



MARTIN COUNTY BUILDING DEPARTMENT  
900 SE RUHNKE STREET  
STUART, FL 34994  
(772) 220-7098 – E-mail: [bld\\_publicrecords@martin.fl.us](mailto:bld_publicrecords@martin.fl.us)  
Text: 202-937-0892

## **REQUEST FOR BUILDING PERMIT COPIES**

**Parcel No.** \_\_\_\_\_

**PERMIT NO.** \_\_\_\_\_ (If unknown, please complete the following property information):

**SITE ADDRESS:** \_\_\_\_\_

**REQUESTOR'S EMAIL ADDRESS:** \_\_\_\_\_

**REQUESTOR'S TELEPHONE NUMBER:** \_\_\_\_\_

**Format:**      **Disk**              **E-mail**

### **Check applicable document(s) and format required:**

#### **Architectural Plans**

- |   |   |                                       |   |
|---|---|---------------------------------------|---|
| <input type="checkbox"/> Survey             | <input type="checkbox"/> Floor Plans / Blueprints | <input type="checkbox"/> Roof Plan(s) | <input type="checkbox"/> Entire Permit File |
| <input type="checkbox"/> Irrigation Plans   | <input type="checkbox"/> Structural Details       | <input type="checkbox"/> Door/Windows |   |
| <input type="checkbox"/> Foundation Plan(s) |   |                                       |   |

#### **Mechanical, Electrical, and Plumbing (MEP) Plans**

- |                                      |   |  |
|--------------------------------------|---|--|
| <input type="checkbox"/> HVAC Permit | <input type="checkbox"/> Electrical Plans | <input type="checkbox"/> Plumbing Layout |
|--------------------------------------|---|--|

#### **Lifesafety and Firesafety Plan(s)**

- |   |   |
|---|---|
| <input type="checkbox"/> Security Plans | <input type="checkbox"/> Lifesafety Plans |
|---|---|

**Other(s):** \_\_\_\_\_

### **Fee Schedule for Paper Copies:**

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