Air Conditioning Changeout Form

Hover over form fields for instructions.

Current Florida Building Code – Air Conditioning System

Instructions for submission: Upload completed form to Accela Citizen Access (ACA) Portal using this link or email to permitting@martin.fl.us

Note: One form is required for each separate A/C system installed.

Select one ◯ Residential ◯ Commercial

Single package unit ◯ Split System ◯ Ductless Mini

Any duct replacement? ◯ Yes ◯ No

Refrigerant line replacement ◯ Yes ◯ No

Commercial Use Only

Rooftop AC stand installation? ◯ Yes ◯ No

Smoke detector installation (over 2000 cfm) ◯ Yes ◯ No

SEER2 required effective January 1, 2023

Select one

◯ Less than 45,000 Btuh

◯ Greater than 45,000 Btuh

≤45,000 Btuh: SEER2 14.3 Min

>45,000 Btuh: SEER2 13.8 Min

Replacement (New) System Components

Air Handler

Manufacturer _____

Model number _____

SEER2/EER _____

Size (in tons) _____

Heat strip _____ ◯ KVA ◯ KW

HACR breaker/fuse size Min _____ Max _____

Wire size _____

Refrigerant piping size Liquid _____ Suction _____

Refrigerant type _____

Location ◯ Existing ◯ New

Configuration ◯ Horizontal ◯ Vertical

Condenser

Manufacturer _____

Model number _____

SEER2/EER _____

Size (in tons) _____

HACR breaker/fuse size Min _____ Max _____

Wire size _____

Refrigerant piping size Liquid _____ Suction _____

Refrigerant type _____

Location ◯ Existing ◯ New

Installation ◯ Ground ◯ Roof top

Martin County Florida
Building Department

900 SE Ruhnke Street | Stuart, FL 34994
(772) 288-5916 | martin.fl.us/building

Existing (Old) System Components

Air Handler

Manufacturer _____

SEER2/EER _____

Size (in tons) _____

Heat strip _____ ◯ KVA ◯ KW

HACR breaker/fuse size _____

Wire size (AWG) _____

Refrigerant piping size Liquid _____ Suction _____

Refrigerant type _____

Condenser

Manufacturer _____

SEER2/EER _____

Size (in tons) _____

Heat strip _____ ◯ KVA ◯ KW

HACR breaker/fuse size _____

Wire size (AWG) _____

Refrigerant piping size Liquid _____ Suction _____

Refrigerant type _____

Certification

With the authorization of the installing contractor, I certify that the information entered on this form accurately represents the system(s) being installed.

_____

Applicant signature & date