Final Certification Requirements

Martin County Public Works Department
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Final Certification Package Documentation:

The Final Certification Package submittal shall include both hard copies and electronic (PDF) copies of the following documentation:

1. A signed and sealed Engineers Certification of Construction Completion form (available on the Martin County website)
2. Record Drawings or an As-Built Survey signed and sealed by both the professional engineer of record and by a professional surveyor and mapper licensed in the State of Florida. These shall include any sheets with paving, grading, and drainage or utility items.
3. A CADD file for the Record Drawings or As-Builts
4. Density tests signed and sealed by a professional engineer licensed in the state of Florida
5. For Martin County owned or maintained roadways: Documentation that the asphalt mix utilized does not contain more than 30% of reclaimed asphalt pavement (R.A.P.)
6. A completed South Florida Water Management District (SFWMD) or Florida Department of Environmental Protection (FDEP) construction completion certification form, if applicable
7. Martin County Utilities or South Martin Regional Utility Acceptance, if applicable
8. A written request for reduction in security from the engineer of record, if applicable

For signed and sealed documents, either the hard copy or the electronic version shall be signed and sealed. Any electronic documents that are signed and sealed must include third party authentication.

Final Acceptance Inspection:

The Final Acceptance Inspection for a Development Project or Permit shall not be scheduled until the Final Certification Package has been deemed sufficient for review and the Public Works Deparment has been provided at least five (5) business days to review the documentation.

Note: At time of Final Inspection, it is expected that the overall site be clean, free of defects, and free of trip hazards. The stormwater system shall be cleaned out, clear of filter fabric, and functioning. Appropriate striping and signage shall be in place.