



Date: 09/09/2020

**Rebuild Florida CDBG - Mitigation
General Infrastructure Program Application****Official Project Title**

Martin County Fire Rescue/Britt Road Fire Station #18

Applicant Information

Official Applicant Entity Name:	Martin County Board of County Commissioners		FEIN #:	59-6000743
Primary Project Contact Name:	George Stokus		DUNS #:	071304562
Title:	Asst. County Administrator	E-mail:	gstokus@martin.fl.us	
Mailing Address:	2401 SE Monterey Road		Phone Number:	(772) 221-2352
City:	Stuart	State:	Florida	Zip Code: 34996
Please list co-applicant entities if any:		Contact Person:		E-mail Address:
N/A				

Project Description

Write an overview/summary, not to exceed 2,500 words, of the project being proposed. 1) State the project purpose and include a description and location(s) of the proposed activity. 2) Specify the risk(s) that will be mitigated by completion of this project. 3) Explain the use of natural infrastructure in the project. 4) Describe how the work will be completed and the team that will be responsible. 5) Explain the method used to determine project funding requirements. 6) Describe anticipated outcomes. 7) Describe how the project will be maintained after it is completed.

Insert Attachment:

Please title doc: EntityNamePD_GIP

Community Value

Describe, in 1,500 words or less, the project's value to the community in normal circumstances and in times of natural disasters. Which of the seven community lifelines will be served by completion of this project? How does this project enhance regional and/or multijurisdictional community resilience? Does the project area have any cultural or historical significance? Attach a maximum of ten photographs that provide both interior and exterior views if applicable.

Insert Attachment:

Please title zip folder: EntityNameCV_GIP

Capacity Plan

Provide a strategic plan overview of 1,500 words or less that addresses goals, stakeholders, the work plan, (major tasks and deliverables), resources (staffing and budget) and monitoring/quality controls. Describe any community partnerships and roles. Identify the staff members who will be responsible and/or positions that will be filled for GIP project management and maintenance. Provide a short profile on each person on your current staff who perform project-related tasks and a position description for any new hires who will be assigned to project responsibilities. Have any project contractors been identified? If so, briefly describe your selection process.

Insert Attachment:

Please title doc: EntityNameCP_GIP

Implementation Plan

Prepare a chronological timeline for the entire life of the project that organizes work into logical, manageable tasks and deliverables. Please allow time for any unacquired permits, waivers, and/or approvals if applicable. The Implementation Plan Template has been provided in Appendix D of the GIP Guidelines.

Insert Attachment:

Please rename template: EntityNameIP_GIP

Blueprints/Architectural Designs

If blueprints or architectural designs are relevant to your proposed activity, please upload a zip file.

Insert Attachment:

Please title zip folder: EntityNameBlueprints_GIP

Budget

Include your project budget using the Budget Template found in Appendix E in the GIP Guidelines. Ensure your budget is reasonable, appropriate and accurate. Are the budgeted items consistent with the project description and tasks? Does the amount requested fall within the GIP applicant's allowable minimum (\$500,000) and maximum (\$150,000,000)? Ensure there is no duplication of benefits.

Insert Attachment:

Please rename template: EntityNameBudget_GIP

Is there any duplication of benefits?

Yes: ☐No: ☒

All funds identified for use on your project must be fully disclosed and detailed to ensure budget accuracy and no duplication of benefits.

Do you anticipate receiving any funds for this project that will not be supplied by the CDBG-MIT program? If yes, detail the anticipated or committed funds in the Leveraged Dollars section.

Yes: ☐No: ☒

Public Notice Requirement

Evidence of the public notice must meet the following requirements:

- Documentation of newspaper advertisement.
- Print-out of UGLG webpage showing public notice.
- Documentation that the needs of non-English speaking citizens have been met wherever a significant number of non-English speaking citizens might be reasonably expected to participate. In this case, documentation will need to be translated into Spanish and Haitian Creole.

Evidence of a public meeting with city and tribal governments must meet the following requirements:

- Notice of the public meeting must be provided at least five days prior to the meeting.
- Documentation of a meeting must include sign-in sheets and minutes.

Prior to submitting an application for CDBG-MIT funding, applicants are required to select their public notice format (choice #1 and/or #2 above) and upload the required documents.

In addition to following these instructions **please include relevant notice dates on your Implementation** Plan template. Applications will not be complete until Public Notice requirements are fulfilled. All Public Notice evidence must be submitted to DEO, by attaching documents to this application, before the application close date of September 14th.

Attach files here:

EntityNamePN_GIP

Leveraged Dollars

If your project involves the qualified use of matching or leveraged funds or services in any capacity, (see Part 5 in the GIP Guidelines) then describe the specifics of leveraged fund/service usage. Answer: 1) Are there local or other funds available to address the proposed project in whole or in part? If yes, report all sources of funding and the amount available. 2) Disclose sources and uses of non CDBG-MIT funds. 3) What other federal, state and/ or local entities have you contacted concerning funding for the proposed project and what were the results? Put "N/A" if this section is not applicable to your project.

N/A

County Selection

Select each county that your project benefits. DEO will use this information to assess MID, social vulnerability, rural and fiscally-constrained areas. Only counties eligible for CDBG-MIT funds are listed below.

- | | | | |
|------------------------------------|---------------------------------------|--|------------------------------------|
| <input type="checkbox"/> Alachua | <input type="checkbox"/> Flagler | <input type="checkbox"/> Levy | <input type="checkbox"/> Polk |
| <input type="checkbox"/> Baker | <input type="checkbox"/> Gilchrist | <input type="checkbox"/> Manatee | <input type="checkbox"/> Putnam |
| <input type="checkbox"/> Bradford | <input type="checkbox"/> Glades | <input type="checkbox"/> Marion | <input type="checkbox"/> Sarasota |
| <input type="checkbox"/> Brevard | <input type="checkbox"/> Hardee | <input checked="" type="checkbox"/> Martin | <input type="checkbox"/> Seminole |
| <input type="checkbox"/> Broward | <input type="checkbox"/> Hendry | <input type="checkbox"/> Miami-Dade | <input type="checkbox"/> St. Johns |
| <input type="checkbox"/> Charlotte | <input type="checkbox"/> Hernando | <input type="checkbox"/> Monroe | <input type="checkbox"/> St. Lucie |
| <input type="checkbox"/> Citrus | <input type="checkbox"/> Highlands | <input type="checkbox"/> Nassau | <input type="checkbox"/> Sumter |
| <input type="checkbox"/> Clay | <input type="checkbox"/> Hillsborough | <input type="checkbox"/> Okeechobee | <input type="checkbox"/> Suwannee |
| <input type="checkbox"/> Collier | <input type="checkbox"/> Indian River | <input type="checkbox"/> Orange | <input type="checkbox"/> Taylor |
| <input type="checkbox"/> Columbia | <input type="checkbox"/> Lafayette | <input type="checkbox"/> Osceola | <input type="checkbox"/> Union |
| <input type="checkbox"/> DeSoto | <input type="checkbox"/> Lake | <input type="checkbox"/> Palm Beach | <input type="checkbox"/> Volusia |
| <input type="checkbox"/> Dixie | <input type="checkbox"/> Lee | <input type="checkbox"/> Pasco | <input type="checkbox"/> Wakulla |
| <input type="checkbox"/> Duval | <input type="checkbox"/> Leon | <input type="checkbox"/> Pinellas | |

Overall LMI Benefit

Provide the area that will benefit from the project. Upload the csv file obtained from the HUD FY 2020 ACS 5-Year 2011-2015 Low- and Moderate-Income Summary Data Map Application. The process for obtaining this file can be found in the Rebuild Florida GIP Checklist and Instructions.

Insert Attachment:

Please title doc: EntityName_LMIGIP

Special Designations

Does your project benefit an Area of Critical State Concern according to Florida Statutes 380.05?

Yes: ☐No: ☒

What is the area of critical state concern?

Not Applicable

Compliance

According to 84 FR 45838 August 30, 2019 Section V.A.(18), "The State shall make reviews and audits, including on-site reviews of any subrecipients, designated public agencies, and local governments, as may be necessary or appropriate to meet the requirements of section 104(e)(2) of the HCDA, as amended, as modified by this notice. In the case of noncompliance with these requirements, the State shall take such actions as may be appropriate to prevent a continuance of the deficiency, mitigate any adverse effects or consequences, and prevent a recurrence. The State shall establish remedies for noncompliance by any designated subrecipients, public agencies, or local governments."

Can you certify to comply with state and federal register regulations as outlined in 84 FR 45838?

Yes: ☒No: ☐**Maintenance Agreement**

According to 84 FR 45838 August 30, 2019 Section V.A.2.a(10), "Each grantee must plan for the long-term operation and maintenance of infrastructure and public facility projects funded with CDBG-MIT funds. The grantee must describe in its action plan how it will fund long-term operation and maintenance for CDBG-MIT projects. Additionally, the grantee must describe any State or local resources that have been identified for the operation and maintenance costs of projects assisted with CDBG-MIT funds." As such, Federal Register expectations on maintenance for CDBG-MIT projects are expected to be maintained by each entity who proposes a GIP project.

Can you certify that your entity will comply with state and subrecipient monitoring and maintenance requirements as outlined by 84 FR 45838?

Yes: ☒No: ☐

Sign and Date

As the primary entity contact for this project, I certify that staff, contractors, vendors and community partners of our mitigation initiative:

- A. Will comply with all HUD and Florida requirements in the administration of the proposed CDBG-MIT funded activities;
- B. Will work in a cooperative manner to execute the Subrecipient Agreement that provides the pathway for successful CDBG-MIT program(s) and/or project(s) and;
- C. Certify that all information submitted in this Application is true and accurate

Signature:



Date:

8/11/2020

Print button will only print application and not attached documents. Submit button will deliver application to email to the cdbg-mit@deo.myflorida.com. Please attach all relevant documents to this email.

Print Application

Submit Application

Martin County Fire Rescue/Britt Road Fire Station #18

PROJECT DESCRIPTION

Martin County Fire Rescue/Britt Road Fire Station #18 was identified in the 2015 real estate analysis as needing to be renovated or replaced. As a result of the county real estate analysis conducted in 2015, it was determined that the station needed replacement or major renovation. During major storm activations, station personnel are required to evacuate the facility as it does not meet wind-load standards for occupancy, & existing living quarters are not conducive to 24 hour daily commercial use. During emergency activations for hurricanes, the station personnel are relocated either to a local shelter or another fire station. Martin County is seeking \$5,789,335.22 for demo/replacement of Fire Station #18 to continue the 24-hour provisions of emergency services during normal time and times of natural disasters.

The stormwater management system for the current Fire Station 18 is non-compliant with current stormwater quality and management requirements. The newly designed Fire Station will retain a higher amount of stormwater, thereby providing a net increase in flood resilience for the station and the surrounding area.

Increased population in the area since 1990 necessitate an increase in personnel in the area. The new (replacement) Fire Station 18 will be larger in capacity to support an increase in personnel & fire/rescue vehicles. The increase in personnel will positively impact the ability to assemble required personnel at any given incident or incidents.

Risks to be mitigated:

- Exterior windows (13) NOT compliant impact rated windows.
- Apparatus bay roll-up doors (6) NOT compliant wind rated.
- Roofs truss design, truss connections, membrane NOT compliant wind rated.
- Exterior doors (4) not compliant wind rated.

Project work to be completed through permitted demolition of current facility and replacement of the existing fire station. Structure will be built to 50-year life expectancy standard & hurricane occupancy wind-load standards. The new facility will be constructed by qualified/licensed General Contractor with documented experience in constructing a minimum of 3 previous fire rescue facility projects of similar scale/scope within last 5-years.

Project team is, County Administration, General Services, Fire Rescue, Public Works, Utilities, & Growth Management staff, supplemented with Planning, Design, Engineering and Grant Consultants.

Project funding requirements were developed by County staff based upon past projects.

Upon completion, the anticipated outcomes will be an expanded emergency response facility that exceeds FBC resiliency requirements. The new station will be capable of housing personnel (safely) during storm events & allow for personnel to continue responding to local emergency calls.

The new facility will be maintained by County General Services Department & funded by County Fire Rescue budget & Fire Rescue Assessment revenues.

Martin County Fire Rescue/Britt Road Fire Station #18

COMMUNITY VALUE

The Fire Rescue/Britt Road Fire Station #18 Project will provide value to the Martin County community & the City of Stuart northern boundary, in normal circumstances by providing capacity for additional fire rescue personnel and equipment to serve the community's growing response needs in a safe windstorm resistant facility. During natural disasters, the facility will be able to house emergency personnel without having them to be evacuated and taking space from nearby shelters and other needed facilities.

The Fire Rescue/Britt Road Fire Station #18 Project will fortify the following community lifelines: safety and security; food, water, and shelter; energy; communications; and transportation by providing a facility that will be hardened and structurally sound to shelter, and provide food and water to emergency personnel at all times. This new and improved facility is essential for emergency personnel to provide services and equipment that aid in communication with the people. Emergency response vehicles that provide emergency response & transportation to the community are also dependent on a strong infrastructure that prevents interruptions in transferring equipment and vehicles to other facilities and exposure to disasters.

Resiliency of Fire Station #18 enhances the community surrounding this facility by ensuring that their community emergency response facility will be fully operational at all times, & it eliminates the need to relocate emergency and fire rescue personnel to other facilities needed for other services and persons. The expanded facility will also provide essential primary and/or backup emergency assistance to the City of Stuart's northern area.

Project area does not have any cultural or historical significance.

Martin County Fire Rescue/Britt Road Fire Station #18

CAPACITY PLAN

Goals of Martin County Fire Rescue/Britt Road Fire Station #18 Project is to replace an outdated Florida Building Code (FBC) deficient facility with a safe/resilient emergency response base of operation in NE Martin County, & eliminate existing hazards associated with sheltering emergency personnel in normal circumstances and during disasters.

Stakeholders include elected officials, staff, fire/emergency personnel, residents & business owners in NE Martin County & North Stuart.

Major tasks:

<u>TASK</u>	<u>DELIVERABLE</u>
➤ Schematic Design	Preliminary Design Refinement
➤ Permitting	Receipt of All Applicable Project Permits
➤ Construction Document Prep	Bid Documents and Specifications
➤ Contract Award & Approval	Executed Construction Agreement, P&P Bonds & Insurance
➤ Contract Implementation	New Operational Fire Station 18

Project to be completed with \$5,789,335.22 of CDBG-MIT funds. Currently no other Federal, State, or Local funds have been sought toward this project. Resources include County Commission, staff, & Fire Rescue Operations Division Chief.

Responsible team is: George Stokus – Assistant County Administrator, MBA, Jeffrey Dougherty, General Services Director, Licensed Contractor, Kevin Landry, General Services, Facilities Operations Administrator, Capital Project Planner/Manager 22 yrs., George Dzama, Public Works, Capital Projects Manager, Civil Engineer, Samuel Amerson, Utilities/Solid Waste Director, Civil Engineer, contractors, engineers, & grant consultant for project management & maintenance.

Guardian Community Resource Management, Inc. procured under CDBG compliant RFP process (RFP# 2020-3230) for CDBG-MIT Program Management Services. No other project contractors have been identified.

General Infrastructure Program Implementation Plan Timeline



Milestones

Notes

Record project notes below

Insert timeline notes here

Insert new rows above this one

FL CDBG Mitigation

General Infrastructure Program Project Budget

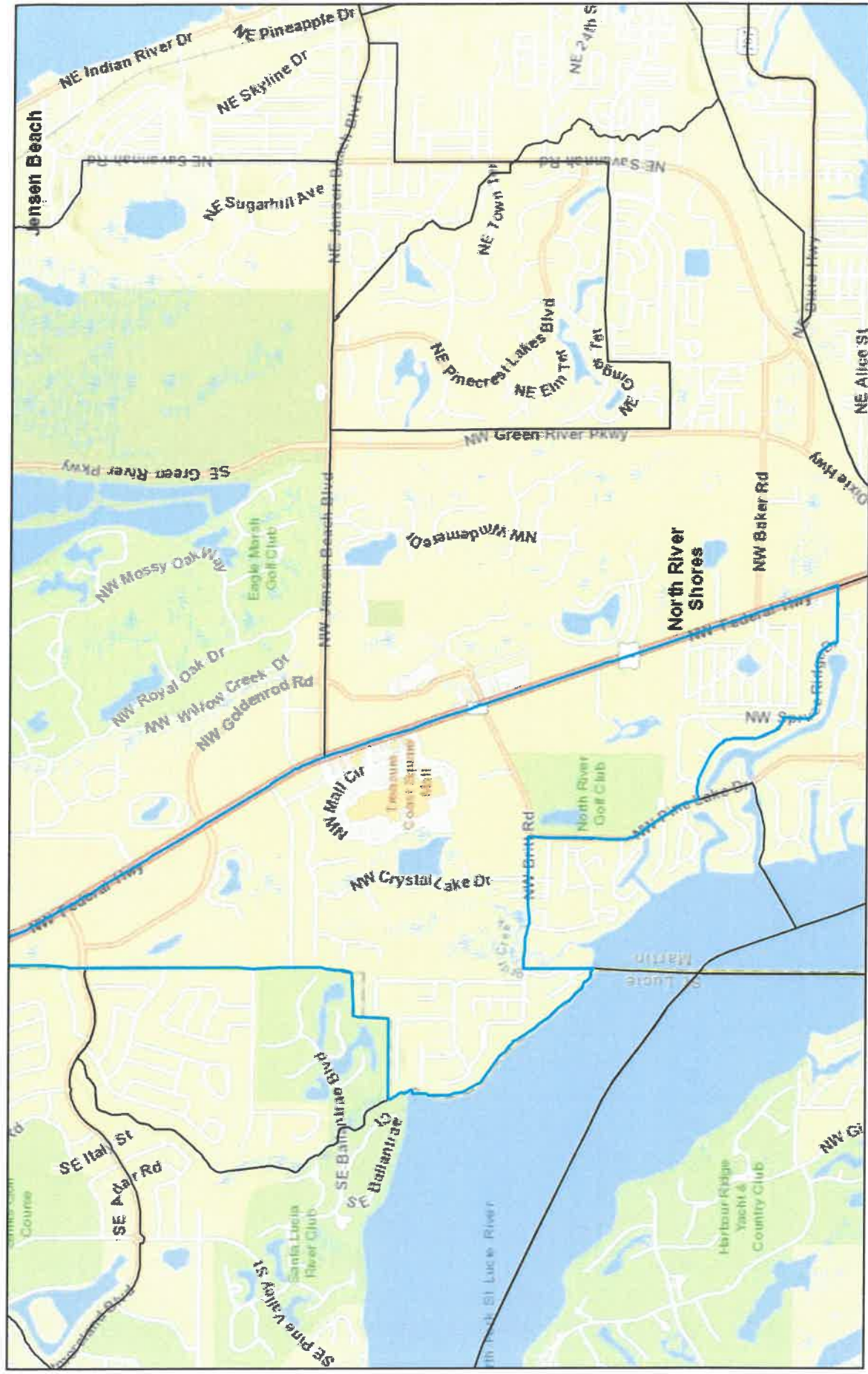
Project Name:	Martin County Fire Rescue/Britt Road Fire Station #18	Primary Contact Name and Phone Number:	George Stokus (772) 221-2352	Official Applicant Entity Name:	Martin County Board of County Commissioners
Project		Budget			Notes
Description	CDBG-MIT Amount	Other non CDBG-MIT Funds	Source of Funds*	Total Funds (CDBG-MIT and Other)	
Design/Planning					Consulting Costs Associated with the Design and Permitting of the project
Design Consultant Team	\$332,607.00	0	0	\$332,607.00	Architect, Civil Engineer, MEP Engineer, Landscape Architect, Surveyor
Surveys	\$1,950.00	0	0	\$1,950.00	Asbestos survey of demo site
Construction Materials Testing	\$5,240.00	0	0	\$5,240.00	Subsurface soil & Geotechnical consulting
Permit Fees	\$25,000.00	0	0	\$25,000.00	Environmental, Site Plan & Building Dept Fees
Environmental Review	\$25,000.00	0	0	\$25,000.00	
Construction					Costs associated with the implementation of the project design and permits
Fire Station Building Construction	\$4,026,425.00	0	0	\$4,026,425.00	\$325 per square foot x 12,389 square feet
Pavement	\$228,280.00	0	0	\$228,280.00	Driveways, Parking and Walkways
Drainage	\$87,130.00	0	0	\$87,130.00	Excavation of stormwater detention and conveyance systems

Utilities	\$98,655.00	0	0	\$98,655.00	Hook up fees and construction cost of Water/Sewer, Electrical, Telephone and Data services
Surveying	\$25,000.00	0	0	\$25,000.00	Topographic, Construction Layout and As-built surveys
Additional Site Items	\$197,500.00	0	0	\$197,500.00	Dumpster, ID Signage, Bike Rack, Flagpoles, Communication Mast, Fuel Tanks, Landscaping and Irrigation
Temporary Fencing	\$8,000.00	0	0	\$8,000.00	Construction Site Security Fencing
Earthwork	\$26,850.00	0	0	\$26,850.00	Erosion Control Measures, Clearing/Grubbing, Excavation and Grading
Demolition and Debris Removal	\$22,000.00	0	0	\$22,000.00	Demolition of Existing Fire Station
Mobilization	\$25,000.00	0	0	\$25,000.00	Construction Trailer / Temp. power & water
Temporary Fire Station	\$105,000.00	0	0	\$105,000.00	Rental Fees for temporary fire station location during demolition of the existing station and construction of the new station
Fixtures Furniture and Equipment	\$222,000.00	0	0	\$222,000.00	Cost of Misc. Items such as Washer/Dryer, Air Compressors, Kitchen Equipment, Beds, Lockers, Tables, Chairs, Desks, etc.
TOTALS:	\$5,461,637.00	0	0	\$5,461,637.00	
Grant Administration	\$327,698.22	0	0	\$327,698.22	6%
TOTAL:	\$5,789,335.22	0	0	\$5,789,335.22	

* All funds identified for use on your project must be fully disclosed and detailed to ensure budget accuracy and no duplication of benefits. Show the sources and amounts of other funds needed to complete the project below, including local funds and grants from other agencies. Any anticipated or committed funds must also be included.

Source of Other Funds		Amount
1. N/A		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

Low- and Moderate-Income Data, based on 2011-2015 ACS 5-year Estimates



7/14/2020, 10:02:33 AM

- ☐ LMISD by Block Group
☐ LMISD by County

1:36,112



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, U.S. Department of Housing and Urban Development, Web AppBuilder for Esri, HERE, Garmin, INCREMENT P, NGA, USGS |