Martin County Building Department
900 SE Ruhnke Street, Stuart, FL 34994
772-288-5916 Text: 202-937-0892 www.martin.fl.us

Screen Enclosure with New Slab Checklist

Florida Building Code 8th Edition (2023)

1. Building Permit Application

Complete all information on the Building Permit Application in the spaces provided. If information requested does not apply to the construction being performed, insert "N/A" for "not applicable". For further information or questions on the completion of the Building Permit Application, contact the Permitting Division at 772-288-5916.

2. Owner/Builder Disclosure Statement

Note: Applicable to Owner/Builders only. This must be signed in the presence of a Building Department staff member. An Owner/Builder Disclosure Statement is a legally binding oath required by Florida Statute to be issued a building permit in your name. The Disclosure Statement affirms your certification of compliance with the limitations imposed upon you by Florida Statute 489.503(6) to be exempt from professional licensure requirements as an Owner/Builder. For further information, contact the Contractors' Licensing Division at 772-288-5482.

3. Surveys/Site Plans

Survey date cannot be older than October 4, 2002, and cannot contain previous approval stamps. Surveys/Signed & Sealed Site Plans must include the following:

- N.A.V.D. elevations (property corners, mid-points at lot lines and average crown of road)
- Proposed drainage
- Flood Zone
- Proposed setbacks from the property line to all sides of the proposed structure
- All easements, landscape buffers, and preserve areas. For further information on survey submittal requirements, reference the Infill Lot Permit Application Checklist, or contact 772-288-5495 for Site Compliance, Zoning, setbacks, height, permitted use and lot coverage questions.

4. **Complete Set of Sealed Plans**

   This is a complete and concise illustration of the proposed work prepared with sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of the code, relevant laws, ordinances, rules and regulations. All required pages must be signed and sealed by a registered design professional where required by Chapter 471, Florida Statutes or Chapter 481, Florida Statutes. The maximum sheet size is 24"x 36". Note: For further information on plan requirements, Make an Appointment with a Plan Reviewer for a telephone or in-person appointment.

5. **Concrete Details**

   When pouring concrete, provide compressive strength of concrete, how thick, what dimensions, if reinforcement is required. 8th Edition (2023) FBC/Residential/Building 107.2.1.

Revised 2-26