



## Martin County Building Department

900 SE Ruhnke Street, Stuart, FL 34994

772-288-5916 Text: 202-937-0892 [www.martin.fl.us](http://www.martin.fl.us)

# Residential Seawall Checklist

[Florida Building Code 8th Edition \(2023\)](#)

## 1. Building Permit Application

Complete all information on the [Building Permit Application](#) in the spaces provided. If information requested does not apply to the construction being performed, insert "N/A" for "not applicable". For further information or questions on the completion of the Building Permit Application, contact the Permitting Division at 772-288-5916.

## 2. Owner/Builder Disclosure Statement

**Note: Applicable to Owner/Builders only. This must be signed in the presence of a Building Department staff member.** An [Owner/Builder Disclosure Statement](#) is a legally binding oath required by Florida Statute to be issued a building permit in your name. The Disclosure Statement affirms your certification of compliance with the limitations imposed upon you by [Florida Statute 489.503\(6\)](#) to be exempt from professional licensure requirements as an Owner/Builder. For further information, contact the Contractors' Licensing Division at 772-288-5482.

## 3. Surveys/Site Plans

Survey date cannot be older than October 4, 2002, and cannot contain previous approval stamps. Surveys/Signed & Sealed Site Plans must include the following:

- N.A.V.D. elevations (property corners, mid-points at lot lines and average crown of road)
- Proposed drainage
- Flood Zone
- Proposed setbacks from the property line to all sides of the proposed structure
- All easements, landscape buffers, and preserve areas. For further information on survey submittal requirements, reference the [Infill Lot Permit Application Checklist](#), or contact 772-288-5495 for Site Compliance, Zoning, setbacks, height, permitted use and lot coverage questions.

## **5. Complete Set of Sealed Plans**

This is a complete and concise illustration of the proposed work prepared with sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of the code, relevant laws, ordinances, rules and regulations. All required pages must be signed and sealed by a registered design professional where required by Chapter 471, Florida Statutes or Chapter 481, Florida Statutes. The maximum sheet size is 24"x 36". **Note: For further information on plan requirements, [Make an Appointment with a Plan Reviewer](#) for a telephone or in-person appointment.**

## **6. D.E.P. Approvals**

The Florida Department of Environmental Protection must provide either a permit, or an exemption from permit, for any construction on the water. We base our permit approval on their permit or exemption. If you have any questions, you may contact their office at 561-681-6600 – 3301 Gun Club Rd., MSC 7210-1, West Palm Beach, FL 33406 or go to their website at <https://floridadep.gov/Southeast>.

## **7. Engineered Drawings**

These are illustrations of the proposed work certified with a raised seal by a Florida licensed Engineer.

## **8. Environmental Waiver from Growth Management Department**

**Note: For new seawalls,** please review the required documents on the [GMD website](#). Click on the Section for Waivers and "Pre- application review for seawalls and shoreline erosion."

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