



Right-of-Way Use Utilities Permit Application

Martin County Public Works Department
2401 SE Monterey Road, Stuart, Florida 34996
(772) 288-5927

pwdpermits@martin.fl.us

Office Use Only:
Permit#:

The application must be filled out in its entirety. Please submit application, plans, Right-of-Way Use Submittal Checklist, and Certificate of Insurance electronically via email to pwdpermits@martin.fl.us.

Utility Company Information

Company Name: _____

Applicant Name: _____

Address: _____ City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

Engineer's Information

Firm Name: _____

Engineer Name: _____ License #: _____

Address: _____ City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

Contractor's Information

Company Name: _____

Qualifier's Name: _____ License #: _____

Address: _____ City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

Location Information

Right-of-Way (Roadway) Name: _____

Between: _____ and _____

Will this work require lane or sidewalk closures? ☐ Yes ☐ No

If YES, Length of proposed work (Feet): _____

Work requiring lane, sidewalk and road closures shall comply with Martin County policy on Notification of Public Displacement; [a copy of which can be obtained from Martin County Public Works Department](#). No lane, sidewalk, or road closures will be permitted to begin on Monday or Friday. All work hours must be between 8:30 a.m. – 4:00p.m., unless approved by the County Engineer.

Detailed Maintenance of Traffic (MOT) Plan or FDOT Index Section:

One set of plans depicting each type of closure (lane/sidewalk/road) is required. Only submit site-specific MOT upon request from reviewer.

Anticipated Construction Schedule:

Proposed Start Date: _____ Proposed End Date: _____

Job Information

Type of Work Associated with this permit application:

☐ Directional Drilling* ☐ Open Trench Excavation ☐ Pavement or Sidewalk Cut**

☐ New Utility Poles: # _____ of New Utility Poles

☐ New HandPoles: # _____ of New Hand Poles

☐ Other work outside pavement or sidewalk

Description of Proposed Work:

*Pavement Cut & Trenchless Technology Conditions:

1. All crossings of existing pavement shall be made by trenchless technology at a minimum depth of 36 inches, unless otherwise authorized by County Engineer.
2. Open Cutting of existing pavement will generally not be allowed but may be considered under one or more of the following conditions: sub-surface obstructions, extreme high-water table, limited space for jacking pits, or condition of roadway surface including resurfacing and rebuilding.

If approved, the permittee must comply with Typical Open Cut Trench Detail R-31A and R-31B as established in the Martin County Standard Details for Road & Site Construction and Public Facilities.

3. Missile, impact, and pneumatic boring methods are prohibited in Martin County Right-of-Ways.

**Sidewalk Restoration:

If sidewalk damage occurs during construction, the permittee must make repairs in accordance with Sidewalk Detail R-41 and R-42 as established in the Martin County Standard Details for Road & Site Construction and Public Facilities.

Permittee's/ Applicant's Acknowledgement:

I hereby acknowledge that I have read the Conditions of the Martin County Right-of-Way Permit and agree to conduct all work in accordance with all applicable County Regulations & State Codes and Laws. I further acknowledge that I have read and agree to the requirements identified in the County's Policy regarding Notification of Public Displacement and that all installations are subject to removal or relocation at the expense of the permittee as determined by the County. The Permittee acknowledges they or their duly authorized agents are jointly and severally bound by the terms and conditions of the application and this information.

Name of Applicant (print)

Date

Signature of Applicant