000</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,100,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
TIF	120,000	120,000							
<b>Revenue Total</b>	<b>120,000</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>3,100,000</b>

**OPERATING BUDGET IMPACT**

## Mapp Road Phase II

**Category** Non-Concurrency  
**CIP Rating Score** 25  
**Project Number** TBD  
**Location** Old Palm City CRA  
**District** 5

**Project Limits** Mapp Rd. from Ulmas Street to 29th Terrace

**Related Projects** Mapp Rd. Phase I  
**Lead Dept/Division** OCSP  
**Year Project Initiated** 2007



### DESCRIPTION

The project incorporates stormwater design elements which integrate with the ENG Mapp Rd. flood control project, as well as, on street parking, landscaping, irrigation, wide sidewalks, and concrete paver areas. The original design included several blocks but this project will be phased in over several years.

### Background

Improvements for Mapp Road are illustrated in concept in the 2003 Old Palm City Redevelopment Plan. This project also incorporates modular stormwater design elements. The design will allow for the build out of the project over a period of several years.

### PROJECT ORIGATION

CRA Plans

### JUSTIFICATION

Policy 14.1G.1. Project priorities in Community Redevelopment Plans. In its CIP, the County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements as provided in Policy 14.1A.10.

Policy 14.1G.2. Revenue sources for Community Redevelopment projects. The County shall use tax increment financing, grants and other sources of revenue to fund projects identified in adopted Community Redevelopment Plans.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	220,000						220,000		
<b>Expenditure Total</b>	<b>220,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>220,000</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
TIF	220,000						220,000		
<b>Revenue Total</b>	<b>220,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>220,000</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>								<b>0</b>	<b>0</b>

### OPERATING BUDGET IMPACT

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **ENGINEERING**

**Coastal  
Ecosystem Management  
Public Transportation  
Roads**



# **FY17 CAPITAL IMPROVEMENT PLAN**



## **COASTAL**

**FY 2017  
MARTIN COUNTY CAPITAL IMPROVEMENT PLAN (CIP)  
COASTAL EXPENDITURE SUMMARY**

Project	C or N	Rating		To Date	Unfunded	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
		Score	Total								
St. Lucie Inlet Management Plan	N	80	67,550,000	0	0	10,359,625	510,000	1,710,000	9,210,000	13,110,375	32,650,000
Beach Renourishment	N	44	12,639,450	0	0	80,000	80,000	80,000	280,000	8,970,000	3,149,450
Bathtub Beach/Sailfish Point Restoration	N	44	7,354,958	0	0	300,000	300,000	870,000	300,000	300,000	5,284,958
Artificial Reef Program	N	15	1,590,000	0	0	40,000	140,000	110,000	120,000	270,000	910,000
Port Salerno Fishing Docks	N	15	1,000,000	0	0	0	0	0	0	0	1,000,000
<b>Expenditure Totals</b>			<b>90,134,408</b>	<b>0</b>	<b>0</b>	<b>10,779,625</b>	<b>1,030,000</b>	<b>2,770,000</b>	<b>9,910,000</b>	<b>22,650,375</b>	<b>42,994,408</b>

**COASTAL REVENUE SUMMARY**

Revenue		Total	To Date	Carryover	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
Ad Valorem		54,150,000	0	3,600,000	5,055,000	5,055,000	5,055,000	5,055,000	5,055,000	25,275,000
Donation		3,490,925	0	0	205,000	245,000	205,000	205,000	355,000	2,275,925
Federal		8,787,200	0	0	0	0	0	1,560,000	3,727,200	3,500,000
Grant		13,819,283	0	1,075,000	1,000,000	480,000	701,686	1,189,400	2,091,850	7,281,347
Hutchinson Island MSTU		2,677,000	0	677,000	200,000	200,000	200,000	200,000	200,000	1,000,000
Tourist Development Tax (Bed Tax)		5,500,000	0	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000
Vessel Registration Fees		1,710,000	0	10,000	170,000	170,000	170,000	170,000	170,000	850,000
<b>Revenue Total</b>		<b>90,134,408</b>	<b>0</b>	<b>5,862,000</b>	<b>7,130,000</b>	<b>6,650,000</b>	<b>6,831,686</b>	<b>8,879,400</b>	<b>12,099,050</b>	<b>42,682,272</b>

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **NON-CONCURRENCY PROJECTS**

## St. Lucie Inlet Management Plan

**Category** Non-concurrency  
**CIP Rating Score** 80  
**Project Number** 2026  
**Location** St. Lucie Inlet  
**District** Countywide

**Project Limits** St. Lucie Inlet, flood shoals and county coastal beaches

**Related Projects**  
**Lead Dept/Division** Engineering/Coastal Division



### DESCRIPTION

This federal project provides maintenance of the St. Lucie Inlet and associated infrastructure, along with bypassing sand from the navigation channel, impoundment basin and interior shoals to the adjacent impacted beaches lying north and south of the inlet as recommended in the State's revised St. Lucie Inlet Management Plan (adopted January 2016). Cost for bypassing the required volumes to the adjacent eroding beaches, both north and south, is shown here.

### BACKGROUND

In 1978, the County entered into a Project Cooperation Agreement with the US Army Corps of Engineers regarding the maintenance of the St. Lucie Inlet. Although this is a federal inlet, funds allocated to the US Army Corps of Engineers for Inlet maintenance has become unpredictable, resulting in the need for the County to develop a dedicated local funding source. Some level of continued federal participation in this project results in higher ranking in the state's grant program. State grant funds can cover up to 75% of local project costs, however the state's long range beach management program is currently underfunded making grant funding levels very unpredictable. In 2014 the County entered into an Interlocal Agreement with the Town of Jupiter Island and in 2016 the St. Lucie Inlet Management plan was approved noting that sand is allowed to be bypassed south and north of the Inlet. Sand was removed from the navigation channel and impoundment basin in 2014 and again in 2016. The next major maintenance dredging project is projected for FY17, based on predicted conditions in the impoundment basin and navigation channel. A new federal permit for this project will be required to allow use of the Town of Jupiter Island's borrow area as an interim holding area for material dredged from the inlet during the summer. Joint projects with the Town of Jupiter Island, placing sand on the beach, are scheduled at 5 year intervals with the next project scheduled for 2021. Annual costs for permit required monitoring, data analysis and reports is \$510,000.

### PROJECT ORIGATION

Strategic Planning  
 Mandates  
 Health/Safety Concerns

### JUSTIFICATION

This project restores a county recreational facility.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design/Permitting	759,000			159,000	0	0	150,000	0	450,000
Construction	59,450,375			9,000,000	0	1,200,000	8,000,000	12,600,375	28,650,000
CEI	2,240,625			690,625	0	0	550,000	0	1,000,000
Monitoring	5,100,000			510,000	510,000	510,000	510,000	510,000	2,550,000
<b>Expenditure Total</b>	<b>67,550,000</b>	<b>0</b>	<b>0</b>	<b>10,359,625</b>	<b>510,000</b>	<b>1,710,000</b>	<b>9,210,000</b>	<b>13,110,375</b>	<b>32,650,000</b>

Revenues	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	48,175,000		3,175,000	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000	22,500,000
Tourist Development	5,500,000		500,000	500,000	500,000	500,000	500,000	500,000	2,500,000
Federal	5,000,000		0	0	0	0	1,500,000	0	3,500,000
Grants	7,775,000		575,000	1,000,000	400,000	400,000	1,000,000	800,000	3,600,000
Vessel Registration Fees	1,100,000		0	110,000	110,000	110,000	110,000	110,000	550,000
<b>Revenue Total</b>	<b>67,550,000</b>	<b>0</b>	<b>4,250,000</b>	<b>6,110,000</b>	<b>5,510,000</b>	<b>5,510,000</b>	<b>7,610,000</b>	<b>5,910,000</b>	<b>32,650,000</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Permit-required monitoring.

## Beach Renourishment

**Category** Non-concurrency  
**CIP Rating Score** 44  
**Project Number** 2028  
**Location** Hutchinson Island  
**District** Countywide  
  
**Project Limits** Northern 4 miles of Martin County coastal beach  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Coastal



### DESCRIPTION

This federal shore protection project includes nourishment of the northern 3.75 miles of Atlantic Coast beach in Martin County including dune reconstruction & planting. The 4 mile beach project is used by both residents of Martin County and tourists. Ongoing education efforts keep the public informed of the status and function of this project. The next shore protection project is planned for FY21. Permit-compliance monitoring and project assessment funds are budgeted for FY17.

### BACKGROUND

In August, 1995 the County entered into a Project Cooperation Agreement with the United States Army Corps of Engineers. An additional 1/4 mile can be added in at the southern end as a local option on an as-needed basis. The project is designed to protect valuable upland infrastructure and public health and safety. The most recent project was constructed in 2013 and placed approximately 613,000 cy of sand on the beach within the federal project's boundaries. Maximum potential cost sharing for the federal portion of the project is: US Army Corps of Engineers 46.59%, state 24.27%, Martin County 29.14%. State and federal funding is subject to approval by the respective legislative bodies. The next project is shown in 2021.

### PROJECT ORIGATION

Infrastructure Needs

Health/Safety Concerns

### JUSTIFICATION

This project restores a county beach.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	354,350			0	0	0	200,000	0	154,350
Construction	9,315,100			0	0	0	0	8,320,000	995,100
CEI	250,000			0	0	0	0	250,000	0
Monitoring	2,720,000			80,000	80,000	80,000	80,000	400,000	2,000,000
<b>Expenditure Total</b>	<b>12,639,450</b>	<b>0</b>	<b>0</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>280,000</b>	<b>8,970,000</b>	<b>3,149,450</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	4,925,000	0	425,000	450,000	450,000	450,000	450,000	450,000	2,250,000
Federal	3,787,200	0	0				60,000	3,727,200	0
Grant: FDEP	2,250,250	0	500,000				134,400	1,231,850	384,000
Hutchinson Island MSTU	1,677,000	0	677,000	100,000	100,000	100,000	100,000	100,000	500,000
<b>Revenue Total</b>	<b>12,639,450</b>	<b>0</b>	<b>1,602,000</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>	<b>744,400</b>	<b>5,509,050</b>	<b>3,134,000</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Permit-required monitoring costs.

## Bathtub Beach & Sailfish Point Beach Restoration

**Category** Non-concurrency  
**CIP Rating Score** 44  
**Project Number** 2072  
**Location** Hutchinson Island  
**District** Countywide  
  
**Project Limits** Coastal beach along Bathtub Beach and Sailfish Point  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Coastal Division



### DESCRIPTION

Bathtub Beach & Sailfish Point coastline has frequently suffered from storm impacts requiring emergency response efforts, typically in the range of \$500,000 of County funded work each year. The project is designed as a longer term, proactive response that will protect valuable upland infrastructure and human health and safety. The project covers approximately 1 mile of beach. Periodic nourishment projects will be required to maintain the project by restoring the beach and dune system. Education efforts will keep the public informed of the status and performance of this project.

### BACKGROUND

In 2013, the County entered into an agreement with the Sailfish Point POA, concerning a continuous stretch of beach along portions of the Sailfish Point coastline and Martin County's Bathtub Beach Park and agreeing that the project cost would be split equally between the two parties. A major restoration project was constructed in FY16 under this agreement. The sand source for the project was the St. Lucie Inlet impoundment basin, navigation channel and floodshoals. As the current Inlet Management Plan (2016) allots 34,000 cy/yr of sand bypassing to this project area, the cost for this sand is shown in the St. Lucie Inlet Maintenance CIP sheet. Bathtub Beach is an extremely popular destination for local families and visitors to the area. A wider more stable beach will be a great benefit in the future. The beach project eligibility in the State's Long Range Beach Management program is 27.8% of the project costs.

### PROJECT

#### ORIGINATION

Infrastructure Needs

Health/Safety Concerns

### JUSTIFICATION

This project restores a county beach.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
<b>Construction</b>	3,809,958	0		0	0	525,000	0	0	3,284,958
<b>CEI</b>	345,000	0		0	0	45,000	0	0	300,000
<b>Monitoring</b>	3,200,000	0		300,000	300,000	300,000	300,000	300,000	1,700,000
<b>Expenditure Total</b>	<b>7,354,958</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>300,000</b>	<b>870,000</b>	<b>300,000</b>	<b>300,000</b>	<b>5,284,958</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
<b>Ad Valorem</b>	1,050,000		0	105,000	105,000	105,000	105,000	105,000	525,000
<b>Grant: FDEP</b>	2,504,033		0	0		241,686	15,000		2,247,347
<b>Sailfish Point POA</b>	2,800,925		0	205,000	205,000	205,000	205,000	205,000	1,775,925
<b>Hutchinson Island MST</b>	1,000,000		0	100,000	100,000	100,000	100,000	100,000	500,000
<b>Revenue Total</b>	<b>7,354,958</b>		<b>0</b>	<b>410,000</b>	<b>410,000</b>	<b>651,686</b>	<b>425,000</b>	<b>410,000</b>	<b>5,048,272</b>

**Total Unfunded**

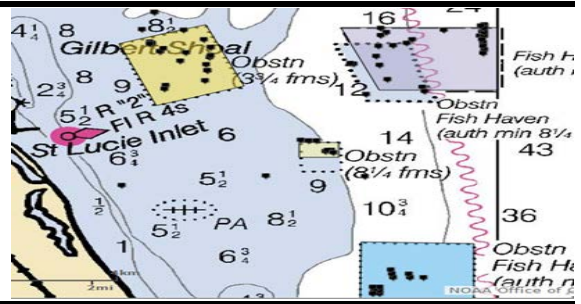
**0**

### OPERATING BUDGET IMPACT

None

## Artificial Reef Program

**Category** Non-concurrency  
**CIP Rating Score** 15  
**Project Number** 9925  
**Location** Atlantic Ocean  
**District** Countywide  
  
**Project Limits** Atlantic Ocean off Martin County coast  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Coastal



### DESCRIPTION

FY17 work includes annual monitoring on all newly deployed reefs, cyclic monitoring of existing reefs on a 3-4 year rotation and coral reef health.

### BACKGROUND

The Martin County Reef Management Plan, update approved by BOCC in April 2013, addresses the condition of the ecosystem in Martin County waters. This includes artificial reefs, natural reefs, native and invasive species. Martin County holds permits for four (4) offshore sites that span depths from 40 -200 ft., along with sites in both the Indian River and the St. Lucie River estuaries. In past years, the program has constructed several artificial reefs within the permitted offshore and inshore reef sites. Offshore construction was designed to balance enhanced fishing opportunities with sound fishery management and take pressure off the nearby natural reefs. The inshore sites target oyster bed restoration, shoreline restoration, improved juvenile fishery habitat and improved water quality. With both the inshore and offshore programs, education and outreach are key to keeping the residents informed and are an important part of this program. Future reef construction will be funded by grants and donations combined with funds received from the vessel registration program and ad valorem funds. All offshore reefs that are constructed have permit-required annual monitoring for 2-5 years.

### PROJECT

Master Plans

### ORIGINATION

### JUSTIFICATION

This project constructs an offshore facility that is both a recreational and environmental enhancement, but is not contained in the Comp Plan.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	1,210,000				100,000	80,000	80,000	240,000	710,000
Monitoring	380,000			40,000	40,000	30,000	40,000	30,000	200,000
<b>Expenditure Total</b>	<b>1,590,000</b>	<b>0</b>		<b>40,000</b>	<b>140,000</b>	<b>110,000</b>	<b>120,000</b>	<b>270,000</b>	<b>910,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Grant	790,000	0	0		80,000	60,000	40,000	60,000	550,000
MCAC Reef Fund	190,000	0	0	0	40,000	0	0	150,000	0
Vessel Registration Fee	610,000	0	10,000	60,000	60,000	60,000	60,000	60,000	300,000
<b>Revenue Total</b>	<b>1,590,000</b>	<b>0</b>	<b>10,000</b>	<b>60,000</b>	<b>180,000</b>	<b>120,000</b>	<b>100,000</b>	<b>270,000</b>	<b>850,000</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

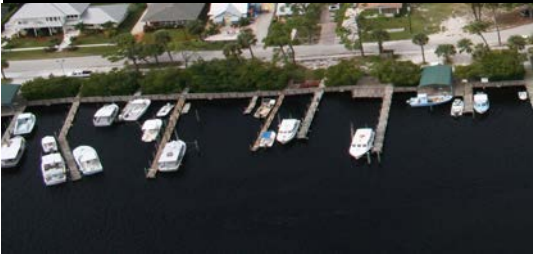
Permit-required monitoring costs.

## Coastal/Port Salerno Commercial Fishing Docks

**Category** Non-concurrency  
**CIP Rating Score** 15  
**Project Number** 2160  
**Location** Port Salerno  
**District** Four  
  
**Project Limits** Manatee Pocket in the vicinity of SE Park Drive



**Related Projects**  
**Lead Dept/Division** Engineering/Coastal Division



**DESCRIPTION**

The Port Salerno Commercial Fishing Dock project requires modification to the existing docks in two phases. Phase 1 consists of removal of miscellaneous small docks, which will be replaced with one new T-dock with 45 slips. Phase 2 consists of removal of three off-loading platforms, which will be replaced with three new platforms.

**BACKGROUND**

The commercial fishing docks are in need of rehabilitation. This project was requested by the Port Salerno Commercial Fisherman. Several of the small docks have access to the adjacent uplands via a boardwalk through mangroves. These access points will be removed, which will allow for expansion of the mangroves. In addition, 25 mangrove seedlings will be planted in the adjacent upland area. The required maintenance dredging will be performed within an existing submerged land lease, requiring no modifications to the existing submerged land lease boundary. No County funds will be spent on this capital project.

**PROJECT ORIGATION**

- Grant Opportunities
- Complaints

**JUSTIFICATION**

This project replaces/restores an existing facility.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	1,000,000	0		0	0	0	0	0	1,000,000
<b>Expenditure Total</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Donation	500,000		0	0	0	0	0	0	500,000
Grant	500,000		0	0	0	0	0	0	500,000
<b>Revenue Total</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>
<b>Total Unfunded</b>									<b>0</b>

**OPERATING BUDGET IMPACT**

Operating budget will be defined and approved by the Board prior to construction.



# **FY17 CAPITAL IMPROVEMENT PLAN**



## **ECOSYSTEM MANAGEMENT**

**FY 2017  
MARTIN COUNTY CAPITAL IMPROVEMENT PLAN (CIP)  
ECOSYSTEM MANAGEMENT EXPENDITURE SUMMARY**

Project	C or N	Rating		Total	To Date	Unfunded	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
		Score										
Environmentally Sensitive Lands	N	75		2,650,000	400,000	0	225,000	225,000	225,000	225,000	225,000	1,125,000
All American Ditch	N	68		4,160,500	1,410,500	0	2,650,000	100,000	0	0	0	0
TMDL/BMAP Compliance	N	68		15,290,000	0	5,690,000	0	0	640,000	210,000	1,015,000	13,425,000
Savanna Restoration	N	68		900,000	0	0	300,000	0	600,000	0	0	0
Beachwalk Pasley - FCT Site	N	65		20,000	0	0	20,000	0	0	0	0	0
Bob Graham Beach Addition - FCT Site	N	65		510,000	0	0	0	0	0	0	0	510,000
Clifton S Perry Beach - FCT Site	N	65		9,557,500	8,982,500	175,000	400,000	0	0	0	0	175,000
Gomez Preserve - FCT Site	N	65		2,280,000	2,108,000	0	172,000	0	0	0	0	0
Jensen Beach Impoundment - FCT Site	N	65		540,000	0	415,000	125,000	0	0	0	0	415,000
Kiplinger - FCT Site	N	65		465,000	0	465,000	0	0	0	0	0	465,000
Lake Okeechobee Ridge - FCT Site	N	65		650,000	0	0	0	50,000	600,000	0	0	0
Pal Mar East Phase 1 & 2 - FCT Site	N	65		43,486,620	43,434,620	30,000	22,000	0	0	0	0	30,000
River Cove	N	65		1,025,746	935,746	0	90,000	0	0	0	0	0
Stuart Beach Addition - FCT Site	N	65		691,387	601,387	90,000	0	0	0	0	0	90,000
Salerno Creek Boardwalk Restoration	N	64		375,000	0	0	0	375,000	0	0	0	0
Hilltop Water Quality Improvement	N	63		375,000	125,000	0	250,000	0	0	0	0	0
Crooked Creek Weir Rehab	N	58		175,000	0	0	175,000	0	0	0	0	0
Stormwater Infrastructure Rehab	N	58		5,000,000	0	0	500,000	500,000	500,000	500,000	500,000	2,500,000
Cypress Creek Weir	N	53		667,000	0	460,000	207,000	0	0	0	0	460,000
Hogg Creek Alternative Treatment	N	53		3,500,000	500,000	0	300,000	2,500,000	200,000	0	0	0
Manatee Creek Technology Assessment	N	53		200,000	0	0	200,000	0	0	0	0	0
Ranch Colony Berm Phase 2	N	53		1,000,000	0	0	100,000	0	100,000	800,000	0	0
<b>Expenditure Totals</b>				<b>93,518,753</b>	<b>58,497,753</b>	<b>7,325,000</b>	<b>5,736,000</b>	<b>3,750,000</b>	<b>2,865,000</b>	<b>1,735,000</b>	<b>1,740,000</b>	<b>19,195,000</b>

**ECOSYSTEM MANAGEMENT REVENUE SUMMARY**

Revenue	Total	To Date	Carryover	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
Ad Valorem	14,042,000	1,155,000	222,000	1,225,000	950,000	1,405,000	1,225,000	1,225,000	6,635,000
Conservation Impact Fee	145,000		145,000						
District MSTU	200,000	28,000	172,000	0	0	0	0	0	0
Donation	122,000	0	122,000	0	0	0	0	0	0
FPL Franchise Fee	5,175,000	0	0	675,000	500,000	500,000	500,000	500,000	2,500,000
Grant	5,970,000	640,250	1,629,750	900,000	2,400,000	400,000	0	0	0
Sales Tax	56,524,253	56,034,253	490,000	0	0	0	0	0	0
Stormwater MSTU	4,015,500	640,250	575,250	280,000	280,000	280,000	280,000	280,000	1,400,000
<b>Revenue Total</b>	<b>86,193,753</b>	<b>58,497,753</b>	<b>3,356,000</b>	<b>3,080,000</b>	<b>4,130,000</b>	<b>2,585,000</b>	<b>2,005,000</b>	<b>2,005,000</b>	<b>10,535,000</b>

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **NON-CONCURRENCY PROJECTS**

## Environmentally Sensitive Lands

**Category** Non-Concurrency  
**CIP Rating Score** 75  
**Project Number** 2155  
**Location** Various  
**District** All

**Project Limits** ALL COUNTY

**Related Projects**  
**Lead Dept/Division** Engineering / Ecosystem Restoration



### DESCRIPTION

Martin County manages approximately 35,000 acres of environmentally sensitive lands. Activities include natural resource management, exotic species control, site control, and development of appropriate public access. The Conservation and Open Space Element of the Martin County Comprehensive Growth Management Plan sets goals to "effectively manage, conserve and preserve the natural resources of Martin County," and "to pursue an aggressive program to identify, preserve, and provide appropriate public access to areas of natural beauty and scenic importance."

### BACKGROUND

Martin County manages approximately 35,000 acres of environmentally sensitive lands. Activities include natural resource management, exotic species control, site control, and development of appropriate public access. The Conservation and Open Space Element of the Martin County Comprehensive Growth Management Plan sets goals to "effectively manage, conserve and preserve the natural resources of Martin County," and "to pursue an aggressive program to identify, preserve, and provide appropriate public access to areas of natural beauty and scenic importance."

### PROJECT ORIGINATION

Mandates-Florida Communities Trust

### JUSTIFICATION

Martin County manages ~35,000 acres of environmentally sensitive lands. Activities include natural resource management, exotic species control, site control, and development of public access. The Conservation and Open Space Element of the Comprehensive Growth Management Plan sets goals to "effectively manage, conserve and preserve the natural resources of Martin County," and "to pursue an aggressive program to identify, preserve, and provide appropriate public access to areas of natural beauty and scenic importance." The activities related to this item support those elements. There are approximately \$2.7 million of site development requirements on properties acquired under the Florida Communities Trust (FCT) program have been deferred for a number of years and are currently unfunded.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	1,300,000	200,000		110,000	110,000	110,000	110,000	110,000	550,000
Exotic Veg Control	1,350,000	200,000		115,000	115,000	115,000	115,000	115,000	575,000
<b>Expenditure Total</b>	<b>2,650,000</b>	<b>400,000</b>		<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>1,125,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	2,650,000	400,000		225,000	225,000	225,000	225,000	225,000	1,125,000
<b>Revenue Total</b>	<b>2,650,000</b>	<b>400,000</b>	<b>0</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>1,125,000</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

# All American Ditch Stormwater Retrofit Project

**Category** Non-Concurrency  
**CIP Rating Score** 68  
**Project Number** 1244  
**Location** Palm City  
**District** 5  
  
**Project Limits** S. of CR714; E. of Mapp Rd; N of Piper's; W. of St Lucie River  
  
**Related Projects** Engineering / Capital Projects - St Lucie Shores  
**Lead Dept/Division** Engineering / Ecosystem Restoration



## DESCRIPTION

The project proposes to install a water quality weir in All American Ditch to divert stormwater to a proposed pipe system that will convey flows south to a Lake and Stormwater Treatment Area (STA), located on a 36-acre parcel. The lake will provide residence time, reduce velocities and allow sediments to settle out of the water column. The STA will be planted with both emergent and submergent plants for filtration and nutrient uptake.

## BACKGROUND

Both a Section 319 (h) grant (\$1,125,000) and a St Lucie River Issues Team Grant (\$375,000) have been successfully executed. A FDEP / TMDL grant (\$800,000) has been awarded and is expected to be executed in FY16, 2nd Quarter. A specific State Appropriation grant has been awarded and will be executed and available in FY17. Design is complete and construction is to commence in Spring 2016.

## PROJECT ORIGINATION

Mandates-TMDL/BMAP

## JUSTIFICATION

Through 10+ years of monitoring, the SFWMD ranks the All American Ditch as the highest pollutant of the St. Lucie River for Total Nitrogen (TN) and Total Phosphorus (TP). The primary objective is to treat runoff and reduce nutrient loads to the South St Lucie Estuary to meet the St. Lucie Watershed Basin Management Action Plan (BMAP) requirements and assist the County in meeting the Total Maximum Daily Load (TMDL) mandate. The project is identified in County Stormwater Needs Assessment.

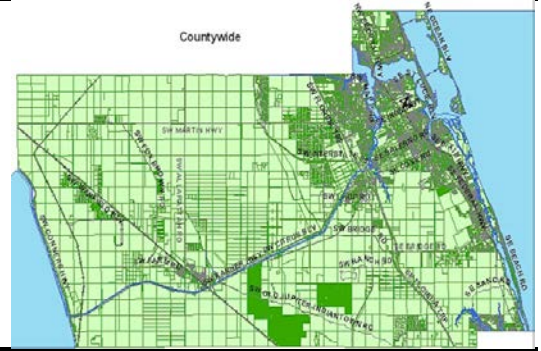
Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	210,500	210,500							
Construction	3,850,000	1,200,000		2,650,000					
WQ Monitoring	100,000				100,000				
<b>Expenditure Total</b>	<b>4,160,500</b>	<b>1,410,500</b>		<b>2,650,000</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	130,000	130,000							
Grants	2,970,000	640,250	1,629,750	700,000					
Stormwater MSTU	1,060,500	640,250	420,250						
<b>Revenue Total</b>	<b>4,160,500</b>	<b>1,410,500</b>	<b>2,050,000</b>	<b>700,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

## OPERATING BUDGET IMPACT

Typically, annual maintenance costs for a Stormwater Treatment Area are approximately \$1000 - \$1200 / year / acre. With a 15-acre Lake / STA system costs would be between \$15,000 to \$18,000 per year.

## Implementation of TMDL / BMAP Compliance Projects

**Category** Non-Concurrency  
**CIP Rating Score** 68  
**Project Number** 1246  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Countywide  
  
**Related Projects**  
**Lead Dept/Division** Engineering / Ecosystem Restoration



### DESCRIPTION

The list of projects attached and reflected in the budget below includes water quality retrofits, flood and drainage improvements, and septic-to-sewer conversions.

**THESE PROJECTS SHOULD BE STARTED OR CONTINUED IN FY17 TO MEET THE INCREMENTAL REQUIREMENTS ESTABLISHED IN THE BMAP.**

### BACKGROUND

The Martin County Engineering Department has completed a county-wide Stormwater and Water Quality Needs Assessment intended to identify projects that, through their completion, will assist the County in meeting its obligations for water quality improvement mandated Total Maximum Daily Load (TMDL) in the St. Lucie Basin Management Action Plan (BMAP).

### PROJECT ORIGINATION

Mandates-TMDL/BMAP

### JUSTIFICATION

The TMDL is a state and federal unfunded mandate to meet specific water quality goals. The BMAP is the implementation document which sets out a strategy for meeting those goals. The BMAP is a Florida Department of Environmental Protection enforceable document adopted on June 11, 2013 with a 15-year target to meet the water quality goals. Martin County will be required to meet specific reductions every 5 years within the 15-year timeframe.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	1,570,000						150,000	150,000	1,270,000
Land	2,190,000						60,000		2,130,000
Construction	11,205,000					640,000		865,000	9,700,000
Monitoring	325,000								325,000
<b>Expenditure Total</b>	<b>15,290,000</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>640,000</b>	<b>210,000</b>	<b>1,015,000</b>	<b>13,425,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	7,360,000					360,000	1,000,000	1,000,000	5,000,000
Stormwater MSTU	2,240,000				280,000		280,000	280,000	1,400,000
<b>Revenue Total</b>	<b>9,600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>280,000</b>	<b>360,000</b>	<b>1,280,000</b>	<b>1,280,000</b>	<b>6,400,000</b>
								<b>Total Unfunded</b>	<b>5,690,000</b>

### OPERATING BUDGET IMPACT

There is a significant impact to the County's operating budget from the construction of these projects. On-going maintenance costs associated with maintaining stormwater or sewer infrastructure and mowing are expected to come out of future operating budgets, and for the projects included in this CIP sheet, are anticipated at approximately \$315,000 / year (approximately 2% of construction costs). These costs will be refined as projects design is complete.

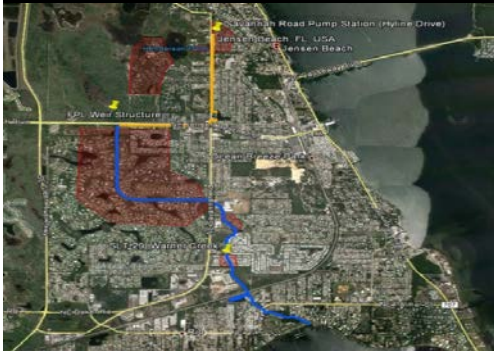
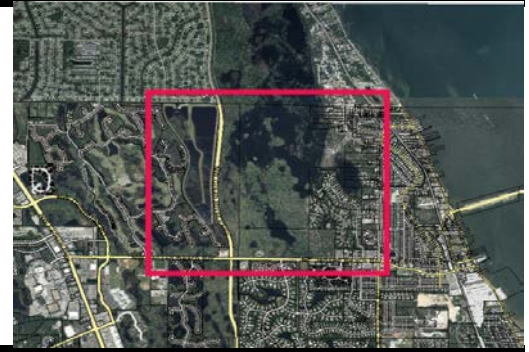
						Unfunded Years								
Department /Division	Project	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	Unfunded Years Totals	Totals
1	ENG / ECO	Gaines Avenue						125,000	250,000	900,000			1,275,000	1,275,000
2	ENG / ECO	North River Shores Baffle Boxes					100,000	400,000					500,000	500,000
3	ENG / ECO	Warner Creek Phase IV						200,000	1,500,000	1,350,000	125,000		3,050,000	3,175,000
4	ENG / ECO	Horseshoe Point Road Exfiltration				125,000	775,000						900,000	900,000
5	ENG / ECO	Old Palm City Phase 4		210,000	865,000	125,000							1,250,000	1,200,000
6	ENG / ECO	Savannah Road Exfiltration			150,000	1,000,000							1,000,000	1,150,000
7	ENG / ECO	Fern Creek Phase 2					150,000	500,000					650,000	650,000
8	ENG / ECO	East Fork Creek ??						250,000	2,000,000	100,000			2,350,000	2,350,000
9	ENG / ECO	East Hansen Grant Phase 3				175,000	250,000	1,750,000	100,000				2,275,000	2,275,000
10	ENG / ECO	Martin County Baffle Boxes				150,000		150,000					300,000	300,000
11	ENG / ECO	Rocky Point Exfiltration & Baffle Boxes					175,000	825,000						1,000,000
	ENG / ECO	Willoughby Creek		350,000										350,000
	ENG / ECO	SW Prong STA		290,000										290,000
<b>Totals</b>		<b>0</b>	<b>640,000</b>	<b>210,000</b>	<b>1,015,000</b>	<b>1,575,000</b>	<b>1,450,000</b>	<b>4,200,000</b>	<b>3,850,000</b>	<b>2,350,000</b>	<b>125,000</b>	<b>0</b>	<b>12,425,000</b>	<b>15,415,000</b>

						Unfunded Years								
Design			150,000	150,000	350,000	375,000	545,000						1,270,000	1,570,000
Land			60,000			300,000	80,000	1,750,000					2,130,000	2,190,000
Construction		640,000		865,000	1,100,000	775,000	3,575,000	2,000,000	2,250,000				9,700,000	11,205,000
WQ Monitoring					125,000			100,000	100,000	125,000			325,000	450,000
<b>Totals</b>		<b>0</b>	<b>640,000</b>	<b>210,000</b>	<b>1,015,000</b>	<b>1,575,000</b>	<b>1,450,000</b>	<b>4,200,000</b>	<b>3,850,000</b>	<b>2,350,000</b>	<b>125,000</b>	<b>0</b>	<b>12,425,000</b>	<b>15,415,000</b>

Ad Valorem		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000			5,000,000	8,000,000
Grant													0	0
Stormwater MSTU		280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	1,400,000	2,800,000
<b>Totals</b>		<b>169,223</b>	<b>809,223</b>	<b>1,879,223</b>	<b>2,144,223</b>	<b>1,849,223</b>	<b>1,679,223</b>	<b>-1,240,777</b>	<b>-3,810,777</b>	<b>-4,880,777</b>	<b>-4,725,777</b>	<b>-4,445,777</b>	<b>12,615,000</b>	<b>12,615,000</b>

# Savannas Regional Restoration

**Category** Non-Concurrency  
**CIP Rating Score** 68  
**Project Number** TBD  
**Location** Jensen Beach  
**District** 1  
  
**Project Limits** North of Jensen Beach Blvd to Ft. Pierce  
  
**Related Projects**  
**Lead Dept/Division** Engineering / Ecosystem Restoration



## DESCRIPTION

The Savannas Regional Restoration Project is a phased project focused on 1) improving natural habitats, 2) improving water quality, 3) alleviating community flooding and 4) optimizing water management operations in the Savannas and associated Indian River Lagoon and St. Lucie River watershed. Phase I of the project is the Water Management and Natural Systems Evaluation. Phase II of the project will be Prioritization and Implementation of Structural and Non-Structural Alternatives. Phase I of this restoration project will help define habitat restoration and hydrologic needs, water quality and flooding problems, and provide valuable information on possible solutions for the regional system. The Phase I component, Water Management and Natural Systems Evaluation, will allow stakeholders to adequately understand how the system currently operates and where opportunities are available for optimized water operations, restoration needs, water quality improvements, and flood level of service projects. Alternatives that are developed and prioritized in Phase II of this regional restoration plan may have the potential to assist stakeholders in meeting nutrient reductions for the Central IRL and the St. Lucie River BMAP's.

## BACKGROUND

The Savannas Preserve State Park watershed encompasses 5,200+ acres in Martin and St. Lucie counties. Local government agencies have been working together on and off since the 1990's to resolve restoration, flooding, and water quality issues within the watershed. In 2014 the Savannas Interagency Working Group was re-formed to include the Army Corps of Engineers, Martin County, St. Lucie County, Port St. Lucie, Ft. Pierce, the FDEP-Division of Recreation and Parks, and SFWMD. Outstanding issues related to the hydrology of the Savannas continue to exist. We are exploring the potential to partner with the ACOE through their Planning Assistance to States (PAS) program. We have also submitted for grant funding through the IRL NEP.

## PROJECT ORIGINATION

Infrastructure Needs

## JUSTIFICATION

The project will provide restoration and water management alternatives that can be implemented within the system. Stakeholders will be able to evaluate existing conditions and develop alternatives of habitat restoration and operational flexibility within the system, and to increase flood protection levels of service. Future projects that will be implemented in Phase II of the regional restoration project will benefit water quality in the IRL and St. Lucie through reduction of nutrient runoff.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	300,000			300,000					
Construction	600,000					600,000			
<b>Expenditure Total</b>	<b>900,000</b>	<b>0</b>		<b>300,000</b>	<b>0</b>	<b>600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	500,000		200,000		300,000				
Grants	400,000			100,000	300,000				
<b>Revenue Total</b>	<b>900,000</b>	<b>0</b>	<b>200,000</b>	<b>100,000</b>	<b>600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

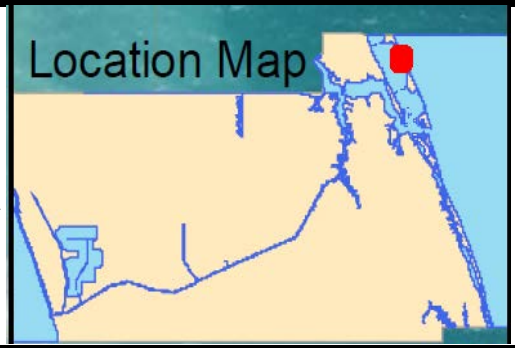
## OPERATING BUDGET IMPACT

None for Phase I. Operational costs will be provided in the future for Phase II projects as they are identified and developed.



## Beachwalk Pasley - FCT Site

<b>Category</b>	Non-Concurrency
<b>CIP Rating Score</b>	65
<b>Project Number</b>	2155
<b>Location</b>	Hutchinson Island
<b>District</b>	1
<b>Project Limits</b>	Pasley East & West: 2.06 ac. A-1-A E to ocean & 5.35 ac. A-1-A W to IC; Dubner: 2.78 ac. IC to ocean; Beachwalk: 2.75 ac. A-1-A E to ocean.
<b>Related Projects</b>	All FCT sites
<b>Lead Dept/Division</b>	Engineering / Ecosystem Restoration



### DESCRIPTION

Project components include:

- (1) Permeable parking area to allow for public access - COMPLETED
- (2) A nature trail to provide passive recreation and related educational opportunities - COMPLETED
- (3) Dune crossover for beach access - COMPLETED
- (4) Bike rack - COMPLETED
- (5) Interpretive and directional signage - COMPLETED
- (6) Habitat Restoration - COMPLETED
- (7) Shower facilities - PLANNED

### BACKGROUND

The ~13 acre site was acquired in 93'-95' in cooperation with the State of Florida and has specific site improvements required as part of the initial Grant Award Agreement (GAA). The conceptual development plan and GAA for the Beachwalk/Pasley site consists of the following: parking area, site signage, dune crossover, shower facilities, bike racks, interpretive displays, and additional directional signage will be provided along SR A1A to inform the public of the park's location and facilities. All of the afore mentioned required infrastructure has been completed with the exception of the shower facilities. The primary use of the project site will be to provide public beach access and conservation of native habitat. Management objective is to ensure resource protection from the impacts of development. The site is comprised of environmentally sensitive beach dune and mangrove communities, growth management regulations and state regulatory requirements do not afford the same level of protection as fee simple ownership in conjunction with a public land management programs.

### PROJECT ORIGATION

Mandates-Florida Communities Trust

### JUSTIFICATION

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities that are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	20,000			20,000					
<b>Expenditure Total</b>	<b>20,000</b>	<b>0</b>		<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Conservation Impact Fee	20,000		20,000						
<b>Revenue Total</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000/ year for all sites.

## Bob Graham Beach Addition - FCT Site

**Category** Non-Concurrency  
**CIP Rating Score** 65  
**Project Number** 2155  
**Location** Hutchinson Island  
**District** 1



**Project Limits**

**Related Projects** All FCT Sites  
**Lead Dept/Division** Engineering / Ecosystem Restoration



**DESCRIPTION**

- Project components include:
- (1) Permeable parking area to allow for public access - PROPOSED
  - (2) A nature trail - COMPLETED
  - (3) Dune crossover for beach access - PROPOSED
  - (4) Bike rack - PROPOSED
  - (5) Interpretive and directional signage - PROPOSED
  - (6) Canoe/Kayak Launch & boardwalk - PROPOSED
  - (7) Shower facilities - PROPOSED
  - (8) Sheltered picnic area - PROPOSED
  - (9) Post & rail fence w/gate - PROPOSED
  - (10) Habitat Restoration - COMPLETED

**BACKGROUND**

The ~5.5 acre site was acquired in 2004 in cooperation with the Florida Community Trust (FCT) and has specific site improvements required as part of the initial Grant Award Agreement (GAA). The primary use of the project site will be to provide public beach access and conservation of native habitat. The conceptual development plan and GAA for the Bob Graham Beach Addition site consists of the following: parking area, site signage, dune crossover, shower facilities, bike racks, nature trail, canoe/kayak launch - to include boardwalk to provide access, sheltered picnic area, post and rail fence w/gate. All of the aforementioned required infrastructure exists, with the exception of the sheltered picnic area, on the contiguous Martin County properties. However, the existing infrastructure cannot be utilized to meet the FCT GAA requirements unless the restrictive covenants of the GAA are extended to those parcels as well. Staff will continue to work within the County and with FCT to extend the restrictive covenant to adjacent properties, which will in effect complete all FCT infrastructure obligations for this property.

**PROJECT ORIGINATION** Mandates-Florida Communities Trust

**JUSTIFICATION**

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities which are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	60,000								60,000
Construction	400,000								400,000
Monitoring	50,000								50,000
<b>Expenditure Total</b>	<b>510,000</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>510,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	510,000								510,000
<b>Revenue Total</b>	<b>510,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>510,000</b>

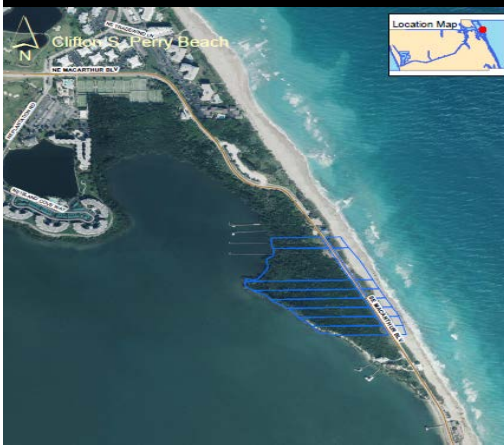
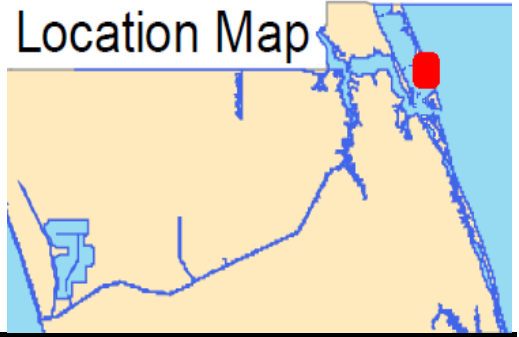
**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

## Clifton S Perry Beach - FCT Site

**Category** Non-Concurrency  
**CIP Rating Score** 65  
**Project Number** 2123C  
**Location** Jensen Beach  
**District** 1  
**Project Limits** NE MacArthur Blvd, ~ 0.7 miles south of the causeway linking Hutchinson Island to the mainland. MacArthur crosses the eastern side.  
**Related Projects** ALL FCT SITES  
**Lead Dept/Division** Engineering / Ecosystem Restoration



### DESCRIPTION

Project components include:

- (1) a small shellrock parking area to allow for public access;
- (2) An interpretative trail & boardwalk to provide passive recreation and related educational opportunities;
- (3) A kayak/canoe launch;
- (4) A fishing pier;
- (5) An overwater educational pavillion;
- (7) park benches ; and
- (8) A sidewalk to connect the property to Santa Lucea Beach and
- (9) FUTURE PLANNED: restroom facilities (the one facility which is unfunded on this sheet)

The property will be open to the public and operated as a passive recreational area

### BACKGROUND

Perry Beach is a largely undisturbed natural area with frontage along both the Atlantic Ocean & the Indian River Lagoon (IRL). This portion of the IRL is included within the Jensen Beach to Jupiter Inlet Aquatic Preserve. Perry Beach supports several imperiled biological communities, including beach and dune, coastal strand, maritime hammock, and tidal (mangrove) swamp. Acquisition of Perry Beach provided an opportunity to preserve and showcase these rapidly disappearing native habitats. The site also provides important habitat for several rare plant and animal species. Martin County acquired this property using funds from the 2006 Conservation Lands Sales Tax and grant funding from Florida Communities Trust.

### PROJECT ORIGATION

Mandates-Florida Communities Trust

### JUSTIFICATION

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities which are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

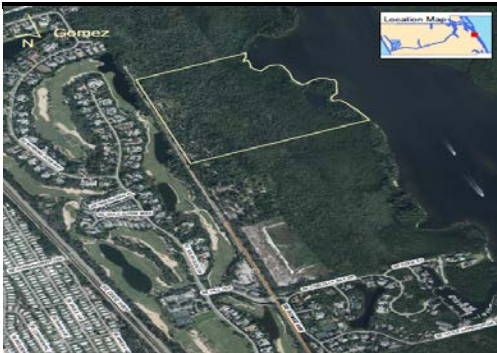
Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	95,000	70,000							25,000
Land	8,912,500	8,912,500							
Construction	550,000		400,000	400,000					150,000
<b>Expenditure Total</b>	<b>9,557,500</b>	<b>8,982,500</b>		<b>400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>175,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Sales Tax	9,382,500	8,982,500	400,000						
<b>Revenue Total</b>	<b>9,382,500</b>	<b>8,982,500</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>175,000</b>

### OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

## Gomez Preserve - FCT Site

**Category** Non-Concurrency  
**CIP Rating Score** 65  
**Project Number** 2155C  
**Location** Hobe Sound  
**District** 3  
**Project Limits** Located in central Martin County ~ 4.5 miles south of the St. Lucie Inlet a quarter mile east of A1A forming the western boundary of IRL.  
**Related Projects** ALL FCT SITES  
**Lead Dept/Division** Engineering / Ecosystem Restoration



### DESCRIPTION

Project components include:

- (1) a crushed shell pathway linking to the East Coast Greenway;
- (2) a picnic pavilion;
- (3) a historical display with interpretive signage;
- (4) Exercise and stretch stations along the trail; and
- (5) a covered park bench;

The property will be open to the public and operated as a passive recreational area.

### BACKGROUND

Gomez is a 61-acre natural area in Hobe Sound acquired in cooperation with the State of Florida, and has specific site improvements required as part of the initial Grant Award Agreement (GAA).. The site is a primarily undisturbed natural area that borders the Indian River Lagoon (IRL). This portion of the IRL is included within the Jensen Beach to Jupiter Inlet Aquatic Preserve. Gomez supports several imperiled biological communities, including scrubby flatwoods, freshwater and mangrove tidal swamp. Acquisition of Perry Beach provided an opportunity to preserve and showcase these rapidly disappearing native habitats. The site also provides important habitat for several rare plant and animal species. Martin County acquired this property using funds from Florida Communities Trust (FCT).

### PROJECT ORIGINATION

Mandates-Florida Communities Trust

### JUSTIFICATION

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities which are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

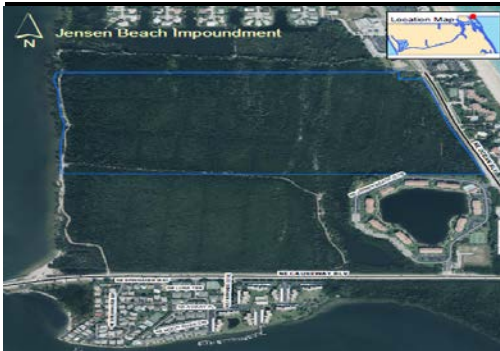
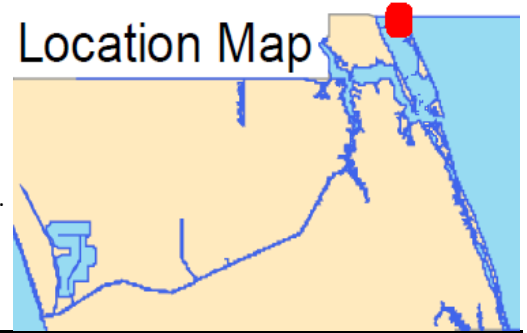
Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	28,000	28,000							
Land	2,080,000	2,080,000							
Construction	172,000			172,000					
<b>Expenditure Total</b>	<b>2,280,000</b>	<b>2,108,000</b>	<b>0</b>	<b>172,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
District MSTU	200,000	28,000	172,000						
Sales Tax	2,080,000	2,080,000							
<b>Revenue Total</b>	<b>2,280,000</b>	<b>2,108,000</b>	<b>172,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

## Jensen Beach Impoundment - FCT Site

<b>Category</b>	Non-Concurrency
<b>CIP Rating Score</b>	65
<b>Project Number</b>	2155
<b>Location</b>	Jensen Beach
<b>District</b>	1
<b>Project Limits</b>	Located on the Indian River Lagoon Aquatic Preserve and adjacent to the Dutcher parcel, a 61-acre conservation land.
<b>Related Projects</b>	ALL FCT SITES
<b>Lead Dept/Division</b>	Engineering / Ecosystem Restoration



### DESCRIPTION

Project components include:

- (1) Permeable parking area to allow for public access - PROPOSED
- (2) A nature/bike trail - COMPLETED
- (3) Picnic Pavilion - PROPOSED
- (4) Bike rack - PROPOSED
- (5) Interpretive and directional signage - PROPOSED
- (6) Canoe/Kayak Launch - PROPOSED
- (7) Kiosk – PROPOSED
- (8) Habitat Restoration - COMPLETED

### BACKGROUND

The ~61 acre site was acquired in 2004 in cooperation with the Florida Community Trust (FCT) and has specific site improvements required as part of the initial Grant Award Agreement (GAA). The conceptual development plan and GAA for the Jensen Beach Impoundment site consists of the following: parking area, picnic pavilion, hiking/biking trails, bike racks, providing a canoe/kayak launching/landing site, informational kiosk and interpretive signage. The aforementioned parking area and canoe/kayak launch site exist on the contiguous Martin County property. However, the existing infrastructure cannot be utilized to meet the FCT GAA requirements unless the restrictive covenants of the GAA are extended to those parcels as well. The primary use of the project site will be to provide public beach access and conservation of native habitat. Management objective is to ensure resource protection from the impacts of development. The site is comprised of mangrove communities and a functional mosquito impoundment, growth management regulations and state regulatory requirements do not afford the same level of protection as fee simple ownership in conjunction with a public land management programs.

### PROJECT ORIGINATION

Mandates-Florida Communities Trust

### JUSTIFICATION

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities which are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

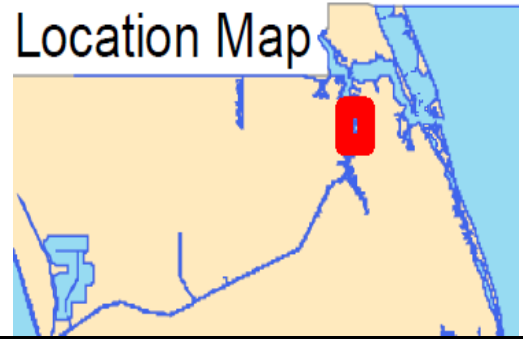
Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	60,000			60,000					
Construction	440,000			40,000					400,000
Monitoring	40,000			25,000					15,000
<b>Expenditure Total</b>	<b>540,000</b>	<b>0</b>	<b>0</b>	<b>125,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>415,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Conservation Impact Fee	125,000		125,000						
<b>Revenue Total</b>	<b>125,000</b>	<b>0</b>	<b>125,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>415,000</b>

### OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

## Kiplinger - FCT Site

**Category** Non-Concurrency  
**CIP Rating Score** 65  
**Project Number** 2155  
**Location** Stuart  
**District** 5  
**Project Limits** West Side of SR 76 south of Indian Street "T" intersection & northern 2/3 mangrove fringed island in So. Fork St. Lucie River.  
**Related Projects** ALL FCT SITES  
**Lead Dept/Division** Engineering / Ecosystem Restoration



### DESCRIPTION

Project components include:

- (1) Permeable parking area for public access - COMPLETED
- (2) A nature trail - COMPLETED
- (3) Picnic Table - COMPLETED
- (4) Boardwalk/fishing pier - COMPLETED
- (5) Interpretive and directional signage - COMPLETED
- (6) Canoe/Kayak Launch - PROPOSED
- (7) Kiosk - COMPLETED
- (8) Habitat Restoration - COMPLETED
- (9) Wildlife Hospital - PROPOSED

### BACKGROUND

The ~164 acre site was acquired in 1994 in cooperation with the Florida Community Trust (FCT) and has specific site improvements required as part of the initial Grant Award Agreement (GAA). The conceptual development plan and GAA for the Kiplinger site consists of the following: parking area, picnic tables, hiking trail, providing a canoe/kayak launching site, informational kiosk and interpretive signage, habitat restoration, and a Wildlife Hospital. The afore mentioned Wildlife Hospital has since been constructed in conjunction with the Audubon Society on property they own in western Martin County. However, the infrastructure requirement specified within the FCT GAA may require the construction of a similar piece of infrastructure. The primary use of the project site will be to provide public beach access and conservation of native habitat. Management objective is to ensure resource protection from the impacts of development. The site is comprised of a mosaic of different habitats including scrub, pine flatwoods, depression marsh, bay-gall and tidal swamp.

### PROJECT ORIGATION

Mandates-Florida Communities Trust

### JUSTIFICATION

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities which are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

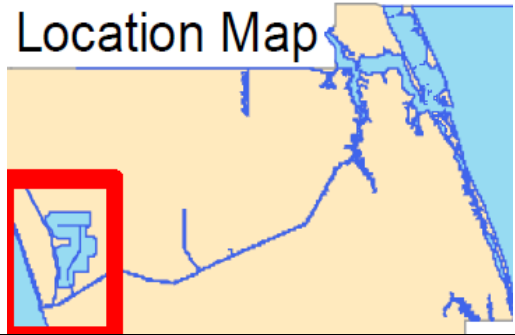
Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	40,000								40,000
Construction	400,000								400,000
Monitoring	25,000								25,000
<b>Expenditure Total</b>	<b>465,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>465,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	0								
<b>Revenue Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>465,000</b>

### OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

## Lake Okeechobee Ridge - FCT Site

**Category** Non-Concurrency  
**CIP Rating Score** 65  
**Project Number** 2155  
**Location** Port Mayaca  
**District** 3  
**Project Limits** Adjacent to historic Conners Highway/US 441. The site is an elongated rectangle with 5 miles of right-of-way frontage on Conners Highway.  
**Related Projects**  
**Lead Dept/Division** Engineering / Ecosystem Restoration



### DESCRIPTION

Project components include:

- (1) Permeable parking area to allow for public access - COMPLETED
- (2) A nature trail - COMPLETED
- (3) Kiosk - COMPLETED
- (4) Interpretive and directional signage - COMPLETED
- (5) Habitat Restoration - PROPOSED
- (6) Relocation of drainage canal - PROPOSED

### BACKGROUND

The ~202 acre site was acquired in 1996 in cooperation with the Florida Community Trust (FCT) and has specific site improvements required as part of the initial Grant Award Agreement (GAA). The conceptual development plan and GAA for the Lake Okeechobee Ridge site consists of the following: parking area, hiking trail, informational kiosk and interpretive signage, relocation of agricultural drainage canal, and habitat restoration on ~70ac of currently active agricultural land on the site.

Lake Okeechobee Ridge represents one of the last remnants of the historical shoreline of Lake Okeechobee and as such is comprised of large Bald Cypress and hardwood hammock vegetation which will provide a shaded, scenic addition to the Florida National Scenic Trail around Lake Okeechobee. The primary use of the project site will be to provide public access and conservation of native habitat. The primary management objectives are to provide public access and to ensure resource protection from the impacts of development.

### PROJECT ORIGINATION

Mandates-Florida Communities Trust

### JUSTIFICATION

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities which are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	40,000				40,000				
Construction	600,000					600,000			
Monitoring	10,000				10,000				
<b>Expenditure Total</b>	<b>650,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	650,000				50,000	600,000			
<b>Revenue Total</b>	<b>650,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

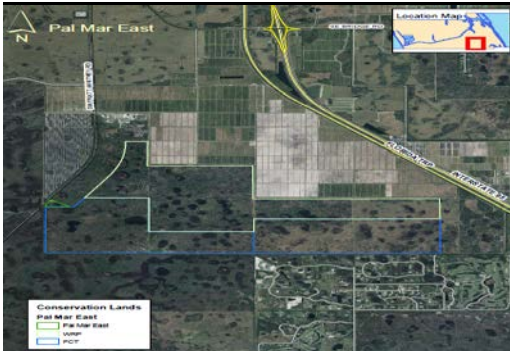
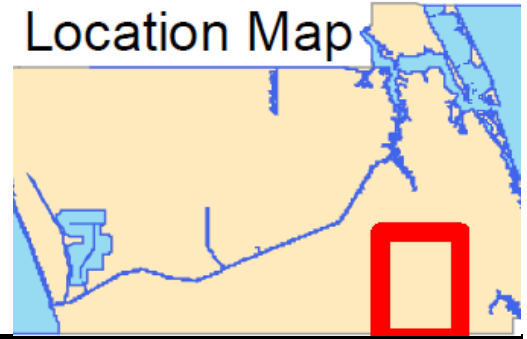
### OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

## Pal Mar East Phase 1 & 2 - FCT Site

**Category** Non-Concurrency  
**CIP Rating Score** 65  
**Project Number** 2155  
**Location** Indiantown  
**District** 3  
**Project Limits** Southern MC between County Road 711 and Florida's Turnpike  
**Related Projects** ALL FCT SITES  
**Lead Dept/Division** Engineering / Ecosystem Restoration

### Location Map



### DESCRIPTION

Project components include:

- (1) a parking area designed to allow for equestrian access-COMPLETED;
- (2) a nature trail (half of the trail has been constructed);
- (3) connection to the Ocean to Lake Trail;
- (4) two picnic pavilions (one pavilion has been installed); and
- (8) interpretive signage

The property will be open to the public and operated as a passive recreational area.

### BACKGROUND

The Pal-Mar East project is ~ 2,886 acres located in southern Martin County. Pal-Mar East was acquired to enhance Martin County and SFWMD's ability to protect the area's natural resources, provide outdoor recreational opportunities, and to assist in the restoration of the federally designated "Wild and Scenic" Northwest Fork of the Loxahatchee River. Martin County acquired this property using funds from Florida Communities Trust (FCT). County Staff are working with FCT on a modification to the management plan in an attempt to reduce project costs and develop uses that are more appropriate for the property.

### PROJECT ORIGATION

Mandates-Florida Communities Trust

### JUSTIFICATION

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities which are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Land	43,344,620	43,344,620							
Construction	142,000	90,000		22,000					30,000
<b>Expenditure Total</b>	<b>43,486,620</b>	<b>43,434,620</b>	<b>0</b>	<b>22,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	22,000		22,000						
Sales Tax	43,434,620	43,434,620							
<b>Revenue Total</b>	<b>43,456,620</b>	<b>43,434,620</b>	<b>22,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>30,000</b>

### OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.



# River Cove

**Category** Non-Concurrency  
**CIP Rating Score** 65  
**Project Number** 2123B  
**Location** Jensen Beach  
**District** 1  
**Project Limits** River Cove Parcel is located adjacent the Indian River on Hutchinson Island at the landing of the Stuart Causeway  
**Related Projects** ALL FCT SITES  
**Lead Dept/Division** Engineering / Ecosystem Restoration



### DESCRIPTION

Project components include:

- (1) An improved parking area with one space for a school bus;
- (2) a picnic pavillion;
- (3) a nature trail;
- (4) interpretive signage;
- (5) creation of a living shoreline; and
- (6) restoration of the site's natural resources;

### BACKGROUND

The River Cove Parcel was purchased with ½ cent sales tax conservation funds and is being maintained by the Ecosystem Restoration and Management Division. River Cove contains a mixture of habitats including beach shoreline, mangrove tidal swamp, maritime hammock and disturbed uplands. Site restoration components include creating a living shoreline, removing invasive/exotic vegetation and restoring native plant communities on site. Fencing & a gate were constructed to limit access and protect the site's natural resources. Future site improvements will focus on providing enhanced and appropriate public access to environmental education programs such as those associated with Florida Oceanographic Society and the Environmental Studies Center.

### PROJECT ORIGINATION

Availability of Sales Tax Funds

### JUSTIFICATION

The River Cove Parcel is located adjacent the Indian River on Hutchinson Island at the landing of the Stuart Causeway. This property was purchased with ½ cent sales tax conservation funds and is being maintained by the Ecosystem Restoration and Management Division. To date minimal improvements have been made to the site, including fencing to protect the shoreline. This site is a frequently used shoreline access. This project will create appropriate access to the site that would improve its protection while allowing public access.

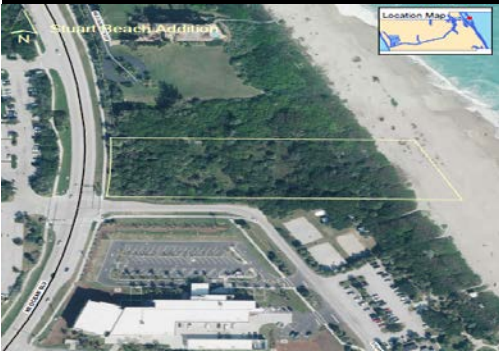
Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	20,000			20,000					
Land	926,161	926,161							
Construction	79,585	9,585		70,000					
<b>Expenditure Total</b>	<b>1,025,746</b>	<b>935,746</b>	<b>0</b>	<b>90,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Grants	0								
Sales Tax	1,025,746	935,746	90,000						
<b>Revenue Total</b>	<b>1,025,746</b>	<b>935,746</b>	<b>90,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

## Stuart Beach Addition - FCT Site

**Category** Non-Concurrency  
**CIP Rating Score** 65  
**Project Number** 2155  
**Location** Jensen Beach  
**District** 1  
**Project Limits** Bounded on the west by SR A1A, on the south by Stuart Beach, on the north by vacant private property and on the east by the Atlantic Ocean  
**Related Projects**  
**Lead Dept/Division** Engineering / Ecosystem Restoration



### DESCRIPTION

Project components include:

- (1) parking facilities;
- (2) a dune crossover;
- (3) showers;
- (5) an educational kiosk;
- (7) park benches ; and
- (8) restoration of native plant communities (completed).

### BACKGROUND

Project site is 2.9 acre site located in eastern Martin County, Florida, on Hutchinson Island. Perry Beach supports several imperiled biological communities, including beach and dune, coastal strand, maritime hammock, and tidal (mangrove) swamp. Acquisition of Perry Beach provided an opportunity to preserve and showcase these rapidly disappearing native habitats. The site provides important habitat for several rare plant and animal species. The project site also provides additional beach access for the residents of, as well as visitors to, Martin County. Martin County acquired this property using funds from Florida Communities Trust (FCT). County Staff are working with FCT on a modification to the management plan in an attempt to reduce project costs and develop uses that are more appropriate for the property.

### PROJECT ORIGINATION

Mandates-Florida Communities Trust

### JUSTIFICATION

Martin County partnered with the Florida Communities Trust (FCT) Program in the 1990-2000's to acquire environmentally sensitive lands and parks with a primary focus on providing public access to public lands. Each acquisition required a Grant Award Agreement (GAA), which specifies the infrastructure and other public access facilities which are required to be constructed by Martin County as per the State agreement. This project meets those obligations.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	50,000								50,000
Land	579,387	579,387							
Construction	62,000	22,000							40,000
<b>Expenditure Total</b>	<b>691,387</b>	<b>601,387</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Sales Tax	601,387	601,387							
<b>Revenue Total</b>	<b>601,387</b>	<b>601,387</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>90,000</b>

### OPERATING BUDGET IMPACT

On-going maintenance costs for the upkeep of facilities are expected to come out of future operating budgets, although we will pursue grant funding to the extent possible, and develop volunteer agreements for those groups willing to assist in activities like trail maintenance. The anticipated recurring maintenance costs for facilities (repair / maintenance of signs, gates, fencing, pavilions, trails, etc.) is \$25,000 / year for all sites.

## Salerno Creek Retrofit Boardwalk Restoration

**Category** Non-Concurrency  
**CIP Rating Score** 64  
**Project Number** TBD  
**Location** Stuart  
**District** 4  
  
**Project Limits** Within the existing Salerno Creek Stormwater Retrofit  
  
**Related Projects**  
**Lead Dept/Division** Engineering / Ecosystem Restoration



**DESCRIPTION**

The pathway facilities to be addressed are located at the Salerno Creek Retrofit stormwater treatment area in Port Salerno. The pathway includes a wooden boardwalk over the lake as well as a hardened pathway along the banks of the facility.

**BACKGROUND**

The Salerno Creek Retrofit was a stormwater treatment area constructed in 2003 which included a lake for stormwater treatment to the Salerno Creek watershed as well as a pathway for public use of the facility. The pathway included a wooden boardwalk over the lake as well as a hardened asphalt pathway along the banks for the lake. This project includes replacing the boardwalk decking and railing with recycled plastic lumber. Improvements also include maintenance to the hardened asphalt pathway.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

The wooden boardwalk decking and railing have reached the end of the life cycle. The asphalt pathway is in need of preventative maintenance to avoid future costly replacement.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	375,000				375,000				
<b>Expenditure Total</b>	<b>375,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>375,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	375,000				375,000				
<b>Revenue Total</b>	<b>375,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>375,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

Maintenance costs during the first three years after replacement will be minimal. Annual maintenance costs for routine maintenance is estimated at \$2000.

# Hilltop Water Quality Improvement Project

**Category** Non-Concurrency  
**CIP Rating Score** 63  
**Project Number** TBD  
**Location** Jensen Beach  
**District** 1

**Project Limits** S of Jensen Beach Blvd; N of South Street

**Related Projects** Engineering / Capital Projects  
**Lead Dept/Division** Engineering / Ecosystem Restoration



**DESCRIPTION**

Project consists of the design and construction of approximately 1250 linear feet of exfiltration trench on NE Hilltop Street. The work includes the removal and replacement of driveways, landscaping and sprinklers, the re-grading of water quality swales, utility support, roadway repairs and other related work.

**BACKGROUND**

The Engineering Department has identified this area as in need of roadway repairs and drainage improvements. In an effort to work collaboratively, this project is to install exfiltration trench to provide water quality treatment and drainage improvements prior to the pavement of the roadway.

**PROJECT ORIGATION**

Infrastructure Needs

**JUSTIFICATION**

This area historically experiences prolonged roadway flooding and standing water. This project will provide water quality benefits to assist the County in meeting TMDL / BMAP requirements. The project will also improve roadside drainage that will increase the longevity of the roadway.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	125,000	125,000							
Construction	250,000			250,000					
<b>Expenditure Total</b>	<b>375,000</b>	<b>125,000</b>		<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	375,000	125,000		250,000					
<b>Revenue Total</b>	<b>375,000</b>	<b>125,000</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

**OPERATING BUDGET IMPACT**

None

# Crooked Creek Weir Rehabilitation

**Category** Non-Concurrency  
**CIP Rating Score** 58  
**Project Number** TBD  
**Location** Stuart  
**District** 4

**Project Limits** Crooked Creek outfall near St. Lucie Blvd. /  
 Crooked Creek bridge (894014)

**Related Projects**  
**Lead Dept/Division** Engineering / Ecosystem Restoration



**DESCRIPTION**

This project is to repair an existing weir on Crooked Creek near SE St Lucie Blvd. Erosion around the weir has been a continued maintenance issue for many years and now could possibly impact St Lucie Blvd. The project will entail extending the weir embedment further into the side of the creek bank, pouring a concrete cap on the weir and providing proper compaction of the soils around the embedment.

**BACKGROUND**

This weir was constructed in the late 1990's to provide attenuation for stormwater runoff from the Commerce Park area, Commerce Avenue, SE Dixie Highway and western Golden gate area. The weir has functioned sufficiently, however, during major storm events erosion around the weir has occurred on a number of instances. In the past concrete grout has been poured around the end of the weir to fill the void from the erosion. This is a temporary repair and during subsequent storm events the erosion has become worse, and to the point, where any further erosion may cause damage to SE St. Lucie Blvd.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

The existing structure is failing due to erosion impacts.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	175,000			175,000					
<b>Expenditure Total</b>	<b>175,000</b>	<b>0</b>	<b>0</b>	<b>175,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Franchise Fees	175,000			175,000					
<b>Revenue Total</b>	<b>175,000</b>	<b>0</b>	<b>0</b>	<b>175,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

**OPERATING BUDGET IMPACT**

Maintenance costs during the first three years after replacement will be minimal. Annual maintenance costs for routine maintenance is minimal.

# Stormwater Infrastructure Rehabilitation

**Category** Non-Concurrency  
**CIP Rating Score** 58  
**Project Number** TBD  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Countywide stormwater facilities and infrastructure rehabilitation.  
  
**Related Projects**  
**Lead Dept/Division** Engineering / Ecosystem Restoration



## DESCRIPTION

The Engineering Department has identified existing infrastructure associated with the County's stormwater projects that are in need of repair, rehabilitation or replacement, and the costs associated with these repairs exceed the normal budget for operation and maintenance.

## BACKGROUND

In the past 20 years, Martin County has invested in numerous stormwater quality projects that serve multiple purposes, primarily to provide water quality treatment to runoff prior to discharging into the estuary, and secondarily, to provide additional flood protection for their neighborhoods. Additionally, they are public use amenities to the neighborhoods they serve. Many of them provide public access and are well utilized by residents.

## PROJECT ORIGATION

Infrastructure Needs

## JUSTIFICATION

The infrastructure of many of the early stormwater quality projects have exceeded their life expectancy and are now in need of repair, rehabilitation or replacement. Many of the repairs are in regards to the primary function of the projects such as re-planting or re-grading of the STAs, some repairs are for public safety.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	5,000,000			500,000	500,000	500,000	500,000	500,000	2,500,000
<b>Expenditure Total</b>	<b>5,000,000</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Franchise Fees	5,000,000			500,000	500,000	500,000	500,000	500,000	2,500,000
<b>Revenue Total</b>	<b>5,000,000</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>
								<b>Total Unfunded</b>	<b>0</b>

## OPERATING BUDGET IMPACT

Life cycle maintenance and restoration keeps operating budget level and reduces complaints and repair costs.

# Cypress Creek Weir

**Category** Non-Concurrency  
**CIP Rating Score** 53  
**Project Number** 9057  
**Location** South County / Loxahatchee Watershed  
**District** 3

**Project Limits** E of Old Trail, W of Gulfstream Citrus Rd, w/in Cypress Creek Canal

**Related Projects**  
**Lead Dept/Division** Engineering / Ecosystem Restoration



**DESCRIPTION**

This project is to design, permit and construct a new weir within the Cypress Creek Canal. Due to the size and depth of the existing canal, the water table in the area has been lowered. To satisfy a SFWMD permit requirement, the Old Trail community has provided Martin County with \$122,000 to put towards the design and construction of this weir for hydrologic improvements within the watershed.

**BACKGROUND**

Martin County and the South Florida Water Management District cooperatively purchased the Cypress Creek property in an effort to restore the Northwest Fork of the Loxahatchee River. The Cypress Creek watershed includes natural areas, residential developments and golf courses. Runoff leaving these areas is now routed through the Cypress Creek Canal, which runs along the boundary separating the Cypress Creek natural area from the Old Trail golf course community. The canal drains approximately 40 square miles into the Northwest Fork, and for years the high flows in the canal have caused scouring which has resulted in sediment deposition when it discharges into the river.

**PROJECT ORIGINATION**

Levels of Service/Comprehensive Plan Requirements

**JUSTIFICATION**

This project will contribute to restoration of acquired wetlands (Culpepper) and assist with restoration of the Loxahatchee River as described in the Comprehensive Everglades Restoration Plan (CERP). It involves the construction of a weir in the Cypress Creek Canal to improve the hydrology of the watershed and reduce the downstream impacts from high flow events and a stormwater treatment area. Chapter 9 (9.1G.3) Conservation and Open Space Element of the Martin County Comprehensive Growth Management Plan.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	207,000			207,000					
Construction	460,000								460,000
<b>Expenditure Total</b>	<b>667,000</b>	<b>0</b>		<b>207,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>460,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Donation	122,000		122,000						
Stormwater MSTU	85,000			85,000					
<b>Revenue Total</b>	<b>207,000</b>	<b>0</b>	<b>122,000</b>	<b>85,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>460,000</b>

**OPERATING BUDGET IMPACT**

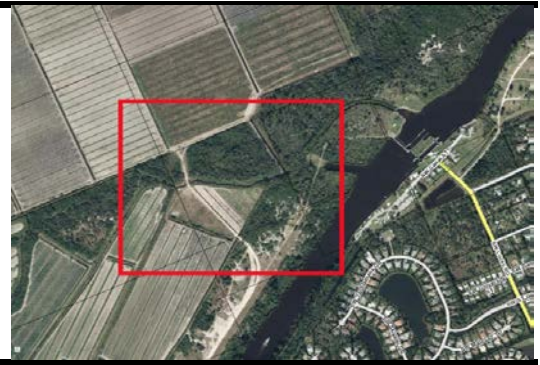
Operating budget impacts will be determined once project design is complete. Typically, annual maintenance costs for a weir structure can range from \$1500 - \$3000 / year.

# Hogg Creek Alternative Treatment Technology Project

**Category** Non-Concurrency  
**CIP Rating Score** 53  
**Project Number** TBD  
**Location** West of St Lucie Locks  
**District** 5

**Project Limits** N of 96th St, S or Grove St, E of Citrus Blvd and w of C-44 Canal

**Related Projects**  
**Lead Dept/Division** Engineering / Ecosystem Restoration



**DESCRIPTION**

This project is an Integrated Chemical and Wetland Treatment Technology (ICWTT) facility that combines chemical treatment with conventional treatment wetlands. Water is provided via a pump station to the facility and a chemical, such as aluminum sulfate, is added. Nutrients in the water settle out and then the water is further polished through floating and submerged aquatic vegetation ponds. The project will require land acquisition, design, survey and permitting, construction and monitoring. An 18-20 acre site will be needed for the project.

**BACKGROUND**

The County has invested in two similar HWTT projects in Bessey and Danforth Creeks, that have proven to be effective and efficient in providing water quality treatment to waters prior to discharging into the St. Lucie River and Estuary. Due to the treatment efficiency and effectiveness of these types of projects, it was identified that another HWTT-type project is a necessary component to meet required water quality standards.

**PROJECT ORIGINATION**

Mandates-TMDL/BMAP

**JUSTIFICATION**

This project will benefit the citizens of Martin County by reducing the nutrient loading to the estuary and assisting the County in meeting the Total Maximum Daily Load (TMDL).

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	300,000			300,000					
Land	500,000	500,000							
Construction	2,500,000				2,500,000				
Monitoring	200,000					200,000			
<b>Expenditure Total</b>	<b>3,500,000</b>	<b>500,000</b>		<b>300,000</b>	<b>2,500,000</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	1,250,000	500,000		750,000					
Grants	2,100,000				2,100,000				
Stormwater MSTU	150,000		5,000	145,000					
<b>Revenue Total</b>	<b>3,500,000</b>	<b>500,000</b>	<b>5,000</b>	<b>895,000</b>	<b>2,100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

**OPERATING BUDGET IMPACT**

FDACS has 9 operational sites that the Legislature has provided continuing appropriations for their O&M. Martin County's two HWTT sites are included in these O&M appropriations, and Martin County would look to include the O&M costs for this project in future Legislative appropriations.



# Manatee Creek Technology Assessment

**Category** Non-Concurrency  
**CIP Rating Score** 53  
**Project Number** 1236A  
**Location** Port Salerno  
**District** 4  
  
**Project Limits** S. of Cove Rd; W. of Old Dixie  
  
**Related Projects**  
**Lead Dept/Division** Engineering / Ecosystem Restoration



### DESCRIPTION

This project is to monitor the Manatee Creek Phase 2 and Phase 3 water quality project and specifically evaluate the efficiency of the de-nitrification bed to determine if this innovative alternative technology could be applied in other areas of Martin County to assist in meeting requirements under the Total Maximum Daily Load (TMDL) / Basin Management Action Plan (BMAP) program.

### BACKGROUND

The Manatee Creek Retrofit Project has been a three-phased project starting with design and construction of Phase I STA in 2006 to serve the Salvatori Road area. Phase 2 consisted of construction of an STA system in the area of Front & Railway Avenues, Arthur Street, and Primrose Way. Phase 3 was completed in 2012 with the conversion of the retired Dixie Park Wastewater Treatment Plant into a 9.5 acre STA. As part of this construction, a specialized de-nitrification bed was installed as an innovative alternative treatment technology. Both an Indian River Lagoon National Estuary Program grant and a FDEP / TMDL grant have been applied for, and if successful in obtaining either grant(s), funds would be expected in FY17.

### PROJECT ORIGINATION

Mandates-TMDL/BMAP

### JUSTIFICATION

Investing in alternative treatment technologies has potential to reduce future water quality projects costs and can be used to retrofit existing projects within other areas of Martin County to improve upon nutrient load reductions to assist in meeting Total Maximum Daily Load (TMDL) / Basin Management Action Plan (BMAP) compliance.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Monitoring	200,000			200,000					
<b>Expenditure Total</b>	<b>200,000</b>	<b>0</b>		<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Grants	100,000			100,000					
Stormwater MSTU	100,000		100,000						
<b>Revenue Total</b>	<b>200,000</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

None

## Ranch Colony Berm Phase 2

**Category** Non-Concurrency  
**CIP Rating Score** 53  
**Project Number** 9054  
**Location** South County  
**District** 3  
  
**Project Limits** West of and adjacent to Ranch Colony  
  
**Related Projects**  
**Lead Dept/Division** Engineering / Ecosystem Restoration



### DESCRIPTION

In cooperation with the Loxahatchee River Preservation Initiative, Martin County completed construction of approximately 2/3 of the Ranch Colony Berm, and replaced/enhanced two 84" culverts and two additional structures along the berm. There are 3 easements that need to be obtained to complete the remainder of the berm construction / enhancements. This project is to obtain the remaining three easements and complete construction of the Ranch Colony Berm enhancements.

### BACKGROUND

Martin County and the South Florida Water Management District cooperatively purchased the Cypress Creek property in an effort to restore the Northwest Fork of the Loxahatchee River. The Cypress Creek watershed includes natural areas, residential developments and golf courses. Historically, the lands drained eastward via sheetflow into Cypress Creek and then into the Northwest Fork of the Loxahatchee. Runoff leaving these areas is now routed through the Cypress Creek Canal.

### PROJECT ORIGINATION

Levels of Service/Comprehensive Plan Requirements

### JUSTIFICATION

Mitigates flood hazard.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	100,000					100,000			
Land	100,000			100,000					
Construction	800,000						800,000	0	
<b>Expenditure Total</b>	<b>1,000,000</b>	<b>0</b>		<b>100,000</b>	<b>0</b>	<b>100,000</b>	<b>800,000</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	220,000					220,000		0	
Grant	400,000					400,000		0	
Stormwater MSTU	380,000		50,000	50,000		280,000		0	
<b>Revenue Total</b>	<b>1,000,000</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Martin County will initiate discussions with South Florida Water Management District to discuss shared maintenance responsibility for this facility. Martin County is currently maintaining the existing berm (mowing) and will continue to do so until such a time that other maintenance partners agree to share responsibility.

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **PUBLIC TRANSPORTATION**

**FY 2017  
MARTIN COUNTY CAPITAL IMPROVEMENT PLAN (CIP)  
PUBLIC TRANSPORTATION EXPENDITURE SUMMARY**

Project	C or N	Rating	Total	To Date	Unfunded	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
		Score									
Bus Acquisition	N	39	5,511,411	0	0	1,911,411	400,000	400,000	400,000	400,000	2,000,000
<b>Expenditure Totals</b>			<b>5,511,411</b>	<b>0</b>	<b>0</b>	<b>1,911,411</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>2,000,000</b>

**PUBLIC TRANSPORTATION REVENUE SUMMARY**

Revenue		Total	To Date	Carryover	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
FDOT Reimbursement		800,000		800,000	0	0	0	0	0	0
Grant		4,711,411		561,411	550,000	400,000	400,000	400,000	400,000	2,000,000
<b>Revenue Total</b>		<b>5,511,411</b>	<b>0</b>	<b>1,361,411</b>	<b>550,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>2,000,000</b>

# **FY17 CAPITAL IMPROVEMENT PLAN**



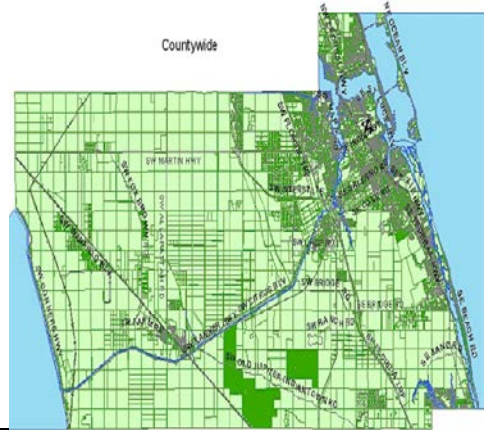
## **NON-CONCURRENCY PROJECTS**

# BUS ACQUISITION

**Category** Non-Concurrency  
**CIP Rating Score** 39  
**Project Number**  
**Location** County-wide  
**District** County-wide

**Project Limits** Martin County Public Transit crosses both the Palm Beach County and St. Lucie County borders.

**Related Projects** N/A  
**Lead Dept/Division** Engineering  
**Year Project Initiated** 1987



**DESCRIPTION**

Transit replacement and expansion vehicles for the County's Public Transit fixed route service fleet. Preventative maintenance, minor repairs and fuel are provided by the on-road contractor.

**BACKGROUND**

Martin County BOCC starting applying for and accepting Federal Transit Administration (FTA) grant funds in 1987. Martin County must provide mass public transit to its citizens in compliance with the FTA Master Agreement. Martin County Public Transit, "MARTY", operates three fixed routes, one commuter express route and ADA complementary door-to-door services. Services operate from 6:50am - 7:30pm Monday - Friday. Martin County is required to operate, maintain, acquire and retire rolling stock as appropriate to ensure a safe, dependable and continuous service.

**PROJECT ORIGINATION**

Levels of Service/Comprehensive Plan Requirements

**JUSTIFICATION**

Martin County currently owns \$1,443,388 in rolling stock with a mixed fleet of nine (9) light duty vehicles. The average useful lifecycle per vehicle in the fleet is five (5) years. Two (2) vehicles are past their useful lifecycle and two (2) vehicles will reach their useful lifecycle in 2016. In order to maintain and operate the current level of fixed route service at maximum efficiency, the County must invest in heavy duty replacement vehicles with a 10 - 12 year lifecycle.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Equipment	5,511,411			1,911,411	400,000	400,000	400,000	400,000	2,000,000
<b>Expenditure Total</b>	<b>5,511,411</b>			<b>1,911,411</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>2,000,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Grant	4,711,411		561,411	550,000	400,000	400,000	400,000	400,000	2,000,000
FDOT Reimbursement	800,000		800,000						
<b>Revenue Total</b>	<b>5,511,411</b>		<b>1,361,411</b>	<b>550,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>2,000,000</b>

**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

The replacement of vehicles at their useful lifecycle reduces overall maintenance costs of the program.

# FY17 CAPITAL IMPROVEMENT PLAN



## ROADS

**FY 2017  
MARTIN COUNTY CAPITAL IMPROVEMENT PLAN (CIP)  
ROADS EXPENDITURE SUMMARY**

Project	C or N	Rating Score	Total	To Date	Unfunded	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022-FY2026
St. Lucie Shores/Palm City Gardens Neighborhood Restoration (101725)	N	73	1,058,000	52,000	0	1,006,000	0	0	0	0	0
North River Shores Neighborhood Restoration (101726)	N	73	2,334,000	52,000	0	2,282,000	0	0	0	0	0
Turtle Creek Restoration (101732)	N	73	759,000	0	0	759,000	0	0	0	0	0
Golden Gate Neighborhood Restoration (101733)	N	73	2,545,000	0	0	105,000	2,440,000	0	0	0	0
Old Palm City Neighborhood Restoration (101738)	N	73	3,009,000	0	0	0	150,500	2,858,500	0	0	0
Port Salerno Neighborhood Restoration (101739)	N	73	2,470,000	0	0	0	123,500	2,346,500	0	0	0
Sunset Trail Corridor Neighborhood Restoration (101740)	N	73	674,000	0	0	0	34,000	640,000	0	0	0
Coral Gardens Neighborhood Restoration (101742)	N	73	1,394,000	0	0	0	70,000	1,324,000	0	0	0
Hibiscus Park Neighborhood Restoration (101743)	N	73	1,254,000	0	0	0	0	52,500	1,201,500	0	0
Mack Dairy Road Improvements (101708)	N	64	1,150,000	0	0	1,150,000	0	0	0	0	0
Britt Road Bridge Replacement (105301)	N	64	1,733,000	0	0	1,733,000	0	0	0	0	0
Murphy Road (Over C-23) Bridge Replacement (105303)	N	64	3,337,215	0	0	25,000	25,000	25,000	3,262,215	0	0
High Meadow Ave Resurfacing & Bike Lanes (101711)	N	58	1,399,115	10,000	0	65,000	0	1,324,115	0	0	0
Mapp Road Resurfacing & Drainage (101716)	N	58	2,343,000	162,500	0	2,180,500	0	0	0	0	0
Savannah Road Resurfacing & Bike (101749)	N	58	1,210,921	0	0	20,000	0	0	1,190,921	0	0
Pinecrest Lakes - Warner Creek Culvert Replacement (105304)	N	58	810,000	0	0	810,000	0	0	0	0	0
Indian Street Resurfacing (US1 to Railroad) (101750)	N	54	355,368	0	0	15,000	0	0	340,368	0	0
CR-A1A/Dixie Highway Resurfacing (Jefferson to Indian) (101751)	N	54	653,892	0	0	0	20,000	0	0	633,892	0
Resurfacing/Drainage/Striping (1017)	N	49	90,143,703	0	0	1,835,000	1,114,431	1,295,620	966,157	14,427,495	70,505,000
SW Murphy Road Resurfacing (101715)	N	49	1,009,139	14,954	0	55,046	0	939,139	0	0	0
Farm Road Restoration (101724)	N	49	2,282,000	183,000	0	2,099,000	0	0	0	0	0
Indian Street Resurfacing (Dixie Hwy to St. Lucie Blvd) (101752)	N	49	350,938	0	0	0	10,000	0	0	340,938	0
Bridge Replacement/Renovations (1053)	N	49	2,850,000	0	0	225,000	225,000	300,000	300,000	300,000	1,500,000
Seabranh Blvd Resurfacing (101709)	N	43	1,016,217	1,900	0	68,100	0	946,217	0	0	0
SE Cove Road Resurfacing (101712)	N	43	1,497,776	0	0	60,000	10,000	0	1,427,776	0	0
SW Mapp Road Resurfacing (101714)	N	43	1,256,688	13,325	0	56,675	1,186,688	0	0	0	0
Palm City Farms Neighborhood Restoration (101718)	N	43	4,069,000	935,000	0	156,000	2,978,000	0	0	0	0
Jensen Beach Neighborhood Restoration (101719)	N	43	1,601,000	526,000	0	0	0	45,000	1,030,000	0	0
Pinecrest Lakes Neighborhood Restoration (101720)	N	43	4,304,000	923,000	0	3,381,000	0	0	0	0	0
Poinciana Gardens Neighborhood Restoration (101721)	N	43	1,379,000	556,000	0	0	823,000	0	0	0	0
Heritage Ridge Neighborhood Restoration (101723)	N	43	2,740,000	935,000	0	0	45,000	1,760,000	0	0	0
Southwood Neighborhood Restoration (101727)	N	43	637,000	0	0	637,000	0	0	0	0	0
Northwood Neighborhood Restoration (101728)	N	43	363,000	0	0	363,000	0	0	0	0	0
Jensen Park Estates Neighborhood Restoration (101729)	N	43	814,000	0	0	814,000	0	0	0	0	0
Britt Road Restoration (101730)	N	43	479,000	0	0	479,000	0	0	0	0	0
Goldenrod Road/Westmoreland Ave Restoration (101731)	N	43	647,000	0	0	647,000	0	0	0	0	0
Fisherman's Cove Neighborhood Restoration (101734)	N	43	1,798,000	0	0	103,000	1,695,000	0	0	0	0
Hobe Heights/East Ridge Estates Neighborhood Restoration (101735)	N	43	1,364,000	0	0	105,000	1,259,000	0	0	0	0
Vista Salerno Neighborhood Restoration (101736)	N	43	772,000	0	0	33,000	739,000	0	0	0	0
Booker Park/New Hope Neighborhood Restoration (101737)	N	43	3,175,000	0	0	0	190,500	2,984,500	0	0	0
Tropical Farms Neighborhood Restoration (101741)	N	43	1,623,000	0	0	0	81,000	1,542,000	0	0	0
New Monrovia/Cove Ridge Neighborhood Restoration (101744)	N	43	1,483,000	0	0	0	0	74,000	1,409,000	0	0
Dixie Park Neighborhood Restoration (101745)	N	43	1,485,000	0	0	0	0	74,500	1,410,500	0	0
Indiantown Park Neighborhood Restoration (101746)	N	43	2,916,000	0	0	0	0	121,500	2,794,500	0	0
Rocky Point Neighborhood Restoration (101747)	N	43	3,398,000	0	0	0	0	141,500	3,256,500	0	0
St. Lucie Blvd Resurfacing (Indian St. to Ocean Blvd) (101753)	N	43	851,408	0	0	0	25,000	0	0	826,408	0
Cove Road Box Culvert Replacement (105305)	N	43	1,183,000	0	0	55,000	1,128,000	0	0	0	0
Dixie Highway Box Culvert Replacement (105306)	N	43	1,742,000	0	0	75,000	1,667,000	0	0	0	0
Pine Lake Drive Bridge Replacement (105307)	N	43	1,673,000	0	0	0	0	125,500	1,547,500	0	0
South Beach Road (CR707) Resurfacing	N	43	7,019,183	0	0	475,000	0	6,544,183	0	0	0
CR-A1A (Dixie Hwy) Streetlights	N	40	758,939	308,939	0	450,000	0	0	0	0	0
CR609 Guardrail (101748)	N	39	828,660	0	0	15,000	0	0	813,660	0	0
Heavy Equipment Replacement (4957)	N	34	8,221,296	0	3,470,517	450,000	450,000	450,000	450,000	450,000	5,971,296
Annual Commitments (1019)	N	33	6,000,000	0	0	600,000	600,000	600,000	600,000	600,000	3,000,000
Hutchinson Island Beautification (2028A)	N	33	1,166,910	0	0	207,060	106,650	106,650	106,650	106,650	533,250
Traffic Signal Rehabilitations	N	24	11,174,000	520,000	0	634,000	1,180,000	1,130,000	1,130,000	1,130,000	5,450,000
Multimodal Pathways (1011)	N	21	450,000	0	0	45,000	45,000	45,000	45,000	45,000	225,000
Bridge Road Sidewalk	N	21	401,564	0	0	10,000	0	391,564	0	0	0
Intersection Improvements (1016)	C	33	3,825,000	0	0	375,000	450,000	375,000	375,000	375,000	1,875,000
SR-714 (SW Martin Highway) Widening	C	N/A	17,444,000	0	11,609,000	1,835,000	450,000	0	0	4,000,000	11,159,000
SR-710 (SW Warfield Blvd) DRI Widening	C	N/A	3,030,000	0	2,713,574	0	450,000	0	0	0	2,580,000
Traffic Signal Modification on US-1 at Mall Access Road	C	N/A	1,858,717	0	0	255,000	450,000	153,717	0	1,000,000	0
SR-710 (SW Warfield Blvd) Widening	C	N/A	45,763,424	1,868,003	35,638,614	0	1,195,466	6,171,732	0	889,609	35,638,614
<b>Expenditure Totals</b>			<b>277,334,073</b>	<b>7,061,621</b>	<b>53,431,705</b>	<b>26,748,381</b>	<b>21,416,735</b>	<b>34,887,937</b>	<b>23,657,247</b>	<b>25,124,992</b>	<b>138,437,160</b>



**ROADS REVENUE SUMMARY**

Revenue		Total	To Date	Carryover	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022- FY2026
Ad Valorem		40,771,170	2,426,000	0	3,834,517	3,834,517	3,834,517	3,834,517	3,834,517	19,172,585
Road MSTU		29,516,004	1,335,179	555,995	2,762,483	2,762,483	2,762,483	2,762,483	2,762,483	13,812,415
CRA-TIF		1,080,605				227,557	322,314	426,478	104,256	
Gas Tax		20,095,718	866,439	1,417,779	1,729,000	1,729,000	1,800,500	1,729,000	1,729,000	9,095,000
Private Contribution		391,426	0	75,000	0	0	316,426	0	0	0
Grant		20,021,418	0	355,910	2,075,000	806,688	9,363,095	5,999,598	1,421,127	0
FPL Franchise Fee		91,791,000	566,000	6,400,000	8,325,000	8,500,000	8,500,000	8,500,000	8,500,000	42,500,000
State Funds		17,818,527	1,868,003	0	2,090,000	1,645,466	6,325,449	0	5,889,609	0
Impact Fees		450,000	0	0	45,000	45,000	45,000	45,000	45,000	225,000
Hutchinson Island MSTU		1,066,500	0	0	106,650	106,650	106,650	106,650	106,650	533,250
Assessment		900,000	0	0	900,000	0	0	0	0	0
<b>Revenue Total</b>		<b>223,902,368</b>	<b>7,061,621</b>	<b>8,804,684</b>	<b>21,867,650</b>	<b>19,657,361</b>	<b>33,376,434</b>	<b>23,403,726</b>	<b>24,392,642</b>	<b>85,338,250</b>

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **NON-CONCURRENCY PROJECTS**

## St. Lucie Shores/Palm City Gardens Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 73  
**Project Number** 101725  
**Location** Palm City  
**District** Five  
  
**Project Limits** St. Lucie Shores and Palm City Gardens  
  
**Related Projects** All American Ditch Stormwater Retrofit  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



### DESCRIPTION

#3 Ranked Infrastructure Reinvestment Program project includes complete restoration of the neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of Palm City Gardens and the limited areas of St. Lucie Farms addressed in the All American Ditch Stormwater Quality Retrofit project. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and pavement rating. This project will be coordinated with the Martin County Utilities & Solid Waste Department septic to sewer program.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

The drainage pipe health index is poor and the pavement condition is poor.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	52,000	52,000							
Construction	1,006,000			1,006,000					
<b>Expenditure Total</b>	<b>1,058,000</b>	<b>52,000</b>	<b>0</b>	<b>1,006,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	52,000	52,000							
Ad Valorem	1,006,000			1,006,000					
<b>Revenue Total</b>	<b>1,058,000</b>	<b>52,000</b>	<b>0</b>	<b>1,006,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

## North River Shores Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 73  
**Project Number** 101726  
**Location** Stuart  
**District** One  
  
**Project Limits** North River Shores Subdivisions, Coconut Subdivision & Palm Lake Park Subdivision  
  
**Related Projects** MC Utilities Septic to Sewer  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



### DESCRIPTION

#8 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project will be coordinated with the Martin County Utilities & Solid Waste Department septic to sewer program.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and pavement rating.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service." Chapter 10 of the Comprehensive Plan establishes goals, objectives and levels of service for effluent disposal.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	52,000	52,000							
Construction	2,282,000			2,282,000					
<b>Expenditure Total</b>	<b>2,334,000</b>	<b>52,000</b>	<b>0</b>	<b>2,282,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	1,103,517	52,000		1,051,517					
Road MSTU	1,230,483			1,230,483					
<b>Revenue Total</b>	<b>2,334,000</b>	<b>52,000</b>	<b>0</b>	<b>2,282,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$4,000.00.

## Turtle Creek Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 73  
**Project Number** 101732  
**Location** Tequesta  
**District** Three  
  
**Project Limits** Turtle Creek Subdivision - South County  
  
**Related Projects** Loxahatchee River District Septic to Sewer  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



### DESCRIPTION

#42 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This neighborhood infrastructure restoration will be coordinated with the Septic to Sewer project being performed by the Loxahatchee River District, which will be installed in phases.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service." The roadway has been crack sealed and resurfacing is required to preserve maintenance investment.

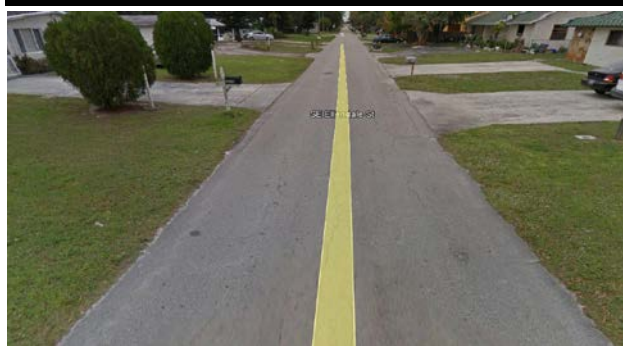
Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	759,000			759,000					
<b>Expenditure Total</b>	<b>759,000</b>	<b>0</b>	<b>0</b>	<b>759,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>	<b>Total</b>	<b>To Date</b>	<b>Carryover</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22-FY26</b>
FPL Franchise Fee	759,000			759,000					
<b>Revenue Total</b>	<b>759,000</b>	<b>0</b>	<b>0</b>	<b>759,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

## Golden Gate Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 73  
**Project Number** 101733  
**Location** Stuart  
**District** Two  
  
**Project Limits** Golden Gate Subdivision  
  
**Related Projects** MC Utilities Septic to Sewer  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



### DESCRIPTION

#5 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. Neighborhood restoration includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project will be coordinated with the Martin County Utilities & Solid Waste Department septic to sewer program.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	105,000			105,000					
Construction	2,440,000				2,440,000				
<b>Expenditure Total</b>	<b>2,545,000</b>	<b>0</b>	<b>0</b>	<b>105,000</b>	<b>2,440,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	2,545,000			105,000	2,440,000				
<b>Revenue Total</b>	<b>2,545,000</b>	<b>0</b>	<b>0</b>	<b>105,000</b>	<b>2,440,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$4,000.00.

## Old Palm City Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 73  
**Project Number** 101738  
**Location** Palm City  
**District** Five  
  
**Project Limits**  
  
**Related Projects** MC Utilities Septic to Sewer, Mapp Road  
**Lead Dept/Division** Resurfacing & Drainage Improvements  
**Engineering/Capital Projects**  
**Year Project Initiated** 2013



**DESCRIPTION**  
 #6 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. Neighborhood restoration scope includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project will be coordinated with the Martin County Utilities & Solid Waste Department septic to sewer program.

**BACKGROUND**

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with the septic to sewer program.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	150,500				150,500				
Construction	2,858,500					2,858,500			
<b>Expenditure Total</b>	<b>3,009,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,500</b>	<b>2,858,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	150,500				150,500				
FPL Franchise Fee	2,858,500					2,858,500			
<b>Revenue Total</b>	<b>3,009,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,500</b>	<b>2,858,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

**OPERATING BUDGET IMPACT**

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

## Port Salerno Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 73  
**Project Number** 101739  
**Location** Port Salerno  
**District** Four  
  
**Project Limits** Port Salerno between Port Salerno Elementary/Port Salerno Park and Cove Road  
  
**Related Projects** New Monrovia / Cove Ridge Neighborhood Restoration; Septic to Sewer  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

#22 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of Port Salerno west of Dixie Highway between Port Salerno Elementary/Port Salerno Park and Cove Road. This project will be coordinated with the septic to sewer program.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	123,500				123,500				
Construction	2,346,500					2,346,500			
<b>Expenditure Total</b>	<b>2,470,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>123,500</b>	<b>2,346,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	1,118,000				123,500	994,500			
FPL Franchise Fee	1,352,000					1,352,000			
<b>Revenue Total</b>	<b>2,470,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>123,500</b>	<b>2,346,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.



## Sunset Trail Corridor Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 73  
**Project Number** 101740  
**Location** Palm City  
**District** Five  
  
**Project Limits** Neighborhood south of Sunset Trail; Sunset Trail & Berry Avenue  
  
**Related Projects** Mapp Road Resurfacing & Drainage Improvements;  
**Lead Dept/Division** Old Palm City Neighborhood Restoration  
**Engineering/Capital Projects**  
**Year Project Initiated** 2014



### DESCRIPTION

#25 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of Port Salerno west of Dixie Highway between Port Salerno Elementary/Port Salerno Park and Cove Road.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	34,000				34,000				
Construction	640,000					640,000			
<b>Expenditure Total</b>	<b>674,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34,000</b>	<b>640,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	674,000				34,000	640,000			
<b>Revenue Total</b>	<b>674,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34,000</b>	<b>640,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

## Coral Gardens Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 73  
**Project Number** 101742  
**Location** Stuart  
**District** Four  
  
**Project Limits** Coral Gardens Subdivision  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

#28 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the Coral Gardens subdivision. scope includes

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	70,000				70,000				
Construction	1,324,000					1,324,000			
<b>Expenditure Total</b>	<b>1,394,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70,000</b>	<b>1,324,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	728,017				70,000	658,017			
Road MSTU	665,983					665,983			
<b>Revenue Total</b>	<b>1,394,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70,000</b>	<b>1,324,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

## Hibiscus Park Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 73  
**Project Number** 101743  
**Location** Stuart  
**District** Four  
  
**Project Limits** Hibiscus Park Subdivision  
  
**Related Projects** MC Utilities Septic to Sewer  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

#20 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This neighborhood infrastructure restoration project will be coordinated with the Septic to Sewer project being performed by the Martin County Utilities & Solid Waste Department.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will coordinated with the septic to sewer program.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	52,500					52,500			
Construction	1,201,500						1,201,500		
<b>Expenditure Total</b>	<b>1,254,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>52,500</b>	<b>1,201,500</b>	<b>0</b>	<b>0</b>

Revenues	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Road MSTU	52,500					52,500			
FPL Franchise Fee	1,201,500						1,201,500		
<b>Revenue Total</b>	<b>1,254,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>52,500</b>	<b>1,201,500</b>	<b>0</b>	<b>0</b>

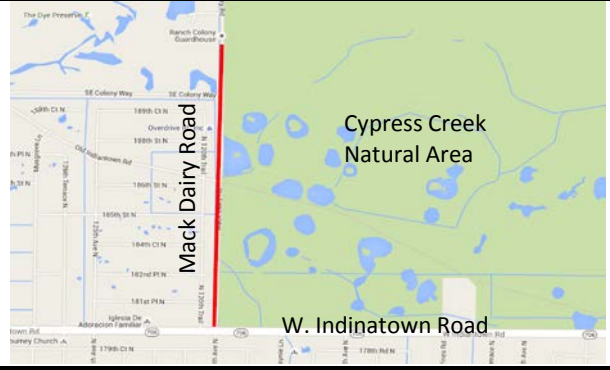
**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

## Mack Dairy Road Improvements

**Category** Non-concurrency  
**CIP Rating Score** 64  
**Project Number** 101708  
**Location** South County  
**District** Three  
  
**Project Limits** Indiantown Road north to the entrance of Ranch Colony  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2010



### DESCRIPTION

Maintenance of Mack Dairy Road lying between Indiantown Road and Old Indiantown Road is the responsibility of Ranch Colony and the Links POA through an Agreement with Palm Beach County. Martin County is proposing to put Mack Dairy Road on the FY 17 Tax Roll for an Assessable Road project. The road needs to be brought up to Palm Beach County standards in order for the road to be turned over to Palm Beach County for maintenance.

### BACKGROUND

Private developments in Martin County have been responsible for maintaining the public section of this road since 1981. The 2-lane roadway is approximately 0.6 mile long. Residents of Ranch Colony in Martin County have sought to revise their agreement with Palm Beach County to maintain Mack Dairy Road since 2010. The Palm Beach County section of Mack Dairy Road continues to be the only access to these Martin County residents.

### PROJECT ORIGINATION

Complaints

### JUSTIFICATION

In 1981, little or no traffic from Palm Beach County residents utilized this roadway. By 2010 approximately 35% of the traffic on the roadway was from Palm Beach County. The road continues to receive significant travel from both counties since it is the only way to access that portion of Martin County, provides access to a Palm Beach County Park that is gaining use and popularity, has a Palm Beach County Fire Rescue Station and has the only lighted intersection for that section of Jupiter Farms laying north of Indiantown Rd. to Indiantown Road.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	50,000			50,000					
Construction	1,100,000			1,100,000					
<b>Expenditure Total</b>	<b>1,150,000</b>	<b>0</b>	<b>0</b>	<b>1,150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Road MSTU	100,000		100,000						
FPL Franchise Fee	50,000			50,000					
Assessment	900,000			900,000					
Grant	100,000			100,000					
<b>Revenue Total</b>	<b>1,150,000</b>	<b>0</b>	<b>100,000</b>	<b>1,050,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

No impact to the operating budget. This section of Mack Dairy Road is located in Palm Beach County.

## Britt Road Bridge - Bridge Replacement

**Category** Non-concurrency  
**CIP Rating Score** 64  
**Project Number** 105301  
**Location** Jensen Beach  
**District** One  
  
**Project Limits** Bridge Replacement  
  
**Related Projects** Britt Road Restoration  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



### DESCRIPTION

The Britt Road Bridge Replacement project replaces a 50' long bridge on Britt Road over Britt Creek. The scope of work includes Engineering Design, Permitting and Construction. It is planned that at least one lane of traffic over Britt Creek will be kept open during all phases of the construction.

### BACKGROUND

The existing Britt Road Bridge has a sufficiency rating of 42, a health index of 71.61 is functionally obsolete and has a reduced load rating. Funding for the replacement of this bridge is included in the FY17 State Appropriations budget.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

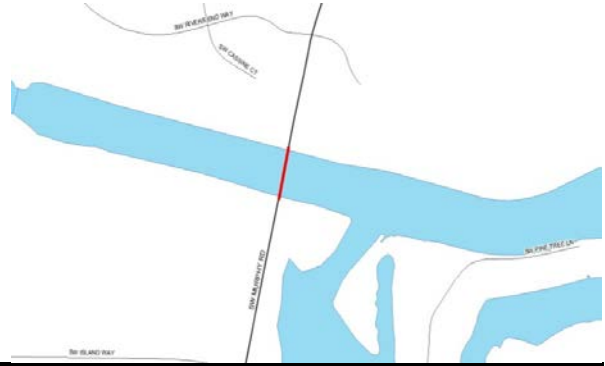
Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	233,000			233,000					
Construction	1,500,000			1,500,000					
<b>Expenditure Total</b>	<b>1,733,000</b>	<b>0</b>	<b>0</b>	<b>1,733,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Gas Tax	233,000		233,000						
Grant	1,500,000			1,500,000					
<b>Revenue Total</b>	<b>1,733,000</b>	<b>0</b>	<b>233,000</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Life cycle replacement of bridges keeps operating budget level.

## Murphy Road (Over C-23) Bridge Replacement

**Category** Non-concurrency  
**CIP Rating Score** 64  
**Project Number** 105303  
**Location** Palm City  
**District** Five  
  
**Project Limits** Demolition, removal and reconstruction.  
  
**Related Projects** Murphy Road Resurfacing  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



### DESCRIPTION

The Murphy Rd. Bridge replacement includes removal and reconstruction of a 230' long two lane bridge over the C-23 Canal. The bridge will be demolished and reconstructed in phases so that one lane of traffic will remain open at all times during the construction. Project elements include replacement of bridge pilings, substructure construction, construction of a new precast deck slab bridge, relocation of an existing waterline, MOT, drainage improvements, and other incidental work.

### BACKGROUND

The Murphy Rd. Bridge over C-23 has a sufficiency rating of 32.7, a health index of 85.47 is functionally obsolete and has a reduced load rating. Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Local Agency Program (LAP) for FY20 for 3,062,215. Grant funds do not cover design/survey/contingency. \*The grant identified is programmed into the FDOT work program.\*

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	75,000			25,000	25,000	25,000			
Construction	3,262,215						3,262,215		
<b>Expenditure Total</b>	<b>3,337,215</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>3,262,215</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Gas Tax	275,000		75,000	75,000	75,000	50,000			
Grant	3,062,215						3,062,215		
<b>Revenue Total</b>	<b>3,337,215</b>	<b>0</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>50,000</b>	<b>3,062,215</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Life cycle replacement of bridges keeps operating budget level.

## High Meadow Avenue Resurfacing & Bike Lanes

**Category** Non-concurrency  
**CIP Rating Score** 58  
**Project Number** 101711  
**Location** Palm City  
**District** Five  
  
**Project Limits** CR-714/SW Martin Highway to SW Murphy Road



**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

Milling, resurfacing and widening for 4' bike lane approximately 1.8 miles along SW High Meadow Avenue (from CR-714/SW Martin Highway to SW Murphy Road). High Meadow is a two lane, county maintained, major arterial roadway.

### BACKGROUND

The roadway is currently deficient containing evidence of rutting, longitudinal transverse cracking and delamination. This project was a MPO Project Priority #1 in 2014 and Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Local Agency Program (LAP) for FY19. Grant funds do not cover design/survey/contingency. \*The grant identified is programmed into the FDOT work program.\*

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

In 2015, the pavement condition rating for this road was Mill & Resurface. Once pavement conditions drop below a Preservative Maintenance rating, the roads deteriorate at an increasingly rapid rate. The Transportation Element of the Comprehensive Plan requires that the County provide bicycle lanes on new or resurfaced collectors and arterials (Policy 5.4A.3) Policy 5.4A.6 - Prioritize needed sidewalks & bicycle facilities. Policy 5.4A.7 - Identify & seek funding for sidewalk and bicycle facilities.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	75,000	10,000		65,000					
Construction	1,324,115					1,324,115			
<b>Expenditure Total</b>	<b>1,399,115</b>	<b>10,000</b>	<b>0</b>	<b>65,000</b>	<b>0</b>	<b>1,324,115</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Road MSTU	186,000	10,000	52,000	62,000	62,000				
Grant	1,213,115					1,213,115			
<b>Revenue Total</b>	<b>1,399,115</b>	<b>10,000</b>	<b>52,000</b>	<b>62,000</b>	<b>62,000</b>	<b>1,213,115</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

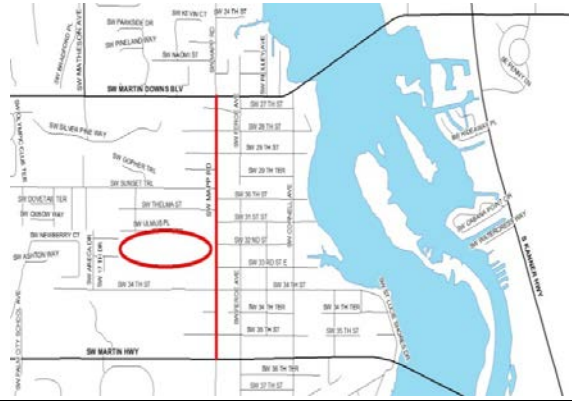
Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000 per year.

# Mapp Road Resurfacing & Drainage Improvements

**Category** Non-Concurrency  
**CIP Rating Score** 58  
**Project Number** 101716  
**Location** Palm City  
**District** Five

**Project Limits** Mapp Road from Martin Highway/CR 714 to Martin Downs/SR 714

**Related Projects** Old Palm City Neighborhood Restoration  
**Lead Dept/Division** Sunset Trail Corridor Neighborhood Restoration  
**Year Project Initiated** Engineering/Capital Projects  
 2007



**DESCRIPTION**

In the FY 16 CIP this project was titled the Mapp Road Multi-Modal and Resurfacing Project. The additional project scope consists of finalizing a SFWMD permitted design to implement drainage relief to Old Palm City via stormwater conveyance along the corridor to an expanded stormwater retention pond and ultimately Danforth Creek. The project includes the addition of bike lanes, remove/replace existing failing pipes, resurfacing, and drainage conveyance of SW Mapp Road-Martin Downs Blvd. to Martin Hwy (CR-714).

**BACKGROUND**

In 2010 a large stormwater treatment pond behind the Fire Station on Mapp Road was designed and permitted. The stormwater pond provided treatment and flooding mitigation for the neighborhood east of Mapp Road. This design was put on the shelf because of limited TIFF funding. The project was redesigned as an on street parking and landscaping project with localized stormwater treatment and 5' bike lanes. The bike lanes and resurfacing are funded through an FDOT Transportation Alternatives Program grant.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

In 2015, the pavement condition rating for this road was Mill & Resurface with multiple areas of roadway settlement. The addition of the stormwater pond will enhance stormwater treatment, provide TMDL credits and provide flood mitigation to the Old Palm City neighborhood. The current flooding in Palm City reduces the pavement lifecycle of the neighborhood streets and creates problems with existing septic tanks. The Transportation Element of the Comprehensive Plan requires that the County provide bicycle lanes on new or resurfaced collectors and arterials (Policy 5.4A.3).

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	162,500	162,500							
Construction	2,180,500			2,180,500					
<b>Expenditure Total</b>	<b>2,343,000</b>	<b>162,500</b>	<b>0</b>	<b>2,180,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Revenues	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Gas Tax	37,500	37,500							
Grant	255,500		255,500						
FPL Franchise	2,050,000	125,000	1,925,000						
<b>Revenue Total</b>	<b>2,343,000</b>	<b>162,500</b>	<b>2,180,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

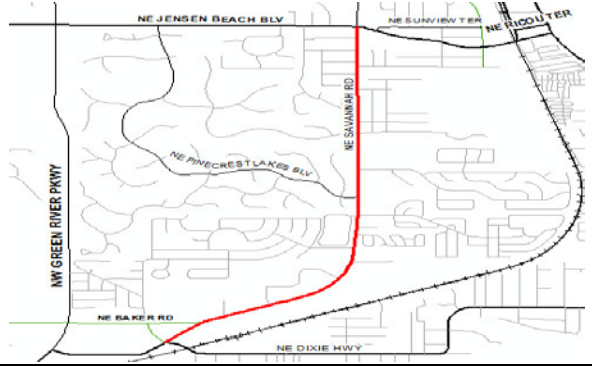
**OPERATING BUDGET IMPACT**

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine road repairs is estimated at \$2,000.00. Typically, annual maintenance costs for a Stormwater Treatment Area are approximately \$1000 - \$1200 / year / acre. With an 11.6-acre Lake / STA system costs would be between \$11,600 to \$14,000 per year.



## Savannah Road Resurfacing & Bike Lanes

**Category** Non-concurrency  
**CIP Rating Score** 58  
**Project Number** 101749  
**Location** Jensen Beach  
**District** One  
  
**Project Limits** NE Cardinal Ave. to Jensen Beach Blvd.  
  
**Related Projects** Savannah Road Exfiltration  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2015



### DESCRIPTION

Roadway widening for on-street bike lanes and milling and resurfacing on Savannah Road from Jensen Beach Boulevard to Cardinal Avenue. The project will also include the removal and replacement of failing drainage piping and new pavement markings.

### BACKGROUND

This project was a MPO Project Priority #2 in 2015 and Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Local Agency Program (LAP) for FY20. Grant funds do not cover design/survey/contingency. \*The grant identified is programmed into the FDOT work program.\*

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

The Transportation Element of the Comprehensive Plan Objective 5.4A to improve the transportation system to appropriately accommodate bicycle and pedestrian design and facility requirements. Policy 5.4A.3. Include bicycle lanes on new/resurfaced collectors and arterials. Policy 5.4A.7. Identify and seek funding for sidewalks and bicycle facilities. Policy 5.4B.1. Establish pedestrian and bicycle facilities around schools.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	20,000			20,000					
Construction	1,190,921						1,190,921		
<b>Expenditure Total</b>	<b>1,210,921</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>1,190,921</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Road MSTU	201,000			20,000			181,000		
Grant	1,009,921						1,009,921		
<b>Revenue Total</b>	<b>1,210,921</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>1,190,921</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs and cleaning drainage structures is estimated at \$3,000.00.

## Pinecrest Lakes - Warner Creek Culvert Replacement

**Category** Non-concurrency  
**CIP Rating Score** 58  
**Project Number** 105304  
**Location** Jensen Beach  
**District** One  
  
**Project Limits** NE Bayberry Lane at Warner Creek  
  
**Related Projects** Savannahs Regional Restoration  
**Lead Dept/Division** Pinecrest Lakes Neighborhood Restoration  
**Engineering/Capital Projects**  
**Year Project Initiated** 2013



### DESCRIPTION

Replacement of existing triple 42" corrugated metal pipe culverts with a single span precast concrete arch bridge. The new opening will alleviate stormwater flow constrictions at the roadway crossing. There have been repeated occurrences of flooding in the subdivision during heavy rainfall events. The proposed improvement is supplemental to the Ecosystems Restoration & management Warner Creek Retrofit project as well as the neighborhood restoration project.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. The corrugated metal pipes have reached the end of the life cycle and are in need of replacement. Also, the drainage flow capacity is undersized for the required flow in the existing creek.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	810,000			810,000					
<b>Expenditure Total</b>	<b>810,000</b>	<b>0</b>	<b>0</b>	<b>810,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	810,000			810,000					
<b>Revenue Total</b>	<b>810,000</b>	<b>0</b>	<b>0</b>	<b>810,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after replacement will be minimal. Annual maintenance costs for routine maintenance is estimated at \$2,000.00.

## Indian Street Resurfacing (US1 to Railroad)

**Category** Non-concurrency  
**CIP Rating Score** 54  
**Project Number** 101750  
**Location** Stuart  
**District** Two  
  
**Project Limits** US-1/Federal Hwy to Railroad Right-of-Way  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2015



**DESCRIPTION**

Milling and resurfacing of a 1,300' ± long segment of SE Indian Street; repair of leaking drainage piping and drainage structures using the URETEK shallow subsurface polyurethane injection repair method; and removal and replacement of approximately 160 SF of damaged sidewalk.

**BACKGROUND**

The BOCC granted permission to apply for funding on 2/17/15 (item 8A1). The project is funded by the State of Florida Department of Transportation under the small County Outreach Program (SCOP) grant and County match funds for FY20. Grant funds do not cover design/surveying/contingency. \*The grant identified is programmed into the FDOT work program.\*

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

The grant funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	15,000			15,000					
Construction	340,368						340,368		
<b>Expenditure Total</b>	<b>355,368</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>340,368</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Grant	232,026						232,026		
Road MSTU	123,342			15,000			108,342		
<b>Revenue Total</b>	<b>355,368</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>340,368</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

**OPERATING BUDGET IMPACT**

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs and cleaning drainage structures is estimated at \$2,000.00.

## CR-A1A/Dixie Highway Resurfacing (Jefferson to Indian)

**Category** Non-Concurrency  
**CIP Rating Score** 54  
**Project Number** 101751  
**Location** Stuart  
**District** Two  
  
**Project Limits** SE Jefferson St. to SE Indian St.  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2015



### DESCRIPTION

The work scope includes: milling and resurfacing of a 3,000' ± long segment of SE Dixie Highway (CR-A1A); repair of leaking drainage piping and drainage structures using the URETEK shallow subsurface polyurethane injection repair method; construction of 5 raised median areas in the center turn lane to provide pedestrian crossings with refuge areas; installation of two sets of flashing pedestrian warning lights; replacement of two traffic signal control cabinets; replacement of traffic signal video detection cameras on one traffic signal; new signage and striping.

### BACKGROUND

The BOCC granted permission to apply for funding on 2/17/15 (item 8A1). The project is funded by the State of Florida Department of Transportation under the small County Outreach Program (SCOP) grant and County match funds for FY21. Grant funds do not cover design/surveying/contingency. \*The grant identified is programmed into the FDOT work program.\*

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

The grant funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	20,000				20,000				
Construction	633,892							633,892	
<b>Expenditure Total</b>	<b>653,892</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>633,892</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Grant	431,919							431,919	
Road MSTU	20,000				20,000				
CRA-TIF	201,973						97,717	104,256	
<b>Revenue Total</b>	<b>653,892</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>97,717</b>	<b>536,175</b>	<b>0</b>
								<b>Total Unfunded</b>	<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs and cleaning drainage structures is estimated at \$3,000.00.

## Resurfacing/Drainage/Striping & Maintenance

**Category** Non-concurrency  
**CIP Rating Score** 49  
**Project Number** 1017  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Countywide resurfacing, drainage, and striping maintenance.  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** circa 1990



### DESCRIPTION

Martin County maintains 500+ miles of paved roadway. The funding on this sheet is utilized for resurfacing, failed pipe replacements, damaged guard rail replacements, and striping rehabilitation. When grants are obtained through Board approval, matching funds are moved from this sheet to a new sheet specific to the grant project.

### BACKGROUND

Based on road and pipe inventory inspections, the estimated cost of meeting all of the resurfacing and drainage needs totals \$47M; striping, guardrails & roadside maintenance totals \$11.4M. In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. In FY13 - FY14– pipe failures cost the county \$1.9M. \$1.6M was funded through reserves and \$300k was taken out of the operating budget for stormwater maintenance.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

The resurfacing of roads that are in critical shape eliminates potential public hazards. Neighborhood streets should be resurfaced every 20 years; collectors and arterials may last 12-15 years. The county has 30 miles of CMP that have an avg. life span of 30 years. The avg. age of the CMP in the ground is 29 years. Policy 14.1A.10 Of the Comprehensive Plan requires staff to identify projects that eliminate public hazards and repair, remodeling, renovation or replacement of obsolete or worn out facilities.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	60,000			60,000					
Construction	90,083,703			1,775,000	1,114,431	1,295,620	966,157	14,427,495	70,505,000
<b>Expenditure Total</b>	<b>90,143,703</b>	<b>0</b>	<b>0</b>	<b>1,835,000</b>	<b>1,114,431</b>	<b>1,295,620</b>	<b>966,157</b>	<b>14,427,495</b>	<b>70,505,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	23,908,585			826,517	99,949		185,017	3,624,517	19,172,585
FPL Franchise Fee	53,324,115			1,519,483			804,632	8,500,000	42,500,000
Gas Tax	1,386,000			104,000	104,000		104,000	104,000	970,000
Road MSTU	11,525,003			606,620	910,482	74,000	677,141	1,394,345	7,862,415
<b>Revenue Total</b>	<b>90,143,703</b>	<b>0</b>	<b>0</b>	<b>3,056,620</b>	<b>1,114,431</b>	<b>74,000</b>	<b>1,770,790</b>	<b>13,622,862</b>	<b>70,505,000</b>
								<b>Total Unfunded</b>	<b>0</b>

### OPERATING BUDGET IMPACT

Life cycle resurfacing keeps operating budget level and reduces pothole complaints and repair costs.

# SW Murphy Road Resurfacing

**Category** Non-concurrency  
**CIP Rating Score** 49  
**Project Number** 101715  
**Location** Palm City  
**District** Five

**Project Limits** SW Matheson Avenue to St. Lucie County Line

**Related Projects** Murphy Road Bridge Replacement  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

SW Murphy Road from SW Mapp Road @ SW Matheson Avenue to St. Lucie County Line is a two lane county maintained arterial road, approximately 2.6 miles in length. Remove/replace existing failing drainage pipes; mill and resurface pavement; replace damaged guardrail; and provide temporary and permanent pavement marking.

### BACKGROUND

The roadway condition is currently deficient containing evidence of rutting, longitudinal transverse cracking, and delamination. The existing drainage infrastructure is in need of replacement. The BOCC granted permission to apply for grant funding on 4/1/14 (item 8A1). The project is funded by the State of Florida Department of Transportation under the Small County Outreach Program (SCOP) grant and County match funds. Grant does not cover design/ survey/ contingency. \*The grant identified is programmed into the FDOT work program.\*

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

In 2015, the pavement condition rating for this road was Mill & Resurface. The drainage infrastructure has reached the end of the life cycle. The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

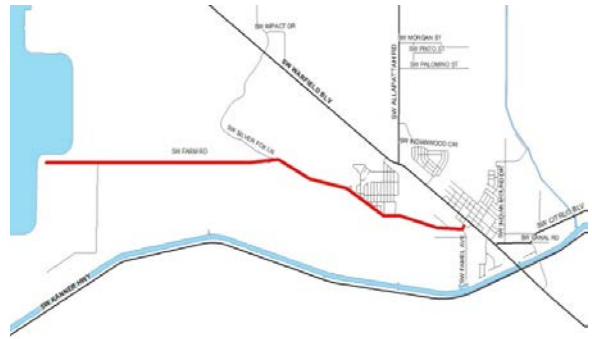
Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	70,000	14,954		55,046					
Construction	939,139					939,139			
<b>Expenditure Total</b>	<b>1,009,139</b>	<b>14,954</b>	<b>0</b>	<b>55,046</b>	<b>0</b>	<b>939,139</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Road MSTU	375,000	14,954	60,045	75,000	225,001				
Grant	634,139					634,139			
<b>Revenue Total</b>	<b>1,009,139</b>	<b>14,954</b>	<b>60,045</b>	<b>75,000</b>	<b>225,001</b>	<b>634,139</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

## Farm Road Restoration

**Category** Non-concurrency  
**CIP Rating Score** 49  
**Project Number** 101724  
**Location** Indiantown  
**District** Three  
  
**Project Limits** SW Farm Road West End to SW Palm Way



**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



### DESCRIPTION

SW Farm Road is a two lane county maintained arterial road, approximately 6.3 miles in length. Proposed improvements include reclamation, resurfacing, and total roadway reconstruction of some segments of the roadway. Proposed improvements also include removal and replacement of existing failing drainage pipes, adding drainage conveyance, and replacing applicable sidewalk and landscaping as necessary.

### BACKGROUND

In 2013 Farm Road had the lowest road rating in the county. In 2015 it was the #1 project on the Sales Tax Deferred Maintenance list. The roadway condition of SW Farm Road is currently deficient. There is evident rutting, longitudinal transverse cracking, and delamination along this section of roadway. In FY16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

In 2015, the pavement condition rating for this road was Reclaim & Resurface. Flooding is also verified at several locations along the roadway.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	183,000	183,000							
Construction	2,099,000			2,099,000					
<b>Expenditure Total</b>	<b>2,282,000</b>	<b>183,000</b>	<b>0</b>	<b>2,099,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	505,000	183,000	322,000						
Ad Valorem	1,777,000			1,777,000					
<b>Revenue Total</b>	<b>2,282,000</b>	<b>183,000</b>	<b>322,000</b>	<b>1,777,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

## Indian Street Resurfacing (Dixie Hwy to St. Lucie Blvd)

**Category** Non-concurrency  
**CIP Rating Score** 49  
**Project Number** 101752  
**Location** Stuart  
**District** Two

**Project Limits** CR-A1A/SE Dixie Hwy. to SE St. Lucie Blvd.

**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2015



### DESCRIPTION

Asphalt milling and resurfacing on Indian Street from Dixie Highway (CR A1A) to St. Lucie Boulevard. The project will also include the removal and replacement of failing drainage piping and new pavement markings.

### BACKGROUND

This project was a MPO Project Priority #8 in 2015 and Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Local Agency Program (LAP) for FY21. Grant funds do not cover design/survey/contingency. \*The grant identified is programmed into the FDOT work program.\*

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

The grant funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	10,000				10,000				
Construction	340,938							340,938	
<b>Expenditure Total</b>	<b>350,938</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>340,938</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Grant	288,831							288,831	
Road MSTU	62,107				10,000			52,107	
<b>Revenue Total</b>	<b>350,938</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>340,938</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.



## Bridge Replacement/Renovations

**Category** Non-concurrency  
**CIP Rating Score** 49  
**Project Number** 1053  
**Location** Countywide  
**District** Countywide



**Project Limits** Renovation and replacement of vehicle bridges and pedestrian bridges.

**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated**



**DESCRIPTION**

The county maintains 52 roadway bridges and 26 pedestrian bridges. Funds are used for renovation and replacement of vehicle bridges and pedestrian bridges.

**BACKGROUND**

The current bridge replacement backlog is \$7.5M. The annual funding need is \$1.5M. These bridges were constructed at a time when the life expectancy for a bridge was 50 years. At this point, 25% of the bridges have exceeded their life span. One of the 3 bridges with a restricted weight limit was replaced in FY 2014, leaving the County with 2 posted bridges (Britt Road and Murphy Road).

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

These projects will repair, remodel, renovate or replace obsolete bridges providing for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	2,850,000			225,000	225,000	300,000	300,000	300,000	1,500,000
<b>Expenditure Total</b>	<b>2,850,000</b>	<b>0</b>	<b>0</b>	<b>225,000</b>	<b>225,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,500,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Gas Tax	2,850,000			225,000	225,000	300,000	300,000	300,000	1,500,000
<b>Revenue Total</b>	<b>2,850,000</b>	<b>0</b>	<b>0</b>	<b>225,000</b>	<b>225,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,500,000</b>

**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

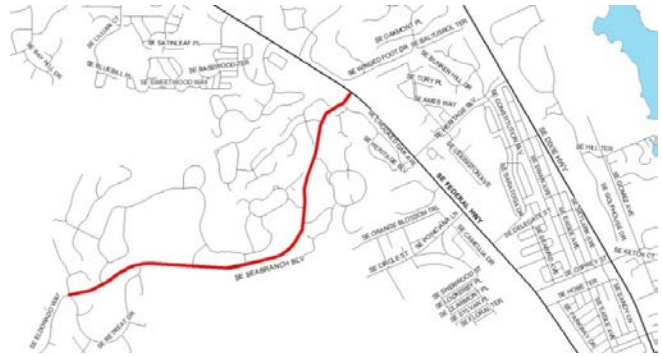
Life cycle replacement of bridges keeps operating budget level.

## Seabranh Blvd Resurfacing

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101709  
**Location** Hobe Sound  
**District** Three

**Project Limits** US-1 to west end of Seabranh Blvd.

**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



### DESCRIPTION

SE Seabranh Blvd. is a 4-lane minor arterial roadway located in Hobe Sound from SE Retreat Dr. to SR-5/US-1/SE Federal Hwy. In 2005, slurry seal was applied to the roadway and will exceed its 10-year lifespan.

### BACKGROUND

The roadway condition of SE Seabranh Blvd. is currently deficient. There is evidence of rutting, longitudinal transverse cracking and delamination along this section of the roadway. The BOCC granted permission to apply for funding on 11/5/13 (item 8A1). Martin County has been approved for FDOT funding assistance through the Small County Outreach Program for FY17/18. Grant funds do not cover design/survey/contingency. \*The grant identified is programmed into the FDOT work program.\*

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

In 2015, the pavement condition rating for this road was Mill & Resurface. Once pavement conditions drop below a Preservative Maintenance rating, the roads deteriorate at an increasingly rapid rate. The resurfacing of roads that are in critical shape eliminates potential public hazards. Policy 14.1A.10 Of the Comprehensive Plan requires staff to identify projects that eliminate public hazards and repair, remodeling, renovation or replacement of obsolete or worn out facilities.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	70,000	1,900		68,100					
Construction	946,217					946,217			
<b>Expenditure Total</b>	<b>1,016,217</b>	<b>1,900</b>	<b>0</b>	<b>68,100</b>	<b>0</b>	<b>946,217</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Road MSTU	303,555	1,900	207,275	94,380					
Grant	642,662					642,662			
FPL Franchise Fee	70,000			70,000					
<b>Revenue Total</b>	<b>1,016,217</b>	<b>1,900</b>	<b>207,275</b>	<b>164,380</b>	<b>0</b>	<b>642,662</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and re-striping will be minimal. Annual maintenance costs for routine repairs will be \$2,000 - \$3,000.

## SE Cove Road Resurfacing

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101712  
**Location** Stuart  
**District** Two & Four  
  
**Project Limits** SR-76/Kanner Highway to US-1  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

SE Cove Road (SR-76/Kanner Highway to US-1) is a two lane, county maintained, major arterial road approximately 3.18 miles in length. Milling and resurfacing of SE Cove Rd., installation of temporary and permanent pavement markings and removal & replacement of 17 existing failing drainage pipes.

### BACKGROUND

The roadway is currently deficient containing evidence of rutting, longitudinal transverse cracking and delamination. The existing drainage infrastructure is in need of replacement. The BOCC granted permission to apply for funding on 4/1/14 (item 8A1). The project is funded by the State of Florida Department of Transportation under the small County Outreach Program (SCOP) grant and County match funds for FY20. Grant funds do not cover design/surveying/contingency. \*The grant identified is programmed into the FDOT work program.\*

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

In 2015, the pavement condition rating for this road was Mill & Resurface. Once pavement conditions drop below a Preservative Maintenance rating, the roads deteriorate at an increasingly rapid rate. The drainage infrastructure has reached the end of the life cycle. Policy 14.1A.10 Of the Comprehensive Plan requires staff to identify projects that eliminate public hazards and repair, remodeling, renovation or replacement of obsolete or worn out facilities.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	70,000			60,000	10,000				
Construction	1,427,776						1,427,776		
<b>Expenditure Total</b>	<b>1,497,776</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	<b>10,000</b>	<b>0</b>	<b>1,427,776</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Grant	987,776						987,776		
Road MSTU	510,000			170,000	170,000	170,000			
<b>Revenue Total</b>	<b>1,497,776</b>	<b>0</b>	<b>0</b>	<b>170,000</b>	<b>170,000</b>	<b>170,000</b>	<b>987,776</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$1,500 per year.

# SW Mapp Road Resurfacing

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101714  
**Location** Palm City  
**District** Five  
  
**Project Limits** SR-714/SW Martin Downs Blvd. to SW Bridgeway St.  
  
**Related Projects** Old Palm City North Neighborhood Restoration  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

SW Mapp Road from SR-714/SW Martin Downs Blvd. to SW Bridgeway St. is a two lane, county maintained, major collector road approximately 2.8 miles in length. Remove/replace existing failing drainage pipes; mill and resurface pavement; provide temporary and permanent pavement marking.

### BACKGROUND

The roadway condition is currently deficient containing evidence of rutting, longitudinal transverse cracking and delamination. The existing drainage infrastructure is in need of replacement. The BOCC granted permission to apply for funding on 4/1/14 (item 8A1). The project is funded by the State of Florida Department of Transportation under the Small County Outreach Program (SCOP) grant and County match funds for FY18. Grant does not cover design/survey/contingency. \*The grant identified is programmed into the FDOT work program.\*

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

In 2015, the pavement condition rating for this road was Mill & Resurface. Once pavement conditions drop below a Preservative Maintenance rating, the roads deteriorate at an increasingly rapid rate. The drainage infrastructure has reached the end of the life cycle. The resurfacing of roads that are in critical shape eliminates potential public hazards. Policy 14.1A.10 Of the Comprehensive Plan requires staff to identify projects that eliminate public hazards and repair, remodeling, renovation or replacement of obsolete or worn out facilities.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	70,000	13,325		56,675					
Construction	1,186,688				1,186,688				
<b>Expenditure Total</b>	<b>1,256,688</b>	<b>13,325</b>	<b>0</b>	<b>56,675</b>	<b>1,186,688</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Road MSTU	450,000	13,325	136,675	150,000	150,000				
Grant	806,688				806,688				
<b>Revenue Total</b>	<b>1,256,688</b>	<b>13,325</b>	<b>136,675</b>	<b>150,000</b>	<b>956,688</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000 per year.

# Palm City Farms Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101718  
**Location** Palm City  
**District** Five  
  
**Project Limits** Palm City Farms - West of Turnpike between 96th Street & North County Line  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

#12 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of Palm City Farms west of the Turnpike. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of other ancillary items within the neighborhood.

### BACKGROUND

Roads in this neighborhood are currently deficient and metal pipes are beyond their lifecycle. In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. In FY13 - FY14— pipe failures cost the county \$1.9M. \$1.6M was funded through reserves and \$300k was taken out of the operating budget for stormwater maintenance.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service." The pavement and drainage infrastructure has reached the end of its life cycle.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	156,000			156,000					
Construction	3,913,000	935,000			2,978,000				
<b>Expenditure Total</b>	<b>4,069,000</b>	<b>935,000</b>	<b>0</b>	<b>156,000</b>	<b>2,978,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	935,000	935,000							
FPL Franchise Fee	3,134,000			896,000	2,238,000				
<b>Revenue Total</b>	<b>4,069,000</b>	<b>935,000</b>	<b>0</b>	<b>896,000</b>	<b>2,238,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

# Jensen Beach Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101719  
**Location** Jensen Beach  
**District** One

**Project Limits** Skyline Subdivision, Highlands Subdivision & Indian Ridge Subdivision

**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



### DESCRIPTION

#33 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of the Skyline, Highlands, and Indian Ridge subdivisions of Jensen Beach. Neighborhood restoration scope includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood.

### BACKGROUND

Roads in this neighborhood are currently deficient and metal pipes are beyond their lifecycle. In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. In FY13 - FY14— pipe failures cost the county \$1.9M. \$1.6M was funded through reserves and \$300k was taken out of the operating budget for stormwater maintenance.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service." There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	45,000					45,000			
Construction	1,556,000	526,000					1,030,000		
<b>Expenditure Total</b>	<b>1,601,000</b>	<b>526,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,000</b>	<b>1,030,000</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Road MSTU	526,000	526,000							
FPL Franchise Fee	1,075,000					45,000	1,030,000		
<b>Revenue Total</b>	<b>1,601,000</b>	<b>526,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,000</b>	<b>1,030,000</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>								<b>0</b>	<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

# Pincrest Lakes Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101720  
**Location** Jensen Beach  
**District** One  
  
**Project Limits** Pincrest Lakes Subdivision  
 Town & Country Estates Subdivision  
 Savannahs Regional Restoration, Warner Creek  
  
**Related Projects** Culvert Replacement  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



### DESCRIPTION

Pincrest Lakes is the #7 Ranked Infrastructure Reinvestment Program project which includes complete restoration of neighborhood roadway and drainage infrastructure. Town & Country Estates is the #24 Ranked Infrastructure Reinvestment Program project and is a smaller subdivision adjacent to Pincrest Lakes. This project completes the complete neighborhood restoration of Pincrest Lakes and the adjacent Town & Country Estates. The project also includes regrading the side slopes of Warner Creek to reduce erosion.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. In FY13 - FY14— pipe failures cost the county \$1.9M. \$1.6M was funded through reserves and \$300k was taken out of the operating budget for stormwater maintenance. This neighborhood has had many metal pipe failures and emergency repairs.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service." The pavement and drainage infrastructure has reached the end of its life cycle.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	154,000	154,000							
Construction	4,150,000	769,000		3,381,000					
<b>Expenditure Total</b>	<b>4,304,000</b>	<b>923,000</b>	<b>0</b>	<b>3,381,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Road MSTU	769,000	769,000							
FPL Franchise Fee	3,535,000	154,000	3,381,000						
<b>Revenue Total</b>	<b>4,304,000</b>	<b>923,000</b>	<b>3,381,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

## Poinciana Gardens Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101721  
**Location** Stuart  
**District** Four  
  
**Project Limits** Poinciana Gardens Subdivision  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



### DESCRIPTION

#21 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of Palm City Farms west of the Turnpike. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of other ancillary items within the neighborhood.

### BACKGROUND

Roads in this neighborhood are currently deficient and metal pipes are beyond their lifecycle. In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. In FY13 - FY14— pipe failures cost the county \$1.9M. \$1.6M was funded through reserves and \$300k was taken out of the operating budget for stormwater maintenance.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service." The pavement and drainage infrastructure has reached the end of it's life cycle.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	1,379,000	556,000			823,000				
<b>Expenditure Total</b>	<b>1,379,000</b>	<b>556,000</b>	<b>0</b>	<b>0</b>	<b>823,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	556,000	556,000							
FPL Franchise Fee	823,000				823,000				
<b>Revenue Total</b>	<b>1,379,000</b>	<b>556,000</b>	<b>0</b>	<b>0</b>	<b>823,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.



# Heritage Ridge Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101723  
**Location** Stuart  
**District** Four  
  
**Project Limits** Heritage Ridge Subdivision  
 Heritage Ridge South Subdivision  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



**DESCRIPTION**

#21 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of Heritage Ridge and Heritage Ridge South subdivisions. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage.

**BACKGROUND**

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. In FY13 - FY14— pipe failures cost the county \$1.9M. \$1.6M was funded through reserves and \$300k was taken out of the operating budget for stormwater maintenance. This neighborhood has had multiple metal pipe failures and emergency repairs.

**PROJECT ORIGATION**

Infrastructure Needs

**JUSTIFICATION**

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service." This neighborhood has had many metal pipe failures and emergency repairs.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	45,000				45,000				
Construction	2,695,000	935,000				1,760,000			
<b>Expenditure Total</b>	<b>2,740,000</b>	<b>935,000</b>	<b>0</b>	<b>0</b>	<b>45,000</b>	<b>1,760,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	935,000	935,000							
FPL Franchise Fee	1,805,000				45,000	1,760,000			
<b>Revenue Total</b>	<b>2,740,000</b>	<b>935,000</b>	<b>0</b>	<b>0</b>	<b>45,000</b>	<b>1,760,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

## Southwood Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101727  
**Location** Stuart  
**District** Two  
  
**Project Limits** Southwood Subdivision  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

#11 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of the Southwood Subdivision. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	637,000			637,000					
<b>Expenditure Total</b>	<b>637,000</b>	<b>0</b>	<b>0</b>	<b>637,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	637,000			637,000					
<b>Revenue Total</b>	<b>637,000</b>	<b>0</b>	<b>0</b>	<b>637,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
								<b>Total Unfunded</b>	<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

## Northwood Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101728  
**Location** Jensen Beach  
**District** One

**Project Limits** Northwood Subdivision

**Related Projects** Jensen Park Estates Neighborhood Restoration  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

#16 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of the Northwood Subdivision. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of ancillary items within the neighborhood.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	363,000			363,000					
<b>Expenditure Total</b>	<b>363,000</b>	<b>0</b>	<b>0</b>	<b>363,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	363,000			363,000					
<b>Revenue Total</b>	<b>363,000</b>	<b>0</b>	<b>0</b>	<b>363,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

# Jensen Park Estates Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101729  
**Location** Jensen Beach  
**District** One  
  
**Project Limits** Jensen Park Estates Subdivision  
  
**Related Projects** Northwood Neighborhood Restoration  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



## DESCRIPTION

#41 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of the Jensen Park Estates Subdivision. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of ancillary items within the neighborhood. The Jensen Park Estates subdivision is connected to the Northwood subdivision.

## BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

## PROJECT ORIGINATION

Infrastructure Needs

## JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	814,000			814,000					
<b>Expenditure Total</b>	<b>814,000</b>	<b>0</b>	<b>0</b>	<b>814,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	600,000			600,000					
Road MSTU	214,000			214,000					
<b>Revenue Total</b>	<b>814,000</b>	<b>0</b>	<b>0</b>	<b>214,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

## OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

## Britt Road Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101730  
**Location** Jensen Beach  
**District** One

**Project Limits** Everglades Ave. to US-1

**Related Projects** Britt Road Bridge Replacement  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



### DESCRIPTION

#17 Ranked Infrastructure Reinvestment Program project includes complete restoration of roadway and drainage infrastructure. This project includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the roadway corridor.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. The roadway is currently deficient containing evidence of rutting, longitudinal transverse cracking and delamination. The existing drainage infrastructure is in need of replacement. The project overlaps the replacement of the bridge which is currently in the FY17 State Appropriations budget.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	479,000			479,000					
<b>Expenditure Total</b>	<b>479,000</b>	<b>0</b>	<b>0</b>	<b>479,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	479,000			479,000					
<b>Revenue Total</b>	<b>479,000</b>	<b>0</b>	<b>0</b>	<b>479,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

# Goldenrod Road/Westmoreland Ave. Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101731  
**Location** Jensen Beach  
**District** One



**Project Limits**

**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



**DESCRIPTION**

#43 Ranked Infrastructure Reinvestment Program project includes complete restoration of the Goldenrod Road and Westmoreland Avenue roadways. This project consists of extensive roadway restoration beyond milling & resurfacing along with restoration of drainage conveyance within the Right-of-Way.

**BACKGROUND**

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. The roadway is currently deficient containing evidence of rutting, longitudinal transverse cracking and delamination. The existing drainage infrastructure is in need of replacement.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	647,000			647,000					
<b>Expenditure Total</b>	<b>647,000</b>	<b>0</b>	<b>0</b>	<b>647,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	647,000			647,000					
<b>Revenue Total</b>	<b>647,000</b>	<b>0</b>	<b>0</b>	<b>647,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

**OPERATING BUDGET IMPACT**

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

## Fisherman's Cove Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101734  
**Location** Stuart  
**District** Two  
  
**Project Limits** Fisherman's Cove Subdivision  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



### DESCRIPTION

#10 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of the Fisherman's Cove Subdivision. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. Scope also includes restoration and maintenance on the (2) roadway bridges within the subdivision.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service." The roadway has been crack sealed and resurfacing is required to preserve maintenance investment.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	103,000			103,000					
Construction	1,695,000				1,695,000				
<b>Expenditure Total</b>	<b>1,798,000</b>	<b>0</b>	<b>0</b>	<b>103,000</b>	<b>1,695,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	1,798,000			103,000	1,695,000				
<b>Revenue Total</b>	<b>1,798,000</b>	<b>0</b>	<b>0</b>	<b>103,000</b>	<b>1,695,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

# Hobe Heights/East Ridge Estates Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101735  
**Location** Hobe Sound  
**District** Three  
  
**Project Limits** Hobe Heights Subdivision  
 East Ridge Estates Subdivision  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



## DESCRIPTION

#14 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of the Hobe Heights and East Ridge Estates subdivisions. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood.

## BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

## PROJECT ORIGATION

Infrastructure Needs

## JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	105,000			105,000					
Construction	1,259,000				1,259,000				
<b>Expenditure Total</b>	<b>1,364,000</b>	<b>0</b>	<b>0</b>	<b>105,000</b>	<b>1,259,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	1,364,000			105,000	1,259,000				
<b>Revenue Total</b>	<b>1,364,000</b>	<b>0</b>	<b>0</b>	<b>105,000</b>	<b>1,259,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

## OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.



# Vista Salerno Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101736  
**Location** Stuart  
**District** Four  
  
**Project Limits** Vista Salerno Subdivision  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



**DESCRIPTION**

#19 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway and drainage infrastructure. This project completes the neighborhood restoration of the Vista Salerno subdivision. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of other ancillary items within the neighborhood. This project will be coordinated with the Martin County Utilities & Solid Waste Department septic to sewer program.

**BACKGROUND**

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	33,000			33,000					
Construction	739,000				739,000				
<b>Expenditure Total</b>	<b>772,000</b>	<b>0</b>	<b>0</b>	<b>33,000</b>	<b>739,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>									
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	772,000		772,000						
<b>Revenue Total</b>	<b>772,000</b>	<b>0</b>	<b>772,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

**OPERATING BUDGET IMPACT**

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$2,000.00.

## Booker Park/ New Hope Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101737  
**Location** Indiantown  
**District** Three  
  
**Project Limits** Booker Park Subdivision  
 New Hope Subdivision  
  
**Related Projects** Farm Road Restoration  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

#4 Ranked Infrastructure Reinvestment Program project includes complete restoration of neighborhood roadway, drainage, and utilities infrastructure. This project completes the neighborhood restoration of the Booker Park and New Hope subdivisions. Neighborhood restoration scope includes the replacement of drainage structures, regrading of drainage swales, replacement of aging utilities owned by Martin County, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with a private utility.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	190,500				190,500				
Construction	2,984,500					2,984,500			
<b>Expenditure Total</b>	<b>3,175,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>190,500</b>	<b>2,984,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	190,500				190,500				
Road MSTU	500,000					500,000			
FPL Franchise Fee	2,484,500					2,484,500			
<b>Revenue Total</b>	<b>3,175,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>190,500</b>	<b>2,984,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$4,000.00.

# Tropical Farms Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101741  
**Location** Stuart  
**District** Four

**Project Limits** Gregor Woods, James Villa, Sunshine Parkway & Tropical Estates Subdivisions

**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2013



**DESCRIPTION**

#28 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood.. This project completes the neighborhood restoration of Gregor Woods, James Villa, Sunshine Parkway, Tropical Estates subdivisions.

**BACKGROUND**

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with the septic to sewer program.

**PROJECT ORIGATION**

Infrastructure Needs

**JUSTIFICATION**

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	81,000				81,000				
Construction	1,542,000					1,542,000			
<b>Expenditure Total</b>	<b>1,623,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>81,000</b>	<b>1,542,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	1,623,000				81,000	1,542,000			
<b>Revenue Total</b>	<b>1,623,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>81,000</b>	<b>1,542,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

**OPERATING BUDGET IMPACT**

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

## New Monrovia/Cove Ridge Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101744  
**Location** Stuart  
**District** Four  
  
**Project Limits** New Monrovia Subdivision  
 Port Salerno Village Subdivision  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

#23 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of New Monrovia and Port Salerno Village subdivisions.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	74,000					74,000			
Construction	1,409,000						1,409,000		
<b>Expenditure Total</b>	<b>1,483,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>74,000</b>	<b>1,409,000</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
CRA-TIF	878,632				227,557	322,314	328,761		
Road MSTU	0								
FPL Franchise Fee	604,368						604,368		
<b>Revenue Total</b>	<b>1,483,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>227,557</b>	<b>322,314</b>	<b>933,129</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>								<b>0</b>	<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

## Dixie Park Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101745  
**Location** Stuart  
**District** Four  
  
**Project Limits** Dixie Park Subdivisions  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

#30 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the Dixie Park subdivisions.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	74,500					74,500			
Construction	1,410,500						1,410,500		
<b>Expenditure Total</b>	<b>1,485,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>74,500</b>	<b>1,410,500</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Road MSTU	74,500					74,500			
FPL Franchise Fee	1,410,500						1,410,500		
<b>Revenue Total</b>	<b>1,485,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>74,500</b>	<b>1,410,500</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>								<b>0</b>	<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

## Indiantown Park Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101746  
**Location** Indiantown  
**District** Three

**Project Limits** Indiantown Subdivisions north of SR 710  
 Indiantown Park Subdivision

**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



### DESCRIPTION

#34 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, regrading of drainage swales, replacement of aging utilities owned by Martin County, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the Indiantown subdivisions north of SR 710 and the Indiantown Park subdivisions.

### BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating. This project will be coordinated with a private utility.

### PROJECT ORIGATION

Infrastructure Needs

### JUSTIFICATION

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	121,500					121,500			
Construction	2,794,500						2,794,500		
<b>Expenditure Total</b>	<b>2,916,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>121,500</b>	<b>2,794,500</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Road MSTU	121,500					121,500			
FPL Franchise Fee	2,794,500						2,794,500		
<b>Revenue Total</b>	<b>2,916,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>121,500</b>	<b>2,794,500</b>	<b>0</b>	<b>0</b>
							<b>Total Unfunded</b>		<b>0</b>

### OPERATING BUDGET IMPACT

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

# Rocky Point Neighborhood Restoration

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101747  
**Location** Stuart  
**District** Four



**Project Limits** Rocky Point Peninsula east of Dixie Highway and north of Cove Road

**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



**DESCRIPTION**

#37 Ranked Infrastructure Reinvestment Program project includes the replacement of drainage structures, adding drainage conveyance structures, regrading of drainage swales, pavement milling & resurfacing, and replacement of sidewalk & other ancillary items within the neighborhood. This project completes the neighborhood restoration of the Rocky Point peninsula east of Dixie Highway and north of Cove Road.

**BACKGROUND**

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. There are several areas of the neighborhood with a poor drainage health index and low pavement rating.

**PROJECT ORIGATION**

Infrastructure Needs

**JUSTIFICATION**

Policy 14.1A.10 of the Comprehensive Growth Management Plan has requirements to "(1) identify projects that eliminate public hazards; and (2) repair, remodeling, renovation or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service."

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	141,500					141,500			
Construction	3,256,500						3,256,500		
<b>Expenditure Total</b>	<b>3,398,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>141,500</b>	<b>3,256,500</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Road MSTU	641,500					141,500	500,000		
FPL Franchise Fee	654,500						654,500		
Ad Valorem	2,102,000						2,102,000		
<b>Revenue Total</b>	<b>3,398,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>141,500</b>	<b>3,256,500</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>								<b>0</b>	<b>0</b>

**OPERATING BUDGET IMPACT**

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.

## St. Lucie Blvd Resurfacing (Indian St. to Ocean Blvd)

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 101753  
**Location** Stuart  
**District** Two  
  
**Project Limits** SE Indian St. to SE Ocean Blvd.  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2015



**DESCRIPTION**

Asphalt milling and resurfacing on St. Lucie Boulevard from Indian Street to East Ocean Boulevard. The project will also include the removal and replacement of failing drainage piping and new pavement markings.

**BACKGROUND**

This project was a MPO Project Priority #9 in 2015 and Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Local Agency Program (LAP) for FY21. Grant funds do not cover design/survey/contingency. \*The grant identified is programmed into the FDOT work program.\*

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

The grant funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	25,000				25,000				
Construction	826,408							826,408	
<b>Expenditure Total</b>	<b>851,408</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>826,408</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Grant	700,377							700,377	
Road MSTU	151,031				25,000			126,031	
<b>Revenue Total</b>	<b>851,408</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>826,408</b>	<b>0</b>
								<b>Total Unfunded</b>	<b>0</b>

**OPERATING BUDGET IMPACT**

Maintenance costs during the first three years after resurfacing and restriping will be minimal. Annual maintenance costs for routine repairs is estimated at \$3,000.00.



# Cove Road Box Culvert Replacement

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 105304  
**Location** Stuart  
**District** Four  
  
**Project Limits** Cove Road over East Fork Creek  
  
**Related Projects** Dixie Highway Box Culvert Replacement  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2016



## DESCRIPTION

Replacement of a roadway box culvert built in 1950 with a single span structure. Project includes replacing the existing box culvert and separated pedestrian bridge with a single span bridge structure. The project is scheduled for replacement with a road closure and 2 mile detour.

## BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. The existing structure has a very low health index and has reached the end of its life cycle.

## PROJECT ORIGATION

Infrastructure Needs

## JUSTIFICATION

The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	55,000			55,000					
Construction	1,128,000				1,128,000				
<b>Expenditure Total</b>	<b>1,183,000</b>	<b>0</b>	<b>0</b>	<b>55,000</b>	<b>1,128,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	55,000			55,000					
Ad Valorem	1,128,000				1,128,000				
<b>Revenue Total</b>	<b>1,183,000</b>	<b>0</b>	<b>0</b>	<b>55,000</b>	<b>1,128,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total Unfunded 0**

## OPERATING BUDGET IMPACT

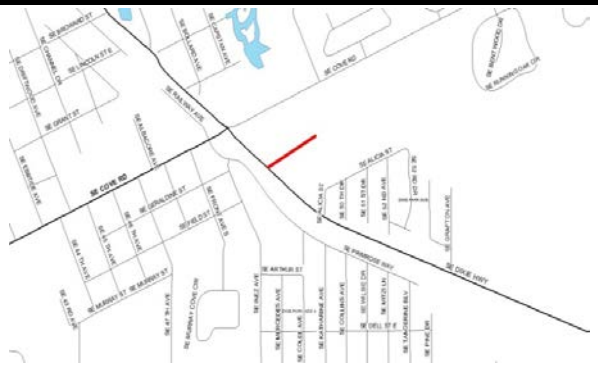
Maintenance costs during the first three years after replacement will be minimal. Annual maintenance costs for routine maintenance is estimated at \$4,000.00.

# Dixie Highway Box Culvert Replacement

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 105306  
**Location** Stuart  
**District** Four

**Project Limits** Dixie Highway over East Fork Creek

**Related Projects** Cove Road Box Culvert Replacement  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2016



**DESCRIPTION**

Replacement of a roadway box culvert built in 1952 with a single span structure. Project includes replacing the existing box culvert and separated pedestrian bridge with a single span bridge structure. The project is scheduled for replacement with intermittent lane closures throughout the duration of construction. Includes adding a right turn lane to Dixie Park which is adjacent to the project.

**BACKGROUND**

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. The existing structure has a very low health index and has reached the end of its life cycle.

**PROJECT ORIGATION**

Infrastructure Needs

**JUSTIFICATION**

The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	75,000			75,000					
Construction	1,667,000				1,667,000				
<b>Expenditure Total</b>	<b>1,742,000</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>1,667,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
FPL Franchise Fee	75,000			75,000					
Ad Valorem	1,667,000				1,667,000				
<b>Revenue Total</b>	<b>1,742,000</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>1,667,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

**OPERATING BUDGET IMPACT**

Maintenance costs during the first three years after replacement will be minimal. Annual maintenance costs for routine maintenance is estimated at \$4,000.00.

# Pine Lake Drive Bridge Replacement

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 105307  
**Location** Stuart  
**District** One  
  
**Project Limits** Pine Lake Drive between NW Fork Road and NW Lake Point  
  
**Related Projects** North River Shores Neighborhood Replacement  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2016



## DESCRIPTION

Replacement of the existing functionally obsolete structure built in 1958. Project includes replacing the functionally obsolete existing single span roadway bridge. The project is scheduled for replacement with road closures throughout the duration of construction.

## BACKGROUND

In FY 16 the Board appropriated \$5.4M in Ad Valorem and \$9M in Franchise Fees to catch up with the backlog. The existing structure has a very low health index and has reached the end of its life cycle.

## PROJECT ORIGATION

Infrastructure Needs

## JUSTIFICATION

The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	125,500					125,500			
Construction	1,547,500						1,547,500		
<b>Expenditure Total</b>	<b>1,673,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>125,500</b>	<b>1,547,500</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Gas Tax	125,500					125,500			
Ad Valorem	1,547,500						1,547,500		
<b>Revenue Total</b>	<b>1,673,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>125,500</b>	<b>1,547,500</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>								<b>0</b>	<b>0</b>

## OPERATING BUDGET IMPACT

Maintenance costs during the first three years after replacement will be minimal. Annual maintenance costs for routine maintenance is estimated at \$4,000.00.

## South Beach Road (CR707) Resurfacing

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** TBD-FDOT#  
**Location** South Beach Road - Town of Jupiter Island  
**District** Three



**Project Limits** Milling, resurfacing, widening of 7.1 miles of South Beach Road.

**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated**



### DESCRIPTION

The South Beach Road Resurfacing Project is the milling, resurfacing and widening of 7.1 miles of Beach Road from Bridge Road to the south Martin County line on Jupiter Island. Beach Road is owned and maintained by Martin County, but this resurfacing project is an FDOT/Town of Jupiter Island Project.

### BACKGROUND

In 2015, the pavement condition rating for this road was Mill & Resurface. Once pavement conditions drop below a 6.0 rating, the roads deteriorate at an increasingly rapid rate. This project is fully funded by the FDOT Work Program, FM#435139.1.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

The funding will provide for improvements to public facilities that eliminate public hazards, aid in the renovation of worn-out facilities that contribute to achieving or maintaining standards for levels of service adopted in the Comprehensive Growth Management Plan, and significantly reduce the operating cost of providing a service or facility or otherwise mitigate impacts of public facilities on future operating budgets.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	475,000			475,000					
Construction	6,544,183					6,544,183			
<b>Expenditure Total</b>	<b>7,019,183</b>	<b>0</b>	<b>0</b>	<b>475,000</b>	<b>0</b>	<b>6,544,183</b>		<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Grant	7,019,183			475,000		6,544,183			
<b>Revenue Total</b>	<b>7,019,183</b>	<b>0</b>	<b>0</b>	<b>475,000</b>	<b>0</b>	<b>6,544,183</b>		<b>0</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

None

## CR-A1A (SE Dixie Highway) Streetlights

**Category** Non-concurrency  
**CIP Rating Score** 40  
**Project Number** 1121  
**Location** Port Salerno  
**District** 4  
  
**Project Limits** SE Cove Road and SE Jefferson Street  
  
**Related Projects** none  
**Lead Dept/Division** Engineering / Traffic  
**Year Project Initiated** circa FY90



### DESCRIPTION

Replacement of the unsustainable decorative streetlights along CR-A1A (SE Dixie Highway) between SE Cove Road and SE Jefferson Street. The streetlights will be replaced with the County's adopted standard LED streetlights. The project consists of three phases: the northern and southern ends were completed in FY13 and FY16, respectively.

### BACKGROUND

The streetlights were installed in 2003 when the roadway improvements were made to CR-A1A (SE Dixie Highway). The streetlights chosen for the project were not sustainable and by 2012, many were missing and were not replaced due to the high maintenance cost.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Many of the streetlights that were installed are missing and the first two phases of the three phase project are complete; this is the final phase.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	50,000			50,000					
Land	0								
Construction	708,939	308,939		400,000					
<b>Expenditure Total</b>	<b>758,939</b>	<b>308,939</b>		<b>450,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Ad Valorem	225,000			225,000					
Gas Tax	533,939	308,939	225,000						
<b>Revenue Total</b>	<b>758,939</b>	<b>308,939</b>	<b>225,000</b>	<b>225,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

This project reduces the number of streetlights and implements LED lamps; therefore the electrical costs will be slightly reduced.

## CR609 Guardrail

**Category** Non-concurrency  
**CIP Rating Score** 39  
**Project Number** 101748  
**Location** Indiantown  
**District** Five

**Project Limits** 0.51 Miles North of Minute Maid Road to 3.2 Miles North of Minute Maid Road at the S-Curve

**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2012



**DESCRIPTION**

Guardrail replacement on CR-609/SW Allapattah Road (0.51 Miles North of Minute Maid Road to 3.2 Miles North of Minute Maid Road at the S-Curve). The segment of Allapattah Road where the guardrail is to be installed has an existing 60' wide canal on the east side of the road and a 20' wide deep ditch on the west side of the road. There is very limited shoulder space and the embankment slopes are steep.

**BACKGROUND**

This project was a MPO Project Priority #3 in 2015 and Martin County has been approved for State of Florida Department of Transportation (FDOT) funding assistance through the Local Agency Program (LAP) for FY20. Grant funds do not cover design/survey/contingency. \*The grant identified is programmed into the FDOT work program.\*

**PROJECT ORIGINATION**

Health/Safety Concerns

**JUSTIFICATION**

The CR 609/ Allapattah Road guardrail project is a much needed safety enhancement. The proposed guardrail is a lifesaving safety improvement. Policy 14.1A.10 Of the Comprehensive Plan requires staff to identify projects that eliminate public hazards.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	15,000			15,000					
Construction	813,660						813,660		
<b>Expenditure Total</b>	<b>828,660</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>813,660</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Road MSTU	121,000			15,000			106,000		
Grant	707,660						707,660		
<b>Revenue Total</b>	<b>828,660</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>813,660</b>	<b>0</b>	<b>0</b>
							<b>Total Unfunded</b>	<b>0</b>	

**OPERATING BUDGET IMPACT**

Annual maintenance costs for routine repairs and replacement is estimated at \$2,000.00.

# Heavy Equipment Replacement

**Category** Non-concurrency  
**CIP Rating Score** 34  
**Project Number** 4957  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Countywide  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** circa 1990



**DESCRIPTION**

For a Heavy Equipment Fleet Replacement Program in a public works environment (e.g. bucket trucks, cranes, excavators and backhoes). Projected replacement costs are based on historical maintenance records and FDOT replacement standards.

**BACKGROUND**

The FY15 heavy equipment replacement backlog is \$3,134,900 and the annual cost to meet mandated requirements is \$673,000. By the time sufficient funds are accumulated to replace key pieces of heavy equipment it is well beyond its useful lifecycle.

**PROJECT ORIGATION**

Infrastructure Needs

**JUSTIFICATION**

Catching up with the existing backlog is part of the Board of County Commissioners strategic plan. Policy 14.1A.10 Of the Comprehensive Plan requires staff to identify projects that eliminate public hazards and repair, remodeling, renovation or replacement of obsolete or worn out facilities.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Equipment	8,221,296			450,000	450,000	450,000	450,000	450,000	5,971,296
<b>Expenditure Total</b>	<b>8,221,296</b>	<b>0</b>	<b>0</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>5,971,296</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Gas Tax	4,750,779		250,779	450,000	450,000	450,000	450,000	450,000	2,250,000
<b>Revenue Total</b>	<b>4,750,779</b>	<b>0</b>	<b>250,779</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>2,250,000</b>
								<b>Total Unfunded</b>	<b>3,470,517</b>

**OPERATING BUDGET IMPACT**

None

## Annual Commitments

**Category** Non-concurrency  
**CIP Rating Score** 33  
**Project Number** 1019  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Countywide  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated**



### DESCRIPTION

Expenditures for annual commitments including railroad leases, GPS & asset documentation, rehabilitation/reconstruction of County maintained facilities licensed over FEC and CSX railroad crossings. Martin County has license agreements from Florida East Coast Railway, LLC (FEC) for 18 at grade crossing licenses. The annual cost of each license is based on the number of flashing signals, gates and tracks. The license agreements also obligate the County to pay for the cost of crossing rehabilitation.

### BACKGROUND

The annual cost of 18 FEC crossing license agreements is \$47,516. The All Aboard Florida (AAF) sealed corridor requires quad gates at crossings, which will increase the annual license cost to \$151,956. In 2016 the FEC plans to rehabilitate five (5) FEC grade crossings (Skyline, Jensen Beach Blvd., Indian St., Salerno Rd. and CR A1A in Hobe Sound) at an estimated cost of \$579,000.

### PROJECT ORIGINATION

Mandates

### JUSTIFICATION

The County has license agreements with both FEC and CSX that obligate the County to pay for the maintenance and rehabilitation.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	6,000,000			600,000	600,000	600,000	600,000	600,000	3,000,000
<b>Expenditure Total</b>	<b>6,000,000</b>	<b>0</b>	<b>0</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>3,000,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Gas Tax	5,000,000			500,000	500,000	500,000	500,000	500,000	2,500,000
Road MSTU	1,000,000			100,000	100,000	100,000	100,000	100,000	500,000
<b>Revenue Total</b>	<b>6,000,000</b>	<b>0</b>	<b>0</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>3,000,000</b>
<b>Total Unfunded</b>									<b>0</b>

### OPERATING BUDGET IMPACT

Based on historic rehabilitation cycles and historic rate increases, the average annual cost of current FEC licenses, FEC repair/rehabilitation costs and Flagler land lease obligations will be \$425,000 by 2020. Adding AAF related costs will increase the annual cost to \$1M by 2020.



## Hutchinson Island Beautification

**Category** Non-concurrency  
**CIP Rating Score** 33  
**Project Number** 2028A  
**Location** Hutchinson Island  
**District** One  
  
**Project Limits** Beautification, traffic enhancements and safety improvements based on 2012 Master Plan and a Community Strategic Plan approved by the BOCC  
  
**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2012



### DESCRIPTION

The Hutchinson Island Coalition is a volunteer organization that consists of members from the Hutchinson Island community of homeowners, organizations and businesses with the goal of providing ideas for beautification, traffic enhancements and safety improvements on the island. At the residents request, the Board of County Commissioners increased the Hutchinson Island MSTU to fund these projects. The Coalition will continue to apply for grants to assist.

### BACKGROUND

A Master Plan was developed in 2012 and a Community Strategic Plan was approved by the Board of County Commissioners in 2014. The first phase of the Master Plan is designed and funded over several years. It includes land acquisition, roadside landscaping, and drainage improvements between the Stuart Causeway and SE Stuart Beach Entry. The land was acquired and some of the roadside landscaping was planted in FY14. Portions of the median landscaping with decorative hardscape will be constructed and planted in FY15.

### PROJECT ORIGINATION

Committees

### JUSTIFICATION

This project is unique because the construction and maintenance is funded by the Hutchinson Island MSTU.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	1,166,910			207,060	106,650	106,650	106,650	106,650	533,250
<b>Expenditure Total</b>	<b>1,166,910</b>	<b>0</b>	<b>0</b>	<b>207,060</b>	<b>106,650</b>	<b>106,650</b>	<b>106,650</b>	<b>106,650</b>	<b>533,250</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Grant	100,410		100,410						
Hutchinson Island MSTU	1,066,500			106,650	106,650	106,650	106,650	106,650	533,250
<b>Revenue Total</b>	<b>1,166,910</b>	<b>0</b>	<b>100,410</b>	<b>106,650</b>	<b>106,650</b>	<b>106,650</b>	<b>106,650</b>	<b>106,650</b>	<b>533,250</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

New improvements will cost a total \$24,000 a year in landscape maintenance. Fund will be allocated in operating budget for maintenance.

## Traffic Signal Rehabilitations

**Category** Non-concurrency  
**CIP Rating Score** 24  
**Project Number** TBD  
**Location** County-wide  
**District** All  
  
**Project Limits** County-wide  
  
**Related Projects** 1016  
**Lead Dept/Division** Engineering / Traffic  
**Year Project Initiated** circa FY90



### DESCRIPTION

Includes the rehabilitation of aging mast arm and span wire traffic signals as well as the replacement of the capitalized equipment associated with the traffic signals, such as, but not limited to detection cameras, controllers, and cabinets.

### BACKGROUND

The County operates and maintains all of the traffic signals in the County. Nearly 30% of the mast-arm structures (steel poles with extension arms that overhang the roadway) are older than 15 years and have never been recoated. Over 50% of the span wires and signal cables have not been replaced since 2004. The technology used in the Advanced Traffic Management System (ATMS) is constantly evolving and its components and equipment are no longer under warranty and / or they are becoming obsolete.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

If the rehabilitation is not performed, the structures could fail, causing immediate harm and sustained hazards. If the ATMS components or equipment do not function, the system cannot be maintained and the network will fail, creating congested corridors that fall below the County's adopted level of service standards for roadway volumes.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	50,000				50,000				
Equipment	4,994,000			274,000	730,000	730,000	730,000	730,000	1,800,000
Construction	6,130,000	520,000		360,000	400,000	400,000	400,000	400,000	3,650,000
<b>Expenditure Total</b>	<b>11,174,000</b>	<b>520,000</b>	<b>0</b>	<b>634,000</b>	<b>1,180,000</b>	<b>1,130,000</b>	<b>1,130,000</b>	<b>1,130,000</b>	<b>5,450,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Gas Tax	1,154,000	520,000	634,000						
Road MSTU	9,519,932				1,090,000	799,932	1,090,000	1,090,000	5,450,000
Ad Valorem	500,068				290,068			210,000	
<b>Revenue Total</b>	<b>11,174,000</b>	<b>520,000</b>	<b>634,000</b>	<b>0</b>	<b>1,380,068</b>	<b>799,932</b>	<b>1,090,000</b>	<b>1,300,000</b>	<b>5,450,000</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

This project does not impact the operating budget; it replaces or repairs existing facilities.

## Multimodal Pathways

**Category** Non-currency  
**CIP Rating Score** 21  
**Project Number** 1011  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Countywide  
  
**Related Projects** Neighborhood Restoration  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** circa 1990



### DESCRIPTION

Construction of multi-modal facilities (sidewalks, pedestrian facilities & bikeways) on County maintained roadways to provide new multi-modal capacity, improve ADA accessibility & complete missing links within the existing network. Multimodal funds are often leveraged with Federal and State grants. When grants are obtained through Board approval, matching funds are moved from this sheet to a new sheet specific to the grant project. Grant opportunities have increased because the State has made pedestrian connectivity and complete streets a high priority.

### BACKGROUND

The County collects impact fees to construct multi-modal facilities - sidewalks, pedestrian facilities & bikeways. Construction of multi-modal pathways has been included in the CIP since the 1990's. The 2040 LRTP includes in-depth consideration of multimodal improvement opportunities, flexing funds traditionally used for roadway expansion and system maintenance.

### PROJECT ORIGINATION

Levels of Service/Comprehensive Plan Requirements

### JUSTIFICATION

The Transportation Element of the Comprehensive Plan requires that the County provide sidewalk facilities to meet the needs of pedestrians. Policy 5.4A.4 - construct sidewalks on Collectors and Arterials. Policy 5.4A.5 - Develop sidewalk and bicycle facilities improvement program. Policy 5.4A.6 - Prioritize needed sidewalks & bicycle facilities. Policy 5.4A.7 - Identify & seek funding for sidewalk and bicycle facilities. Federal regulations require upgrades to meet ADA accessibility.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	450,000			45,000	45,000	45,000	45,000	45,000	225,000
<b>Expenditure Total</b>	<b>450,000</b>	<b>0</b>	<b>0</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>225,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Impact Fees	450,000			45,000	45,000	45,000	45,000	45,000	225,000
<b>Revenue Total</b>	<b>450,000</b>	<b>0</b>	<b>0</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>225,000</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

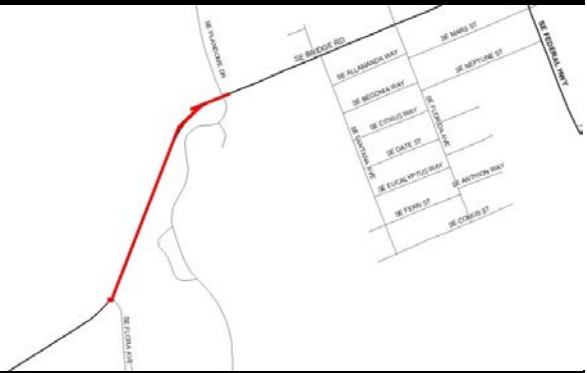
Construction of missing sidewalk links has minimal impact on the operating budget.

# Bridge Road Sidewalk

**Category** Non-concurrency  
**CIP Rating Score** 21  
**Project Number** 101101  
**Location** Hobe Sound  
**District** Three

**Project Limits** SE Flora Ave. to SE Plandome Dr.

**Related Projects**  
**Lead Dept/Division** Engineering/Capital Projects  
**Year Project Initiated** 2014



**DESCRIPTION**

Construction of approximately 2,000 LF of 6' wide sidewalk on the south side of SE Bridge Road from SE Flora Avenue to SE Plandome Drive in Hobe Sound. The work will include the installation of drainage piping and structures, replacement of a guardrail, installation of a pedestrian bridge over an existing drainage way and sod. The proposed sidewalk completes a missing link that will provide a connection from Flora Avenue to US 1.

**BACKGROUND**

Martin County received a petition from 22 residents on SE Old Cypress Drive in March of 2014 requesting that Martin County apply for a Transportation Alternatives Program Grant to construct this missing link of sidewalk. The County also received 9 letters of support from businesses located on Bridge Road so that bicyclists and pedestrians could access their business.

**PROJECT ORIGINATION**

Complaints

**JUSTIFICATION**

The Transportation Element of the Comprehensive Plan requires that the County provide sidewalk facilities to meet the needs of pedestrians. Policy 5.4A.4 - construct sidewalks on Collectors and Arterials. Policy 5.4A.5 - Develop sidewalk and bicycle facilities improvement program. Policy 5.4A.6 - Prioritize needed sidewalks & bicycle facilities. Policy 5.4A.7 - Identify & seek funding for sidewalk and bicycle facilities. Federal regulations require upgrades to meet ADA accessibility.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	10,000			10,000					
Construction	391,564					391,564			
<b>Expenditure Total</b>	<b>401,564</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>391,564</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Grant	328,996					328,996			
Road MSTU	72,568			10,000		62,568			
<b>Revenue Total</b>	<b>401,564</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>391,564</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>									<b>0</b>

**OPERATING BUDGET IMPACT**

Construction of missing sidewalk links has minimal impact on the operating budget.

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **CONCURRENCY PROJECTS**

## Intersection Improvements

**Category** Concurrency  
**CIP Rating Score** 33  
**Project Number** 1016  
**Location** County-wide  
**District** All  
  
**Project Limits** County-wide  
  
**Related Projects** TBD - Rehabs and Mall  
**Lead Dept/Division** Engineering / Traffic  
**Year Project Initiated** circa FY90



### DESCRIPTION

Design and construction of improvements at intersections on the roadway network. The projects are reviewed and prioritized annually by the Traffic Division based on congestion, traffic volume forecasts, crash history, and safety.

### BACKGROUND

This project was created to assist in congestion management and the reduction of safety hazards on a short-term / as-needed basis. Historically, these projects included the addition of turn lanes and traffic signals.

### PROJECT ORIGINATION

Levels of Service/Comprehensive Plan Requirements

### JUSTIFICATION

Improvements are identified by staff based on crash data, congestion, or other safety issues related to motorized or non-motorized traffic.

The Copperleaf (formerly Sand Trail) Planned Unit Development Zoning Agreement included a \$75,000 contribution to be used toward safety improvements on SR-714 (SW Martin Downs Boulevard) at SW Sand Trail. It is anticipated the improvements will be required in FY18.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	365,000			35,000	50,000	35,000	35,000	35,000	175,000
Construction	3,460,000			340,000	400,000	340,000	340,000	340,000	1,700,000
<b>Expenditure Total</b>	<b>3,825,000</b>		<b>0</b>	<b>375,000</b>	<b>450,000</b>	<b>375,000</b>	<b>375,000</b>	<b>375,000</b>	<b>1,875,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Private contribution	75,000		75,000						
Gas Tax	3,750,000			375,000	375,000	375,000	375,000	375,000	1,875,000
<b>Revenue Total</b>	<b>3,825,000</b>		<b>75,000</b>	<b>375,000</b>	<b>375,000</b>	<b>375,000</b>	<b>375,000</b>	<b>375,000</b>	<b>1,875,000</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

No new traffic signals are planned for FY17; therefore there is no impact to the FY17 operating budget.

## SR-714 (SW Martin Highway) Widening

**Category** Concurrency  
**CIP Rating Score** N/A  
**Project Number** 1123A  
**Location** Palm City  
**District** 5  
  
**Project Limits** SW Citrus Boulevard and SW Armellini Avenue  
  
**Related Projects**  
**Lead Dept/Division** Engineering / Traffic  
**Year Project Initiated** circa FY90



### DESCRIPTION

The widening of the two-lane undivided highway to a four-lane divided highway from west of SW Citrus Boulevard to the east approach of the bridge over Florida's Turnpike. The project includes intersection improvements at SW Citrus Boulevard, at SW 42nd Avenue, at SW Degler Court / SW Leighton Farm Avenue, as widening the bridge over Florida's Turnpike. **This is a state-funded and managed project. It is included in the County CIP as required by the Comprehensive Plan.**

### BACKGROUND

In FY11, the Martin Metropolitan Planning Organization completed its update to the Congestion Management Process, which included interim modifications at the signalized intersections along the corridor. Martin County, in conjunction with the FDOT, included the intersections improvements into its CIP in FY13. However, in FY16, the intersection improvements were replaced with the roadway widening, mainly due to cost efficiency and project schedule. See FDOT project numbers 436970.1 and 438344.1.

**PROJECT ORIGINATION** Levels of Service/Comprehensive Plan Requirements

### JUSTIFICATION

The peak hour directional traffic volume on this roadway exceeds its service capacity. The County's adopted level of service provided by this roadway has failed.

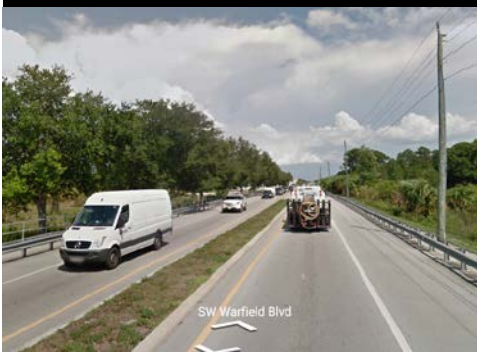
Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	1,885,000			1,835,000	50,000				
Land	4,000,000							4,000,000	
Construction	11,559,000				400,000				11,159,000
<b>Expenditure Total</b>	<b>17,444,000</b>		0	<b>1,835,000</b>	<b>450,000</b>	0	0	<b>4,000,000</b>	<b>11,159,000</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
State Funds	5,835,000			1,835,000				4,000,000	
<b>Revenue Total</b>	<b>5,835,000</b>		0	<b>1,835,000</b>	0	0	0	<b>4,000,000</b>	0
								<b>Total Unfunded</b>	<b>11,609,000</b>

### OPERATING BUDGET IMPACT

This corridor is the maintenance responsibly of the FDOT; however, Martin County has agreements in place that provide the FDOT's compensation to offset Martin County's maintenance of traffic signals and streetlights on this State corridor. This project is in the preliminary stage of a State Environmental Impact Report (SEIR); it is not known at this time whether new traffic signals or streetlights are anticipated that would impact the operating budget.

## SR-710 (SW Warfield Boulevard) DRI Widening

**Category** Concurrency  
**CIP Rating Score** N/A  
**Project Number** 1066  
**Location** Indiantown  
**District** 5  
  
**Project Limits** SW Indianwood Drive and SW Van Buren Avenue  
  
**Related Projects** none  
**Lead Dept/Division** Engineering / Traffic  
**Year Project Initiated** circa FY90



### DESCRIPTION

The widening of the two-lane divided highway to a four-lane divided highway from SW Indianwood Drive to SW Van Buren Avenue. The project includes widening of the bridge over the Rowland Canal and modifying the pedestrian traffic signal. **This is a state-funded and managed project. It is included in the County CIP as required by the Comprehensive Plan.**

### BACKGROUND

The Third Amendment to the Indiantown Planned Unit Development (PUD) Zoning Agreement was executed in FY12; the PUD Agreement provides for a Proportionate Fair Share contribution toward the project. Although the project is identified in the Needs Plan of the Martin Metropolitan Planning Organization's (MPO) 2040 Long Range Transportation Plan, the project is not included in the Cost Feasible Plan and has not been prioritized by the MPO for funding in the Florida Department of Transportation's Five Year Work Program.

### PROJECT ORIGATION

Master Plans

### JUSTIFICATION

The peak hour directional traffic volume on this roadway roadway is expected to exceed its service capacity prior to the implementation of the Indiantown PUD Agreement; therefore, the developer and the County executed a Proportionate Fair Share Agreement in accordance with state statute(s). The County is obligated to complete the improvements pursuant to the Proportionate Fair Share Agreement.

Expenditures	Total	To Date		Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	348,000				50,000				298,000
Construction	2,682,000				400,000				2,282,000
<b>Expenditure Total</b>	<b>3,030,000</b>		0	0	450,000	0	0	0	2,580,000
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Private Contribution	316,426					316,426			
<b>Revenue Total</b>	<b>316,426</b>		0	0	0	316,426	0	0	0
								<b>Total Unfunded</b>	<b>2,713,574</b>

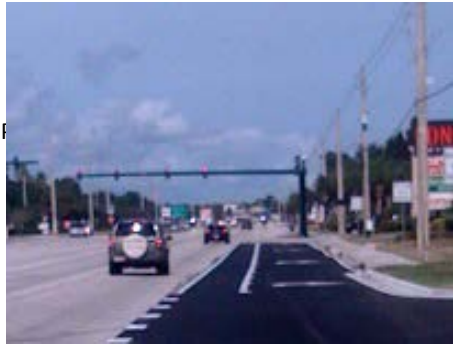
### OPERATING BUDGET IMPACT

This corridor is the maintenance responsibility of the FDOT; however, agreements are in place that provide the FDOT's compensation to offset Martin County's maintenance of traffic signals and streetlights on this State corridor. This preliminary planning for this project has not started, so it is not known at this time whether new traffic signals or streetlights are anticipated.



# Traffic Signal Modification on US-1 at Mall Access Road

**Category** Concurrency  
**CIP Rating Score** N/A  
**Project Number** TBD  
**Location** Jensen Beach  
**District** 1  
  
**Project Limits** SR-5 (US-1 / NW Federal Hwy) and mall access road  
  
**Related Projects** 1016  
**Lead Dept/Division** Engineering / Traffic  
**Year Project Initiated** circa FY90



### DESCRIPTION

The relocation of a traffic signal upright at the intersection of SR-5 (US-1 / NW Federal Highway) and the southern mall access road. Upon relocation of the traffic signal upright, the shared northbound through / right turn lane will be extended. **This is a state-funded and managed project. It is included in the County CIP as required by the Comprehensive Plan.**

### BACKGROUND

In December 2013, Martin County completed its improvements to SR-5 (US-1 / NW Federal Highway) at NW Britt Road, which included the conversion of several independent right turn lanes into a combined through / right turn lane along SR-5. The shared through / right turn lane ends just south of the traffic signal at the mall access road. In FY14, the Martin Metropolitan Planning organization prioritized this project. See FDOT project numbers 436967.1 and 438566.1.

### PROJECT ORIGINATION

FDOT Work Plans

### JUSTIFICATION

The traffic volumes on this section of SR-5 (US-1 / NW Federal Highway) have exceeded the generalized service capacities in the past and it is expected that the volumes will continue to grow and will therefore exceed the capacity in the near future. Relocating the signal upright and extending the shared through / right turn lane will provide additional capacity, increase safety by eliminating a weaving situation, and may help to alleviate standing stormwater after heavy rainfall events.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	305,000			255,000	50,000				
Land	1,153,717					153,717		1,000,000	
Construction	400,000				400,000				
<b>Expenditure Total</b>	<b>1,858,717</b>		<b>0</b>	<b>255,000</b>	<b>450,000</b>	<b>153,717</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
State Funds	1,858,717			255,000	450,000	153,717		1,000,000	
<b>Revenue Total</b>	<b>1,858,717</b>		<b>0</b>	<b>255,000</b>	<b>450,000</b>	<b>153,717</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>

**Total Unfunded 0**

### OPERATING BUDGET IMPACT

This corridor is the maintenance responsibility of the FDOT; however, agreements are in place that provide the FDOT's compensation to offset Martin County's maintenance of traffic signals and streetlights on this State corridor. This project relocates an existing traffic signal that Martin County maintains with FDOT compensation. Therefore, there is no net impact to the operating budget.

## SR-710 (SW Warfield Boulevard) Widening

**Category** Concurrency  
**CIP Rating Score** N/A  
**Project Number** TBD  
**Location** Indiantown  
**District** 5  
  
**Project Limits** FPL Power Plan to CR-609 (SE Alappatah Road)  
  
**Related Projects**  
**Lead Dept/Division** Engineering / Traffic  
**Year Project Initiated** FY17



### DESCRIPTION

The widening of the two-lane undivided highway to a four-lane divided highway from west of the FPL power plant driveway to east of CR-609 (SW Allapatah Road). **This is a state-funded and managed project. It is included in the County CIP as required by the Comprehensive Plan.**

### BACKGROUND

The corridor is included in the Florida Department of Transportation's (FDOT's) Strategic Intermodal System (SIS). The project was developed through the Project Development and Environment (PD&E) Study completed in 2011. The project will accommodate projected traffic volumes in 2040 and will improve connection to key transportation links in Okeechobee, Martin, and Palm Beach Counties. The project provides a new drainage system, buffered bicycle lanes, a shared use path, and an interceptor ditch. See FDOT project numbers 419252.2.

### PROJECT ORIGINATION

FDOT Work Plans

### JUSTIFICATION

The FDOT identified this need in its long term SIS plan.

Expenditures	Total	To Date	Carryover	Funded					Unfunded
				FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	1,868,003	1,868,003							
Land	8,256,807				1,195,466	6,171,732		889,609	
Construction	35,638,614								35,638,614
<b>Expenditure Total</b>	<b>45,763,424</b>	<b>1,868,003</b>		<b>0</b>	<b>1,195,466</b>	<b>6,171,732</b>	<b>0</b>	<b>889,609</b>	<b>35,638,614</b>
Revenues	Total	To Date	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
State Funds	10,124,810	1,868,003			1,195,466	6,171,732		889,609	
<b>Revenue Total</b>	<b>10,124,810</b>	<b>1,868,003</b>		<b>0</b>	<b>1,195,466</b>	<b>6,171,732</b>	<b>0</b>	<b>889,609</b>	<b>0</b>
								<b>Total Unfunded</b>	<b>35,638,614</b>

### OPERATING BUDGET IMPACT

This corridor is the maintenance responsibly of the FDOT; however, Martin County has agreements in place that provide the FDOT's compensation to offset Martin County's maintenance of traffic signals and streetlights on this State corridor.

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **SOLID WASTE**

**FY 2017  
MARTIN COUNTY CAPITAL IMPROVEMENT PLAN (CIP)  
SOLID WASTE EXPENDITURE SUMMARY**

Project	C or N	CIP Rating	Total	To Date	Unfunded	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022-FY2026
Landfill Roadway (4004)	N	43	300,000	200,000	0	0	0	100,000	0	0	0
Landfill/Transfer Station Equipment (4958)	N	40	3,785,000	0	0	375,000	400,000	450,000	240,000	400,000	1,920,000
Leachate Facility (4030)	N	39	500,000	250,000	0	250,000	0	0	0	0	0
Transfer Station Floor Replacement (4001)	N	39	394,538	94,538	0	150,000	0	0	0	0	150,000
Transfer Station Scale Replacement (4009)	N	30	160,000	0	0	80,000	80,000	0	0	0	0
Equipment Washdown Facility (4950)	N	24	175,000	0	0	175,000	0	0	0	0	0
<b>Expenditure Totals</b>			<b>5,314,538</b>	<b>544,538</b>	<b>0</b>	<b>1,030,000</b>	<b>480,000</b>	<b>550,000</b>	<b>240,000</b>	<b>400,000</b>	<b>2,070,000</b>

**SOLID WASTE REVENUE SUMMARY**

Revenue			Total	To Date	Carryover	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022-FY2026
Solid Waste Fees			5,314,538	544,538		1,030,000	480,000	550,000	240,000	400,000	2,070,000
<b>Revenue Totals</b>			<b>5,314,538</b>	<b>544,538</b>		<b>1,030,000</b>	<b>480,000</b>	<b>550,000</b>	<b>240,000</b>	<b>400,000</b>	<b>2,070,000</b>

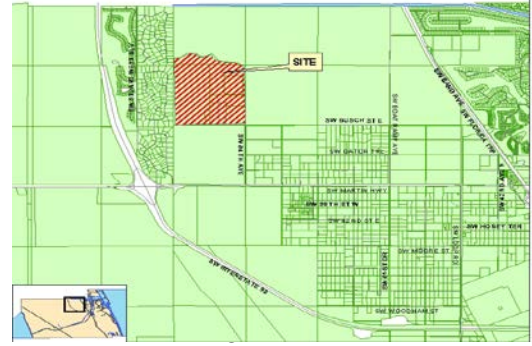
# **FY17 CAPITAL IMPROVEMENT PLAN**



## **NON-CONCURRENCY PROJECTS**

# Landfill Roadway

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 4004  
**Location** Palm City  
**District** Countywide  
  
**Project Limits** Martin County Landfill / Transfer Facility  
  
**Related Projects**  
**Lead Dept/Division** Solid Waste  
**Year Project Initiated** Approved during FY15 CIP Workshop



### DESCRIPTION

Repair and resurface asphalt and concrete roadway throughout the Transfer Station and closed landfill site.



### BACKGROUND

These roadways receive heavy traffic and are in need of repair to reduce wear on equipment.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

The roads throughout the landfill develop dips and potholes from the heavy vehicles which cause undue wear on equipment. Keeping the roadways resurfaced helps minimize the wear on the equipment which extends the equipment's useful life.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	300,000	200,000			100,000			
<b>Expenditure Total</b>	<b>300,000</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Solid Waste Fees	300,000	200,000			100,000			
<b>Revenue Total</b>	<b>300,000</b>	<b>200,000</b>			<b>100,000</b>			
<b>Total Unfunded</b>							<b>0</b>	

### OPERATING BUDGET IMPACT

Reduction in equipment maintenance costs.



**FY 2017 Solid Waste Equipment Replacement Schedule - CIP 4958**

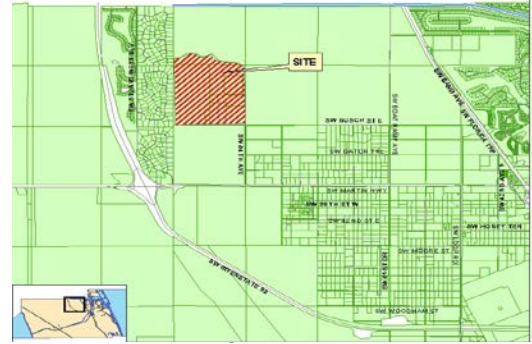
Name of Equipment	Make	Year	ID #	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
277DSkid Steer w/attachment	Caterpillar	2015	59277									90,000	
JD Tractor w/ attachments	John Deere	2015	59279										
Tanker 6000 Gal.	Walker	2015	59147										85,000
336F Hydraulic Excavator	Caterpillar	2015	58747										450,000
Roll-off Truck	Mack	2015	58619										
962K Loader	Caterpillar	2014	58696								400,000		
Truck Tractor	Mack	2014	58213									165,000	
330DL Hydraulic Excavator	Caterpillar	2013	58117							450,000			
962K Loader (MT)	Caterpillar	2012	57755					400,000					
Tanker 6000 Gal.	Walker	2012	58070						80,000				
D6K2 Dozer	Caterpillar	2012	57841									200,000	
336F Hydraulic Excavator	Caterpillar	2016	CIP										
Dump Truck	Sterling	2000	18886										
Truck Tractor	Mack	2011	56656				160,000						
JCB 940 Forklift	JCB	2009	56221					80,000					
IT 62H Loader	Caterpillar	2008	55581		400,000								
IT 65H Loader	Caterpillar	2007	54827	375,000									
330DL Hydraulic Excavator	Caterpillar	2007	54657			450,000							
10-Year Total	3,785,000		Total	375,000	400,000	450,000	240,000	400,000	80,000	450,000	400,000	455,000	535,000

**\*\*BRAND NAME EQUIPMENT OR EQUIVALENT\*\***



# Leachate Facility

**Category** Non-concurrency  
**CIP Rating Score** 39  
**Project Number** 4030  
**Location** Palm City  
**District** Countywide  
  
**Project Limits** Martin County Landfill / Transfer Facility  
  
**Related Projects**  
**Lead Dept/Division** Solid Waste  
**Year Project Initiated** Proposed for FY17 CIP Workshop



**DESCRIPTION**

Repair and replace the inner tank wall segments on a 375,000 gallon dual-wall tank that holds leachate from the landfill site.

**BACKGROUND**

The east tank was repaired in FY 2016 and the west tank is proposed to be repaired in FY 2017. The two leachate tanks are 375,000 gallons each.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

Project will maintain reliability and prevent environmental hazards associated with a potential spill.

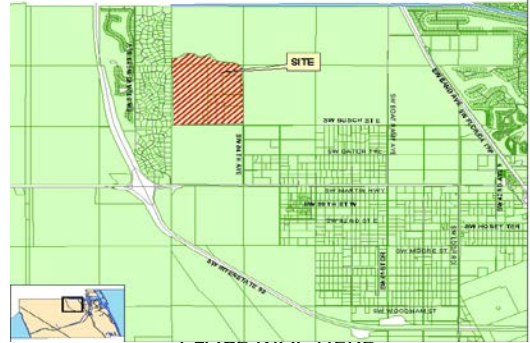
Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	500,000	250,000	250,000					
<b>Expenditure Total</b>	<b>500,000</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Solid Waste Fees	500,000	250,000	250,000					
<b>Revenue Total</b>	<b>500,000</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>								<b>0</b>

**OPERATING BUDGET IMPACT**

Not replacing the wall segments may result in leachate spilling out onto the landfill site which is an environmental hazard and would have cleanup and regulatory costs associated with it.

# Transfer Station Floor Replacement

**Category** Non-concurrency  
**CIP Rating Score** 39  
**Project Number** 4001  
**Location** Palm City  
**District** Countywide  
  
**Project Limits** Martin County Landfill / Transfer Facility  
  
**Related Projects**  
**Lead Dept/Division** Solid Waste  
**Year Project Initiated** Approved during FY10 CIP Workshop



**DESCRIPTION**

Rehabilitation of the transfer station tipping floor.

**BACKGROUND**

The tipping floor is a normal wear item that requires replacement periodically. A yearly assessment is done on the floor to determine if replacement is needed. In FY13 the southern portion of the concrete tipping floor was replaced with silica fume concrete. In FY17 the remaining floor will go through the same assessment process.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

Replacement of the floor enhances the life of the asset and also decreases the risk of potential accidents associated with the condition of the floor.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	394,538	94,538	150,000					150,000
<b>Expenditure Total</b>	<b>394,538</b>	<b>94,538</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
Revenues	Total	To Date	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Solid Waste Fees	394,538	94,538	150,000					150,000
<b>Revenue Total</b>	<b>394,538</b>	<b>94,538</b>	<b>150,000</b>					<b>150,000</b>
<b>Total Unfunded</b>								<b>0</b>

**OPERATING BUDGET IMPACT**

There is no impact to the operating budget and replacement is more of a safety factor.

# Transfer Station Scale Replacement

**Category** Non-concurrency  
**CIP Rating Score** 30  
**Project Number** 4009  
**Location** Palm City  
**District** Countywide  
  
**Project Limits** Martin County Landfill / Transfer Facility  
  
**Related Projects**  
**Lead Dept/Division** Solid Waste  
**Year Project Initiated** Proposed for FY17 CIP Workshop



**DESCRIPTION**

Replacement of the truck scales at the Transfer Station.

**BACKGROUND**

The Transfer Station is in need of replacement of both of the scales. One scale is proposed to be replaced in FY 17 and the other scale replaced in FY 18.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

Replacement of the truck scales helps keeps maintenance costs down and increases reliability.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	160,000		80,000	80,000				
<b>Expenditure Total</b>	<b>160,000</b>		<b>80,000</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Solid Waste Fees	160,000		80,000	80,000				
<b>Revenue Total</b>	<b>160,000</b>		<b>80,000</b>	<b>80,000</b>				
<b>Total Unfunded</b>							<b>0</b>	

**OPERATING BUDGET IMPACT**

There will be a reduction in maintenance costs for repairs, however the scales will still need to be calibrated and verified on a regular basis.

# Equipment Washdown Facility

**Category** Non-concurrency  
**CIP Rating Score** 24  
**Project Number** 4950  
**Location** Palm City  
**District** Countywide  
  
**Project Limits** Martin County Landfill / Transfer Facility  
  
**Related Projects**  
**Lead Dept/Division** Solid Waste  
**Year Project Initiated** Approved during FY12 CIP Workshop



**DESCRIPTION**

Construction of an approximately 20' x 40' washdown facility for heavy equipment at the Waste Transfer Station.

**BACKGROUND**

Currently the heavy equipment is washed down using a hose in the Transfer Station which interferes with the operations of the facility. This is a time consuming task.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

The truck wash will reduce the amount of debris tracked onto internal roadways from the Transfer Station.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	175,000		175,000					
<b>Expenditure Total</b>	<b>175,000</b>		<b>175,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Solid Waste Fees	175,000		175,000					
<b>Revenue Total</b>	<b>175,000</b>		<b>175,000</b>					
<b>Total Unfunded</b>							<b>0</b>	

**OPERATING BUDGET IMPACT**

The truck wash will minimize the amount of debris on the roadways throughout the site, resulting in decreased maintenance costs for roadway cleaning.

# FY17 CAPITAL IMPROVEMENT PLAN



## UTILITIES

**FY 2017  
MARTIN COUNTY CAPITAL IMPROVEMENT PLAN (CIP)  
UTILITIES EXPENDITURE SUMMARY**

Project	C or N	Rating Score	Total	To Date	Unfunded	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022-FY2026
Bulk Chemical Storage Tank Replacement (3141)	N	64	2,635,550	0	0	680,000	473,600	182,100	95,550	127,200	1,077,100
North Water Treatment Plant Trench Rehabilitation (3140)	N	55	1,000,000	0	0	1,000,000	0	0	0	0	0
Capital Equipment Replacement (4957)	N	55	4,312,000	0	0	192,000	299,000	316,000	260,000	428,000	2,817,000
Lift Station Rehabilitation (3524)	N	49	2,150,000	0	0	350,000	200,000	200,000	200,000	200,000	1,000,000
R.O. Membrane Replacement (3045)	N	49	2,975,000	0	0	1,100,000	0	0	0	0	1,875,000
Watermain Replacement (3032)	N	49	8,100,000	0	0	500,000	500,000	3,600,000	500,000	500,000	2,500,000
Sanitary Sewer Lining (3568)	N	49	7,500,000	0	0	750,000	750,000	750,000	750,000	750,000	3,750,000
Well and Pump Improvements (3023)	N	43	1,000,000	0	0	100,000	100,000	100,000	100,000	100,000	500,000
Water Meter Automation Retrofit (3124)	N	40	4,750,000	0	0	250,000	500,000	500,000	500,000	500,000	2,500,000
Hydrant Replacement (3047)	N	39	1,500,000	0	0	150,000	150,000	150,000	150,000	150,000	750,000
Lift Station Telemetry (3533)	N	37	400,000	0	0	0	0	0	0	0	400,000
NWTP Building Improvements (3024)	N	37	400,000	0	0	200,000	0	0	200,000	0	0
North VFD and Electrical Replacement (3144)	N	37	475,000	0	0	0	0	475,000	0	0	0
Sand Filters Wastewater Plants (3609)	N	33	1,100,000	0	0	750,000	0	0	0	0	350,000
Tropical Farms Wastewater Plant (3592)	N	33	9,808,000	5,633,000	0	650,000	0	195,000	3,330,000	0	0
North Water and Wastewater Plants Window Replacement	N	33	60,000	0	0	60,000	0	0	0	0	0
Murphy Road Bridge Watermain (3044)	N	30	210,000	0	0	0	0	0	210,000	0	0
North Warehouse Storage Addition (3138)	N	30	160,000	0	0	160,000	0	0	0	0	0
Indian River Plantation Improvements (3547)	N	28	480,000	0	0	480,000	0	0	0	0	0
NWWTP WAS Pump Station (3500)	N	24	625,000	0	0	625,000	0	0	0	0	0
North Plant Floridan Aquifer Well (3017)	N	18	2,750,000	0	0	0	0	250,000	2,500,000	0	0
Loop Tie-ins (3104/3588)	N	18	2,500,000	0	0	250,000	250,000	250,000	250,000	250,000	1,250,000
Tropical Farms Water Plant Scrubber Improvements (3143)	N	15	380,000	0	0	0	0	0	0	0	380,000
<b>Expenditure Totals</b>			<b>95,520,799</b>	<b>5,633,000</b>	<b>0</b>	<b>8,897,000</b>	<b>19,322,600</b>	<b>20,992,349</b>	<b>9,725,550</b>	<b>7,985,200</b>	<b>22,965,100</b>
Golden Gate Septic to Sewer	C	75	10,124,249	0	0	0	9,500,000	624,249	0	0	0
Old Palm City Septic to Sewer	C	75	12,400,000	0	0	0	0	12,400,000	0	0	0
Raw Water Main & Pump (MD-TF) (3055)	C	43	7,250,000	0	0	650,000	6,600,000	0	0	0	0
A1A Water Main (3132)	C	27	800,000	0	0	0	0	800,000	0	0	0
Tropical Farms Water Plant (3000)	C	23	9,440,000	0	0	0	0	200,000	680,000	4,960,000	3,600,000
Golden Gate Repump (3041)	C	18	236,000	0	0	0	0	0	0	20,000	216,000

**UTILITIES REVENUE SUMMARY**

Revenue	Total	To Date	Carryover	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022-FY2026
CFC	12,611,000	750,000	0	250,000	250,000	1,445,000	3,580,000	1,270,000	5,066,000
CRA-TIF	2,850,355	0	1,923,805	302,755	308,809	314,986	0	0	0
Assessment	14,671,894	0	0	0	6,620,000	8,051,894	0	0	0
Utilities Fees/Reserves	31,068,000	3,461,000	0	4,515,000	9,480,000	5,472,000	3,180,000	4,960,000	0
Utilities Renewal & Replacement	34,319,550	1,422,000	0	4,132,000	2,972,600	3,173,100	2,965,550	1,755,200	17,899,100
<b>Revenue Total</b>	<b>95,520,799</b>	<b>5,633,000</b>	<b>1,923,805</b>	<b>9,199,755</b>	<b>19,631,409</b>	<b>18,456,980</b>	<b>9,725,550</b>	<b>7,985,200</b>	<b>22,965,100</b>

# **FY17 CAPITAL IMPROVEMENT PLAN**



## **NON-CONCURRENCY PROJECTS**

# Bulk Chemical Storage Tank Replacement

**Category** Non-Concurrency  
**CIP Rating Score** 64  
**Project Number** 3141  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Countywide  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Proposed for FY17 CIP Workshop



## DESCRIPTION

Replacement of the Bulk Chemical Storage Tanks at the North Water and Wastewater Treatment Plants, Tropical Farms Water and Wastewater Treatment Plants, and Dixie Park Sewer Pump Station.

## BACKGROUND

Chemical storage tanks have a useful life that varies depending on location (direct sun exposure or not), material of construction, and chemicals being stored in the tanks.

## PROJECT ORIGINATION

Infrastructure Needs

## JUSTIFICATION

Tanks are proposed to be replaced prior to the end of their useful life and before failure occurs.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	2,635,550		680,000	473,600	182,100	95,550	127,200	1,077,100
<b>Expenditure Total</b>	<b>2,635,550</b>		<b>680,000</b>	<b>473,600</b>	<b>182,100</b>	<b>95,550</b>	<b>127,200</b>	<b>1,077,100</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities R&R	2,635,550		680,000	473,600	182,100	95,550	127,200	1,077,100
<b>Revenue Total</b>	<b>2,635,550</b>	<b>0</b>	<b>680,000</b>	<b>473,600</b>	<b>182,100</b>	<b>95,550</b>	<b>127,200</b>	<b>1,077,100</b>
							<b>Total Unfunded</b>	<b>0</b>

## OPERATING BUDGET IMPACT

There will be no impact to the operating budget.



FY 17 Long Term Chemical Storage Tank Replacement Schedule

Name of Tank(s)	Location	Size (Gallons)	Installation Date	Construction Material	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Sodium Hydroxide Storage Tank (odor scrubber)	Dixie Park Sewer Pump Station	1,400	1/1/1996	Polyethylene			\$21,000							
Sodium Hypochlorite Storage Tank (odor scrubber)	Dixie Park Sewer Pump Station	2,400	1/1/1996	Polyethylene			\$36,000							
Sulfuric Acid Bulk Storage Tank	North Water Treatment Plant	5,400	10/1/2009	Polyethylene			\$81,000							
Sulfuric Acid Day Tanks (2)	North Water Treatment Plant	220	1/1/1993	Polyethylene			\$6,600							
Sodium Hydroxide Bulk Storage Tanks (2)	North Water Treatment Plant	3,800	6/1/2013	Polyethylene					\$114,000					
Sodium Hydroxide Day Tanks (2)	North Water Treatment Plant	220	1/1/1993 & 1/1/2003	Polyethylene					\$13,200					
Anti-Scalant Day Tank (2)	North Water Treatment Plant	220	1/1/1993 & 1/1/2003	Polyethylene		\$6,600					\$6,600			
Ammonia Bulk Storage Tank	North Water Treatment Plant	1,000	11/1/2012	Steel						\$45,000				
RO Membranes Cleaning Tanks (2)	North Water Treatment Plant	1,500	1/1/1993	Fiberglass				\$22,500						
Sodium Hypochlorite Bulk Storage Tanks (3)	North Water Treatment Plant / Wastewater Treatment Plant	15,000	11/1/2006	Fiberglass		\$350,000								
Sodium Hydroxide Bulk Storage Tank	North Wastewater Treatment Plant (Odor Scrubber)	1,100	3/1/2015	Polyethylene										\$16,500
Ferric Sulfate Bulk Storage Tank	North Wastewater Treatment Plant (BCR)	2,500	3/1/2015	Polyethylene										\$37,500
Sulfuric Acid Bulk Storage Tank	North Wastewater Treatment Plant (BCR)	5,500	3/1/2015	Polyethylene										\$82,500
Sodium Chlorite Bulk Storage Tank	North Wastewater Treatment Plant (BCR)	2,500	3/1/2015	Polyethylene										\$37,500
Sodium Hydroxide Bulk Storage Tank	North Wastewater Treatment Plant (BCR)	5,500	3/1/2015	Polyethylene										\$82,500
Sodium Nitrite Bulk Storage Tank	North Wastewater Treatment Plant (BCR)	5,500	3/1/2015	Polyethylene										\$82,500
Sulfuric Acid Bulk Storage Tank	Tropical Farms Water Treatment Plant (Nanofiltration/Iron Treatment)	2,500	1/1/2013	Polyethylene						\$37,500				
Sulfuric Acid Day Tank	Tropical Farms Water Treatment Plant (Nanofiltration/Iron Treatment)	160	1/1/2015	Polyethylene										\$3,500
Sulfuric Acid Bulk Storage Tanks (2)	Tropical Farms Water Treatment Plant (Reverse Osmosis)	4,150	12/1/2014	Polyethylene						\$124,500				
Sulfuric Acid Day Tank	Tropical Farms Water Treatment Plant (Reverse Osmosis)	300	8/1/2008	Polyethylene						\$3,500				
Antiscalant Day Tank	Tropical Farms Water Treatment Plant (Reverse Osmosis)	120	8/1/2008	Polyethylene				\$1,800						
Sodium Hypochlorite Bulk Storage Tanks (2)	Tropical Farms Water Treatment Plant (Reverse Osmosis)	3,900	5/1/2008	Foam Insulated Polyethylene		\$117,000								
Sodium Hydroxide Bulk Storage Tank	Tropical Farms Water Treatment Plant (Reverse Osmosis & Nano)	12,000	5/1/2014	Insulated Steel								\$150,000		
Sodium Hydroxide Day Tank	Tropical Farms Water Treatment Plant (Reverse Osmosis and Nano)	900	8/1/2008	Polyethylene				\$13,500						
Ammonia Bulk Storage Tank	Tropical Farms Water Treatment Plant	1,000	11/1/2012	Steel						\$45,000				
RO Membranes Cleaning Tanks (2)	Tropical Farms Water Treatment Plant (RO Plant)	3,000	1/1/2009	Fiberglass				\$45,000						
RO Membranes Cleaning Tanks (2)	Tropical Farms Water Treatment Plant (Nano Plant)	850	1/1/1995	Polyethylene				\$12,750						
Sodium Hypochlorite Bulk Storage Tanks (4)	Tropical Farms Wastewater Treatment Plant / Wastewater Treatment Plant	10,000	5/1/2005	Fiberglass	\$650,000									
Sodium Hypochlorite Cleaning Tank (repl w/larger tank)	Tropical Farms Wastewater Treatment Plant	500		Polyethylene	\$30,000									
Sodium Hydroxide (Odor Control)	Tropical Farms Wastewater Treatment Plant	2,000	5/1/2005	Fiberglass			\$30,000							
Sodium Hypochlorite (Odor Control)	Tropical Farms Wastewater Treatment Plant	500	5/1/2005	Fiberglass			\$7,500							
Sodium Hydroxide (Digester Odor Control)	Tropical Farms Wastewater Treatment Plant	1,500	8/1/2011	Fiberglass										
Ferric Sulfate Bulk Storage Tank	Tropical Farms Wastewater Treatment Plant (BCR)	2,500	3/1/2015	Polyethylene										\$37,500
Sulfuric Acid Bulk Storage Tank	Tropical Farms Wastewater Treatment Plant (BCR)	5,500	3/1/2015	Polyethylene										\$82,500
Sodium Chlorite Bulk Storage Tank	Tropical Farms Wastewater Treatment Plant (BCR)	2,500	3/1/2015	Polyethylene										\$37,500
Sodium Hydroxide Bulk Storage Tank	Tropical Farms Wastewater Treatment Plant (BCR)	5,500	3/1/2015	Polyethylene										\$82,500
Sodium Nitrite Bulk Storage Tank	Tropical Farms Wastewater Treatment Plant (BCR)	5,500	3/1/2015	Polyethylene										\$82,500
<b>10-Year Total</b>			<b>TOTAL</b>		\$680,000	\$473,600	\$182,100	\$95,550	\$127,200	\$255,500	\$6,600	\$150,000	\$0	\$665,000

# North Water Treatment Plant Trench Rehabilitation

**Category** Non-concurrency  
**CIP Rating Score** 55  
**Project Number** 3140  
**Location** Jensen Beach  
**District** One

**Project Limits** North Water Treatment Plant

**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Proposed for FY17 CIP Workshop



## DESCRIPTION

Construct modifications to restore aged concrete pipe supports, trench walls, piping, and electrical conduits at the North Reverse Osmosis Water Treatment Plant.

## BACKGROUND

Twenty (20) years of continuous use in an aggressive environment have caused deterioration of the concrete pipe supports, trench walls, piping, and electrical conduits in the reverse osmosis pipe trench.

## PROJECT ORIGINATION

Infrastructure Needs

## JUSTIFICATION

The deterioration has advanced to the point of impacting the reliability and functionality of the treatment plant and needs to be addressed as soon as possible. Repair to the reverse osmosis pipe trench also reduces the risk of failure and associated interruption in service.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	1,000,000		1,000,000					
<b>Expenditure Total</b>	<b>1,000,000</b>		<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities Fees	1,000,000		1,000,000	0	0	0	0	0
<b>Revenue Total</b>	<b>1,000,000</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>								<b>0</b>

## OPERATING BUDGET IMPACT

There will be reduced maintenance costs associated with repair and maintenance of the equipment and supports in the reverse osmosis pipe trench.

# Capital Equipment Replacement

**Category** Non-concurrency  
**CIP Rating Score** 55  
**Project Number** 4957  
**Location** Countywide  
**District** Countywide

**Project Limits** Countywide

**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** On-going



## DESCRIPTION

Replacement of heavy equipment in a public works environment (dump trucks, vac-con trucks, valve trucks, load bank testers, excavators, etc.).

## BACKGROUND

Projected replacement costs are based on historical records and FDOT replacement standards.

## PROJECT ORIGINATION

Infrastructure Needs

## JUSTIFICATION

Equipment is replaced as it approaches the end of its useful life.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Equipment	4,312,000		192,000	299,000	316,000	260,000	428,000	2,817,000
<b>Expenditure Total</b>	<b>4,312,000</b>		<b>192,000</b>	<b>299,000</b>	<b>316,000</b>	<b>260,000</b>	<b>428,000</b>	<b>2,817,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities R&R	4,312,000		192,000	299,000	316,000	260,000	428,000	2,817,000
<b>Revenue Total</b>	<b>4,312,000</b>	<b>0</b>	<b>192,000</b>	<b>299,000</b>	<b>316,000</b>	<b>260,000</b>	<b>428,000</b>	<b>2,817,000</b>
<b>Total Unfunded</b>							<b>0</b>	

## OPERATING BUDGET IMPACT

Reduced maintenance costs.

**FY 2017 Utility Maintenance Equipment Replacement Schedule**

Name of Equipment	Make	Year	ID#	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Colman 60SQ Generator (PEG09) 5024172	Colman	2002	23066	48,000									
Colman CJ4T 604Q Generator (PEG15) 1A9SS13281E547158	Coleman	2003	26589	48,000									
Kohler 40KW Generator (PEG19) 330727	Kohler	2005	52355	48,000									
Thompson 4" Pump 1T9PH10116P634700	Thompson	2006	53558	48,000									
Cat 416D Backhoe	Cat	2001	19654		70,000								
Ditch Witch Jet Track Drill/Sys	Ditch Witch	2007	54908		85,000								
Kohler 50KW Generator (PEG20) 330635	Kohler	2005	52354	48,000									
Thompson 4" Pump 1T9PH10116P634700	Thompson	2006	53555	48,000									
Thompson 4" Pump 1T9PH10156P634702	Thompson	2006	53557	48,000									
International Dump Truck	International	2002	26141			75,000							
Ford F550 Box Truck	Ford	2008	55468			55,000							
Cat 302 Mini Excavator	Cat	2010	56912			50,000							
Cat XQ30 Generator (PEG11) 16MPF081551D028941	Cat	2005	52358			40,000							
Thompson 4" Pump 1T9PH10196P634699	Thompson	2006	53554			48,000							
Thompson 4" Pump 1T9PH10136P634701	Thompson	2006	53556			48,000							
Ford F-750 Boom Truck	Ford	2007	54632				130,000						
valve Maintenance Body 57062		2011	57069				80,000						
Ford F550 valve Truck	Ford	2011	57062				50,000						
Ford F550 Valve Truck	Ford	2011	57062					55,000.00					
Valve Maintenance Body 57062	Valve	2011	57069					85,000.00					
Olympian CT60 Generator (EPG10) 1N9XG1520W2109095	Olympian	2005	52356					48,000.00					
Generac (PEG 38) LS 159 Model #8281760100 Serial # 2093719	Generac	2007						48,000.00					
Generac (PEG 39) LS 163 Model #8281740100 Serial #2093817	Generac	2007						48,000.00					
Generac (PEG 40) LS 171 Model #8281710100 Serial #2093681	Generac	2007						48,000.00					
Generac (PEG 41) LS 172 Model #8281750100 Serial # 2093734	Generac	2007						48,000.00					
Generac (PEG42) LS 177 Model #8281740100 Serial # 2093717	Generac	2007						48,000.00					
Cat 242B3 Skid Steer Loader CAT0242BESRS015000	Cat	2012	57409						55,000				
Ford F-450 HD Dump Truck	Ford	2012	57745						85,000				
Generac 60KW Generator (Creekside)4WMK8DE188A005941	Generac	2008	55336						48,000				
Kohler 60KW Generator (PEG57) VIN 5FTGE1220B1038027	Kohler	2011	57174						48,000				
Generac 60KW Generator (PEG24) 4WMK8DE146A004332	Generac	2006	52980						48,000				
Generac 60KW Generator (PEG25) 4WMK8DE106A4330	Generac	2006	52981						48,000				
Generac (PEG33) LS117 Model#8281410100 Serial #2093682	Generac	2007							48,000				
Generac (PEG34) LS 119 Model #8281720100 Serial #2093691	Generac	2007							48,000				
N = Non-concurrency	Generac												
Generac (PEG 36) LS 121 Model #8281750100 Serial #2093735	Generac	2007							48,000				
Generac (PEG 37) LS 155 Model #8281720100 Serial # 2093735	Generac	2007							48,000				
Generac 60KW Generator (PEG26) 4WMK8DE1X6A005078	Generac	2007	53740							48,000			
Generac 60KW Generator (PEG27) 4WMK8DE1X6A005077	Generac	2007	53741							48,000			
Generac 60KW Generator (PEG28) 4WMK8DE136A005083	Generac	2008	53742							48,000			
Generac 60KW Generator (PEG30) 4WMK8DE186A005080	Generac	2007	53743							48,000			
Generac 60KW Generator (PEG29) 4WMK8DE1X6A005081	Generac	2007	53744							48,000			
Genset 60KW Generator (PEG55) 1J9TF18259F402456	Genset	2010	56913							48,000			
Thompson 8JSCF 8" Pump 1T9PH14218P634505	Thompson	2008	55817							75,000			
Generac (PEG 43) LS 178 Model # 8281730100 Serial # 2093705	Generac	2007								48,000			
Generac (PEG 44) LS 205 Model #8281780100 Serial # 2093694	Generac	2007								48,000			
Generac (PEG 45) LS 212 Model #8281780100 Serial # 2093693	Generac	2007								48,000			
Generac (PEG 46) LS 213 Model #821690200 Serial # 2093650	Generac	2007								48,000			
Generac (PEG 47) LS 718 Model # 8281690200 Serial # 2093649	Generac	2007								48,000			
Avtron Load Bank Tester VIN 16MPF13252D032222	Avtron	2006	53696							40,000			
Avtron Load Bank Tester	Avtron	2006	53771							55,000			
Generac 60Kw Generator (Well Peg5) 4WMK8DE137A005327	Generac	2007	53762								48,000		
Generac 60KW Generator (PEG32) 4WMK8DE157A005567	Generac	2007	54634								48,000		
Kohler 60KW Generator (PEG56) 5FTGE1223B1037826	Kohler	2011	57175								48,000		

**FY 2017 Utility Maintenance Equipment Replacement Schedule**

Name of Equipment	Make	Year	ID#	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Generac 60KW Generator (Well Peg 4) 4WNBK8DE117A005326	Generac	2007	53761								48,000		
Kohler 60KW Generator (PEG59) 5FTGE122XC1039896	Kohler	2012	57470								48,000		
MQ Power Corp 125KW Generator 4AGHU18226C040232	MQ Power Corp	2006	53456								60,000		
Freightliner Pump Truck	Freightliner	2013	58119								260,000		
Generac 60KW Generator (PEG31) 4WMK8DE116A005082	Generac	2007	53745									48,000	
Generac 60KW Generator (Well PEG3) 4WMK8DE267A005328	Generac	2007	53760									48,000	
Generac 135KW Generator (PEG50) 1J9TF20259F402121	Generac	2009	56346									65,000	
Generac 60KW Generator (PEG53) 1J9TF16249F402113	Generac	2009	56360									48,000	
Comming/ONAM (PEG 60) LS 377 Model #DSGHD-1201754 Serial # C120312536Spec A	Comming/ONAM	2012										48,000	
Comming/ONAM (PEG 61) LS 442 Model #DSGHD-1201754 Serial #C120312537 SpecA	Comming/ONAM	2012										48,000	
John Deere (PEG 62) LS 301 Model #DS00180D6RAK0574	John Deere	2012										48,000	
Generac 60KW Generator (PEG54) 1J9TF18229F402088	Generac	2010	56384										48,000
Thompson Pump 134	Thompson	2013	57949										48,000
Thompson Pump 135	Thompson	2013	57950										48,000
Generac (PEG 49) LS 375 Model #SD0125-11117590200 Serial #2103242	Generac	2009											48,000
Vac-Tron PMD600SDT	Vac-Tron	2005	52881										490,000
<b>10-Year Total</b>	<b>3,815,000</b>		<b>Total</b>	192,000	299,000	316,000	260,000	428,000	524,000	698,000	560,000	353,000	682,000

**\*\*BRAND NAME EQUIPMENT OR EQUIVALENT\*\***

# Lift Station Rehabilitation

<b>Category</b>	Non-concurrency
<b>CIP Rating Score</b>	49
<b>Project Number</b>	3524
<b>Location</b>	Countywide
<b>District</b>	Countywide
<b>Project Limits</b>	Countywide
<b>Related Projects</b>	
<b>Lead Dept/Division</b>	Utilities
<b>Year Project Initiated</b>	On-going



**DESCRIPTION**

Rehabilitation of existing lift stations to bring them up to Martin County Utilities current Minimum Construction Standards. This sheet also includes lift station pump replacement in various lift stations. FY 17 includes replacement of the lift station at Murray Middle School.

**BACKGROUND**

Rehabilitation of existing lift stations is an on-going effort.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

Rehabilitation of lift stations brings older ones to current level of service according to Department specifications, which will minimize the risk of failures that result in sewage spills. Pump replacement is an on-going service to maintain reliability.

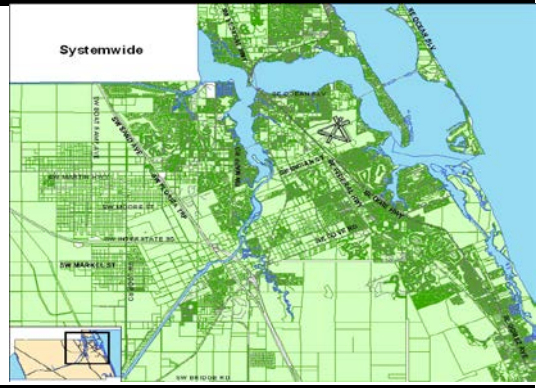
Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	2,150,000		350,000	200,000	200,000	200,000	200,000	1,000,000
<b>Expenditure Total</b>	<b>2,150,000</b>		<b>350,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>1,000,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities R&R	2,150,000		350,000	200,000	200,000	200,000	200,000	1,000,000
<b>Revenue Total</b>	<b>2,150,000</b>	<b>0</b>	<b>350,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>1,000,000</b>
<b>Total Unfunded</b>								<b>0</b>

**OPERATING BUDGET IMPACT**

Current pump replacement cost is \$2,000 - \$5,000 per pump. If the pump is repairable, costs are \$800 - \$3,000 per pump. Rehabilitation to the lift station includes new pumps and controls which will not require replacement or repair for several years versus constant repair to existing pumps.

# R.O. Membrane Replacement

**Category** Non-concurrency  
**CIP Rating Score** 49  
**Project Number** 3045  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Tropical Farms and North Water Treatment Plants  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Approved during FY05 CIP Workshop



### DESCRIPTION

Replacement of the membranes on four existing reverse osmosis treatment trains at the Tropical Farms Water Treatment Plant in FY17 and FY25. Replacement of the membranes on three existing reverse osmosis treatment trains at the North Water Treatment Plant in FY24.

### BACKGROUND

Regular replacement of the reverse osmosis treatment unit membranes is necessary to improve overall efficiency and reliability. Existing membranes at Tropical Farms are approximately 9 years old and at the North Water Treatment Plant the membranes are less than 1 year old. The normal life cycle ranges from 5 to 8 years per the Southeast Desalination Association guidelines.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Project will improve system reliability and continue current level of service. The existing membranes at the Tropical Farms Water Treatment Plant are beyond their 3-year warranty period, beyond the normal life cycle of 5 to 8 years, and are inefficient and more costly to operate. The rejection of newer membranes also produces better water quality. Regular replacement of the reverse osmosis treatment unit membranes is necessary to improve the overall efficiency and reliability.

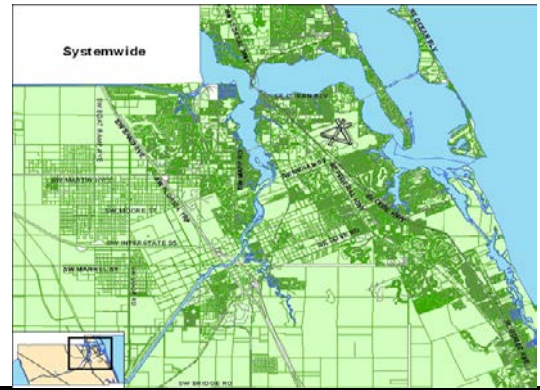
Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	2,975,000		1,100,000	0	0	0	0	1,875,000
<b>Expenditure Total</b>	<b>2,975,000</b>		<b>1,100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,875,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities R&R	2,975,000		1,100,000	0	0	0	0	1,875,000
<b>Revenue Total</b>	<b>2,975,000</b>	<b>0</b>	<b>1,100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,875,000</b>
<b>Total Unfunded</b>								<b>0</b>

### OPERATING BUDGET IMPACT

With newer membranes, reliability is increased and it is anticipated that electrical bills will decrease also.

# Watermain Replacement

**Category** Non-concurrency  
**CIP Rating Score** 49  
**Project Number** 3032  
**Location** Countywide  
**District** Countywide



**Project Limits** Countywide

**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Approved during FY08 CIP Workshop



## DESCRIPTION

Replacement of old and fragile water mains throughout the County's water system is being completed each fiscal year. In FY 19, the water mains in Stuart Yacht & Country Club are being proposed to be replaced, which includes approximately 35,000 linear feet of replacement watermain.

## BACKGROUND

Older mains throughout the County's system are constructed of fragile material. The mains at these locations are repeatedly breaking resulting in emergency callouts and boil water notices for the residences affected by the breaks.

## PROJECT ORIGATION

Infrastructure Needs

## JUSTIFICATION

Replacement of the old and fragile water mains will improve system reliability, continue current level of service, reduce the cost of maintenance, and reduce the number of boil water notices for residences.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	8,100,000		500,000	500,000	3,600,000	500,000	500,000	2,500,000
<b>Expenditure Total</b>	<b>8,100,000</b>		<b>500,000</b>	<b>500,000</b>	<b>3,600,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities Fees	3,100,000		0	0	3,100,000	0	0	0
Utilities R&R	5,000,000		500,000	500,000	500,000	500,000	500,000	2,500,000
<b>Revenue Total</b>	<b>8,100,000</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>3,600,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>
<b>Total Unfunded</b>								<b>0</b>

## OPERATING BUDGET IMPACT

Replacing specific area water mains that are being repeatedly repaired will reduce the number of breaks, call outs, and boil water notices.



# Sanitary Sewer Lining

**Category** Non-concurrency  
**CIP Rating Score** 49  
**Project Number** 3568  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Countywide  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Approved during FY13 CIP Workshop



### DESCRIPTION

Project to line existing sanitary sewers and restore manholes at strategic locations to reduce large amounts of infiltration and inflow (I/I).

### BACKGROUND

During heavy rainfall events large amounts of rainfall runoff infiltrate the older portions of the County's sanitary sewer system. This project will be ongoing until infiltration and inflow (I/I) is reduced to an acceptable level. The department cleans and lines approximately 17,500 feet of sewer main per year on a continual basis.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Lining of sanitary sewers will improve system reliability and maintain the current level of service. The lining of existing sanitary sewers and manhole restoration will also reduce the infiltration and inflow (I/I) into the system, thereby reducing the peak flows to the wastewater treatment plants during rainfall events. Reduction of flows associated with rainfall also ensures adequate flow and pumping capacity is maintained in the system.

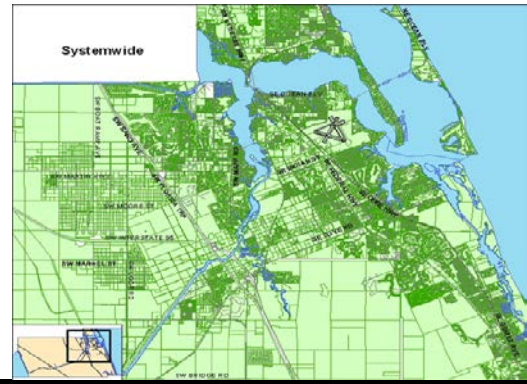
Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	7,500,000		750,000	750,000	750,000	750,000	750,000	3,750,000
<b>Expenditure Total</b>	<b>7,500,000</b>		<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>3,750,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities R&R	7,500,000		750,000	750,000	750,000	750,000	750,000	3,750,000
<b>Revenue Total</b>	<b>7,500,000</b>	<b>0</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>3,750,000</b>
							<b>Total Unfunded</b>	<b>0</b>

### OPERATING BUDGET IMPACT

The reduction of infiltration and inflow (I/I) reduces flows to the systems lift stations and wastewater treatment plants, thereby reducing energy costs of pumping and treating the wastewater.

# Well and Pump Improvements

**Category** Non-concurrency  
**CIP Rating Score** 43  
**Project Number** 3023  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Countywide  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** On-going



**DESCRIPTION**

Repairs and improvements to existing wells and pumps to maintain facilities at peak efficiency.

**BACKGROUND**

The Department performs repairs to approximately six (6) wells and rehabilitates two (2) wells per year on an as-needed basis.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

Repair and/or replacement of pumps keeps maintenance costs low and maintains reliability of adequate water supply when needed.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	1,000,000		100,000	100,000	100,000	100,000	100,000	500,000
<b>Expenditure Total</b>	<b>1,000,000</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities R&R	1,000,000		100,000	100,000	100,000	100,000	100,000	500,000
<b>Revenue Total</b>	<b>1,000,000</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>
							<b>Total Unfunded</b>	<b>0</b>

**OPERATING BUDGET IMPACT**

Reduction in overtime due to reduced call outs on failed equipment and an improvement in keeping an adequate supply of water to the customers.

# Water Meter Automation Retrofit

<b>Category</b>	Non-concurrency
<b>CIP Rating Score</b>	40
<b>Project Number</b>	3124
<b>Location</b>	Countywide
<b>District</b>	Countywide
<b>Project Limits</b>	Countywide
<b>Related Projects</b>	
<b>Lead Dept/Division</b>	Utilities
<b>Year Project Initiated</b>	Approved during FY10 CIP Workshop



**DESCRIPTION**

Orderly replacement of older 5/8" manual read water meters to automatic read meters. Large master water meters (3 inches and larger) will also be replaced with automatic read meters with onsite calibration ports.

**BACKGROUND**

Implementation of this plan will result in average replacement age of 15 years for the meters, which is the expected lifespan of the automatic read meters being installed.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

Replacing manual read water meters with automatic read water meters enhances the level of service to the customer and also reduces the testing of residential backflow devices. The replacement program also ensures that the age of the meters do not exceed the expected lifespan and results in higher accuracy meters and increased revenue.

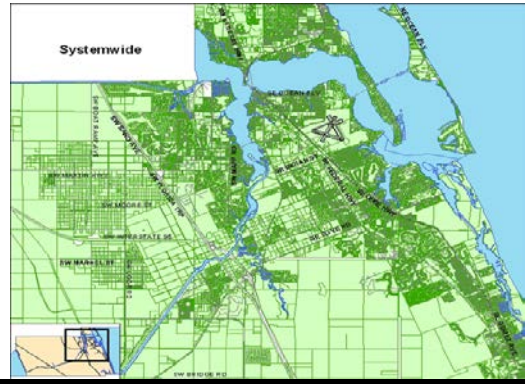
Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	4,750,000		250,000	500,000	500,000	500,000	500,000	2,500,000
<b>Expenditure Total</b>	<b>4,750,000</b>		<b>250,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities R&R	4,750,000		250,000	500,000	500,000	500,000	500,000	2,500,000
<b>Revenue Total</b>	<b>4,750,000</b>	<b>0</b>	<b>250,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>
<b>Total Unfunded</b>								<b>0</b>

**OPERATING BUDGET IMPACT**

There is no budget impact. The result of this program is providing a higher level of service to customers.

# Hydrant Replacement

**Category** Non-concurrency  
**CIP Rating Score** 39  
**Project Number** 3047  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Countywide  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** On-going



**DESCRIPTION**

Replace older and obsolete fire hydrants on an annual basis.

**BACKGROUND**

The Department replaces approximately 50 fire hydrants per year on a continuous basis.

**PROJECT ORIGINATION**

Infrastructure Needs

**JUSTIFICATION**

Replacement of hydrants maintains reliability for fire flow when needed.

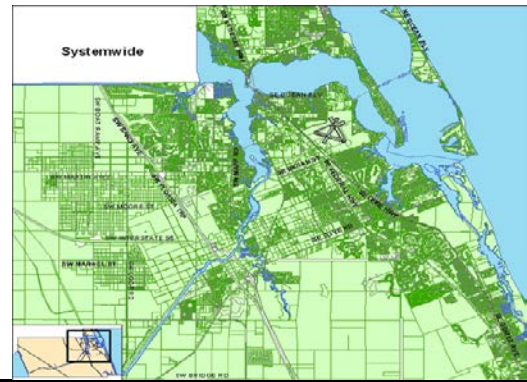
Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	1,500,000		150,000	150,000	150,000	150,000	150,000	750,000
<b>Expenditure Total</b>	<b>1,500,000</b>		<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>750,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities R&R	1,500,000		150,000	150,000	150,000	150,000	150,000	750,000
<b>Revenue Total</b>	<b>1,500,000</b>	<b>0</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>750,000</b>
<b>Total Unfunded</b>							<b>0</b>	

**OPERATING BUDGET IMPACT**

There is no reduction in maintenance costs as all hydrants are inspected and maintained once or twice a year. This replacement program results in reliability and changing out the hydrant when it is found inoperable.

# Lift Station Telemetry

**Category** Non-concurrency  
**CIP Rating Score** 37  
**Project Number** 3533  
**Location** Countywide  
**District** Countywide  
  
**Project Limits** Countywide  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Approved during FY05 CIP Workshop



### DESCRIPTION

Upgrade all lift station telemetry from 800 megahertz to more current technology (digital cellphone) for the Supervisory Control and Data Acquisition (SCADA) remote terminal units to work in conjunction with new SCADA telemetry system, which will allow for multiple masters for redundancy.

### BACKGROUND

The County's lift station telemetry system has upgraded a portion of the lift stations and the remaining lift stations are being proposed to be upgraded.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Replacement of the telemetry will reduce operating costs and provide a higher level of service as more stations are equipped with telemetry.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	400,000	0						400,000
<b>Expenditure Total</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities R&R	400,000							400,000
<b>Revenue Total</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400,000</b>
<b>Total Unfunded</b>								<b>0</b>

### OPERATING BUDGET IMPACT

Reduction in costs of radios/telephones is \$4,400 per phone. This reduction allows the Department to equip more lift stations with telemetry at a lower cost.

# NWTP Building Improvements

**Category** Non-concurrency  
**CIP Rating Score** 37  
**Project Number** 3024  
**Location** Jensen Beach  
**District** One  
  
**Project Limits** North Water Treatment Plant  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Proposed for FY17 CIP Workshop



## DESCRIPTION

In FY 17 the laboratory will be relocated from its current location into the previous lime room in the same building. In FY 20 the roof will be replaced at the North Water Treatment Plant High Service Pump Building.

## BACKGROUND

**LABORATORY:** Due to the limited space available on site , the laboratory is currently used as a laboratory for the water and wastewater plants, the bacteriological analysis room, an office, and a meeting room. **ROOF:** The roof at the North Water Treatment Plant High Service Pump Building currently holds water which is resulting in the degradation of the roof.

## PROJECT ORIGINATION

Infrastructure Needs

## JUSTIFICATION

**LABORATORY:** The current layout of laboratory is not efficient and due to the multiple uses it currently provides, does not provide a clear separation from the sterile laboratory process area from the other use areas. The relocation of the laboratory will provide a sterile location for bacteriological analysis and will also separate the office space from the laboratory space. **ROOF:** The roof has been evaluated by staff and is in need of replacement. Replacement of the roof will ensure continuous operation of the facility.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	400,000		200,000			200,000		
<b>Expenditure Total</b>	<b>400,000</b>		<b>200,000</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>0</b>	<b>0</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities Fees	200,000		200,000	0	0	0	0	0
Utilities R&R	200,000		0	0	0	200,000	0	0
<b>Revenue Total</b>	<b>200,000</b>	<b>0</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>							<b>0</b>	<b>0</b>

## OPERATING BUDGET IMPACT

The laboratory relocation will have no impact on the operating budget and the roof replacement will provide a decrease in repair costs to the existing roof.

# North VFD and Electrical Replacement

**Category** Non-concurrency  
**CIP Rating Score** 37  
**Project Number** 3144  
**Location** Jensen Beach  
**District** One  
  
**Project Limits** North Water Treatment Plant  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Proposed for FY17 CIP Workshop



## DESCRIPTION

Existing variable frequency drives for the Jensen Beach Reverse Osmosis (RO) feed pumps will be replaced.



## BACKGROUND

The current variable frequency drives of the RO Treatment Plant are approximately 20 years old and replacement parts and manufacturer support services have become difficult to obtain due to the advanced equipment age.

## PROJECT ORIGINATION

Infrastructure Needs

## JUSTIFICATION

Replacement will improve system reliability and continue the current level of service.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	475,000				475,000			
<b>Expenditure Total</b>	<b>475,000</b>		0	0	475,000	0	0	0
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities R&R	475,000		0	0	475,000	0	0	0
<b>Revenue Total</b>	<b>475,000</b>	0	0	0	475,000	0	0	0
<b>Total Unfunded</b>								<b>0</b>

## OPERATING BUDGET IMPACT

There will be reduced maintenance costs associated with the newer variable frequency drives.

## Sand Filters Wastewater Plants

**Category** Non-concurrency  
**CIP Rating Score** 33  
**Project Number** 3609  
**Location** Tropical Farms  
**District** Four  
  
**Project Limits** Tropical Farms Wastewater Treatment Plant  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Approved during FY05 CIP Workshop



### DESCRIPTION

Replace the sand filter media and make minor repairs to the Final Effluent Filter No. 3 in FY 17. Replacement of the sand filter media only for Filters No. 1 and No. 2 is scheduled in FY 2026.

### BACKGROUND

The sand filter media is scheduled for replacement approximately every 10 years. Accumulated deposits on and in the filter under drain and media affect the performance and effectiveness of the filter to provide reclaimed water to reclaimed water customers.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Replacement of filter media and minor repairs maintains the current level of service and increases reclaimed water production. Replacing the media also will enable the County to continue to convert nearly 100% of wastewater to sustainable reclaimed water.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	1,100,000		750,000					350,000
<b>Expenditure Total</b>	<b>1,100,000</b>		<b>750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities R&R	1,100,000		750,000	0	0	0	0	350,000
<b>Revenue Total</b>	<b>1,100,000</b>	<b>0</b>	<b>750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>
<b>Total Unfunded</b>								<b>0</b>

### OPERATING BUDGET IMPACT

There is no savings as the filters will still be required to be maintained. This results in increased reliability and performance.



# Tropical Farms Wastewater Plant

<b>Category</b>	Non-concurrency
<b>CIP Rating Score</b>	33
<b>Project Number</b>	3592
<b>Location</b>	Tropical Farms
<b>District</b>	Four
<b>Project Limits</b>	Tropical Farms Wastewater Treatment Plant
<b>Related Projects</b>	
<b>Lead Dept/Division</b>	Utilities
<b>Year Project Initiated</b>	Approved during FY08 CIP Workshop



### DESCRIPTION

Design and construct in FY 17 a waste activated sludge pump station and other associated improvements. Design in FY 19 and construct in FY 20 improvements to add a third clarifier, eliminate the sludge wet well, and add third waste activated sludge and return activated sludge pumps. No increase in plant capacity is proposed with this project.

### BACKGROUND

Installation of the new waste activated sludge pump station, third clarifier, and associated improvements is needed to improve the operations of the wastewater treatment plant.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

The project will improve system reliability and maintain the current level of service. The improvements will allow the operations staff greater flexibility in the treatment process, thus ensuring the continual operation of the facility that produces effluent that meets all regulatory requirements. Improvements also will enable the County to continue to convert nearly 100% of wastewater to sustainable reclaimed water.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	529,000	529,000						
Construction	9,279,000	5,104,000	650,000	0	195,000	3,330,000		
<b>Expenditure Total</b>	<b>9,808,000</b>	<b>5,633,000</b>	<b>650,000</b>	<b>0</b>	<b>195,000</b>	<b>3,330,000</b>	<b>0</b>	<b>0</b>
Revenues	Total	To Date	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities Fees	4,111,000	3,461,000	650,000					
Utilities CFC	4,275,000	750,000			195,000	3,330,000		
Utilities R&R	1,422,000	1,422,000			0	0		
<b>Revenue Total</b>	<b>9,808,000</b>	<b>5,633,000</b>	<b>650,000</b>	<b>0</b>	<b>195,000</b>	<b>3,330,000</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>							<b>0</b>	<b>0</b>

### OPERATING BUDGET IMPACT

An unknown addition of electrical costs associated with the additional equipment.

# North Water and Wastewater Plants Window Replacement

**Category** Non-concurrency  
**CIP Rating Score** 33  
**Project Number** 3076  
**Location** Jensen Beach  
**District** One  
  
**Project Limits** North Water and Wastewater Treatment Plants  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Proposed for FY17 CIP Workshop



## DESCRIPTION

Replacement of 45 non-impact resistant windows with impact-resistant windows at both the North Water Treatment Plant and the North Wastewater Treatment Plant.



## BACKGROUND

The Plants have 45 windows that are not impact resistant and need to be replaced with impact-resistant windows for protection during storm events.

## PROJECT ORIGINATION

Infrastructure Needs

## JUSTIFICATION

Replacement on non-impact resistant windows with impact-resistant windows will provide protection for the facilities during storm events.

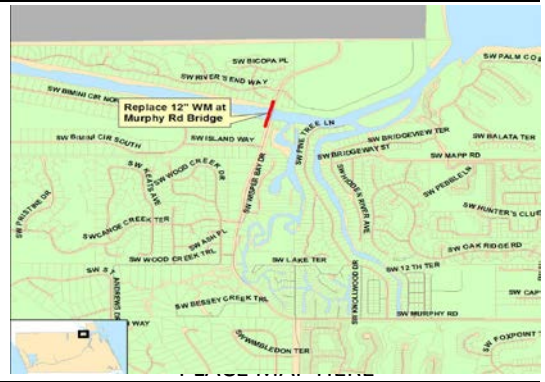
Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	60,000		60,000					
<b>Expenditure Total</b>	<b>60,000</b>		<b>60,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities R&R	60,000		60,000					
<b>Revenue Total</b>	<b>60,000</b>	<b>0</b>	<b>60,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>							<b>0</b>	

## OPERATING BUDGET IMPACT

There will be no impact to the operating budget.

# Murphy Road Bridge Watermain

**Category** Non-concurrency  
**CIP Rating Score** 30  
**Project Number** 3044  
**Location** Palm City  
**District** Five  
  
**Project Limits** Murphy Road Bridge Over C-23 Canal  
  
**Related Projects** Murphy Road Bridge Over C-23  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Approved during FY13 CIP Workshop



## DESCRIPTION

Design and construct a replacement section of 12-inch water main on the bridge on Murphy Road over the C-23 canal.

## BACKGROUND

Replacement of the water main is to accommodate the proposed replacement of a bridge on Murphy Road over the C-23 canal. The existing 12-inch water main is supported from the existing bridge structure. Replacement of the bridge under County Engineering Department Project No. 105303 will require concurrent replacement of the existing water main.

## PROJECT ORIGINATION

Infrastructure Needs

## JUSTIFICATION

Accommodation for a bridge replacement.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	210,000					210,000		
<b>Expenditure Total</b>	<b>210,000</b>		0	0	0	210,000	0	
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities R&R	210,000		0	0	0	210,000	0	0
<b>Revenue Total</b>	<b>210,000</b>	0	0	0	0	210,000	0	0
<b>Total Unfunded</b>							<b>0</b>	

## OPERATING BUDGET IMPACT

There is no savings or budget impact for this project. This is moving a water main for a bridge replacement being completed by Engineering.

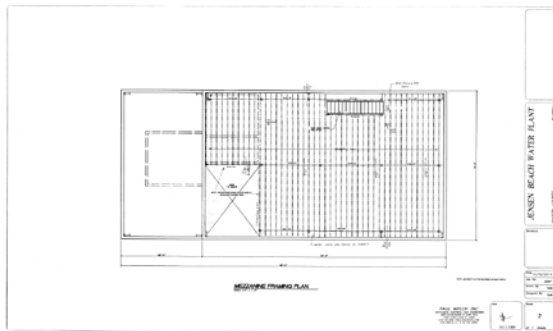
# North Warehouse Storage Addition

**Category** Non-concurrency  
**CIP Rating Score** 30  
**Project Number** 3138  
**Location** Jensen Beach  
**District** One  
  
**Project Limits** North Treatment Plant  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Proposed for FY17 CIP Workshop



### DESCRIPTION

Additional storage located inside the existing Warehouse at the North Treatment Plant.



### BACKGROUND

The North Treatment Plants have a limited amount of storage locations available for staff.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

Additional storage is needed to store safety and other equipment for maintenance personnel. Additional storage will be located inside of an existing building located at the North Water Treatment Plant.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	160,000		160,000					
<b>Expenditure Total</b>	<b>160,000</b>		<b>160,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities Fees	160,000		160,000	0	0	0	0	0
<b>Revenue Total</b>	<b>160,000</b>	<b>0</b>	<b>160,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>								<b>0</b>

### OPERATING BUDGET IMPACT

There is no impact to the Operating Budget.

# Indian River Plantation Improvements

**Category** Non-concurrency  
**CIP Rating Score** 28  
**Project Number** 3547  
**Location** Hutchinson Island  
**District** One  
  
**Project Limits** Indian River Plantation  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Proposed for FY17 CIP Workshop



**DESCRIPTION**

Addition of an access driveway and associated site improvements at Indian River Plantation. Automation of the on-site irrigation wells.

**BACKGROUND**

Access to the on site lift station is currently thru the Florida Oceanographic Center via a dirt roadway that limits access to larger vehicles. The new access driveway will provide access directly on site so that larger vehicles, in particular the vacuum truck, can safely access the lift station. Also, currently operations staff manually adjust the wells on site.

**PROJECT ORIGATION**

Infrastructure Needs

**JUSTIFICATION**

Site Improvements will provide safer access to the existing lift station and automation of the irrigation wells will enable the operations staff to control the wells via the SCADA system providing reliability for the irrigation well operations.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	480,000		480,000					
<b>Expenditure Total</b>	<b>480,000</b>		<b>480,000</b>	0	0	0	0	0
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities Fees	480,000		480,000	0	0	0	0	0
<b>Revenue Total</b>	<b>480,000</b>	0	<b>480,000</b>	0	0	0	0	0
<b>Total Unfunded</b>							<b>0</b>	

**OPERATING BUDGET IMPACT**

There will be an increase in costs associated with maintaining the access driveway and automation equipment.

# NWWTP WAS Pump Station

**Category** Non-concurrency  
**CIP Rating Score** 24  
**Project Number** 3500  
**Location** Jensen Beach  
**District** One  
  
**Project Limits** North Wastewater Treatment Plant  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Proposed for FY17 CIP Workshop



### DESCRIPTION

Design and construct in FY 17 a waste activated sludge pump station and other associated improvements at the North Wastewater Treatment Plant.

### BACKGROUND

Currently sludge is held in the wastewater treatment facilities when the dewatering facility is out of service for repairs, resulting in impaired operation of the plant.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

This project will improve system reliability and continue current level of service. The improvements will allow the operations staff greater flexibility in the treatment process, thus ensuring the continual operation of the facility that produces effluent that meets all regulatory requirements. The new waste activated sludge pump station will allow the facility to continue wasting sludge during repair periods.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	625,000		625,000					
<b>Expenditure Total</b>	<b>625,000</b>		<b>625,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities Fees	625,000		625,000	0	0	0	0	0
<b>Revenue Total</b>	<b>625,000</b>	<b>0</b>	<b>625,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>							<b>0</b>	

### OPERATING BUDGET IMPACT

An unknown addition of electrical costs associated with the additional equipment.

# North Plant Floridan Aquifer Well

**Category** Non-Concurrency  
**CIP Rating Score** 18  
**Project Number** 3017  
**Location** Jensen Beach  
**District** One

**Project Limits** North Water Treatment Plant

**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Approved during FY08 CIP Workshop



## DESCRIPTION

Design and construct a fifth Floridan well and raw water main to reduce the demand on the four existing Floridan wells at the North Water Treatment Plant. Work will include drilling, wellhead, pumps, and raw water piping. Design will be in FY19 and construction in FY20. No increase in plant capacity.

## BACKGROUND

Currently four Floridan wells supply three Reverse Osmosis Treatment Trains at the North Water Treatment Plant.

## PROJECT ORIGATION

Infrastructure Needs

## JUSTIFICATION


The fifth Floridan well will reduce demand on the existing wells so the current level of service is maintained, prolong the life of the assets, and increase the sustainability of the raw water supply.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	250,000				250,000			
Construction	2,500,000					2,500,000		
<b>Expenditure Total</b>	<b>2,750,000</b>		<b>0</b>	<b>0</b>	<b>250,000</b>	<b>2,500,000</b>	<b>0</b>	<b>0</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities Fees	2,750,000		0	0	250,000	2,500,000	0	0
<b>Revenue Total</b>	<b>2,750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250,000</b>	<b>2,500,000</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>							<b>0</b>	<b>0</b>

## OPERATING BUDGET IMPACT

There will be additional maintenance costs associated with the additional well and equipment.

## Loop Tie-ins

<b>Category</b>	Non-Concurrency	
<b>CIP Rating Score</b>	18	
<b>Project Number</b>	3104/3588	
<b>Location</b>	Countywide	
<b>District</b>	Countywide	
<b>Project Limits</b>	Countywide	
<b>Related Projects</b>		
<b>Lead Dept/Division</b>	Utilities	
<b>Year Project Initiated</b>	On-going	



### DESCRIPTION

Design, permit, and construct miscellaneous water mains and sewer force mains as needed to provide loop tie-ins at strategic locations.

### BACKGROUND

Tie-ins are being provided at locations throughout the water main and sewer force main system. This project is completed on a continual basis.

### PROJECT ORIGINATION

Infrastructure Needs

### JUSTIFICATION

This project provides redundant water and sewer mains to provide increased reliability, increased redundancy, better water quality, and higher pressure to areas without adequate existing looping.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	2,500,000		250,000	250,000	250,000	250,000	250,000	1,250,000
<b>Expenditure Total</b>	<b>2,500,000</b>		<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>1,250,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities CFC	2,500,000		250,000	250,000	250,000	250,000	250,000	1,250,000
<b>Revenue Total</b>	<b>2,500,000</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>1,250,000</b>
<b>Total Unfunded</b>								<b>0</b>

### OPERATING BUDGET IMPACT

Estimated \$2,000 per year additional maintenance expense which includes televising lines and exercising valves.





# **FY17 CAPITAL IMPROVEMENT PLAN**



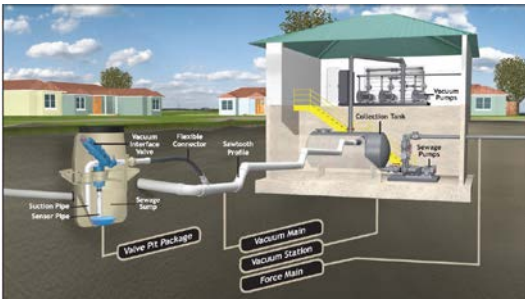
## **CONCURRENCY PROJECTS**

# Golden Gate Septic to Sewer

**Category** Concurrency  
**CIP Rating Score** 75  
**Project Number** TBD  
**Location** Golden Gate CRA  
**District** 2

**Project Limits** Golden Gate CRA

**Related Projects** Roads - Golden Gate Neighborhood Restoration  
**Lead Dept/Division** Utilities



## DESCRIPTION

Septic to sewer project using a vacuum assisted sewer system to serve 775 parcels in the Golden Gate neighborhood. In addition the Community Redevelopment Agency (CRA) will provide funding to aid individual parcels as deemed necessary for on site connection costs. Upon completion of the project the Martin County Engineering Department will overlay the roads.

## BACKGROUND

The Martin County Board of County Commissioners approved a conceptual septic to sewer program on November 3, 2015 (Board Agenda Item 8C1). On March 29, 2016 the Board approved the project schedule (Board Agenda Item 8D1).

## PROJECT ORIGATION

Commissioners

## JUSTIFICATION

The conceptual septic to sewer program approved by the Martin County Board of County Commissioners includes the Golden Gate septic to sewer project.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	10,124,249			9,500,000	624,249			
<b>Expenditure Total</b>	<b>10,124,249</b>			<b>9,500,000</b>	<b>624,249</b>			
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities Fees	2,880,000			2,880,000				
Assessment	6,620,000			6,620,000				
CRA - TIF	624,249	342,445	92,081	93,922	95,801			
<b>Revenue Total</b>	<b>10,124,249</b>	<b>342,445</b>	<b>92,081</b>	<b>9,593,922</b>	<b>95,801</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>							<b>0</b>	<b>0</b>

## OPERATING BUDGET IMPACT

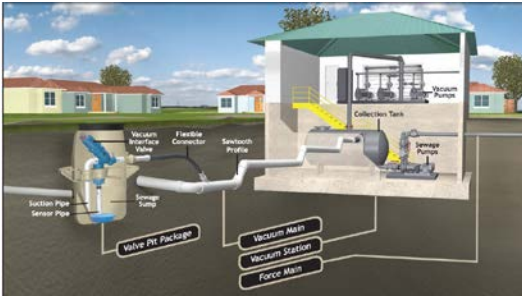
Operational expenses will be recovered from the monthly utility bills.

# Old Palm City Septic to Sewer

**Category** Concurrency  
**CIP Rating Score** 75  
**Project Number** TBD  
**Location** Old Palm City  
**District** 5

**Project Limits** Old Palm City

**Related Projects** Roads- OPC Neighborhood Restoration  
**Lead Dept/Division** Utilities



### DESCRIPTION

Septic to sewer project using a vacuum assisted sewer system to serve 1,078 parcels (approximately 878 within the CRA, with a contribution in TIF funds for those parcels) in the Old Palm City neighborhood. Upon completion of the project the Martin County Engineering Department will overlay the roads.

### BACKGROUND

The Martin County Board of County Commissioners approved a conceptual septic to sewer program on November 3, 2015 (Board Agenda Item 8C1). On March 29, 2016 the Board approved the project schedule (Board Agenda Item 8D1).

### PROJECT ORIGATION

Commissioners

### JUSTIFICATION

The conceptual septic to sewer program approved by the Martin County Board of County Commissioners includes the Old Palm City septic to sewer project.

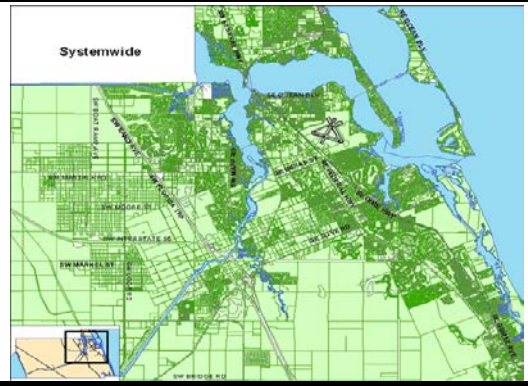
Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Construction	12,400,000				12,400,000			
<b>Expenditure Total</b>	<b>12,400,000</b>				<b>12,400,000</b>			
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities Fees	2,122,000				2,122,000			
CRA-TIF	2,226,106	1,581,360	210,674	214,887	219,185			
Assessment	8,051,894				8,051,894			
<b>Revenue Total</b>	<b>12,400,000</b>	<b>1,581,360</b>	<b>210,674</b>	<b>214,887</b>	<b>10,393,079</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>							<b>0</b>	<b>0</b>

### OPERATING BUDGET IMPACT

Operational expenses will be recovered from the monthly utility bills.

# Raw Water Main & Pump (MD-TF)

**Category** Concurrency  
**CIP Rating Score** 43  
**Project Number** 3055  
**Location** Martin Downs & Tropical Farms  
**District** Countywide  
  
**Project Limits** Palm City and Stuart  
  
**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Approved during FY14 CIP Workshop



**DESCRIPTION**

Design and construct approximately 40,000 feet of 12-inch raw water main from the existing Martin Downs wells to the Tropical Farms Water Treatment Plant including associated raw water booster pump stations as required.

**BACKGROUND**

This former Martin Downs Water Treatment Plant and associated wells are no longer in use. The four active surficial aquifer wells on site are being proposed to be used for supply wells at the Tropical Farms Water Treatment Plant.

**PROJECT ORIGINATION**

Master Plans

**JUSTIFICATION**

This project preserves the use of the former Martin Downs Water Plant water supply wells by piping them for use at the Tropical Farms Water Treatment Plant. This project will allow the County to forego construction of new wells in the sensitive Tropical Farms surficial aquifer area. The raw water quality in the wells at Martin Downs is of higher quality, more reliable, and provides more protection to the environment than the wells in Tropical Farms.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	650,000		650,000					
Construction	6,600,000			6,600,000				
<b>Expenditure Total</b>	<b>7,250,000</b>		<b>650,000</b>	<b>6,600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities Fees	7,250,000		650,000	6,600,000	0	0	0	0
<b>Revenue Total</b>	<b>7,250,000</b>	<b>0</b>	<b>650,000</b>	<b>6,600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Unfunded</b>								<b>0</b>

**OPERATING BUDGET IMPACT**

There will be an unknown increase in electricity to run the pump stations. Maintenance will also be increased as these pumps will be put in the schedule for routine checks.



# Tropical Farms Water Plant

<b>Category</b>	Concurrency
<b>CIP Rating Score</b>	23
<b>Project Number</b>	3000
<b>Location</b>	Tropical Farms
<b>District</b>	Four
<b>Project Limits</b>	Tropical Farms Water Treatment Plant
<b>Related Projects</b>	
<b>Lead Dept/Division</b>	Utilities
<b>Year Project Initiated</b>	Approved during FY05 CIP Workshop



## DESCRIPTION

The 6th and 7th Floridan wells with raw water mains will be designed in FY20 and one well will be constructed in FY21. Improvements to increase capacity to 20.55 million gallons per day will be designed in FY21 and constructed in FY 25. Build-out expansion to occur beyond the 10-year CIP.

## BACKGROUND

The Martin County Comprehensive Plan requires commencement of design when plant flows reach 80% of permitted capacity, which is projected to occur in FY21, and commencement of construction when plant flows reach 90% of permitted capacity, which is projected to occur in FY25. As of November 2015, our water system plants have operated at maximum daily flows of 13.011 million gallons per day or 69.2% of current permitted plant capacity of 18.80 million gallons per day.

## PROJECT ORIGATION

Master Plans

## JUSTIFICATION

This project will keep the Utilities Department in compliance with the Comprehensive Plan and maintain the current level of service to customers. The additional wells will prolong the life of the current assets and provide increased sustainability of the water supply.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	1,080,000					680,000	400,000	
Land	200,000				200,000			
Construction	8,160,000						4,560,000	3,600,000
<b>Expenditure Total</b>	<b>9,440,000</b>		<b>0</b>	<b>0</b>	<b>200,000</b>	<b>680,000</b>	<b>4,960,000</b>	<b>3,600,000</b>
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities CFC	3,800,000				200,000			3,600,000
Utilities Fees	5,640,000					680,000	4,960,000	
<b>Revenue Total</b>	<b>9,440,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>680,000</b>	<b>4,960,000</b>	<b>3,600,000</b>

**Total Unfunded 0**

## OPERATING BUDGET IMPACT

This is a requirement of the Comprehensive Plan when permitted capacity reaches a specific percentage in order to maintain the adopted level of service. The operating budget impact will be an increase in electricity (as yet unknown). Personnel are already in place.

# Golden Gate Repump

**Category** Concurrency  
**CIP Rating Score** 18  
**Project Number** 3041  
**Location** Golden Gate  
**District** Two

**Project Limits** Golden Gate Repump Station

**Related Projects**  
**Lead Dept/Division** Utilities  
**Year Project Initiated** Approved during FY05 CIP Workshop



## DESCRIPTION

Install a third variable speed high service pump at the Golden Gate Repump facility.

## BACKGROUND

The third pump will match the capacity of the existing pumps and provide increased flows to the northern portion of the Utilities service area. The two existing high service pumps run in parallel for long durations every day. To insure reliable operations, a third standby pump will be installed.

## PROJECT ORIGINATION

Infrastructure Needs

## JUSTIFICATION

Addition of a third high service pump will provide an increase in level of service, ensure reliability in the water system, and increase the useful life of the existing pumps.

Expenditures	Total	To Date	Funded					Unfunded
			FY17	FY18	FY19	FY20	FY21	FY22-FY26
Design	20,000						20,000	
Construction	216,000							216,000
<b>Expenditure Total</b>	<b>236,000</b>		0	0	0	0	20,000	216,000
Revenues	Total	Carryover	FY17	FY18	FY19	FY20	FY21	FY22-FY26
Utilities CFC	236,000		0	0	0	0	20,000	216,000
<b>Revenue Total</b>	<b>236,000</b>	0	0	0	0	0	20,000	216,000

**Total Unfunded 0**

## OPERATING BUDGET IMPACT

Estimated \$19,800 additional electricity expense.



# GLOSSARY

**ACCRUAL BASIS OF ACCOUNTING** - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**AD VALOREM TAX** - A tax levied in proportion to the value of the property against which it is levied. Commonly referred to as "property tax".

**ADJUSTED FINAL MILLAGE** - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such changes are very slight and the adjusted millage sometimes does not change from the levy set by the taxing authority.

**ADOPTED BUDGET** - The financial plan of revenues and expenditures for a fiscal year as approved by the Board of County Commissioners.

**AGGREGATE MILLAGE RATE** - A rate obtained by dividing the sum of all ad valorem taxes levied by the Board of County Commissioners by the taxable value of the county or municipality. Expresses an average tax rate.

**AMENDMENT** - A change to an adopted budget, which may increase or decrease a fund total. The Board of County Commissioners must approve the change.

**APPROPRIATION** - A legal authorization granted by the Board of County Commissioners to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount, and as to the time when it may be expended.

**ASSESSED VALUE** - A value established by the County Property Appraiser for all or real personal property for use as a basis for levying property taxes.

**BALANCED BUDGET** - Total appropriations are equal to total revenues.

**BOARD OF COUNTY COMMISSIONERS** - The governing body of Martin County consisting of five elected officials Countywide.

**BOND** - A written promise to pay a sum of money on a specific date at a specified interest rate as detailed in a bond statement.

**BUDGET** - A plan of financial operation embodying an estimate of proposed expenditures for a given period, and the proposed means of financing. The budget may be amended during the fiscal year by the Board of County Commissioners but only within the limitations specified by state statutes and/or administrative rules and regulations.

**BUDGET ADJUSTMENT** - A revision to the adopted budget occurring during the affected fiscal year as approved by the Board of County Commissioners via an amendment or a transfer.

**BUDGET CALENDAR** - The schedule of key dates involved in the process of adopting and executing an adopted budget.

**BUDGET DOCUMENT** - The official written statement of the annual fiscal year financial plan for the County as presented by the County Administrator.

**BUDGET HEARING** - The public hearing conducted by the Board of County Commissioners to consider and adopt the annual budget.

**BUDGET MESSAGE** - A general discussion of the budget as presented in writing by the County Administrator to the Board of County Commissioners.

**BUDGET TRANSFER** - A transfer of appropriation or revenues between two or more accounts within the same fund. The budgeted fund total is not changed.

**COMMUNITY REDEVELOPMENT AGENCY – (CRA)** The Martin County Board of County Commissioners serves as the CRA . The term CRA can also stand for Community Redevelopment Area. These are areas approved for revitalization.

**CAPITAL EXPENDITURE** – Expenditure of funds which results in the acquisition of or addition to, land, improvements to land, structures, initial furnishings and selected equipment, which would have an expected life of at least three years.

**CAPITAL IMPROVEMENTS** - Land, improvements to land, structures (including design, permitting, and construction), initial furnishings and selected equipment (including ambulances, fire apparatus, and library collections). Capital improvements have an expected life of at least three years.

**CAPITAL IMPROVEMENT PLAN** - (CIP) A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs. It sets forth each project or other contemplated expenditure and specifies the full resources estimated to be available to finance the projected expenditures.

**CAPITAL OUTLAYS** - Expenditures which result in the acquisition of, or addition to, fixed assets.

**CAPITAL PROJECTS FUND** – These funds account for the financial resources to be used for the acquisition and / or construction of major capital facilities, other than those financed by proprietary funds.

**CONSTITUTIONAL OFFICERS** - Elected County government officials other than members of the Board of County Commissioners. The Clerk of Circuit Court and Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector are Constitutional Officers, so called because their positions are authorized in the State Constitution.

**CONTINGENCY** - A reserve of funds, which are set aside to provide for emergency or unanticipated expenditures during the fiscal year.

**COUNTY ADMINISTRATOR** - The Chief Executive Officer of the County appointed by the Board of County Commissioners.

**DEBT SERVICE** - Payments of principal and interest to bond holders. It also includes payments for paying agents, registrars, and escrow agents.

**DEBT SERVICE FUND** – These funds are used to account for the accumulation of resources for, and the payment of, general long-term debt-principal, interest and other costs. These funds are also used for payment of other long-term debts, including notes, lease-purchase agreements, and installment purchase contracts.

**DEPENDENT SPECIAL DISTRICT** - A special district whose governing body or whose budget is established by the governing body of the County or municipality to which it is dependent, i.e., Municipal Service Taxing Unit (MSTU).

**DEPRECIATION** – The process of allocating in a systematic and rational manner the cost of a capital asset over the period of its useful life.

**ENCUMBRANCE** - The commitment of appropriated funds to purchase an item or service.

**ENTERPRISE FUND** - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business enterprise, i.e., through user charges.

**EXEMPTION** - A reduction to the assessed value of property. The most common exemption is the \$25,000 homestead exemption allowed if the owner uses the property as the principal residence. There are other exemptions for disability, government owned and non-profit owned property.

**EXPENDITURE** - Decrease in net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service, and capital outlays.

**FINAL MILLAGE** - The tax rate adopted in the final public hearing.

**FISCAL YEAR** - A twelve-month period to which the annual operating budget applies, and at the end of which a government determines its financial position and the results of its operations. Martin County's fiscal year begins October 1 and ends September 30th of each year.

**FIXED ASSET** – a County-owned tangible piece of property used for governmental operations or programs with a useful life exceeding one year and value above of the Board approved threshold. Examples: land, buildings, and improvements other than buildings, machinery, and equipment.

**FULL-TIME EQUIVALENT (F.T.E)** - The number of approved positions equated to a full-time basis (e.g., two half-time positions equal one full-time equivalent position).

**FUNCTION** - Expenditure classification according to the principal purposes for which expenditures are made. Examples are public safety, public health, public welfare, etc.

**FUND** - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**FUND BALANCE** - A term used to express the equity (assets minus liabilities) of governmental fund types and trust funds. In governmental accounting, this term refers also to money left over in a fund from the previous fiscal year.

**GENERAL FUND** - The primary operating fund of the County. Ad valorem taxes, licenses and fees, and other general revenues to provide countywide operations support this fund.

**GENERAL OBLIGATION (GO) BOND** - Debt that is secured by full faith and credit of government. Property taxes are the main revenue used to repay general obligation bonds, but if bondholders are not repaid, they have a legal claim against any revenue or asset of the government. In Florida, the issuance of GO bonds must be approved by voters in a referendum.

**GOVERNMENTAL FUNDS** - These funds consist of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

**GRANT** - A contribution of assets (usually cash) by one governmental unit or other organization to another made for a specified purpose.

**HOMESTEAD EXEMPTION** - A deduction from the taxable value of property permanently occupied by the owner in the State of Florida. The exemption is now \$25,000 for property owners who qualify.

**IMPACT FEES** - Charges imposed by local governments against new development. Such charges represent a total or partial reimbursement for the cost of additional facilities or services necessary as the result of the new development. Rather than imposing the cost of these additional facilities or services upon the general public, the purpose of impact fees is to shift the capital expense burden of growth from the general public to the developer and new residents.

**INDEPENDENT TAXING DISTRICTS** - Taxing districts that appear separately on the tax bill and are not under County control.

**INTERFUND TRANSFERS** - Budgeted amounts transferred from one governmental accounting fund to another for work or services provided.

**INTERGOVERNMENTAL REVENUE** - Revenue received from another governmental unit for a specific purpose.

**INTERNAL SERVICE FUND** - A governmental accounting fund used to account for the financing of goods/services provided by one County department to another on a cost reimbursement basis.

**KIVA** - A database program that identifies every property in the County and is used for permitting and information request tracking.

**LEVEL OF SERVICE** - An indicator of the extent or degree of service provided by, or proposed to be provided by, a facility. Level of service (LOS) indicates the capacity per unit of demand for a public facility.

**LEVY** - To impose taxes, special assessments, or service charges.

**MANDATE** - Any responsibility, action, or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive, or judicial action as a direct order, or that is required as a condition of aid.

**MIL** - The property tax rate that is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

**MILLAGE RATE** - A rate expressed in thousands. As used with ad valorem (property) taxes the rate expresses the dollars of tax per one thousand dollars of taxable values.

**MISSION STATEMENT** - Describes the overall broad purpose of an entity to which all efforts are directed. A mission statement describes general purposes and values, states the overall reason for existence in terms of results, and shows direction.

**MODIFIED ACCRUAL BASIS OF ACCOUNTING** - Under the modified accrual basis revenues are recorded when available and measurable. Expenditures are recorded when the services or goods are received and the related liabilities are incurred.

**MUNICIPAL SERVICES TAXING UNIT (MSTU)** - A special taxing unit established by an ordinance of the Board of County Commissioners, which allows for levying taxes on properties benefiting from specific services in defined geographic areas such as fire rescue, parks, road and stormwater maintenance.

**NET BONDED DEBT** – Self-supporting and General Obligation debt less any sinking funds and reserves.

**NET DEBT** - All debt less any sinking funds and reserves.

**NET DIRECT DEBT** - Debt for which the County has pledged its' "full faith and credit" less self-supporting (enterprise) debt and debt of overlapping jurisdictions.

**PERFORMANCE MEASURES** - A unit of measurement used in decision making that will ultimately improve the performance of an entity.

**PERSONAL SERVICES** - Costs related to compensating employees. This includes salaries, wages, and fringe benefit costs.

**PROPRIETARY FUND** – These funds consist of enterprise funds and internal service funds.

**RESERVE** - An amount set aside, consistent with statutory authority that can subsequently be appropriated to meet unexpected needs.

**REVENUE** - Funds that the government receives as income. These receipts can include tax payments, grants, service charges, interest earnings, and intergovernmental payments.

**REVENUE BONDS** - Bonds usually sold for constructing a capital project that will produce revenue for the governmental unit issuing the bonds. The revenue is used to pay for the principal and interest of the bond.

**ROLLED BACK RATE** - The millage rate that would generate the same ad valorem tax revenue as generated the previous year, excluding changes in taxable valuation resulting from new construction, annexation, or de-annexation. If the proposed aggregate millage rate exceeds the aggregate rollback rate, then by law, the advertisement for the public hearings to adopt the millage must state the percentage by which the rollback rate exceeds the percentage of the proposed tax increase.

**SPECIAL ASSESSMENT** - A compulsory levy imposed on certain properties to defray part, or all, of the cost of a specific improvement or service deemed to primarily benefit those properties.

**SPECIAL REVENUE FUND** - These funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action for specific purposes.

**STATUTE** - A written law enacted by a duly organized and constituted legislative body.

**TIF** - Tax Increment Financing used to improve and revitalize neighborhoods.

**TAX RATE** - The amount of tax stated in terms of a unit of the tax base; for example, 5 mills equals 5 dollars per thousand of taxable value.

**TAX ROLL** - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) each year.

**TAX YEAR** - The calendar year in which ad valorem property taxes are levied to finance the ensuing fiscal year budget. For example, the tax roll for the 2000 calendar year would be used to compute the ad valorem taxes levied for the FY 2000/01 budget.

**TAXABLE VALUE** - The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the \$25,000 homestead exemption allowed, if the owner uses the property as the principle residence. There are also exemptions for disability, government-owned, and non-profit-owned property.

**TECHNOLOGY INVESTMENT PLAN** - (TIP) Martin County's plan to consolidate all technology investments into one document for review and consideration. The TIP is a three year plan which is approved by the Board.

**TENTATIVE MILLAGE** - The tax rate adopted at the first public hearing of a taxing agency. Under state law, the agency may reduce but not increase the tentative millage during the final budget hearing.

**TRIM NOTICE** - "Truth Rate In Millage", a tentative tax notice sent to all property owners to provide information reflecting tentatively adopted millage rates.

**TRUST FUND** - These funds are used to account for assets held by a government in a trustee capacity and do not involve measurement of results of operations. They are generally limited to instances where legally mandated or where a formal legal trustee relationship exists.

**TRUTH IN MILLAGE LAW** - Also called the TRIM bill. A 1980 law enacted by the Florida legislature that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.

**UNINCORPORATED AREA** - That portion of the County that is not within the boundaries of any municipality.

**USER FEES** - The payment of a fee for direct receipt of a public service by the benefiting party.

## **ACRONYMS**

**ADA** – Americans with Disabilities Act

**ATCT** – Air Traffic Control Tower

**ATIS** – Automatic Terminal Information System

**C&D** – Construction and Demolition

**CAFR** – Comprehensive Annual Financial Report

**CCR** – Consumer Confidence Report

**CDBG** – Community Development Block Grant

**CERP** – Comprehensive Everglades Restoration Plan

**CERT** – Community Emergency Response Team

**CGMP** – Comprehensive Growth Management Plan

**CIE** – Capital Improvement Element

**CIP** – Capital Improvement Plan

**COA** – Council on Aging

**CPI** – Consumer Price Index

**CRA** – Community Redevelopment Area/Agency

**DEP** – Department of Environment Protection

**DRC** – Development Review Committee

**EMS** – Emergency Medical Services

**EOC** – Emergency Operations Center

**EPA** – Environmental Protection Agency

**FAA** – Federal Aviation Administration

**FDEP** – Florida Department of Environmental Protection

**FDOT** – Federal Department of Transportation

**FEMA** – Federal Emergency Management Agency

**FPL** – Florida Power & Light

**FTE** – Full Time Equivalent

**FYN** – Florida Yards and Neighborhoods

**GFOA** – Government Finance Officers Association

**GIS** – Global Imaging Systems

**GPS** – Global Positioning Systems

**HAP** – HAPHousing™ trademark for a federal program providing affordable houses

**HCRA** – Health Care Responsibilities Act

**HIPPA** – Health Insurance Portability and Accountability Act of 1996

**HUD** – Housing and Urban Development

**IAFF** – International Association of Fire Fighters

**IAQ** – Indoor Air Quality

**JOTC** – Juvenile Offender Training Camp

**JPA** – Joint Participation Agreement

**LAN** – Local Area Networking

**LDR** – Land Development Regulation

**LOS** – Level of Service

**LPA** – Local Planning Agency

**MGD** – Million Gallons per Day

**MILE** – Martin County Institute for Lifelong Educational Learning

**MPO** – Metropolitan Planning Organization

**MSTU** – Municipal Services Taxing Unit

**MSW** – Municipal Solid Waste

**NFPA** – National Fire Protection Association

**NPDES** – National Pollution Discharge Elimination System

**NRPA** – National Recreation and Parks Association

**OPEB** – Other Post- Employment Benefits

**PAMP** – Preserve Area Management Plan

**PTO** – Paid Time Off

**REP** – Radiological Emergency Planning

**RO** – Reverse Osmosis

**RSVP** – Retired Senior Volunteer Program

**SCADA** – Supervisor Control & Data Acquisition

**SFWMD** – South Florida Water Management District

**SHIP** – State Housing Initiative Program

**SSN** – Shared Services Network

**STA** – Stormwater Treatment Areas

**SWIM** – Surface Water Improvement Management



**TERT** – Technical Extrication Team

**TIP** – Technology Investment Plan

**WAN** – Wide Area Networking